



COUNCIL MEETING AGENDA

Tuesday, September 23rd, 2025
Immediately Following the Public Meeting at 5:00 p.m.
Municipal Office – Council Chambers – 217 Harper Road

5:00 p.m. *Public Meeting – Zoning By-Law Amendment(s)*
Following *Council Meeting*

Chair, Reeve Rob Rainer

- 1. CALL TO ORDER**
- 2. AMENDMENTS/APPROVAL OF AGENDA**
- 3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF**
- 4. APPROVAL OF MINUTES**

- i) **Council Meeting – August 26th, 2025 – *attached, page 10.***

Suggested Motion by Councillor Wayne Baker:

“THAT, the minutes of the Council Meeting held on August 26th, 2025, be approved as circulated.”

- ii) **Council Meeting (Closed Session – Identifiable Individual – Removal of Volunteer) – August 26th, 2025 – *to be distributed at the meeting.***

Suggested Motion by Councillor Keith Kerr:

“THAT, the minutes of the Council Meeting (Closed Session – Identifiable Individual – Removal of Volunteer) held on August 26th, 2025, be approved as circulated.”

5. DELEGATIONS & PRESENTATIONS

i) **Presentation: Perth and District Union Library Update**

Erika Heesen, Chief Executive Officer/Chief Librarian, Perth and District Union Library – *attached, page 23.*

Suggested Motion by Councillor Greg Hallam:

“THAT, the Perth and District Union Library Update presentation on September 23rd 2025, be received for information.”

ii) **Delegation: Hall Rental Policy.**

Spencer Kell, Executive Director, Manie Daniels Center.

6. CORRESPONDENCE

i) **25-08-27 – Council Communication Package – *attached, page 29.***

Suggested Motion by Deputy Reeve Fred Dobbie:

“THAT, the 25-08-27 Council Communication Package be received for information.”

7. MOTIONS

None.

8. BY-LAWS

i) **By-Law No. 2025-043 – Stop Up and Close a Road – Mutton’s Road – *attached, page 31.***

Suggested Motion by Councillor Marilyn Thomas:

“THAT, By-Law No. 2025-043, being a by-law to Stop Up and Close a Road (Mutton’s Road), be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

ii) **By-Law No. 2025-044 – Road Naming By-Law Amendment – Remove Mutton’s Road – *attached, page 35.***

Suggested Motion by Councillor Wayne Baker:

“THAT, By-Law No. 2025-044, being a by-law to amend Road Naming By-Law No. 98-87 (Mutton’s Road), be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

- iii) **By-Law No. 2025-045 – Road Naming – Far Lane – attached, page 38.**

Suggested Motion by Councillor Keith Kerr:

“THAT, By-Law No. 2025-045, being a by-law to amend Road Naming By-Law No. 98-87 (Far Lane), be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

- iv) **By-Law No. 2025-046 – Stop Up, Close & Sell Portion of Unopened Road Allowance – Wright – attached, page 42.**

Suggested Motion by Councillor Greg Hallam:

“THAT, By-Law No. 2025-046, being a by-law to Stop Up, Close & Sell a Portion of Unopened Road Allowance – Wright (between Concessions 7 and 8, geographic Township of Bathurst, northeasterly of Doran Road), be read a first, second, and third time short and passed by the Reeve and Clerk.”

- v) **By-Law No. 2025-047 – Appoint Chief Building Official (Troy Merriman) – attached, page 46.**

Suggested Motion by Deputy Reeve Fred Dobbie:

“THAT, By-Law No. 2025-047, being a by-law to appoint a Chief Building Official (Troy Merriman), be read a first, second and third time short and passed and signed by the Deputy Reeve and Clerk.”

9. NEW/OTHER BUSINESS

- i) **Report #FIN-2025-10 – 10-Year Capital Plan Update – attached, page 49.**
Ashley Liznick, Treasurer.

- 10-Year Capital Plan Spreadsheets – attached, page 57.

Suggested Motion by Councillor Marilyn Thomas:

“THAT, Report #FIN-2025-10 – 10-Year Capital Plan Update be received for information.

- ii) **Report #PD-2025-18 – Proposed Updates to the Projection Methodology Guideline – attached, page 68.**
Noelle Reeve, Planner.

Suggested Motion by Councillor Wayne Baker:

“THAT, staff submit comments to the Environmental Registry of Ontario posting <https://ero.ontario.ca/notice/025-0844> on key areas of importance to Tay Valley Township, as identified in Report #PD-2025-18– Proposed Updates to the Projection Methodology Guideline to Support Implementation of the PPS 2024; AND THAT, this report be circulated to the Honourable Rob Flack, Minister of Municipal Affairs and Housing, local MPP the Honourable John Jordan, and Christa Lowry, the Chair of the Rural Ontario Municipal Association.”

- iii) **Report #PW-2025-18 – Wild Parsnip – attached, page 72.**
Sean Ervin, Public Works Manager.

*Suggested Motion by Councillor Keith Kerr:
“THAT, Report #PW-2025-18 – Wild Parsnip, be received for information.”*

- iv) **Report #PW-2025-19 – Enabling Accessibility Update Grant – attached, page 79.**
Sean Ervin, Public Works Manager.

*Suggested Motion by Councillor Greg Hallam:
“THAT, Tender 2025-PW-011 Construction of Accessible Ramps be cancelled;*

THAT, staff seek approval from the Ministry under the Enabling Accessibility Grant to revise the scope of work to complete the rehabilitation of the parking lots at Maberly Hall and Maberly Community Park;

THAT, Section 7.3 of the Township’s Procurement Policy be waived and staff seek three quotations from local contractors for the work at the two parking lots;

AND THAT, the Reeve and Clerk be authorized to sign the necessary documentation.”

- v) **Report #PW-2025-17 – Winter Sand – Tender Award – attached, page 82.**
Sean Ervin, Public Works Manager.

*Suggested Motion by Deputy Reeve Fred Dobbie:
“THAT, Winter Sand Tender #2025-PW-012 be awarded to Crains’ Construction;*

AND THAT, the Reeve and Clerk be authorized to sign the necessary documentation.”

- vi) **Report #PW-2025-16 – Old Brooke Road Pre-Construction Engineering – attached, page 85.**
Sean Ervin, Public Works Manager.

*Suggested Motion by Councillor Marilyn Thomas:
“THAT, Section 7.4 of the Township’s Procurement Policy be waived and staff be authorized to obtain three-quotes from consulting engineering firms to complete pre-construction engineering design for Old Brooke Road;*

THAT, staff be authorized to proceed with the pre-construction engineering with the upset limit of \$27,500;

AND THAT, the Reeve and Clerk be authorized to sign the necessary documentation.”

- vii) **Report #CAO-2025-31 – Long Term Disability Benefits – attached, page 89.**
Amanda Mabo, Chief Administrative Officer/Clerk.

Suggested Motion by Councillor Wayne Baker:

“THAT, the LTD overall maximums be increased to \$9,000/\$10,500 per month to ensure that LTD benefits are 60% of wages at the employee’s normal rate of pay as outlined in the collective agreement and employment contracts.”

- viii) **Report #CAO-2025-30 – Road Naming – Far Lane – attached, page 91.**
Amanda Mabo, Chief Administrative Officer/Clerk

Suggested Motion by Councillor Keith Kerr:

“THAT, the necessary by-law to name an existing Private Road to Far Lane, as outlined in Report #CAO-2025-30 – Proposed New Road Name – Far Lane, be brought forward for approval.”

- ix) **2026 Council and Committee Calendar – attached, page 95.**
Aaron Watt, Deputy Clerk.

Suggested Motion by Councillor Greg Hallam:

“THAT, the 2026 Council and Committee Calendar be approved.”

- x) **Appointment of Volunteers to Bolingbroke Cemetery Board.**

Suggested Motion by Deputy Reeve Fred Dobbie:

“THAT, the Council of the Corporation of Tay Valley Township appoint the following volunteers to the Bolingbroke Cemetery Board, subject to the Criminal Records Check Policy:

- Daniel Simser
- Harry Smith.”

- xi) **Green Energy and Climate Change Working Group Member Resignation – Hallam and Pierman.**

Suggested Motion by Councillor Marilyn Thomas:

“THAT, Councillors Greg Hallam and Angela Pierman be removed from the Green Energy and Climate Change Working Group effective September 23rd, 2025.”

xii) **Appoint Hockey Volunteers.**

Suggested Motion by Councillor Wayne Baker:

***“THAT,** the Council of the Corporation of Tay Valley Township appoint the following volunteers for the Tay Valley Hockey Program, subject to the Criminal Records Check Policy:*

- *Jason McCooeye*
- *Tony Allan*
- *Kristen Wilson.”*

xiii) **Appoint Volunteers – ReUse Centre.**

Suggested Motion by Councillor Keith Kerr:

***“THAT,** the Council of the Corporation of Tay Valley Township appoint the following volunteers for the Tay Valley ReUse Centre, subject to the Criminal Records Check Policy:*

- *Samantha Davidson*
- *Doris Gobeil*
- *Andrea Hammel*
- *Merril Hammel*
- *Virginia Kidd*
- *Merly Shea*
- *Alan Wilsteed*
- *Edwina Wood.”*

xiv) **Remove Volunteers – ReUse Centre.**

Suggested Motion by Councillor Greg Hallam:

***“THAT,** the Council of the Corporation of Tay Valley Township remove the following as appointed volunteers for Tay Valley Township effective September 23rd, 2025.*

- *Julia Baker*
- *Nancy Button*
- *Sulyn Cedar*
- *Janice Chornohus*
- *Ruth Craig*
- *Wendy Eager*
- *Merilyn Gibson*
- *Helen Gogo*
- *Mike Harmann*
- *Ariel Hay*
- *Jim Higginson*
- *Mary Hisko*
- *Mary James*

- *Angela Kalbun*
- *Dawn King*
- *Trina King*
- *Jonathan Latour*
- *Martine Le Boissiere*
- *John Lianga*
- *Lois MacLean*
- *Louise McDiarmid*
- *Carol McKinnon*
- *Deborah McParland*
- *Sean Morrison*
- *Anne Nagle*
- *Cate Nesbitt*
- *(James) Nolan Beckett*
- *Janet Papke*
- *Kendra Parks*
- *Elizabeth Percival*
- *Susan Quipp*
- *Donna Stone*
- *Linda Toivanen*
- *Meredith Toivanen*
- *Haidee White*
- *Lori Willstead.*”

10. CALENDARING

Meeting	Date	Time	Location
Public Meeting – Zoning Amendment	September 23 rd	5:00 p.m.	Municipal Office
Council Meeting	September 23 rd	Following	Municipal Office
RVCA Board of Directors Meeting	September 25 th	6:30 p.m.	RVCA Office
Committee of Adjustment Hearing	September 29 th	5:00 p.m.	Municipal Office
Pinehurst Cemetery Board Meeting	October 2 nd	1:30 p.m.	Municipal Office
Fire Board Meeting	October 6 th	6:00 p.m.	BBDNE Fire Station
Committee of the Whole Meeting	October 7 th	6:00 p.m.	Municipal Office
MVCA Board of Directors Meeting	October 20 th	1:00 p.m.	MVCA Office
Library Board Meeting	October 20 th	4:30 p.m.	Perth & District Union Library
Council Meeting	October 21 st	6:00 p.m.	Municipal Office

11. CLOSED SESSIONS

i) **CONFIDENTIAL: Potential Litigation – 447 Long Lake Road.**

Suggested Motion by Deputy Reeve Fred Dobbie:

***“THAT,** Council move “in camera” at _____ p.m. to address a matter pertaining to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board regarding 447 Long Lake Road;*

***AND THAT,** the Chief Administrative Officer/Clerk, Deputy Clerk, and Planner remain in the room.”*

Suggested Motion by Councillor Marilyn Thomas:

***“THAT,** Council return to open session at _____p.m.”*

- *Chair’s Rise and Report*

ii) **CONFIDENTIAL: Litigation – 750/761 Christie Lake Lane 32D.**

Suggested Motion by Councillor Wayne Baker:

***“THAT,** Council move “in camera” at ____ p.m. to address a matter pertaining to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board regarding 750/761 Christie Lake Lane 32D;*

***AND THAT,** the Chief Administrative Officer/Clerk, Deputy Clerk and Legal Counsel remain in the room.”*

Suggested Motion by Councillor Keith Kerr:

***“THAT,** Council return to open session at _____p.m.”*

- *Chair’s Rise and Report*

12. CONFIRMATION BY-LAW

i) **By-Law No. 2025-048 - Confirmation By-Law – September 23rd, 2025 – attached, page 96.**

Suggested Motion by Councillor Greg Hallam:

***“THAT,** By-Law No. 2025-048, being a by-law to confirm the proceedings of the Council meeting held on September 23rd, 2025, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”*

13. ADJOURNMENT

MINUTES

COUNCIL MEETING MINUTES

Tuesday, August 26th, 2025

6:00 p.m.

**Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario
Council Chambers**

ATTENDANCE:

Members Present: Chair, Reeve Rob Rainer
Deputy Reeve Fred Dobbie
Councillor Wayne Baker
Councillor Korrine Jordan (arrived at 6:01 p.m.)
Councillor Keith Kerr
Councillor Angela Pierman
Councillor Marilyn Thomas

Staff Present: Amanda Mabo, Chief Administrative Officer/Clerk
Aaron Watt, Deputy Clerk
Noelle Reeve, Planner (left at 6:27 p.m.)

Regrets: Councillor Greg Hallam

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

i) Addition under Closed Sessions: Identifiable Individual – Removal of Volunteer.

The Agenda was adopted as amended.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

Councillor Wayne Baker was absent at the August 12th, 2025 Committee of the Whole and therefore declared a pecuniary interest and/or conflict of interest on item 7 xii) Appointment of Volunteers – Community Services on the August 12th, 2025 Committee of the Whole agenda because his spouse is being appointed as a volunteer.

Councillor Wayne Baker declared a pecuniary interest and/or conflict of interest on item 6 xi) Appointment of Volunteers – Community Services because his spouse is being appointed as a volunteer.

Deputy Reeve Fred Dobbie declared a pecuniary interest and/or conflict of interest on item 7 xii) Appointment of Volunteers – Community Services because his spouse is appointed as a volunteer.

Reeve Rob Rainer declared a pecuniary interest and/or conflict of interest on item 7 ii) Appointment of Volunteers – Community Services because his wife is a volunteer.

Councillor K. Jordan arrived at 6:01 p.m.

4. APPROVAL OF MINUTES

i) **Council Meeting – June 17th, 2025.**

RESOLUTION #C-2025-08-01

MOVED BY: Angela Pierman

SECONDED BY: Wayne Baker

“THAT, the minutes of the Council Meeting held on June 17th, 2025, be approved as circulated.”

ADOPTED

ii) **“Special” Council Meeting – July 8th, 2025.**

RESOLUTION #C-2025-08-02

MOVED BY: Wayne Baker

SECONDED BY: Angela Pierman

“THAT, the minutes of the “Special” Council Meeting held on July 8th, 2025, be approved as circulated.”

ADOPTED

iii) **Council Meeting (Closed Session – Identifiable Individual – Staffing Update) – July 8th, 2025.**

RESOLUTION #C-2025-08-03

MOVED BY: Keith Kerr

SECONDED BY: Marilyn Thomas

“THAT, the minutes of the Council Meeting (Closed Session – Identifiable Individual – Staffing Update) held on July 8th, 2025, be approved as circulated.”

ADOPTED

- iv) **Council Meeting (Closed Session – Identifiable Individual – Organizational Restructuring) – July 8th, 2025.**

RESOLUTION #C-2025-08-04

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“THAT, the minutes of the Council Meeting (Closed Session – Identifiable Individual – Organizational Restructuring) held on July 8th, 2025, be approved as circulated.”

ADOPTED

- v) **Committee of the Whole Meeting – August 12th, 2025.**

RESOLUTION #C-2025-08-05

MOVED BY: Korrine Jordan

SECONDED BY: Angela Pierman

“THAT, the minutes of the Committee of the Whole Meeting held on August 12th, 2025, be approved as circulated.”

ADOPTED

- vi) **Committee of the Whole Meeting (Closed Session – Litigation – 750/761 Christie Lake Lane 32D) – August 12th, 2025.**

RESOLUTION #C-2025-08-06

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“THAT, the minutes of the Committee of the Whole (Closed Session – Litigation – 750/761 Christie Lake Lane 32D) held on August 12th, 2025, be approved as circulated.

ADOPTED

- vii) **Committee of the Whole Meeting (Closed Session – Potential Litigation – Identifiable Individuals) – August 12th, 2025.**

RESOLUTION #C-2025-08-07

MOVED BY: Marilyn Thomas

SECONDED BY: Keith Kerr

“THAT, the minutes of the Committee of the Whole (Closed Session – Potential Litigation – Identifiable Individuals) held on August 12th, 2025, be approved as circulated.

ADOPTED

5. DELEGATIONS & PRESENTATIONS

i) **Public Meeting – Request to Close a Portion of an Unmaintained Forced Road – Parks.**

a. CLERK REVIEW OF FILE

The Chief Administrative Officer/Clerk presented the PowerPoint presentation that was attached to the agenda.

b. APPLICANT COMMENTS

The applicants were not in attendance.

c. PUBLIC COMMENTS

None.

6. CORRESPONDENCE

None.

7. MOTIONS

i) **Presentation: 2025 History Scholarship Update.**

RESOLUTION #C-2025-08-08

MOVED BY: Angela Pierman
SECONDED BY: Wayne Baker

“THAT, the 2025 History Scholarship Annual Update be received for information.”

ADOPTED

ii) **Report #CAO-2025-25 – Livestreaming and Council Chamber Audio/Visual System.**

RESOLUTION #C-2025-08-09

MOVED BY: Wayne Baker
SECONDED BY: Angela Pierman

“THAT, the broken audio system in the Council Chambers be replaced, funded from the contingency reserve.”

ADOPTED

- iii) **Report #CAO-2025-25 – Livestreaming and Council Chamber Audio/Visual System.**

RESOLUTION #C-2025-08-10

MOVED BY: Keith Kerr

SECONDED BY: Marilyn Thomas

“**THAT**, livestreaming be implemented for Council meetings, Committee of the Whole meetings and Public Meetings as defined in the Procedural By-Law, as outlined Report #CAO-2025-25 – Livestreaming and Council Chamber Audio Visual.”

ADOPTED

- iv) **Recording and Storing Meetings.**

RESOLUTION #C-2025-08-11

MOVED BY: Marilyn Thomas

SECONDED BY: Keith Kerr

“**THAT**, staff explore options for recording and storing Council meetings, Committee of the Whole meetings and Public Meetings as defined in the Procedural By-Law.”

