



# Tay Valley Township

## COMMITTEE OF THE WHOLE AGENDA

Tuesday, November 4<sup>th</sup>, 2025  
Immediately Following the Public Meeting at 5:30 p.m.  
Municipal Office – Council Chambers – 217 Harper Road

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5:30 p.m. *Public Meeting – Zoning By-Law Amendment(s)*  
Following *Committee of the Whole Meeting*

**Chair, Councillor Keith Kerr**

1. **CALL TO ORDER**
2. **AMENDMENTS/APPROVAL OF AGENDA**
3. **DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF**
4. **APPROVAL OF MINUTES OF PUBLIC MEETINGS**

None.

5. **DELEGATIONS & PRESENTATIONS**

- i) **Presentation - Fall River Regulatory Flood and Erosion Hazard Mapping – *attached, page 6.***  
Bryan Flood, Water Resources Engineer, Mississippi Valley Conservation Authority.

*Suggested Recommendation to Council:*

*“THAT, The Fall River Regulatory Flood and Erosion Hazard Mapping presentation on October 28<sup>th</sup>, 2025 be received for information.”*

## 6. PRIORITY ISSUES

- i) **Report #PW-2025-23 – Household Hazardous Waste – attached, page 12.**  
Sean Ervin, Public Works Manager.

*Suggested Recommendation to Council:*

*“THAT, Tay Valley Township pursue entering into an agreement for shared use of an annual household hazardous waste event, with costs being shared equally between Tay Valley Township and the Township of Lanark Highlands.”*

*AND THAT, the appropriate funds to support the event be included in the 2026 Operating Budget.”*

- ii) **Report #PW-2025-24 – Wild Parsnip Spraying Program – attached, page 15.**  
Sean Ervin, Public Works Manager.

*Suggested Recommendation to Council:*

*“THAT, Tay Valley Township implement a spraying program to target wild parsnip and other noxious weeds in agricultural areas;*

*THAT, property owners adjacent to roadways where spraying will occur be notified;*

*AND THAT, the Township continue to mow wild parsnip and other noxious weeds, in all non-agricultural areas.”*

- iii) **Removal of Member from the Green Energy and Climate Change Working Group.**

*Suggested Recommendation to Council:*

*“THAT, Jennifer Dickson be removed from the Green Energy and Climate Change Working Group.”*

## 7. CORRESPONDENCE

- i) **25-10-29 – Council Communication Package – attached, page 22.**

*Suggested Recommendation to Council:*

*“THAT, the 25-10-29 Council Communication Package be received for information.”*

## 8. COMMITTEE, BOARD & EXTERNAL ORGANIZATION UPDATES

- i) **Bolingbroke Cemetery Board – deferred to the next meeting.**
- ii) **Committee of Adjustment – deferred to the next meeting.**

- iii) **Fire Board.**  
25-10-06 – Draft Fire Board Minutes – *attached, page 25.*
- iv) **Library Board.**  
25-09-15 – Perth and District Union Public Library Board Minutes – *attached, page 31.*
- v) **Pinehurst Cemetery Board** – *deferred to the next meeting.*
- vi) **Lanark County OPP Detachment Board** – *attached, page 33.*
- vii) **Green Energy and Climate Change Working Group** – *deferred to the next meeting.*
- viii) **Mississippi Valley Conservation Authority Board** – *deferred to the next meeting.*
- ix) **Rideau Valley Conservation Authority Board.**  
25-09-25 – Rideau Valley Conservation Authority Board of Directors Meeting Summary – *attached, page 41.*  
25-09-25 – Draft Rideau Valley Conservation Authority Board of Directors Meeting Minutes – *attached, page 43.*
- x) **Lanark County Traffic Advisory Working Group.**  
25-10-08 – Draft Lanark County Traffic Advisory Working Group Minutes – *attached, page 50.*
- xi) **County of Lanark.**  
Reeve Rob Rainer and Deputy Reeve Fred Dobbie.

## 9. CLOSED SESSION

- i) **CONFIDENTIAL: Hydro Infrastructure Update.**  
Amanda Mabo, Chief Administrative Officer/Clerk.

*Suggested Motion:*

*“THAT, Committee move “in camera” at \_\_\_ p.m. to address a matter pertaining to a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board regarding a Hydro Infrastructure Update*

*AND THAT, the Chief Administrative Officer/Clerk, Deputy Clerk, and Public Works Manager remain in the room.”*

*Suggested Motion:*

*“THAT, Committee return to open session at \_\_\_\_ p.m.”*

- *Chair’s Rise and Report.*

**10. DEFERRED ITEMS**

*\*The following items will be discussed at the next and/or future meeting:*

- *None.*

**11. ADJOURNMENT**

# **DELEGATIONS & PRESENTATIONS**



# Fall River Regulatory Flood and Erosion Hazard Mapping

Municipal Partners

October 28, 2025

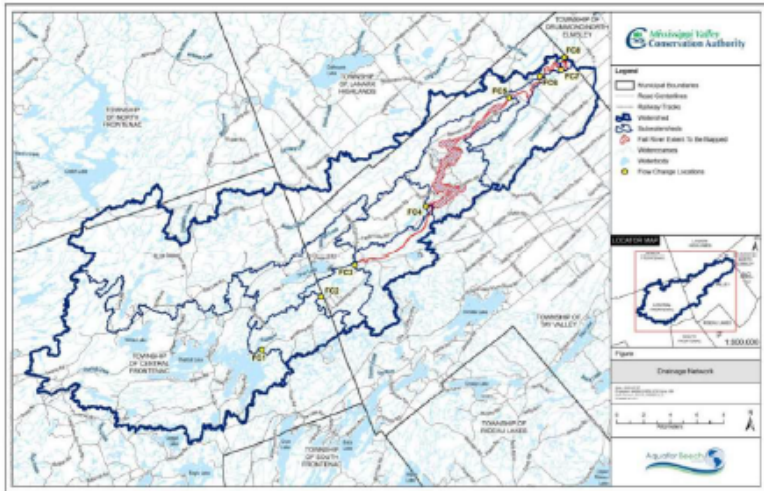
## Background

- MVCA has a mandate to map flood and erosion hazards
- No previous regulatory hazard mapping
- Flood Risk Assessment Study (2022) confirmed Fall River as priority hazard mapping area
- NRCan's FHIMP funding received for the study
- Collaboration with Lanark County and Tay Valley Township



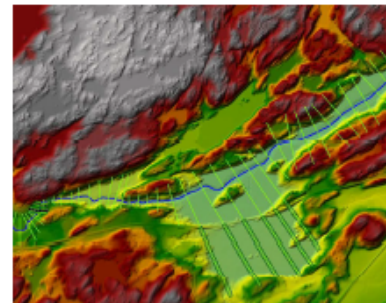
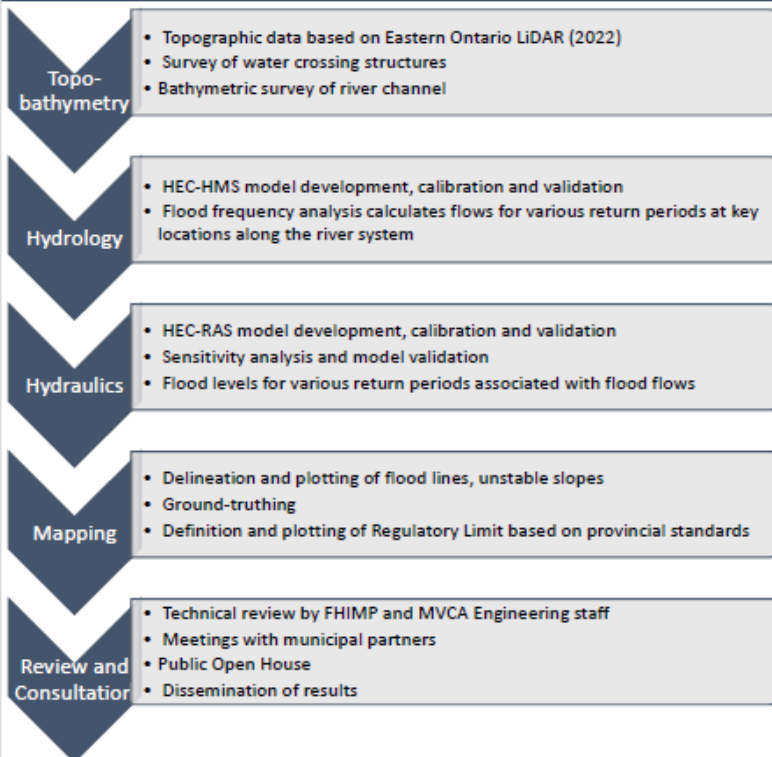
# Study Area

- ❑ Large tributary of the Mississippi River
- ❑ Many properties and structures susceptible to flooding
- ❑ Urban communities in Maberly, Fallbrook
- ❑ 32 km of floodplain mapped (Maberly to Mississippi River)
- ❑ Flood and erosion hazards mapped

