



DRUMMOND/NORTH ELSLEY TAY VALLEY FIRE RESCUE

AGENDA

Thursday, November 27th, 2025 – 6:00 p.m.
BBDE Station – Training Room
14 Sherbrooke Street East, Perth, Ontario

Chair: Ray Scissons

1. **CALL TO ORDER**
2. **AMENDMENTS/APPROVAL OF AGENDA**
3. **DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT AND GENERAL NATURE THEREOF**
4. **APPROVAL OF MINUTES**

- i) **Minutes – October 6th, 2025 – *attached, page 5.***

Suggested Recommendation:

“THAT, the minutes of the Drummond/North Elmsley Tay Valley Fire Rescue Board Meeting held on October 6th, 2025 be approved as circulated.”

5. **DELEGATIONS & PRESENTATIONS**

- i) **Delegation: 2025 Safe Community Project Zero – *attached page 12.***

6. **BUSINESS**

- i) **Lanark Highlands Fire Service Agreement – *attached page 14.***
Greg Saunders, Fire Chief.

Suggested Recommendation:

“THAT, the Board approve the Lanark Highlands Fire Service Agreement and the document be sent to both Townships for further review and council approval.”

- ii) **Fire Protection Grant Update.**
Greg Saunders, Fire Chief.

Suggested Recommendation

“THAT, the Fire Protection Grant Update be received for information.”

- iii) **Volunteer Firefighter 2025 Christmas Gift Cards.**
Greg Saunders, Fire Chief.

Suggested Recommendation:

***“THAT,** the Volunteer Firefighter 2025 Christmas Gift Cards of \$40 each, be approved.”*

- iv) **2024/2025 Emergency Response Calls as of October 31, 2025 – attached, page 24.**
Greg Saunders, Fire Chief.

Suggested Recommendation:

***“THAT,** the 2024/2025 Emergency Response Calls as of October 31, 2025 be received for information.”*

- v) **2024/2025 Firefighter Honorariums Update – attached, page 25.**
Greg Saunders, Fire Chief.

Suggested Recommendations:

***“THAT,** the 2024/2025 Firefighter Honorariums Update be received for information.”*

- vi) **Financial Status Update as at November 20, 2025 – attached page 26.**
Greg Saunders, Fire Chief.

Suggested Recommendations:

***“THAT,** the Financial Status Update as at November 20, 2025 be received for information.”*

- vii) **Deputy Fire Chief Update.**
Darren Gibson, Deputy Fire Chief.

- viii) **Fire Chief Update.**
Greg Saunders, Fire Chief.

6. NEW/OTHER BUSINESS

None.

7. IN-CAMERA

None.

8. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS

Proposed Meeting Date: TBD.

9. DEFERRED ITEMS

**The following items will be discussed at the next and/or future meeting:*

i) *None.*

10. ADJOURNMENT

MINUTES

DRUMMOND NORTH ELMSLEY TAY VALLEY FIRE BOARD MINUTES

Monday, October 6th, 2025

6:00 p.m.

**South Sherbrooke Station – 22110 Highway 7, Maberly, ON
Training Room**

ATTENDANCE:

Members Present: Chair, Councillor Ray Scissons
Vice-Chair, Marilyn Thomas
Councillor Paul Coutts
Councillor Greg Hallam
Councillor Wayne Baker (arrived at 6:20 p.m.)

Staff Present: Greg Saunders, Fire Chief
Darren Gibson, Deputy Fire Chief
Megan Moore, Recording Secretary

Members & Staff Absent: Councillor John Matheson

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

The Agenda was adopted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST & GENERAL NATURE THEREOF

None at this time.

4. APPROVAL OF MINUTES

- i) **Minutes – June 19, 2025.**

RESOLUTION # FB-2025-26

MOVED BY: Greg Hallam
SECONDED BY: Paul Coutts

“THAT, the minutes of the Drummond/North Elmsley Tay Valley Fire Rescue Board Meeting held on June 19th, 2025 be approved as circulated.”

ADOPTED

- ii) **Minutes – Confidential – June 19, 2025 – Identifiable Individual – Organizational Restructuring.**

RESOLUTION # FB-2025-27

MOVED BY: Marilyn Thomas
SECONDED BY: Paul Coutts

“THAT, the confidential minutes of the Drummond/North Elmsley Tay Valley Fire Rescue Board Meeting – Confidential – Identifiable Individual – Organizational Restructuring held on June 19th, 2025 be approved as circulated.”

ADOPTED

5. DELEGATIONS & PRESENTATIONS

None.

6. BUSINESS

- i) **10-Year Capital Plan.**

The Fire Board Reviewed the 10-Year Capital Plan.
South Sherbrooke Station
Bathurst Burgess Drummond North Elmsley Station

Members discussed that a report will be prepared in 2026 showing which reserves will require additional funding.

RESOLUTION # FB-2025-28

MOVED BY: Wayne Baker
SECONDED BY: Paul Coutts

“THAT, the 10-Year Capital Plan be approved in principle as presented and forwarded to both Drummond/North Elmsley and Tay Valley Townships.”

ADOPTED

ii) **2026 Draft Budget.**

RESOLUTION # FB-2025-29

MOVED BY: Marilyn Thomas
SECONDED BY: Paul Coutts

“THAT, the 2026 draft budget be approved in principle as presented and forwarded to both Townships.”

ADOPTED

iii) **2025 Fire Protection Grant.**

Members were informed that:
the grant application period closed on September 30, 2025
results of the grant application should be available by the end of October 2025

RESOLUTION # FB-2025-30

MOVED BY: Wayne Baker
SECONDED BY: Paul Coutts

“THAT, if the fire department is awarded the 2025 Fire Protection Grant for 30-35 sets of alternate safety gear for the volunteer firefighters, the Fire Board approves moving forward with the Fire Protection Grant and directs the Fire Board Chair to sign the Ontario Transfer Payment Agreement.”

ADOPTED

iv) **2025 Captains Competition.**

RESOLUTION # FB-2025-31

MOVED BY: Greg Hallam
SECONDED BY: Paul Coutts

“THAT, Marty Hutchings be promoted to Captain for BBD&E Station and Eric Boysen and Jason Fuller be promoted to Captains for South Sherbrooke Station effective November 1, 2025.”

ADOPTED

v) **Probationary Firefighters to Firefighters.**

RESOLUTION # FB-2025-32

MOVED BY: Greg Hallam
SECONDED BY: Paul Coutts

“THAT, the following individuals be hired as volunteer firefighters for BBD&E Station: Dylan Devlin, Joshua McPhee, Drew Parks, Dawson Beckwith;

AND THAT, the following individuals be hired as firefighters at the South Sherbrooke Station: Damien Rice-Laprise, Jesse Gagnon, Robbie John-Boadway, Andrew England;

effective November 1, 2025."

ADOPTED

- vi) **2024/2025 Emergency Response Calls as of September 26, 2025.**

RESOLUTION # FB-2025-33

MOVED BY: Greg Hallam

SECONDED BY: Paul Coutts

"THAT, the 2024/2025 Emergency Response Calls as of September 26, 2025 be received for information."

ADOPTED

- vii) **2024/2025 Firefighter Honorariums Update as of September 26, 2025.**

RESOLUTION # FB-2025-34

MOVED BY: Marilyn Thomas

SECONDED BY: Paul Coutts

"THAT, the 2024/2025 Firefighter Honorariums Update as of September 26, 2025 be received for information."

