



DRUMMOND NORTH ELSLEY TAY VALLEY FIRE RESCUE

AGENDA

Thursday, June 19th, 2025 – 6:00 p.m.
BBDE Station – Training Room
14 Sherbrooke Street East, Perth, Ontario

Chair: Councillor Ray Scissons

1. **CALL TO ORDER**
2. **AMENDMENTS/APPROVAL OF AGENDA**
3. **DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT AND GENERAL NATURE THEREOF**
4. **APPROVAL OF MINUTES**

- i) **Minutes – April 3, 2025 – *attached, page 5.***

Suggested Recommendation:

***"THAT,** the minutes of the Drummond/North Elmsley Tay Valley Fire Rescue Board Meeting held on April 3rd, 2025 be approved as circulated.*

5. **DELEGATIONS & PRESENTATIONS**

None.

6. **BUSINESS**

- i) **2024/2025 Emergency Response Calls as of June 9, 2025 – *attached, page 11.***
Greg Saunders, Fire Chief.

Suggested Recommendation:

***"THAT,** the 2024/2025 Emergency Response Calls as of June 9, 2025 be received for information."*

- ii) **2024/2025 Firefighter Honorariums Update as at May 31, 2025 – attached, page 13.**
Greg Saunders, Fire Chief.

Suggested Recommendation:

“THAT, the 2024/2025 Firefighter Honorariums Update as at May 31, 2025 be received for information.”

- iii) **Financial Status Update as at May 31, 2025 – attached, page 14.**
Greg Saunders, Fire Chief.

Suggested Recommendations:

“THAT, the Financial Status Update as at May 31, 2025 be received for information.”

- iv) **Fire Chief Update.**
Greg Saunders, Fire Chief.
- v) **Deputy Fire Chief Update.**
Darren Gibson, Deputy Fire Chief.

7. NEW/OTHER BUSINESS

None.

8. IN CAMERA

- i) **CONFIDENTIAL: Identifiable Individual – Organizational Restructuring.**

Suggested Motion:

“THAT, the Board move “in camera” at ____ p.m. to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees regarding Organizational Restructuring;

AND THAT, Drummond/North Elmsley Township CAO/Clerk, Tay Valley Township CAO/Clerk and Fire Chief remain in the room.”

Suggested Motion:

“THAT, the Board return to an open session at ____ p.m.”

- *Chair’s Rise and Report*

9. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS

Proposed Meeting Date: TBD.

10. DEFERRED ITEMS

**The following items will be discussed at the next and/or future meeting:*

- i) *None.*

11. ADJOURNMENT

MINUTES

DRUMMOND NORTH ELSLEY TAY VALLEY FIRE BOARD MINUTES

Thursday, April 3rd, 2025

6:00 p.m.

**BBD&E Station – 14 Sherbrooke Street East, Perth, ON
Training Room**

ATTENDANCE:

Members Present: Chair, Councillor Ray Scissons
Vice-Chair, Marilyn Thomas
Councillor John Matheson
Councillor Paul Coutts
Councillor Wayne Baker
Councillor Greg Hallam

Staff Present: Greg Saunders, Fire Chief
Darren Gibson, Deputy Fire Chief
Megan Moore, Recording Secretary

Members & Staff Absent: None.

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

Addition under Business: Emergency Response Calls as of March 31st, 2025
Addition under Business: 2024/2025 Firefighter Hours & Pay Update as of March 16th, 2025

The Agenda was adopted as amended.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST & GENERAL NATURE THEREOF

None at this time.

4. APPROVAL OF MINUTES

- i) **Minutes – Confidential – November 14th, 2024 – Identifiable Individual – Wage Review for Full Time Fire Department Staff.**

RESOLUTION #FB-2025-10

MOVED BY: Marilyn Thomas
SECONDED BY: Greg Hallam

“THAT, the confidential minutes of the Drummond/North Elmsley Tay Valley Fire Rescue Board Meeting (Closed session – Identifiable Individual – Wage Review for Full time Fire Department Staff) held on November 14th, 2024 be approved as circulated.”

ADOPTED

- ii) **Minutes – January 30th, 2025.**

RESOLUTION #FB-2025-11

MOVED BY: John Matheson
SECONDED BY: Paul Coutts

“THAT, the minutes of the Drummond/North Elmsley Tay Valley Fire Rescue Board meeting held on January 30, 2025 be approved as presented.”

