



COUNCIL MEETING MINUTES

Tuesday, December 9th, 2025

6:00 p.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario
Council Chambers

ATTENDANCE:

Members Present: Chair, Reeve Rob Rainer
Deputy Reeve Fred Dobbie
Councillor Wayne Baker
Councillor Greg Hallam
Councillor Korrine Jordan
Councillor Keith Kerr
Councillor Angela Pierman
Councillor Marilyn Thomas

Staff Present: Amanda Mabo, Chief Administrative Officer/Clerk
Aaron Watt, Deputy Clerk
Sean Ervin, Public Works Manager
Ashley Liznick, Treasurer
Noelle Reeve, Planner

Regrets: None

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

- i) Addition under New/Other Business: Report #FIN-2025-12 – 2026 OPP Annual Billing Statement.

The Agenda was adopted as amended.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

4. APPROVAL OF MINUTES

- i) **Council Meeting – November 18th, 2025.**

RESOLUTION #C-2025-12-01

MOVED BY: Marilyn Thomas
SECONDED BY: Fred Dobbie

“**THAT**, the minutes of the Council Meeting held on November 18th, 2025, be approved as circulated.”

ADOPTED

- ii) **“Special” Council Meeting – November 25th, 2025.**

RESOLUTION #C-2025-12-02

MOVED BY: Angela Pierman
SECONDED BY: Wayne Baker

“**THAT**, the minutes of the “Special” Council Meeting held on November 25th, 2025, be approved as circulated.”

ADOPTED

- iii) **Committee of the Whole Meeting – December 2nd, 2025.**

RESOLUTION #C-2025-12-03

MOVED BY: Wayne Baker
SECONDED BY: Angela Pierman

“**THAT**, the minutes of the Committee of the Whole Meeting held on December 2nd, 2025, be approved as circulated.”

ADOPTED

- iv) **Committee of the Whole Meeting (Closed Session – Identifiable Individual) – December 2nd, 2025.**

RESOLUTION #C-2025-12-04

MOVED BY: Keith Kerr
SECONDED BY: Greg Hallam

“**THAT**, the minutes of the Committee of the Whole (Closed Session – Identifiable Individual) held on December 2nd, 2025, be approved as circulated.”

ADOPTED

5. DELEGATIONS & PRESENTATIONS

None.

6. CORRESPONDENCE

- i) **25-11-19 Harvest Festival Municipal Highlight.**

RESOLUTION #C-2025-12-05

MOVED BY: Fred Dobbie
SECONDED BY: Wayne Baker

“**THAT**, the 25-11-19 Harvest Festival Municipal Highlight be received for information.

ADOPTED

7. MOTIONS

- i) **2024 Audited Financial Statements.**

RESOLUTION #C-2025-12-06

MOVED BY: Fred Dobbie
SECONDED BY: Marilyn Thomas

“**UVJ CV**, the Council of the Corporation of Tay Valley Township adopt the 2024 Audited Financial Statements as presented.”

ADOPTED

- ii) **Report #FIN-2025-11 – 2026 Property Tax Due Dates.**

RESOLUTION #C-2025-12-07

MOVED BY: Marilyn Thomas
SECONDED BY: Fred Dobbie

“**THAT**, the interim tax due dates be on February 25th, 2026 and April 28th, 2026;

THAT, the final tax due dates be on July 29th, 2026 and September 28th, 2026;

AND THAT, the necessary by-law come forward at the next Council meeting.”

CF QRVGF

iii) **Report #PW-2025-25 – Old Brooke Road and Cooks Road Options.**

A couple of members of the public reached out to Council indicating that they use Cooks Road when they cycle as it is the only direct crossing for Highway #7. Any alternative for biking across Highway #7 requires riding along the highway, which is dangerous.

RESOLUTION #C-2025-12-08

MOVED BY: Keith Kerr

SECONDED BY: Marilyn Thomas

“**THAT**, the decision regarding Old Brooke Road and Cooks Road Options be deferred until additional information can be obtained regarding Option #4 and the cost to install bike lanes.”

WITHDRAWN

Staff explained that the suggested motion in the agenda only indicates that Council will consider stopping up and closing Cooks Road. The next step would be for individual and public notice to be issued and to hold a public meeting in order to obtain feedback. From there, Council can decide whether they want to close Cooks Road (Option #1), put a turnaround in and keep the other half of the road as an unopened road allowance (Option #4) or some other option. The public meeting will present all options and costing, including what would need to occur if Option #4 is chosen to allow cyclists access.