ADOPTED

- viii) **Financial Status Update as of September 26, 2025.**

RESOLUTION # FB-2025-35

MOVED BY: Wayne Baker

SECONDED BY: Paul Coutts

"THAT, the Financial Status Update as of September 26, 2025 be received for information."

ADOPTED

- ix) **Fire Chief Update.**

- Changes to the financial procedures for the fire department are slowly being implemented with Drummond/North Elmsley Township.
- The fire department received a grant from Enbridge for \$18,000 worth of smoke/CO alarms. The fire department will disperse the alarms with Lanark County Social Services, Family & Children's Services of Lanark, Leeds and Grenville and individuals and families in need from the general public.
- The fire department has started a recruitment campaign to hire new firefighters for both BBD&E and South Sherbrooke Stations.

- On October 1, 2025 Senior Officer Richard Leeftang celebrated 50 years of being a firefighter on the fire department.
- For Fire Prevention Week the fire department will be completing fire drills at each of the elementary schools in the fire departments coverage area. The Deputy Fire Chief will be attending Lanark County Social Services to do a presentation about Fire Prevention Week. The Fire Department is also working with Perth Fire Services and McDonalds to run the Fire Prevention Week Contest for all local elementary schools.

x) **Deputy Fire Chief Update.**

PREVENTION

- Open House at SS Station on Saturday, October 4th to kick off Fire Prevention Week. There was a live fire extinguisher training, tours of the training center and equipment, as well as an area to try on a set of bunker gear and an air pack.
- approximately 25-30 visitors in total.
- School Fire Drills this week as well Fire Prevention visit to Lanark County Support Services.
- Vulnerable Occupancies drills and inspections to start in November.

TRAINING

- Updates to the Training Center to occur soon with the installation of the 3rd seacan as well as changes to the roof prop and internal wall configurations.
- BBDE Station will be attending the OFC Mobile Live Fire Training Unit hosted in Lanark Highlands this year on October 22nd
- Water Rescue Training – plans moving forward.
- Auto Extrication Training – plans moving forward.
- DZ licencing for all 10 of last years recruits.

7. NEW/OTHER BUSINESS

None.

8. IN-CAMERA

None.

9. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS

Next Meeting: TBD.

10. DEFERRED ITEMS

**The following items will be discussed at the next and/or future meeting:*

- *None at this time.*

11. ADJOURNMENT

The Board adjourned at 7:30 p.m.

Ray Scissons, Fire Board Chair

Megan Moore, Recording Secretary

BUSINESS



NEWS RELEASE

Enbridge Gas Ontario teams up with Drummond/North Elmsley Tay Valley Fire Rescue to Reduce Fire and Carbon Monoxide Deaths through Safe Community Project Zero

Perth, ON, November 27, 2025 – Today, Enbridge Gas Ontario (Enbridge Gas), the Fire Marshal's Public Fire Safety Council (FMPFSC) and Drummond/North Elmsley Tay Valley Fire Rescue announced they are working together to improve home safety and bring fire and carbon monoxide-related deaths down to zero.

Drummond/North Elmsley Tay Valley Fire Rescue received 186 combination smoke and carbon monoxide alarms through Safe Community Project Zero—a public education campaign that will provide more than 14,200 alarms to residents in 75 communities across Ontario.

This year, Enbridge Gas invested \$450,000 in Safe Community Project Zero, and over the past 17 years, the program has provided more than 115,000 alarms to Ontario fire departments.

When properly installed and maintained, combination smoke and carbon monoxide alarms help provide the early warning to safely escape from a house fire or carbon monoxide exposure. Carbon monoxide is a toxic, odourless gas that is a by-product of incomplete combustion of many types of common fuels.

“Carbon monoxide alarms play a vital role as a second line of defense against this invisible threat, often called ‘the silent killer,’ says the representative from Enbridge Gas. “Proper maintenance of fuel-burning appliances is the most effective way to prevent carbon monoxide exposure. We’re proud to support our communities by raising awareness and helping Ontarians take simple, proactive steps to stay safe in their homes.”

“Each day, fire departments focus their efforts on educating the public about the importance of having working smoke and carbon monoxide alarms in their home. The objective of Safe Community Project Zero is to deliver these alarms to areas where they are needed most, says Jon Pegg, Ontario Fire Marshal and Chair of the FMPFSC. “It is a program that not only helps fire departments raise awareness about the legal requirement to have working smoke and carbon monoxide alarms installed in all Ontario homes but also reinforces the critical role they play in saving lives.”

“We acknowledge and thank Enbridge and the Fire Marshal's Public Fire Safety Council for their continued opportunities and support to help keep our communities safe,” says Fire Chief Greg Saunders.

About the FMPFSC

The FMPFSC was established in 1993 with a mission to help create “a world where no one is hurt by fire.” Chaired by the Ontario Fire Marshal, the FMPFSC promotes fire prevention and public education through sponsorships and partnerships with various groups and individuals with an interest in public safety. Follow the FMPFSC on X @FMPFSC.

About Enbridge Gas

Enbridge Gas Ontario is Canada’s largest natural gas storage, transmission and distribution company, with 2023 marking its 175th anniversary of serving customers. The distribution business provides safe, affordable, reliable energy to about 3.9 million customers and is innovating to contribute to a lower-carbon energy future. The storage and transmission business offers a variety of storage and transportation services to customers at the Dawn Hub, the largest integrated underground storage facility in Canada and one of the largest in North America. Enbridge Gas Ontario is owned by Enbridge (ENB), a Canadian-based leader in energy transportation and distribution. Visit enbridgegas.com to learn more.

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For more information, please contact:

Fire Chief Greg Saunders
Drummond/North Elmsley Tay Valley Fire Rescue
Tel: 613-267-2596 ext. 4
Email: firechief@dnetv.ca

Maureen Belej, Fire Marshal’s Public Fire Safety Council
Tel: 1-866-379-6668 ext. 4
Email: maureen.belej@firesafetycouncil.com

Enbridge Gas Media
Email: enbridgegasmedia@enbridge.com

FIRE PROTECTION AGREEMENT FOR AUTOMATIC AID

PARTIES

The **Parties** to this Agreement are:

1. The Corporation of the Township of Lanark Highlands
(**“Lanark Highlands”**)
Address: 75 George Street, Lanark, ON, K0G 1K0
2. The Corporation of the Township of Drummond/North Elmsley
(**“Drummond/North Elmsley”**)
Address: 310 Port Elmsley Road, Perth, Ontario K7H 3C7
3. The Corporation of Tay Valley Township
(**“Tay Valley”**)
Address: 217 Harper Road, Perth, Ontario K7H 3C6

BACKGROUND:

1. The Parties are municipal corporations responsible for the provisions of fire and emergency response services pursuant to the provisions of the *Fire Protection and Prevention Act, 1997*, S.O. 1997, c. 4, and amendments thereto (the **“FPPA”**).
2. Drummond/North Elmsley and Tay Valley jointly provide fire and response services under the name of “Drummond/North Elmsley Tay Valley Fire Rescue”.
3. Lanark Highlands provides fire and response services under the name of “Lanark Highlands Fire Service”.
4. A municipality may, pursuant to the provisions of the *FPPA*, enter into agreements to provide or receive fire protection services including response to fires, rescues, and emergencies.
5. Section 9 of the *Municipal Act (MA), 2001*, S.O. 2001, c. 25, and amendments thereto (the **“MA”**), provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the *MA* or any other Act.
6. Section 20 of the *MA* provides that a municipality may enter into an agreement with one or more municipalities for the provision of services.
7. To increase the efficiency and effectiveness of the fire services provided by Drummond/North Elmsley Tay Valley Fire Rescue, Lanark Highlands Fire has agreed to supply certain fire protection services in a designated area of Drummond/North Elmsley Township and Tay Valley Township.
8. The Parties wish to enter into this agreement to outline the terms of the supply of the fire protection services by Lanark Highlands Fire Service (LHFS) to the Townships of Drummond/North Elmsley and Tay Valley.