ADOPTED

- v) **Report #PD-2025-16 – Advancing Implementation Training Initiative (AITI) Update.**

RESOLUTION #C-2025-08-12

MOVED BY: Korrine Jordan

SECONDED BY: Angela Pierman

“**THAT**, the Planner be permitted to attend the AITI funded, out of province conference in Halifax, Nova Scotia from October 6 to 8, 2025.”

ADOPTED

- vi) **Report #PD-2025-17 – Summary of the Joint Conference of the Ontario Professional Planners Institute and the Canadian Institute of Planners.**

RESOLUTION #C-2025-08-13

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“**THAT**, Report #PD-2025-17 – Summary of the Joint Conference of the Ontario Professional Planners Institute and the Canadian Institute of Planners, be received for information.”

ADOPTED

- vii) **Report #FIN-2025-09 – Budget Review and Forecast as at July 31, 2025.**

RESOLUTION #C-2025-08-14

MOVED BY: Marilyn Thomas

SECONDED BY: Keith Kerr

“THAT, Report #FIN-2025-09 - Budget Review and Forecast as at July 31, 2025, be received for information.”

ADOPTED

- viii) **Report #PW-2025-15 – Doran Road Guide Rail Replacement – Tender Award.**

RESOLUTION #C-2025-08-15

MOVED BY: Angela Pierman

SECONDED BY: Wayne Baker

“THAT, Doran Road Guide Rail Replacement, Tender #2025-PW-010, be awarded to Hughson Fencing & Guiderail;

AND THAT, the Reeve and Clerk be authorized to sign the necessary documentation.”

ADOPTED

- ix) **Report #CAO-2025-26 – Road Naming Amendment – Miner’s Point Route A.**

RESOLUTION #C-2025-08-16

MOVED BY: Wayne Baker

SECONDED BY: Angela Pierman

“THAT, the necessary by-law to update the description of an existing Private Road - Miner’s Point Route A, as outlined in Report #CAO-2025-26 – Road Naming By-Law Amendment – Miner’s Point Route A, be brought forward for approval.”

ADOPTED

- x) **Report #CAO-2025-27 – Proposed New Road Name – Strawberry Lane.**

RESOLUTION #C-2025-08-17

MOVED BY: Keith Kerr

SECONDED BY: Marilyn Thomas

“THAT, the necessary by-law to name an existing Private Road to Strawberry Lane, as outlined in Report #CAO-2025-27 – Proposed New Road Name – Strawberry Lane, be brought forward for approval.”

ADOPTED

- xi) **Council Appointment to the Green Energy and Climate Change Working Group.**

RESOLUTION #C-2025-08-18

MOVED BY: Korrine Jordan

SECONDED BY: Angela Pierman

“THAT, the Council of the Corporation of Tay Valley Township appoint Councillor Keith Kerr to the Green Energy and Climate Change Working Group for a term ending November 17, 2026.”

ADOPTED

Reeve Rainer stepped down as Chair.

Councillor Thomas assumed the Chair.

The Reeve, Deputy Reeve and Councillor Baker did not participate with regards to the next item due to their declared pecuniary and/or conflict of interest.

- xii) **Appointment of Volunteers – Community Services.**

RESOLUTION #C-2025-08-19

MOVED BY: Marilyn Thomas

SECONDED BY: Keith Kerr

“THAT, the Council of the Corporation of Tay Valley Township appoint the following volunteers, subject to the Criminal Records Check Policy:

- Brenda Arthur
- Michelle Baker
- Olga Zuyderhoff
- Mary Lou Carroll
- Margot Hallam
- Donna Dobbie
- Courtney McCarney.”

ADOPTED

Councillor Thomas stepped down as Chair.

Reeve Rainer resumed the Chair.

xiii) **Bolingbroke Cemetery Board – Resignations.**

RESOLUTION #C-2025-08-20

MOVED BY: Angela Pierman
SECONDED BY: Wayne Baker

“THAT, the following volunteers be removed from the Bolingbroke Cemetery Board effective August 12th, 2025:

- Doug Boyd
- Betty Ann Gillespie.”

ADOPTED

xiv) **Removal of Volunteer.**

This item was moved to Section 11) CONFIDENTIAL: Identifiable Individual – Removal of Volunteer.

xv) **Wild Parsnip.**

RESOLUTION #C-2025-08-21

MOVED BY: Keith Kerr
SECONDED BY: Marilyn Thomas

“THAT, staff bring back a report with options on how to control wild parsnip.”

ADOPTED

xvi) **Lanark County OPP Detachment Board and Policing Activities 2024 Annual Report.**

RESOLUTION #C-2025-08-22

MOVED BY: Angela Pierman
SECONDED BY: Wayne Baker

“THAT, the Lanark County OPP Detachment Board and Policing Activities 2024 Annual Report be received for information.”

ADOPTED

xvii) **Lanark County Situation Table Annual Report 2024.**

RESOLUTION #C-2025-08-23

MOVED BY: Korrine Jordan
SECONDED BY: Angela Pierman

“THAT, the Lanark County Situation Table Annual Report 2024 be received as information.”

ADOPTED

xviii) **25-06-25 and 25-07-30 Council Communication Packages.**

RESOLUTION #C-2025-08-24

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“THAT, the 25-06-25 and 25-07-30 Council Communication Packages be received for information.”

ADOPTED

8. BY-LAWS

i) **By-Law No. 2025-036 – Zoning Amendment – Zaid.**

RESOLUTION #C-2025-08-25

MOVED BY: Marilyn Thomas

SECONDED BY: Keith Kerr

“THAT, By-Law No. 2025-036, being a by-law to amend Zoning By-Law No. 2002-121 (Part Lot 16, Concession 9, geographic Township of North Burgess, now in Tay Valley Township, County of Lanark), be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

ii) **By-Law No. 2025-037 – Zoning Amendment – Blythe.**

RESOLUTION #C-2025-08-26

MOVED BY: Angela Pierman

SECONDED BY: Wayne Baker

“THAT, By-Law No. 2025-037, being a by-law to amend Zoning By-Law No. 2002-121 (Part Lot 5, Concession 7, geographic Township of North Burgess, now in Tay Valley Township, County of Lanark), be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

iii) **By-Law No. 2025-038 – Zoning Amendment – Taylor.**

RESOLUTION #C-2025-08-27

MOVED BY: Wayne Baker

SECONDED BY: Angela Pierman

“THAT, By-Law No. 2025-038, being a by-law to amend Zoning By-Law No. 2002-121 (Part Lot 6, Concession 7, geographic Township of North Burgess, now in Tay Valley Township, County of Lanark), be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- iv) **By-Law No. 2025-039 – Zoning Amendment – Scotton and Carmichael.**

RESOLUTION #C-2025-08-28

MOVED BY: Keith Kerr

SECONDED BY: Marilyn Thomas

“THAT, By-Law No. 2025-039, being a by-law to amend Zoning By-Law No. 2002-121 (Part Lot 1, Concession 7, geographic Township of North Burgess, now in Tay Valley Township, County of Lanark), be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- v) **By-Law No. 2025-040 – Road Naming By-Law Amendment – Miner’s Point Route A.**

RESOLUTION #C-2025-08-29

MOVED BY: Wayne Baker

SECONDED BY: Angela Pierman

“THAT, By-Law No. 2025-040, being a by-law to amend Road Naming By-Law No. 98-87 (Miner’s Point Route A), be read a first, second, and third time short and passed by the Reeve and Clerk.”

ADOPTED

- vi) **By-Law No. 2025-041 – Road Naming By-Law Amendment – Strawberry Lane.**

RESOLUTION #C-2025-08-30

MOVED BY: Korrine Jordan

SECONDED BY: Angela Pierman

“THAT, By-Law No. 2025-041, being a by-law to amend Road Naming By-Law No. 98-87 (Strawberry Lane), be read a first, second, and third time short and passed by the Reeve and Clerk.”

ADOPTED

9. NEW/OTHER BUSINESS

- i) **Report #CAO-2025-28 – Migration to GovStack.**

RESOLUTION #C-2025-08-31

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“THAT, the Township’s website migration from i:Create to Govstack proceed at a cost of \$22,523.40 plus HST, to be funded from the Contingency Reserve.”

ADOPTED

10. CALENDARING

Meeting	Date	Time	Location
Pinehurst Cemetery Memorial Service	September 7 th	2:30 p.m.	Pinehurst Cemetery
RVCA Board of Directors Meeting	September 8 th	6:30 p.m.	RVCA Offices
Committee of the Whole Meeting	September 9 th	6:00 p.m.	Municipal Office
Council Meeting	September 23 rd	6:00 p.m.	Municipal Office

The Planner left at 6:27pm

11. CLOSED SESSIONS

- i) **CONFIDENTIAL: Identifiable Individual – Removal of Volunteer.**

RESOLUTION #C-2025-08-32

MOVED BY: Marilyn Thomas

SECONDED BY: Keith Kerr

“**THAT**, Council move “in camera” at 6:27 p.m. to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees regarding removal of volunteer;

AND THAT, the Chief Administrative Officer/Clerk and Deputy Clerk remain in the room.”

ADOPTED

RESOLUTION #C-2025-08-33

MOVED BY: Angela Pierman

SECONDED BY: Wayne Baker

“**THAT**, Council return to an open session at 6:54 p.m.”

ADOPTED

RESOLUTION #C-2025-08-34

MOVED BY: Wayne Baker

SECONDED BY: Angela Pierman

“**THAT**, the Council of the Corporation of Tay Valley Township remove Anne Nagle as an appointed volunteer with Tay Valley Township effective August 26th, 2025.

ADOPTED

12. CONFIRMATION BY-LAW

- ii) **By-Law` No. 2025-042 - Confirmation By-Law – August 26th, 2025.**

RESOLUTION #C-2025-08-35

MOVED BY: Marilyn Thomas

SECONDED BY: Keith Kerr

“THAT, By-Law No. 2025-042, being a by-law to confirm the proceedings of the Council meeting held on August 26th, 2025, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

13. ADJOURNMENT

Council adjourned at 6:56 p.m.

DELEGATIONS & PRESENTATIONS

Our Union Public Library serves Perth, Drummond/North Elmsley and Tay Valley, and its Board is made up of one representative from each of our supporting councils and two volunteer representatives from each community.

Governed by the Ontario Public Libraries Act, the Board ensures our library provides a comprehensive and efficient public library service and responds to our community's needs.

Our trained, frontline library staff are people-focused, responding to these unique needs by developing, providing and offering:



EDUCATION & ENTERTAINMENT



SUPPORT FOR FAMILIES & SENIORS



CONNECTION



ECONOMIC DEVELOPMENT



CREATION

supporting municipal priorities

The library's mission is to share knowledge, foster community, and enrich lives.

THE LIBRARY:

STRENGTHENS PROGRAMS FOR RESIDENTS & VISITORS

CREATES A "SENSE OF COMMUNITY"

SUPPORTS COLLABORATION & MUNICIPAL PARTNERSHIP

IS PART OF AN APPEALING AND AFFORDABLE COMMUNITY

Recent accomplishments

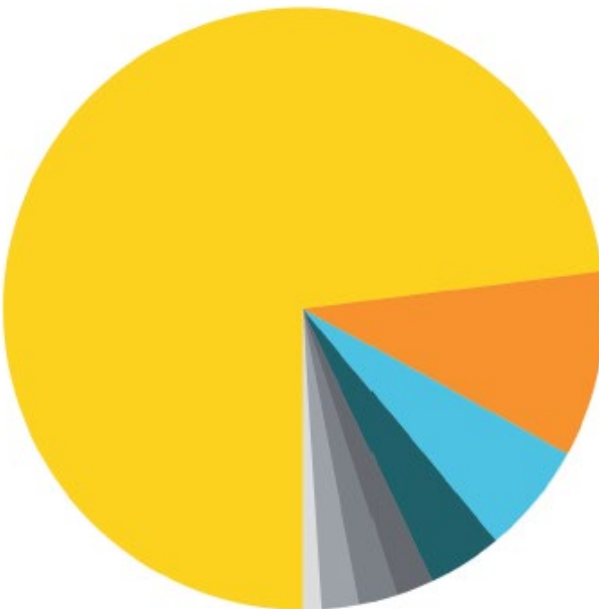


*"Thank you for
the important,
substantive and
transformative
ways you
contribute to
community!"
- Victoria*





Goals for 2025-2026



library expenses

staffing 73%

collections 10%

fixed operating (building) 6%

literacy programs 4%
funded by grants and donations

administration 2%
technology 2%
contributions to reserves 2%
library programs 1%

Our staff are our biggest asset and the heart of library services

“

I deeply value every aspect of the Perth Public Library. The staff could not be more helpful or friendly; the atmosphere is grand.

Our library is amazing – the staff are consistently professional and kind, and the programming and resources are always terrific. I am very grateful for the Perth library!

Our little library is spectacular because the staff is welcoming, friendly, creative, on-top of what patrons are looking for (the newest trends, up dates) and they make so much out of what they are given to work with (time, staffing, \$\$\$). Love my library!

”



library revenue

Drummond/North Elmsley 25%

Perth 33%

Tay Valley 25%

self-generated revenue 17%

fees and sales 4%
donations 7%
grants 6%

**On average,
our community members
visit the library
over 100,000 times
to attend programs,
use computers &
meeting rooms,
and borrow
over 160,000 books,
eBooks, and more
each year.**

You are always welcome here
and we can't wait to see you!



questions?

Erika Heesen, CEO/Chief Librarian
613-267-1224
ehesen@perthunionlibrary.ca

CORRESPONDENCE

-
1. **Lanark County: Media Release** – Delegation Yields Progress for Algonquin College – *attached, page 2.*
 2. **Township of Champlain:** Resolution – Surveillance and Monitoring of Heavy Vehicles in Ontario – *attached, page 4.*
 3. **Township of Armour:** Resolution – Standardized Governance Models for Family Health Teams – *attached, page 5.*
 4. **City of St. Catharines:** Resolution – Elect Respect Pledge – *attached, page 7.*
 5. **West Lincoln:** Resolution – Elect Respect Pledge – *attached, page 10.*
 6. **Norfolk County:** Resolution – Bill C-2, Strong Borders Act – *attached, page 13.*
 7. **Municipality of Strathroy-Caradoc:** Resolution – Ontario Regulation 391/21: Blue Box – *attached, page 15.*
 8. **Municipality of Tweed:** Correspondence – Premier Ford Proposals update – *attached, page 16.*
 9. **Town of Goderich:** Resolution – Opposition to Bill 17, Protect Ontario by Building Faster Act, 2025 – *attached, page 22.*
 10. **Ministry of Environment:** Correspondence – Updates to Ministry of the Environment, Conservation and Parks' Compliance Policy – *attached, page 24.*
 11. **Tay Valley Township:** Report – Building Reports – *attached, page 26.*
 12. **Tay Valley Township:** Report – June Building Summary Report with Previous 3 Year Average – *attached, page 27.*
 13. **Tay Valley Township:** Report – Building Reports – *attached, page 28.*
 14. **Tay Valley Township:** Report – July Building Summary Report with Previous 3 Year Average – *attached, page 29.*

BY-LAWS

THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2025-043

A BY-LAW TO STOP UP AND CLOSE A ROAD (MUTTON'S ROAD)

WHEREAS, Section 11 (3) of the *Municipal Act, 2001*, S.O. 2001, Chapter 25, as amended, provides that a municipality may pass by-laws respecting highways within their jurisdiction;

AND WHEREAS, the file was processed in accordance with the Road Closing and Sale Policy;

AND WHEREAS, notice was published in the newspaper, on the Township website and Facebook page and provided publicly via the agendas for the Committee of the Whole Meeting held on March 15th, 2016, the Council Meeting held on November 8th, 2016, and the Committee of the Whole Meeting held on May 6th, 2025, with such notice offering an opportunity for any person to address concerns related to the closing;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

- 1.1 **THAT**, the part of the forced road through Part of East ½ Lot 20 Concession 3, geographic Township of Bathurst, known as Mutton's Road and more particularly described on "Schedule A", attached hereto, is hereby stopped up and closed.
- 1.2 **THAT**, Plan 27R-12442 is attached hereto as Schedule "B" and shall be for information purposes only and not form part of this bylaw.
- 1.3 **THAT**, Parts 1-5 on Plan 27R-12442 are to be consolidated with the adjoining lands which are Part E 1/2 Lot 20, Concession 3, Bathurst, Part 2 on Plan 27R-38, being PIN 05187-0007 (LT).
- 1.4 **THAT**, the Reeve and Clerk are hereby authorized on behalf of the Corporation of Tay Valley Township to execute all documentation required to complete the transfer of ownership.

2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2025-043**

3. EFFECTIVE DATE

THAT, this By-Law shall come into force and take effect once a certified copy of this by-law is registered in the proper land registry office.

ENACTED AND PASSED this 23rd day of September, 2025.

Rob Rainer, Reeve

Amanda Mabo, Clerk

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2025-043**

SCHEDULE “A”

Subject Lands:

PART EAST ½ LOT 20 CONCESSION 3, GEOGRAPHIC TOWNSHIP OF BATHURST,
BEING FORCED ROAD THROUGH; BEING PARTS 1-5 ON PLAN 27R12442, BEING PIN
05187-0004 (LT).

Plan 27R12442 is available for viewing at the Tay Valley Township Municipal Office

SCHEDULE "B"



THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2025-044

BEING A BY-LAW TO AMEND ROAD NAMING BY-LAW NO. 98-87 (MUTTON'S ROAD)

WHEREAS, the Council of the Corporation of Tay Valley Township enacted and passed Road Naming By-Law No. 98-87;

AND WHEREAS, Mutton's Road is listed as a Municipal Road in By-Law No. 98-87;

AND WHEREAS, Mutton's Road was stopped up and closed by By-Law No. 2025-043;

AND WHEREAS, due to the closure of the road, Mutton's Road is no longer a Municipal Road within Tay Valley Township;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of the Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

1.1 **THAT**, Road Naming By-Law No. 98-87 be amended to remove Mutton's Road in Schedule "A" Bathurst Ward, Municipal Roads to Road Naming By-Law No. 98-87, as shown on Schedule "A" attached.

1.2 **THAT**, the Clerk be authorized to register a certified copy of this by-law on title in the Land Registry Office.

2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

3. BY-LAWS TO BE AMENDED

3.1 By-Law No. 98-87 is hereby amended.

3.2 All by-laws or parts thereof and resolutions passed prior to this by-law which are in contravention of any terms of this by-law are hereby rescinded.