RESOLUTION #C-2025-12-09

MOVED BY: Angela Pierman

SECONDED BY: Wayne Baker

“**THAT**, Council agrees to consider stopping up and closing Cooks Road as outlined in Report #PW-2025-25 – Old Brooke Road and Cooks Road Options and call a Public Meeting as per the Road Closing and Sale Policy.”

ADOPTED

Item 7 viii) was discussed next.

iv) **Report #PD-2025-21 – Proposed Boundaries for the Regional Consolidation of Ontario’s Conservation Authorities.**

RESOLUTION #C-2025-12-14

MOVED BY: Wayne Baker

SECONDED BY: Angela Pierman

“**WHEREAS**, water resources and water availability is the defining issue of this century due to the impacts of climate change which Tay Valley Township has already experienced (through dry wells and below normal river levels this summer and floods in 2017 and 2019),

AND WHEREAS, Ontario's Conservation Authorities play a critical role in watershed management, flood mitigation, drought mitigation, and public safety;

AND WHEREAS, Tay Valley Township has already experienced negative consequences of centralized management of water resources from afar (the Ministry of Natural Resources staff in Toronto have previously directed the depth of water at the Pike Lake Dam be lowered during a pickerel spawn event resulting in the death of the pickerel);

AND WHEREAS, municipalities must retain a strong, meaningful voice to ensure that local knowledge, local priorities and local risks are fully considered;

AND WHEREAS, the Conservation Authorities Act (1946) enables municipalities to establish local conservation authorities, and when municipalities choose to form such authorities, they assume responsibility for governance and funding through the appointment of a Board of Directors and the provision of an annual levy;

AND WHEREAS, local municipalities established the Rideau Valley Conservation Authority in 1966 and the Mississippi Valley Conservation Authority in 1968 and currently provide over 50% of total conservation authority funding, while the Province of Ontario provides less than 5%;

AND WHEREAS, municipalities have governed their respective conservation authorities for decades, tailoring programs and services to local watershed needs, maintaining accountable services standards, and ensuring fair and predictable costs for ratepayers;

AND WHEREAS, Bill 68 (Schedule 3) and ERO posting 025-1257 propose to consolidate Ontario's 36 conservation authorities into seven regional authorities and create the Ontario Provincial Conservation Agency, a Crown agency that would assume oversight over conservation authorities and have the ability to levy authorities to cover its costs;

AND WHEREAS, the Province already possesses the authority to establish overarching legislation, regulations, standards and policies across all conservation authorities through the Conservation Authorities Act and the Ministry of Environment, Conservation and Parks;

NOW THEREFORE BE IT RESOLVED THAT, Tay Valley Township strongly urges the Provincial Government of Ontario to withdraw all sections of Bill 68 related to Amendments to the Conservation Authorities Act;

BE IT FURTHER RESOLVED THAT, Tay Valley Township calls on the Government of Ontario to maintain local, independent, municipally governed, watershed-based conservation authorities to ensure strong local representation in decisions related to municipal levies, community-focused service delivery, and the protection and management of conservation lands;

BE IT FURTHER RESOLVED THAT, the Province be requested to re-introduce any proposed changes as a standalone bill to proceed through the regular legislative process (First and Second Readings, Committee Review, stakeholder submissions and public consultation) to ensure the impacts on watershed management, environmental protection and public safety are fully and transparently captured;

BE IT FURTHER RESOLVED THAT, while Tay Valley Township supports provincial goals for consistent permit approval processes, shared services and digital modernization, imposing a new top-down agency structure without strong local accountability and governance risks creating unnecessary cost, red tape, and bureaucracy, thereby undermining efficiency and responsiveness to local community needs;

BE IT FURTHER RESOLVED THAT, Tay Valley Township supports efforts to balance expertise, capacity and program delivery across the province, and requests that the province work collaboratively with municipalities and local conservation authorities to determine the most effective level of strategic consolidation to achieve both provincial and local objectives;

BE IT FURTHER RESOLVED THAT, Tay Valley Township calls on the province to consider any potential amalgamation of Conservation Authorities on the basis of their abiotic, biologic and cultural characteristics (i.e. remove the Cataraqui Region and all lands not draining to the Ottawa River);

BE IT FURTHER RESOLVED THAT, the province maintains the local knowledge of the unique natural resources, weather and climactic features of the RVCA and MVCA watersheds through local staffing;

BE IT FURTHER RESOLVED THAT, the current assets (including financial reserves and land trusts) of the RVCA and MVCA remain with them to recognize their fiscal prudence and are not used to subsidize conservation authorities with fewer assets or developed upon;

BE IT FURTHER RESOLVED THAT, the province ensure that any future governance framework for Ontario's Conservation Authorities includes robust and clearly defined municipal representation, recognizing municipalities as essential partners in protecting watershed and mitigating risks;

AND BE IT FINALLY RESOLVED THAT, a copy of this resolution be sent to the Premier of Ontario, Ontario Minister of Environment, Conservation and Parks, Ontario Minister of Finance, to the local MPP, the Association of Municipalities of Ontario, the Rural Ontario Municipal Association, the local conservation authority(s), and all municipalities in Ontario."