1. DEFINITIONS:

For the purpose of this Agreement:

- 1.1. “**Business Day**” means Monday-Friday (8:30 a.m. to 4:00 p.m.)
- 1.2. “**Consumer Price Index (CPI)**” is a measure of the average change overtime in the prices paid by urban consumers for a market basket of consumer goods and services.
- 1.3. “**Designate**” means the person who, in the absence of the Fire Chief, is assigned to be in-charge of activity of the Fire Service, and who has the same powers and authority as the Fire Chief.
- 1.4. “**DNETV Fire Rescue**” means the Drummond/North Elmsley Tay Valley Fire Rescue;
- 1.5. “**Excessive Call Volume**” means a call volume exceeding the average total number of calls over the past five years in Drummond/North Elmsley Tay Valley Fire Rescue (DNETV) by more than 25%.
- 1.6. “**Fire Chief**” means the person appointed as Fire Chief and includes his/her designate;
- 1.7. “**Fire Dispatch**” means Smiths Falls Fire Dispatch Centre
- 1.8. “**Incident**” shall mean any response that LHFS shall make to any call in the Response Area.
- 1.9. “**Incident Command**” means the person in command of the emergency incident.
- 1.10. “**Lanark Highlands**” means the Corporation of the Township of Lanark Highlands;
- 1.11. “**LHFS**” means the Lanark Highlands Fire Service;
- 1.12. “**Rescue Services**” means motor vehicles extrication and motor vehicle stabilization;
- 1.13. “**Response Area**” means the response area of the boundaries of the Geographic Township of Drummond and the Geographic Township of North Elmsley as set out in Schedule “A” attached to and forming part of this Agreement.

2. LEVELS OF SERVICE TO BE PROVIDED

Table 1: LHFS Response Levels

Response	Service Provided	Notes
MISC		
Alarm – CO / Smoke	YES	
Medical	YES	• As per current Lanark County Medical Tiered Response Agreement
Hydro line incident	YES	
Natural Gas / propane leak	YES	
Fire		
Fire Suppression – rubbish, chimney, dumpster, electrical, grass	YES	• DNETV response at the request of an LHFS Officer
Fire Suppression – structure, vehicle in structure	YES	• DNETV simultaneous response with LHFS
Explosion	YES	
Motor Vehicle Collision		
MVC with entrapment,		

MVC with entrapment unknown	YES – Extrication at the operations level from LHFS	• RESCUE 1 simultaneous response with LHFS
MVC – No Entrapment	YES	
Limited Services		
Response	Service Provided	Notes
Rescue – Water / Ice	Awareness	• DNETV water / ice Simultaneous response
Hazmat	Awareness	• DNETV Response required • LHFS to provide on scene management and updates until DNETV arrive
Rescue – Confined Space, silo	Awareness	
Rescue – High Angle	Awareness	
Rescue – Trench	Awareness	
Building Collapse	Awareness	
Services Not Provided		
Assistance to Police	No	• No Response from LHFS unless requested by a DNETV Officer
Public Assistance	No	
Burning Complaints	No	

3. AGREEMENT

In consideration of the premises and the mutual covenants and agreements herein contained, the Parties agree as follows:

- 3.1. The term of this Agreement shall be from January 1, 2026 to and including January 1, 2030 and shall renew automatically for successive one-year terms subject to the terms outlined herein.
- 3.2. The Fire Chief of DNETV and the Fire Chief of LHFS shall review the terms and operation of this Agreement in September of each year that this Agreement is in place and shall make recommendations to their respective municipalities and municipal councils as they deem necessary.
- 3.3. The Fire Chief's are authorized to update operations shown in Table 1, as may be required from time to time, and to make housekeeping updates including the cost of services without seeking Council approval.
- 3.4. For any incidents where DNETV responds to the same emergency, LHFS will be released as soon as possible by DNETV after discussions with Incident Command.

4. Lanark Highlands Fire Service Obligations

- 4.1. LHFS shall provide Fire Protection and Emergency Services to the Response Area as outlined in this Agreement. It will respond with the appropriate number of vehicles and personnel based on the incident type and remain in service for the duration determined by Incident Command.
 - 4.1.1. LHFS may request DNETV support for any call expected to exceed one hour.
- 4.2. If LHFS is unable to respond, it must immediately notify DNETV.
- 4.3. LHFS must promptly notify DNETV of any incidents involving:

- 4.3.1. Fatalities
- 4.3.2. Office of the Fire Marshal involvement
- 4.3.3. Hoarding
- 4.3.4. Ontario Fire Code violations
- 4.3.5. Serious motor vehicle accidents
- 4.3.6. Escalations requiring additional apparatus or personnel
- 4.4. In the event LHFS cannot respond due to prior or imminent deployment of resources, it shall immediately inform DNETV and will be relieved of:
 - 4.4.1. The obligation to respond
 - 4.4.2. Any liability for non-response
- 4.5. Lanark Highlands Fire Service (LHFS) shall collect incident response information and complete the Office of the Fire Marshal (OFM) reporting requirements. LHFS shall report each incident response to the OFM under the category "Services Provided – Automatic Aid."
- 4.6. LHFS shall provide DNETV with a quarterly call summary, including types of responses and response times, to support service evaluation and cost assessment.

5. Drummond North Elmsley Tay Valley Obligations

- 5.1. DNETV acknowledges that LHFS provides emergency services on a stand-by basis only and that LHFS may be unavailable to respond to an incident due to prior or imminent deployment of its equipment and personnel. If informed that LHFS cannot respond, DNETV accepts full responsibility for providing emergency services within the Service Area and shall use all reasonable means to do so. DNETV may also initiate emergency response from other DNETV locations upon LHFS notification.
- 5.2. Shall ensure that LHFS has a current and detailed map of the response area.
- 5.3. DNETV shall notify Fire Dispatch of the terms and conditions of this Agreement.
- 5.4. Shall completed all necessary response paperwork including OFM reporting for joint-response incidents.
- 5.5. DNETV shall be responsible for reimbursing LHFS for any extraordinary expenses incurred, including costs for private contractors, special equipment rentals, hazardous material containment supplies, and any abnormally damaged protective or consumable materials used within the Response Area.

6. Indemnity and Limitation of Liability

- 6.1. Drummond/North Elmsley, Tay Valley and DNETV shall indemnify and hold harmless Lanark Highlands and/or LHFS, their respective councillors, elected officials, officers, directors, employees and agents, from and against any liability, claim, demand, loss, cost, damage, action, payment, fine, fine surcharge, recovery or expense, suits or other proceeding (including assessable legal fees arising out of the performance of the Indemnifying Parties' obligations under this Agreement) that Lanark Highlands and/or LHFS may suffer, incur or be liable for resulting from a negligent act, strict liability, breach of contract, error or omission, of Drummond/North Elmsley, Tay Valley and/or DNETV, its elected officials, officers, directors, employees or agents in the performance of its obligations under this Agreement. The provisions of this paragraph shall survive the termination or expiry of this Agreement.

