



**PUBLIC MEETING
ZONING BY-LAW AMENDMENT
MINUTES**

Tuesday, November 4th, 2025

5:30 p.m.

**Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario
Council Chambers**

ATTENDANCE:

Members Present: Chair, Councillor Keith Kerr
Reeve Rob Rainer
Deputy Reeve Fred Dobbie
Councillor Wayne Baker
Councillor Greg Hallam
Councillor Angela Pierman
Councillor Marilyn Thomas

Staff Present: Amanda Mabo, Chief Administrative Officer/Clerk
Aaron Watt, Deputy Clerk
Sean Ervin, Public Works Manager
Noelle Reeve, Planner

Public Present: Ian Burrows
Lori Yallin
Larry St. Pierre
Donna Doelman

1. CALL TO ORDER

The public meeting was called to order at 5:30 p.m.

2. INTRODUCTION

The Chair provided an overview of the Zoning By-Law application review process to be followed, including:

- the purpose of the meeting
- the process of the meeting

- all persons attending were encouraged to make comments in order to preserve their right to comment should the application(s) be referred to the Ontario Land Tribunal (OLT)
- the flow and timing of documentation and the process that follows this meeting
- any person wanting a copy of the decision regarding the applications on the agenda was advised to email planningassistant@tayvalleytwp.ca

The Chair asked if anyone had any questions regarding the meeting and the process to be followed. Given that there were no questions, the meeting proceeded.

3. APPLICATION

- i) **FILE #ZA25-09: Ian Burrows and Lori Yallin
570 Silver Lake Lane 22A
Part Lot 9, Concession 10,
Geographic Township of South Sherbrooke**

a) PLANNER FILE REVIEW & PROPOSED BY-LAW

The Planner reviewed the PowerPoint presentation that was attached to the agenda.

b) APPLICANT COMMENTS

The applicant was present.

c) PUBLIC COMMENTS

None.

d) RECOMMENDATION

The Planner proposed that the amendments to Zoning By-Law No. 02-121 be approved. The by-law will come forward at the next Council meeting.

- ii) **FILE #ZA25-10: Claude Lelievre and Catherine Hall.
733 Branch Road
Part Lot6&7, Concession 10,
Geographic Township of Bathurst**

a) PLANNER FILE REVIEW & PROPOSED BY-LAW

The Planner reviewed the PowerPoint presentation that was attached to the agenda.

b) APPLICANT COMMENTS

The applicant was not present.

c) PUBLIC COMMENTS

Donna Doelman, adjacent neighbour:

- supports the requested changes

d) RECOMMENDATION

The Planner proposed that the amendments to Zoning By-Law No. 02-121 be approved. The by-law will come forward at the next Council meeting.

iii) **FILE #ZA25-11: Candice St. Pierre
147 Horseshoe Bay Road
Part Lot 17, Concession 3
Geographic Township of North Burgess**

a) PLANNER FILE REVIEW & PROPOSED BY-LAW

The Planner reviewed the PowerPoint presentation that was attached to the agenda.

b) APPLICANT COMMENTS

The applicant was present.

c) PUBLIC COMMENTS

Ian Burrows:

- questioned the size of the lot

A Member questioned the size of the lot, the status of the road on the lot, and if the road created a natural severance.

The Planner explained that:

- the lot size is 1.48 acres
- the lot cannot be severed in the future
- the road on the property is a private road
- the road does not create a natural severance

A Member questioned what steps are to be taken to ensure compliance with the order to remove the addition.

A Member questioned the safety of the structure and the wiring.

The Planner explained that:

- the removal has been directed by the Courts
- if the order is not complied with, the matter will be back in court
- the Township's Chief Building Official (CBO) will be informed of the restrictions on this build

Larry St. Pierre, owner:

- there was an Electrical Safety Authority (ESA) permit on the original building and will be again to meet current codes

A Member questioned the number of Site Plan Agreements within the Township and what system is in place to ensure they are monitored

The Planner explained that:

- the CBO performs random checks when time permits in the summer
- that questions, reports and complaints that are received regarding compliance are investigated

d) **RECOMMENDATION**

The Planner proposed that the amendments to Zoning By-Law No. 02-121 be approved. The by-law will come forward at the next Council meeting.

4. ADJOURNMENT

The public meeting adjourned at 5:58 p.m.



Chairperson



Aaron Watt, Deputy Clerk