



COUNCIL MEETING AGENDA

Tuesday, June 17th, 2025
6:00 p.m.

Municipal Office – Council Chambers – 217 Harper Road

6:00 p.m. *Council Meeting*

Chair, Reeve Rob Rainer

- 1. CALL TO ORDER**
- 2. AMENDMENTS/APPROVAL OF AGENDA**
- 3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF**
- 4. APPROVAL OF MINUTES**

- i) **Council Meeting – May 20th, 2025 – *attached, page 8.***

Suggested Motion by Councillor Korrine Jordan:

“THAT, the minutes of the Council Meeting held on May 20th, 2025, be approved as circulated.”

- ii) **Committee of the Whole Meeting – June 3rd, 2025 – *attached, page 19.***

Suggested Motion by Deputy Reeve Fred Dobbie:

“THAT, the minutes of the Committee of the Whole Meeting held on June 3rd, 2025, be approved as circulated.”

- iii) **Committee of the Whole Meeting (Closed Session – Litigation or Potential Litigation – 750/761 Christie Lake Lane 32D) – June 3rd, 2025 – *to be distributed at the meeting.***

Suggested Motion by Councillor Marilyn Thomas:

“THAT, the minutes of the Committee of the Whole Meeting (Closed Session – Litigation or Potential Litigation – 750/761 Christie Lake Lane 32D) held on June 3rd, 2025, be approved as circulated.”

- iv) **Committee of the Whole Meeting (Closed Session – Litigation or Potential Litigation – 22823 Highway 7) – June 3rd, 2025 – to be distributed at the meeting.**

Suggested Motion by Councillor Angela Pierman:

“THAT, the minutes of the Committee of the Whole Meeting (Closed Session – Litigation or Potential Litigation – 22823 Highway 7) held on June 3rd, 2025, be approved as circulated.”

- v) **Committee of the Whole Meeting (Closed Session – Litigation or Potential Litigation – 244 Maberly Elphin Road) – June 3rd, 2025 – to be distributed at the meeting.**

Suggested Motion by Councillor Wayne Baker:

“THAT, the minutes of the Committee of the Whole Meeting (Closed Session – Litigation or Potential Litigation – 244 Maberly Elphin Road) held on June 3rd, 2025, be approved as circulated.”

5. DELEGATIONS & PRESENTATIONS

None.

6. CORRESPONDENCE

None.

7. MOTIONS

- i) **Delegation: Animal Control By-Law - Cats.**

Suggested Motion by Councillor Keith Kerr:

“THAT, staff explore options and bring back a report on implementing amendments to the Animal Control By-Law with control and enforcement measures for cats on neighbouring properties, specifically in hamlets.”

- ii) **Delegation: Animal Control By-Law - Cats.**

Suggested Motion by Councillor Greg Hallam:

“THAT, in regard to the delegation to Committee of the Whole on June 3rd, 2025 regarding nuisance cats, that staff send a letter to the neighbouring property owner requesting neighbourly cooperation in limiting the freedom of the cats to wander off the property onto other properties.”

iii) **Report #PD-2025-12 – Bill 17 – Protect Ontario by Building Faster and Smarter Act, 2025.**

Suggested Motion by Councillor Korrine Jordan:

“THAT, staff submit comments to the Environmental Registry of Ontario postings <https://ero.ontario.ca/notice/025-0504> and <https://ero.ontario.ca/notice/025-0462> on key areas of importance to Tay Valley Township, as identified in Report #PD-2025-12 – Bill 17 – Protect Ontario by Building Faster and Smarter Act, 2025;

AND THAT, this report be circulated to the Honourable Rob Flack, Minister of Municipal Affairs and Housing, local MPP the Honourable John Jordan, and Christa Lowry, the Chair of the Rural Ontario Municipal Association.”

iv) **Report #PW-2025-12 – Anderson Bridge Tender Award.**

Suggested Motion by Deputy Reeve Fred Dobbie:

“THAT, Anderson Side Road Bridge, Tender #2025-PW-007, be awarded to Trilith Contracting Inc.;

AND THAT, the Reeve and Clerk be authorized to sign the necessary documentation.”

v) **Report #CAO-2025-22 – Request to Close a Portion of an Unopened Road Allowance – Parks.**

Suggested Motion by Councillor Marilyn Thomas:

“THAT, the application to stop up, close and sell the said old unmaintained forced road as outlined in Report #CAO-2025-22 - Request to Close a Portion of an Unopened Road Allowance – Parks, as per the Road Closing and Sale Policy and call a Public Meeting.”

vi) **Report #CAO-2025-22 – Request to Close a Portion of an Unopened Road Allowance – Parks.**

Suggested Motion by Councillor Angela Pierman:

“THAT, staff to work with the County to determine the scope of work required to survey a portion of the lands identified by the Property Identification Number (PIN) 05209-0236 (the PIN being portions of Bolingbroke Road, Maberly Station Road, and Railway Siding Road) in preparation to transfer road ownership to the rightful municipalities.”

vii) **Report #CAO-2025-23 – Proposed new Road Name – Greta’s Way.**

Suggested Motion by Councillor Wayne Baker:

“THAT, the necessary by-law to name an existing Private Road to Greta’s Way, as outlined in Report #CAO-2025-23 – Proposed New Road Name – Greta’s Way, be brought forward for approval.”

viii) **Appointment of Soccer Volunteer.**

Suggested Motion by Councillor Keith Kerr:

“THAT, the Council of the Corporation of Tay Valley Township appoint the following volunteers for the Tay Valley Soccer Program, subject to the Criminal Records Check Policy:

- *Hayley Koeslag.”*

ix) **25-05-28 – Council Communication Package.**

Suggested Motion by Councillor Greg Hallam:

“THAT, the 25-05-28 Council Communication Package be received for information.”

8. BY-LAWS

i) **By-Law No. 2025-030 – Road Naming – Greta’s Way – *attached, page 25.***

Suggested Motion by Councillor Korrine Jordan:

“THAT, By-Law No. 2025-030, being a by-law to amend Road Naming By-Law No. 98-87 (Greta’s Way), be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

ii) **By-Law No. 2025-031 – Road Naming – Buchanan Road and Clear Lake Lane 11 – *attached, page 29.***

Suggested Motion by Deputy Reeve Fred Dobbie:

“THAT, By-Law No. 2025-031, being a by-law to amend Road Naming By-Law No. 98-87 (Buchanan Road and Clear Lake Lane 11), be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

iii) **By-Law No. 2025-032 – Road Naming – Little Beaver Bend – *attached, page 35.***

Suggested Motion by Councillor Marilyn Thomas:

“THAT, By-Law No. 2025-032, being a by-law to amend Road Naming By-Law No. 98-87 (Little Beaver Bend), be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

9. NEW/OTHER BUSINESS

None.

