



COUNCIL MEETING MINUTES

Tuesday, September 23rd, 2025

Immediately Following the Public Meeting at 5:00 p.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario

Council Chambers

ATTENDANCE:

Members Present: Chair, Reeve Rob Rainer
Deputy Reeve Fred Dobbie
Councillor Wayne Baker
Councillor Greg Hallam
Councillor Keith Kerr
Councillor Marilyn Thomas

Staff Present: Amanda Mabo, Chief Administrative Officer/Clerk
Aaron Watt, Deputy Clerk
Sean Ervin, Public Works Manager (left at 8:11 p.m.)
Ashley Liznick, Treasurer (left at 8:11 p.m.)

Regrets: Councillor Korrine Jordan
Councillor Angela Pierman

1. CALL TO ORDER

The meeting was called to order at 5:15 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

- i) Removal: Item 11 i) CONFIDENTIAL: Potential Litigation – 447 Long Lake Road.

The Agenda was adopted as amended.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

Councillor Greg Hallam was absent at the August 26th, 2025 Council Meeting and therefore declared a pecuniary interest and/or conflict of interest on item 7 xii) Appointment of Volunteers – Community Services on the August 26th, 2025 Council agenda because his spouse is a community volunteer.

4. APPROVAL OF MINUTES

i) Council Meeting – August 26th, 2025.

RESOLUTION #C-2025-09-01

MOVED BY: Wayne Baker

SECONDED BY: Marilyn Thomas

“THAT, the minutes of the Council Meeting held on August 26th, 2025, be approved as circulated.”

ADOPTED

ii) Council Meeting (Closed Session – Identifiable Individual – Removal of Volunteer) – August 26th, 2025.

RESOLUTION #C-2025-09-02

MOVED BY: Keith Kerr

SECONDED BY: Greg Hallam

“THAT, the minutes of the Council Meeting (Closed Session – Identifiable Individual – Removal of Volunteer) held on August 26th, 2025, be approved as circulated.”

ADOPTED

5. DELEGATIONS & PRESENTATIONS

i) Presentation: Perth and District Union Library Update.

RESOLUTION #C-2025-09-03

MOVED BY: Greg Hallam

SECONDED BY: Keith Kerr

“THAT, the Perth and District Union Library Update presentation on September 23rd 2025, be received for information.”

ADOPTED

ii) **Delegation: Hall Rental Policy.**

S. Kell provided a verbal presentation requesting relief from the Township Hall Rental Policy.

The Manie Daniels Centre is interested in:

- establishing Alcoholics Anonymous (AA) and/or Narcotics Anonymous (NA) meetings for residents of the Manie Daniels Centre and members of the community
- obtaining a reduced or waived fee to allow these programs to run at the Maberly Hall
- providing group services to the community that is more local than Perth, Sharbot Lake, or Kingston
- creating a volunteer partnership with the Township in support of the additional use of the community spaces

Members discussed similar partnerships already in place.

RESOLUTION #C-2025-09-04

MOVED BY: Keith Kerr

SECONDED BY: Marilyn Thomas

“THAT, staff bring back a report to Council regarding the Manie Daniels Centre’s request for exemption from the Hall Rental Policy charges.”

ADOPTED

6. CORRESPONDENCE

i) **25-08-27 Council Communication Package.**

RESOLUTION #C-2025-09-05

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“THAT, the 25-08-27 Council Communication Package be received for information.”

ADOPTED

7. MOTIONS

None.

8. BY-LAWS

- i) **By-Law No. 2025-043 – Stop Up and Close a Road – Mutton’s Road.**

RESOLUTION #C-2025-09-06

MOVED BY: Marilyn Thomas
SECONDED BY: Fred Dobbie

“**THAT**, By-Law No. 2025-043, being a by-law to Stop Up and Close a Road (Mutton’s Road), be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- ii) **By-Law No. 2025-044 – Road Naming By-Law Amendment – Remove Mutton’s Road.**

RESOLUTION #C-2025-09-07

MOVED BY: Wayne Baker
SECONDED BY: Marilyn Thomas

“**THAT**, By-Law No. 2025-044, being a by-law to amend Road Naming By-Law No. 98-87 (Mutton’s Road), be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

Item 9 viii) was discussed next.