ADOPTED

- v) **Report #CAO-2025-38 – Election – Use of Municipal Resources – Policy.**

RESOLUTION #C-2025-12-15

MOVED BY: Keith Kerr
SECONDED BY: Greg Hallam

“**THAT**, the Election – Use of Municipal Resources – Policy be adopted;

AND THAT, the necessary by-law be brought forward.”

ADOPTED

- vi) **Report #CAO-2025-39 – Election – Municipal Employee Involvement Policy.**

RESOLUTION #C-2025-12-16

MOVED BY: Greg Hallam
SECONDED BY: Keith Kerr

“**THAT**, the Election – Municipal Employee Involvement – Policy be adopted;

AND THAT, the necessary by-law be brought forward.”

ADOPTED

- vii) **Report #CAO-2025-40 – Multi-Year Accessibility Plan Update.**

RESOLUTION #C-2025-12-17

MOVED BY: Korrine Jordan
SECONDED BY: Greg Hallam

“**THAT**, the Multi-Year Accessibility Plan be approved;

AND THAT, the necessary by-law be brought forward.”

ADOPTED

- viii) **Report #CAO-2025-41 – Proposed New Road Name – Turtle Ranch Road.**

RESOLUTION #C-2025-12-10

MOVED BY: Fred Dobbie
SECONDED BY: Marilyn Thomas

“**THAT**, the necessary by-law to name an existing Private Road to Turtle Ranch Road, as outlined in Report #CAO-2025-41 – Proposed New Road Name – Turtle Ranch Road, be brought forward for approval.”

(SEE RESOLUTION #C-2025-12-11)

RESOLUTION #C-2025-12-11

MOVED BY: Keith Kerr
SECONDED BY: Angela Pierman

“**THAT**, Resolution #C-2025-12-10 be amended by replacing Turtle Ranch Road with Mikinàk Way.”

WITHDRAWN

RESOLUTION #C-2025-12-12

MOVED BY: Fred Dobbie
SECONDED BY: Marilyn Thomas

“**THAT**, the necessary by-law to name an existing Private Road to Turtle Ranch Road, as outlined in Report #CAO-2025-41 – Proposed New Road Name – Turtle Ranch Road, be brought forward for approval.”

WITHDRAWN

RESOLUTION #C-2025-12-13

MOVED BY: Keith Kerr
SECONDED BY: Greg Hallam

“**THAT**, the necessary by-law to name an existing Private Road to Turtle Ranch Road, as outlined in Report #CAO-2025-41 – Proposed New Road Name – Turtle Ranch Road, be referred back to staff so that staff can consult with the two property owners on alternate names, including Mikinàk Way;

AND THAT, staff bring back a report to a future Committee of the Whole meeting proposing a new road name.”

ADOPTED

Item 7 iv) was discussed next.

ix) **Appointment of Hockey Volunteer.**

RESOLUTION #C-2025-12-18

MOVED BY: Marilyn Thomas
SECONDED BY: Fred Dobbie

“**THAT**, the Council of the Corporation of Tay Valley Township appoint the following volunteer for the Tay Valley Hockey Program, subject to the Criminal Records Check Policy:

- Dustin Hart.”

ADOPTED

- x) **25-11-25 – Letter – Ministry of Municipal Affairs and Housing – Streamlining and Standardizing Municipal Development Processes.**

RESOLUTION #C-2025-12-19

MOVED BY: Angela Pierman
SECONDED BY: Wayne Baker

“**THAT**, the Letter from the Ministry of Municipal Affairs and Housing received on November 25th 2025 regarding Streamlining and Standardizing Municipal Development Processes, be received as information.”

ADOPTED

- xi) **25-08-27 and 25-11-26 – Council Communication Package.**

RESOLUTION #C-2025-12-20

MOVED BY: Wayne Baker
SECONDED BY: Angela Pierman

“**THAT**, the 25-08-27 and 25-11-26 Council Communication Packages be received for information.