10. CALENDARING

Meeting	Date	Time	Location
Council Meeting	June 17 th	6:00 p.m.	Municipal Office
Fire Board Meeting	June 19 th	6:00 p.m.	BBDNE Fire Station
Committee of Adjustment Meeting	June 23 rd	5:00	Municipal Office
Bolingbroke Cemetery Board Meeting	July 3 rd	2:00 p.m.	Municipal Office
Bolingbroke Cemetery Memorial Service	July 13 th	10:30 a.m.	Bolingbroke Cemetery
MVCA Board of Directors Meeting	July 14 th	1:00 p.m.	MVCA Offices
RVCA Board of Directors Meeting	July 24 th	6:30 p.m.	RVCA Offices
Public Meeting – Zoning Amendment	August 12 th	5:00 p.m.	Municipal Office
Committee of the Whole Meeting	August 12 th	following	Municipal Office

11. CLOSED SESSIONS

- i) **CONFIDENTIAL: Litigation or Potential Litigation – 136 North Burgess 8th Concession.**

Suggested Motion by Councillor Angela Pierman:

“THAT, Council move “in camera” at ____ p.m. to address a matter pertaining to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board regarding 136 North Burgess 8th Concession;

AND THAT, the Chief Administrative Officer/Clerk, Deputy Clerk, and Planner remain in the room.”

Suggested Motion by Councillor Wayne Baker:

“THAT, Council return to open session at _____p.m.”

- *Chair’s Rise and Report*

12. CONFIRMATION BY-LAW

- i) **By-Law No. 2025-033 - Confirmation By-Law – June 17th, 2025 – *attached, page 40.***

Suggested Motion by Councillor Keith Kerr:

***“THAT,** By-Law No. 2025-033, being a by-law to confirm the proceedings of the Council meeting held on June 17th, 2025, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”*

13. ADJOURNMENT

MINUTES

COUNCIL MEETING MINUTES

Tuesday, May 20th, 2025

6:00 p.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario

Council Chambers

ATTENDANCE:

Members Present: Chair, Reeve Rob Rainer
Deputy Reeve Fred Dobbie
Councillor Wayne Baker
Councillor Greg Hallam
Councillor Korrine Jordan
Councillor Keith Kerr
Councillor Angela Pierman
Councillor Marilyn Thomas

Staff Present: Amanda Mabo, Chief Administrative Officer/Clerk
Aaron Watt, Deputy Clerk

Regrets: None

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

The agenda was adopted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

4. APPROVAL OF MINUTES

- i) **Council Meeting – April 22nd, 2025.**

RESOLUTION #C-2025-05-01

MOVED BY: Wayne Baker

SECONDED BY: Angela Pierman

“THAT, the minutes of the Council Meeting held on April 22nd, 2025, be approved as circulated.”

ADOPTED

- ii) **Committee of the Whole Meeting – May 6th, 2025.**

RESOLUTION #C-2025-05-02

MOVED BY: Keith Kerr

SECONDED BY: Greg Hallam

“THAT, the minutes of the Committee of the Whole Meeting held on May 6th, 2025, be approved as circulated.”

ADOPTED

- iii) **“Special” Council Meeting – May 13th, 2025.**

RESOLUTION #C-2025-05-03

MOVED BY: Greg Hallam

SECONDED BY: Keith Kerr

“THAT, the minutes of the “Special” Committee of the Whole Meeting held on May 13th, 2025, be approved as circulated.”

ADOPTED

5. DELEGATIONS & PRESENTATIONS

- i) **Public Meeting – Request to Close a Portion of an Unopened Road Allowance – Wright.**

- a. **CLERK REVIEW OF FILE**

The Chief Administrative Officer/Clerk presented the PowerPoint presentation that was attached to the agenda.

- b. **APPLICANT COMMENTS**

The applicants were in attendance.

c. PUBLIC COMMENTS

None.

6. CORRESPONDENCE

None.

7. MOTIONS

- i) **Report #PD-2025-10 – Communal Services Policy and Procedure.**

RESOLUTION #C-2025-05-04

MOVED BY: Korrine Jordan

SECONDED BY: Greg Hallam

“**THAT**, once finalized, that a by-law be brought forward to adopt the Communal Servicing Policy and Procedures with a two-tiered approach for securities in Municipal Responsibility Agreements whereby a new system operated privately would require a 25% security of the replacement cost with the rest to be accumulated before the end of the useful life of the system, and for an existing system, the security would be negotiated with the owner based on legal advice.”

ADOPTED

- ii) **Report #PD-2025-10 – Communal Services Policy and Procedure – Frontenac Municipal Services Corporation.**

RESOLUTION #C-2025-05-05

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“**THAT**, Tay Valley Township pursue an agreement with the Frontenac Municipal Services Corporation to provide water and wastewater liability coverage for development proposing communal services in Tay Valley Township so that Municipal Responsibility Agreements would not be needed.”

ADOPTED

- iii) **Report #PD-2025-09 – Bill 5 – Protect Ontario by Unleashing Our Economy Act, 2025, Schedule 10 – Proposed Changes to the Endangered Species Act, 2007 and a Proposal for the Species Conservation Act, 2025; Schedule 7 – Proposed Amendments to the Ontario Heritage Act; And Schedule 9 – Special Economic Zones Act, 2025.**

RESOLUTION #C-2025-05-06

MOVED BY: Marilyn Thomas

SECONDED BY: Fred Dobbie

“THAT, staff submit comments to the Environmental Registry of Ontario posting on key areas of importance to Tay Valley Township, as identified in Report #PD-2025-09 – Bill 5 – Protect Ontario by Unleashing Our Economy Act, 2025; Schedule 10 – Proposed Changes to the Endangered Species Act, 2007 and a Proposal for the Species Conservation Act, 2025; Schedule 7 – Proposed Amendments to the Ontario Heritage Act; and Schedule 9 – Special Economic Zones Act, 2025, by the deadline of May 17, 2025;

AND THAT, this report be circulated to the Minister of Environment Conservation and Parks, Minister of Citizenship and Multiculturalism, Ministry of Economic Development, Job Creation and Trade, local MPP Jordan, and the Rural Ontario Municipal Association.”

