



COUNCIL MEETING MINUTES

Tuesday, February 25th, 2025

6:00 p.m.

**Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario
Council Chambers**

ATTENDANCE:

Members Present: Chair, Reeve Rob Rainer
Deputy Reeve Fred Dobbie
Councillor Wayne Baker
Councillor Greg Hallam
Councillor Korrine Jordan
Councillor Keith Kerr
Councillor Angela Pierman
Councillor Marilyn Thomas

Staff Present: Amanda Mabo, Chief Administrative Officer/Clerk
Aaron Watt, Deputy Clerk
Sean Ervin, Public Works Manager (left at 6:39 p.m.)

Regrets: None

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

- i) Addition under Motions: **CONFIDENTIAL**: Potential Land Acquisition – Glen Tay Waste Site.

The Agenda was adopted as amended.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

4. APPROVAL OF MINUTES

i) Council Meeting – December 10th, 2024.

RESOLUTION #C-2025-02-01

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“THAT, the minutes of the Council Meeting held on December 10th, 2024, be approved as circulated.”

ADOPTED

ii) Committee of the Whole Meeting – February 11th, 2025.

RESOLUTION #C-2025-02-02

MOVED BY: Marilyn Thomas

SECONDED BY: Fred Dobbie

“THAT, the minutes of the Committee of the Whole Meeting held on February 11th, 2025, be approved as circulated.”

ADOPTED

iii) Committee of the Whole Meeting (Closed Session – Potential Land Acquisition – Glen Tay Waste Site) – February 11th, 2025.

RESOLUTION #C-2025-02-03

MOVED BY: Angela Pierman

SECONDED BY: Wayne Baker

“THAT, the minutes of the Committee of the Whole Meeting (Closed Session – Potential Land Acquisition – Glen Tay Waste Site) held on February 11th, 2025, be approved as circulated.”

ADOPTED

- iv) **Committee of the Whole Meeting (Closed Session – Potential Litigation – 752 Beaver Dam Lane) – February 11th, 2025.**

RESOLUTION #C-2025-02-04

MOVED BY: Wayne Baker

SECONDED BY: Angela Pierman

“THAT, the minutes of the Committee of the Whole Meeting (Closed Session – Potential Litigation – 752 Beaver Dam Lane) held on February 11th, 2025, be approved as circulated.”

ADOPTED

- v) **Committee of the Whole Meeting (Closed Session – Potential Litigation – 942 Bathurst 9th Concession) – February 11th, 2025.**

RESOLUTION #C-2025-02-05

MOVED BY: Keith Kerr

SECONDED BY: Greg Hallam

“THAT, the minutes of the Committee of the Whole Meeting (Closed Session – Potential Litigation – 942 Bathurst 9th Concession) held on February 11th, 2025, be approved as circulated.”

ADOPTED

5. DELEGATIONS & PRESENTATIONS

- i) **2025-2029 Community Plan for Safety & Well-Being – Lanark County & Smiths Falls.**

S. Gray overviewed the presentation and report that was attached to the agenda.

The Coordinators position is grant funded. The Coordinator meets the requirements of the legislation by working on behalf of all of the local municipalities and the Town of Smiths Falls, instead of each of the nine (9) doing their own plan and implementation.

The Plan will be posted on the Township website.

RESOLUTION #C-2025-02-06

MOVED BY: Greg Hallam

SECONDED BY: Korrine Jordan

“THAT, the 2025-2029 Community Plan for Safety & Well-Being – Lanark County and Smiths Falls be adopted.”

6. CORRESPONDENCE

None.

7. MOTIONS

- i) **Presentation: 2023 Audited Financial Statements.**

RESOLUTION #C-2025-02-07

MOVED BY: Korrine Jordan

SECONDED BY: Greg Hallam

“THAT, the Council of the Corporation of Tay Valley Township adopt the 2023 Audited Financial Statements as presented.”

ADOPTED

- ii) **Report #PW-2025-01 – Elliot Road Railway Crossing.**

RESOLUTION #C-2025-02-08

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“THAT, staff further investigate a by-law to restrict the total length of a vehicle on Elliot Road due to the sightline concern in the northwest quadrant at the railway crossing;

AND THAT, a stop signs with flashing red lights be installed on either side of the railway crossing, to be funded from the Roads Reserve.”