ADOPTED

8. BY-LAWS

- i) **By-Law No. 2025-056 – Multi-Year Accessibility Plan – 2025 to 2029.**

RESOLUTION #C-2025-12-21

MOVED BY: Keith Kerr
SECONDED BY: Greg Hallam

“**THAT**, By-Law No. 2025-056, being a by-law to adopt a Multi-Year Accessibility Plan – 2025 to 2029, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- ii) **By-Law No. 2025-057 – Election – Use of Municipal Resources – Policy.**

RESOLUTION #C-2025-12-22

MOVED BY: Greg Hallam
SECONDED BY: Keith Kerr

“**THAT**, By-Law No. 2025-057, being a by-law to adopt an Election – Use of Municipal Resources Policy, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- iii) **By-Law No. 2025-058 – Election – Municipal Employee Involvement – Policy.**

RESOLUTION #C-2025-12-23

MOVED BY: Korrine Jordan
SECONDED BY: Greg Hallam

“**THAT**, By-Law No. 2025-058, being a by-law to adopt an Election – Municipal Employee Involvement Policy, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- iv) **By-Law No. 2025-059 – Interim and Final Tax Levy – 2026.**

RESOLUTION #C-2025-12-24

MOVED BY: Fred Dobbie
SECONDED BY: Marilyn Thomas

“**THAT**, By-Law No. 2025-059, being a by-law to authorize an Interim and Final Tax Levy for the Year 2026, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- v) **By-Law No. 2025-060 – Tariff of Fees.**

RESOLUTION #C-2025-12-25

MOVED BY: Marilyn Thomas
SECONDED BY: Fred Dobbie

“**THAT**, By-Law No. 2025-060, being a by-law to adopt a Tariff of Fees be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- vi) **By-Law No. 2025-061 – Waste Disposal, Composting & Recycling By-Law Amendment.**

RESOLUTION #C-2025-12-26

MOVED BY: Angela Pierman
SECONDED BY: Wayne Baker

“**THAT**, By-Law No. 2025-061, being a by-law to amend By-Law No. 2023-064 being a Waste Disposal, Composting & Recycling By-Law be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- vii) **By-Law No. 2025-062 – Hall Rental Policy.**

RESOLUTION #C-2025-12-27

MOVED BY: Wayne Baker
SECONDED BY: Angela Pierman

“**THAT**, By-Law No. 2025-062, being a by-law to adopt a Hall Rental Policy, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- viii) **By-Law No. 2025-063 – Building By-Law Amendment.**

RESOLUTION #C-2025-12-28

MOVED BY: Keith Kerr
SECONDED BY: Greg Hallam

“**THAT**, By-Law No. 2025-063, being a by-law to amend By-Law No. 2013-005, being a Building By-Law, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- ix) **By-Law No. 2025-064 – Road Naming – Turtle Ranch Road.**

This item was addressed under item 7 viii)

- x) **By-Law No. 2025-065 – Zoning Amendment – Mackler & White.**

RESOLUTION #C-2025-12-29

MOVED BY: Korrine Jordan
SECONDED BY: Greg Hallam

“**THAT**, By-Law No. 2025-065, being a by-law to amend Zoning By-Law No. 2002-121 (243 Hands Drive, Part Lot 16, Concession 6, geographic Township of North Burgess, now in Tay Valley Township, County of Lanark), be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- xi) **By-Law No. 2025-066 – Zoning By-Law – St. Pierre.**

RESOLUTION #C-2025-12-30

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“**THAT**, By-Law No. 2025-066, being a by-law to amend Zoning By-Law No. 2002-121 (147 Horseshoe Bay, Part Lot 17, Concession 3, geographic Township of North Burgess, now in Tay Valley Township, County of Lanark), be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

9. NEW/OTHER BUSINESS

- i) **Report #PW-2025-26 – Blue Box Program Changes to Non-Eligible Sources.**

RESOLUTION #C-2025-12-31

MOVED BY: Marilyn Thomas

SECONDED BY: Fred Dobbie

“**THAT**, Tay Valley Township stop accepting Blue Box Materials from Institutional, Commercial and Industrial properties at the Depots, effective December 31, 2025.”

ADOPTED

- ii) **Report #FIN-2025-12 – 2026 OPP Annual Billing Statement – *attached, page 15.***

The new amount received from the OPP, and how Council plans to place them into a reserve and use them for future OPP increases will be explained on the back of the tax bill.

RESOLUTION #C-2025-12-32

MOVED BY: Keith Kerr

SECONDED BY: Marilyn Thomas

“**THAT**, an OPP reserve be created and the \$198,113 OPP surplus from the 2026 budget be placed into said reserve to offset future OPP cost increases as outlined in Report #FIN-2025-12 – 2026 OPP Annual Billing Statement.”