ADOPTED

- iv) **Report #PW-2025-09 – Blue Box Program Changes to Non-Eligible Sources.**

RESOLUTION #C-2025-05-07

MOVED BY: Angela Pierman

SECONDED BY: Wayne Baker

“THAT, staff prepare and distribute a survey to the Township’s Non-Eligible Sources to gather further information regarding the blue box recycling practices of these properties”

ADOPTED

- v) **Report #PW-2025-10 – Traffic Counting Services – RFP Award.**

RESOLUTION #C-2025-05-08

MOVED BY: Wayne Baker

SECONDED BY: Angela Pierman

“THAT, the Request for Proposal (RFP) #2025-PW-006 – Traffic Counting Services be awarded to Traffic-Survey-Analysis Inc;

AND THAT, the Reeve and Clerk be authorized to sign the necessary documentation.”

ADOPTED

- vi) **Report #FIN-2025-08 – New Financial System (ERP).**

RESOLUTION #C-2025-05-09

MOVED BY: Keith Kerr

SECONDED BY: Greg Hallam

“THAT, staff be authorized to place a deposit with Endeavour Solutions Inc. for the migration from Microsoft Dynamics Great Plains (GP) to Microsoft Dynamics 365 Business Central (SaaS Cloud ERP) inclusive of the SylogistGov recommended specific add-ons;

THAT, the deposit and initial licensing costs be funded from the Contingency Reserve;

THAT, the estimated ERP operating costs be included in the 2026 and future years budgets;

AND THAT, section 7.4 of the Procurement Policy, the requirement for competitive bid solicitations, be waived.”

ADOPTED

- vii) **Report #PW-2025-08 – Proposed New Road Name & Amendment to Road Naming By-Law – Cedarwood Way & Bishops Way.**

RESOLUTION #C-2025-05-10

MOVED BY: Greg Hallam

SECONDED BY: Keith Kerr

“THAT, the necessary by-law to name an existing Private Road to Cedarwood Way and amend the description of another existing Private Road, Bishops Way, as outlined in Report #CAO-2025-15 – Proposed New Road Name & Amendment to Road Naming By-Law – Cedarwood Way & Bishops Way, be brought forward for approval.”

ADOPTED

- viii) **Report #CAO-2025-16 – Road Naming Policy – Exemption Consideration – Crudden and Storer.**

RESOLUTION #C-2025-05-11

MOVED BY: Korrine Jordan

SECONDED BY: Greg Hallam

“THAT, the right-of-way on the property at 164 Althorpe Road be exempt from the Road Naming Policy as long as it continues to be used solely for farm access, the property at 164 Althorpe Road and the adjacent farm property continue to have frontage on a Public Road (Althorpe Road), and the farm property obtain a civic address, as outlined in Report #CAO-2025-28 – Road Naming Policy – Exemption Consideration (Crudden and Storer).”

ADOPTED

- ix) **Report #CAO-2025-17 – Proposed New Road Name & Amendment to Road Naming By-Law – Buchanan Road & Clear Lake Lane 11.**

RESOLUTION #C-2025-05-12

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“THAT, the necessary by-law to name an existing Private Road “Buchanan Road” and to properly describe both Buchanan Road and Clear Lake Lane 11, as outlined in Report #CAO-2025-17 – Proposed New Road Name – Buchanan Road and Clear Lake Lane 11, be brought forward for approval following receipt of the final deposited survey.”

ADOPTED

- x) **Report #CAO-2025-18 – Proposed New Road Name – Little Beaver Bend.**

RESOLUTION #C-2025-05-13

MOVED BY: Marilyn Thomas

SECONDED BY: Fred Dobbie

“THAT, the necessary by-law to name an existing Private Road to Little Beaver Bend as outlined in Report #CAO-2025-18 – Proposed New Road Name – Little Beaver Bend, be brought forward for approval once the required survey is deposited with Land Registry.”

ADOPTED

- xi) **Report #CAO-2025-19 – Proposed Amendment to the Road Naming By-Law – By-Grove Lane (Public), Crozier Road and Posner Lane.**

RESOLUTION #C-2025-05-14

MOVED BY: Angela Pierman

SECONDED BY: Wayne Baker

“**THAT**, the necessary by-law to amend the Road Naming By-Law to properly include and describe three existing Public Roads, as outlined in Report #CAO-2025-19 – Proposed Amendment to the Road Naming By-Law – Bygrove Lane (Public), Crozier Road and Posner Lane, be brought forward to the next Council meeting for approval.”

ADOPTED

- xii) **Report #CAO-2025-20 – Road Closing – Mutton’s Road.**

RESOLUTION #C-2025-05-15

MOVED BY: Wayne Baker

SECONDED BY: Angela Pierman

“**THAT**, Report #CAO-2025-20 – Road Closing – Mutton’s Road, be received for information;

AND THAT, the necessary by-law come forward to Council for approval.”

ADOPTED

- xiii) **Appointment of Soccer Volunteers.**

RESOLUTION #C-2025-05-16

MOVED BY: Keith Kerr

SECONDED BY: Greg Hallam

“**THAT**, the Council of the Corporation of Tay Valley Township appoint the following volunteers for the Tay Valley Soccer Program, subject to the Criminal Records Check Policy:

- Kristin Biscaro
- Ryan Brown
- Erin Cameron
- Jessica Cook
- Elizabeth Davies
- Aaron Doyle
- Barry Emslie
- Ti Ertek
- Christopher Fram
- Andy Hawkley
- Leanna Lewis

- Susan Leonard
- Phil Lepage
- Todd McDonald
- Mallory McDougall
- Mackenzie McPherson
- Sarah Meharg
- Taylor Milotte
- Steve Needham
- Jayson Quinnville
- Jenn Richardson
- Nathan Riley
- Steve Rodino
- Bryan Scott
- Kristi Stead
- Daelin Verkindt
- John Watts
- Lisa Weststrate
- Kristen Widenmaier.”

ADOPTED

xiv) **25-04-30 – Council Communication Package.**

RESOLUTION #C-2025-05-17

MOVED BY: Greg Hallam

SECONDED BY: Keith Kerr

“**THAT**, the 25-04-30 Council Communication Package be received for information.”

ADOPTED

xv) **25-04-07 – 2024 Integrity Commissioner Services – Annual Report.**

RESOLUTION #C-2025-05-18

MOVED BY: Korrine Jordan

SECONDED BY: Greg Hallam

“**THAT**, the 2024 Integrity Commissioner Services – Annual Report be received for information.”

