



COUNCIL MEETING AGENDA

Tuesday, December 10th, 2024
6:00 p.m.

Municipal Office – Council Chambers – 217 Harper Road

6:00 p.m. Council Meeting

Chair, Reeve Rob Rainer

1. CALL TO ORDER

2. AMENDMENTS/APPROVAL OF AGENDA

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST
AND GENERAL NATURE THEREOF

4. APPROVAL OF MINUTES

i) Council Meeting – October 22nd, 2024 – *attached, page 9.*

Suggested Motion by Councillor Keith Kerr:

“THAT, the minutes of the Council Meeting held on October 22nd, 2024, be approved as circulated.”

ii) Council Meeting (Closed Session – Labour Relations Update) – October 22nd, 2024 – *to be distributed at the meeting.*

Suggested Motion by Councillor Greg Hallam:

“THAT, the minutes of the Council Meeting (Closed Session – Labour Relations Update) held on October 22nd, 2024, be approved as circulated.”

iii) Council Meeting – November 19th, 2024 – *attached, page 17.*

Suggested Motion by Councillor Korrine Jordan:

“THAT, the minutes of the Council Meeting held on November 19th, 2024, be approved as circulated.”

- iv) **Council Meeting (Closed Session – Identifiable Individual – Wage Review for the Full Time Fire Department Staff) – November 19th, 2024 – to be distributed at the meeting.**

Suggested Motion by Deputy Reeve Fred Dobbie:

“THAT, the minutes of the Council Meeting (Closed Session – Identifiable Individual – Wage Review of the Full Time Fire Department Staff) held on November 19th, 2024, be approved as circulated.”

- v) **Committee of the Whole Meeting – December 3rd, 2024 – attached, page 31.**

Suggested Motion by Councillor Marilyn Thomas:

“THAT, the minutes of the Committee of the Whole Meeting held on December 3rd, 2024, be approved as circulated.”

- vi) **“Special” Council Meeting – December 3rd, 2024 – attached, page 39.**

Suggested Motion by Councillor Angela Pierman:

“THAT, the minutes of “Special” Council Meeting held on December 3rd, 2024, be approved as circulated.”

5. DELEGATIONS & PRESENTATIONS

None.

6. CORRESPONDENCE

None.

7. MOTIONS

- i) **Delegation: The Hospice Hub.**

Suggested Motion by Councillor Wayne Baker:

“THAT, the Hospice Hub presentation to Tay Valley Township Committee of the Whole on December 3rd, 2024 be received for information.”

- ii) **Report #FIN-2024-14 – Year End Surplus Report for 2023.**

Suggested Motion by Councillor Keith Kerr:

“WHEREAS, the 2023 Year-End Surplus is \$633,489 and will be automatically transferred to the Contingency Reserve;

NOW THEREFORE BE IT RESOLVED THAT, of the 2023 surplus, \$250,000 be transferred from the Contingency Reserve to the Bridge Reserve, \$110,000 be transferred from the Contingency Reserve to the Township Office/Garage Reserve, \$140,000 be transferred from the Contingency Reserve to the Roads Construction Reserve.”

iii) **Report #FIN-2024-15 – Property Tax Due Dates.**

Suggested Motion by Councillor Greg Hallam:

“THAT, the interim tax due dates be on February 26th, 2025 and April 28th, 2025;

THAT, the final tax due dates be on July 29th, 2025 and September 26th, 2025;

AND THAT, the necessary by-law come forward at the next Council meeting.”

iv) **Report #FIN-2024-16 – Taxes and the Postal Service Disruption.**

Suggested Motion by Councillor Korrine Jordan:

“THAT, should the Postal Service Disruption continue into December and January, that Section 4.1.1 of the Tax Arrears Collection Policy be waived resulting in the monthly arrears letters for those months not being mailed;

AND THAT, alternatively the tax arrears letters be made available by phone, email, or in person should the taxpayer request it;