ADOPTED

10. CALENDARING

Meeting	Date	Time	Location
Library Board Meeting	January 19 th	4:30 p.m.	Perth & District Library
RVCA Board of Directors Meeting	January 22 nd	6:30 p.m.	RVCA Offices
Committee of the Whole Meeting	February 3 rd	6:00 p.m.	Municipal Office
Green Energy and Climate Change Working Group Meeting	February 13 th	2:00 p.m.	Municipal Office
Council Meeting	February 17 th	6:00 p.m.	Municipal Office

11. CLOSED SESSIONS

None.

12. CONFIRMATION BY-LAW

i) **By-Law No. 2025-067 – Confirmation By-Law – December 9th, 2025.**

RESOLUTION #C-2025-12-33

MOVED BY: Angela Pierman
SECONDED BY: Wayne Baker

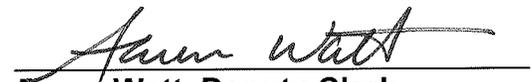
“**THAT**, By-Law No. 2025-067, being a by-law to confirm the proceedings of the Council meeting held on December 9th, 2025, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

13. ADJOURNMENT

Council adjourned at 7:18 p.m.


Rob Rainer, Reeve


Aaron Watt, Deputy Clerk

NEW/OTHER BUSINESS

COUNCIL
December 9th, 2025

Report #FIN-2025-12
Ashley Liznick, Treasurer

2026 OPP ANNUAL BILLING STATEMENT

STAFF RECOMMENDATION(S)

It is recommended:

“THAT, an OPP reserve be created and the \$198,113 OPP surplus from the 2026 budget be placed into said reserve to offset future OPP cost increases as outlined in Report #FIN-2025-12 – 2026 OPP Annual Billing Statement.”

BACKGROUND

The 2026 budget was adopted on November 25th, 2025. At that time the budget included only an estimate of the 2026 OPP costs based on their direction there would be an 11% cap on the potential increase from 2025.

This cap was very difficult to determine, as there were a few potential ways they could calculate it, and thus staff estimated on the higher side. This included assuming the financial relief given by the Province for 2025 would not be available again in 2026, along with other factors.

The total amount in the 2026 budget is \$1,392,680 which was an increase of \$316,493 (\$178,480 financial relief + \$138,013).

Currently the tax levy increase for the 2026 budget is \$451,703 or 5.93%.

DISCUSSION

On Friday, December 5th at 5:53 pm the Township finally received an email with the 2026 annual billing amounts. The Province calculated the 11% cap differently than anticipated. The Province calculated it after the financial relief from 2025 and after the 2024 reconciliation.

After review of the billing statement the total OPP cost to the Township will be \$1,194,567.

This means that the current 2026 budget has overbudgeted the OPP line item by \$198,113 (\$1,392,680 - \$1,194,567).

Staff have reviewed the legislation and were hopeful that an amendment to the 2026 budget was a possibility. But after review, an in-year budget amendment can only occur if the Township was raising additional amounts from property taxes, i.e. increasing the levy, not decreasing it.

OPTIONS CONSIDERED

Option 1 – Leave Budget as is and create an OPP Reserve (Recommended)

This would maintain the budget as was adopted on November 25th. Council could then direct staff to take any surplus from the OPP and allocate it to a newly created reserve for future OPP costing. This reserve would be used to help smooth in future OPP increases. For example, if the increase is more than a 0.5% levy increase for the Township it is used to reduce it to that 0.5%.

Option 2 – Reallocate any, or all, of the \$198,113 to Reserves

This surplus could be allocated to reserves for future projects. Based on the 10-year capital plan the recommendation would be to allocate it as follows (should the entire amount be allocated):

Waste Reserve	\$135,000
Township Office & Garage Reserve	\$ 63,113

Option 3 – Do nothing

The surplus would just go towards the 2026 year-end surplus (or deficit) and will eventually go into (out of) the Contingency Reserve with the possibility of being reallocated once a staff report comes forward with respect to the 2026 surplus (or deficit) after the year end audit is complete.

STRATEGIC PLAN LINK

Transparent and Accountable.

CLIMATE CONSIDERATIONS

None.

FINANCIAL CONSIDERATIONS

All of the options above have no impact on the 2026 budget, as the budget is already adopted.

CONCLUSIONS

As per the recommendation.

ATTACHMENTS

None.

Prepared and Submitted By:

Approved for Submission By:

**Ashley Liznick,
Treasurer**

Amanda Mabo,