ADOPTED

8. BY-LAWS

- i) **By-Law No. 2025-023 – Zoning By-Law Amendment – Cameron.**

RESOLUTION #C-2025-05-19

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“**THAT**, By-Law No. 2025-023, being a by-law to amend Zoning By-Law No. 2002-121 (779 Brooks Corner, Part Lot 2, Concession 6, geographic Township of North Burgess) be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- ii) **By-Law No. 2025-026 – Road Naming – Cedarwood Way and Bishops Way.**

RESOLUTION #C-2025-05-20

MOVED BY: Marilyn Thomas

SECONDED BY: Fred Dobbie

“**THAT**, By-Law No. 2025-026, being a by-law to amend Road Naming By-Law No. 98-87 (Cedarwood Way and Bishops Way), be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- iii) **By-Law No. 2025-027 – Road Naming – Bygrove Lane (Public), Crozier Road, Posner Lane.**

RESOLUTION #C-2025-05-21

MOVED BY: Angela Pierman

SECONDED BY: Wayne Baker

“**THAT**, By-Law No. 2025-027, being a by-law to amend Road Naming By-Law No. 98-87 (Bygrove Lane (Public), Crozier Road, Posner Lane), be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- iv) **By-Law No. 2025-028 – Road Name Removal – Lakebreeze Lane.**

RESOLUTION #C-2025-05-22

MOVED BY: Wayne Baker

SECONDED BY: Angela Pierman

“**THAT**, By-Law No. 2025-028, being a by-law to repeal By-Law No. 2023-045, being a by-law to amend Road Naming By-Law No. 98-87, (Lakebreeze Lane), be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

9. NEW/OTHER BUSINESS

- i) **Report #PW-2025-11 – Federation of Canadian Municipalities Green Municipal Fund – Sustainable Buildings Stream.**

RESOLUTION #C-2025-05-23

MOVED BY: Keith Kerr

SECONDED BY: Greg Hallam

“THAT, the Corporation of Tay Valley Township commit to the upset limit of \$16,550 as the municipality’s contribution of the FCM GMF Sustainable Buildings Stream;

THAT, the \$16,550 be funded from the Contingency Reserve unless other grant opportunities are available;

AND THAT, the Chief Administrative Officer/Clerk be authorized to submit an application to FCM under the Sustainable Municipal Buildings Stream.”

ADOPTED

10. CALENDARING

Meeting	Date	Time	Location
Lanark County OPP Detachment Board Meeting	May 21 st	8:30 a.m.	Carleton Place
RVCA Board of Directors Meeting	May 22 nd	6:30 p.m.	RVCA Offices
Committee of Adjustment Hearing	May 26 th	5:00 p.m.	Municipal Office
Emergency Management Program Committee Meeting	May 27 th	1:00 p.m.	Municipal Office
Forest Trail Park Grant Opening	May 29 th	11:00 a.m.	Forest Trail Park
Committee of the Whole Meeting	June 3 rd	6:00 p.m.	Municipal Office
Bolingbroke Cemetery Board Meeting	June 5 th	2:00 p.m.	Municipal Office
History Scholarship Selection Committee Meeting	June 11 th	2:00 p.m.	Municipal Office
Green Energy and Climate Change Working Group Meeting	June 13 th	2:00 p.m.	Municipal Office
Council Meeting	June 17 th	6:00 p.m.	Municipal Office

11. CLOSED SESSIONS

None.

12. CONFIRMATION BY-LAW

- i) **By-Law No. 2025-029 - Confirmation By-Law – May 20th, 2025.**

RESOLUTION #C-2025-05-24

MOVED BY: Greg Hallam

SECONDED BY: Keith Kerr

“THAT, By-Law No. 2025-029, being a by-law to confirm the proceedings of the Council meeting held on May 20th, 2025, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

13. ADJOURNMENT

Council adjourned at 6:23 p.m.

COMMITTEE OF THE WHOLE MINUTES

Tuesday, June 3rd, 2025

6:00 p.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario
Council Chambers

ATTENDANCE:

Members Present: Chair, Councillor Wayne Baker
Reeve Rob Rainer
Deputy Reeve Fred Dobbie
Councillor Greg Hallam
Councillor Korrine Jordan
Councillor Keith Kerr
Councillor Angela Pierman
Councillor Marilyn Thomas

Staff Present: Amanda Mabo, Chief Administrative Officer/Clerk
Aaron Watt, Deputy Clerk
Noelle Reeve, Planner (left at 8:04 p.m.)
Sean Ervin, Public Works Manager (left at 6:23 p.m.)

Regrets: None

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

The agenda was adopted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

4. APPROVAL OF MINUTES OF PUBLIC MEETINGS

i) Public Meeting: Zoning By-Law Amendment(s) – May 6th, 2025.

The Minutes of the Public Meeting – Zoning By-Law Amendment(s) held on May 6th, 2025 were approved.

5. DELEGATIONS & PRESENTATIONS

i) **Delegation: Animal Control By-Law – Cats.**

D. Miller provided a summary of ongoing concerns regarding neighbour cats, including:

- duration of issue occurring over two (2) to three (3) years
- discussions had with neighbour regarding frequency and impacts of cat visits
- cat waste left behind in gardens
- cat waste left behind on and near porch and steps
- trying home remedies to deter cats
- that some municipalities have By-Laws regarding cat control

Members discussed:

- an addition to the Animal Control By-Law regarding cats and reasonable limits and enforcements in response to disruptions to neighbouring properties

Recommendation to Council:

“THAT, staff explore options and bring back a report on implementing amendments to the Animal Control By-Law with control and enforcement measures for cats on neighbouring properties, specifically in hamlets.”

Recommendation to Council:

“THAT, staff send a letter to the neighbouring property owner requesting neighbourly cooperation in limiting the freedom of the cats to wander off the property onto other properties.”

Item 6 ii) was discussed next.

6. PRIORITY ISSUES

i) **Report #PD-2025-12 – Bill 17 – Protect Ontario By Building Faster and Smarter Act, 2025.**

Recommendation to Council:

“THAT, staff submit comments to the Environmental Registry of Ontario postings <https://ero.ontario.ca/notice/025-0504> and <https://ero.ontario.ca/notice/025-0462> on key areas of importance to Tay Valley Township, as identified in Report #PD-2025-12 – Bill 17 – Protect Ontario by Building Faster and Smarter Act, 2025;

AND THAT, this report be circulated to the Honourable Rob Flack, Minister of Municipal Affairs and Housing, local MPP the Honourable John Jordan, and Christa Lowry, the Chair of the Rural Ontario Municipal Association.”

The Planner left at 8:04 p.m.

ii) **Report #PW-2025-12 – Anderson Bridge Tender Award.**

Recommendation to Council:

“THAT, Anderson Side Road Bridge, Tender #2025-PW-007, be awarded to Trilith Contracting Inc.;

AND THAT, the Reeve and Clerk be authorized to sign the necessary documentation.”

