



COMMITTEE OF THE WHOLE MINUTES

Tuesday, October 7th, 2025

6:00 p.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario
Council Chambers

ATTENDANCE:

Members Present: Chair, Councillor Greg Hallam
Reeve Rob Rainer
Deputy Reeve Fred Dobbie
Councillor Wayne Baker
Councillor Keith Kerr
Councillor Angela Pierman
Councillor Marilyn Thomas

Staff Present: Amanda Mabo, Chief Administrative Officer/Clerk
Aaron Watt, Deputy Clerk
Sean Ervin, Public Works Manager (left at 7:44 p.m.)
Ashley Liznick, Treasurer, (left at 7:44 p.m.)

Regrets: Councillor Korrine Jordan

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

2. AMENDMENTS/APPROVAL OF AGENDA

i) Addition under Closed Session: CONFIDENTIAL: Identifiable Individual.

The Agenda was adopted as amended.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

Councillor Thomas declared a pecuniary interest and/or conflict of interest on item 5 ii) Delegation: Core Capital Campaign and Hospital Update because her full-time position is with the Hospital Foundation.

Councillor Hallam declared a pecuniary interest and/or conflict of interest on item 5 ii) Delegation: Core Capital Campaign and Hospital Update as his spouse is CEO with the Perth & Smiths Falls District Hospital Foundation.

4. APPROVAL OF MINUTES OF PUBLIC MEETINGS

i) Public Meeting: Zoning By-Law Amendment(s) – August 12th, 2025.

The minutes of the Public Meeting – Zoning By-Law Amendment(s) held on August 12th, 2025 were approved.

ii) Public Meeting: Zoning By-Law Amendment(s) – September 23rd, 2025.

The minutes of the Public Meeting – Zoning By-Law Amendment(s) held on September 23rd, 2025 were approved.

5. DELEGATIONS & PRESENTATIONS

i) Delegation: Climate Network Lanark – Neighbourhood Climate Concierge. Sadie Brule, Project Coordinator, Climate Network Lanark.

S. Brule gave the presentation that was attached to the agenda.

Recommendation to Council:

“THAT, The Climate Network Lanark – Neighbourhood Climate Concierge presentation on October 7th, 2025 be received for information.”

Councillor Hallam stepped down as Chair.

Deputy Reeve Dobbie assumed the Chair.

Councillors Hallam and Thomas did not participate with regards to the next item due to their declared pecuniary and/or conflict of interest.

ii) Delegation: Core Capital Campaign and Hospital Update. Michael Cohen, President & CEO, Perth & Smiths Falls District Hospital.

M.Cohen gave the presentation that was attached to the agenda.

Members discussed:

- current Magnetic Resonance Imaging (MRI) wait times
- the MRI triage rating system

- anticipated decrease of MRI backlog when more MRI technicians are added
- sources of funding for the Perth & Smiths Falls District Hospital

Recommendation to Council:

“THAT, the Perth & Smiths Falls District Hospital Core Capital Campaign and Hospital Update on October 7th, 2025 be received for information.”

Deputy Reeve Dobbie stepped down as Chair.
Councillor Hallam resumed the Chair.

6. PRIORITY ISSUES

i) **Report #PW-2025-22 – 10-Year Capital Plan – Facilities.**

Members discussed:

- the ongoing costs of building maintenance
- the increasing requirements for buildings to stay in compliance with accessibility and health and safety legislation

Recommendation to Council:

“THAT, the Glen Tay Waste Site Shed be replaced when the waste site operations are relocated;

THAT, when the Glen Tay Waste Site operations are relocated a proper scale house be installed;

THAT, all capital expenditures except for the Building Condition Assessment be put on hold for the ReUse Centre building until the Glen Tay Waste Site operations are relocated;

THAT, the ReUse Centre be reassessed with possible replacement needed to meet accessibility standards when the Glen Tay Waste Site operations are relocated;

THAT, \$750/year be added to the Operating budget for the Maberly Waste Site Shed for maintenance requirements;

THAT, \$750/year be added to the Operating budget for the Stanleyville Waste Site Shed for maintenance requirements;

THAT, all capital expenditures be put on hold for the Maberly Garage until a Functional Assessment of the Public Works Department occurs in 2027;

THAT, all capital expenditures be put on hold for the Burgess Garage, except for health and safety items, until a Functional Assessment of the Public Works Department occurs in 2027;

THAT, all capital expenditures be put on hold for the Bathurst Garage, except for health and safety items, until a Functional Assessment of the Public Works Department occurs in 2027;