AND THAT, notice of this alternative option be advertised through the Township’s website, newsfeed, social media and notice boards.”

v) **Report #PW-2024-22 – Blue Box Transition – Two Stream Collection.**

Suggested Motion by Deputy Reeve Fred Dobbie:

“THAT, Report #PW-2024-22 – Blue Box Transition – Two Stream Collection, be received for information.”

vi) **Appointment of Outdoor Rink Volunteers.**

Suggested Motion by Councillor Marilyn Thomas:

“THAT, the Council of the Corporation of Tay Valley Township appoint the following volunteers for the Tay Valley Outdoor rinks, subject to the Criminal Records Check Policy:

- *Erik Boysen*
- *Bill McCoy.”*

vii) **Follow-Up: Support for the Motion on Sustainable Municipal Funding.**

Suggested Motion by Councillor Angela Pierman:

“WHEREAS, the Council of the Corporation of Tay Valley Township supports the Town of Aurora’s motion to Request the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding;

AND WHEREAS, municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development;

AND WHEREAS, the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment;

AND WHEREAS, the Province of Ontario currently collects the Land Transfer Tax (LTT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities;

AND WHEREAS, the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs;

AND WHEREAS, redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers;

AND WHEREAS, a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure initiatives, supporting local economic growth and improving the quality of life for residents;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities;

THAT, the Council of the Corporation of Tay Valley Township calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities;

THAT, this redistribution of the Land Transfer Tax and GST should be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive a fair share of the revenue to address critical infrastructure needs;

THAT, copies of this resolution be forwarded to Prime Minister Justin Trudeau, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs);

AND FURTHER BE IT RESOLVED THAT, copies of this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.”

viii) **24-11-28 – Council Communication Package.**

Suggested Motion by Councillor Wayne Baker:
“**THAT**, the 24-11-28 Council Communication Package be received for information.”

8. BY-LAWS

i) **By-Law No. 2024-048 - Sewage System Management Agreement (Rideau Valley Conservation Authority) – attached, page 42.**

Suggested Motion by Councillor Keith Kerr:
“**THAT**, By-Law 2024-048, being a by-law to execute a Sewage System Management Agreement with Rideau Valley Conservation Authority to provide Tay Valley Township’s Sewage System Inspection and Re-Inspection Services, be read a first, second, and third time short and passed by the Reeve and Clerk.”

ii) **By-Law No. 2024-052 - Official Plan Amendment No. 8 - Ennis – attached, page 57.**

Suggested Motion by Councillor Greg Hallam:
“**THAT**, By-Law No. 2024-052, being a by-law to adopt Official Plan Amendment – No. 8 (Ennis), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

iii) **By-Law No. 2024-053 - Tariff of Fees – attached, page 75.**

Suggested Motion by Councillor Korrine Jordan:
“**THAT**, By-Law No. 2024-053, being a by-law to adopt a Tariff of Fees, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

iv) **By-Law No. 2024-054 - Waste Disposal, Composting & Recycling By-Law Amendment – attached, page 89.**

Suggested Motion by Deputy Reeve Fred Dobbie:
“**THAT**, By-Law No. 2024-054, being a by-law to amend By-Law No. 2023-064 being a Waste Disposal, Composting & Recycling By-Law Amendment, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

- v) **By-Law No. 2024-055 - Building By-Law Amendment – attached, page 94.**

Suggested Motion by Councillor Marilyn Thomas:

“THAT, By-Law No. 2024-055, being a by-law to amend By-Law No. 2013-005, being a Building By-Law Amendment, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

- vi) **By-Law No. 2024-056 - Fees and Charges - Fire Department – attached, page 100.**

Suggested Motion by Councillor Angela Pierman:

“THAT, By-Law No. 2024-056, being a by-law to adopt Fees and Charges for the Drummond/North Elmsley Tay Valley Fire Service, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

- vii) **By-Law No. 2024-057 - Interim & Final Tax Levy – 2025 – attached, page 106.**