The Public Works Manager left at 6:23 p.m.

Item 9 i) was discussed next.

iii) **Report #CAO-2025-22 – Request to Close a Portion of an Unopened Road Allowance – Parks.**

Recommendation to Council:

“THAT, the application to stop up, close and sell the said old unmaintained forced road as outlined in Report #CAO-2025-22 - Request to Close a Portion of an Unopened Road Allowance – Parks, as per the Road Closing and Sale Policy and call a Public Meeting.”

Recommendation to Council:

“THAT, staff to work with the County to determine the scope of work required to survey a portion of the lands identified by the Property Identification Number (PIN) 05209-0236 (the PIN being portions of Bolingbroke Road, Maberly Station Road, and Railway Siding Road) in preparation to transfer road ownership to the rightful municipalities.”

iv) **Report #CAO-2025-23 – Proposed new Road Name – Greta’s Way.**

Recommendation to Council:

“THAT, the necessary by-law to name an existing Private Road to Greta’s Way, as outlined in Report #CAO-2025-23 – Proposed New Road Name – Greta’s Way, be brought forward for approval.”

v) **Appointment of Soccer Volunteer.**

Recommendation to Council:

“THAT, the Council of the Corporation of Tay Valley Township appoint the following volunteers for the Tay Valley Soccer Program, subject to the Criminal Records Check Policy:

- Hayley Koeslag.”

7. CORRESPONDENCE

- i) **25-05-28 – Council Communication Package.**

Recommendation to Council:

“THAT, the 25-05-28 Council Communication Package be received for information.”

8. COMMITTEE, BOARD & EXTERNAL ORGANIZATION UPDATES

- i) **Bolingbroke Cemetery Board – deferred to the next meeting.**

- ii) **Committee of Adjustment.**

The Committee reviewed the minutes that were attached to the agenda.

- iii) **Fire Board – deferred to the next meeting.**

- iv) **Library Board.**

The Committee reviewed the minutes that were attached to the agenda.

- v) **Pinehurst Cemetery Board – *deferred to the next meeting.***

- vi) **Lanark County OPP Detachment Board.**

The Committee reviewed the minutes that were attached to the agenda.

- vii) **Green Energy and Climate Change Working Group – *deferred to the next meeting.***

- viii) **Mississippi Valley Conservation Authority Board.**

The Committee reviewed the summary and minutes that were attached to the agenda.

- ix) **Rideau Valley Conservation Authority Board.**

The Committee reviewed the minutes that were attached to the agenda.

- x) **Lanark County Traffic Advisory Working Group – *deferred to the next meeting.***

- xi) **County of Lanark.**

The Deputy Reeve reported that:

- Lanark County Council has finalized a list of issues to bring forward to the Association of Municipalities of Ontario (AMO) conference in August 2025

- conference delegations include supporting efforts to combat homelessness, changes to home insurance policies regarding fire coverage, and a focus group regarding the sale of the vacant Perth Algonquin College campus
- other County initiatives include pursuing stop-arms cameras on school buses and diversion and prevention programs for drugs and alcohol

9. CLOSED SESSION

i) **CONFIDENTIAL: Litigation or Potential Litigation – 750/761 Christie Lake Lane 32D.**

The Committee moved “in camera” at 6:24 p.m. to address a matter pertaining to litigation or potential litigation, including matters before an administrative tribunals, affecting the municipality or local board regarding 750/761 Christie Lake Lane 32D and the Chief Administrative Officer/Clerk, Deputy Clerk, and legal counsel remained in the room.

The Committee returned to open session at 6:57 p.m.

The Chair rose and reported that Council provided direction to the municipal solicitor regarding 750/761 Christie Lake Lane 32D.

ii) **CONFIDENTIAL: Litigation or Potential Litigation – 22823 Highway 7.**

The Committee moved “in camera” at 6:58 p.m. to address a matter pertaining to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board regarding 22823 Highway 7 and the Chief Administrative Officer/Clerk, Deputy Clerk, Planner, and legal counsel remained in the room.

The Committee returned to open session at 7:32 p.m.

The Chair rose and reported that direction was provided to staff regarding 22823 Highway 7.

iii) **CONFIDENTIAL: Litigation or Potential Litigation – 244 Maberly Elphin Road.**

The Committee moved “in camera” at 7:33 p.m. to address a matter pertaining to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board regarding 244 Maberly Elphin Road and the Chief Administrative Officer/Clerk, Deputy Clerk, Planner, and legal counsel remained in the room.

The Committee returned to open session at 7:54 p.m.

The Chair rose and reported that staff were provided direction regarding 244 Maberly Elphin Road.

Item 6 i) was discussed next.

10. DEFERRED ITEMS

**The following items will be discussed at the next and/or future meeting:*

- *None.*

11. ADJOURNMENT

The Committee adjourned at 8:20 p.m.

THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2025-030

BEING A BY-LAW TO AMEND ROAD NAMING BY-LAW NO. 98-87 (GRETA'S WAY)

WHEREAS, Section 48 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a local municipality may name or change the name of a private road after giving public notice of its intention to pass the by-law;

AND WHEREAS, Greta's Way is a distinct private road within Tay Valley Township;

AND WHEREAS, the private rights-of-way for Greta's Way have been registered on title for many decades but was never named or added to the Township's Road Naming By-Law;

AND WHEREAS, public notice was provided to each affected property owner and was given via the agendas for the Committee of the Whole Meeting held on June 3rd, 2025 and the Council Meeting held on June 17th, 2025;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

- 1.1 **THAT**, the private right-of-way shown as Parts 1 and 3 on 27R-12481, be named Greta's Way.
- 1.2 **THAT**, Plan 27R-12481 is attached hereto as Schedule "A" and shall be for information purposes only, and not form part of this by-law.
- 1.3 **THAT**, Greta's Way, located in the geographic Township of Bathurst, as shown on Schedule "B" attached, be included within the designated roads as set out in the Road Naming By-Law No. 98-87, specifically Schedule "B", Bathurst Ward, Private Road Names.
- 1.4 **THAT**, the Location and Description of Greta's Way in Schedule "B", Bathurst Ward, Private Road Names, be added to Road Naming By-Law No. 98-87, as shown on Schedule "B" attached, read as follows:

From Christie Lane to the dead end, being Parts 1 and 3 on 27R-12481.
- 1.5 **THAT**, the Clerk be authorized to register a certified copy of this by-law on title in the Land Registry Office.