THAT, since the Burgess Hall is attached to the public works garage, all capital expenditures be put on hold for the Burgess Hall until a Functional Assessment of the Public Works Department occurs in 2027;

AND THAT, in 2027 consider expansion of the Maberly Hall as timing will coincide with the barrier free washroom and kitchen work as well as the Functional Assessment of the Public Works Department (Maberly Garage)."

ii) **Report #PW-2025-21 – H. Mather Drain Maintenance – Tender Award.**

The Public Works Manager provided a map of the H. Mather Drain – *attached, page 10.*

Recommendation to Council:

"THAT, Tender #2025-PW-014 – H. Mather Drain Maintenance be awarded to Shade Group Inc.;

AND THAT, the Reeve and Clerk be authorized to sign the necessary documentation."

iii) **Report #PW-2025-20 – Steamer Purchase – Sole Source.**

Recommendation to Council:

"THAT, Section 7.3 of the Township's Procurement Policy be waived;

THAT, staff be authorized to proceed with the sole source purchase of a steamer from Clark-Kavanagh Homes Inc. for a Thompson Steamer, Model A, for the amount of \$21,585.00 plus HST;

AND THAT, the Reeve and Clerk be authorized to sign the necessary documentation."

The Treasurer and Public Works Manager left at 7:44 p.m.

iv) **Report #CAO-2025-33 – Fire Protection Agreement for Automatic Aid – Smiths Falls.**

Recommendation to Council:

"THAT, the Fire Protection Agreement for Automatic Aid with the Township of Smiths Falls be approved and the necessary by-law brought forward."

v) **Report #CAO-2025-36 – Replacement of Township Entrance Signs (Gateway Signs).**

Members discussed:

- design options
- signage shape, background colour, font colour, text style and font

Recommendation to Council:

“THAT, staff proceed with signage and design options as shown in Report #CAO-2025-36, and as discussed during the Committee of the Whole Meeting on October 7, 2025, including selecting;

- a narrow rectangle shape
- a black background
- white text and Township logo
- inclusion of Township website address and slogan.”

vi) **Report #CAO-2025-34 – Multi-Year Accessibility Plan Update.**

Recommendation to Council:

“THAT, staff obtain feedback on the draft multi-year accessibility plan as outlined in Report #CAO-2025-24 – Multi-Year Plan Accessibility Update.”

vii) **Report #CAO-2025-32 – Proposed New Road Name – Moon Ridge Lane.**

Recommendation to Council:

“THAT, the necessary by-law to name a relocated existing Private Road to Moon Ridge Lane as outlined in Report #CAO-2025-32 – Proposed New Road Name – Moon Ridge Lane, be brought forward for approval.”

viii) **Report #CAO-2025-37 – Request to Close a Portion of a Quarter Sessions Road.**

Recommendation to Council:

“THAT, Council declares Part Lot 16, Concession 4, Bathurst, being Part 1 on 27R7893 (PIN 05196-0212), surplus to the Township’s needs;

THAT, Council agrees to proceed with the application to stop up, close and sell the said portion of a Quarter Sessions Road as outlined in Report #CAO-2025-37 - Request to Close a Portion of a Quarter Sessions Road, as per the Road Closing and Sale Policy and call a Public Meeting;

AND THAT, an Amendment to the Road Naming By-Law to update the legal description of Semler Lane following the closure of the subject portion of road be brought forward.”

- ix) **Report #CAO-2025-35 – Hall Rental – Manie Daniels Centre.**

Recommendation to Council:

“THAT, the Reeve and Clerk be authorized to enter into an agreement with Love Soluble (Manie Daniels Centre) whereby the monthly rental fee for the Maberly Hall would be waived in exchange for volunteer hours with the Township.”

7. CORRESPONDENCE

- i) **25-09-24 – Council Communication Package.**

Recommendation to Council:

“THAT, the 25-09-24 Council Communication Package be received for information.”