ADOPTED

- iii) **Minutes – Confidential – January 30th, 2025 - Identifiable Individual – Personnel Issues.**

RESOLUTION #FB-2025-12

MOVED BY: John Matheson
SECONDED BY: Paul Coutts

“THAT, the confidential minutes of the Drummond/North Elmsley Tay Valley Fire Rescue Board Meeting (Closed Session – Identifiable Individual – Personnel Issues) held on January 30th, 2025 be approved as circulated.”

ADOPTED

5. DELEGATIONS & PRESENTATIONS

- i) **Jessica Rothwell (KPMG LLP): 2024 Audit.**

RESOLUTION # FB-2025-13

MOVED BY: Marilyn Thomas
SECONDED BY: Greg Hallam

“THAT, the 2024 audited financial statements for the Drummond/North Elmsley Tay Valley Fire Rescue be adopted as presented.”

ADOPTED

6. BUSINESS

- i) **Auditor Appointment.**

RESOLUTION # FB-2025-14

MOVED BY: John Matheson
SECONDED BY: Paul Coutts

“THAT, KMPG LLP be appointed to complete the 2025 Audit for the Drummond/North Elmsley Tay Valley Fire Rescue.”

ADOPTED

- ii) **2024 Surplus/Deficit Allotment.**

The Fire Board reviewed the surplus/deficit amounts from the 2024 audit and the current amounts in reserves.

RESOLUTION # FB-2024-15

MOVED BY: Wayne Baker
SECONDED BY: John Matheson

“THAT, the \$2,870.00 surplus from the 2024 Administration budget be transferred to the Administration Reserve;

THAT, the -\$100,108.00 deficit from the 2024 BBD&E Station budget be transferred from the BBD&E Apparatus Reserve;

THAT, \$10,000.00 of the surplus from the 2024 South Sherbrooke Station budget be transferred to the South Sherbrooke Honorarium/Recruit Reserve, and \$43,649.00 of the surplus from the 2024 South Sherbrooke Station budget be transferred to the South Sherbrooke Apparatus Reserve;

AND THAT, the -\$336.00 deficit from the 2024 Smiths Falls Fire Agreement budget be transferred from the Smiths Falls Fire Agreement Reserve.”

ADOPTED

iii) **Fire Protection Grant.**

RESOLUTION # FB-2025-16

MOVED BY: Greg Hallam

SECONDED BY: Paul Coutts

“THAT, the Fire Board move forward with the purchase and installation of a professional cleaning and decontamination unit from Canadian Safety Equipment;

AND THAT, the expenses not covered through the 2024 Fire Protection Grant be expensed from the BBD&E Equipment Reserve (the amount expensed from the BBD&E Equipment reserve will be \$45,282.30) and BBD&E Building Reserve (the amount expensed from the BBD&E Building Reserve will be \$30,244.45).”

ADOPTED

Item 6 vi) was discussed next.

iv) **Deputy Fire Chief Update.**

TRAINING

- Testing of the internal Pump Ops course next weekend, April 13th, 2025.
- Have been given the opportunity to use a house that is being remodeled for training end of April as well as a commercial building that is due for demolition.

PREVENTION

- Thanks to DNE for the invite to speak at the Agriculture Lunch last week. I talked about fire permits as well as thought of having fire extinguishers in farm machinery. Since the talk we have had multiple residents log in and sign up for the updated permit system.

v) **Fire Chief Update.**

- BBDE calls to date: 80, last year at this time: 50.
- SS calls to date: 23, last year at this time: 19.
- There have been a few firefighters announce that they are resigning from the Fire Department.
- Fire Chief G. Saunders attended the Fire Coordinator's Conference last week.
- Work has started on this years capital projects including bodywork on 340, purchasing nozzles and a purchasing a trailer for ice water rescue equipment.

- vi) **Emergency Response Calls as of March 31st, 2025.**

RESOLUTION # FB-2025-17

MOVED BY: Marilyn Thomas
SECONDED BY: Greg Hallam

“THAT, the 2024/2025 Emergency Response Calls as of March 31st, 2025 be received for information.”

