



COUNCIL MEETING MINUTES

Tuesday, August 26th, 2025

6:00 p.m.

**Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario
Council Chambers**

ATTENDANCE:

Members Present: Chair, Reeve Rob Rainer
Deputy Reeve Fred Dobbie
Councillor Wayne Baker
Councillor Korrine Jordan (arrived at 6:01 p.m.)
Councillor Keith Kerr
Councillor Angela Pierman
Councillor Marilyn Thomas

Staff Present: Amanda Mabo, Chief Administrative Officer/Clerk
Aaron Watt, Deputy Clerk
Noelle Reeve, Planner (left at 6:27 p.m.)

Regrets: Councillor Greg Hallam

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

i) Addition under Closed Sessions: Identifiable Individual – Removal of Volunteer.

The Agenda was adopted as amended.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

Councillor Wayne Baker was absent at the August 12th, 2025 Committee of the Whole and therefore declared a pecuniary interest and/or conflict of interest on item 7 xii)

Appointment of Volunteers – Community Services on the August 12th, 2025 Committee of the Whole agenda because his spouse is being appointed as a volunteer.

Councillor Wayne Baker declared a pecuniary interest and/or conflict of interest on item 6 xi) Appointment of Volunteers – Community Services because his spouse is being appointed as a volunteer.

Deputy Reeve Fred Dobbie declared a pecuniary interest and/or conflict of interest on item 7 xii) Appointment of Volunteers – Community Services because his spouse is appointed as a volunteer.

Reeve Rob Rainer declared a pecuniary interest and/or conflict of interest on item 7 ii) Appointment of Volunteers – Community Services because his wife is a volunteer.

Councillor K. Jordan arrived at 6:01 p.m.

4. APPROVAL OF MINUTES

i) **Council Meeting – June 17th, 2025.**

RESOLUTION #C-2025-08-01

MOVED BY: Angela Pierman

SECONDED BY: Wayne Baker

“THAT, the minutes of the Council Meeting held on June 17th, 2025, be approved as circulated.”

ADOPTED

ii) **“Special” Council Meeting – July 8th, 2025.**

RESOLUTION #C-2025-08-02

MOVED BY: Wayne Baker

SECONDED BY: Angela Pierman

“THAT, the minutes of the “Special” Council Meeting held on July 8th, 2025, be approved as circulated.”

ADOPTED

- iii) **Council Meeting (Closed Session – Identifiable Individual – Staffing Update) – July 8th, 2025.**

RESOLUTION #C-2025-08-03

MOVED BY: Keith Kerr

SECONDED BY: Marilyn Thomas

“THAT, the minutes of the Council Meeting (Closed Session – Identifiable Individual – Staffing Update) held on July 8th, 2025, be approved as circulated.”

ADOPTED

- iv) **Council Meeting (Closed Session – Identifiable Individual – Organizational Restructuring) – July 8th, 2025.**

RESOLUTION #C-2025-08-04

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“THAT, the minutes of the Council Meeting (Closed Session – Identifiable Individual – Organizational Restructuring) held on July 8th, 2025, be approved as circulated.”

ADOPTED

- v) **Committee of the Whole Meeting – August 12th, 2025.**

RESOLUTION #C-2025-08-05

MOVED BY: Korrine Jordan

SECONDED BY: Angela Pierman

“THAT, the minutes of the Committee of the Whole Meeting held on August 12th, 2025, be approved as circulated.”

ADOPTED

- vi) **Committee of the Whole Meeting (Closed Session – Litigation – 750/761 Christie Lake Lane 32D) – August 12th, 2025.**

RESOLUTION #C-2025-08-06

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“THAT, the minutes of the Committee of the Whole (Closed Session – Litigation – 750/761 Christie Lake Lane 32D) held on August 12th, 2025, be approved as circulated.

ADOPTED

- vii) **Committee of the Whole Meeting (Closed Session – Potential Litigation – Identifiable Individuals) – August 12th, 2025.**

RESOLUTION #C-2025-08-07

MOVED BY: Marilyn Thomas

SECONDED BY: Keith Kerr

“THAT, the minutes of the Committee of the Whole (Closed Session – Potential Litigation – Identifiable Individuals) held on August 12th, 2025, be approved as circulated.