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2025-030**

2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

3. BY-LAWS TO BE AMENDED

3.1 By-Law No. 98-87 is hereby amended.

3.2 All by-laws or parts thereof and resolutions passed prior to this by-law which are in contravention of any terms of this by-law are hereby rescinded.

4. EFFECTIVE DATE

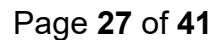
4.1 **THAT**, this by-law shall come into force and effect with the posting of the applicable Road Signage and when a certified copy of this by-law has been registered at the Land Registry Office.

4.2 ADOPTED BY COUNCIL this 17th day of June, 2025.

Robert Rainer, Reeve

Amanda Mabo, Clerk

SCHEDULE "A"



**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2025-030**

SCHEDULE "B"



THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2025-031

BEING A BY-LAW TO AMEND ROAD NAMING BY-LAW NO. 98-87 (BUCHANAN ROAD AND CLEAR LAKE LANE 11)

WHEREAS, Section 48 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a local municipality may name or change the name of a private road after giving public notice of its intention to pass the by-law;

AND WHEREAS, Buchanan Road is a distinct private road that ends at Clear Lake Lane 11 within Tay Valley Township;

AND WHEREAS, the private rights-of-way for Buchanan Road have been registered on title for many decades, but the distinct private road was never named or added to the Township's Road Naming By-Law;

AND WHEREAS, the private rights-of-way for Clear Lake Lane 11 have been registered on title for many decades and the road requires redescription in the Township's Road Naming By-Law;

AND WHEREAS, public notice was provided to each affected property owner and was given via the agenda for the Committee of the Whole Meeting held on May 6th, 2025 and via the agenda for the Council Meetings held on May 20th, 2025 and June 17th, 2025;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

- 1.1 **THAT**, the private right-of-way shown as Part 15 on 27R-3765, save and except Parts 1 and 2 on 27R-12490, be named Buchanan Road.
- 1.2 **THAT**, the private right-of-way shown as Parts 1 and 2 on 27R-12490, be named Clear Lake Lane 11.
- 1.3 **THAT**, Plan 27R-3765 is attached hereto as Schedule "A" and shall be for information purposes only, and not form part of this by-law.
- 1.4 **THAT**, Plan 27R-12490 is attached hereto as Schedule "B" and shall be for information purposes only, and not form part of this by-law.

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2025-031**

- 1.5** **THAT**, Buchanan Road, located in the geographic Township of South Sherbrooke, as shown on Schedule “C” attached, be included within the designated roads as set out in the Road Naming By-Law No. 98-87, specifically Schedule “B”, Sherbrooke Ward, Private Roads, Names and Letters.
- 1.6** **THAT**, the Location and Description of Buchanan Road in Schedule “B”, Sherbrooke Ward, Private Roads, Names and Letters, to Road Naming By-Law No. 98-87, as shown on Schedule “C” attached, read as follows:

From Armstrong Line to Clear Lake Lane 11, being Part 15 on 27R-3765, save and except Parts 1 and 2 on 27R-12490.

- 1.7** **THAT**, the Location and Description of Clear Lake Lane 11 in Schedule “B”, Sherbrooke Ward, Private Roads, Names and Letters, to Road Naming By-Law No. 98-87, as shown on Schedule “C” attached, be amended to read as follows:

From Buchanan Road, extending north-easterly and south-westerly, being Parts 1 and 2 on 27R-12490.

- 1.8** **THAT**, the Clerk be authorized to register a certified copy of this by-law on title in the Land Registry Office.

2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

3. BY-LAWS TO BE AMENDED

- 3.1** By-Law No. 98-87 is hereby amended.
- 3.2** All by-laws or parts thereof and resolutions passed prior to this by-law which are in contravention of any terms of this by-law are hereby rescinded.

4. EFFECTIVE DATE

- 4.1** **THAT**, this by-law shall come into force and effect with the posting of the applicable Road Signage and when a certified copy of this by-law has been registered at the Land Registry Office.

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2025-031**

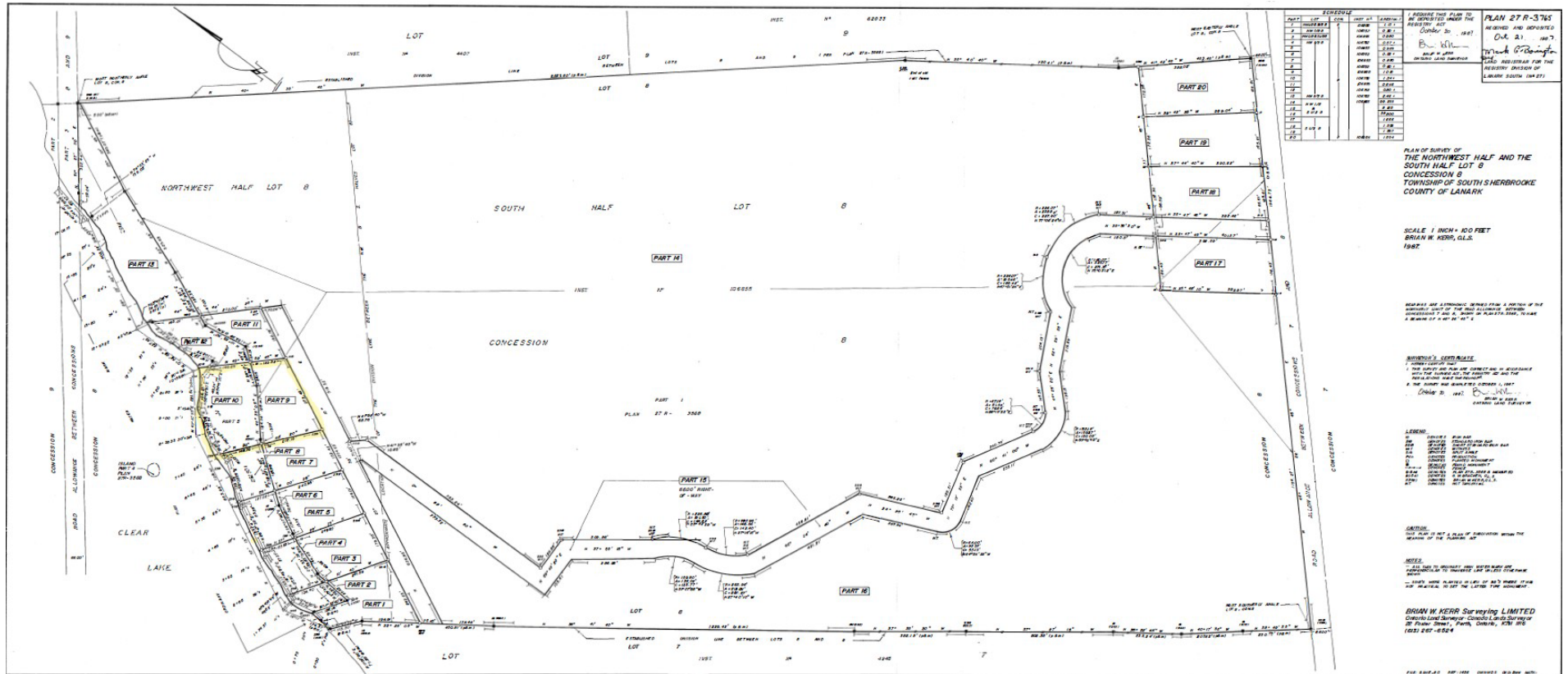
4.2 ADOPTED BY COUNCIL this 17th day of June 2025.