ADOPTED

- vii) **2023/2024 Firefighter Hours & Pay Update as of March 16th, 2025.**

RESOLUTION # FB-2025-18

MOVED BY: Paul Coutts
SECONDED BY: Wayne Baker

“THAT, the 2024/2025 Firefighter Hours & Pay Update as at March 16th, 2025 be received for information.”

ADOPTED

Item 6 iv) was discussed next.

7. NEW/OTHER BUSINESS

None.

8. IN-CAMERA

None.

9. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS

Next Meeting: To be determined.

10. DEFERRED ITEMS

**The following items will be discussed at the next and/or future meeting:*

- *None at this time.*

11. ADJOURNMENT

The Board adjourned at 7:30 p.m.

Ray Scissons, Fire Board Chair

Megan Moore, Recording Secretary

BUSINESS

Review of Emergency Response Calls
Nov. 1/24 – Jun. 9/25
BBDE Station

Fire – Structure	6
Fire – Brush / Grass	14
Fire – Vehicle	6
Fire – Other	9
Rescue – Motor Vehicle Accident	20
Rescue – Water / Ice	2
Rescue – Other	0
Medical Assist	11
Public Hazard – Power Lines / Electrical	4
Public Hazard – Other	1
Activated Alarm – CO	2
Activated Alarm – Smoke	6
Activated Alarm – False	14
Aid – DNETV Station Assist	3
Aid – Lanark County / Other Mutual Aid	9
Burning Complaint	4
TOTAL:	111

Review of Emergency Response Calls
Nov. 1/24 – Jun. 9/25
South Sherbrooke Station

Fire – Structure	3
Fire – Brush / Grass	1
Fire – Vehicle	1
Fire – Other	3
Rescue – Motor Vehicle Accident	3
Rescue – Water / Ice	0
Rescue – Other	0
Medical Assist	4
Public Hazard – Power Lines / Electrical	0
Public Hazard – Other	1
Activated Alarm – CO	0
Activated Alarm – Smoke	0
Activated Alarm – False	1
Aid – DNETV Station Assist	8
Aid – Lanark County / Other Mutual Aid	1
Burning Complaint	2
TOTAL:	28



2025 FIREFIGHTER HOURS & PAY UPDATE
November 1, 2024 to May 16, 2025

STATION		PAY	COMMENTS
BBD&E STATION			
Fire Department Activities		\$ 3,073.31	
Maintenance		\$ 2,298.54	
Training		\$ 38,380.16	
Response Attendance		\$ 81,370.65	
Honorariums			
Station Chief		\$ 6,000.00	
Training Officer		\$ 3,000.00	
Senior Officer		\$ 3,500.00	
Captains		\$ 15,000.00	
On Call		\$ 7,095.00	estimate (last year's total)
Truck/Inventory Checks		\$ 6,319.32	estimate (last year's total)
Instructor Pre/Post Training Hours		\$ 2,407.34	estimate (last year's total)
Total		\$ 168,444.32	
TOTAL		\$ 168,444.32	Amt Budgeted: \$221,176.00
Vacation Pay		\$ 10,883.95	estimate (last year's total)
Total:		\$ 179,328.27	Balance of: \$41,847.73

2025 FIREFIGHTER HOURS & PAY UPDATE
November 1, 2024 to May 16, 2025

STATION		PAY	COMMENTS
SOUTH SHERBROOKE STATION			
Fire Department Activities		\$ 4,776.43	
Maintenance		\$ 468.99	
Training		\$ 27,113.56	
Response Attendance		\$ 16,338.64	
Honorariums			
Station Chief		\$ 6,000.00	
Training Officer		N/A	
Senior Officer		\$ 1,750.00	
Captains		\$ 6,000.00	
Officer on Call (Summer)		\$ 1,935.00	
Truck/Inventory Checks		\$ 3,751.89	estimate (last year's total)
Instructor Pre/Post Training Hours		\$ 819.52	estimate (last year's total)
Total		\$ 68,954.03	
TOTAL		\$ 68,954.03	Amt Budgeted: \$91,829.00
Vacation Pay		\$ 3,878.60	estimate (last year's total)
Total:		\$ 72,832.63	Balance of: \$18,996.37