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2025-044**

4. EFFECTIVE DATE

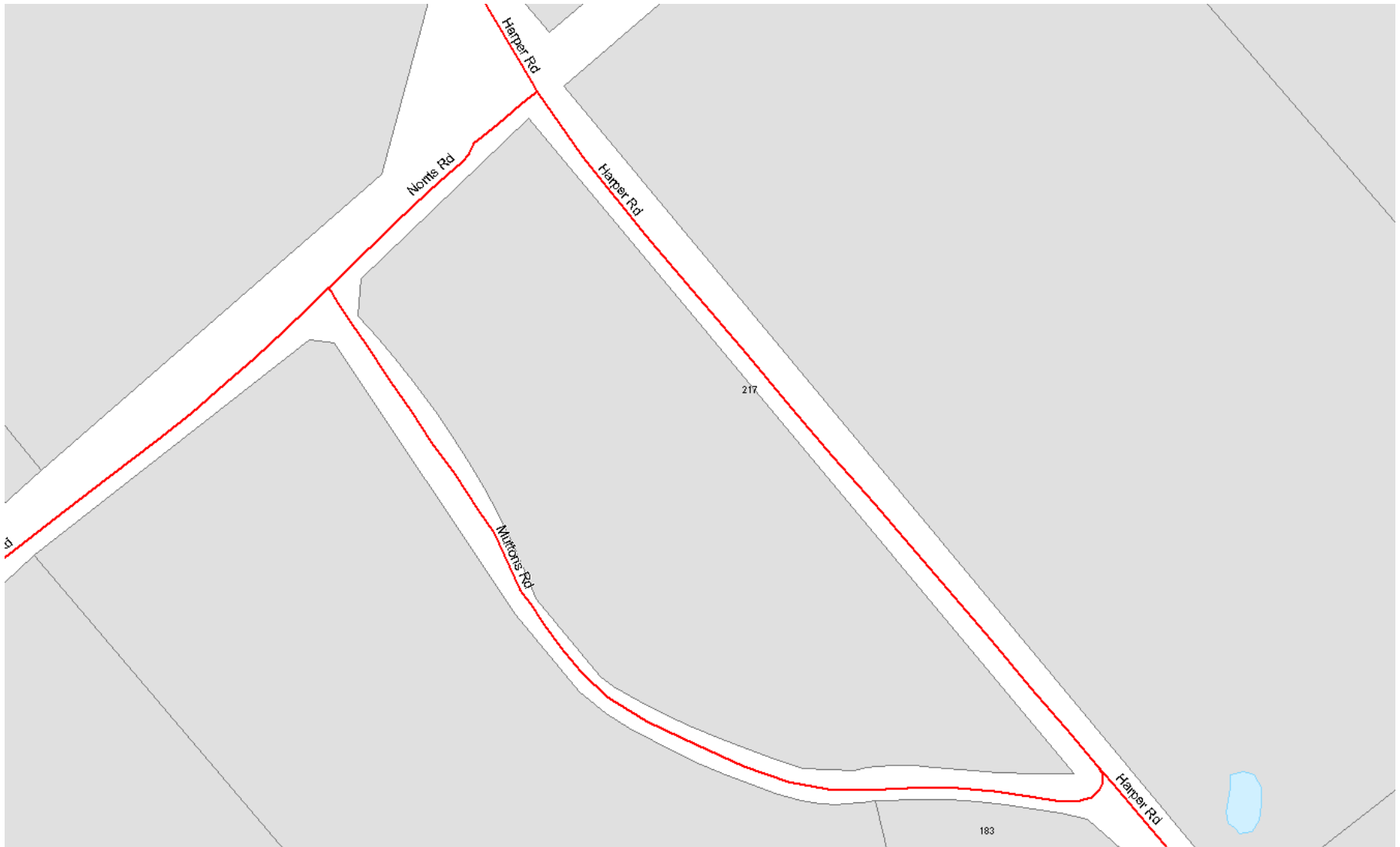
4.1 ENACTED AND PASSED this 23rd day of September 2025.

Rob Rainer, Reeve

Amanda Mabo, Clerk

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2025-044**

SCHEDULE "A"



THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2025-045

BEING A BY-LAW TO AMEND ROAD NAMING BY-LAW NO. 98-87 (FAR LANE)

WHEREAS, Section 48 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a local municipality may name or change the name of a private road after giving public notice of its intention to pass the by-law;

AND WHEREAS, Far Lane is a distinct private road within Tay Valley Township;

AND WHEREAS, the private right-of-way for Far Lane has been registered on title for many decades but was never named or added to the Township's Road Naming By-Law;

AND WHEREAS, public notice was provided to each affected property owner and was given via the agenda for the Council Meeting held on September 23rd, 2025;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

- 1.1 **THAT**, the private right-of-way shown as Parts 5 and 6 on 27R-1773, be named Far Lane.
- 1.2 **THAT**, Plan 27R-1773 is attached hereto as Schedule "A" and shall be for information purposes only and not form part of this by-law.
- 1.3 **THAT**, Far Lane, located in the geographic Township of Bathurst, as shown on Schedule "B" attached, be included within the designated roads as set out in the Road Naming By-Law No. 98-87, specifically Schedule "B", Bathurst Ward, Private Road Names.
- 1.4 **THAT**, the Location and Description of Far Lane in Schedule "B", Bathurst Ward, Private Road Names, be added to Road Naming By-Law No. 98-87, as shown on Schedule "B" attached, read as follows:

From MacKay Line Road to the dead end (the dead end being Part 5 on 27R-1773).
- 1.5 **THAT**, the Clerk be authorized to register a certified copy of this by-law on title in the Land Registry Office.

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2025-045**

2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

3. BY-LAWS TO BE AMENDED

3.1 By-Law No. 98-87 is hereby amended.

3.2 All by-laws or parts thereof and resolutions passed prior to this by-law which are in contravention of any terms of this by-law are hereby rescinded.

4. EFFECTIVE DATE

4.1 **THAT**, this by-law shall come into force and effect with the posting of the applicable Road Signage and when a certified copy of this by-law has been registered at the Land Registry Office.

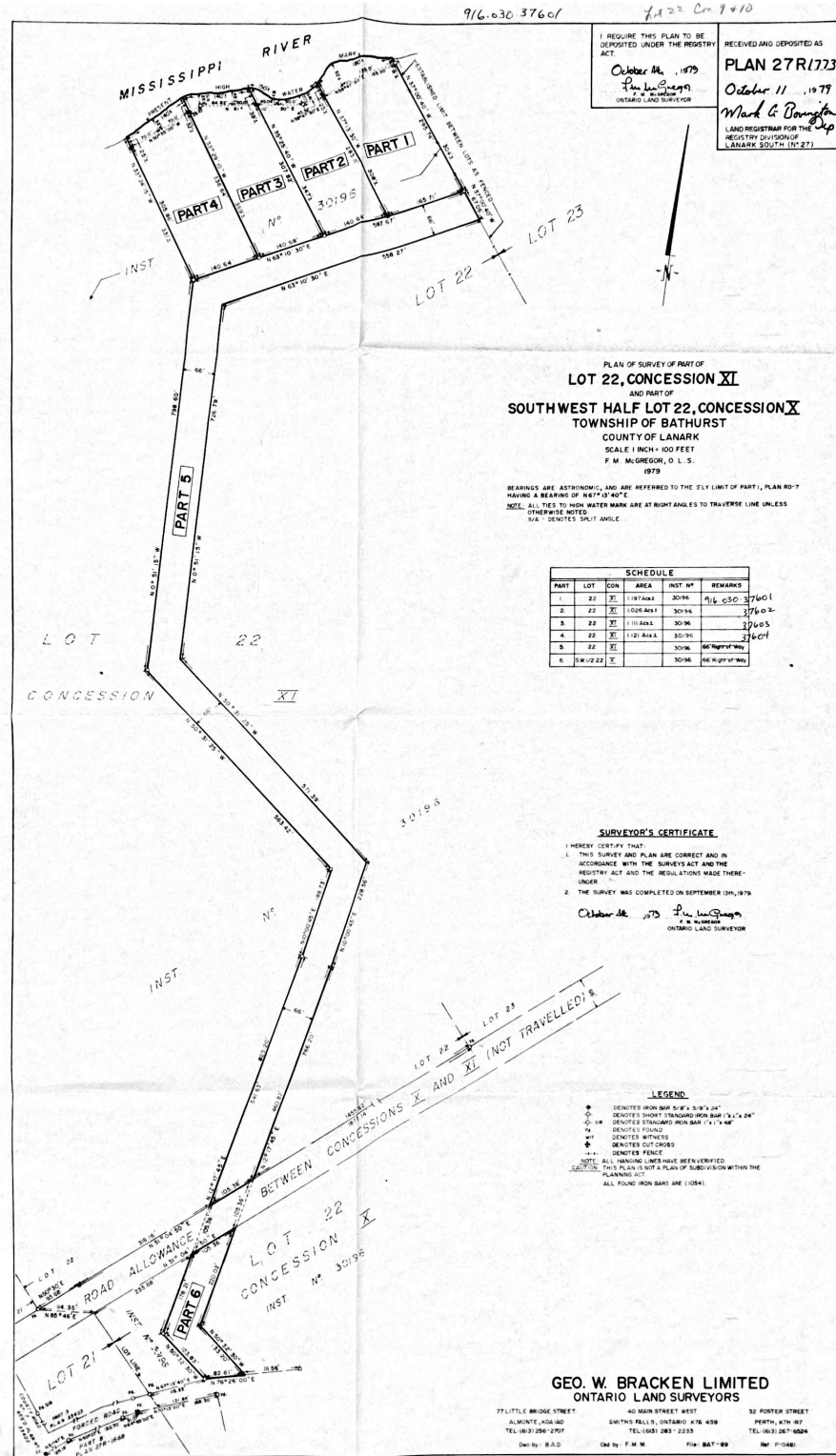
4.2 ADOPTED BY COUNCIL this 23rd day of September, 2025.

Robert Rainer, Reeve

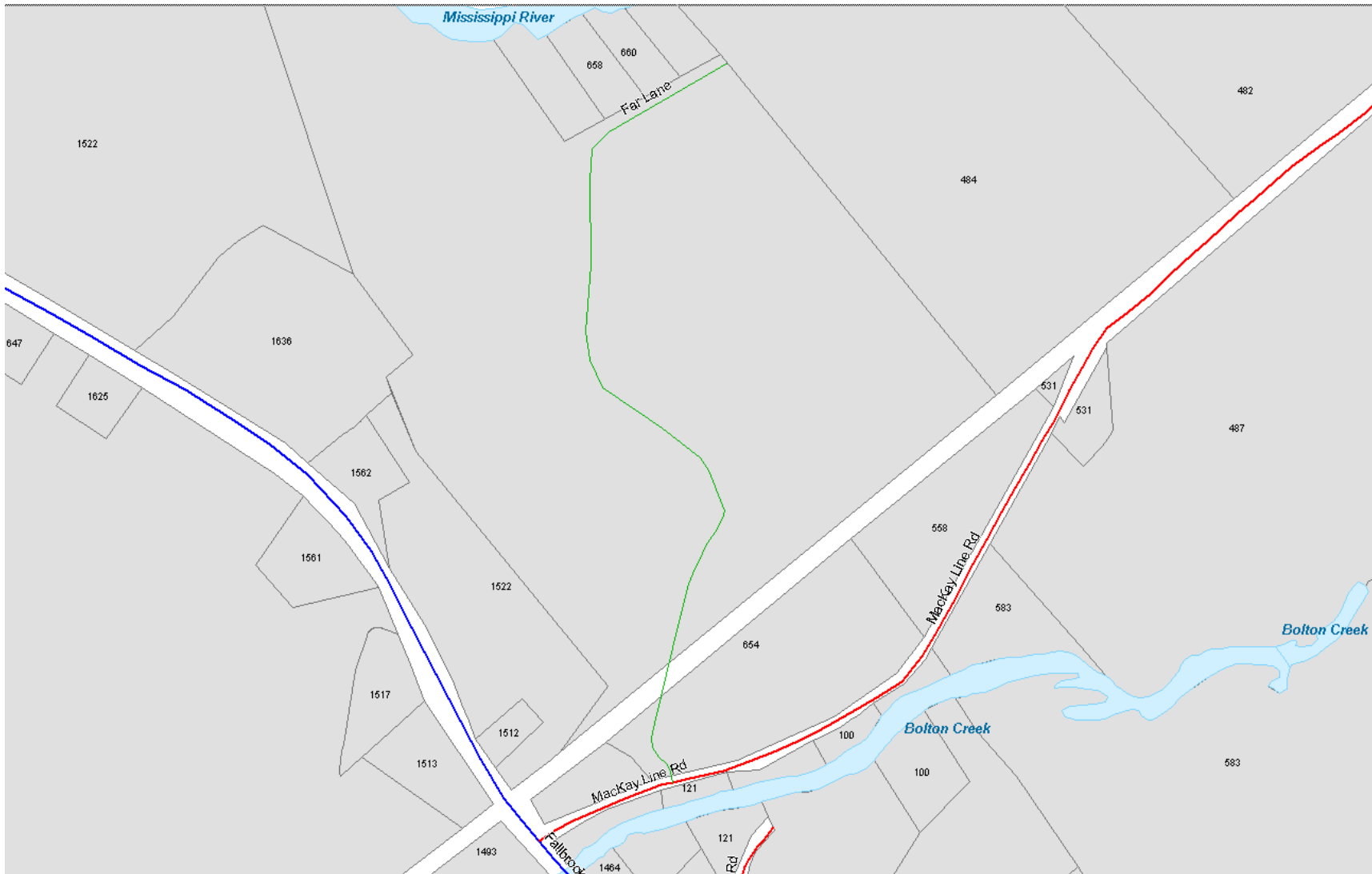
Amanda Mabo, Clerk

THE CORPORATION OF TAY VALLEY TOWNSHIP BY-LAW NO. 2025-045

SCHEDULE "A"



SCHEDULE "B"



THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2025-046

A BY-LAW TO STOP UP, CLOSE AND SELL A PORTION OF AN UNOPENED ROAD ALLOWANCE (WRIGHT)

WHEREAS, Section 11 (3) of the *Municipal Act, 2001*, S.O. 2001, Chapter 25, as amended, provides that a municipality may pass by-laws respecting highways within their jurisdiction;

AND WHEREAS, an application was received and processed in accordance with the Road Closing and Sale Policy;

AND WHEREAS, notice was published in the newspaper, on the Township website and Facebook page and provided publicly via the agendas for the Committee of the Whole Meeting held on February 11th, 2025 and the Council Meeting held on May 20th, 2025, with such notice offering an opportunity for any person to address concerns related to the closing;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

- 1.1 **THAT**, the Council of the Corporation of Tay Valley Township declares the subject lands surplus to its needs.
- 1.2 **THAT**, the Part of the unopened road allowance between Concessions 7 and 8, geographic Township of Bathurst, northeasterly of Doran Road, and more particularly described on "Schedule A", attached hereto, is hereby stopped up and closed.
- 1.3 **THAT**, Plan 27R-12513 is attached hereto as Schedule "B" and shall be for information purposes only and not form part of this bylaw.
- 1.4 **THAT**, Part 1 on Plan 27R-12513 of the said road allowance be sold to the adjacent landowners, LORNE FLOYD WRIGHT and SANDRA LEA THOMAS, as a lot addition to be consolidated with the adjoining lands which are Part Lot 5, Concession 8, Bathurst, Part 1 on Plan 27R-2298 except Part 1 on Plan 27R-4956, being PIN 05202-0074 (LT).
- 1.5 **THAT**, the purchase price for the subject lands as described in Schedule "A" shall be \$0.50 plus HST per square foot.

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2025-046**

1.6 THAT, the Reeve and Clerk are hereby authorized on behalf of the Corporation of Tay Valley Township to execute all documentation required to complete the transfer of ownership.

2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

3. EFFECTIVE DATE

3.1 THAT, this By-Law shall come into force and take effect once a certified copy of this by-law is registered in the proper land registry office.

3.2 ENACTED AND PASSED this 23rd day of September, 2025.

Rob Rainer, Reeve

Amanda Mabo, Clerk

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2025-046**

SCHEDULE “A”

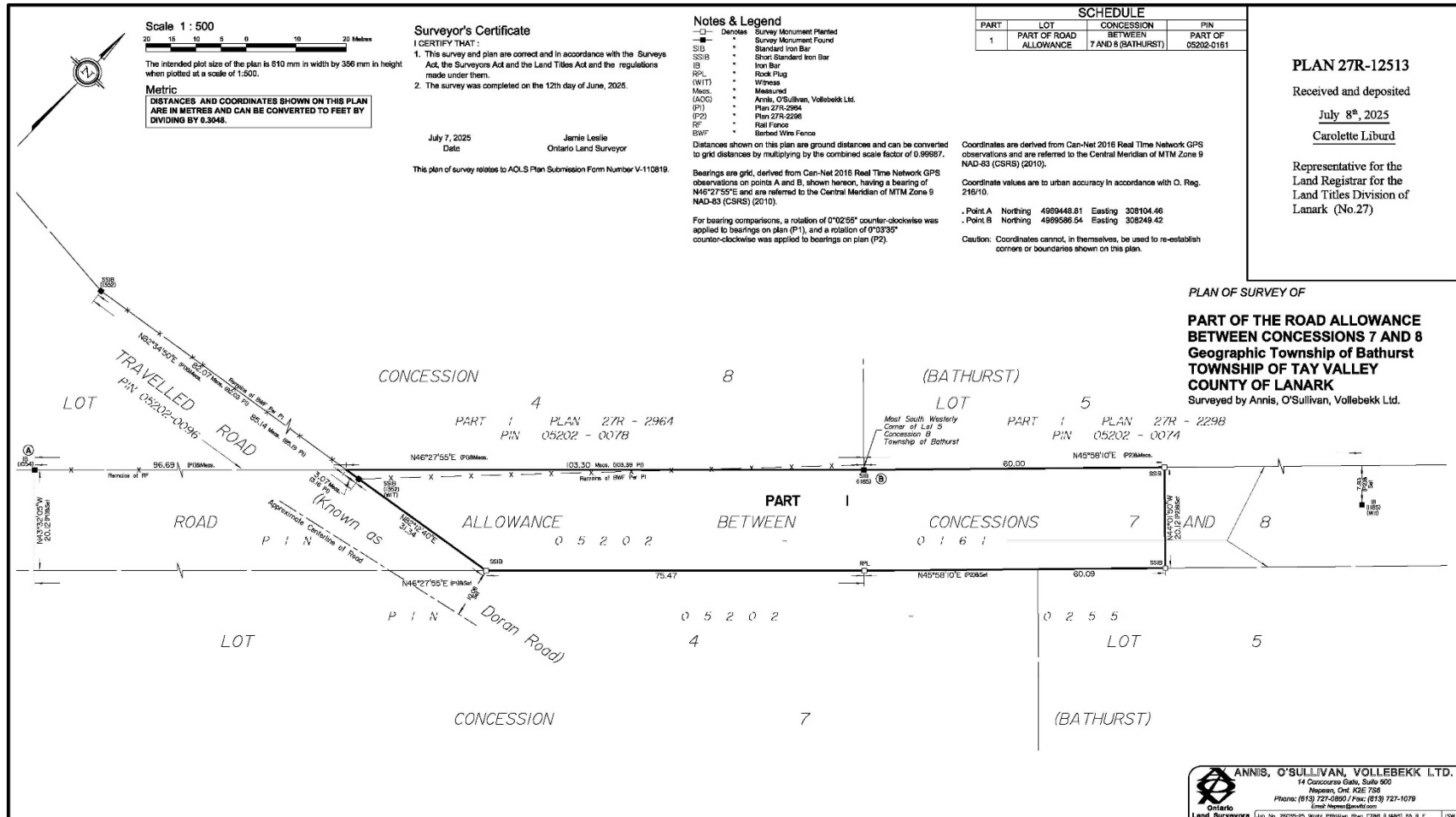
Subject Lands:

PT RDAL BTN CON 7&8 BATHURST LYING E OF THE SLY EXT OF THE ELY LIMIT OF THE RDAL BTN THE TWP OF SHERBROOKE AND THE TWP OF BATHURST AND W OF THE SLY EXT OF THE WLY LIMIT OF THE RDAL BTN LT 10&11, CON 8 ; TWP OF BATH BURG SHERB EXCEPT FORFEITED MINING RIGHTS, IF ANY, BEING PART 1 ON PLAN 27R-12513, BEING PART OF PIN 05202-0161 (LT).