- iii) **By-Law No. 2025-045 – Road Naming – Far Lane.**

RESOLUTION #C-2025-09-09

MOVED BY: Keith Kerr
SECONDED BY: Greg Hallam

“**THAT**, By-Law No. 2025-045, being a by-law to amend Road Naming By-Law No. 98-87 (Far Lane), be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- iv) **By-Law No. 2025-046 – Stop Up, Close & Sell Portion of Unopened Road Allowance – Wright.**

RESOLUTION #C-2025-09-10

MOVED BY: Greg Hallam

SECONDED BY: Keith Kerr

“THAT, By-Law No. 2025-046, being a by-law to Stop Up, Close & Sell a Portion of Unopened Road Allowance – Wright (between Concessions 7 and 8, geographic Township of Bathurst, northeasterly of Doran Road), be read a first, second, and third time short and passed by the Reeve and Clerk.”

ADOPTED

- v) **By-Law No. 2025-047 – Appoint Chief Building Official (Troy Merriman).**

RESOLUTION #C-2025-09-11

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“THAT, By-Law No. 2025-047, being a by-law to appoint a Chief Building Official (Troy Merriman), be read a first, second and third time short and passed and signed by the Deputy Reeve and Clerk.”

ADOPTED

9. NEW/OTHER BUSINESS

- i) **Report #FIN-2025-10 – 10-Year Capital Plan Update.**

RESOLUTION #C-2025-09-12

MOVED BY: Marilyn Thomas

SECONDED BY: Fred Dobbie

“THAT, Report #FIN-2025-10 – 10-Year Capital Plan Update be received for information;

AND THAT, weigh scales be added under waste.”

ADOPTED

Council recessed at 6:30 p.m.

Council returned to session at 6:38 p.m.

Item 11 ii) was discussed next.

- ii) **Report #PD-2025-18 – Proposed Updates to the Projection Methodology Guideline.**

RESOLUTION #C-2025-09-15

MOVED BY: Wayne Baker

SECONDED BY: Marilyn Thomas

“THAT, staff submit comments to the Environmental Registry of Ontario posting <https://ero.ontario.ca/notice/025-0844> on key areas of importance to Tay Valley Township, as identified in Report #PD-2025-18– Proposed Updates to the Projection Methodology Guideline to Support Implementation of the PPS 2024;

AND THAT, this report be circulated to the Honourable Rob Flack, Minister of Municipal Affairs and Housing, local MPP the Honourable John Jordan, and Christa Lowry, the Chair of the Rural Ontario Municipal Association.”

ADOPTED

- iii) **Report #PW-2025-13 – Wild Parsnip.**

Members discussed the option of introducing spraying as an additional control method that:

- could be used to target specific problem areas of growth
- could be run on an opt-in or opt-out basis
- could be used in combination with current methods of weed management in the Township.

RESOLUTION #C-2025-09-16

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“THAT, a further staff report be brought forward to Council with further details if a wild parsnip spray program were to be implemented to control wild parsnip growth along Township roads.”

ADOPTED

- iv) **Report #PW-2025-19 – Enabling Accessibility Grant Update.**

RESOLUTION #C-2025-09-17

MOVED BY: Greg Hallam

SECONDED BY: Keith Kerr

“THAT, Tender 2025-PW-011 Construction of Accessible Ramps be cancelled;

THAT, staff seek approval from the Ministry under the Enabling Accessibility Grant to revise the scope of work to complete the rehabilitation of the parking lots at Maberly Hall and Maberly Community Park;

THAT, Section 7.3 of the Township's Procurement Policy be waived and staff seek three quotations from local contractors for the work at the two parking lots;

AND THAT, the Reeve and Clerk be authorized to sign the necessary documentation."