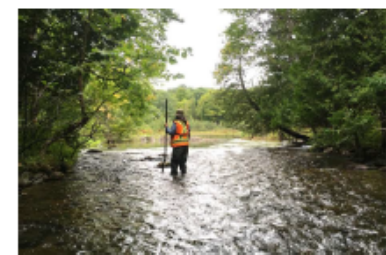


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# Methodology



Digital Elevation Model and hydraulic model cross sections



Bathymetry surveying

**Best data and technology used in the study.**

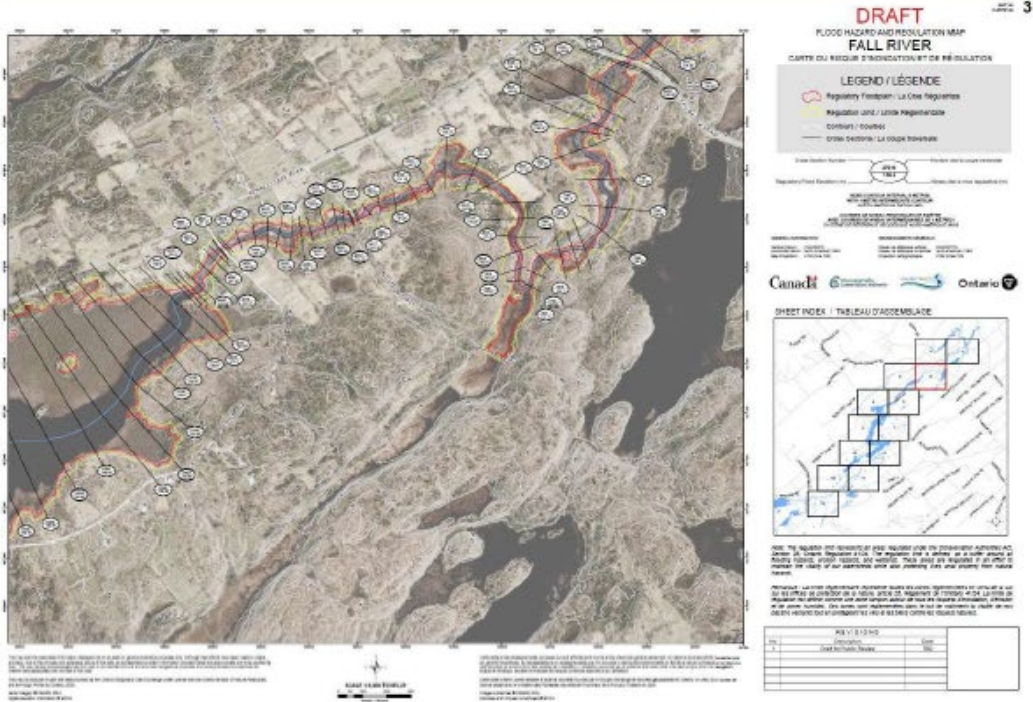
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# Ground Truthing



5

# Floodplain Maps



6



# Regulatory Considerations

MVCA Permission is now required for NEW *Development* in the following areas of the Fall River:

- 1:100-year flood plain
- Erosion Hazards
- Regulation Limit (i.e. 15 m extent from hazard)



*Development* includes:



- the construction, reconstruction, erection or placing of a building or structure of any kind,
- any change to a building or structure that would have the effect of altering the use or potential use of the building or structure, increasing the size of the building or structure or increasing the number of dwelling units in the building or structure,
- site grading, or
- the temporary or permanent placing, dumping or removal of any material, originating on the site or elsewhere

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# Affected Properties and Infrastructure

Description	Count
Properties in Regulation Limit (total)	387
Properties with buildings in Regulation Limit	204
Buildings in Regulatory Floodplain	76
Dwellings in Regulatory Floodplain (permanent and seasonal)	34
Public roads overtopped by Regulatory Flood	5
Bridges overtopped by Regulatory Flood	0



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# Notification and Public Consultation



Publish notice in: Lanark Era, Frontenac News, Bennet & Fagan Lakes' Association, MVCA website, Social Media

Letters mailed to all affected landowners



Meeting with Tay Valley Township  
Respond to public inquiries



Public Open House to be held on November 27, 2025  
After adoption maps will be forwarded to Municipality

## FALL RIVER FLOODPLAIN MAPPING PUBLIC OPEN HOUSE

The Mississippi Valley Conservation Authority (MVCA) recently completed regulatory floodplain mapping for the Fall River watershed from the Village of Maberly to the Mississippi River. The project was carried out in cooperation with Lanark County and Tay Valley Township, with funding provided through the federal Flood Hazard Identification and Mapping Program.

**Thursday November 27, 2025**  
4pm-8pm

**Maberly Community Hall**  
180 Maberly Elphin Rd., Maberly

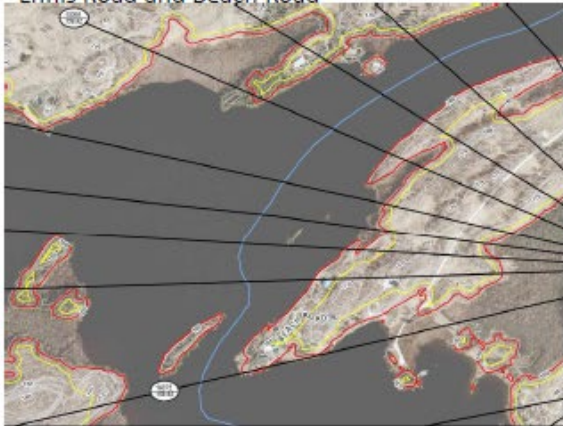
To speak with MVCA staff:  
info@mvc.on.ca or call 613-253-0006

For more information visit:  
mvc.on.ca/current-initiatives

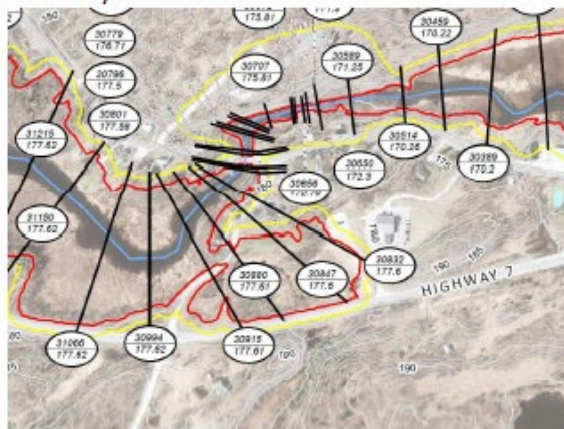


# Affected Properties and Infrastructure

Ennis Road and Beach Road



Marbely Main Street



Dokken Road



Noel Road

# **PRIORITY ISSUES**

**COMMITTEE OF THE WHOLE**  
**November 4, 2025**

**Report #PW-2025-23**  
**Sean Ervin, Public Works Manager**

**HOUSEHOLD HAZARDOUS WASTE**

**STAFF RECOMMENDATION(S)**

It is recommended:

“**THAT**, Tay Valley Township pursue entering into an agreement for shared use of an annual household hazardous waste event, with costs being shared equally between Tay Valley Township and the Township of Lanark Highlands.”

**AND THAT**, the appropriate funds to support the event be included in the 2026 Operating Budget.”

**BACKGROUND**

Tay Valley Township residents have been able to use Lanark Highlands Household Hazardous Waste Depot (HHWD) in Middleville since at least 2009. Lanark Highlands manages all the reporting with the ministry, staffing and maintenance of the depot facility and Tay Valley is invoiced based on user numbers by Lanark Highlands on an annual basis. Over the past few years, there have been on-going staffing shortages that have created unpredictable operating hours and the hiring of external contractors to operate the facility.

The Township reviewed the HHWD when the Waste Management Plan was completed in 2022. The plan noted that hazardous waste is generally one of the most expensive waste streams to operate due to special hauling and processing costs associated with managing hazardous waste. The historical numbers of users from the Township are generally low, with 205 users in 2023 and 236 users in 2024. Establishing a Township operated HHWD would involve a significant capital investment, which could be upwards of \$300,000 (2022 costs).

The Township occasionally hears negative feedback from residents specific to the travel distance between their residence to the Middleville Depot.

**DISCUSSION**

A household hazardous waste collection event in partnership with Lanark Highlands has been considered as an alternative option to the current depot. The event involves the hiring of

a contractor to mobilize to a local site with ample space for collection, storage, and sorting. An ideal location for an event would be within Lanark Village, based on the distance residents in both Tay Valley and Lanark Highlands would need to travel. Based on the 2024 data and collaboration with a HHW contractor, it was estimated that there could be upwards of 800 people attending a household hazardous waste event. Staff would be required to assist with traffic control on the day, which could be an equally shared commitment between both Townships.

## **FINANCIAL CONSIDERATIONS**

The current agreement between Lanark Highlands and Tay Valley is user-based cost sharing, meaning that the total cost to operate the depot is divided between the two municipalities based on the number of users who visit the depot. Tay Valley's cost per year have ranged between \$7,700 to \$10,500 over the past four years and \$9,000 is currently budgeted for 2025.

Based on 2024 quantities received at the Lanark Highlands Depot, the estimated cost to operate the HHHW event would be \$62,320 minus the estimated government rebate of \$21,040 for an amount of \$41,280. With costs being divided equally between the two Townships, each municipality would be responsible for \$20,640 plus non-rebated H.S.T. Tay Valley and Lanark Highlands have a similar number of properties, between 4,000 and 4,100 and therefore dividing the costs 50/50 is considered fair.