Plan 27R-12513 is available for viewing at the Tay Valley Township Municipal Office

THE CORPORATION OF TAY VALLEY TOWNSHIP BY-LAW NO. 2025-046

SCHEDULE "B"



THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2025-047

APPOINTMENT OF CHIEF BUILDING OFFICIAL (TROY MERRIMAN)

WHEREAS, Subsection 3(2) of the *Building Code Act*, S.O. 1992, Chapter 23, as amended, requires the council of each municipality to appoint a Chief Building Official and such inspectors as are necessary for the enforcement of the Act in the areas in which the municipality has jurisdiction;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township enacts as follows:

1. CHIEF BUILDING OFFICIAL

- 1.1 **THAT**, Troy Merriman be appointed as Chief Building Official for Tay Valley Township.
- 1.2 **THAT**, the duties, responsibilities and authority of the Chief Building Official shall be as set out in the Employment Agreement between Troy Merriman and the Corporation of Tay Valley Township, dated September 3rd, 2025.
- 1.3 **THAT**, the Chief Building Official named above shall have the powers and authority provided in the *Building Code Act* for Chief Building Officials respecting enforcement of the *Building Code Act*, the Regulations and by-laws.

2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

3. BY-LAW REPEALED

- 3.1 By-Law No. 2021-040 is hereby repealed.
- 3.2 All by-laws or parts thereof and resolutions passed prior to this by-law which are in contravention of any terms of this by-law are hereby rescinded.

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2025-047**

4. EFFECTIVE DATE

ENACTED AND PASSED this 23rd day of September, 2025.

Rob Rainer, Reeve

Amanda Mabo, Clerk

NEW/OTHER BUSINESS

REPORT #FIN-2025-10

10-Year Capital Plan

September 23rd, 2025

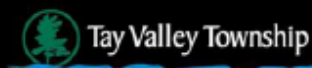
To be read in conjunction with the
10-Year Capital Plan spreadsheets



1

Overview

- The 10-year capital plan is brought forward annually so that Council has the opportunity to review projects and costing.
- It is also an opportunity to present to Council potential future projects that have evolved since this Spring when the previous 10-year capital plan was presented.



2

Agenda

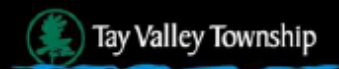
- Reserves – overview
- Vehicles & Equipment
- Bridges
- Paved Roads & Gravel Roads
- Buildings
- Waste
- Land Improvements/Recreation
- Other Assets
- Reserves – circle back
- Future Levels of Service
- Questions and Comments



3

Reserves - Overview

- Broken out by Reserve class (i.e. equipment, bridges, roads, etc.)
 - Some classes are made up of multiple reserves (i.e. other assets includes reserves for Office Equipment, Official Plan/Zoning, Election, Asset Management, IT, etc.)
- Other Funding such as Federal Gas Tax and Development Charges are also summarized



4

Reserves – Overview cont.

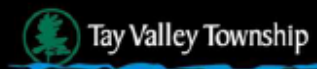
- Opening balance is the ending of the prior year
- Annual contribution is based on 2025 budgeted amounts plus an additional 4% increase each year
 - 4% is the rate at which the Township has also inflated the expenses
- Annual Spending is directly from each class working paper and the specific portion that is being funded by Reserves



5

Reserves – Overview cont.

- **RED** = indicates a year when the reserve goes into a negative balance or indicates an infrastructure funding gap



6

Vehicles & Equipment

➤ Replacement Schedule

Replacement Schedule	
Tandem Trucks	12Years
Light Trucks	10Years
Graders	15Years
Backhoes	12Years
Tractor	15Years
Front Flail Grass Mower	10Years
Boom Brush Mower	15Years

- Costs are based on current costing of similar equipment that have recently been tendered (i.e. tandem in 2024) or are industry standard
- Typically funded only from reserves



7

Bridges

- OSIM Report completed every 2 years which indicates next 10 years of proposed capital bridge & culvert projects
 - Next reporting will be done in 2026
 - The last report being in 2024 the 10-year capital projections only go to 2034 (hence nothing noted in 2035)
- Costs are given to the Township by the OSIM consultants, inflated by Township staff year over year
- These costs are not full replacement but major repair/rehabilitation



8

Paved Roads

- Two Types of Roads
 - 1) Surface Treatment (LCB) and
 - 2) Paved (HCB)
- Lifecycle Events can include
 - 1) Pavement Preservation and
 - 2) Reconstruction
 - differentiated by colour on the working paper
- Roads Needs Study completed and presented to Council in 2023
- This maintains current service level



9

Gravel Roads

- Lifecycle Events can include
 - 1) Localized Improvement and
 - 2) Maintenance Gravel
 - differentiated by colour on the working paper
- Roads Needs Study completed and presented to Council in 2023 which included gravel roads
- This maintains current service level
 - Optional increase in service (i.e. upgrade to surface treatment or possible widening) noted in green and yellow but not included in the costs



10

Buildings

- Building Condition Assessments (BCA) completed early 2022
 - Certain BCA recommendations may only occur if grant funding was received to do so
- Further discussions will be had in October when staff bring a report to Council to determine the cost/benefit of certain works proposed from the BCA
- Building Reserves have not received much attention as there was never adequate data available to analyze them, however they will be reviewed in context of the staff report coming in October



11

Waste

- Waste is separated out from other categories as it has its own reserve
- Depending on the future layout of the Glen Tay Waste Site and the recommendations from the Waste Master Plan, those could affect the Waste Site Reserve
- There is money still available (\$61,060) in the modernization funding for future waste site modifications – this is after the \$20,000 budgeted for operations layout design



12

Land Improvements/Recreation

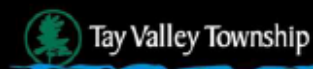
- Recreation Master Plan was completed in 2019
- Recommendation was to enhance current assets first and then look at further expansion
- Some of these projects are awaiting grant announcements, and some will not occur unless a grant is obtained
- Parkland has been estimated per year, as this amount is strictly based on severances
- Some of these projects could be considered future service level increases but have been slotted in to show how they could be funded with current reserves, grants, DC's, etc.



13

Other Assets & Projects

- This working paper indicates other projects that impact reserve balances but might not be considered capital (i.e., OP, Zoning, AMP, elections, studies & plans, etc.).
- Staff met with the IT staff from the County in the Fall of 2024 to better understand the IT requirements for the Township over the next 5-10 years. Most of the recommendations from the County would fall under operating costs and not capital. What is currently presented is staff's best knowledge at the time of presenting.
- The 10-Year Capital Plan is a revolving document and is constantly updated



14

Reserves – Circle Back

- Infrastructure gaps are common
- Council decisions can affect reserve balances, but so can other things, for example:
 - Grants, Growth, Inflation, Tariffs, etc.
- Staff are doing a great job



15

Questions/Comments



16

TAY VALLEY TOWNSHIP
**10 YEAR CAPITAL PLAN
2025 TO 2036**
RESERVES

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
Vehicles & Equipment												
Opening	418,767	146,707	259,484	(9,275)	(117,185)	267,044	59,961	231,943	116,067	369,080	134,313	161,250
Annual Contribution	328,440	341,578	355,241	369,450	384,228	399,597	415,581	432,205	449,493	467,473	486,171	505,618
Annual Spending	(600,500)	(228,800)	(624,000)	(477,360)	0	(606,680)	(243,600)	(548,080)	(196,480)	(702,240)	(459,234)	(1,378,720)
Closing	146,707	259,484	(9,275)	(117,185)	267,044	59,961	231,943	116,067	369,080	134,313	161,250	(711,852)
Bridge Construction												
Opening	313,802	139,657	511,964	179,542	567,813	807,444	1,106,639	222,895	492,820	817,070	1,333,441	1,870,466
Annual Contribution	362,795	377,307	392,399	408,095	424,419	441,396	459,051	477,413	496,510	516,370	537,025	558,506
Annual Spending	(536,940)	(5,000)	(724,821)	(19,824)	(184,788)	(142,200)	(1,342,796)	(207,488)	(172,260)	0	0	0
Closing	139,657	511,964	179,542	567,813	807,444	1,106,639	222,895	492,820	817,070	1,333,441	1,870,466	2,428,972
Road Construction (Paved & Gravel)												
Opening	410,248	623,110	646,527	126,443	65,670	(109,100)	(267,871)	(316,862)	(76,771)	(267,342)	(390,917)	(584,556)
Annual Contribution	855,995	744,635	774,420	805,397	837,613	871,117	905,962	942,201	979,889	1,019,084	1,059,848	1,102,241
Annual Spending	(643,133)	(721,218)	(1,294,505)	(866,170)	(1,012,383)	(1,029,888)	(954,953)	(702,110)	(1,170,459)	(1,142,660)	(1,253,486)	(660,341)
Closing	623,110	646,527	126,443	65,670	(109,100)	(267,871)	(316,862)	(76,771)	(267,342)	(390,917)	(584,556)	(142,655)
Waste = Waste Site												
Opening	29,048	24,653	482	6,544	(33,071)	(26,514)	(68,895)	(112,643)	(105,267)	(97,596)	(89,618)	(81,321)
Annual Contribution	5,605	5,829	6,062	6,305	6,557	6,819	7,092	7,376	7,671	7,978	8,297	8,629
Annual Spending	(10,000)	(30,000)	0	(45,920)	0	(49,200)	(50,840)	0	0	0	0	0
Closing	24,653	482	6,544	(33,071)	(26,514)	(68,895)	(112,643)	(105,267)	(97,596)	(89,618)	(81,321)	(72,693)
Land Improvements = Recreation Capital												
Opening	225,812	246,327	282,623	96,550	15,497	(87,179)	(33,019)	(117,094)	(110,555)	(103,553)	(95,994)	(87,781)
Annual Contribution	44,515	46,296	48,147	50,073	52,076	54,159	56,326	58,579	60,922	63,359	65,893	68,529
Annual Spending	(24,000)	(10,000)	(234,220)	(131,126)	(154,752)	0	(140,400)	(52,040)	(53,920)	(55,800)	(57,680)	0
Closing	246,327	282,623	96,550	15,497	(87,179)	(33,019)	(117,094)	(110,555)	(103,553)	(95,994)	(87,781)	(19,252)
Other Assets = Office Equip + Offical Plan/Zoning Reserves + Election+ Asset Management+ IT												
Opening	151,510	179,694	167,207	146,423	229,399	223,474	243,020	271,921	368,990	469,943	574,933	684,124
Annual Contribution	73,765	76,716	79,784	82,976	86,295	89,746	93,336	97,070	100,952	104,991	109,190	113,558
Annual Spending	(45,581)	(89,203)	(100,568)	0	(92,220)	(70,200)	(64,436)	0	0	0	0	0
Closing	179,694	167,207	146,423	229,399	223,474	243,020	271,921	368,990	469,943	574,933	684,124	797,681
TOTALS with Federal Gas Tax & Development Charges NOT included												
Opening	1,549,187	1,360,148	1,868,288	546,228	728,124	1,075,169	1,039,836	180,160	685,285	1,187,602	1,466,157	1,962,181
Annual Contribution	1,671,115	1,592,360	1,656,054	1,722,296	1,791,188	1,862,836	1,937,349	2,014,843	2,095,437	2,179,254	2,266,424	2,357,081
Annual Spending	(1,860,154)	(1,084,220)	(2,978,114)	(1,540,400)	(1,444,143)	(1,898,168)	(2,797,025)	(1,509,718)	(1,593,119)	(1,900,700)	(1,770,400)	(2,039,061)
Closing	1,360,148	1,868,288	546,228	728,124	1,075,169	1,039,836	180,160	685,285	1,187,602	1,466,157	1,962,181	2,280,201

Federal Gas Tax

Opening	46,134	20,178	0	0	0	0	0	0	0	0	0	0
Annual Contribution	194,044	194,044	201,806	201,806	201,806	201,806	201,806	201,806	201,806	201,806	201,806	201,806
Annual Spending	(220,000)	(214,221)	(201,806)	(201,806)	(201,806)	(201,806)	(201,806)	(201,806)	(201,806)	(201,806)	(201,806)	(201,806)
Closing	20,178	0	0	0	0	0	0	0	0	0	0	0

Development Charge Reserve

Opening	36,252	6,359	52,707	14,071	53,107	44,831	91,855	134,854	140,630	138,109	135,521	129,649
Annual Contribution	120,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000
Annual Spending	(149,893)	(68,653)	(153,636)	(75,964)	(123,276)	(67,976)	(72,000)	(109,224)	(117,522)	(117,588)	(120,872)	(61,600)
Closing	6,359	52,707	14,071	53,107	44,831	91,855	134,854	140,630	138,109	135,521	129,649	183,049

TOTALS with Federal Gas Tax & DC included

Opening	1,631,573	1,386,685	1,920,995	560,299	781,231	1,120,000	1,131,691	315,015	825,916	1,325,712	1,601,678	2,091,830
Annual Contribution	1,985,159	1,901,404	1,972,860	2,039,102	2,107,994	2,179,642	2,254,155	2,331,649	2,412,243	2,496,060	2,583,230	2,673,887
Annual Spending	(2,230,047)	(1,367,094)	(3,333,556)	(1,818,170)	(1,769,225)	(2,167,950)	(3,070,831)	(1,820,748)	(1,912,447)	(2,220,094)	(2,093,078)	(2,302,467)
Closing	1,386,685	1,920,995	560,299	781,231	1,120,000	1,131,691	315,015	825,916	1,325,712	1,601,678	2,091,830	2,463,251

TAY VALLEY TOWNSHIP
10 YEAR CAPITAL PLAN
2025 TO 2036

		<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>	<u>2032</u>	<u>2033</u>	<u>2034</u>	<u>2035</u>	<u>2036</u>
Vehicles & Equipment	Expenses	660,940	228,800	624,000	477,360	0	606,680	243,600	548,080	196,480	702,240	541,432	1,378,720
Road Equipment Reserve	Funding	(600,500)	(228,800)	(624,000)	(477,360)	0	(606,680)	(243,600)	(548,080)	(196,480)	(702,240)	(459,234)	(1,378,720)
Contingency	Funding	(60,440)	0	0	0	0	0	0	0	0	0	(82,198)	0
Development Charges	Funding	0	0	0	0	0	0	0	0	0	0	0	0
Current Year Levy	Funding	0	0	0	0	0	0	0	0	0	0	0	0
Bridges Construction	Expenses	590,340	5,000	976,752	19,824	184,788	142,200	1,342,796	207,488	172,260	0	0	0
Bridge Reserve	Funding	(536,940)	(5,000)	(724,821)	(19,824)	(184,788)	(142,200)	(1,342,796)	(207,488)	(172,260)	0	0	0
Contingency	Funding	(53,400)	0	(207,000)	0	0	0	0	0	0	0	0	0
Gas Tax Funds	Funding	0	0	0	0	0	0	0	0	0	0	0	0
Development Charges	Funding	0	0	(44,931)	0	0	0	0	0	0	0	0	0
Current Year Levy	Funding	0	0	0	0	0	0	0	0	0	0	0	0
Roads Construction	Expenses	1,007,633	1,036,344	1,729,015	1,268,956	1,369,485	1,399,670	1,270,331	1,057,980	1,572,873	1,557,854	1,671,844	1,023,747
Roads Reserve	Funding	(643,133)	(721,218)	(1,294,505)	(866,170)	(1,012,383)	(1,029,888)	(954,953)	(702,110)	(1,170,459)	(1,142,660)	(1,253,486)	(660,341)
Contingency	Funding	(41,905)	0	(48,500)	(35,645)	0	0	0	0	(42,246)	0	0	0
OCIF	Funding	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)
Gas Tax Funds	Funding	(220,000)	(214,221)	(201,806)	(201,806)	(201,806)	(201,806)	(201,806)	(201,806)	(201,806)	(201,806)	(201,806)	(201,806)
Development Charges	Funding	(2,595)	(905)	(84,204)	(65,335)	(55,296)	(67,976)	(13,572)	(54,064)	(58,362)	(113,388)	(116,552)	(61,600)
Current Year Levy	Funding	0	(0)	0	(0)	0	0	0	0	0	0	0	0
Waste Sites	Expenses	60,000	97,500	0	45,920	0	49,200	50,840	0	0	0	0	0
Waste Reserve	Funding	(10,000)	(30,000)	0	(45,920)	0	(49,200)	(50,840)	0	0	0	0	0
Contingency	Funding	(50,000)	(42,750)	0	0	0	0	0	0	0	0	0	0
Development Charges	Funding	0	(24,750)	0	0	0	0	0	0	0	0	0	0
Current Year Levy	Funding	0	0	0	0	0	0	0	0	0	0	0	0
Land Improvements	Expenses	59,000	28,100	256,950	352,640	531,360	0	320,000	66,000	68,000	70,000	72,000	0
Recreation Capital Reserve	Funding	(24,000)	(10,000)	(234,220)	(131,126)	(154,752)	0	(140,400)	(52,040)	(53,920)	(55,800)	(57,680)	0
Grants	Funding	(15,000)	(10,000)	0	(193,024)	(327,408)	0	(150,400)	0	0	0	0	0
Parkland	Funding	0	(8,100)	(10,002)	(21,808)	(28,200)	0	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	0
Development Charges	Funding	(20,000)	0	(12,729)	(6,682)	(21,000)	0	(19,200)	(3,960)	(4,080)	(4,200)	(4,320)	0
Current Year Levy	Funding	0	0	0	0	0	0	0	0	0	0	0	0
Other Assets (IT, Equipment, Asset Manager)	Expenses	149,556	562,400	152,840	93,169	139,200	107,160	122,264	83,200	136,000	132,020	0	0
Reserves	Funding	(45,581)	(89,203)	(100,568)	0	(92,220)	(70,200)	(64,436)	0	(80,920)	(88,900)	0	0
Contingency	Funding	(92,500)	(413,650)	(40,500)	(67,724)	0	(36,960)	(18,600)	(32,000)	0	(43,120)	0	0
Grants	Funding	0	(16,550)	0	(21,497)	0	0	0	0	0	0	0	0
Development Charges	Funding	(11,475)	(42,998)	(11,772)	(3,948)	(46,980)	0	(39,228)	(51,200)	(55,080)	0	0	0
Current Year Levy	Funding	0	0	0	0	0	0	0	0	0	0	0	0
TOTALS	Expenses	2,527,469	1,958,144	3,739,557	2,257,869	2,224,833	2,304,910	3,349,831	1,962,748	2,145,613	2,462,114	2,285,277	2,402,467
Reserve Funds Used	Funding	(1,860,154)	(1,084,220)	(2,978,114)	(1,540,400)	(1,444,143)	(1,898,168)	(2,797,025)	(1,509,718)	(1,674,039)	(1,989,600)	(1,770,400)	(2,039,061)
Contingency	Funding	(298,245)	(456,400)	(296,000)	(103,369)	0	(36,960)	(18,600)	(32,000)	(42,246)	(43,120)	(82,198)	0
Parkland	Funding	0	(8,100)	(10,002)	(21,808)	(28,200)	0	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	0
Development Charges	Funding	(34,070)	(68,653)	(153,636)	(75,964)	(123,276)	(67,976)	(72,000)	(109,224)	(117,522)	(117,588)	(120,872)	(61,600)
Grants	Funding	(115,000)	(126,550)	(100,000)	(314,521)	(427,408)	(100,000)	(250,400)	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)
Gas Tax Funds	Funding	(220,000)	(214,221)	(201,806)	(201,806)	(201,806)	(201,806)	(201,806)	(201,806)	(201,806)	(201,806)	(201,806)	(201,806)
Current Year Levy	Funding	0	0	(0)	0	0	(0)	0	0	0	0	0	0