ADOPTED

- v) **Report #PW-2025-17 – Winter Sand – Tender Award.**

RESOLUTION #C-2025-09-18

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

"THAT, Winter Sand Tender #2025-PW-012 be awarded to Crains' Construction;

AND THAT, the Reeve and Clerk be authorized to sign the necessary documentation."

ADOPTED

- vi) **Report #PW-2025-16 – Old Brooke Road Pre-Construction Engineering.**

RESOLUTION #C-2025-09-19

MOVED BY: Marilyn Thomas

SECONDED BY: Fred Dobbie

"THAT, Section 7.4 of the Township's Procurement Policy be waived and staff be authorized to obtain three-quotes from consulting engineering firms to complete pre-construction engineering design for Old Brooke Road;

THAT, staff be authorized to proceed with the pre-construction engineering with the upset limit of \$27,500;

AND THAT, the Reeve and Clerk be authorized to sign the necessary documentation."

ADOPTED

- vii) **Report #CAO-2025-31 – Long Term Disability Benefits.**

RESOLUTION #C-2025-09-20

MOVED BY: Wayne Baker

SECONDED BY: Marilyn Thomas

“THAT, the LTD overall maximums be increased to \$9,000/\$10,500 per month to ensure that LTD benefits are 60% of wages at the employee’s normal rate of pay as outlined in the collective agreement and employment contracts.”

ADOPTED

- viii) **Report #CAO-2025-30 – Road Naming – Far.**

RESOLUTION #C-2025-09-08

MOVED BY: Keith Kerr

SECONDED BY: Greg Hallam

“THAT, the necessary by-law to name an existing Private Road to Far Lane, as outlined in Report #CAO-2025-30 – Proposed New Road Name – Far Lane, be brought forward for approval.”

ADOPTED

Item 8 iii) was discussed next.

- ix) **2026 Council and Committee Calendar.**

RESOLUTION #C-2025-09-21

MOVED BY: Greg Hallam

SECONDED BY: Keith Kerr

“THAT, the 2026 Council and Committee Calendar be approved.”

ADOPTED

The Treasurer and Public Works Manager left at 8:11 p.m.

- x) **Appointment of Volunteers to Bolingbroke Cemetery Board.**

RESOLUTION #C-2025-09-22

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“THAT, the Council of the Corporation of Tay Valley Township appoint the following volunteers to the Bolingbroke Cemetery Board, subject to the Criminal Records Check Policy:

- Daniel Simser
- Harry Smith.”

ADOPTED

- xi) **Green Energy and Climate Change Working Group Member Resignation – Hallam and Pierman.**

RESOLUTION #C-2025-09-23

MOVED BY: Marilyn Thomas

SECONDED BY: Fred Dobbie

“THAT, Councillors Greg Hallam and Angela Pierman be removed from the Green Energy and Climate Change Working Group effective September 23rd, 2025.”

ADOPTED

- xii) **Appoint Hockey Volunteers.**

RESOLUTION #C-2025-09-24

MOVED BY: Wayne Baker

SECONDED BY: Marilyn Thomas

“THAT, the Council of the Corporation of Tay Valley Township appoint the following volunteers for the Tay Valley Hockey Program, subject to the Criminal Records Check Policy:

- Jason McCooeye
- Tony Allan
- Kristen Wilson.”

ADOPTED

- xiii) **Appoint Volunteers – ReUse Centre.**

RESOLUTION #C-2025-09-25

MOVED BY: Keith Kerr

SECONDED BY: Greg Hallam

“THAT, the Council of the Corporation of Tay Valley Township appoint the following volunteers for the Tay Valley ReUse Centre, subject to the Criminal Records Check Policy:

- Samantha Davidson
- Doris Gobeil
- Andrea Hammel
- Merril Hammel
- Virginia Kidd
- Merly Shea
- Alan Wilstead
- Edwina Wood.”