ADOPTED

5. DELEGATIONS & PRESENTATIONS

- i) **Public Meeting – Request to Close a Portion of an Unmaintained Forced Road – Parks.**

- a. CLERK REVIEW OF FILE

The Chief Administrative Officer/Clerk presented the PowerPoint presentation that was attached to the agenda.

- b. APPLICANT COMMENTS

The applicants were not in attendance.

- c. PUBLIC COMMENTS

None.

6. CORRESPONDENCE

None.

7. MOTIONS

- i) **Presentation: 2025 History Scholarship Update.**

RESOLUTION #C-2025-08-08

MOVED BY: Angela Pierman

SECONDED BY: Wayne Baker

“THAT, the 2025 History Scholarship Annual Update be received for information.”

ADOPTED

- ii) **Report #CAO-2025-25 – Livestreaming and Council Chamber Audio/Visual System.**

RESOLUTION #C-2025-08-09

MOVED BY: Wayne Baker
SECONDED BY: Angela Pierman

“THAT, the broken audio system in the Council Chambers be replaced, funded from the contingency reserve.”

ADOPTED

- iii) **Report #CAO-2025-25 – Livestreaming and Council Chamber Audio/Visual System.**

RESOLUTION #C-2025-08-10

MOVED BY: Keith Kerr
SECONDED BY: Marilyn Thomas

“THAT, livestreaming be implemented for Council meetings, Committee of the Whole meetings and Public Meetings as defined in the Procedural By-Law, as outlined Report #CAO-2025-25 – Livestreaming and Council Chamber Audio Visual.”

ADOPTED

- iv) **Recording and Storing Meetings.**

RESOLUTION #C-2025-08-11

MOVED BY: Marilyn Thomas
SECONDED BY: Keith Kerr

“THAT, staff explore options for recording and storing Council meetings, Committee of the Whole meetings and Public Meetings as defined in the Procedural By-Law.”

ADOPTED

- v) **Report #PD-2025-16 – Advancing Implementation Training Initiative (AITI) Update.**

RESOLUTION #C-2025-08-12

MOVED BY: Korrine Jordan
SECONDED BY: Angela Pierman

“THAT, the Planner be permitted to attend the AITI funded, out of province conference in Halifax, Nova Scotia from October 6 to 8, 2025.”

ADOPTED

- vi) **Report #PD-2025-17 – Summary of the Joint Conference of the Ontario Professional Planners Institute and the Canadian Institute of Planners.**

RESOLUTION #C-2025-08-13

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“THAT, Report #PD-2025-17 – Summary of the Joint Conference of the Ontario Professional Planners Institute and the Canadian Institute of Planners, be received for information.”

ADOPTED

- vii) **Report #FIN-2025-09 – Budget Review and Forecast as at July 31, 2025.**

RESOLUTION #C-2025-08-14

MOVED BY: Marilyn Thomas

SECONDED BY: Keith Kerr

“THAT, Report #FIN-2025-09 - Budget Review and Forecast as at July 31, 2025, be received for information.”

ADOPTED

- viii) **Report #PW-2025-15 – Doran Road Guide Rail Replacement – Tender Award.**

RESOLUTION #C-2025-08-15

MOVED BY: Angela Pierman

SECONDED BY: Wayne Baker

“THAT, Doran Road Guide Rail Replacement, Tender #2025-PW-010, be awarded to Hughson Fencing & Guiderail;

AND THAT, the Reeve and Clerk be authorized to sign the necessary documentation.”

ADOPTED

- ix) **Report #CAO-2025-26 – Road Naming Amendment – Miner’s Point Route A.**

RESOLUTION #C-2025-08-16

MOVED BY: Wayne Baker

SECONDED BY: Angela Pierman

“THAT, the necessary by-law to update the description of an existing Private Road - Miner’s Point Route A, as outlined in Report #CAO-2025-26 – Road Naming By-Law Amendment – Miner’s Point Route A, be brought forward for approval.”