DRUMMOND NORTH ELSLEY TAY VALLEY FIRE RESCUE
2025 BUDGET

Last Update
2025-06-10

as of MAY 31, 2025

		<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2024</u>	<u>2024</u>
		<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>
ADMINISTRATION						
	Revenues:					
1-1-0-4100-0	Revenue from DNE	(\$268,871)	\$0	(\$268,871)	(\$215,880)	(\$213,720)
1-2-0-4100-0	Revenue from Tay Valley	(229,038)	0	(229,038)	(183,898)	(182,058)
1-1-0-4350-0	Inspection Fees	0	0	0	0	(100)
1-1-0-4400-0 +...	WSIB Credits	0	(5,931)	5,931	0	0
1-1-0-4500-0	Sale of Equipment	0	0	0	0	(1,550)
1-1-0-4600-0	Misc. Revenue	0	0	0	0	(853)
1-1-0-4650-0	Donations	0	0	0	0	(1,280)
1-1-0-4700-0	Interest Income	(20,000)	(16,770)	(3,230)	(20,000)	(76,924)
	Total Administration Revenues	(517,909)	(22,702)	(495,207)	(419,778)	(476,465)
	Operations Expense:					
	Salaries, Wages & Benefits	403,061	206,051	197,010	328,218	379,148
1-1-0-5024-0 +...	Employer Health Tax	10,844	2,906	7,938	9,100	5,706
1-1-0-5026-0 +...	WSIB	12,469	5,096	7,373	0	8,098
1-1-0-5105-0	External Training & Seminars	5,000	112	4,888	5,000	4,247
1-1-0-6115-0	Bank Fees	0	261	(261)	0	0
1-1-0-6150-0	Adv., Subs. & Memberships	1,500	987	513	1,500	4,063
1-1-0-6155-0	Inspection and Prevention	2,000	2,457	(457)	2,000	3,449
1-1-0-6205-0	Financial System Software	1,700	0	1,700	2,000	1,678
1-1-0-6210-0	Fire Computer Software (FP2/Who's Res...	4,500	298	4,202	6,500	6,774
1-1-0-6212-0	Fire Permit Credits	2,035	0	2,035	0	0
1-1-0-6214-0	IT Fees & Licensing	6,150	999	5,151	0	259
1-1-0-6215-0	Fire Department IT Support	4,000	715	3,285	1,500	2,440
1-1-0-6216-0	Fire Department IT Hardware	2,100	0	2,100	1,500	349
1-1-0-6255-0 +...	Professional Fees	12,500	7,632	4,868	8,650	16,264
1-1-0-6300-0	Insurance	28,900	27,729	1,171	28,275	26,227
1-1-0-6350-0	Photocopiers	2,500	1,182	1,318	2,500	2,016
1-1-0-6500-0	Sale of Equipment Exp (Gov Deal Fees)	0	0	0	0	3,523
1-1-0-6700-0	Other	1,000	542	458	1,000	4,404

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DRUMMOND NORTH ELSLEY TAY VALLEY FIRE RESCUE
2025 BUDGET

Last Update
2025-06-10

as of MAY 31, 2025

		<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2024</u>	<u>2024</u>
		<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>
1-1-0-6705-0	Office supplies	3,800	994	2,806	3,800	4,862
1-1-0-6750-0	Telephone	950	536	414	950	1,141
1-1-0-6755-0	Cell Phone/lpads	1,700	424	1,276	2,000	2,917
1-1-0-6760-0	Internet	1,200	386	814	1,285	1,165
1-1-0-6900-0	Trf to Administration Reserve(Contingency)	0	0	0	4,000	6,870
1-1-4-8200-0	Lanark Highlands Fire Service Agreement	10,000	0	10,000	10,000	10,000
	Total Administration Operations Expen...	517,909	259,306	258,603	419,778	495,600
<u>Administration - Capital</u>						
Revenue:						
1-1-0-4900-0	Previous Years - Drum Transfers from Re...	(15,000)	0	(15,000)	0	(10,715)
1-2-0-4900-0	Previous Years - Tay Transfers from Res...	0	0	0	0	(8,419)
	Total Adminstration Capital Revenue	(15,000)	0	(15,000)	0	(19,135)
Expenses						
2-1-0-7004-0	New Phone System	15,000	0	15,000	0	0
	Total Administration Capital Expenses	15,000	0	15,000	0	0
	Total Net Administration	0	236,604	(236,604)	0	0