Rob Rainer, Reeve

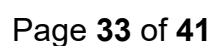
Amanda Mabo, Clerk

THE CORPORATION OF TAY VALLEY TOWNSHIP BY-LAW NO. 2025-031

SCHEDULE "A"

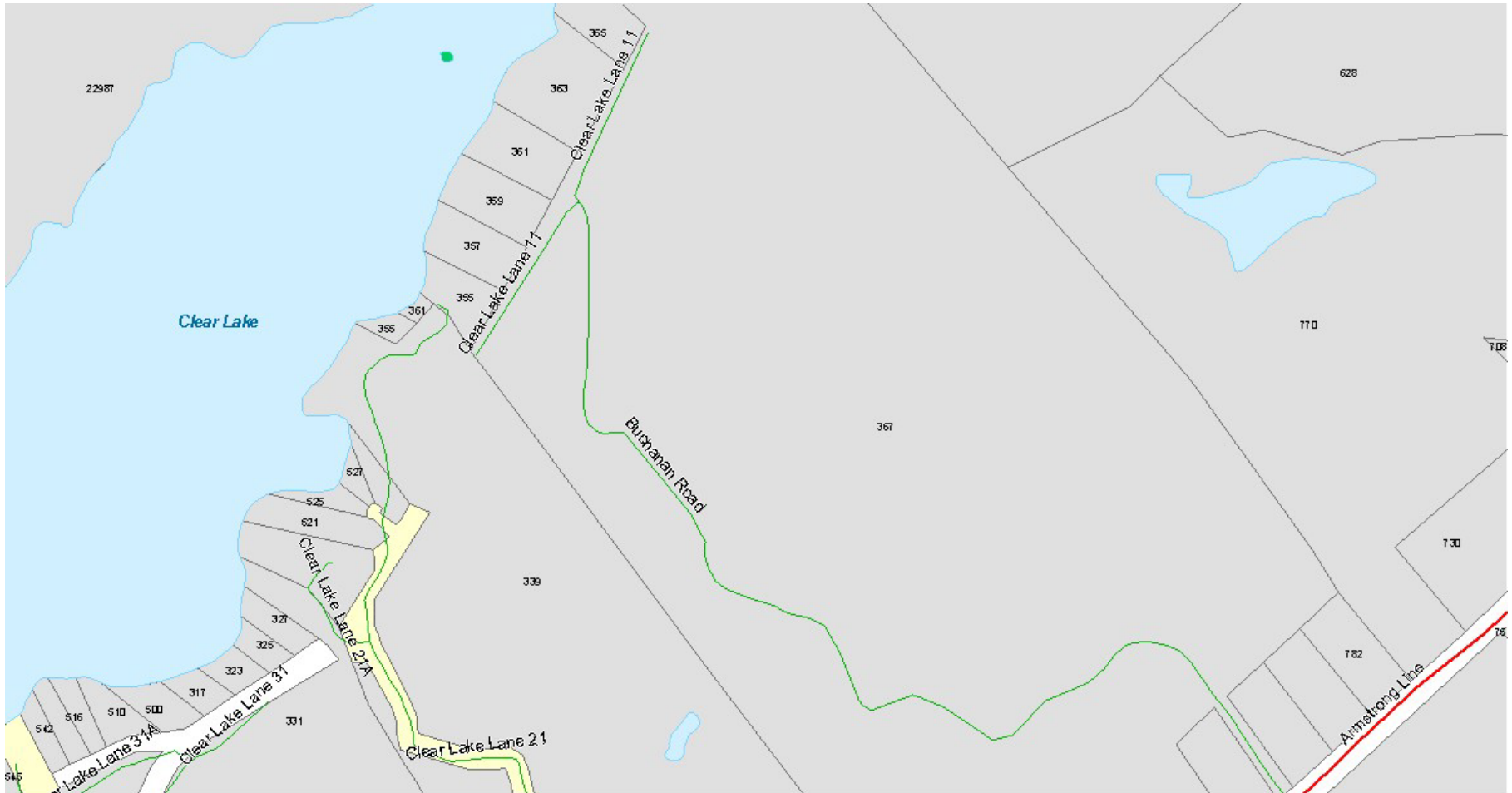


SCHEDULE "B"



**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2025-031**

SCHEDULE "C"



THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2025-032

BEING A BY-LAW TO AMEND ROAD NAMING BY-LAW NO. 98-87 (LITTLE BEAVER BEND)

WHEREAS, Section 48 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a local municipality may name or change the name of a private road after giving public notice of its intention to pass the by-law;

AND WHEREAS, Little Beaver Bend is a Private Road within Tay Valley Township;

AND WHEREAS, the private right-of-way has been registered on title for many decades and was never named or added to the Township's Road Naming By-Law;

AND WHEREAS, public notice was provided to each affected property owner and was given via the agendas for the Committee of the Whole Meeting held on May 6th, 2025 and the Council Meetings held on May 20th and June 17th, 2025;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

- 1.1 **THAT**, the private right-of-way shown as Parts 1-4 on 27R-7877 and Part 1 on 27R-12500, be named Little Beaver Bend.
- 1.2 **THAT**, Plan 27R-7877 is attached hereto as Schedule "A" and shall be for information purposes only, and not form part of this by-law.
- 1.3 **THAT**, Plan 27R-12500 is attached hereto as Schedule "B" and shall be for information purposes only, and not form part of this by-law.
- 1.4 **THAT**, Little Beaver Bend, located in the geographic Township of North Burgess, as shown on Schedule "C" attached, be included within the designated roads as set out in the Road Naming By-Law No. 98-87, specifically Schedule "B", Burgess Ward, Private Roads, Otty Lake.

THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2025-032

- 1.5** **THAT**, the Location and Description of Little Beaver Bend in Schedule “B”, Burgess Ward, Private Roads, Otty Lake, be added to Road Naming By-Law No. 98-87, as shown on Schedule “B” attached, read as follows:

From Beaver Dam Lane to the dead end, being Parts 1-4 on 27R-7877 and Part 1 on 27R-12500.

- 1.6** **THAT**, the Clerk be authorized to register a certified copy of this by-law on title in the Land Registry Office.

2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

3. BY-LAWS TO BE AMENDED

- 3.1** By-Law No. 98-87 is hereby amended.

- 3.2** All by-laws or parts thereof and resolutions passed prior to this by-law which are in contravention of any terms of this by-law are hereby rescinded.

4. EFFECTIVE DATE

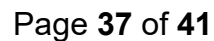
- 4.1** **THAT**, this by-law shall come into force and effect with the posting of the applicable Road Signage and when a certified copy of this by-law has been registered at the Land Registry Office.

- 4.2** ADOPTED BY COUNCIL this 17th day of June, 2025.

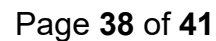
Robert Rainer, Reeve

Amanda Mabo, Clerk

SCHEDULE "A"

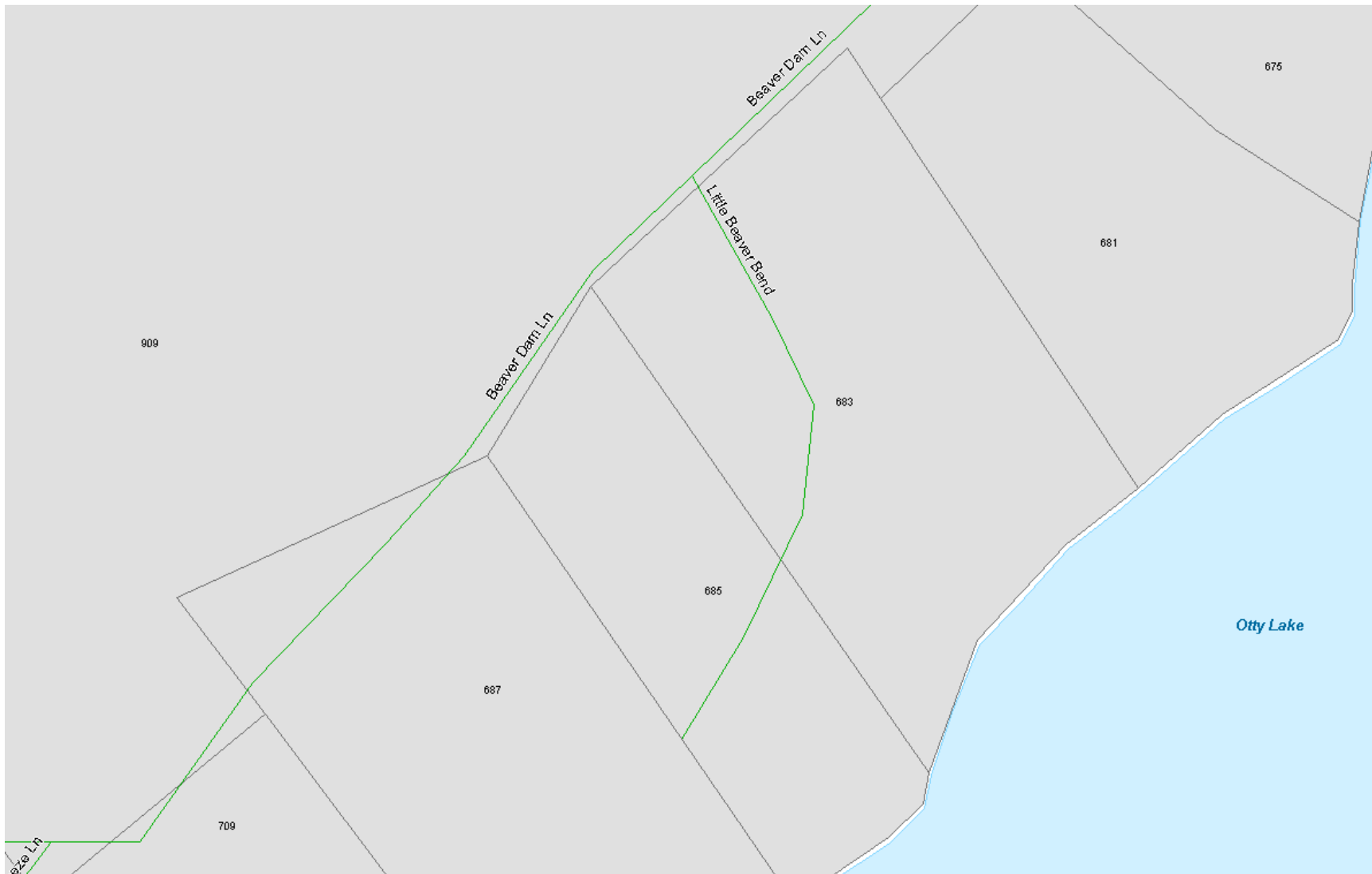


SCHEDULE "B"



**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2025-032**

SCHEDULE "C"



THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2025-033

A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF TAY VALLEY TOWNSHIP AT ITS MEETING HELD ON JUNE 17TH, 2025

WHEREAS, Section 5 of *the Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that the powers of a municipality shall be exercised by its council;

AND WHEREAS, Section 9 of *the Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Municipal Act or any other Act;

AND WHEREAS, Section 5(3), provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS, it is deemed expedient that the proceedings of the Council of the Corporation of Tay Valley Township at its meeting be confirmed and adopted by By-Law;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

- 1.1 **THAT**, the actions of the Council of the Corporation of Tay Valley Township at its meeting held on the 17th day of June, 2025 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of Tay Valley Township at its meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law.
- 1.2 **THAT**, the Reeve and Proper Signing Official of the Corporation of Tay Valley Township are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of Tay Valley Township referred to in the preceding section hereof.
- 1.3 **THAT**, the Reeve and/or Deputy Reeve and Clerk and/or Deputy Clerk are hereby authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of Tay Valley Township.

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2025-033**

2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

3. EFFECTIVE DATE

3.1 ADOPTED BY COUNCIL this 17th day of June, 2025.

Robert Rainer, Reeve

Amanda Mabo, Clerk

3.2 APPROVED BY THE REEVE this 17th day of June, 2025 pursuant to Reeve Decision/Direction #2025-05.

Robert Rainer, Reeve