## **OPTIONS CONSIDERED**

**Option 1** – Council direct staff to enter into a shared use agreement for an annual household hazardous waste event and the appropriate funds be included in the 2026 Operating Budget.

**Option 2** – Council does not proceed with the hazardous waste event day. This is not recommended as the alternative would be hosting our own event, with 100% of the costs being born by the Township.

## **CLIMATE CONSIDERATIONS**

Ensuring the proper disposal of hazardous waste is important as it may end up in the Township's landfill site, or illegal dumped on along the road.

## **STRATEGIC PLAN LINK**

None considered

## **CONCLUSIONS**

Lanark Highlands passed a similar motion at their October 21 Council meeting and that their HHWD will not be reponing again in 2026. The annual event day should be well received by residents as the day would be held closer to the Township. If the event proceeds, staff will monitor usage and provide further information to Council following the 2026 event.

**ATTACHMENTS**

None

**Prepared and Submitted By:**

**Approved for Submission By:**

**Sean Ervin,  
Public Works Manager**

**Amanda Mabo,  
Chief Administrative Officer/Clerk**

**COMMITTEE OF THE WHOLE  
November 4, 2025**

**Report #PW-2025-24  
Sean Ervin, Public Works Manager**

**WILD PARSNIP SPRAYING PROGRAM**

**STAFF RECOMMENDATION(S)**

It is recommended:

**“THAT**, Tay Valley Township implement a spraying program to target wild parsnip and other noxious weeds in agricultural areas;

**THAT**, property owners adjacent to roadways where spraying will occur be notified;

**AND THAT**, the Township continue to mow wild parsnip and other noxious weeds, in all non-agricultural areas.”

**BACKGROUND**

At the September 23, 2025, Council Meeting, the following resolution was adopted:

**“THAT**, a further staff report be brought forward to Council with further details if a wild parsnip spray program were to be implemented to control wild parsnip growth along Township roads.”

The purpose of this report is to provide Council information regarding what a spray program may look like in Tay Valley Township.

**DISCUSSION**

One option would be to implement a spray program to target agricultural areas within the Township. Agricultural areas include land being used to cultivate crops or raising of livestock and are the types of areas that are most susceptible to noxious weed infestations. If Council elects the targeted spray program, each landowner adjacent to roadways where spraying will occur will receive a letter from the Township to notify them of the spraying program. Landowners can opt-out, and the Township will mow adjacent to their property instead of spraying. By opting out, the landowner agrees to not submit a complaint to the weed inspector if noxious weeds spread onto their property. Public notification will also be completed to meet the requirements of the applicable regulations.

Areas where spraying will occur is outlined in the attached map. Note that maintained lawns (residential properties with manicured lawns) will not be sprayed. Wild parsnip infestations not deemed to be adjacent to agricultural areas will continue to be mowed, similar to how infestations were addressed in previous years.

The buffer zone requirement for organic farms is 8m, in accordance with the [Canadian Organic Standards](#).

## **FINANCIAL CONSIDERATIONS**

The attached map equates to approximately 54 km of spraying, and therefore the cost will be approximately \$8,000 plus non-rebated H.S.T. for 2026. The Township's Operating Budget will fund this cost.

The Township will join Lanark County's Tender to take advantage of economies of scale and save staff time not having to complete the Tender process.

## **OPTIONS CONSIDERED**

**Option 1** – Council approves the targeted spray program.

**Option 2** – Council does not approve the spraying program and therefore the Township will only mow wild parsnip, like previous years.

**Option 3** – Council approves a spray program that targets all areas where noxious weeds are present.

## **CLIMATE CONSIDERATIONS**

Wild Parsnip is an aggressive plant and takes over native plants. This may reduce pollinator habitat and also negatively affect cropland. Alternatively, overuse of herbicide may have negative effects on wildlife. Strategically prioritizing where to use herbicide versus other control methods would be a more effective and sustainable approach.

## **STRATEGIC PLAN LINK**

None considered.

The targeted spray program may be better received by residents who are against spraying yet still meet the requests from agricultural landowners. Council needs to be aware that this is a new program in the Township and will take significant staff time to track requests, monitor the contractor, and map wild parsnip and no spray zones. Thankfully, there is not a substantial capital program planned for 2026 and therefore current staffing levels should be able to manage the additional workload. Staff will track efforts and report back after the spray program is completed next year.