DRUMMOND NORTH ELSLEY TAY VALLEY FIRE RESCUE
2025 BUDGET
as of MAY 31, 2025

Last Update
2025-08-10

		<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2024</u>	<u>2024</u>
		<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>
BBD&E STATION						
	Revenues:					
1-1-1-4100-0	Revenue from DNE	(318,998)	0	(318,998)	(303,375)	(303,375)
1-1-1-4101-0	Rescue 1 Revenue	0	(1,400)	1,400	0	(2,910)
1-1-1-4300-0	BBDE Fire Fees	0	0	0	0	(3,124)
1-1-1-4310-0	BBDE Other Income	0	0	0	0	(33,539)
1-1-1-4200-0	BBDE MTO Fees	0	(9,658)	9,658	0	(9,347)
1-1-1-4400-0	BBDE WSIB Credit	0	(8,359)	8,359	0	0
1-2-1-4100-0	Revenue from Tay Valley	(280,998)	0	(280,998)	(248,216)	(248,216)
	Total BBD&E Revenues	(579,996)	(19,417)	(560,579)	(551,591)	(600,511)
	Operations Expense:					
1-1-1-5005-0 +...	FF Annual Hon., In House Training, Asso...	67,200	0	67,200	79,200	62,483
1-1-1-5010-0	FF Callouts, Truck Checks, Fire Prev., St...	153,976	0	153,976	128,700	145,058
1-1-1-5024-0	FF EHT	0	0	0	0	2,627
1-1-1-5027-0	FF EAP	1,250	0	1,250	0	0
1-1-1-5028-0	FF WSIB	16,000	3,601	12,399	14,000	11,360
1-1-1-5032-0	FF VFIS	3,500	0	3,500	3,100	3,868
1-1-1-5105-0	External Training & Seminars	10,000	9,485	515	15,000	12,026
1-1-1-6620-0	FF DZ Licence Renewals	500	325	175	501	552
1-1-1-6625-0	Communications Maintenance/Purchases	5,300	2,575	2,725	5,300	2,606
1-1-1-6626-0	Gov't Canada Radio Licensing Fees	1,250	0	1,250	1,200	1,229
1-1-1-6630-0	FF Rehabilitation Supplies	1,000	354	646	1,000	1,868
1-1-1-6635-0	Fire Fighter Bunker-gear Cleaning	3,500	1,233	2,267	3,500	4,626
1-1-1-6660-0	Spill Clean up Supplies	1,000	0	1,000	1,000	784
1-1-1-6710-0	Fire Fighter Clothing	6,000	1,524	4,476	6,000	6,217
1-1-1-6715-0	New Firefighter Personal Protective Equi...	5,500	1,278	4,222	5,000	3,979
1-1-1-6720-0	Medical Supplies	500	551	(51)	0	0
	Fire Hall Expense:					
1-1-1-6310-0	Building Insurance	13,815	13,658	157	10,100	12,558