Suggested Motion by Councillor Wayne Baker:

“THAT, By-Law No. 2024-057, being a by-law to authorize an Interim and Final Tax Levy for the Year 2025, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

- viii) **By-Law No. 2024-058 - Stop Up, Close & Sell Portion of Unopened Road Allowance - Kennedy – attached, page 108.**

Suggested Motion by Councillor Keith Kerr:

“THAT, By-Law No. 2024-058, being a by-law to Stop Up, Close & Sell a Portion of an Unopened Road Allowance – Kennedy (between Concession 10 & 11, Lot 4, geographic Township of Bathurst, being Part 1 on 27R12391), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

- ix) **By-Law No. 2024-059 – Adopt Estimates of the Sums Required for the Year 2025 – attached, page 112.**

Suggested Motion by Councillor Greg Hallam:

“THAT, By-Law No. 2024-59, being a by-law to adopt the Estimates for the Sums Required for Municipal Purposes for the Year 2025, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

9. NEW/OTHER BUSINESS

None.

10. CALENDARING

Meeting	Date	Time	Location
Rural Ontario Municipal Association (ROMA) Conference	January 19 th – January 21 st		Toronto
Library Board Meeting	January 20 th	4:30 p.m.	Perth & District Library
Committee of Adjustment Hearing	January 20 th	5:00 p.m.	Municipal Office
Committee of the Whole Meeting	February 11 th	6:00 p.m.	Municipal Office
Green Energy and Climate Change Working Group	February 14 th	2:00 p.m.	Municipal Office
Committee of Adjustment Hearing	February 17 th	5:00 p.m.	Municipal Office
Council Meeting	February 25 th	6:00 p.m.	Municipal Office

11. CLOSED SESSIONS

None.

12. CONFIRMATION BY-LAW

- i) **By-Law No. 2024-060 - Confirmation By-Law – December 3rd and 10th, 2024 – *attached, page 148.***

Suggested Motion by Councillor Korrine Jordan:

“THAT, By-Law No. 2024-060, being a by-law to confirm the proceedings of the Council meetings held on December 3rd and 10th, 2024, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

13. ADJOURNMENT

MINUTES

COUNCIL MEETING MINUTES

Tuesday, October 22nd, 2024

6:00 p.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario

Council Chambers

ATTENDANCE:

Members Present: Chair, Reeve Rob Rainer
Deputy Reeve Fred Dobbie
Councillor Wayne Baker
Councillor Greg Hallam
Councillor Korrine Jordan
Councillor Keith Kerr
Councillor Angela Pierman
Councillor Marilyn Thomas

Staff Present: Amanda Mabo, Chief Administrative Officer/Clerk
Aaron Watt, Deputy Clerk

Regrets: None

1. CALL TO ORDER

The meeting was called to order at 5:54 p.m.
A quorum was present.

A moment of silence was held for former Councillor Mark Burnham who passed away this morning. Former Councillor Burnham served five (5) terms as a South Sherbrooke Ward Councillor.

2. AMENDMENTS/APPROVAL OF AGENDA

The agenda was adopted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

4. APPROVAL OF MINUTES

- i) **Council Meeting – September 24th, 2024.**

RESOLUTION #C-2024-10-03

MOVED BY: Fred Dobbie
SECONDED BY: Marilyn Thomas

“**THAT**, the minutes of the Council Meeting held on September 24th, 2024, be approved as circulated.”

ADOPTED

- ii) **Council Meeting (Closed Session – Potential Land Acquisition – Glen Tay Waste Site) – September 24th, 2024.**

RESOLUTION #C-2024-10-04

MOVED BY: Marilyn Thomas
SECONDED BY: Fred Dobbie

“**THAT**, the minutes of the Council Meeting (Closed Session – Potential Land Acquisition – Glen Tay Waste Site) held on September 24th, 2024, be approved as circulated.”