**ATTACHMENTS**

1. Wild Parsnip Mapping showing spray and mowing areas

**Prepared and Submitted By:**

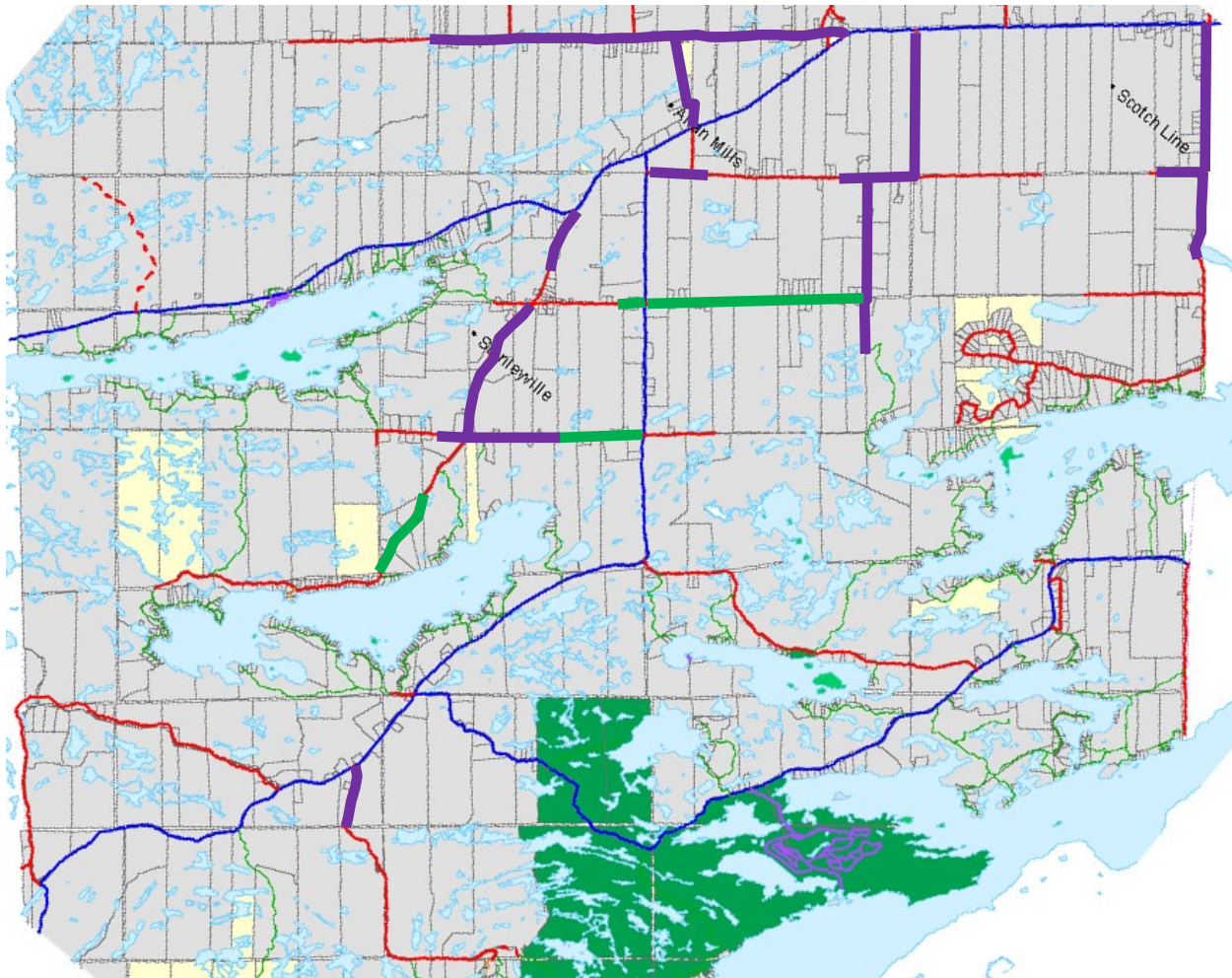
**Approved for Submission By:**

**Sean Ervin,  
Public Works Manager**

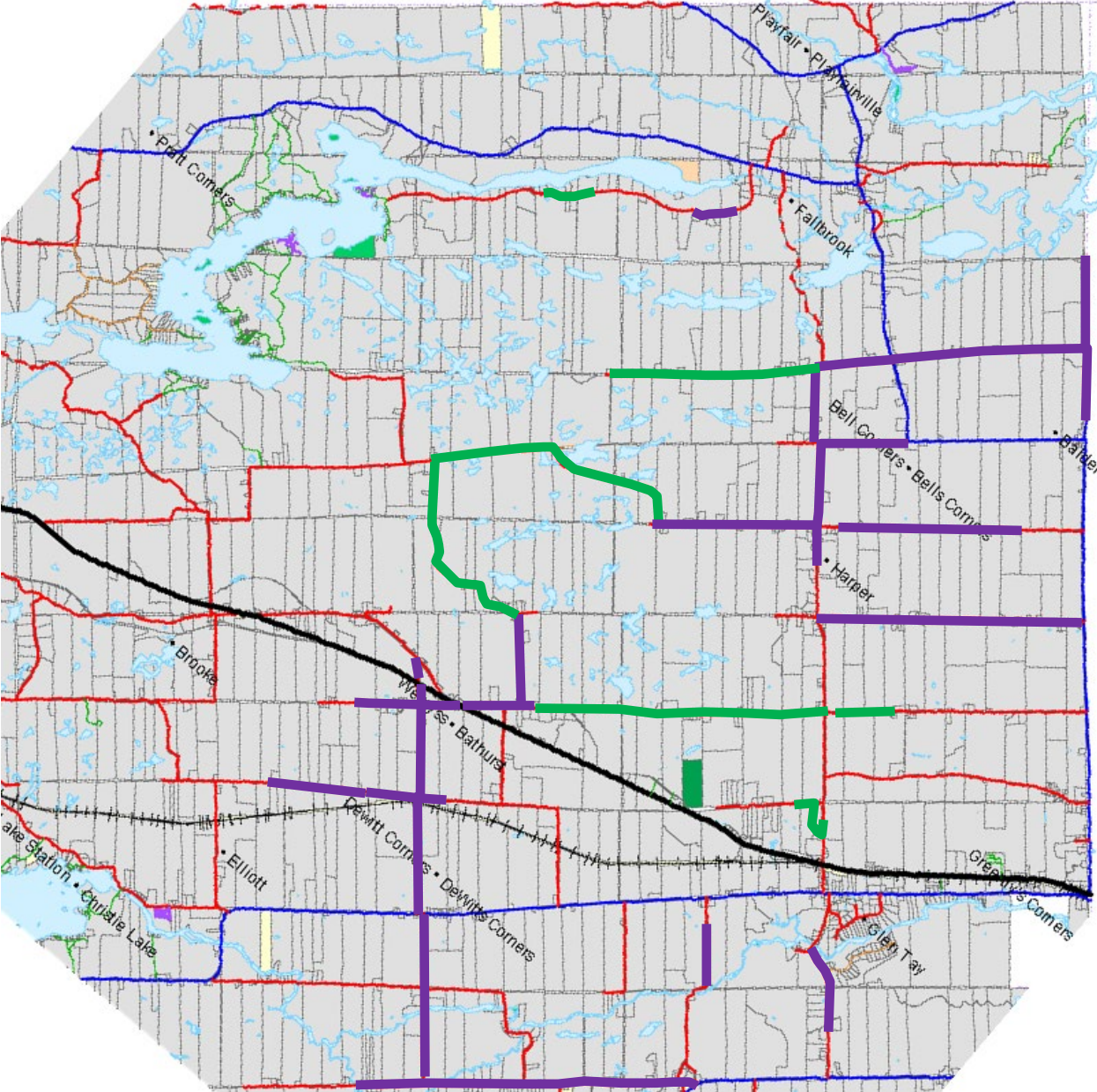
**Amanda Mabo,  
Chief Administrative Officer/Clerk**

**Appendix  
Wild Parsnip Mapping**

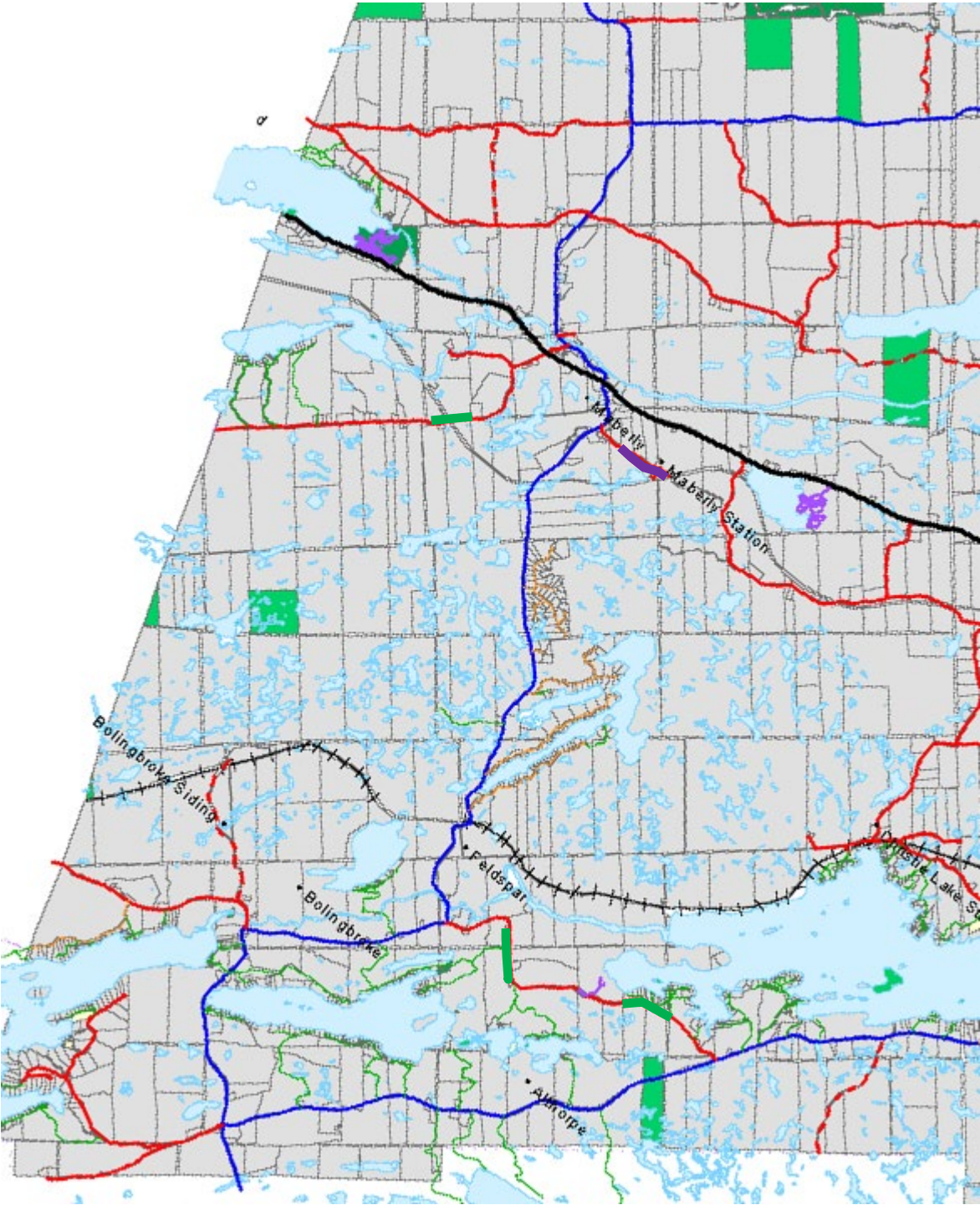
Burgess Ward   **—** Spray   **—** Mow



Bathurst Ward — Spray — Mow



South Sherbrooke Ward █ Spray █ Mow



# **CORRESPONDENCE**



1. **Lanark County:** Media Release – Highlights from the Lanark County Council Meeting held on September 25<sup>th</sup>, 2025 – *attached, page 3.*
2. **Lanark County:** Media Release – Highlights from the Lanark County Council Meeting held on October 8<sup>th</sup>, 2025 – *attached, page 5.*
3. **Lanark County:** Media Release – Highlights from the Lanark County Council Meeting held on October 22<sup>nd</sup>, 2025 – *attached, page, 7.*
4. **Perth and District Union Public Library:** Report – Community Needs Assessment – *attached, page 9.*
5. **AMO:** Policy Update – Bill 56 Introduced, Building Code Amendments Submission and Advocacy on Removing Building Code Enforcement from Provincial Courts – *attached, page 44.*
6. **AMO:** Policy Update – AMO’s Response to the Planned Automated Speed Enforcement Ban – *attached, page 47.*
7. **Town of Ajax:** Resolution – Provincial Decision on Automated Speed Enforcement – *attached, page 49.*
8. **Municipality of Bluewater:** Resolution – Federal Government to Keep Climate Change as a Foremost National Priority – *attached, page 52.*
9. **The Township of Woolwich:** Resolution – Bill C-61 First Nations Clean Water – *attached, page 54.*
10. **The Corporation of the Township of McGarry:** Resolution – Minister of Natural Resources and Forestry reconsider the Planned use of Glyphosate based Herbicides in the Timiskaming Forest – *attached, page 56.*
11. **The Corporation of the Township of Stone Mills:** Resolution – Electoral Reform – *attached, page 58.*
12. **Municipality of Brighton:** Resolution – Electoral Reform – *attached, page 59.*
13. **Township of West Lincoln:** Resolution – Support Consultation on the Future of Community Natural Gas Expansion – *attached, page 61.*
14. **The Town of Plympton-Wyoming:** Resolution – Province of Ontario to Reconsider the Fee Freeze Mandate – *attached, page 62.*
15. **South East Health Unit:** Media Release – Monthly Meeting Highlights – *attached, page 63.*

16. **Town of Smiths Falls:** Resolution – Support of H.E.R. Elect Respect Campaign – *attached, page 65.*
17. **The Corporation of the City of Dryden:** Resolution – Mandatory Water Safety and Swim to Survive Training into the Elementary School Curriculum for all Ontario Students – *attached, page 68.*
18. **The Corporation of the Township of Stone Mills:** Resolution – Advocacy for Funds to Effectively Manage the Emerald Ash Borer Infestation – *attached, page 69.*
19. **Tay Valley Township: Report** – Building Reports – *attached, page 71.*
20. **Tay Valley Township: Report** – September Building Summary Report with Previous 3 Year Average – *attached, page 72.*

# UPDATES



# DRUMMOND NORTH ELMSLEY TAY VALLEY FIRE BOARD MINUTES

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Monday, October 6<sup>th</sup>, 2025

6:00 p.m.