DRUMMOND NORTH ELSLEY TAY VALLEY FIRE RESCUE
2025 BUDGET

Last Update
2025-06-10

as of MAY 31, 2025

		<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2024</u>	<u>2024</u>
		<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>
1-1-1-6640-0	Building & Property Maintenance	12,000	4,439	7,561	12,000	14,391
1-1-1-6645-0	Cleaning (includes supplies)	6,000	2,146	3,854	5,700	6,368
1-1-1-6650-0	Snowplowing	9,000	10,224	(1,224)	9,000	6,290
1-1-1-6765-0	Hydro & Water	9,600	4,666	4,934	10,100	9,003
1-1-1-6770-0	Heating Fuel	6,800	3,463	3,337	6,800	3,627
	Vehicles & Equipment Expense:					
1-1-1-6305-0	Vehicle/Equip Insurance	14,925	14,936	(11)	16,500	13,568
1-1-1-6605-0	Vehicles & Equipment Maintenance	32,000	20,067	11,943	25,500	50,142
1-1-1-6606-0	BBDE Rescue 1	0	1,956	(1,956)	0	110
1-1-1-6610-0	Fuel, oil, lubricants, etc.	12,000	4,879	7,121	12,000	14,617
1-1-1-6615-0	Minor Equipment Purchases	16,000	2,666	13,334	16,000	12,829
	Transfers to Reserves:					
1-1-1-6900-1	Trf to Apparatus	101,660	101,660	0	97,750	124,750
1-1-1-6900-2	Trf to Equipment	18,720	18,720	0	18,000	18,000
1-1-1-6900-5	Trf to PPE Reserve	14,000	14,000	0	8,640	8,640
1-1-1-6900-6	Trf to Building Reserve	30,000	30,000	0	30,000	30,000
1-1-1-6900-8	Trf to Honorarium/Recruit Reserve	5,000	5,000	0	10,000	10,000
1-1-1-6900-9	Trf to Dry Hydrant Reserve	2,000	2,000	0	0	0
	Total BBD&E Operational Expense	579,996	275,398	304,598	551,591	594,174
	<u>BBD&E - Capital</u>					
	Revenue:					
1-1-1-4900-1	Trf from Apparatus Reserve	(6,000)	0	(6,000)	(322,064)	(422,172)
1-1-1-4900-2	Trf from Equipment Reserve	(9,000)	0	(9,000)	(20,000)	(18,123)
1-1-1-4900-5	Trf from PPE Reserve	(12,240)	0	(12,240)	0	0
1-1-1-4900-6	Trf from Building Reserve	0	0	0	(15,000)	(13,631)
1-1-1-4900-8	Trf from Honorarium/Recruit Reserve	(16,700)	0	(16,700)	0	0
1-1-1-4950-0	D/NE Development Charges	(6,050)	0	(6,050)	(49,500)	0
1-2-1-4950-0	Tay Valley Development Charges	(4,950)	0	(4,950)	(54,000)	(54,000)
	Total BBD&E Capital Revenue	(54,940)	0	(54,940)	(460,564)	(507,926)

Expense:



DRUMMOND NORTH ELSLEY TAY VALLEY FIRE RESCUE
2025 BUDGET

Last Update
2025-06-10

as of MAY 31, 2025

	<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2024</u>	<u>2024</u>
	<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>
BBD&E Previous Year					
BBD&E Current Year					
2-1-1-7011-0 New Pumper Truck #321	0	0	0	425,564	482,509
2-1-1-7012-0 Driveway Repairs	0	0	0	15,000	13,631
2-1-1-7013-0 High Volume Fire Hose	9,000	0	9,000	10,000	9,897
2-1-1-7014-0 Forestry Pump	0	0	0	10,000	8,426
2-1-1-7015-0 2025 PPE	12,240	0	12,240	0	0
2-1-1-7016-0 2025 New FF Recruits	16,700	0	16,700	0	0
2-1-1-7017-0 2025 Rescue 340 Body Work	6,000	7,149	(1,149)	0	0
2-1-1-7018-0 2025 Ice Water Rescue Trailer	11,000	0	11,000	0	0
Total BBD&E Capital Expense	54,940	7,149	47,791	460,564	514,262
Total Net BBD&E Station	0	263,130	(263,130)	0	0