(SEE RESOLUTION #C-2025-02-09)

Transport Canada reviewed the report and has recommended against installing constant flashing lights on any signage at the crossing due to confusion it may cause. People may think that a train is coming, or if not working, think there may be no train.

A Member is recommending installing signage that indicates, stop, look and listen ahead of the tracks on both sides of the track – *attached, page 15*. The cost for both would be under \$500 and would be taken out of the operating budget.

RESOLUTION #C-2025-02-09

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“THAT, Resolution #C-2025-08 be amended to:

- remove “a stop sign with flashing red lights” and replace with “additional signage stating stop, look, listen and live”; and
- remove “to be funded from the Roads Reserve”.

ADOPTED

RESOLUTION #C-2025-02-08

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“THAT, staff further investigate a by-law to restrict the total length of a vehicle on Elliot Road due to the sightline concern in the northwest quadrant at the railway crossing;

AND THAT, a additional signage stating stop, look, listen and live, be installed on either side of the railway crossing.”

ADOPTED

- iii) **Report #PW-2025-03 – Maximum Gross Vehicle Weights on Municipal Bridges.**

RESOLUTION #C-2025-02-10

MOVED BY: Marilyn Thomas

SECONDED BY: Fred Dobbie

“WHEREAS, the rehabilitated structures known as Gambles Side Road Bridge and Allan’s Mill Road Bridge no longer require a load restriction;

NOW THEREFORE BE IT RESOLVED THAT, By-Law No. 2021-009 – Maximum Gross Vehicle Weight on Municipal Bridges, be amended accordingly.”

ADOPTED

- iv) **Report #PW-2025-02 – Anderson Side Road Bridge.**

RESOLUTION #C-2025-02-11

MOVED BY: Angela Pierman

SECONDED BY: Wayne Baker

“THAT, the Anderson Side Road Bridge replacement be scheduled for 2025;

THAT, the Bowes Side Road Bridge rehabilitation project be postponed until 2027;

AND THAT, Sections 7.4 of the Township's Procurement Policy be waived, and the engineering design for the Anderson Side Road Bridge replacement be awarded to Safe Roads Engineering at the quotation amount of \$43,712.00 and funded from the Bridge Reserve."

ADOPTED

The Public Works Manager left at 6:39 p.m.

- v) **Report #PD-2025-01 – Home Energy Retrofit Program – Local Improvement Charge – Better Homes Lanark.**

RESOLUTION #C-2025-02-12

MOVED BY: Wayne Baker

SECONDED BY: Angela Pierman

"THAT, a Local Improvement Charge (LIC) By-Law authorizing the Undertaking of Energy Efficiency and Water Conservation Works on Private Residential Property as Local Improvements under the Better Homes Lanark Program funded by the Federation of Canadian Municipalities (FCM) Community Efficiency Financing (CEF) program be approved;

THAT, staff determine how to provide a loan to residents with low income or energy poverty to cover the upfront cost of the Energy Audit and bring back options to Council for consideration;

AND THAT, Lanark County be authorized to provide notice on Tay Valley Township's behalf for the adoption of the LIC By-Law."

ADOPTED

- vi) **Report #CAO-2025-03 – Civic Addressing and Road Naming Policy.**

RESOLUTION #C-2025-02-13

MOVED BY: Keith Kerr

SECONDED BY: Greg Hallam

"THAT, the Civic Addressing Policy and Road Naming Policy be approved;

AND THAT, the necessary by-laws come forward at the next Council meeting."

ADOPTED

- vii) **Report #CAO-2025-04 – Administrative Monetary Penalties.**

RESOLUTION #C-2025-02-14

MOVED BY: Greg Hallam

SECONDED BY: Korrine Jordan

“THAT, Administrative Monetary Penalties be introduced;

AND THAT, the necessary by-law come forward at the next Council meeting.”