- ii) **25-08-25 – Municipality of Tweed – Collaborative Action on Sustainable Waste Management in Ontario.**

Recommendation to Council:

“WHEREAS, the Council of the Corporation of Tay Valley Township Support the Municipality of Tweed’s resolution regarding waste incineration and a more Robust Recycling Program;

AND WHEREAS, It is incumbent upon the members of council, MPP's and MPs to make the decisions that will result in the most positive outcomes for now and future generations;

AND WHEREAS, with large urban centres now looking in rural areas of our province and entire country for lands to bury their garbage waste;

AND WHEREAS, a large landfill site owned by a large urban centre which receives 50% of their garbage at the present time is expected to be full by 2029 creating more environmental impacts;

AND WHEREAS, continuing to bury garbage in the ground will result in our future generations having lost potable groundwater as a result of garbage leachate rendering it unusable;

AND WHEREAS, burying garbage, particularly organic waste in landfills, leads to the production of methane a greenhouse gas, which escapes into the atmosphere and contributes to climate change causing more environmental destruction;

AND WHEREAS, we continue to destroy our environment jeopardizing our future generations;

AND WHEREAS, we have worldwide technology that will allow us the use of clean incineration and also produce much needed electric energy;

AND WHEREAS, the incineration of household and other municipal waste has a long tradition in Germany, which currently has 156 municipal thermal waste incineration facilities with an aggregate annual capacity of around 25 million tons;

AND WHEREAS, with a strong focus on community involvement, innovative infrastructure, and sustainable practices, Germany has set a high bar for municipal recycling programs that the rest of the world can learn from and emulate;

AND WHEREAS, at the present time, Germany recycles 66.1% of its garbage waste at a municipal level. This places the country as the most effective and prominent country when it comes to recycling in the entire world. This highlights the citizen's strength and motivation to deal with environmental issues on a daily basis;

AND WHEREAS, German schools often integrate recycling education into their curriculum. This early exposure to the importance of recycling instills a sense of responsibility in the younger generation, creating a culture of sustainability that transcends generations;

BE IT RESOLVED THAT, the Council of Tay Valley Township support the Municipality of Tweed in investigating the possibility of working together with Ontario Municipalities, Provincial and Federal Governments and manufacturing partners to form a working group to ensure that waste disposal issues can be resolved quickly, efficiently and effectively with the use of incineration, more robust recycling programs and sustainable practices, so that future generations will not suffer from our environmental mismanagement;

AND THAT, this support be sent to Premier Ford, Marit Stiles, Leader of the Official Opposition Party, and all Ontario Municipalities.”

8. COMMITTEE, BOARD & EXTERNAL ORGANIZATION UPDATES

- i) **Bolingbroke Cemetery Board** – *deferred to the next meeting.*
- ii) **Committee of Adjustment.**

The Committee reviewed the minutes that were attached to the agenda.

- iii) **Fire Board** – *deferred to the next meeting.*

iv) **Library Board.**

The Committee reviewed the minutes that were attached to the agenda.

v) **Pinehurst Cemetery Board.**

The Committee reviewed the minutes that were attached to the agenda.

vi) **Lanark County OPP Detachment Board – *deferred to the next meeting.***

vii) **Green Energy and Climate Change Working Group – *deferred to the next meeting.***

viii) **Mississippi Valley Conservation Authority Board – *deferred to the next meeting.***

ix) **Rideau Valley Conservation Authority Board.**

The Committee reviewed the minutes that were attached to the agenda.

x) **Lanark County Traffic Advisory Working Group.**

The Committee reviewed the minutes that were attached to the agenda.

xi) **County of Lanark.**

Reeve Rob Rainer and Deputy Reeve Fred Dobbie.

The Deputy Reeve reported that:

- Perth Community Care has been recognized by the Registered Nurses' Association of Ontario (RNAO) for its commitment to high-quality care through the Best Practice Spotlight Organization (BPSO) program
- Entrepreneur Toby Shannon made a presentation to the Lanark Leeds Home Builders Association regarding saving and repurposing Perth's Algonquin College campus
- The Havelock Trail has received 12 kilometers of new stone dust, and three (3) bridges have been repaired through a grant
- attended the Lanark County Emergency Management training day in Beckwith last week

The Committee recessed at 8:21 p.m.

The Committee returned to session at 8:24 p.m.

9. CLOSED SESSION

i) **CONFIDENTIAL: Identifiable Individual.**

The Committee moved “in camera” at 8:24 p.m. to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees regarding an identifiable individual and the Chief Administrative Officer/Clerk and Deputy Clerk remained in the room.

The Committee returned to open session at 8:47 p.m.

Recommendation to Council:

“THAT, a contract, two days a week, election assistant position be implemented from mid-November 2025 to mid-November 2026;

AND THAT, it be funded from the balance available in the election reserve with any difference funded from the contingency reserve.”

10. DEFERRED ITEMS

**The following items will be discussed at the next and/or future meeting:*

- None.

11. ADJOURNMENT

The Committee adjourned at 8:50 p.m.


Chairperson


Deputy Clerk