- 6.2. Lanark Highlands and/or LHFS shall indemnify and hold harmless Drummond/North Elmsley, Tay Valley and/or DNETV, their respective councillors elected officials, officers, directors, employees and agents, from and against any liability, claim, demand, loss, cost, damage, action, suit or other proceeding (including assessable legal fees arising out of the performance of the Indemnifying Parties' obligations under this Agreement) that Drummond/North Elmsley, Tay Valley and/or DNETV may suffer, incur or be liable for resulting from a negligent act, strict liability, breach of contract, error or omission, of Lanark Highlands and/or LHFS, its elected officials, officers, directors, employees or agents in the performance of its obligations under this Agreement. The provisions of this paragraph shall survive the termination or expiry of this Agreement.
- 6.3. Lanark Highlands and/or LHFS, their respective employees, elected officials, agents, and personnel engaged in the performance of this Agreement shall not be liable to Drummond/North Elmsley, Tay Valley and/or DNETV, or any third party for any failure to perform, or delay in the performance of any obligations under this Agreement caused by circumstances beyond their reasonable control including without limitation, acts of God, fire, strike, lockout, civil insurrection, war, interruption of telecommunications or other utility services ancillary to the discharge of Lanark Highlands obligations under this Agreement, unforeseen equipment failure or malfunctions, or government action authorized by law, provided that the Township of Lanark Highlands notifies Drummond/North Elmsley, and DNETV, verbally and in writing of the existence of, and reasons for, the circumstances as soon as reasonably possible, and use every reasonable effort on a continuous basis to alleviate the circumstance, as soon as reasonably possible.

The Indemnifying Parties agrees to defend, indemnify and save harmless the Indemnified Parties from and against any and all claims of any nature, actions, causes of action, losses, expenses, fines, costs (including legal costs), interest or damages of every nature and kind whatsoever arising out of or related to the Indemnifying Parties' status with WSIB. This indemnity shall be in addition to and not in lieu of any proof of WSIB status and compliance to be provided by the parties in accordance with this Contract, and shall survive this Contract.

7. Insurance

- 7.1. DNETV shall maintain insurance to the reasonable satisfaction of Lanark Highlands and shall annually deliver proof of such insurance to Lanark Highlands.
- 7.2. The minimum insurance requirements are:
- 7.2.1. **Comprehensive commercial general liability and property damage insurance**, including but not limited to bodily injury, death and property damage, personal injury liability, legal liability and contractual liability coverage with respect to providing Fire Protection and Emergency Services to the residents of Drummond/North Elmsley and Tay Valley Township. Such policies written on a comprehensive basis with coverage for any one occurrence or claim of not less than \$15,000,000.00 or such higher limits as may reasonably require from time to time.
- 7.2.1.1. Drummond/North Elmsley, Tay Valley Township and DNETV to be added as an additional insured.
- 7.2.1.2. A cross-liability clause which shall have the effect of insuring each person, firm or corporation named in the policy as an insured in the same manner and to the

same extent as if a separate policy had been issued to them

7.2.1.3. Non-owned Automobile coverage and shall include SEF 96 contractual non-owned coverage.

7.2.1.4. This insurance shall be non-contributing with and apply as primary and not as excess of any insurance available to LHFS.

7.2.1.5. The policy shall not be cancelled unless the insurer notifies DNETV in writing at least sixty (60) days prior to the effective date of cancellation.

7.3. **Medical Malpractice Insurance** - Medical Malpractice coverage with a limit of not less than \$ [REDACTED]. The coverage can be provided as a stand-alone policy or included in the coverage afforded by the General Liability Policy referenced above.

7.4. **Automobile Liability Insurance** - Automobile Liability Policy covering third party property damage and bodily injury liability and all statutory coverages as may be required by Applicable Laws arising out of any licensed vehicle operated in connection with the Agreement with limits not less than \$ [REDACTED]. The policy shall further provide All Perils Loss or Damage coverage with respect to any vehicles used to provide the services pursuant to this agreement.

7.5. **Property Insurance** - Broad Form Property Policy insuring against loss or damage to any kind of owned, rented or leased equipment or property that is being used or could be used to provide Fire Protection and Emergency Services pursuant to this agreement in an amount not less than the full replacement cost.

7.6. **Environmental Liability Policy** in an amount of not less than \$ [REDACTED] per occurrence, against claims for bodily injury, including sickness, disease, shock, mental anguish, mental injury as well as injury to or physical damage to tangible property including loss of use of tangible property, or the prevention, control, repair, cleanup or restoration of environmental impairment of lands, the atmosphere or any water course or body of water on a sudden and accidental basis and gradual release. The policy will be renewed for three (3) years after contract termination. Should the policy be non-renewed, 90-day notice of nonrenewal must be provided and Drummond/North Elmsley, Tay Valley Township and DNETV has the right to request that an extended reporting period be purchased at Lanark Highlands' sole expense.

7.7. Any other form of insurance, in such amounts and against such risks, as Drummond/North Elmsley, Tay Valley and/or DNETV may from time to time reasonably require.

8. Termination

8.1. Any Party may terminate this Agreement for any or no reason upon six (6) months written notice to the other Parties.

8.2. Lanark Highlands may terminate this Agreement on sixty (60) days written notice in the event:

8.2.1. DNETV fails to pay any amount owing under Section 18 or more than ninety (90) days;

8.3. Termination of this Agreement shall be without prejudice to any right of the Parties that have accrued prior to the date of termination.

8.4. Subject to paragraphs Section 6 no party shall have any rights to damages as a result the termination of this Agreement.

9. Notice

- 9.1. Any notice, demand, approval, consent, information, agreement, payment, request or other communication required or permitted to be given under this Agreement in writing shall be given by email, or letter. Notice of change of address shall also be governed by this Section. If a notice is given in accordance with this subsection after 4:00 p.m. on a Business Day, it shall be deemed to have been given on the next Business Day thereafter and if it is given in accordance with the foregoing provisions or prior to 4:00 p.m. on a Business Day, it shall be deemed to have been given on such day.
- 9.2. Any notice or other communication required or permitted to be given orally shall be given to the Fire Chief of at Lanark Highlands in the case of Lanark Highlands and to the Drummond North Elmsley Tay Valley Fire Chief, at in the case of the Townships of Drummond North Elmsley and Tay Valley.
- 9.3. Written notices will be addressed as follows:

to the Townships of Drummond North Elmsley and Tay Valley,
DNETV
C/O Fire Chief
14 Sherbooke Street East,
Perth, ON, K7H 1A2
Email: firechief@dnets.ca
Facsimile: 613-267-2596 X 4

to Lanark Highlands,
Lanark Highlands Fire Department
C/O Fire Chief
75 George St.
Lanark, ON, K0G 1K0
Email: lhfirechief@lanarkhighlands.ca
Facsimile: 613-259-2398

10. Unenforceability

- 10.1. If any term, obligation or condition of this Agreement or application thereof is declared invalid or unenforceable, that provision shall be severed and deemed deleted and the remainder of this Agreement shall not be affected.

11. Entire Agreement

- 11.1. This Agreement constitutes the entire agreement between the parties, and supersedes all prior and contemporaneous agreements, understandings, negotiations and discussions whether oral or written, of the parties. There are no general or specific warranties, representations or other agreements by the parties in connection with the entering into of this Agreement.
- 11.2. Each of the party's covenants and agrees from time to time and at all times hereafter to do and perform such acts and things and to execute such further documents, agreements and writings and give all such further assurances as shall be reasonably required to fully

perform and carry out the terms of this Agreement.