ADOPTED

- viii) **Report #CAO-2025-05 – Lanark County OPP Detachment Board – Amendment to Terms of Reference.**

RESOLUTION #C-2025-02-15

MOVED BY: Korrine Jordan

SECONDED BY: Greg Hallam

“THAT, the Lanark County OPP Detachment Board – Terms of Reference, be updated to reflect the change in composition of the Board and to reflect which municipality will manage the webpage;

AND THAT, the necessary by-law come forward at the next Council meeting.”

ADOPTED

- ix) **Report #CAO-2025-05 – Lanark County OPP Detachment Board – Appointment of Community Representatives.**

RESOLUTION #C-2025-02-16

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“THAT, Rod Bowes and Michel Vermette be appointed as the two (2) Community Representatives to the Lanark County OPP Detachment Board until the end of the current term.”

ADOPTED

- x) **Report #CAO-2025-05 – Lanark County OPP Detachment Board – 2025 Budget.**

RESOLUTION #C-2025-02-17

MOVED BY: Marilyn Thomas

SECONDED BY: Fred Dobbie

“THAT, the 2025 Budget for the Lanark County OPP Detachment Board be approved.”

ADOPTED

- xi) **Report #CAO-2025-01 – Tanker and Aerial Support Services Agreement.**

RESOLUTION #C-2025-02-18

MOVED BY: Angela Pierman
SECONDED BY: Wayne Baker

“**THAT**, the Tanker and Aerial Support Services Agreement be approved as outlined in Report #CAO-2025-01 – Tanker and Aerial Support Services Agreement;

AND THAT, the necessary by-law come forward at the next Council meeting.”

ADOPTED

- xii) **Report #CAO-2025-06 – Proposed New Road Names – Dannic Lane and Kassy Place.**

RESOLUTION #C-2025-02-19

MOVED BY: Wayne Baker
SECONDED BY: Angela Pierman

“**THAT**, the necessary by-law to name two existing Private Roads to Dannic Lane & Kassy Place as outlined in Report #CAO-2025-06 – Proposed New Road Name – Dannic Lane & Kassy Place, be brought forward to the next Council meeting.”

ADOPTED

- xiii) **Report #CAO-2025-07 – Request to Close a Portion of an Unopened Road Allowance – Wright.**

RESOLUTION #C-2025-02-20

MOVED BY: Keith Kerr
SECONDED BY: Greg Hallam

“**THAT**, Council agrees to proceed with the application to stop up, close and sell the said portion of the unopened road allowance as outlined in Report #CAO-2025-07 – Request to Close a Portion of an Unopened Road Allowance – Wright, as per the Road Closing and Sale Policy and call a Public Meeting.”

ADOPTED

- xiv) **24-12-19 and 25-02-05 – Council Communication Packages.**

RESOLUTION #C-2025-02-21

MOVED BY: Greg Hallam
SECONDED BY: Korrine Jordan

“**THAT**, the 24-12-19 and 25-02-05 Council Communication Packages be received for information.”

ADOPTED

- xv) **Appointment of Volunteer to Pinehurst Cemetery Board.**

RESOLUTION #C-2025-02-22

MOVED BY: Korrine Jordan
SECONDED BY: Greg Hallam

“THAT, the Council of the Corporation of Tay Valley Township appoint the following volunteer to the Pinehurst Cemetery Board, subject to the Criminal Records Check Policy:

- Robert Playfair”

ADOPTED

- xvi) **Potential Land Acquisition – Glen Tay Waste Site.**

RESOLUTION #C-2025-02-23

MOVED BY: Fred Dobbie
SECONDED BY: Marilyn Thomas

“THAT, the Reeve and Clerk be authorized to enter into a purchase and sale agreement on the terms recommended in Confidential Report #IC-CAO-2025-02.”

ADOPTED

8. BY-LAWS

- i) **By-Law No. 2025-001 – Local Improvement Charge - Better Homes Lanark Program.**

RESOLUTION #C-2025-02-24

MOVED BY: Fred Dobbie
SECONDED BY: Marilyn Thomas

“THAT, By-Law No. 2025-001, being a by-law to undertake the Better Homes Lanark Program as a Local Improvement Charge, be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- ii) **By-Law No. 2025-002 – Maximum Gross Vehicle Weights on Municipal Bridges.**