South Sherbrooke Station – 22110 Highway 7, Maberly, ON

Training Room

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## ATTENDANCE:

### Members Present:

Chair, Councillor Ray Scissons  
Vice-Chair, Marilyn Thomas  
Councillor Paul Coutts  
Councillor Greg Hallam  
Councillor Wayne Baker (arrived at 6:20 p.m.)

### Staff Present:

Greg Saunders, Fire Chief  
Darren Gibson, Deputy Fire Chief  
Megan Moore, Recording Secretary

### Members & Staff Absent:

Councillor John Matheson

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## 1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.  
A quorum was present.

## 2. AMENDMENTS/APPROVAL OF AGENDA

The Agenda was adopted as presented.

## 3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST & GENERAL NATURE THEREOF

None at this time.

#### 4. APPROVAL OF MINUTES

- i) **Minutes – June 19, 2025.**

**RESOLUTION # FB-2025-26**

**MOVED BY:** Greg Hallam  
**SECONDED BY:** Paul Coutts

“**THAT**, the minutes of the Drummond/North Elmsley Tay Valley Fire Rescue Board Meeting held on June 19<sup>th</sup>, 2025 be approved as circulated.”

**ADOPTED**

- ii) **Minutes – Confidential – June 19, 2025 – Identifiable Individual – Organizational Restructuring.**

**RESOLUTION # FB-2025-27**

**MOVED BY:** Marilyn Thomas  
**SECONDED BY:** Paul Coutts

“**THAT**, the confidential minutes of the Drummond/North Elmsley Tay Valley Fire Rescue Board Meeting – Confidential – Identifiable Individual – Organizational Restructuring held on June 19<sup>th</sup>, 2025 be approved as circulated.”

**ADOPTED**

#### 5. DELEGATIONS & PRESENTATIONS

None.

#### 6. BUSINESS

- i) **10-Year Capital Plan.**

The Fire Board Reviewed the 10-Year Capital Plan.

South Sherbrooke Station – *attached, page 8.*

Bathurst Burgess Drummond North Elmsley Station – *attached, page 16.*

Members discussed that a report will be prepared in 2026 showing which reserves will require additional funding.

**RESOLUTION # FB-2025-28**

**MOVED BY:** Wayne Baker  
**SECONDED BY:** Paul Coutts

“**THAT**, the 10-Year Capital Plan be approved in principle as presented and forwarded to both Drummond/North Elmsley and Tay Valley Townships.”

**ADOPTED**

ii) **2026 Draft Budget.**

**RESOLUTION # FB-2025-29**

**MOVED BY:** Marilyn Thomas  
**SECONDED BY:** Paul Coutts

“**THAT**, the 2026 draft budget be approved in principle as presented and forwarded to both Townships.”

**ADOPTED**

iii) **2025 Fire Protection Grant.**

Members were informed that:  
the grant application period closed on September 30, 2025  
results of the grant application should be available by the end of October 2025

**RESOLUTION # FB-2025-30**

**MOVED BY:** Wayne Baker  
**SECONDED BY:** Paul Coutts

“**THAT**, if the fire department is awarded the 2025 Fire Protection Grant for 30-35 sets of alternate safety gear for the volunteer firefighters, the Fire Board approves moving forward with the Fire Protection Grant and directs the Fire Board Chair to sign the Ontario Transfer Payment Agreement.”

**ADOPTED**

iv) **2025 Captains Competition.**

**RESOLUTION # FB-2025-31**

**MOVED BY:** Greg Hallam  
**SECONDED BY:** Paul Coutts

“**THAT**, Marty Hutchings be promoted to Captain for BBD&E Station and Eric Boysen and Jason Fuller be promoted to Captains for South Sherbrooke Station effective November 1, 2025.”

**ADOPTED**

v) **Probationary Firefighters to Firefighters.**

**RESOLUTION # FB-2025-32**

**MOVED BY:** Greg Hallam  
**SECONDED BY:** Paul Coutts

“**THAT**, the following individuals be hired as volunteer firefighters for BBD&E Station: Dylan Devlin, Joshua McPhee, Drew Parks, Dawson Beckwith;

**AND THAT**, the following individuals be hired as firefighters at the South Sherbrooke Station: Damien Rice-Laprise, Jesse Gagnon, Robbie John-Boadway, Andrew England;

effective November 1, 2025."

**ADOPTED**

vi) **2024/2025 Emergency Response Calls as of September 26, 2025.**

**RESOLUTION # FB-2025-33**

**MOVED BY:** Greg Hallam  
**SECONDED BY:** Paul Coutts

"**THAT**, the 2024/2025 Emergency Response Calls as of September 26, 2025 be received for information."

**ADOPTED**

vii) **2024/2025 Firefighter Honorariums Update as of September 26, 2025.**

**RESOLUTION # FB-2025-34**

**MOVED BY:** Marilyn Thomas  
**SECONDED BY:** Paul Coutts

"**THAT**, the 2024/2025 Firefighter Honorariums Update as of September 26, 2025 be received for information."

**ADOPTED**

viii) **Financial Status Update as of September 26, 2025.**

**RESOLUTION # FB-2025-35**

**MOVED BY:** Wayne Baker  
**SECONDED BY:** Paul Coutts

"**THAT**, the Financial Status Update as of September 26, 2025 be received for information."

**ADOPTED**

ix) **Fire Chief Update.**

- Changes to the financial procedures for the fire department are slowly being implemented with Drummond/North Elmsley Township.
- The fire department received a grant from Enbridge for \$18,000 worth of smoke/CO alarms. The fire department will disperse the alarms with Lanark County Social Services, Family & Children's Services of Lanark, Leeds and Grenville and individuals and families in need from the general public.
- The fire department has started a recruitment campaign to hire new firefighters for both BBD&E and South Sherbrooke Stations.

- On October 1, 2025 Senior Officer Richard Leeflang celebrated 50 years of being a firefighter on the fire department.
- For Fire Prevention Week the fire department will be completing fire drills at each of the elementary schools in the fire departments coverage area. The Deputy Fire Chief will be attending Lanark County Social Services to do a presentation about Fire Prevention Week. The Fire Department is also working with Perth Fire Services and McDonalds to run the Fire Prevention Week Contest for all local elementary schools.

x) **Deputy Fire Chief Update.**

PREVENTION

- Open House at SS Station on Saturday, October 4<sup>th</sup> to kick off Fire Prevention Week. There was a live fire extinguisher training, tours of the training center and equipment, as well as an area to try on a set of bunker gear and an air pack.
- approximately 25-30 visitors in total.
- School Fire Drills this week as well Fire Prevention visit to Lanark County Support Services.
- Vulnerable Occupancies drills and inspections to start in November.

TRAINING

- Updates to the Training Center to occur soon with the installation of the 3<sup>rd</sup> seacan as well as changes to the roof prop and internal wall configurations.
- BBDE Station will be attending the OFC Mobile Live Fire Training Unit hosted in Lanark Highlands this year on October 22<sup>nd</sup>
- Water Rescue Training – plans moving forward.
- Auto Extrication Training – plans moving forward.
- DZ licencing for all 10 of last years recruits.

**7. NEW/OTHER BUSINESS**

None.

**8. IN-CAMERA**

None.

**9. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS**

Next Meeting: TBD.

**10. DEFERRED ITEMS**

*\*The following items will be discussed at the next and/or future meeting:*

- *None at this time.*

## **11. ADJOURNMENT**

The Board adjourned at 7:30 p.m.

## **Minutes - Regular Board Meeting– September 15<sup>th</sup>, 2025**

A regular meeting of the Perth and District Union Public Library Board was held on Monday, Sep 15<sup>th</sup> at 4:30pm, in person.

In attendance were:

E Heesen, CEO  
T Langford, Tay Valley Chair  
L Marsh, Secretary-Treasurer  
P Coutts, Councillor, Drummond/North Elmsley  
G Waterfield, Councillor, Town of Perth  
D Palmer, Tay Valley  
D Hamilton-Foley, Town of Perth  
P Mertins, Town of Perth

Regrets:

T Parkinson, Drummond/North Elmsley  
K Jordan, Councillor, Tay Valley  
L Logan, Drummond/North Elmsley

T Langford called the meeting to order 4:32 p.m.