12. Assignment

- 12.1. This Agreement may not be assigned by any party without the prior written consent of the other party which consent may be arbitrarily withheld.

13. Waivers

- 13.1. No consent to or waiver of any breach or default by any party in the performance of its obligations hereunder shall be deemed or construed to be a consent to or waiver of any other breach or default in the performance by such party of the same or any other obligations of such party hereunder. Failure on the part of any party to complain of any act or failure to act of any party or to declare any party in default, irrespective of how long such failure continues, shall not constitute a waiver by such party of its rights hereunder.

14. Governing Law

- 14.1. This Agreement shall be governed by and construed in accordance with the laws of Ontario and the laws of Canada applicable therein.

15. Inurnment

- 15.1. This Agreement shall ensure to the benefit of, and be binding upon, the parties, their successors and assigns.

16. Confidentiality

- 16.1. Except as may be required by law, the parties shall:
- 16.1.1. keep confidential all tapes, records, data, logs, documents, the terms of this Agreement and any other material created or provided by one party to any other party relating to the performance of the services (collectively the "Confidential Information") contemplated in this Agreement; and
 - 16.1.2. Shall not divulge any Confidential Information without the written approval of the other party.

17. Mediation

- 17.1. If a dispute arises between the Lanark Highlands and Mississippi Mills which cannot be resolved within a reasonable time, the issue shall be referred to a mediator.
- 17.2. The fees and expenses of the mediator shall be divided equally between the Parties.
- 17.3. Involvement in mediation is on a without prejudice basis and does not preclude and is not a bar to either Party pursuing whatever legal remedies may be available, including litigation.

18. Fee for Service

- 18.1. The Townships of Drummond North Elmsley and Tay Valley shall each pay a fee of \$7000.00 per calendar year for services identified in Table 1 of this agreement. Such fees

shall be payable to the Township of Lanark Highlands.

- 18.2. The annual rate invoiced by Lanark Highlands to Drummond/North Elmsley Tay Valley Fire Rescue in consideration of this Agreement shall be adjusted each year using the total amount paid the previous year plus the Consumer Price Index (CPI) for the current year. The cost-of-living increase shall be based on the Ottawa/Gatineau area all-items (information provided by Statistics Canada).
- 18.3. In addition to the CPI adjustment, the annual rate may also be increased to account for excessive call volume. Excessive call volume shall be defined as a call volume exceeding the average total number of calls over the past five years in Drummond/North Elmsley Tay Valley Fire Rescue (DNETV) by more than 25%. For the purposes of this calculation, a minimum average of 13 calls shall apply, regardless of the actual five-year average. Any such increase shall be calculated proportionally based on the percentage increase in call volume beyond the 25% threshold and applied to the invoiced rate.
- 18.4. The CPI increase will be determined in the month of December and communicated to the Fire Chief of DNETV prior to the end of December.
- 18.5. Lanark Highlands shall issue one invoice to Drummond/North Elmsley Tay Valley Fire Rescue no later than January 31 of each year, covering the previous agreement year. Drummond/North Elmsley Tay Valley Fire Rescue shall remit payment within thirty (30) days of receiving the invoice.
- 18.6. Any excessive call volume billing will be invoiced as a separate line item and shall apply only to the year in which the excessive call volume occurred.

19. Materials and Supplies

- 19.1. DNETV shall reimburse LHFS for any additional reasonably incurred costs of responding to the incident plus any applicable taxes for materials such as; refilling air cylinders, absorbent material, etc. Such reimbursement shall be negotiated and settled between fire chiefs within 60 days of such use.

20. Incident Command

- 20.1. Incident Command shall be established by LHFS upon arrival to an incident in the agreement area. Command will be transferred to DNETV once a department senior Officer is on scene and has the required firefighters to perform tasks.

21. Stand Downs

- 21.1. LHFS may stand down from a response when directed by DNETV personnel. DNETV shall ensure that they have a firefighter on-scene and in command of the incident or have a DNETV officer attend the scene.

IN WITNESS WHEREOF the parties hereto have hereunto affixed their Corporate Seals under the hands of their proper officers as of the date first above written.

**The Corporation of the Township of
Drummond/North Elmsley**

Per:

*

Steve Fournier, Reeve

*

Cathy Ryder, C.A.O.

We have authority to bind the corporation

The Corporation of the Tay Valley Township

Per:

*

Rob Rainer, Reeve

*

Amanda Mabo, C.A.O/Clerk

We have authority to bind the corporation

The Corporation of the Township of Lanark Highlands

Per:

*

Peter McLaren, Reeve

*

Suzanne Charbonneau-Dent, C.A.O

We have authority to bind the corporation

EMERGENCY RESPONSE CALLS**Nov 1, 2024 - Oct 31, 2025****BBDE Station**

FIRE - Structure	12
FIRE - Brush / Grass	23
FIRE - Vehicle	9
FIRE - Other (Chimney / Electrical / Lightning)	13
RESCUE - MVC	35
RESCUE - Water / Ice	2
RESCUE - Other	1
AMBULANCE ASSIST	16
PUBLIC HAZARD - Power Lines	6
PUBLIC HAZARD - Other (Spills)	3
ACTIVATED ALARMS (Smoke / CO / False)	40
AID - DNETV Station Assist	8
AID - Lanark County / Other Mutual Aid	15
BURNING COMPLAINT	11

TOTAL 194

EMERGENCY RESPONSE CALLS**Nov 1, 2024 - Oct 31, 2025****SS Station**

FIRE - Structure	3
FIRE - Brush / Grass	4
FIRE - Vehicle	2
FIRE - Other (Chimney / Electrical / Lightning)	4
RESCUE - MVC	10
RESCUE - Water / Ice	2
RESCUE - Other	0
AMBULANCE ASSIST	8
PUBLIC HAZARD - Power Lines	2
PUBLIC HAZARD - Other (Spills)	1
ACTIVATED ALARMS (Smoke / CO / False)	5
AID - DNETV Station Assist	18
AID - Lanark County / Other Mutual Aid	2
BURNING COMPLAINT	5

TOTAL 66



2025 FIREFIGHTER HOURS & PAY UPDATE
November 1, 2024 to October 31, 2025

STATION		PAY	COMMENTS
BBD&E STATION			
Fire Department Activities		\$16,134.55	
Maintenance		\$5,136.28	
Training		\$57,546.02	
Response Attendance		\$148,386.64	
Honorariums			
Station Chief		\$ 6,000.00	
Training Officer		\$ 3,000.00	
Senior Officer		\$ 3,500.00	
Captains		\$ 15,000.00	
On Call		\$6,407.00	
Truck/Inventory Checks		\$6,615.84	
Instructor Pre/Post Training Hours		\$2,188.25	
Total		\$ 269,914.58	
TOTAL		\$ 269,914.58	Amt Budgeted: \$221,176.00
Vacation Pay		\$ 14,135.24	
Total:		\$ 284,049.82	Balance of: -\$62,873.82