ADOPTED

- x) **Report #CAO-2025-27 – Proposed New Road Name – Strawberry Lane.**

RESOLUTION #C-2025-08-17

MOVED BY: Keith Kerr

SECONDED BY: Marilyn Thomas

“**THAT**, the necessary by-law to name an existing Private Road to Strawberry Lane, as outlined in Report #CAO-2025-27 – Proposed New Road Name – Strawberry Lane, be brought forward for approval.”

ADOPTED

- xi) **Council Appointment to the Green Energy and Climate Change Working Group.**

RESOLUTION #C-2025-08-18

MOVED BY: Korrine Jordan

SECONDED BY: Angela Pierman

“**THAT**, the Council of the Corporation of Tay Valley Township appoint Councillor Keith Kerr to the Green Energy and Climate Change Working Group for a term ending November 17, 2026.”

ADOPTED

Reeve Rainer stepped down as Chair.

Councillor Thomas assumed the Chair.

The Reeve, Deputy Reeve and Councillor Baker did not participate with regards to the next item due to their declared pecuniary and/or conflict of interest.

- xii) **Appointment of Volunteers – Community Services.**

RESOLUTION #C-2025-08-19

MOVED BY: Marilyn Thomas

SECONDED BY: Keith Kerr

“**THAT**, the Council of the Corporation of Tay Valley Township appoint the following volunteers, subject to the Criminal Records Check Policy:

- Brenda Arthur
- Michelle Baker
- Olga Zuyderhoff
- Mary Lou Carroll
- Margot Hallam
- Donna Dobbie
- Courtney McCarney.”

ADOPTED

Councillor Thomas stepped down as Chair.

Reeve Rainer resumed the Chair.

xiii) **Bolingbroke Cemetery Board – Resignations.**

RESOLUTION #C-2025-08-20

MOVED BY: Angela Pierman
SECONDED BY: Wayne Baker

“THAT, the following volunteers be removed from the Bolingbroke Cemetery Board effective August 12th, 2025:

- Doug Boyd
- Betty Ann Gillespie.”

ADOPTED

xiv) **Removal of Volunteer.**

This item was moved to Section 11) CONFIDENTIAL: Identifiable Individual – Removal of Volunteer.

xv) **Wild Parsnip.**

RESOLUTION #C-2025-08-21

MOVED BY: Keith Kerr
SECONDED BY: Marilyn Thomas

“THAT, staff bring back a report with options on how to control wild parsnip.”

ADOPTED

xvi) **Lanark County OPP Detachment Board and Policing Activities 2024 Annual Report.**

RESOLUTION #C-2025-08-22

MOVED BY: Angela Pierman
SECONDED BY: Wayne Baker

“THAT, the Lanark County OPP Detachment Board and Policing Activities 2024 Annual Report be received for information.”

ADOPTED

xvii) **Lanark County Situation Table Annual Report 2024.**

RESOLUTION #C-2025-08-23

MOVED BY: Korrine Jordan
SECONDED BY: Angela Pierman

“THAT, the Lanark County Situation Table Annual Report 2024 be received as information.”

ADOPTED

xviii) **25-06-25 and 25-07-30 Council Communication Packages.**

RESOLUTION #C-2025-08-24

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“THAT, the 25-06-25 and 25-07-30 Council Communication Packages be received for information.”

ADOPTED

8. BY-LAWS

i) **By-Law No. 2025-036 – Zoning Amendment – Zaid.**

RESOLUTION #C-2025-08-25

MOVED BY: Marilyn Thomas

SECONDED BY: Keith Kerr

“THAT, By-Law No. 2025-036, being a by-law to amend Zoning By-Law No. 2002-121 (Part Lot 16, Concession 9, geographic Township of North Burgess, now in Tay Valley Township, County of Lanark), be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

ii) **By-Law No. 2025-037 – Zoning Amendment – Blythe.**

RESOLUTION #C-2025-08-26

MOVED BY: Angela Pierman

SECONDED BY: Wayne Baker

“THAT, By-Law No. 2025-037, being a by-law to amend Zoning By-Law No. 2002-121 (Part Lot 5, Concession 7, geographic Township of North Burgess, now in Tay Valley Township, County of Lanark), be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

iii) **By-Law No. 2025-038 – Zoning Amendment – Taylor.**

RESOLUTION #C-2025-08-27

MOVED BY: Wayne Baker

SECONDED BY: Angela Pierman

“THAT, By-Law No. 2025-038, being a by-law to amend Zoning By-Law No. 2002-121 (Part Lot 6, Concession 7, geographic Township of North Burgess, now in Tay Valley Township, County of Lanark), be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- iv) **By-Law No. 2025-039 – Zoning Amendment – Scotton and Carmichael.**