TAY VALLEY TOWNSHIP		Inflation =	4%												
10 YEAR CAPITAL PLAN		Replacement	0	0	1	2	3	4	5	6	7	8	9	10	
2025 TO 2036		Cost (at 2025)	Year	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
VEHICLES															
Tandem Trucks															
T1	2016 Western Star Tandem (#1)	442,000	2028				477,360								
T2	2019 International Tandem Dump Truck (#2)	442,000	2030						512,720						
20-2	2020 Freightliner Tandem Dump Truck	442,000	2032							548,080					
20-3	2020 Freightliner Tandem Dump Truck	442,000	2034									583,440			
T12	2012 International Tandem 7600 6X4 (#12)	442,000	2036												618,800
T17	2014 International Tandem 7600 Truck (#17)	442,000	2026	442,000											
Light Trucks															
20-1	2020 Chevrolet Silverado (upgrade to electric)	81,000	2030						93,960						
T6	2016 Ford F550 (#6) - no electric option available	228,800	2026		228,800										320,320
T11	2011 Chev Silverado 4X4 3/4 ton (#11) - no electric option available	73,300	2025	73,300										99,688	
T14	2023 Chevrolet Silverado (upgrade to electric)	81,000	2033								103,680				
T16	2013 Mitsubishi-CBO (#16) (Building) (upgrade to electric)	60,440	2025	60,440										82,198	
EQUIPMENT															
Heavy Equipment															
19-1	2019 John Deere Backhoe 310SL (#19-1)	180,000	2031							216,000					
E13	2007 Volvo Grader G960 (#13)	600,000	2027			624,000									
E15	2012 CASE Backhoe (#15)	216,000	2036	13,000											302,400
E71	2009 Komatsu Backhoe (#71)	NOT SCHEDULED FOR REPLACEMENT - BACKHOE MOVES FROM ROADS TO WASTE SITE AT TIME OF REPLACEMENT													
E80	2018 John Deere 770M Grader (#80)	600,000	2038												
21-1	Tractor with Flail and Boom Mower	247,175	2035											336,158	
	Water Tank No. 1 (2022)	37,700	2037												
	Water Tank No. 2	37,700	2025	37,700											
Light Equipment - (Yearly Input)															
	1990 Steamers (quantity 2 - only replace 1)	22,500	2025	22,500											
E82	1998 Brush Chipper	90,000	2034										118,800		
E87	2021 Eddyne Sweeper	17,197	2035											23,388	
E88	Diesel Generator 30 kwh (#88) (1998) (Transfer switch for 2024)	60,000	2048												
E89	Brush Head (#89)-Bathurst (2023)	37,500	2033								48,000				
	Emergency Response Trailer	12,500	2042												
	Front Flail Grass Mower	23,000	2031						27,600						
	Boom Brush Mower	98,000	2036	12,000											137,200
	Calcium Chloride Storage Tanks (2013)	20,000	2033								25,600				
	Pressure Washer	15,000	2033								19,200				
		5,490,812		660,940	228,800	624,000	477,360	0	606,680	243,600	548,080	196,480	702,240	541,432	1,378,720
Potential Funding:															
	Reserves - Equipment			600,500	228,800	624,000	477,360	0	606,680	243,600	548,080	196,480	702,240	459,234	1,378,720
	Reserves - Contingency			60,440	0	0	0	0	0	0	0	0	0	82,198	
	Development Charges														
	Total			660,940	228,800	624,000	477,360	0	606,680	243,600	548,080	196,480	702,240	541,432	1,378,720
	CUMMULATIVE (SHORTFALL) IN RESERVES			146,707	259,484	(9,275)	(117,185)	267,044	59,961	231,943	116,067	369,080	134,313	161,250	(711,852)

	TAY VALLEY TOWNSHIP															
	10 YEAR CAPITAL PLAN		Inflation	4%												
	2025 TO 2036	Repair/Replacement			0	1	2	3	4	5	6	7	8	9	10	11
BRIDGES		Engineering Design Costs (at 2025)	Construction Cost (at 2025)	Year	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
STRUCTURE NO.	Various Repairs & Guard Rails															
15-A04	9th Concession Road															
15-092	Adam's Mill Road	16,400	147,600	2032							20,336	188,928				
15-A01	Allan's Mill Road															
15-051	Anderson Road		495,927	2025	495,927											
C15-A02	Anglican Church Road Culvert															
15-159	Black Lake Road															
15-072	Bolingbroke Bridge (Crow Lake)															
15-093	Bowes Side Road	5,000	904,400	2027		5,000	976,752									
C15-A03	Doran Road Culvert	118,500	1,066,500	2031	94,413					142,200	1,322,460					
15-075	Doran Road (Fall River Bridge)	14,500	130,500	2033								18,560	172,260			
15-050	Ennis Road															
15-076	Gambles Side Road															
15-094	Glen Tay Road															
C15-096	Glen Tay Road Open Footing Culvert															
15-139	Haughians Road	17,700	159,300	2029				19,824	184,788							
C15-048	Hunter Side Road Culvert (Colton Creek)															
15-088	Menzies Munro Side Road															
15-070	Munro Road (Fall River Bridge)															
15-091	Noonans Side Rd															
15-087	Second Line Road															
15-089	Upper Scotch Line Road Culvert															
15-090	Upper Scotch Line Road Bridge															
15-095	Upper Scotch Line Road Bridge															
F1	Upper Scotch Line Newly Identified 2016															
	5th Concession Culvert Replacement															
B6-C1	6th Concession (Bath.) Culvert Replacement															
					590,340	5,000	976,752	19,824	184,788	142,200	1,342,796	207,488	172,260	0	0	0
	Potential Funding:															
	Bridges Reserve				536,940	5,000	724,821	19,824	184,788	142,200	1,342,796	207,488	172,260	0	0	0
	Federal Gas Tax															
	Contingency Reserve				53,400		207,000									
	Development Charges						44,931									
	Total				590,340	5,000	976,752	19,824	184,788	142,200	1,342,796	207,488	172,260	0	0	0
	CUMMULATIVE (SHORTFALL) IN RESERVES				139,657	511,964	179,542	567,813	807,444	1,106,639	222,895	492,820	817,070	1,333,441	1,870,466	2,428,972

TAY VALLEY TOWNSHIP																				
10 YEAR CAPITAL PLAN						Inflation =	4%													
2025 TO 2036			Consturcted	Resurfaced	Resurfaced 2	Repair/Replacement		LEGEND:		Pavement Preservation		Reconstruction								
	Length (m)	Last Work	Year	Year	Cost (at 2026)	Year		0	1	2	3	4	5	6	7	8	9	10		Notes:
ROADS								2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	
Road Condition Assessment					35,000	2028				37,800						44,800				every 5 years
Traffic Count Study					44,500	2025		44,500												
Transportation Master Plan					50,000	2027				52,000										
ID																				
SURFACE TREATMENT (LCB)																				
771	Allan's Side Road	1805	-	2015	2021	-	2037	*												Reconstruction 2037
1188/1375/909	Anglican Church Road (3 seg)	3395	-	2022	-	-	2038	*												Reconstruction 2038
715	Armstrong Line	2543	-	2018	2025	-	2040	*	147,990											Reconstruction 2040
14004	Ashby Road	452	-	2024	-	-	2039	*												Reconstruction in 2039
757	Bathurst 7th Concession	2382	2024	-	-	195,000	2031	*						235,200						
607/666	Cameron Side Road (2 seg)	3481	2022	-	-	287,000	2027	*		298,480										
768	Crow Lake Road	3054	2008	2024	-	859,000	2034	*								1,133,880				
1199	Crozier Road	837	2019	2025	-	-	2045	*	53,000											Reconstruct in 2045
920	Ennis Road	175	2019	-	-	8,000	2027	*		8,950										
912/913	Hanna Road (2 seg)	4773	2014	2019	-	857,000	2035	*									1,165,520			Reconstruction 2035
1396	Iron Mine Road	1445	2020	-	-	93,000	2027	*		104,160										
4	McVeigh Road	401	2024	-	-	33,000	2031	*						39,600						
1357	Menzies Munro Side Road	2569	2010	2019	-	436,000	2033	*								558,060				
1159	Merkley Road	285	-	2019	-	12,000	2027	*		12,480										Single Surface Treatment in 2021
770	Powers Road	2185	2018	2023	-	120,000	2043	*												
1300	Ritchie Side Road	985	2020	2025	-	56,000	2045	*	51,002											
734	Stanley Road	1869	-	2018	-	346,000	2030	*					401,300							
734	Stanley Road (2)	1869	2020	-	-	161,000	2036	*										225,400		
731	Stanleyville Rd	1879	-	2020	-	436,000	2032	*							540,640					
1377/1327	Upper Scotch Line (2 seg)	4111	2021	2026	-	338,000	2026	*	338,000											
1305	Walters Ln	99	-	-	-	33,000	2030	*					38,280							
930	Zealand Road (1)	4316	2008	-	-	776,000	2027	*		807,040										
930	Zealand Road (2)	4316	2027	-	-	371,000	2033	*								474,880				
PAVED (HCB)																				
5	Brooke Valley Road (1)	335	-	-	-	100,000	2026	*		100,000										
5	Brooke Valley Road (2)	335	2026	-	-	29,000	2033	*									37,120			
1344	Bygrove Lane	779	2012	2025	-	52,000	2045	*	49,971											
1349	Christie Lake North Shore Road	2621	2019	-	-	220,000	2031	*						264,000						
2	Clarechris Road	775	2016	-	-	54,000	2031	*						64,800						
1196	Crozier Road	2517	2009	2025	-	-	2045	*	148,970											
24225	Ernest Way	1218	2017	2023	-	-	2040	*												
1381	Glen Drive	873	-	-	-	207,000	2030	*						240,120						
1310	Glen Tay Rd	425	2021	-	-	39,000	2033	*								49,920				
594	Glen Tay Rd	2924	2007	2022	-	585,000	2028	*	15,000		631,800									Ashpalt Overlay in 2028, upgrade to paved shoulders
1314	Harper Rd	3749	2018	-	-	247,000	2029	*			276,640									
1184	Harper Rd	2613	2023	-	-	-	2038	*												Pavement Preservation 2035
1294	Jodi Lane	238	-	2018	-	57,000	2036	*										79,800		
1325	Keays Road	1384	2023	-	-	-	2038	*												Pavement Preservation 2035
1410	Kenyon Road	2132	2018	-	-	147,000	2028	*			158,760									
1408	Lakewood Road	1980	2024	-	-	-	2039	*												
848	Maberly Main Street	297	-	-	-	117,000	2031	*						135,720						
597	McLaren Road	1991	1997	-	-	512,000	2029	*				552,800								
1331	Mutton's Road	150	2016	-	-	26,000	2032	*							32,240					
1333	Norris Road	149	2016	-	-	12,000	2032	*							14,880					
1372	Old Brooke Road	461	-	-	-	134,000	2026	*		134,000										
1372	Old Brooke Road	461	-	-	-	40,000	2033	*								51,200				
1290	Orchard Crescent	854	2001	2025	-	-	2045	*	52,743											
735/7620	Otty Lake Side Road (shared) (2 seg)	4	2018	-	-	186,000	2030	*					215,760							Shared costs with DNE (only 50% cost shown)
1295	Park Lane Court	222	-	2018	-	57,000	2036	*										79,800		
1225	Posner Lane	474	2012	2025	-	-	2045	*	32,554											
97	Sproule Road	214	-	-	-	-	-	-												456,400
750	Somerville Drive	1256	2018	2036	-	326,000	2036	*												
732	Stanleyville Rd	1249	2009	-	-	95,000	2029	*					99,840							
		81.8							595,730	572,000	1,283,120	828,360	929,440	895,520	739,320	587,760	1,216,000	1,133,880	1,165,520	841,400
						New construction totals			234,000	807,040	631,800	552,900	678,760	135,720	540,840	558,060	1,133,880	1,165,520	816,000	
Potential Funding:																				
OCIF - Formula Based Funding								100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	
Development Charges (10% of Constuction)								220,000	214,221	201,806	201,806	201,806	201,806	201,806	201,806	201,806	201,806	201,806	201,806	
Federal Gas Tax								41,905		48,500	35,645					42,246				
Contingency																				
Other Grants																				
Roads Reserve								231,230	256,874	848,610	425,574	572,338	525,738	423,042	231,800	813,586	718,686	747,162	477,994	
Total								595,730	572,000	1,283,120	828,360	929,440	895,520	739,320	587,760	1,216,000	1,133,880	1,165,520	841,400	
CUMMULATIVE (SHORTFALL) IN RESERVES								579,207	599,743	107,148	19,875	(119,945)	(358,021)	(358,073)	(73,392)	(182,015)	52,026	18,676	328,853	

TAY VALLEY TOWNSHIP

10 YEAR CAPITAL PLAN

2025 TO 2036

WASTE

Equipment

Waste Compactor - GT (2023)
Additional Compactor at GTWS (possibility of refurbished)
Waste Compactor - GT (2011)
Waste Compactor - SV (2005)
Waste Compactor - Mab (2003)
Sea Container **for re-use centre large furniture items*

Other

Waste Site new wells **provisional - as needed basis*
Operations Layout for Glen Tay Waste Site
Fencing - Glen Tay
Glen Tay waste site relocation of operations
Muttons Road (gate, relocate entrance, blocking access)

Inflation = 4%

Replacement Cost (at 2025)	Year	0 2025	1 2026	2 2027	3 2028	4 2029	5 2030	6 2031	7 2032	8 2033	9 2034	10 2035	11 2036
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41,000	2038												
47,500	2026		47,500										
41,000	2031							50,840					
41,000	2030						49,200						
41,000	2028				45,920								
9,000	2038												
10,000	2026	10,000	10,000										
40,000	2026		40,000										
25,000	2025	25,000											
?	2027			?									
25,000	2025	25,000											
320,500		60,000	97,500	0	45,920	0	49,200	50,840	0	0	0	0	0
Reserves - Waste		10,000	30,000	0	45,920	0	49,200	50,840	0	0	0	0	0
Reserves - Contingency		50,000	42,750										
Development Charges		0	24,750	0	0	0	0	0	0	0	0	0	0
Total		60,000	97,500	0	45,920	0	49,200	50,840	0	0	0	0	0

CUMMULATIVE (SHORTFALL) IN RESERVES

24,653 482 6,544 (33,071) (26,514) (68,895) (112,643) (105,267) (97,596) (89,618) (81,321) (72,693)