ADOPTED

- iii) **“Special” Council Meeting – October 1st, 2024.**

RESOLUTION #C-2024-10-05

MOVED BY: Angela Pierman
SECONDED BY: Wayne Baker

“**THAT**, the minutes of the “Special” Council Meeting held on October 1st, 2024, be approved as circulated.”

ADOPTED

- iv) **Committee of the Whole Meeting – October 1st, 2024.**

RESOLUTION #C-2024-10-06

MOVED BY: Wayne Baker
SECONDED BY: Angela Pierman

“**THAT**, the minutes of the Committee of the Whole Meeting held on October 1st, 2024, be approved as circulated.”

ADOPTED

- v) **Committee of the Whole Meeting (Closed Session – Litigation – Building Permit #115-2017) – October 1st, 2024.**

RESOLUTION #C-2024-10-07

MOVED BY: Keith Kerr
SECONDED BY: Greg Hallam

“**THAT**, the minutes of the Committee of the Whole (Closed Session – Litigation – Building Permit #115-2017) Meeting held on October 1st, 2024, be approved as circulated.”

ADOPTED

5. DELEGATIONS & PRESENTATIONS

None.

6. CORRESPONDENCE

None.

7. MOTIONS

- i) **Delegation: Perth and Smiths Falls District Hospital Core Capital Campaign and Hospital Update.**

RESOLUTION #C-2024-10-08

MOVED BY: Greg Hallam
SECONDED BY: Keith Kerr

“**THAT**, the Perth and Smiths Falls District Hospital Core Capital Campaign and Hospital Update be received for information.”

ADOPTED

- ii) **Report #PW-2024-18 – Waste, Scrap Metal and Construction and Demolition Haulage RFP Award.**

RESOLUTION #C-2024-10-09

MOVED BY: Korrine Jordan
SECONDED BY: Greg Hallam

“**THAT**, Request for Proposal #2024-PW-009 – Waste, Scrap Metal and Construction and Demolition Haulage, be awarded to Tomlinson Environmental Services;

AND THAT, the Reeve and Clerk be authorized to sign the necessary documentation.”

ADOPTED

- iii) **Report #CAO-2024-26 - Open Air Burning By-Law and Fire Department Fees and Charges.**

RESOLUTION #C-2024-10-10

MOVED BY: Fred Dobbie
SECONDED BY: Marilyn Thomas

“**THAT**, the updated Open Air Burning By-Law be approved;

AND THAT, the necessary by-law come forward at the next Council meeting.”

ADOPTED

RESOLUTION #C-2024-10-11

MOVED BY: Marilyn Thomas
SECONDED BY: Fred Dobbie

“**THAT**, the updated Fire Department Fees and Charges as outlined in Report #CAO-2024-26 – Open Air Burning By-Law and Fire Department Fees and Charges, be brought forward as part of the 2025 budget process.”

ADOPTED

- iv) **Report #CAO-2024-25 - Remuneration and Expense Policy Update.**

RESOLUTION #C-2024-10-12

MOVED BY: Angela Pierman
SECONDED BY: Wayne Baker

“**THAT**, the updated Remuneration and Expense Policy be approved with the exception of the Public Relations Account (PRA) which is to be removed;

AND THAT, the necessary by-law come forward at the next Council meeting.”

ADOPTED

- v) **Report #CAO-2024-27 – Long Lake Boat Launch.**

RESOLUTION #C-2024-10-13

MOVED BY: Wayne Baker
SECONDED BY: Angela Pierman

“**THAT**, the CAO/Clerk be authorized to indicate the Township’s interest in taking ownership of the Long Lake Boat Launch lands as outlined in Report #CAO-2024-27 – Long Lake Boat Launch.”

ADOPTED

- vi) **Report #CAO-2024-28 – Proposed New Road Names – Nagle Way & Bird Way.**

RESOLUTION #C-2024-10-14

MOVED BY: Keith Kerr
SECONDED BY: Greg Hallam

“**THAT**, the necessary by-law to name two existing Private Roads to Nagle Way and Bird Way as outlined in Report #CAO-2024-28 – Proposed New Road Names – Nagle Way and Bird Way, be brought forward for approval.”