DRUMMOND NORTH ELSLEY TAY VALLEY FIRE RESCUE
2025 BUDGET

Last Update
2025-06-10

as of MAY 31, 2025

		<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2024</u>	<u>2024</u>
		<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>
SOUTH SHERBROOKE STATION						
Revenues:						
1-2-2-4100-0	TAY SS Revenue from Municipality	(352,810)	0	(352,810)	(337,158)	(337,158)
1-2-2-4200-0	TAY SS MTO Fees	0	(3,359)	3,359	0	0
1-2-2-4300-0	TAY SS Fire Fees	0	0	0	0	(1,880)
1-2-2-4310-0	TAY SS Other Income	0	0	0	0	(16,400)
1-2-2-4400-0	TAY SS WSIB Credit	0	(5,613)	5,613	0	0
	Total SS Revenues	(352,810)	(8,972)	(343,838)	(337,158)	(355,238)
Operations Expense:						
1-2-2-5005-0 +...	FF Annual Hon., In House Training, Asso...	37,800	0	37,800	55,900	33,152
1-2-2-5010-0	FF Callouts, Truck Checks, Fire Prev., St...	54,029	0	54,029	30,408	40,820
1-2-2-5105-0 +...	External Training & Seminars	7,500	9,950	(2,450)	10,000	7,935
1-2-2-5024-0	FF EHT	0	0	0	0	1,751
1-2-2-5027-0	FF EAP	880	0	880	0	0
1-2-2-5026-0	FF WSIB	10,700	2,401	8,299	9,600	7,637
1-2-2-5032-0	FF VFIS	2,350	0	2,350	2,400	2,455
1-2-2-6620-0 +...	FF DZ Licence Renewals	250	175	75	250	175
1-2-2-6625-0 +...	Communications Maintenance/Purchases	4,000	2,240	1,760	4,000	4,407
1-2-2-6626-0	Gov't Canada Radio Licensing Fees	1,250	0	1,250	1,200	1,229
1-2-2-6630-0 +...	FF Rehabilitation Supplies	700	370	330	500	984
1-2-2-6635-0 +...	FF Bunker-gear Cleaning/Inspection/Rep...	2,000	1,036	964	2,000	3,357
1-2-2-6710-0	FF Clothing (Dress Uniforms/Station Wear)	4,000	441	3,559	4,000	998
1-2-2-6715-0 +...	FF PPE (NEW bunker-gear, helmets, glov...	2,000	519	1,481	2,000	3,040
Emergency First Response Expense:						
1-2-2-6720-0	Medical supplies	1,500	1,080	420	2,000	449
Fire Hall Expense:						
1-2-2-6310-0	Building Insurance	14,450	13,658	792	10,200	12,558
1-2-2-6640-0 +...	Building/Property Maint.	10,000	1,313	8,687	10,000	12,439
1-2-2-6645-0 +...	Cleaning (includes supplies)	4,100	1,437	2,663	1,000	4,631
1-2-2-6750-0	Telephone	1,350	945	405	1,350	1,372

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DRUMMOND NORTH ELSLEY TAY VALLEY FIRE RESCUE
2025 BUDGET

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as of MAY 31, 2025

		<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2024</u>	<u>2024</u>
		<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>
1-2-2-8760-0	Internet	1,200	0	1,200	1,200	904
1-2-2-8765-0	Hydro	5,800	1,475	4,125	6,000	4,680
1-2-2-8770-0	Heating fuel/Propane	6,300	3,789	2,511	7,000	5,411
	Vehicles & Equipment Expense:					
1-2-2-8305-0	Vehicle/Equip Insurance	14,925	14,936	(11)	16,500	13,568
1-2-2-8605-0 +...	Vehicles & Equipment Maintenance	20,000	5,534	14,466	19,500	22,162
1-2-2-8610-0 +...	Fuel, oil, lubricants, etc.	5,750	1,004	4,746	5,750	7,866
1-2-2-8615-0 +...	Minor Equipment Purchases	15,000	2,218	12,782	15,000	19,193
	Transfers to Reserves:					
1-2-2-8900-1	Apparatus	78,560	78,560	0	76,500	136,549
1-2-2-8900-2	Equipment	13,000	13,000	0	12,500	12,500
1-2-2-8900-5	Personal Protective Equipment Reserve	5,616	5,616	0	5,400	5,400
1-2-2-8900-6	Building	20,000	20,000	0	20,000	20,000
1-2-2-8900-8	Honorarium/Recruit Reserve	5,000	5,000	0	5,000	15,000
1-2-2-8900-9	Dry Hydrant	2,000	2,000	0	0	0
	Total SS Operations Expense	352,810	189,698	163,112	337,158	402,404
	<u>SS - Capital</u>					
	Revenue:					
1-2-2-4900-1	Trf from Apparatus Reserve	0	0	0	(534,000)	(480,884)
1-2-2-4900-2	Trf from Equipment Reserve	(9,000)	0	(9,000)	(7,500)	(7,500)
1-2-2-4900-5	Trf from PPE Reserve	(2,060)	0	(2,060)	(6,000)	(6,000)
1-2-2-4900-6	Trf from Building Reserve	(7,500)	0	(7,500)	0	0
1-2-2-4900-8	Trf from Recruit/Honorarium Reserve	(15,000)	0	(15,000)	0	0
1-2-2-4950-0	Tay Valley Development Charges	0	0	0	(50,000)	(50,000)
	Total SS Capital Revenue	(33,560)	0	(33,560)	(597,500)	(544,384)
	Expense:					
	SS Previous Year					
	SS Current Year					
2-2-2-8001-0	New Truck Options	0	0	0	0	1,021