TAY VALLEY TOWNSHIP			Inflation = 4%													
10 YEAR CAPITAL PLAN			Replacement		1	2	3	4	5	6	7	8	9	10	11	12
2025 TO 2036			Cost (at 2023/24)	Year	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
LAND IMPROVEMENTS/RECREATION ASSETS																
Burgess Hall, Garage, Ballfield	100,000	2029							120,000							"true" ball field: backstop, in field ground work, fencing, lighting, bleachers, signage, parking name signage, picnic table, fencing
O'Neill/Stanleyville Park	40,000	2026					44,800									Kiosk & other signage, energy node
Forest Trail Park	20,000	2026		20,000												rare tree walk - 1 meter wide wood chip path
Forest Trail Park	9,500	2027					10,640									3 nodes
Forest Trail Park	12,000	2028					41,760									wetland boardwalk & trail - includes the wetland node & platform at wetland & benches
Forest Trail Park	125,000	2031									160,000					parks plan consultant (2029), implement plan (2030/31): paths & clearing, dock, picnic tables, kiosk, name signs, bike rack, garbage can, parking lot
Black Lake Water Access Point	150,000	2031-33									64,000	66,000	68,000			accessible pathways
Maberly Community Park	15,000	2025	15,000													pickleball courts
Maberly Community Park	179,920	2027					201,510									mulch for playground and 3 swing sets
Maberly Community Park	8,100	2026		8,100												actual rink, slab, boards, basketball nets, etc.
Maberly Rink (80% grant funded)	208,000	2028					241,280									roof over the rink
Maberly Rink (80% grant funded)	124,800	2029						149,760								fill for parking, signage, etc.
Little Silver Lake Boat Launch	50,000	2034												70,000		name signage, kiosk, bike rack, picnic table, road work/parking
Noonan Access Point	20,000	2028					23,200									
Glen Tay Swimming Area	28,392	2042														
John Miller Park	7,032	2041														
Fallbrooke Playground & Ball Field	75,000	2031								96,000						"true" ball field: backstop, in field ground work, fencing, bleachers, signage, parking name signage, kiosk, bike rack, picnic table, road work/parking
Mississippi Water Access Point	25,000	2029						30,000								
Maberly Fall River Park	22,624	2041														
Farren Lake Water Access Point	50,000	2035													72,000	
Otty Lake Boat Launch	10,000	2043														
Parks Plan - land behind Maberly Hall	40,000	2028					46,400									undertake a parks plan for the land behind Maberly Community Hall
Burgess Hall	173,000	2027						207,600								pickleball courts - if grant received
Maberly Rink Shed - overhead rink light & exterior light on building		2025		2,400												
Joint Recreation Multi-Use Facility	????	????														2019 it was valued to be \$40 million, TV's portion approximately 25%
Joint Recreation Feasability Study	40,000	2025		41,600												joint rec feasability study on current buildings and future options with Perth, DNE, & LH
Joint Recreation Master Plan	20,000	2029						24,000								joint rec master plan with Perth, DNE, & LH
					59,000	28,100	256,950	352,640	531,360	-	320,000	66,000	68,000	70,000	72,000	-
Funding:																
Reserves - Recreation Capital			24,000	10,000		234,220	131,126	154,752	-	140,400	52,040	53,920	55,800	57,680	-	
Grants			15,000	10,000			193,024	327,408		150,400						
Parkland				8,100		10,002	21,808	26,200		10,000	10,000	10,000	10,000	10,000		
Development Charges			20,000	-		12,729	6,682	21,000	-	19,200	3,960	4,080	4,200	4,320	-	
Total			59,000	28,100		256,950	352,640	531,360	-	320,000	66,000	68,000	70,000	72,000	-	
CUMMULATIVE (SHORTFALL) IN RESERVES																
			246,327	282,623		96,550	15,497	(87,179)	(33,019)	(117,094)	(110,555)	(103,553)	(95,994)	(87,781)	(19,252)	

TAY VALLEY TOWNSHIP														
10 YEAR CAPITAL PLAN	Inflation =	4%												
2025 TO 2036	Repair/Replacement	0	1	2	3	4	5	6	7	8	9	10	11	
OTHER ASSETS & PROJECTS	Cost (at 2023/24)	Year	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
IT ASSETS														
Server Replacement	68,000	????												
Computer Server 1 (shared)	60,000	2029					69,600							
Computer Work Stations	39,000	2027			42,120						51,480			
Council Audio/Visual Equipment	45,000	2035											63,000	
Phone System	25,000	2033									33,000			
Fall River Room - IT upgrade	15,000	2027			16,200									
Website Upgrade	22,900	2031							28,396					
Financial Software	350,000	25/26/27	35,000	327,600										
OFFICE EQUIPMENT														
Office Furniture - CBO office	10,000	2026		10,000										
Office Furniture x 2	10,000	2027			20,000									
Council Chamber Chairs - elected officials	6,500	2027			7,020									
OTHER														
Official Plan (every 5 years)	60,000	2029					69,600					81,600		
Official Plan Review - comprehensive growth management	35,000	2026		35,000										
Comprehensive Zoning By-Law Review (after the OP)	45,700	2025/26	17,000	28,700					56,668					65,808
Climate Adaptation Plan	15,000	2031	10,000						18,600					
Development Charge Study (every 10 years)	40,000	2032								51,200				
Election (every 4 years)	40,000	2026		40,000				48,000				54,400		
Strategic Plan (after each election)	15,000	2027			16,200				18,600					
H. Mather Municipal Drain Project	15,000	2025/26	7,500	7,500										
Functional Assessment of Public Works Department	40,000	2027			43,200									
Compensation Review	30,800	2030						36,960					43,120	
Harrasment Policy Update	10,000	2026		10,000										
AMP Continuation	18,500	2025/26	40,056	18,500				22,200					25,900	
Economic Development & Tourism Action Plan	52,000	2026		52,000										
Building Condition Assessments	30,000	2027/28			8,100	25,500								
Entrance Signs to the Township (design & production)	40,000	2025	40,000											
Public Electric Vehicle Charge Station(s) (grant funded)	21,175	2028				22,869								
Public Works Garage - design & layout	40,000	2028				44,800								
Emergency Master Plan	25,000	2032								32,000				
FCM Municipal Office Retrofit Feasibility Study (50% grant funded)	33,100	2026		33,100										
			149,556	562,400	152,840	93,169	139,200	107,160	122,264	83,200	84,480	136,000	132,020	65,808
Funding:														
Reserve Funds			45,581	89,203	100,568	0	92,220	70,200	64,436	0	84,480	80,920	88,900	21,453
Contingency			92,500	413,650	40,500	67,724		36,960	18,600	32,000			43,120	
Grant				16,550		21,497								
Development Charges			11,475	42,998	11,772	3,948	46,980		39,228	51,200		55,080		44,355
Total			149,556	562,400	152,840	93,169	139,200	107,160	122,264	83,200	84,480	136,000	132,020	65,808
CUMMULATIVE (SHORTFALL) IN RESERVES			179,694	167,207	146,423	229,399	223,474	243,020	271,921	368,990	469,943	574,933	684,124	797,681

COUNCIL
September 23rd, 2025

Report #PD-2025-18
Noelle Reeve, Planner

PROPOSED UPDATES TO THE PROJECTION METHODOLOGY GUIDELINE

STAFF RECOMMENDATION

It is recommended:

“THAT, staff submit comments to the Environmental Registry of Ontario posting <https://ero.ontario.ca/notice/025-0844> on key areas of importance to Tay Valley Township, as identified in Report #PD-2025-18– Proposed Updates to the Projection Methodology Guideline to Support Implementation of the PPS 2024;

AND THAT, this report be circulated to the Honourable Rob Flack, Minister of Municipal Affairs and Housing, local MPP the Honourable John Jordan, and Christa Lowry, the Chair of the Rural Ontario Municipal Association.”

BACKGROUND

On August 12, 2025, the Ministry of Municipal Affairs and Housing proposed updated guidance for planning authorities on how to determine population and employment forecasts and to assess the amount of land needed to accommodate that growth. This guidance is intended to support implementation of the [Provincial Planning Statement, 2024 \(PPS 2024\)](#).

The province requires, “Planning authorities [to] base their population and employment growth forecasts on the Ontario Population Projections published by the Ministry of Finance and may modify as appropriate, as informed by provincial guidance. Planning authorities must also ensure that sufficient land is made available to accommodate an appropriate range and mix of land uses to meet projected needs, as informed by provincial guidance.”

A 60-day consultation period through the [Environmental Registry of Ontario \(ERO 025-0844\)](#) closes on October 11, 2025. The province asks, “What are your thoughts on the approach in the guidance:

- i) to developing municipal level population growth forecasts to the planning horizon based on Ministry of Finance population projections as required by policy?
- ii) to identifying the amount of housing required to accommodate forecast population growth to the planning horizon?
- iii) to identifying the amount and type of employment growth to the planning horizon?

- iv) to determining the amount of land needed to accommodate forecasted population and employment growth to the planning horizon?

DISCUSSION

i) Ministry of Finance Population Projections

The Ministry's proposed guideline distinguishes between projections and forecasts (page 5). "A projection extrapolates present trends (e.g., fertility, mortality, and migration) to a future state (e.g., population) based on the assumption that the trends would continue. A projection is neutral and does not consider how changes in assumptions or potential uncertainty in the continuation of past trends would impact the future."

"By contrast, a forecast is a best estimate to predict a future state (e.g., population, employment) that builds on present trends and considers the potential impacts that changing variables and assumptions may have."

Recommendation: Providing the Ministry's population projections is helpful but small rural municipalities need additional information to make informed forecasts. Communal servicing options will open opportunities for rural areas to expand the density of their Settlement Areas, which local planners can calculate. However, Hydro capacity, Groundwater Capacity, and Septic Waste Management capacity are not easily calculated by rural planners and Tay Valley Township requests the province to provide this information to rural municipalities. Ensuring the Township has accurate Groundwater quality and quantity assessments is especially crucial as all of the Township is identified as a Highly Vulnerable Aquifer (with the exception of Balderson).

ii) Amount and Type of Housing

The methodology provides options for calculating housing which Tay Valley Township (TVT) appreciates.

TVT is not at risk of running out of land to meet its growth projections. Instead, it has a surplus of vacant lots. Currently there are over 600 vacant lots that are developable. Tay Valley's growth projection is for 24 new dwellings (Watson's Growth Study for Lanark County). The Township has more than enough vacant lots to meet the growth projections.

However, according to the Provincial Planning Statement 2024, growth is to be located in Settlement Areas, (Hamlets in Tay Valley) not sprawled across the landscape. This type of housing is provided through multi-unit development (e.g., side by side units, townhouses or 3 or 4 storey small multi-unit buildings). This type of development requires communal wells and septic systems.

Recommendation: For Hamlets to accommodate housing growth (with multifamily dwellings, Additional Dwelling Units, etc.), communal wells and septic systems are required. The Township requests that the province provide the Frontenac Municipal Utility with expanded staffing capacity to add Tay Valley and other rural Townships to its services to grow housing in Hamlets.

iii) Amount and Type of Employment Growth

The Township has no concerns with the methodology for calculating employment growth.

The employment activity rate is used to project the employment growth expected in the Township. The employment activity rate is calculated by dividing the number of jobs in the Township by the population. The activity rate is then multiplied by the population growth expected. This calculation projects an additional 302 jobs over the next twenty years.

Tay Valley currently has over 400 small businesses and a few large employers (OMYA, the two Long Term Care Homes, Skyline, etc.). It is anticipated that this mix of types of jobs will continue.

Recommendation: The province provide Tay Valley Township and other rural communities with information on Hydro capacity, Groundwater Capacity, and Septic Waste Management capacity to ensure forecasts for growth are reliable.

iv) Amount of Land Needed

The Township appreciates the flexibility offered in the three methodologies proposed by the province to determine the amount of land needed.

The current mix of types of jobs is anticipated to continue. Therefore, no significant increase in Industrial Lands is projected. There is sufficient land available for employment growth in the Township.

However, the amount of land needed for housing is entirely dependent on infrastructure capacity. If communal services are facilitated, infill in the Township Hamlets will be possible and the existing 600 vacant developable lots will provide sufficient supply far beyond the 20-year planning horizon required by the PPS 2024.

Recommendations: The province follow through on its commitments to, “streamline municipal consent for communal water/sewage systems and modular “off-grid” water treatment facilities to support greater adoption and unlock housing in underserved rural areas” The Township strongly urges the province to adopt a streamlined Environmental Compliance Approval process from the Ministry of Environment, Conservation and Parks. The Township strongly supports provincial proposals for, “access to favourable financing opportunities” and for, “appointing a skills-based municipal services corporation board with municipal representation”.

FINANCIAL IMPLICATIONS

It is currently unclear to what extent Ontario municipalities will be required to update their respective Official Plans and associated background studies, such as needs assessments, servicing plans, and financial strategies, to ensure alignment with the updated Ministry of Finance projections. It is clear, however, that Ontario municipalities will require improved processes and tools to monitor their Official Plans in a manner that allows decision makers more flexibility to address and respond to anticipated change.

CLIMATE CONSIDERATIONS

The influence of land use on Climate Change has been calculated to contribute ¼ of greenhouse gas emissions. Accurate population, housing and employment forecasts are critical to plan for growth in a way that reduces climate change impacts.

CONCLUSION

The Planner concludes that the Township should comment on the Environmental Registry of Ontario posting so that the province hears the Township perspective on information it supports being provided by the province and the specific potential negative impacts if our need for information applicable to our rural situation is ignored.

ATTACHMENTS

None

Prepared and Submitted By:

Approved for Submission By:

**Noelle Reeve,
Planner**

**Amanda Mabo,
Chief Administrative Officer/Clerk**

COUNCIL
September 23, 2025

Report #PW-2025-18
Sean Ervin, Public Works Manager

WILD PARSNIP

STAFF RECOMMENDATION(S)

It is recommended:

“THAT, Report #PW-2025-18 – Wild Parsnip, be received for information.”

BACKGROUND

Wild parsnip was first noted in Lanark County around 2014 and on January 1, 2025, Wild parsnip was declared a noxious weed in Ontario.

The Township has utilized mowing as a technique to address infestations along the Township’s Road network for many years and in 2016, the Township reviewed implementing a roadside spraying program. The Council of the day elected to continue to utilize roadside mowing. To date, the Township has never sprayed for noxious weeds along the Township’s Road network.

Under the [Weed Control Act](#), Tay Valley is required to destroy noxious weeds within the Township’s road allowance (right-of-way). Wild parsnip is listed as a noxious weed in Ontario due to its impact on agricultural and the risk it poses to the public.

DISCUSSION

At the August 26th Council Meeting, the following resolution was adopted by Council:

RESOLUTION #C-2025-08-21

“THAT, staff bring back a report with options on how to control wild parsnip.”

The purpose of this report is to provide Council a high-level report regarding different methods to control wild parsnip.

Lanark County follows an Integrated Vegetation Management Plan that uses various methods to control wild parsnip based on information like adjacent land use and infestation

level. There are three (3) methods that are currently being used to control wild parsnip along roadways in Lanark County:

- hand pulling and digging
- spot spraying and boom spraying, and
- mowing.

Below is a brief outline of each option.

Mowing

This is the option that the Township has been using since wild parsnip has been introduced in the Township. Mowing includes utilizing the Township's tractor with the front mower and boom mower to cut the infestations. The Township typically spends about 3-4 weeks a summer addressing infestations that are noted during road patrols or responding to complaints from residents. The Township receives approximately 2-4 complaints regarding wild parsnip per summer. Mowing does not kill the plant, however, may prevent the plant from going to seed if its mowed, and continued to be mowed, before the plant goes to seed. Mowing after the plant has gone to seed may assist with the infestation spreading along the road network, however, may also prevent the seeds from spreading onto neighbouring properties.

Hand Pulling/Digging

Hand pulling/digging is where plants are removed using physical forces. Hand pulling is physically demanding, especially during the hot summer days but is a viable option for light infestations of wild parsnip. Hand pulling is an effective method to remove the plant as it removes the entire plant (roots and all) and therefore the plant cannot regrow or go to seed. More frequent and longer heat waves can restrict hand pulling efforts as its exhausting work. Lanark County annually completes hand pulling using five (5) summer students and one (1) full time staff.

Hand pulling is also completed by various Adopt-A-Road groups, including on Bennett Lake Road, Fallbrook Road, McDonald Corners Road, Althorpe Road and Maberly-Bolingbroke Road. Lanark County Adopt-A-Road groups account for 60km of Lanark County Roadways.

Spraying

Spraying is completed by a boom sprayer to spray the entire road allowance (edge of road to property line) or by spot spraying, using a hose and hand-held nozzle, where only targeted plants are sprayed. Boom spraying is used for high infestations of wild parsnip, where spot spraying is typically completed to address light infestations.

Lanark County has utilized both boom and spot spraying since 2016. Original efforts were focused on boom spraying; however, the County has been able to reduce boom spraying quantities since, and more efforts are focused on spot spraying and targeted boom mowing.

The County is using two (2) different products, ClearView Herbicide (Reg #29752), containing the active ingredients Metsulfuron-methyl and Aminopyralid, (present as potassium salt), and Gateway Adjuvant (Reg #31470), containing the active ingredients Paraffinic Oil and Alkoxylated alcohol non-ionic surfactant. Spraying is completed by a contractor, who is accompanied by a County Staff member to ensure only wild parsnip is being sprayed. Areas

that are sprayed on marked by a small sign that is erected for 48 hours after spraying has been completed. A spray audit is completed by County Staff 2-weeks following the spraying application to note how effective the spraying was to kill the parsnip. If spraying does not kill all the wild parsnip, the area may need to be sprayed again the following year.

Regardless of control method, wild parsnip management is a multi-year commitment as seed can persist in the seed bank for 5+ years. Completing an annual inventory to assess infestation level (light, medium, high) can help the Township identify the most effective control method and prioritize areas for herbicide.

Lanark County has established a desktop Wild Parsnip Prioritization Tool that can be shared to help TVT strategically plan control methods by road asset based on information like adjacent land use and infestation level.

FINANCIAL CONSIDERATIONS

The Township mowing program currently costs approximately \$7,000.

Lanark County 2025 costs for boom spraying are approximately \$133/km and \$138/km for spot spraying. An approximate cost for spraying in Tay Valley is \$10,700, based on the spraying the roads mapped in the appendices of this report. Spraying could also be only focused on certain areas of the Township that include agricultural area's (hay, pasture and cropland), which would reduce the estimated costs.

Costs for hand pulling or digging were not evaluated as staffing levels would need to be increased to handle the additional workload. Additional staff levels may include two (2) or three (3) summer students and an additional staff (full-time or summer contract position) to supervise and assist with the program. An additional vehicle would need to be purchased or rented to transport the staff around the Township.

OPTIONS CONSIDERED

Option 1 – Council receives this report for information.

Option 2 – Council direct staff to implement a different program to address wild parsnip along the Township Road network. This may include taking an integrated vegetation management approach that incorporates various control methods opposed to just one, which may include herbicide use, hiring additional resources to begin hand-pulling light infestations or, to introduce an Adopt-A-Road program, or a combination of both.

CLIMATE CONSIDERATIONS

Wild Parsnip is an aggressive plant and takes over native plants. This may reduce pollinator habitat and also negatively effects cropland. Alternatively, overuse of herbicide may have negative effects on wildlife. Strategically prioritizing where to use herbicide versus other control methods would be a more effective and sustainable approach.

STRATEGIC PLAN LINK

None considered

CONCLUSIONS

While roadside mowing destroys a large quantity of the wild parsnip along Township roads, it does not remove the plant, and it will regrow over time. It also has the potential to further spread wild parsnip seed along the road system if not timed properly. Implementing a spraying program would assist with eliminating the noxious weed, however, Council should be aware that this practice will have some opposition. A spraying program that targets agricultural areas may be more accepted to groups of opposition, while still addressing concerns from farmers regarding the plant entering their croplands.