2025 FIREFIGHTER HOURS & PAY UPDATE
November 1, 2024 to October 31, 2025

STATION		PAY	COMMENTS
SOUTH SHERBROOKE STATION			
Fire Department Activities		\$9,646.23	
Maintenance		\$929.49	
Training		\$36,405.95	
Response Attendance		\$30,234.50	
Honorariums			
Station Chief		\$ 6,000.00	
Training Officer		N/A	
Senior Officer		\$ 1,750.00	
Captains		\$ 6,000.00	
Officer on Call (Summer)		\$1,333	
Truck/Inventory Checks		\$4,238.27	
Instructor Pre/Post Training Hours		\$825.30	
Total		\$ 97,362.74	
TOTAL		\$ 97,362.74	Amt Budgeted: \$91,829.00
Vacation Pay		\$5,091.51	
Total:		\$ 102,454.25	Balance of: -\$10,625.25



Drummond North Elmsley Tay Valley Fire Rescue
2025 BUDGET
as of 2025-11-20

		<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2024</u>	<u>2024</u>
		<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>
ADMINISTRATION						
	Revenues:					
1-1-0-4100-0	Revenue from DNE	(\$268,871)	(\$268,871)	\$0	(\$215,880)	(\$213,720)
1-2-0-4100-0	Revenue from Tay Valley	(229,038)	(91,029)	(138,009)	(183,898)	(182,058)
1-1-0-4350-0	Inspection Fees	0	0	0	0	(100)
1-1-0-4400-0 +...	WSIB Credits	0	(13,057)	13,057	0	0
1-1-0-4500-0	Sale of Equipment	0	0	0	0	(1,550)
1-1-0-4600-0	Misc. Revenue	0	(376)	376	0	(853)
1-1-0-4650-0	Donations	0	0	0	0	(1,260)
1-1-0-4700-0	Interest Income	(20,000)	(41,802)	21,802	(20,000)	(76,924)
	Total Administration Revenues	(517,909)	(415,134)	(102,775)	(419,778)	(476,465)
	Operations Expense:					
	Salaries, Wages & Benefits	403,061	363,563	39,498	328,218	379,148
1-1-0-5024-0 +...	Employer Health Tax	10,844	5,771	5,073	9,100	5,706
1-1-0-5026-0 +...	WSIB	12,469	9,968	2,501	0	8,098
1-1-0-5105-0	External Training & Seminars	5,000	338	4,662	5,000	4,247
1-1-0-6115-0	Bank Fees	0	784	(784)	0	0
1-1-0-6150-0	Adv., Subs. & Memberships	1,500	2,231	(731)	1,500	4,063
1-1-0-6155-0	Inspection and Prevention	2,000	1,131	869	2,000	3,449
1-1-0-6205-0	Financial System Software	1,700	1,796	(96)	2,000	1,678
1-1-0-6210-0	Fire Computer Software (FP2/Who's Res...	4,500	1,926	2,574	6,500	6,774
1-1-0-6212-0	Fire Permit Credits	2,035	2,035	0	0	0
1-1-0-6214-0	IT Fees & Licensing	6,150	2,937	3,213	0	259
1-1-0-6215-0	Fire Department IT Support	4,000	1,106	2,894	1,500	2,440
1-1-0-6216-0	Fire Department IT Hardware	2,100	1,018	1,082	1,500	349
1-1-0-6255-0 +...	Professional Fees	12,500	9,209	3,291	8,650	16,264
1-1-0-6300-0	Insurance	28,900	27,729	1,171	28,275	26,227
1-1-0-6350-0	Photocopiers	2,500	1,935	565	2,500	2,016
1-1-0-6500-0	Sale of Equipment Exp (Gov Deal Fees)	0	0	0	0	3,523
1-1-0-6700-0	Other	1,000	3,758	(2,758)	1,000	4,404
1-1-0-6705-0	Office supplies	3,800	2,508	1,292	3,800	4,862

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Drummond North Elmsley Tay Valley Fire Rescue
2025 BUDGET
as of 2025-11-20

		<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2024</u>	<u>2024</u>
		<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>
1-1-0-6750-0	Telephone	950	1,089	(139)	950	1,141
1-1-0-6755-0	Cell Phone/lpads	1,700	1,292	408	2,000	2,917
1-1-0-6760-0	Internet	1,200	967	233	1,285	1,165
1-1-0-6900-0	Trf to Adminstration Reserve(Contingency)	0	0	0	4,000	6,870
1-1-4-6200-0	Lanark Highlands Fire Service Agreement	10,000	10,000	0	10,000	10,000
	Total Administration Operations Expen...	517,909	453,092	64,817	419,778	495,600
	<u>Administration - Capital</u>					
	Revenue:					
1-1-0-4900-0	Previous Years - Drum Transfers from Re...	(15,000)	0	(15,000)	0	(10,715)
1-2-0-4900-0	Previous Years - Tay Transfers from Res...	0	0	0	0	(8,419)
	Total Adminstration Capital Revenue	(15,000)	0	(15,000)	0	(19,135)
	Expenses					
2-1-0-7004-0	New Phone System	15,000	0	15,000	0	0
	Total Administration Capital Expenses	15,000	0	15,000	0	0
	Total Net Administration	0	37,957	(37,957)	0	0



Drummond North Elmsley Tay Valley Fire Rescue
2025 BUDGET
as of 2025-11-20

		<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2024</u>	<u>2024</u>
		<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>
BBD&E STATION						
	Revenues:					
1-1-1-4100-0	Revenue from DNE	(318,998)	(318,998)	0	(303,375)	(303,375)
1-1-1-4101-0	Rescue 1 Revenue	0	(4,801)	4,801	0	(2,910)
1-1-1-4300-0	Drum BBDE Fire Fees	0	(12,628)	12,628	0	(3,124)
1-2-1-4300-0	Tay BBDE Fire Fees	0	(124,108)	124,108	0	0
1-1-1-4310-0	BBDE Other Income	0	0	0	0	(33,539)
1-1-1-4200-0	BBDE MTO Fees	0	(9,658)	9,658	0	(9,347)
1-1-1-4400-0	BBDE WSIB Credit	0	(17,876)	17,876	0	0
1-2-1-4100-0	Revenue from Tay Valley	(260,998)	0	(260,998)	(248,216)	(248,216)
	Total BBD&E Revenues	(579,996)	(488,069)	(91,927)	(551,591)	(600,511)
	Operations Expense:					
1-1-1-5005-0 +...	FF Annual Hon., In House Training, Asso...	67,200	4,284	62,916	79,200	62,483
1-1-1-5010-0	FF Callouts, Truck Checks, Fire Prev., St...	153,978	8,435	145,541	128,700	145,058
1-1-1-5024-0	FF EHT	0	238	(238)	0	2,627
1-1-1-5027-0	FF EAP	1,250	1,282	(32)	0	0
1-1-1-5028-0	FF WSIB	16,000	14,405	1,595	14,000	11,360
1-1-1-5032-0	FF VFIS	3,500	2,166	1,334	3,100	3,868
1-1-1-5105-0	External Training & Seminars	10,000	11,786	(1,786)	15,000	12,026
1-1-1-6620-0	FF DZ Licence Renewals	500	525	(25)	501	552
1-1-1-6625-0	Communications Maintenance/Purchases	5,300	4,543	757	5,300	2,806
1-1-1-6626-0	Gov't Canada Radio Licensing Fees	1,250	1,790	(540)	1,200	1,229
1-1-1-6630-0	FF Rehabilitation Supplies	1,000	1,643	(643)	1,000	1,868
1-1-1-6635-0	Fire Fighter Bunker-gear Cleaning	3,500	2,520	980	3,500	4,626
1-1-1-6660-0	Spill Clean up Supplies	1,000	1,323	(323)	1,000	784
1-1-1-6710-0	Fire Fighter Clothing	6,000	1,550	4,450	6,000	6,217
1-1-1-6715-0	New Firefighter Personal Protective Equi...	5,500	4,287	1,213	5,000	3,979
1-1-1-6720-0	Medical Supplies	500	631	(131)	0	0
	Fire Hall Expense:					
1-1-1-6310-0	Building Insurance	13,815	13,658	157	10,100	12,558