RESOLUTION #C-2025-02-25

MOVED BY: Marilyn Thomas

SECONDED BY: Fred Dobbie

“THAT, By-Law No. 2025-002, being a by-law to limit the Maximum Gross Vehicle Weights on Municipal Bridges, be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- iii) **By-Law No. 2025-003 – Civic Addressing Policy.**

RESOLUTION #C-2025-02-26

MOVED BY: Angela Pierman

SECONDED BY: Wayne Baker

“THAT, By-Law No. 2025-003, being a by-law to adopt a Civic Addressing Policy, be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- iv) **By-Law No. 2025-004 – Road Naming Policy.**

RESOLUTION #C-2025-02-27

MOVED BY: Wayne Baker

SECONDED BY: Angela Pierman

“THAT, By-Law No. 2025-004, being a by-law to adopt a Road Naming Policy, be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- v) **By-Law No. 2025-005 – Administrative Monetary Penalties.**

RESOLUTION #C-2025-02-28

MOVED BY: Keith Kerr

SECONDED BY: Greg Hallam

“THAT, By-Law No. 2025-005, being a by-law to adopt Administrative Monetary Penalties, be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- vi) **By-Law No. 2025-006 – Lanark County OPP Detachment Board - Terms of Reference.**

RESOLUTION #C-2025-02-29

MOVED BY: Greg Hallam

SECONDED BY: Korrine Jordan

“THAT, By-Law No. 2025-006, being a by-law to adopt the Lanark County OPP Detachment Board – Terms of Reference, be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- vii) **By-Law No. 2025-007 – Tanker and Aerial Support Services Agreement – Town of Perth.**

RESOLUTION #C-2025-02-30

MOVED BY: Korrine Jordan

SECONDED BY: Greg Hallam

“THAT, By-Law No. 2025-007, being a by-law to adopt a Tanker and Aerial Support Services Agreement with the Town of Perth, be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- viii) **By-Law No. 2025-008 – Road Naming By-Law Amendment – Norris Road.**

RESOLUTION #C-2025-02-31

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“THAT, By-Law No. 2025-008, being a by-law to amend Road Naming By-Law No. 98-87 (Norris Road), be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- ix) **By-Law No. 2025-009 – Stop Up, Close & Sell Portion of Unopened Road Allowance – Horricks.**

RESOLUTION #C-2025-02-32

MOVED BY: Marilyn Thomas

SECONDED BY: Fred Dobbie

“THAT, By-Law No. 2025-009, being a by-law to Stop Up, Close & Sell a Portion of Unopened Road Allowance – Horricks (between Concessions 6 and 7, geographic Township of North Burgess, just south of Black Lake Road, be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- x) **By-Law No. 2025-010 – Road Naming By-Law Amendment – Dannic Lane and Kassy Place.**

RESOLUTION #C-2025-02-33

MOVED BY: Angela Pierman

SECONDED BY: Wayne Baker

“**THAT**, By-Law No. 2025-010, being a by-law to amend Road Naming By-Law No. 98-87 (Dannic Lane and Kassy Place), be read a first, second, and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

9. NEW/OTHER BUSINESS

None.

10. CALENDARING

Meeting	Date	Time	Location
RVCA Board of Directors Meeting	February 27 th	6:30 p.m.	RVCA Offices
Public Meeting – Zoning By-Law Amendments	March 4 th	5:30 p.m.	Municipal Office
Committee of the Whole Meeting	March 4 th	Following	Municipal Office
MVCA Board of Directors Meeting	March 10 th	1:00 p.m.	MVCA Offices
Library Board Meeting	March 17 th	4:30 p.m.	Perth & District Library
Council Meeting	March 25 th	6:00 p.m.	Municipal Office

11. CLOSED SESSIONS

None.

12. CONFIRMATION BY-LAW

- i) **By-Law No. 2025-011 - Confirmation By-Law – February 25th, 2025.**

RESOLUTION #C-2025-02-34

MOVED BY: Wayne Baker


SECONDED BY: Angela Pierman

“**THAT**, By-Law No. 2025-011, being a by-law to confirm the proceedings of the Council meeting held on February 25th, 2025, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

13. ADJOURNMENT

Council adjourned at 6:51 p.m.



Rob Rainer, Reeve



Aaron Watt, Deputy Clerk

MOTIONS