RESOLUTION #C-2025-08-28

MOVED BY: Keith Kerr

SECONDED BY: Marilyn Thomas

“THAT, By-Law No. 2025-039, being a by-law to amend Zoning By-Law No. 2002-121 (Part Lot 1, Concession 7, geographic Township of North Burgess, now in Tay Valley Township, County of Lanark), be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- v) **By-Law No. 2025-040 – Road Naming By-Law Amendment – Miner’s Point Route A.**

RESOLUTION #C-2025-08-29

MOVED BY: Wayne Baker

SECONDED BY: Angela Pierman

“THAT, By-Law No. 2025-040, being a by-law to amend Road Naming By-Law No. 98-87 (Miner’s Point Route A), be read a first, second, and third time short and passed by the Reeve and Clerk.”

ADOPTED

- vi) **By-Law No. 2025-041 – Road Naming By-Law Amendment – Strawberry Lane.**

RESOLUTION #C-2025-08-30

MOVED BY: Korrine Jordan

SECONDED BY: Angela Pierman

“THAT, By-Law No. 2025-041, being a by-law to amend Road Naming By-Law No. 98-87 (Strawberry Lane), be read a first, second, and third time short and passed by the Reeve and Clerk.”

ADOPTED

9. NEW/OTHER BUSINESS

- i) **Report #CAO-2025-28 – Migration to GovStack.**

RESOLUTION #C-2025-08-31

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“THAT, the Township’s website migration from i:Create to Govstack proceed at a cost of \$22,523.40 plus HST, to be funded from the Contingency Reserve.”

ADOPTED

10. CALENDARING

Meeting	Date	Time	Location
Pinehurst Cemetery Memorial Service	September 7 th	2:30 p.m.	Pinehurst Cemetery
RVCA Board of Directors Meeting	September 8 th	6:30 p.m.	RVCA Offices
Committee of the Whole Meeting	September 9 th	6:00 p.m.	Municipal Office
Council Meeting	September 23 rd	6:00 p.m.	Municipal Office

The Planner left at 6:27pm

11. CLOSED SESSIONS

- i) **CONFIDENTIAL: Identifiable Individual – Removal of Volunteer.**

RESOLUTION #C-2025-08-32

MOVED BY: Marilyn Thomas

SECONDED BY: Keith Kerr

“**THAT**, Council move “in camera” at 6:27 p.m. to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees regarding removal of volunteer;

AND THAT, the Chief Administrative Officer/Clerk and Deputy Clerk remain in the room.”

ADOPTED

RESOLUTION #C-2025-08-33

MOVED BY: Angela Pierman

SECONDED BY: Wayne Baker

“**THAT**, Council return to an open session at 6:54 p.m.”

ADOPTED

RESOLUTION #C-2025-08-34

MOVED BY: Wayne Baker

SECONDED BY: Angela Pierman

“**THAT**, the Council of the Corporation of Tay Valley Township remove Anne Nagle as an appointed volunteer with Tay Valley Township effective August 26th, 2025.

ADOPTED

12. CONFIRMATION BY-LAW

- i) **By-Law` No. 2025-042 - Confirmation By-Law – August 26th, 2025.**

RESOLUTION #C-2025-08-35

MOVED BY: Marilyn Thomas


SECONDED BY: Keith Kerr

“THAT, By-Law No. 2025-042, being a by-law to confirm the proceedings of the Council meeting held on August 26th, 2025, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

13. ADJOURNMENT

Council adjourned at 6:56 p.m.


Rob Rainer, Reeve


Aaron Watt, Deputy Clerk