**Land/Territory Acknowledgement** (P. Mertins)

**Declaration of interest** – none.

### **Additions and approval of agenda**

25-38 The agenda was accepted as presented with a motion from D Hamilton-Foley and seconded by P Coutts.

Carried.

**Delegations** – none.

D Palmer arrived at 4:37 pm

### **Consent Agenda**

- a. Approval of Minutes of June 16, 2025, and August 11, 2025
- b. Correspondence and communications
  - i. News
- c. Committee Reports
  - i. Property Committee minutes - 2025-08-18
- d. Statement of Operations

25-39 The Consent agenda was accepted with a motion by P Mertins and seconded by D Palmer.

Carried.

**CEO's Report** – E Heesen presented and discussed the September CEO report.  
**25-40** The CEO's was accepted with a motion by G Waterfield and seconded by D Palmer.  
**Carried.**

**Advocacy Round Table**

- a. Upcoming presentations to municipalities  
Tay Valley Township Council – Sep 23, 2025, 6:00pm

**Policy Review** – none.

**Unfinished and New Business**

- a. 2026 Draft Budget

**25-41** Motion to accept the 2026 Budget as presented. Moved by D Hamilton-Foley and seconded by D Palmer.

**Carried.**

**Upcoming Meeting dates**

- a. Indigenous Advisory Circle Wednesday September 24 at 1:00 pm
- b. Board meeting Monday October 20 at 4:30 pm
- c. Policy Committee Monday November 10 at 4:00 pm

**25-42** Motion to adjourn moved by P Mertins at 5:21 pm.

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**Chairperson**

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**Secretary-Treasurer**





**LANARK COUNTY OPP DETACHMENT  
BOARD MEETING MINUTES**

WEDNESDAY, SEPTEMBER 17, 2025

8:30 AM

Lanark County Council Chambers, 99 Christie Lake Road, Perth

**Present:** Ed McPherson, Chair, Council Representative, Town of Perth  
Dena Comley, Council Representative, Town of Carleton Place  
Steve Fournier, Council Representative, Township of Drummond/North Elmsley  
Denzil Ferguson, Council Representative, Municipality of Mississippi Mills  
Greg Hallam, Council Representative, Tay Valley Township  
Ron Closs, Council Representative, Township of Lanark Highlands  
Karen Jennings, Council Representative, Township of Montague  
Rodney Bowes, Community Representative  
Michel Vermette, Community Representative

**Others:** Lanark County Clerk Jasmin Ralph  
Inspector Kerlous Tawdrous, Lanark County OPP

**Absent:** Richard Kidd, Council Representative, Beckwith Township

**1. MEETING CALL TO ORDER**

The meeting was called to order at 8:30 am.  
A quorum was present.

**2. APPROVAL OF AGENDA**

D. Ferguson asked some information related to a recent CAOs meeting and information that was presented to the group. Staff clarified that the meeting went well and was focused on the transition of the position, along with the clarification of roles related to Community Safety and Well-Being and the Situation Table.

**MOTION #CS-2025-11**

**MOVED BY:** S. Fournier      **SECONDED BY:** D. Ferguson

*THAT, the agenda be adopted as circulated and read.*

**ADOPTED**

**3. DISCLOSURE OF PECUNIARY INTEREST/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF**

None at this time.

**4. APPROVAL OF MINUTES**

**MOTION #CS-2025-12**

**MOVED BY:** K. Jennings      **SECONDED BY:** S. Fournier

*THAT the minutes of the Lanark County OPP Detachment Board held on June 18, 2025 be approved as circulated and read.*

**ADOPTED**

**5. PRESENTATIONS AND DELEGATIONS**

- i) Mobile Crisis Response Team - Insp. Kerlous Tawdrous and PC Kory Beaton

The Board received the presentation and asked questions to clarify the MCRT activities. The Board discussed lobbying efforts to encourage the program to be continually funded rather than funded through conditional grant programs. It was noted that

efforts can be made to discuss with the provincial government continuous funding of the programs at the next ROMA Conference.

They discussed the relationship with the hospitals, medical transitions and interactions with hospital staff related to this program.

The Board discussed the impact of the program on repeat offenders and the statistics of the program. It was noted that the most amount of calls that the program receives is suicides and threats of self harm.

**MOTION #CS-2025-13**

**MOVED BY:** D. Comley      **SECONDED BY:** R. Bowes

***THAT,** the presentation from the Mobile Crisis Response Team be received as information.*

**ADOPTED**

ii) Q2 Statistical Report - Insp. D. McLenaghan

The Board received information related to a new position at the Detachment Board of the Detachment Operation Clerk that supports the officers in their informational, administrative and statistical reporting. Insp. McLenaghan noted that this frees up officers to do more proactive enforcement. This is the reason for the uptick in the statistics related to Criminal Code Non-Traffic and Highway Traffic Act charges in the 2025 year.

D. McLenaghan detailed a few recent incidents related to violence and threats towards OPP officers. He noted an overall decrease of property crime across the East Region. Additionally, he noted the overall increase of patrol hours across the County.

The Board discussed the patrolling of local lakes, and the roles of other agencies in enforcement on lakes. They discussed the Marine Traffic Enforcement activities in waterways across Lanark.

The Board discussed speed management and traffic enforcement within each municipality, and how the OPP can assist in terms of visibility on internal roads. The OPP noted that they do enforce speed through cameras on the cruiser.

The Board discussed the community service hours when they are present at events and community celebrations. It was noted that those hours should be represented in the statistical report.

R. Cross noted the Lanark County Traffic Advisory Working Group and the process that the County undertakes to manage speed complaints.

**MOTION #CS-2025-14**

**MOVED BY:** S. Fournier      **SECONDED BY:** D. Comley

*THAT, the second quarter policing statistics from Lanark County OPP be received as information.*

**ADOPTED**

- iii) Legislative Amendments to Christopher's Law (Sex Offender Registry) - Insp. D. McLenaghan

**MOTION #CS-2025-15**

**MOVED BY:** M. Vermette      **SECONDED BY:** S. Fournier

*THAT, the Legislative Amendments to Christopher's Law (Sex Offender Registry), 2000 as part of the Protect Ontario Through Safer Streets and Stronger Communities Act, 2025 and related Regulatory Amendments be received as information.*

**ADOPTED**

- iv) Communication to Municipalities During Major Events - Insp. D. McLenaghan

D. McLenaghan noted that if there are incidents or items going on in the municipality that the OPP would be in contact with the municipality to discuss information that is available to be made

to the public.

In the event of emergency management situation, the Detachment Commander would use the contacts available that include the CAO and Mayors/Reeves of each municipality.

**MOTION #CS-2025-16**

**MOVED BY:** S. Fournier      **SECONDED BY:** D. Ferguson

***THAT,** the report on Communication to Municipalities During Major Events be received as information.*

**ADOPTED**

**6. REPORTS**

- i) Coordinator Activity Report  
**Stephanie Gray, Coordinator**

This item was deferred to the next meeting.

- ii) Hosting Zone 2 Meeting, June 26, 2026 (Verbal)  
**Stephanie Gray, Coordinator and Ed McPherson, Chair**

The Chair discussed potential conflict with the Kilt Run dates.

**MOTION #CS-2025-17**

***THAT** the Lanark County OPP Detachment Board proceed with plans to host the June 26, 2026 Zone 2 meeting in the Town of Perth.*

**ADOPTED**

- iii) Administrative Amendments to Procedural By-law 01-2025 and Terms of Reference  
**Jasmin Ralph, Clerk**

The Board directed moving the meeting start time to 9am, and requested that the Secretary Treasurer be made aware.

**MOTION #CS-2025-18**

**MOVED BY:** M. Vermette      **SECONDED BY:** S. Fournier

***THAT,** staff be directed to place the amended by-law on the October 2025 agenda for consideration,*

***AND THAT,** the administrative amendments to the Terms of Reference be approved by the Board and circulated to the local municipal councils for approval.*

**ADOPTED**

- iv) Draft 2026 Budget (To Be Presented)  
**Jasmin Ralph, Clerk**

The Board discussed keeping the 2026 budget the same and moving any surplus funds to a contingency reserve. Staff noted that information would be brought forward related to reserve policies and the ability of the Board to maintain reserves. The Board directed that Year-to-Date information be presented at the upcoming meeting.

- v) Status of Provincial Appointments to Lanark County OPP Detachment Board (verbal)  
**Stephanie Gray, Coordinator**

**MOTION #CS-2025-19**

**MOVED BY:** K. Jennings      **SECONDED BY:** S. Fournier

***THAT,** the Lanark County OPP Detachment Board direct staff to contact the MPP John Jordan's office to determine next steps on provincial appointments.*

**ADOPTED**

- vi) Local Municipal Stats  
**Ed McPherson, Chair**

The Board discussed the statistical reporting being provided on an individual municipal basis through the Board on a quarterly basis. They discussed the ability of the OPP to connect directly to municipality. It was noted that the OPP could attend local Council meetings on an annual basis.