ADOPTED

- vii) **Appointment of Hockey Volunteers.**

RESOLUTION #C-2024-10-15

MOVED BY: Greg Hallam
SECONDED BY: Keith Kerr

“**THAT**, the Council of the Corporation of Tay Valley Township appoint the following volunteers for the Tay Valley Hockey Program, subject to the Criminal Records Check Policy:

- Christopher Burritt
- Brandon Cinkant
- Mike Mcgonegal
- Scott Mcgonegal
- Nick Playfair
- Gary Schmid
- Dawson Schmidt-Lackey.”

ADOPTED

- viii) **24-09-25 – Council Communication Package.**

RESOLUTION #C-2024-10-16

MOVED BY: Korrine Jordan
SECONDED BY:

“**THAT**, the 24-09-25 Council Communication Package be received for information.”

ADOPTED

8. BY-LAWS

- i) **By-Law No. 2024-039 – Open Air Burning By-Law.**

RESOLUTION #C-2024-10-17

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“**THAT**, By-Law No. 2024-039, being a by-law to regulate Open Air Burning, be read a first, second, and third time short and passed by the Reeve and Clerk.”

ADOPTED

- ii) **By-Law No. 2024-040 – Road Closing – Gervais.**

RESOLUTION #C-2024-10-18

MOVED BY: Marilyn Thomas

SECONDED BY: Fred Dobbie

“**THAT**, By-Law No. 2024-040, being a by-law to Stop Up, Close & Sell a Portion of an Unopened Road Allowance – Gervais (between Concessions 8 & 9, geographic Township of South Sherbrooke, just South of Highway 7, being Part 1 on 27R12356), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- iii) **By-Law No. 2024-041 – Road Closing – Illman.**

RESOLUTION #C-2024-10-19

MOVED BY: Angela Pierman

SECONDED BY: Wayne Baker

“**THAT**, By-Law No. 2024-041, being a by-law to Stop Up, Close & Sell a Portion of an Unopened Road Allowance – Illman (between Lots 10 & 11, Concession 11, geographic Township of Bathurst, being Part 1 on 27R12344), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

iv) **By-Law No. 2024-042 – Road Closing – Ratcliffe.**

RESOLUTION #C-2024-10-20

MOVED BY: Wayne Baker

SECONDED BY: Angela Pierman

“**THAT**, By-Law No. 2024-042, being a by-law to Stop Up, Close & Sell a Portion of an Unopened Road Allowance – Ratcliffe (between Concessions 10 and 11, geographic Township of South Sherbrooke, being Part 3 on Plan 27R-12318), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

9. NEW/OTHER BUSINESS

None.

10. CALENDARING

Meeting	Date	Time	Location
“Special” Committee of the Whole Meeting – Operating Budget	October 29 th	5:30 p.m.	Municipal Office
Public Meeting – Zoning Amendment	November 5 th	5:30 p.m.	Municipal Office
Public Meeting – Official Plan Amendment	November 5 th	Following	Municipal Office
Committee of the Whole Meeting	November 5 th	Following	Municipal Office
Green Energy and Climate Change Working Group	November 8 th	2:00 p.m.	Municipal Office
“Special” Committee of the Whole Meeting – Capital Budget	November 12 th	5:30 p.m.	Municipal Office
Perth and District Union Library Board Meeting	November 18 th	4:30 p.m.	Perth and District Union Library
Committee of Adjustment Hearing	November 18 th	5:00 p.m.	Municipal Office
Council Meeting	November 19 th	6:00 p.m.	Municipal Office
Public Meeting – Budget	November 26 th	5:30 p.m.	Municipal Office
Bolingbroke Cemetery Board Meeting	November 28 th	1:00 p.m.	Municipal Office
RVCA Board of Directors Meeting	November 28 th	6:30 p.m.	RVCA Offices

11. CLOSED SESSIONS

- i) **CONFIDENTIAL: Labour Relations Update.**

RESOLUTION #C-2024-10-21

MOVED BY: Keith Kerr
SECONDED BY: Greg Hallam

“THAT, Council move “in camera” at 6:06 p.m. to address a matter pertaining to labour relations or employee negotiations regarding a Labour Relations Update;

AND THAT, the Chief Administrative Officer/Clerk and Deputy Clerk remain in the room.”