ADOPTED

xiv) **Remove Volunteers – ReUse Centre.**

RESOLUTION #C-2025-09-26

MOVED BY: Greg Hallam

SECONDED BY: Keith Kerr

“THAT, the Council of the Corporation of Tay Valley Township remove the following as appointed volunteers for Tay Valley Township effective September 23rd, 2025.

- Julia Baker
- Nancy Button
- Sulyn Cedar
- Janice Chornohus
- Ruth Craig
- Wendy Eager
- Merilyn Gibson
- Helen Gogo
- Mike Harmann
- Ariel Hay
- Andrew Hickey
- Jim Higginson
- Mary Hisko
- Mary James
- Angela Kalbun
- Dawn King
- Trina King
- Jonathan Latour
- Martine Le Boissiere
- John Lianga
- Lois MacLean
- Louise McDiarmid
- Carol McKinnon
- Deborah McParland
- Sean Morrison
- Cate Nesbitt
- (James) Nolan Beckett
- Janet Papke
- Kendra Parks
- Elizabeth Percival
- Susan Quipp
- Chris Stone
- Donna Stone
- Linda Toivanen

- Meredith Toivanen
- Haidee White
- Lori Willstedt.”

ADOPTED

10. CALENDARING

Meeting	Date	Time	Location
RVCA Board of Directors Meeting	September 25 th	6:30 p.m.	RVCA Office
Committee of Adjustment Hearing	September 29 th	5:00 p.m.	Municipal Office
Pinehurst Cemetery Board Meeting	October 2 nd	1:30 p.m.	Municipal Office
Fire Board Meeting	October 6 th	6:00 p.m.	BBDNE Fire Station
Committee of the Whole Meeting	October 7 th	6:00 p.m.	Municipal Office
MVCA Board of Directors Meeting	October 20 th	1:00 p.m.	MVCA Office
Library Board Meeting	October 20 th	4:30 p.m.	Perth & District Union Library
Council Meeting	October 21 st	6:00 p.m.	Municipal Office

11. CLOSED SESSIONS

- i) **CONFIDENTIAL: Potential Litigation – 447 Long Lake Road.**

Removed.

- ii) **CONFIDENTIAL: Litigation – 750/761 Christie Lake Lane 32D.**

RESOLUTION #C-2025-09-13

MOVED BY: Wayne Baker

SECONDED BY: Marilyn Thomas

“THAT, Council move “in camera” at 6:38 p.m. to address a matter pertaining to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board regarding 750/761 Christie Lake Lane 32D;

AND THAT, the Chief Administrative Officer/Clerk, Deputy Clerk and Legal Counsel remain in the room.”

ADOPTED

RESOLUTION #C-2025-09-14

MOVED BY: Keith Kerr

SECONDED BY: Greg Hallam

“THAT, Council return to an open session at 7:33 p.m.”

ADOPTED

The Chair rose and reported that direction was provided to legal counsel and staff.

Council recessed at 7:33 p.m.

Council returned to session at 7:35 p.m.

Item 9 ii) was discussed next.

12. CONFIRMATION BY-LAW

- i) **By-Law` No. 2025-048 - Confirmation By-Law – September 23rd, 2025.**

RESOLUTION #C-2025-09-27

MOVED BY: Greg Hallam

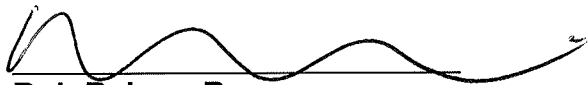
SECONDED BY: Keith Kerr

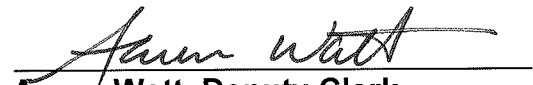
“THAT, By-Law No. 2025-048, being a by-law to confirm the proceedings of the Council meeting held on September 23rd, 2025, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

13. ADJOURNMENT

Council adjourned at 8:13 p.m.


Rob Rainer, Reeve


Aaron Watt, Deputy Clerk