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Drummond North Elmsley Tay Valley Fire Rescue
2025 BUDGET
as of 2025-11-20

		2025 BUDGET	2025 YTD	2025 VARIANCE	2024 BUDGET	2024 ACTUAL
1-1-1-6640-0	Building & Property Maintenance	12,000	6,183	5,817	12,000	14,391
1-1-1-6645-0	Cleaning (includes supplies)	6,000	5,142	858	5,700	6,368
1-1-1-6650-0	Snowplowing	9,000	10,224	(1,224)	9,000	6,290
1-1-1-6765-0	Hydro & Water	9,600	10,282	(682)	10,100	9,003
1-1-1-6770-0	Heating Fuel	6,800	2,783	4,017	6,800	3,627
	Vehicles & Equipment Expense:					
1-1-1-6305-0	Vehicle/Equip Insurance	14,925	14,936	(11)	16,500	13,568
1-1-1-6605-0	Vehicles & Equipment Maintenance	32,000	37,465	(5,465)	25,500	50,142
1-1-1-6606-0	BBDE Rescue 1	0	2,313	(2,313)	0	110
1-1-1-6610-0	Fuel, oil, lubricants, etc.	12,000	11,594	406	12,000	14,617
1-1-1-6615-0	Minor Equipment Purchases	16,000	6,317	9,683	16,000	12,829
	Transfers to Reserves:					
1-1-1-6900-1	Trf to Apparatus	101,660	101,660	0	97,750	124,750
1-1-1-6900-2	Trf to Equipment	18,720	18,720	0	18,000	18,000
1-1-1-6900-5	Trf to PPE Reserve	14,000	14,000	0	8,640	8,640
1-1-1-6900-6	Trf to Building Reserve	30,000	30,000	0	30,000	30,000
1-1-1-6900-8	Trf to Honorarium/Recruit Reserve	5,000	5,000	0	10,000	10,000
1-1-1-6900-9	Trf to Dry Hydrant Reserve	2,000	2,000	0	0	0
	Total BBD&E Operational Expense	579,996	353,686	226,310	551,591	594,174
	<u>BBD&E - Capital</u>					
	Revenue:					
1-1-1-4900-1	Trf from Apparatus Reserve	(6,000)	0	(6,000)	(322,064)	(422,172)
1-1-1-4900-2	Trf from Equipment Reserve	(9,000)	0	(9,000)	(20,000)	(18,123)
1-1-1-4900-5	Trf from PPE Reserve	(12,240)	0	(12,240)	0	0
1-1-1-4900-6	Trf from Building Reserve	0	0	0	(15,000)	(13,631)
1-1-1-4900-8	Trf from Honorarium/Recruit Reserve	(16,700)	0	(16,700)	0	0
1-1-1-4950-0	D/NE Development Charges	(6,050)	0	(6,050)	(49,500)	0
1-2-1-4950-0	Tay Valley Development Charges	(4,950)	0	(4,950)	(54,000)	(54,000)
2-1-1-4852-0	Fire Prevention Grant	0	(16,823)	16,823	0	0
	Total BBD&E Capital Revenue	(54,940)	(16,823)	(38,117)	(460,564)	(507,926)



Drummond North Elmsley Tay Valley Fire Rescue
2025 BUDGET
as of 2025-11-20

		<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2024</u>	<u>2024</u>
		<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>
Expense:						
BBD&E Previous Year						
BBD&E Current Year						
2-1-1-7011-0	New Pumper Truck #321	0	0	0	425,564	482,509
2-1-1-7012-0	Driveway Repairs	0	0	0	15,000	13,631
2-1-1-7013-0	High Volume Fire Hose	9,000	9,194	(194)	10,000	9,697
2-1-1-7014-0	Forestry Pump	0	0	0	10,000	8,426
2-1-1-7015-0	2025 PPE	12,240	0	12,240	0	0
2-1-1-7016-0	2025 New FF Recruits	16,700	0	16,700	0	0
2-1-1-7017-0	2025 Rescue 340 Body Work	6,000	7,149	(1,149)	0	0
2-1-1-7018-0	2025 Ice Water Rescue Trailer	11,000	8,827	2,173	0	0
2-1-1-7019-0	2025 Hose Appliances	0	79,575	(79,575)	0	0
	Total BBD&E Capital Expense	54,940	104,745	(49,805)	460,564	514,262
	Total Net BBD&E Station	0	(46,460)	46,460	0	0



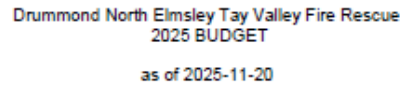
Drummond North Elmsley Tay Valley Fire Rescue
2025 BUDGET
as of 2025-11-20

		<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2024</u>	<u>2024</u>
		<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>
SOUTH SHERBROOKE STATION						
Revenues:						
1-2-2-4100-0	TAY SS Revenue from Municipality	(352,810)	(168,579)	(184,231)	(337,158)	(337,158)
1-2-2-4200-0	TAY SS MTO Fees	0	(1,680)	1,680	0	0
1-2-2-4300-0	TAY SS Fire Fees	0	(560)	560	0	(1,680)
1-2-2-4310-0	TAY SS Other Income	0	(238)	238	0	(16,400)
1-2-2-4400-0	TAY SS WSIB Credit	0	(11,957)	11,957	0	0
	Total SS Revenues	(352,810)	(183,013)	(169,797)	(337,158)	(355,238)
Operations Expense:						
1-2-2-5005-0 +...	FF Annual Hon., In House Training, Asso...	37,800	500	37,300	55,900	33,152
1-2-2-5010-0	FF Callouts, Truck Checks, Fire Prev., St...	54,029	0	54,029	30,408	40,620
1-2-2-5105-0 +...	External Training & Seminars	7,500	14,255	(6,755)	10,000	7,935
1-2-2-5024-0	FF EHT	0	0	0	0	1,751
1-2-2-5027-0	FF EAP	880	843	37	0	0
1-2-2-5026-0	FF WSIB	10,700	9,603	1,097	9,600	7,637
1-2-2-5032-0	FF VFIS	2,350	1,328	1,022	2,400	2,455
1-2-2-6620-0 +...	FF DZ Licence Renewals	250	175	75	250	175
1-2-2-6625-0 +...	Communications Maintenance/Purchases	4,000	3,377	623	4,000	4,407
1-2-2-6626-0	Gov't Canada Radio Licensing Fees	1,250	1,010	240	1,200	1,229
1-2-2-6630-0 +...	FF Rehabilitation Supplies	700	849	(149)	500	964
1-2-2-6635-0 +...	FF Bunker-gear Cleaning/Inspection/Rep...	2,000	1,584	416	2,000	3,357
1-2-2-6710-0	FF Clothing (Dress Uniforms/Station Wear)	4,000	468	3,532	4,000	998
1-2-2-6715-0 +...	FF PPE (NEW bunker-gear,helmets, glov...	2,000	519	1,481	2,000	3,040
Emergency First Response Expense:						
1-2-2-6720-0	Medical supplies	1,500	1,345	155	2,000	449
Fire Hall Expense:						
1-2-2-6310-0	Building Insurance	14,450	13,658	792	10,200	12,558
1-2-2-6640-0 +...	Building/Property Maint.	10,000	3,477	6,523	10,000	12,439
1-2-2-6645-0 +...	Cleaning (includes supplies)	4,100	3,596	504	1,000	4,631
1-2-2-6750-0	Telephone	1,350	1,485	(135)	1,350	1,372
1-2-2-6760-0	Internet	1,200	0	1,200	1,200	904