**MOTION #CS-2025-20**

**MOVED BY:** K. Jennings      **SECONDED BY:** M. Vermette

***THAT,** the OPP provide quarterly statistical report per municipality.*

**ADOPTED**

**7. EXTERNAL ORGANIZATION UPDATES**

**8. MOTIONS**

**9. BY-LAWS**

**10. INFORMATION LISTING**

- i) OAPSB Report for Zone 2 Members - June 2025
- ii) OAPSB Zone 2 Meeting Minutes, June 20, 2025
- iii) Inspector General of Policing Annual Report for 2024
- iv) OAPSB Zone 2 Meeting - Information Shared by Graham Wight, June 20, 2025
- v) OAPSB Insurance Renewal
- vi) OAPSB Zone 2 Meeting - Hawkesbury - Sept. 19, 2025

**11. OTHER BUSINESS**

- i) D. Ferguson noted information being circulated related to

mandatory training for the OPP Detachment Board. Chair E. McPherson noted that he would ask at the Zone meeting.

**12. NOTICE OF MOTIONS**

**13. ANNOUNCEMENTS**

**14. CLOSED SESSION**

**15. RISE AND REPORT**

**16. ADJOURNMENT**

**MOTION #CS-2025-21**

**MOVED BY:** K. Jennings      **SECONDED BY:** S. Fournier

***THAT** the meeting be adjourned at 9:58 a.m.*

**ADOPTED**



## RVCA Board of Directors Meeting Summary – September 25<sup>th</sup>, 2025

Dear member municipalities,

The RVCA circulates the following email to all municipal CAOs, clerks and other interested staff after each Board meeting. The email provides:

- A link to approved minutes for our past month's meeting
- A summary of our current month's Board meeting
- The date of our next Board meeting

If you would like additional people in your office to receive this email directly, please let me know.

### **July 24, 2025 – Approved minutes**

- Financial reports for the period ending June 30, 2025 were received.
- A new Accessibility Policy was approved.
- A contract was awarded to undertake a floodplain and erosion mapping study on Stillwater Creek and Graham Creek in the City of Ottawa.
- Members provided feedback on a preliminary list of ideas to celebrate RVCA's 60<sup>th</sup> Anniversary next year.
- An activity report for May and June was received.
- Two provincial updates were provided
  - Order in Council moving responsibility for the *Conservation Authorities Act* from MNR to MECP
  - Order in Council appointing Hassaan Basit as Chief Conservation Executive which is a newly created Deputy Minister position.

### **September 25, 2025 – Meeting Summary**

- Ferguson Tree Nursery was reappointed as RVCA's primary supplier for trees and shrubs through 2030.
- The replacement of three Scale servers was approved.
- Fee Policy amendments were approved to take effect January 1, 2026
- 2026 Board of Director and Executive Committee meeting schedules were approved.
- An activity report for July and August was presented and received.
- 2026 budget factors were presented and the Board provided direction to staff for the preparation of a draft budget to be presented in October.

### **October 23, 2025 – Next Meeting**

Marissa

Marissa Grondin (she/her)

Executive Assistant

613-692-3571 or 1-800-267-3504 ext. 1177

[marissa.grondin@rvca.ca](mailto:marissa.grondin@rvca.ca)



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PO Box 599, Manotick ON K4M 1A5  
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RIDEAU VALLEY CONSERVATION AUTHORITY  
Box 599, 3889 Rideau Valley Drive  
Manotick, Ontario, K4M 1A5  
(613) 692-3571, 1-800-267-3504

*Hybrid meeting held in-person and electronically*

DRAFT MINUTES

**Board of Directors** **7/25** **Thursday, September 25, 2025**

<b>Present:</b>	Joe Aragona Anne Barr Steve Fournier Wilson Lo Angela Pierman Adam Turcotte Adrian Wynands	Jeff Banks Brian Dowdall Trevor Johnson Shelley Petersen-Quesnel Kristin Strackerjan Gary Waterfield
<b>Staff:</b>	Sommer Casgrain-Robertson Dan Cooper John DeMorest Marissa Grondin	Ian Cochrane Kathy Dallaire Diane Downey Isabelle Maltais
<b>Regrets:</b>	David Brown Susan Irwin Shawn Pankow	Sean Devine Theresa Kavanagh

Chair Waterfield called the meeting to order at 6:29 p.m.

**1.0 Roll Call**

General Manager/Secretary-Treasurer conducted a roll call.

**2.0 Land Acknowledgement Statement**

Jeff Banks gave the Land Acknowledgement statement. Chair Waterfield thanked Councilor Banks and welcomed members to add a personal reflection to the land acknowledgement statement.

**3.0 Agenda Review**

Chair Waterfield reviewed the Agenda.

**4.0 Adoption of Agenda**

**Resolution 1-250925**

**Moved by:** Adrian Wynands  
**Seconded by:** Jeff Banks

THAT the Board of Directors of the Rideau Valley Conservation Authority adopts the Agenda as circulated.

**Resolution Carried**

**5.0 Declaration of Interest**

There were no declarations of interest.

**6.0 Approval of Minutes of July 24, 2025**

**Resolution 2-250925**

**Moved by:** Brian Dowdall  
**Seconded by:** Joe Aragona

THAT the Board of Directors of the Rideau Valley Conservation Authority approves the Minutes of the Board of Directors Meeting #06/25, July 24, 2025 as circulated.

**Resolution Carried**

**7.0 Business Arising from the Minutes**

There was no business arising.

**8.0 Ferguson Tree Nursery Renewal**

Ian Cochrane, Forestry Manager presented a report to approve Ferguson Tree Nursery as RVCA's primary tree and shrub provider.

A member noted that they like to buy local even if it is not the lowest price. They suggested that RVCA's Purchasing Policy include a provision to prioritize purchasing from local suppliers.

**Resolution 3-250925**

**Moved by:** Steve Fournier  
**Seconded by:** Kristin Strackerjan

THAT the Board of Directors of the Rideau Valley Conservation Authority approves the Ferguson Tree Nursery as RVCA's primary source for tree and shrub purchases for its planting programs through to December 31, 2030;

AND THAT, any stock requirements that cannot be met by the Ferguson Tree Nursery be sourced from other nurseries at the lowest rate possible.

**Resolution Carried**

**9.0 Replace Network Servers**

Ms. Casgrain-Robertson, General Manager, introduced John DeMorest, Systems Administrator, and gave an overview of RVCA's replacement server needs.

A member asked if RVCA's other servers are Scale servers and Mr. DeMorest confirmed that they are.

A member asked what RVCA would do with the old servers and Mr. Demorest responded that they would be used for backup.

Another member asked what the life expectancy of the new servers is. Mr. Demorest indicated that they have a five-year warranty but that the RVCA typically gets five to 10 years out of them.

The member also asked Mr. Demorest to explain RVCA's current server network. Mr. DeMorest explained that RVCA currently operates ten virtual servers on an existing Scale solution and three standalone servers. The three standalone servers are what need to be replaced and will be migrated to a new virtual one. Going forward, RVCA will operate a single cluster with three nodes which will be bigger and faster to meet RVCA increasing IT needs.

**Resolution 4-250925**

**Moved by:** Anne Barr

**Seconded by:** Adrian Wynands

THAT the Board of Directors of the Rideau Valley Conservation Authority approve the purchase of three Scale HC1450 servers from CDW Canada for a total cost of \$82,020 plus applicable taxes, to be funded from RVCA's Working Fund Reserve.

**Resolution Carried**

**10.0 Updated Fee Policy**

Ms. Casgrain-Robertson presented proposed amendments to RVCA's Fee Policy to align with regulatory requirements and improve accessibility.

**Resolution 5-250925**

**Moved by:** Steve Fournier

**Seconded by:** Anne Barr

THAT the Board of Directors of the Rideau Valley Conservation Authority approve the attached updated Fee Policy to take effect January 1, 2026.

**Resolution Carried**

**11.0 2026 Meeting Schedules**

Ms. Casgrain-Robertson presented 2026 meeting schedules for the Board of Directors and Executive Committee. She highlighted that staff recommended replacing next year's Watershed Tour in June with a community event to be held at the main office in celebration of RVCA's 60th anniversary.

A member noted that next year's November board meeting will fall after the municipal election and asked how that would affect members. Ms. Casgrain-Robertson explained that the legislation states that members continue to serve on the conservation authority until their municipality appoints a new member. However, she noted that in practice members who are not reelected to council usually do not continue to serve on the conservation authority which can cause issues for quorum while municipalities work to appoint new members.

A member asked if the Board could look at an earlier start time, so staff do not have to stay after hours for meetings. Ms. Casgrain-Robertson noted that a report will be brought to the Board in the spring to consider any changes to meeting times before municipalities appoint members for the 2027-2030 term of council.

A member asked if the meeting time could be revisited for this term and Ms. Casgrain-Robertson confirmed that the current Board was polled earlier in the term and the results indicated that multiple members are not available to attend daytime meetings. A couple of members highlighted that members of council who are still working cannot make meetings that are held during the day.

A member asked if a return to in-person meetings, with hybrid meetings only occurring under certain circumstances could be considered. Chair Waterfield indicated that both meeting format and timing will be brought to the Board for consideration in April.