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DRUMMOND NORTH ELSLEY TAY VALLEY FIRE RESCUE
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		<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2024</u>	<u>2024</u>
		<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>
Fire Service Agreements						
SFFSA Revenues:						
1-1-3-4100-0	Revenue from Municipality	(12,100)	0	(12,100)	(12,000)	(12,000)
1-1-3-4900-0	Trf from SFFSA Reserve	0	0	0	0	(336)
Total SFFSA Revenues		<u>(12,100)</u>	<u>0</u>	<u>(12,100)</u>	<u>(12,000)</u>	<u>(12,336)</u>
SFFSA Expenses:						
1-1-3-6200-0	Smiths Falls Fire Service Agreement	12,100	0	12,100	12,000	12,336
Total Smiths Falls Fire Service Agreem...		<u>12,100</u>	<u>0</u>	<u>12,100</u>	<u>12,000</u>	<u>12,336</u>
Total Revenue		(1,566,315)	(51,090)	(1,515,225)	(2,378,591)	(2,515,993)
Total Expense		1,566,315	731,551	834,764	2,378,591	2,515,993
Current Year (Surplus) /Deficit		0	680,461	(680,461)	0	0



DRUMMOND NORTH ELSLEY TAY VALLEY FIRE RESCUE
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	<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2024</u>	<u>2024</u>
	<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>
Summary					
Administration					
Revenue	(517,909)	(22,702)	(495,207)	(419,778)	(478,465)
Operations	517,909	259,308	258,603	419,778	495,600
Transfers From Reserves	(15,000)	0	(15,000)	0	(19,135)
Transfer To Reserves	15,000	0	15,000	0	0
Administration Schedule 2	0	236,604	(236,604)	0	0
BBD&E Station					
Revenue	(579,998)	(19,417)	(560,579)	(551,591)	(600,511)
Operations	408,616	104,018	304,598	387,201	402,784
Capital	54,940	7,149	47,791	480,564	514,262
Transfers From Reserves	(54,940)	0	(54,940)	(480,564)	(507,926)
Transfers to Reserves	171,380	171,380	0	164,390	191,390
BBD&E Station Schedule 3	0	263,130	(263,130)	0	0
South Sherbrooke Station					
Revenue	(352,810)	(8,972)	(343,838)	(337,158)	(355,238)
Operations	227,634	64,522	163,112	217,758	212,955
Capital	33,560	0	33,560	597,500	497,218
Transfers From Reserves	(33,560)	0	(33,560)	(597,500)	(544,384)
Transfers to Reserves	125,176	125,176	0	119,400	189,449
South Sherbrooke Station Schedule 4	0	180,726	(180,726)	0	0
Fire Service Agreements					
Revenue	(12,100)	0	(12,100)	(12,000)	(12,336)
Operations	12,100	0	12,100	12,000	12,336
Current Year (Surplus) /Deficit	0	680,461	(680,461)	0	0



DRUMMOND NORTH ELSLEY TAY VALLEY FIRE RESCUE
2025 BUDGET

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	<u>2025</u>	<u>2025</u>	<u>2025</u>	<u>2024</u>	<u>2024</u>
	<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>
Municipal Share					
Drummond/North Elmsley					
SCH 2 Administration- 54%	0	127,766	(127,766)	0	0
SCH 3 BBD&E - 55%	0	144,722	(144,722)	0	0
Total	<u>0</u>	<u>272,488</u>	<u>(272,488)</u>	<u>0</u>	<u>0</u>
Tay Valley					
SCH 2 Administration - 46%	0	108,838	(108,838)	0	0
SCH 3 BBD&E- 45%	0	118,409	(118,409)	0	0
SCH 4 South Sherbrooke- 100%	0	180,726	(180,726)	0	0
Total	<u>0</u>	<u>407,973</u>	<u>(407,973)</u>	<u>0</u>	<u>0</u>
Current Year (Surplus) /Deficit	0	680,461	(680,461)	0	0