ATTACHMENTS

1. Wild Parsnip Mapping

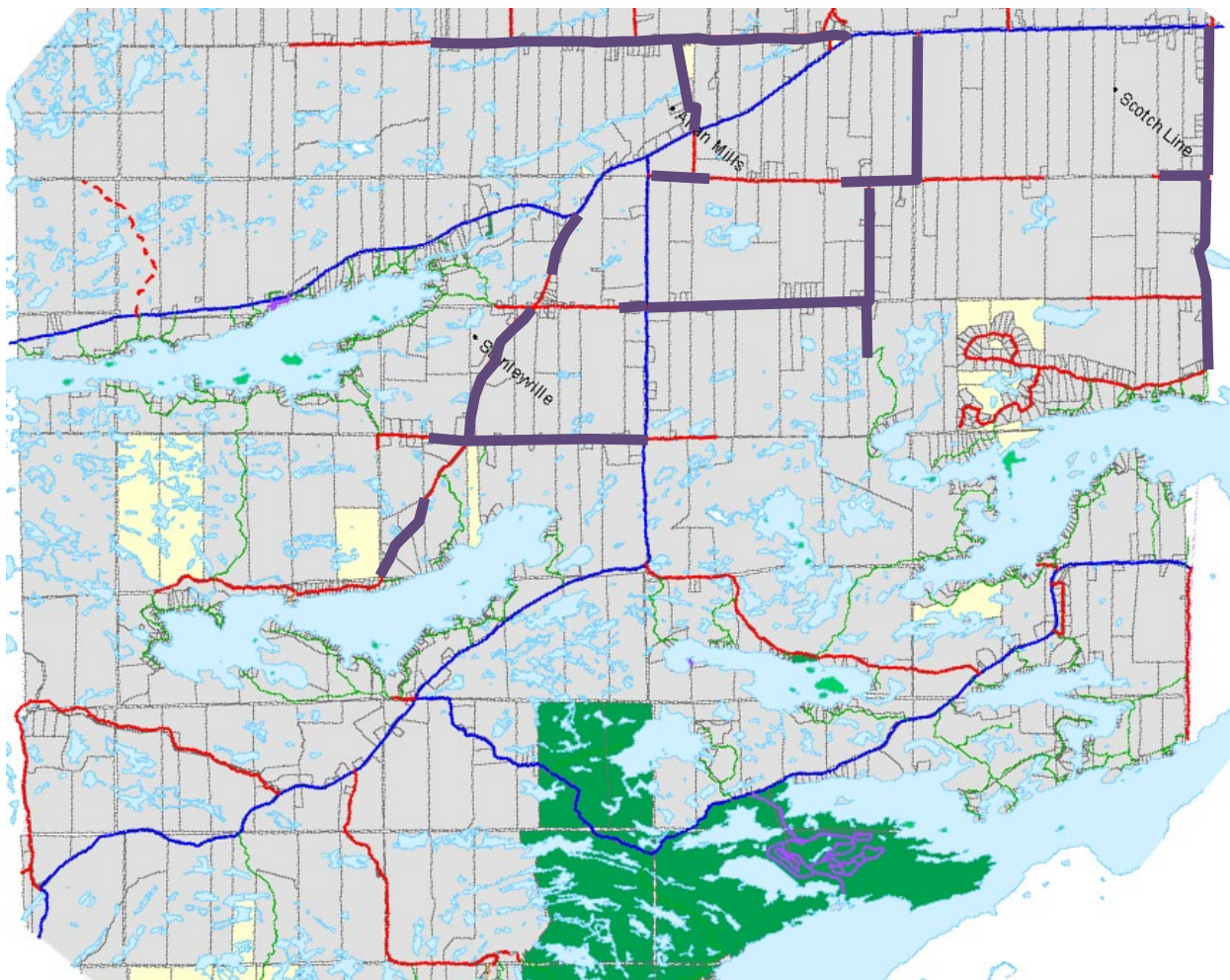
Prepared and Submitted By:

Approved for Submission By:

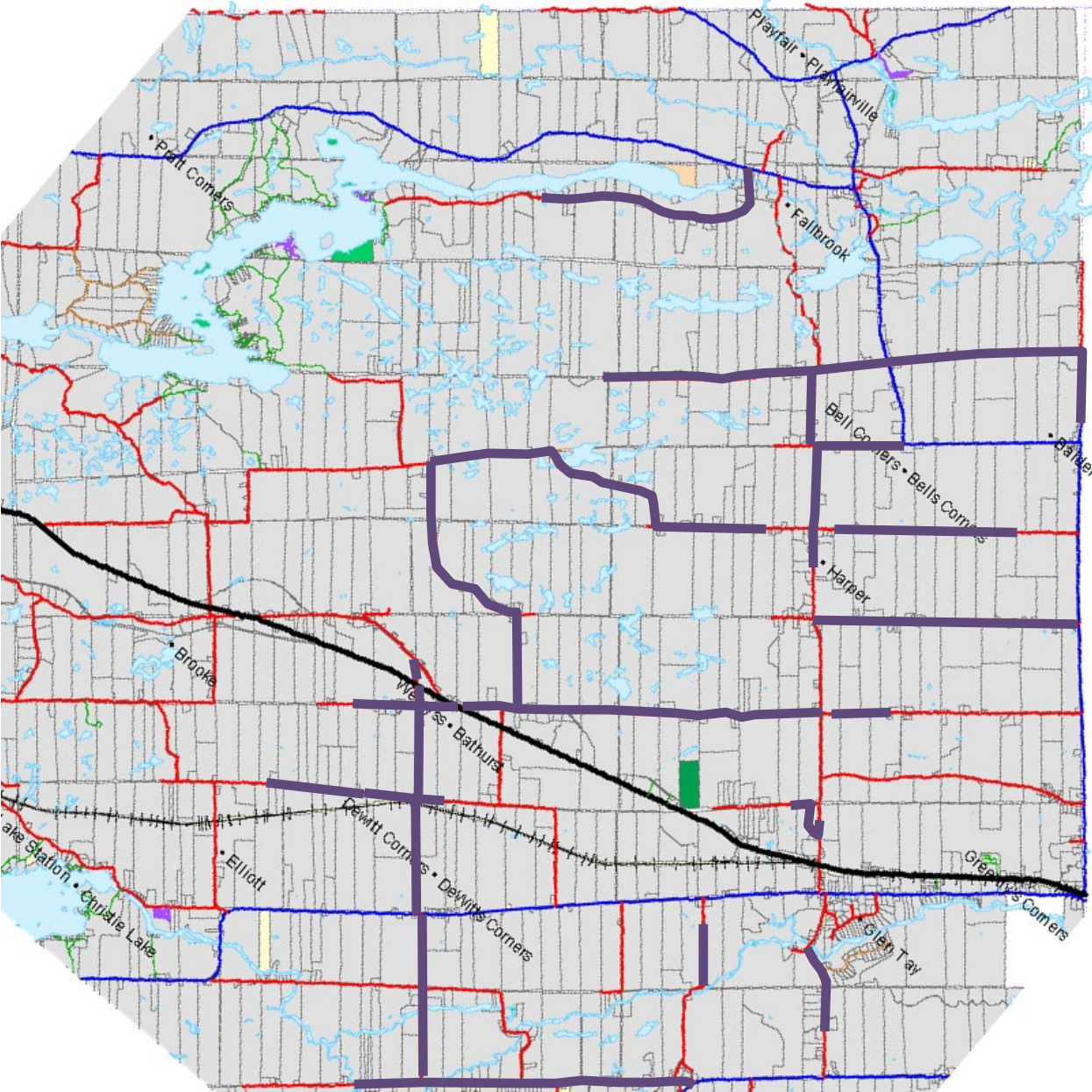
**Sean Ervin,
Public Works Manager**

**Amanda Mabo,
Chief Administrative Officer/Clerk**

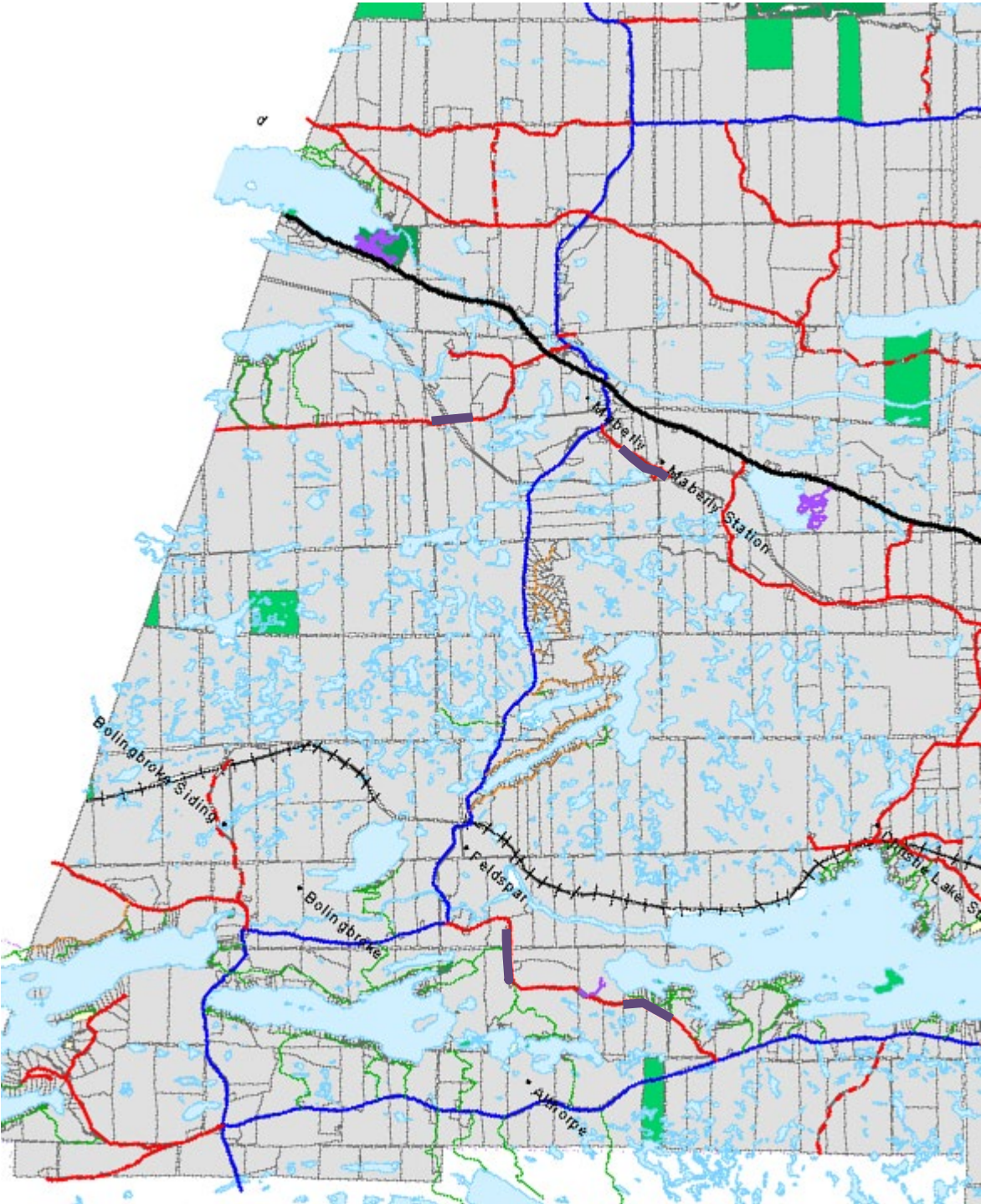
Appendix
Wild Parsnip Mapping
Burgess Ward



Bathurst Ward



South Sherbrooke Ward



COUNCIL
September 23rd, 2025

Report #PW-2025-19
Sean Ervin, Public Works Manager

ENABLING ACCESSIBILITY UPDATE GRANT

STAFF RECOMMENDATION(S)

It is recommended:

“THAT, Tender 2025-PW-011 Construction of Accessible Ramps be cancelled;

THAT, staff seek approval from the Ministry under the Enabling Accessibility Grant to revise the scope of work to complete the rehabilitation of the parking lots at Maberly Hall and Maberly Community Park;

THAT, Section 7.3 of the Township’s Procurement Policy be waived and staff seek three quotations from local contractors for the work at the two parking lots;

AND THAT, the Reeve and Clerk be authorized to sign the necessary documentation.”

BACKGROUND

The Township was a successful recipient to the Enabling Accessibility Grant in September of 2021 to reconstruct ramps at the waste sites to provide access to the glass and scrap metal bins at the waste site. The grant amount totalled \$100,000.00

Staff finally had time to start moving this project forward late last year with the hiring of an engineer and architect to prepare a drawing package for the ramps that meet the requirements of the Building Code.

A tender was released in early July and closed on August 26, 2025. The Township received seven (7) bids with prices ranging from \$118,424 to \$608,015.00 to construct two wooden ramps that meet the Building Code and Accessibility of Ontario with Disabilities Act (AODA) requirements. The ramps were for the Maberly and Stanleyville Waste Sites.

Staff have reviewed the bids and the “need” of the ramps and are recommending that the tender be cancelled and that the funds instead be used to support another project that would meet the requirements of the grant.

DISCUSSION

Staff have had preliminary discussions with the staff at the Employment and Social Development Canada office and Township staff are recommending that the grant agreement be amended to rehabilitate the parking lots at the Maberly Hall and the Maberly Community Park as it would improve accessibility at both facilities. The Township recently completed a concrete pathway to lead from the parking lot to the accessible picnic table and swing set at Maberly Community Park and a new parking lot at the hall would provide better access to the accessible ramp at the Maberly Hall.

FINANCIAL CONSIDERATIONS

The Township utilized \$11,844.88 of the grant to hire an engineer and architect to complete the design of the ramps for the waste site so there is \$88,155.12 remaining. Staff have obtained a preliminary budgetary quote of \$_____ to complete the rehabilitation of the two parking lots.

If approval is given from the Ministry, staff will formalize a request for quotation and send it to three local companies who provide this type of service. Once the quotations are received by the Township, staff will review the quotations and if they are within the remaining balance of the grant, the Reeve and Clerk will sign the relevant documents to award the work to the lowest compliant company as the project needs to be completed this year.

OPTIONS CONSIDERED

Option #1 – Amend grant, waive procurement policy and complete the rehabilitation of the parking lots.

Option #2 – Do not amend the grant and do not complete the ramps as they are overbudget. The funds would then be returned the to Ministry. This is not recommended as the funds would go unused.

Option #3 - Award the ramp project to the low-bidder. This is not recommended as the project is over budget and Council would need to provide direction to staff on how to fund the deficit.

CLIMATE CONSIDERATIONS

None considered

STRATEGIC PLAN LINK

Strategic Priority – Sustainable Finances

CONCLUSIONS

Now that glass is comingled with the plastic and metal containers at the waste sites, residents no longer need to use a ramp to access a specific glass bin and the ramps are only used to access the scrap metal bin. Staff can work with the scrap metal contractor, who can likely provide a bin with shorter sides so that a ramp is no longer required. Staff are confident that the parking lot rehabilitation can be completed this fall and therefore this grant file can finally be closed. The new parking lots will provide better access to the Township's ever-improving facilities.

ATTACHMENTS

None

Prepared and Submitted By:

**Sean Ervin,
Public Works Manager**

Approved for Submission By:

**Amanda Mabo,
Chief Administrative Officer/Clerk**

COUNCIL
September 23rd, 2025

Report #PW-2025-17
Sean Ervin, Public Works Manager

WINTER SAND – TENDER AWARD

STAFF RECOMMENDATION(S)

It is recommended:

“THAT, Winter Sand Tender #2025-PW-012 be awarded to Crains’ Construction;

AND THAT, the Reeve and Clerk be authorized to sign the necessary documentation.”

BACKGROUND

The Public Works Department conducts winter maintenance on approximately 250 kilometers of roadway within the Township. Winter maintenance includes snow plowing and the application of a de-icer, which is a mixture of 95% sand and 5% salt. Winter sand is used as grit, which provides traction for vehicles on the roads, while salt is used to melt the ice on the road to prevent build up, as well as to prevent the sand stockpile from freezing. The Township has used on average 3,500-4,500 tonnes of sand per winter season in the last 3-years.

DISCUSSION

The Winter Sand Tender #2025-PW-012 was issued on August 21, 2025, on the Township’s Bids and Tenders Portal. A newsfeed was issued on the Township’s website, and notice was also posted on the Townships Facebook page. The Tender closed September 4, 2025, at 1:00 p.m. local time.

Listed below are the results of the bids.

Bidder	Total (Less HST) (2-year Total)
Crains’ Construction Limited	\$234,400.00
Arnott Brothers Construction Limited	\$243,750.00
G. Tackaberry & Sons Construction Company Ltd.	\$273,575.00

The tender submission by Crains' Construction noted that the sand will be coming from the Hall Pit and McKinnon Pit.

FINANCIAL CONSIDERATIONS

The Township budgets \$90,000 annually for Winter Sand and has spent \$66,500 to-date in 2025. This includes the total inventory carried over from 2024 plus the delivery of additional sand in the early part of 2025. The domes currently have some sand from last winter and will cost approximately \$80,000 to fill both domes. However, inventory is carried forward to the following year (2026) and therefore the 2025 year-to-date will be adjusted based on the inventory carried forward. Carry-forward amounts have ranged over the years from \$48,800 in 2024 to 2025, \$69,300 from 2023 to 2024 and \$76,000 from 2022 to 2023 which is all dependant on how the winter seasons are in the last part of the year. Therefore, the 2025 budgeted amount should be in good shape following the year-end adjustments based on the inventory, subject to a "normal" start to the winter season.

The Township has also not been filling the Burgess Dome to its full capacity, as there are only two trucks that operate out of the Burgess Garage.

Of note, the price did increase from last years price by 14% for sand being delivered to the Bathurst Dome and 11% for sand being delivered to the Burgess Dome.

OPTIONS CONSIDERED

Option #1 – Award Tender (Recommended).

That Council accepts the tender submission from Crains' Construction Limited for the amount of \$234,400.00 in response to the #2025-PW-012 Winter Sand Tender and the Reeve and Clerk be authorized to sign the documentation.

Option #2 – Do not award the Contract.

This is not recommended as winter sand is an important component to road maintenance in the winter.

CLIMATE CONSIDERATIONS

Recent winters have been milder and therefore the Township has experienced more freezing rain events than large dumps of snow. Furthermore, the severity of storms has also increased. The use of winter sand provides traction for motorists and increases the safety of the roads during the winter, however, has less of a negative effect on waterways versus using winter salt.