**Resolution 6-250925**

**Moved by:** Brian Dowdall  
**Seconded by:** Adrian Wynands

THAT the Board of Directors of the Rideau Valley Conservation Authority approve the attached 2026 Meeting Schedules for the Board of Directors and Executive Committee.

**Resolution Carried**

**12.0 Activity Report: July and August 2025**

Directors presented highlights from July and August.

A Member indicated that they received RVCA's lower water messaging through the municipal clerk and asked if information could be sent directly to Board members. Diane Downey indicated that all RVCA flood forecasting and low water messaging is supposed to be sent directly to Board members and that she would check to see if there was a problem with distribution.

A member asked if the RVCA could bring in more students to promote and expand its outdoor education programs. Dan Cooper indicated that Baxter is now delivering programming at two sites simultaneously now, so it is almost at capacity. There may still be some room to grow at Foley.

The member also asked why there had been fewer beach closures this year. Mr. Cooper indicated that with less rain there was less runoff which results in fewer beach closures.

A member asked how big a challenge it was having to water the Butternut trees by hand. Mr. Cooper explained that watering is required if there is less than 35 mm of rain in a 30 day period and while it was a dry season this year, that threshold was not met and so watering was not required.

*Jeff Banks left the meeting 7:15 p.m.*

A member asked if staff could expand on what enforcement activities entail. Ms. Casgrain-Robertson explained that the RVCA is only involved in enforcement pertaining to Section 28 and septic. If a property owner does work without a permit, then staff try and work with them to resolve it amicably by having them apply retroactively and bring the work that was done into compliance. Where compliance cannot be achieved, there are legal tools that can be used to address the issue through legislation or the courts.

### **13.0 2026 Budget Direction**

Ms. Casgrain-Robertson presented the attached slides outlining budget factors for 2026 and seeking direction from the Board.

A member inquired about the use of reserves to support the operating budget. Ms. Casgrain-Robertson confirmed that reserves had been used a couple of times in the past to address shortfalls in the operating budget but that the RVCA took steps to bring its operating costs in line with its levy to ensure its budget did not outpace modest levy growth.

The member also asked if a neighbouring conservation authority was proposing a higher levy increase. Ms. Casgrain-Robertson was not aware of one but suggested it may be an increase to their capital levy which often increases more than the operating levy.

A member asked if municipalities can refuse a levy increase. Ms. Casgrain-Robertson explained that once the Board approves the budget municipalities are required by legislation to pay the levy which is why the budget is circulated for municipal consultation in advance and staff seek Board direction on levy increases.

Two members expressed appreciation that staff were proposing a levy increase that is lower than last year and lower than the City of Ottawa's budget direction.

A member asked if staff could speak to past levy increases. Ms. Casgrain-Robertson indicated that over the past 12 years levy increases have remained between 2 and 3 percent plus assessment growth.

A member asked if the province dictates the levy increase. Ms. Casgrain-Robertson explained that it does not, however the process a conservation authority must follow to prepare a budget and set its municipal levy is prescribed in legislation. She indicated that conservation authorities follow a similar process as municipal councils when deciding on their property tax rate.

Members reiterated appreciation that staff were proposing a lower levy increase this year as municipalities are facing a number of economic pressures and that this approach would likely be well received by their municipal councils. Chair Waterfield agreed but reminded members to wait to report to their municipalities until the budget direction is confirmed in October.

#### **14.0 Meetings**

- a) AMO Conference – August 17 to 20, 2025
- b) Westport COW delegation (Annual Report) – September 2, 2025
- c) Rideau Valley Conservation Foundation meeting – September 10, 2025
- d) Conservation Ontario Council Meeting – September 22, 2025
  - Chair Waterfield and Ms. Casgrain-Robertson attended the Conservation Ontario Council meeting, which brought together representatives from across the province. The meeting was described as highly productive.
- e) Conservation Authority University – September 23, 2025
  - Kathy Dallaire, Isabelle Maltais, and Marika Livingston attended Conservation Authority University. Ms. Casgrain-Robertson also delivered a presentation on Board Governance.
- f) Board of Directors Information Session – September 25, 2025

#### **Upcoming**

- g) RVCA Audit Committee meeting – September 29, 2025
- h) Quarterly City/CA General Manager's meeting – October 7, 2025
- i) RVCA Board of Directors meeting – October 23, 2025



j) Latomell Conservation Symposium – November 2 to 4, 2025)

**15.0 Member Inquiries**

None.

**16.0 New Business**

None.

**17.0 Adjournment**

The Chair adjourned the meeting at 7:44 p.m. on a resolution by Joe Aragona.

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**Gary Waterfield**  
Chair

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**Marissa Grondin**  
Recording Secretary

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**Sommer Casgrain-Robertson**  
General Manager/Secretary-Treasurer

October 08, 2025, 9:00am

**PW Administration Building- CP Boardroom**

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**Participants**

Sgt Rob Croth, OPP  
Councillor Jane Torrance, MM  
Councillor Gary Waterfield, PERTH  
Deputy Reeve Jeff Carroll, MON  
Councillor Greg Hallam, TVT  
Councillor Dena Comley, CP

**Staff**

Sean Derouin, PW Director  
Sam Poole, PW Manager  
Ian Hall, Senior Technologist  
Jasmin Ralph, Clerk

**Regrets**

Councillor John Matheson, DNE  
Reeve Richard Kidd, BCK  
Councillor Ron Closs, LH

**MEETING OUTLINE**

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1. Roll Call

2. Presentations

No Presentations

3. Review Previous Meeting Minutes

- a. August 13, 2025, Meeting Minutes

4. Old Business

- a. Automated Speed Enforcement (ASE):

***October 08, 2025 Program update***

- Sites have been assessed by Verra, based on their assessment, optimum locations would be in front of each school.
- Privacy impact assessment: In progress
- AMPS (Administrative Penalties) by-law template from EORN (Eastern Ontario Regional Network) is ready for review by County.
- Marketing program: On-Going, County to review proposal from We-Us-Them.

Next Steps:

- Determine timeline of implementation depending on when agreements and privacy assessment are completed
- County Council still has final say on implementation as by-law(s) need to be passed prior to implementation

- *Group reviewed a letter from the City of Burampton (signed by a number of municipalities) to the Premier's office asking to not scrap the ASE program.*
- *Lanark County will send a letter of support for endorsement from County Council*
- *Lanark County will continue to move forward on ASE program*
- *Also need to look into signage for ASE including "Speed camera coming soon" sign*

**b. Review on-going Requests for Speed Management:**

- i. Hamlet of Elphin Speed zone adjustment + Radar Signs
  - ii. Speed zone changes North St. / CR10
  - iii. Community safety Zone extension Rosedale Road South (CR23)
- *Passed by council as an amendment to the consolidated traffic By-Law, sign installations underway*

Speed management request on County Road 1, Rideau Ferry

- Public Works installed Oversized speed signs on Rideau Ferry Road with cooperation from Leeds & Grenville.

5. New Business

a. Speed Management Requests

- ii. Speed Management request CR17 Martin St. North
  - No existing transitional speed zone entering Blakeney from the South
  - Suggested measures, add transitional speed zone
  - 85<sup>th</sup> percentile speed is 95km/h on Martin St. North within the 80km/h zone.
- iii. Speed Management request CR17 Blakeney Road
  - No existing transitional speed zone entering Blakeney from the North
  - Suggested measures, add transitional speed zone
  - 85<sup>th</sup> percentile speed is 95km/h on Blakeney Road within the 80km/h zone.

**See below**

iv. Review transitional speed zones within the county

**-Data to be collected at speed zones without transitional zones to determine if there is a need for transitional zones. (this will include speed zone in Blakeney)**

**-Will provide recommendations at next TAWG meeting**

v. Speed Management Request CR10 Scotch Line

- Speed data collected
- Collision data collected
- Road geometry assessed

**-Discussed additional pavement markings/ signage but determined no speed management measures warranted at this time. OPP confirmed the two recent collisions were most likely a coincidence and that this area does not appear to be an issue.**

c. Other

ii. Review County Speed Management Policy

**-Section 3.4 Transitional Speed Zones**

**-Reword "will implement transitional speed zones" so the County has the ability to determine if a transitional zone is justified**

**-Data needs to be updated where educational measures have been implemented to determine what impact they have had on traffic speeds**

**-The County has room in the speed management budget to put together an ad campaign supporting safe driving and traffic safety awareness**

6. Next Meeting Date: December 10<sup>th</sup> at 9:00am

Following meeting(s): TBD

a. Proposed Agenda Items:

- i. Automated Speed Enforcement (ASE) update
- ii. Review Speed Zone speed data

7. Action Items:

- a. Draft letter of support to back the letter from Burlington and Brampton to the province regarding a compromised approach to automated speed enforcement
- b. Collect speed data at all speed limit reductions of more than 20 km/h
- c. Modify wording of Speed Management Policy section 3.4 to allow the county more control over when to implement transition zones

**OPP Sgt. Rob Croth indicated his retirement at the end of 2025. He noted that the County's TAWG was very well organized, and he enjoyed working with the group. He commented that through his experience this was one of the more well-functioning traffic groups that he had been involved in.**