Drummond North Elmsley Tay Valley Fire Rescue
2025 BUDGET
as of 2025-11-20

		<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2024</u>	<u>2024</u>
		<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>
1-2-2-6765-0	Hydro	5,600	3,507	2,093	6,000	4,680
1-2-2-6770-0	Heating fuel/Propane	6,300	7,065	(765)	7,000	5,411
	Vehicles & Equipment Expense:					
1-2-2-6305-0	Vehicle/Equip Insurance	14,925	14,936	(11)	16,500	13,568
1-2-2-6605-0 +...	Vehicles & Equipment Maintenance	20,000	26,144	(6,144)	19,500	22,162
1-2-2-6610-0 +...	Fuel, oil, lubricants, etc.	5,750	2,352	3,398	5,750	7,866
1-2-2-6615-0 +...	Minor Equipment Purchases	15,000	4,642	10,358	15,000	19,193
	Transfers to Reserves:					
1-2-2-6900-1	Apparatus	79,560	79,560	0	76,500	136,549
1-2-2-6900-2	Equipment	13,000	13,000	0	12,500	12,500
1-2-2-6900-5	Personal Protective Equipment Reserve	5,616	5,616	0	5,400	5,400
1-2-2-6900-6	Building	20,000	20,000	0	20,000	20,000
1-2-2-6900-8	Honorarium/Recruit Reserve	5,000	5,000	0	5,000	15,000
1-2-2-6900-9	Dry Hydrant	2,000	2,000	0	0	0
	Total SS Operations Expense	352,810	241,893	110,917	337,158	402,404
	<u>SS - Capital</u>					
	Revenue:					
1-2-2-4900-1	Trf from Apparatus Reserve	0	0	0	(534,000)	(480,884)
1-2-2-4900-2	Trf from Equipment Reserve	(9,000)	0	(9,000)	(7,500)	(7,500)
1-2-2-4900-5	Trf from PPE Reserve	(2,060)	0	(2,060)	(6,000)	(6,000)
1-2-2-4900-6	Trf from Building Reserve	(7,500)	0	(7,500)	0	0
1-2-2-4900-8	Trf from Recruit/Honorarium Reserve	(15,000)	0	(15,000)	0	0
1-2-2-4950-0	Tay Valley Development Charges	0	0	0	(50,000)	(50,000)
	Total SS Capital Revenue	(33,560)	0	(33,560)	(597,500)	(544,384)
	Expense:					
	SS Previous Year					
	SS Current Year					
2-2-2-8001-0	New Truck Options	0	0	0	0	1,021
2-2-2-8003-0	New Fire Apparatus	0	0	0	575,000	470,863

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Drummond North Elmsley Tay Valley Fire Rescue
2025 BUDGET
as of 2025-11-20

	<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2024</u>	<u>2024</u>
	<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>
Fire Service Agreements					
SFFSA Revenues:					
1-1-3-4100-0 Revenue from Municipality	(12,100)	(12,100)	0	(12,000)	(12,000)
1-1-3-4900-0 Trf from SFFSA Reserve	0	0	0	0	(336)
Total SFFSA Revenues	(12,100)	(12,100)	0	(12,000)	(12,336)
SFFSA Expenses:					
1-1-3-6200-0 Smiths Falls Fire Service Agreement	12,100	0	12,100	12,000	12,336
Total Smiths Falls Fire Service Agreem...	12,100	0	12,100	12,000	12,336
Total Net Fire Service Agreements	0	(12,100)	12,100	0	0
Total Revenue	(1,566,315)	(1,115,139)	(451,176)	(2,378,591)	(2,515,993)
Total Expense	1,566,315	1,162,609	403,706	2,378,591	2,515,993
Current Year (Surplus) /Deficit	0	47,470	(47,470)	0	0



Drummond North Elmsley Tay Valley Fire Rescue
2025 BUDGET
as of 2025-11-20

	<u>2025</u> <u>BUDGET</u>	<u>2025</u> <u>YTD</u>	<u>2025</u> <u>VARIANCE</u>	<u>2024</u> <u>BUDGET</u>	<u>2024</u> <u>ACTUAL</u>
Summary					
Administration					
Revenue	(517,909)	(415,134)	(102,775)	(419,778)	(476,465)
Operations	517,909	453,092	64,817	419,778	495,600
Transfers From Reserves	(15,000)	0	(15,000)	0	(19,135)
Transfer To Reserves	15,000	0	15,000	0	0
Administration Schedule 2	0	37,957	(37,957)	0	0
BBD&E Station					
Revenue	(579,996)	(488,069)	(91,927)	(551,591)	(600,511)
Operations	408,616	182,306	226,310	387,201	402,784
Capital	54,940	104,745	(49,805)	460,564	514,262
Transfers From Reserves	(54,940)	(16,823)	(38,117)	(460,564)	(507,926)
Transfers to Reserves	171,380	171,380	0	164,390	191,390
BBD&E Station Schedule 3	0	(46,460)	46,460	0	0
South Sherbrooke Station					
Revenue	(352,810)	(183,013)	(169,797)	(337,158)	(355,238)
Operations	227,634	116,717	110,917	217,758	212,955
Capital	33,560	9,194	24,366	597,500	497,218
Transfers From Reserves	(33,560)	0	(33,560)	(597,500)	(544,384)
Transfers to Reserves	125,176	125,176	0	119,400	189,449
South Sherbrooke Station Schedule 4	0	68,073	(68,073)	0	0
Fire Service Agreements					
Revenue	(12,100)	(12,100)	0	(12,000)	(12,336)
Operations	12,100	0	12,100	12,000	12,336
Fire Service Agreements Schedule 5	0	(12,100)	12,100	0	0
Current Year (Surplus) /Deficit	0	47,470	(47,470)	0	0



Drummond North Elmsley Tay Valley Fire Rescue
2025 BUDGET
as of 2025-11-20

	<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2024</u>	<u>2024</u>
	<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>
Municipal Share					
Drummond/North Elmsley					
SCH 2 Administration- 54%	0	20,497	(20,497)	0	0
SCH 3 BBD&E - 55%	0	(25,553)	25,553	0	0
SCH 5 FSA- 100%	0	(12,100)	12,100	0	0
Total	<u>0</u>	<u>(17,156)</u>	<u>17,156</u>	<u>0</u>	<u>0</u>
Tay Valley					
SCH 2 Administration - 48%	0	17,460	(17,460)	0	0
SCH 3 BBD&E- 45%	0	(20,907)	20,907	0	0
SCH 4 South Sherbrooke- 100%	0	68,073	(68,073)	0	0
Total	<u>0</u>	<u>64,626</u>	<u>(64,626)</u>	<u>0</u>	<u>0</u>
Current Year (Surplus) /Deficit	0	47,470	(47,470)	0	0