STRATEGIC PLAN LINK

Strategic Priority – Sustainable Finances

CONCLUSIONS

The Township has been making strides to use less sand on the roads by calibrating the application rates on the trucks prior to each winter season, as well as using application rates that are the industry standard. The Township's new trucks also have electronic spreader controls, which means that the amount of sand/salt that is distributed from the trucks is consistent with the wheel speed that the snowplow is moving (faster wheel speed equals more material, lower wheel speed equals less material). This has allowed the winter sand budget to be reduced each year and in comparison, the 3-year average of winter sand between 2016 to 2019 was 7400 tonnes of winter sand.

ATTACHMENTS

None

Prepared and Submitted By:

Approved for Submission By:

**Sean Ervin,
Public Works Manager**

**Amanda Mabo,
Chief Administrative Officer/Clerk**

COUNCIL
September 23, 2025

Report #PW-2025-16
Sean Ervin, Public Works Manager

OLD BROOKE ROAD PRE-CONSTRUCTION ENGINEERING

STAFF RECOMMENDATION(S)

It is recommended:

“THAT, Section 7.4 of the Township’s Procurement Policy be waived and staff be authorized to obtain three-quotes from consulting engineering firms to complete pre-construction engineering design for Old Brooke Road;

THAT, staff be authorized to proceed with the pre-construction engineering with the upset limit of \$27,500;

AND THAT, the Reeve and Clerk be authorized to sign the necessary documentation.”

BACKGROUND

Old Brooke Road, between Cook’s Road and Highway 7, and Brooke Valley Road, between Old Brooke Road and the end of pavement at civic address 172, are slated for reconstruction in 2026 per the 10-Year Capital Plan. Both roads are in very poor condition and require frequent and ongoing maintenance to meet maintenance standards. It is unknown when the road was last reconstructed and there are no records of any pavement preservation in the last 15-years.

In addition to the road surface issues, there is also an ongoing drainage issues between the west side of Cook’s Road and the east side of Old Brooke Road that causes frequent washouts at the intersection of Cook’s Road and Old Brooke Road. The surface water is supposed to be controlled by a small storm sewer network (1-catch basin and 1 long storm sewer pipe); however, the network has reached the end of its life and is no longer functioning as it should, causing road materials (sand and gravel) to be washed-out onto the road and into the ditches. The network requires replacement, which should be completed when the roadwork is being completed next summer.

DISCUSSION

The immediate area between Cook's and Brooke Valley Road is challenging as there are existing buildings immediately adjacent to the road allowance. Topographic surveying of the existing area and detailed design, including the preparation of drawings, specifications, and quantities, of a small sewer network to address the drainage issues is required prior to issuing a tender. There is also a small amount of legal surveying required to denote the road allowance to ensure all work is taken place on Township property.

The Township's Procurement Policy states that all professional and consulting services that costs more than \$2,000 are to follow the process of a Request for Proposal, where proposals are evaluated based on the firm's experience, qualifications, approach and methodology and fees are evaluated.

The work required on Old Brooke Road can be clearly outlined by staff and therefore staff are seeking approval to waive the procurement policy and request three quotes from firms with similar experience, expertise, and qualifications and therefore only the price will be evaluated. Staff do not have the capacity (equipment nor software) to complete this work prior to the tender being released in early 2026. The Request for Quote method will save staff time as reviewing a detailed proposal from multiple consultants will not be required.

FINANCIAL CONSIDERATIONS

The estimated engineering work is expected to be \$20,000, which will include the topographic surveying and related design work (drawings, specifications, and quantities). Staff have already received a quote from the legal surveyor in the amount of \$4,900 plus disbursements.

The 2025 Capital Budget included \$919,931 of projects to be funded from the Road Construction Reserve. The Township has been fortunate and received good pricing this year and there is a projected surplus of \$33,187. A breakdown of each project is provided in the appendix of this report.

Staff are proposing the engineering work required on Old Brooke Road be funded from the surplus in the Roads Construction Reserve. The 10-Year Capital plan includes \$243,360 for the reconstruction of Old Brooke and Brooke Valley Roads in 2026.

OPTIONS CONSIDERED

Option #1 – (Recommended) – Allow staff to proceed with the work by obtaining three quotes from consulting firms with similar expertise and expertise so that related engineering work can be completed this year with the construction of Old Brooke and Brooke Valley be completed in 2026 as per the 10-year capital plan.

Option #2 – Not allow staff to obtain three quotes and therefore the preconstruction engineering will not be completed this fall. This will push the scheduled construction to late 2026 or 2027. This will delay issuing the tender and therefore the Township may not receive competitive pricing as contractors may already have their work scheduled for 2026 by the time the tender is issued.

CLIMATE CONSIDERATIONS

Proper stormwater management is important to ensure that surface water can drain properly without damaging municipal or private property.

STRATEGIC PLAN LINK

Strategic Priority – Sustainable Finances

CONCLUSIONS

By completing the pre-construction engineering for the Old Brooke and Brooke Valley Road reconstruction project this fall, the Township will be able to issue the tender and secure a contractor early in 2026. This should not only secure good pricing for the project but allow the work to be scheduled early in 2026 and therefore provide saving in ongoing maintenance (cold-patching and washout repairs).

ATTACHMENTS

1. Financial Breakdown of 2025 Road Construction Projects

Prepared and Submitted By:

Approved for Submission By:

**Sean Ervin,
Public Works Manager**

**Amanda Mabo,
Chief Administrative Officer/Clerk**

Appendix

Financial Breakdown of 2025 Road Construction Projects

Project	Type of Work	Budgeted Amount	Final Construction Cost	Non-Rebated HST	Total	Surplus/ (Deficit)
Armstrong Line	Microsurfacing	\$ 160,000	\$ 154,379	\$ 2,717	\$ 157,096	\$ 2,904
Crozier Road (LCB & HCB)	Microsurfacing	\$ 211,000	\$ 203,688	\$ 3,585	\$ 207,273	\$ 3,727
Ritchie Side Road	Microsurfacing	\$ 56,000	\$ 57,234	\$ 1,007	\$ 58,242	\$ (2,242)
Bygrove Lane	Microsurfacing	\$ 52,000	\$ 43,395	\$ 764	\$ 44,159	\$ 7,841
Orchard Cres	Microsurfacing and Ditching	\$ 64,000	\$ 59,262	\$ 1,043	\$ 60,305	\$ 3,695
Posner Lane	Microsurfacing	\$ 30,000	\$ 26,107	\$ 459	\$ 26,566	\$ 3,434
Glen Tay Road - crack sealing	Cracksealing	\$ 15,000	\$ 19,754	\$ 348	\$ 20,102	\$ (5,102)
11th Line South Sherbrooke*	Maintenance Gravel	\$ 4,000	\$ 4,000	\$ -	\$ 4,000	\$ -
Bathurst 5th Concession	Maintenance Gravel	\$ 149,167	\$ 130,478	\$ 2,296	\$ 132,775	\$ 16,392
Elliott Road*	Ditching	\$ 20,000	\$ 20,000	\$ -	\$ 20,000	\$ -
Gambles Side Rd	Maintenance Gravel	\$ 7,669	\$ 6,532	\$ 115	\$ 6,647	\$ 1,022
Kelford Rd North*	Stop-up-and-close (Legal)	\$ 6,500	\$ 6,500	\$ -	\$ 6,500	\$ -
Kelford Rd South*	Stop-up-and-close (Legal)	\$ 6,500	\$ 6,500	\$ -	\$ 6,500	\$ -
Long Lake Road	Maintenance Gravel	\$ 132,749	\$ 135,019	\$ 2,376	\$ 137,395	\$ (4,646)
McVeigh Rd	Maintenance Gravel	\$ 97,846	\$ 88,406	\$ 1,556	\$ 89,962	\$ 7,884
Star Hill Rd	Maintenance Gravel	\$ 7,500	\$ 9,063	\$ 160	\$ 9,222	\$ (1,722)
*Notes project has yet to be completed in 2025				Total Surplus/Deficit		\$ 33,187

COUNCIL MEETING
September 23rd, 2025**Report #CAO-2025-31**
Amanda Mabo, Chief Administrative Officer/Clerk**LONG TERM DISABILITY BENEFITS****STAFF RECOMMENDATION(S)**

It is recommended:

“THAT, the LTD overall maximums be increased to \$9,000/\$10,500 per month to ensure that LTD benefits are 60% of wages at the employee’s normal rate of pay as outlined in the collective agreement and employment contracts.”

BACKGROUND

As part of their overall benefits package, employees receive long term disability (LTD) benefits – 60% of wages at the employee’s normal rate of pay.

LTD benefits are outlined in the collective agreement and in employment contracts.

Unfortunately, LTD benefits have not been reviewed (or updated) since introduced after amalgamation.

DISCUSSION

During a review earlier this year, it was discovered that a maximum of \$3,000 per month had been set up after amalgamation. Annually, the \$3,000 should have been recalculated based on wage increases to ensure the 60% maximum.

What has happened over time is that \$3,000 per month is no longer 60% of wages. A maximum of \$3,000 is not even an option provided by the LTD provider.

The current LTD maximum of \$3,000/month equates to 60% of a \$60,000 job, which is only a handful of positions today.

OPTIONS FOR CONSIDERATION

Option #1 – Recommended: Increase LTD New/Overall Maximums to \$9,000/\$10,500

Cost: \$24,677.40 annual premium increase

This ensures that all positions, as outlined in the collective agreement and employment contracts would receive 60% of their pay/month should they need to go on LTD.

Option #2 – Do Nothing

FINANCIAL CONSIDERATIONS

\$24,677.40 annual premium increase.

Moving forward, LTD and other benefits will be reviewed on a regular basis to ensure they are meeting current standards.

STRATEGIC PLAN LINK

Strategic Initiative: Fiscal Responsibility

CLIMATE CONSIDERATIONS

None considered.

CONCLUSION

Unfortunately, LTD benefits have not been reviewed (or updated) since introduced after amalgamation. If they were, the annual increases to the budget would have been minimal. After this catch-up increase, moving forward the annual increases will be minimal.

Of note, basic life insurance and basic accidental death and dismemberment benefits were also reviewed. Their maximums were also out of date but unlike LTD maximums, there was no additional premium to correct them.

ATTACHMENTS

None.

Respectfully Submitted By:

**Amanda Mabo,
Chief Administrative Officer/Clerk**

COUNCIL
September 23rd, 2025

Report #CAO-2025-30
Amanda Mabo, Chief Administrative Officer/Clerk

PROPOSED NEW ROAD NAME
FAR LANE

STAFF RECOMMENDATION(S)

“THAT, the necessary by-law to name an existing Private Road to Far Lane, as outlined in Report #CAO-2025-30 – Proposed New Road Name – Far Lane, be brought forward for approval.”

BACKGROUND

The Building and Planning Department was contacted regarding a proposed building permit application at 658 MacKay Line Road. The Applicant’s property along with three neighbouring properties (all shown in red on the attached survey) are accessed via a legal right-of-way (shown in yellow on the attached survey) extending from MacKay Line Road.

The subject right-of-way has existed legally since at least 1979 and has physically existed for many decades, however, it was never named or formally included in the Township’s Road Naming By-Law.

DISCUSSION

Road names are critical for civic addressing and emergency response purposes. To proceed with the applicant’s related building and planning applications, the existing Private Road must be named and added to the Road Naming By-Law as all properties require legal access and road frontage (with some exceptions).

The applicants engaged the affected landowners and one owner of-the right-of-way felt strongly about a road name that incorporates the names of his children. The majority of affected landowners agreed to the name proposed by the owner of the right-of-way.

Per the Road, Addressing and Parcels (RAP) Policy, the proposed road name was forwarded to the County of Lanark for review and recommendation to avoid duplication or similarities within the road name database across Lanark County and neighbouring counties.

Once the proposed road name meets the requirements of the RAP Policy, including obtaining agreement from a majority of the property owners, it is forwarded to Council for approval.

The proposed road name is “Far Lane”.

OPTIONS CONSIDERED

Option #1 – Adopt Far Lane (Recommended)

Meets the requirements of the RAP Policy and the majority of adjacent property owners agreed with the name.

Option #2 – Propose an Alternate Name

Not recommended as the renaming of the road would not occur for at least another month and the process would need to start over.

STRATEGIC PLAN LINK

None.

FINANCIAL CONSIDERATIONS

All costs are borne by the applicants, as per the Tariff of Fees a \$650 fee covers staff time and a \$2,000 deposit goes toward legal, road name and civic address signs, and posts.

CONCLUSIONS

That the necessary by-law to name the existing Private Road “Far Lane” as outlined in this report be brought forward for approval.

ATTACHMENTS

- i) GIS Map
- ii) Survey 27R-1773

Prepared and Submitted by:

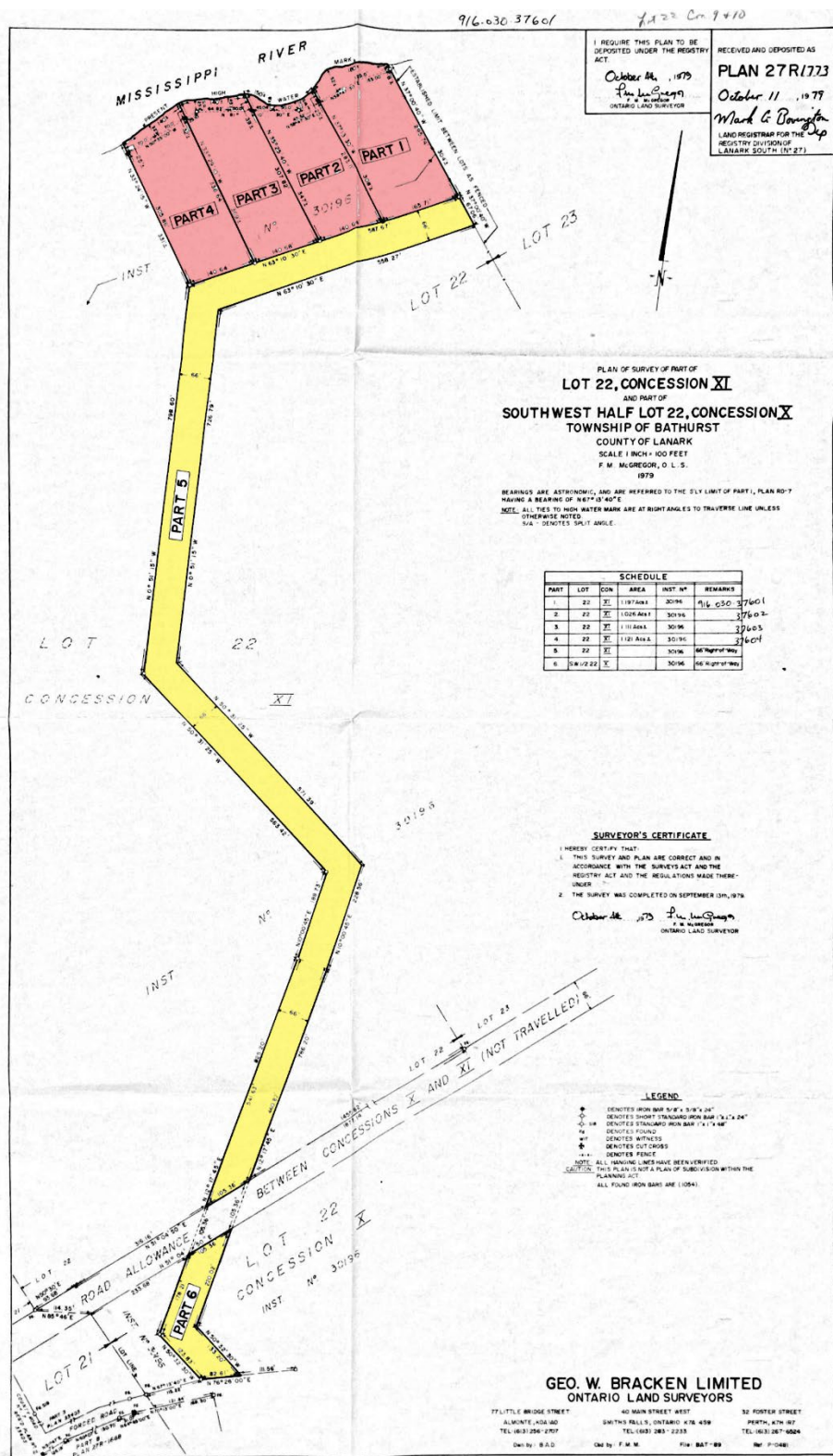
Approved for Submission by:

**Dayna Clark,
Executive Assistant/Alternate CEMC**

**Amanda Mabo,
Chief Administrative Officer/Clerk**



GIS Map



Survey 27R-1773



2026 - DRAFT Council/Committee Calendar

COW
 Council
 Election Day - October 26

Council Orientation (Tentative)

November 3 - 5:30 p.m.
 November 10 - 5:30 p.m.
 November 7 - Facilities and Road Tour
 November 5 & 12 - Lanark County Joint Orientation
 November 17 - Inaugural Meeting



Statutory Holiday



March Break



Conferences

January 18-20 ROMA (Toronto)
 June 4-7 FCM (Edmonton)
 June 7-10 AMCTO (Huntsville)
 August 16-19 AMO (Ottawa)
 September OEMC (TBD)

Budget Meetings (Tentative)

November 24 - Operating
 November 26 - Capital

JANUARY						
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ROMA Conference						

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			AMCTO Conference			

JULY						
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SEPTEMBER						
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			OEMC Conference			

OCTOBER						
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DECEMBER						
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Please note: Dec: 24 & 31 are half day stats
 Municipal Office Closed - Week of December 28th

THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2025-048

A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF TAY VALLEY TOWNSHIP AT ITS MEETING HELD ON SEPTEMBER 23RD, 2025

WHEREAS, Section 5 of *the Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that the powers of a municipality shall be exercised by its council;

AND WHEREAS, Section 9 of *the Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Municipal Act or any other Act;

AND WHEREAS, Section 5(3), provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS, it is deemed expedient that the proceedings of the Council of the Corporation of Tay Valley Township at its meeting be confirmed and adopted by By-Law;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

- 1.1 **THAT**, the actions of the Council of the Corporation of Tay Valley Township at its meeting held on the 23rd day of September, 2025 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of Tay Valley Township at its meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law.
- 1.2 **THAT**, the Reeve and Proper Signing Official of the Corporation of Tay Valley Township are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of Tay Valley Township referred to in the preceding section hereof.
- 1.3 **THAT**, the Reeve and/or Deputy Reeve and Clerk and/or Deputy Clerk are hereby authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of Tay Valley Township.

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2025-048**

2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

3. EFFECTIVE DATE

3.1 ADOPTED BY COUNCIL this 23rd day of September, 2025.

Robert Rainer, Reeve

Amanda Mabo, Clerk

3.2 APPROVED BY THE REEVE this 23rd day of September, 2025 pursuant to Reeve Decision/Direction #2025-08.

Robert Rainer, Reeve