ADOPTED

RESOLUTION #C-2024-10-22

MOVED BY: Greg Hallam
SECONDED BY: Keith Kerr

“THAT, Council return to open session at 6:16 p.m.”

ADOPTED

The Chair rose and reported that Council was provided an update regarding labour relations.

12. CONFIRMATION BY-LAW

- i) **By-Law No. 2024-043 - Confirmation By-Law – October 22nd, 2024.**

RESOLUTION #C-2024-10-23

MOVED BY: Korrine Jordan
SECONDED BY: Greg Hallam

“THAT, By-Law No. 2024-043, being a by-law to confirm the proceedings of the Council meeting held on October 22nd, 2024, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

13. ADJOURNMENT

Council adjourned at 6:16 p.m.

COUNCIL MEETING MINUTES

Tuesday, November 19th, 2024

6:00 p.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario

Council Chambers

ATTENDANCE:

Members Present: Chair, Reeve Rob Rainer
Deputy Reeve Fred Dobbie
Councillor Wayne Baker
Councillor Greg Hallam
Councillor Korrine Jordan
Councillor Keith Kerr
Councillor Angela Pierman
Councillor Marilyn Thomas

Staff Present: Amanda Mabo, Chief Administrative Officer/Clerk
Aaron Watt, Deputy Clerk

Regrets: None

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

The agenda was adopted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

4. APPROVAL OF MINUTES

- i) **“Special” Committee of the Whole Meeting – October 29th, 2024.**

RESOLUTION #C-2024-11-01

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“THAT, the minutes of the “Special” Committee of the Whole Meeting held on October 29th, 2024, be approved as circulated.”

ADOPTED

- ii) **Committee of the Whole Meeting – November 5th, 2024.**

RESOLUTION #C-2024-11-02

MOVED BY: Marilyn Thomas

SECONDED BY: Fred Dobbie

“THAT, the minutes of the Committee of the Whole Meeting held on November 5th, 2024, be approved as circulated.”

ADOPTED

- iii) **“Special” Committee of the Whole Meeting – November 12th, 2024.**

RESOLUTION #C-2024-11-03

MOVED BY: Angela Pierman

SECONDED BY: Wayne Baker

“THAT, the minutes of the “Special” Committee of the Whole Meeting held on November 12th, 2024, be approved as circulated.”

ADOPTED

- iv) **“Special” Committee of the Whole Meeting (Closed Session – Litigation – Building Permit #115-2017) – November 12th, 2024.**

RESOLUTION #C-2024-11-04

MOVED BY: Wayne Baker

SECONDED BY: Angela Pierman

“THAT, the minutes of the “Special” Committee of the Whole Meeting (Closed Session – Litigation – Building Permit #115-2017) held on November 12th, 2024, be approved as circulated.”

ADOPTED

5. DELEGATIONS & PRESENTATIONS

i) **Public Meeting – Request to Close Unopened Road Allowance – Snyder**

a. CLERK REVIEW OF FILE

The Chief Administrative Officer/Clerk presented the PowerPoint presentation that was attached to the agenda.

b. APPLICANT COMMENTS

The applicants were not in attendance.

c. PUBLIC COMMENTS

None.

The Chief Administrative Officer/Clerk indicated once a survey is received from the applicants the required By-Law will come forward to Council.

6. CORRESPONDENCE

None.

7. MOTIONS

i) **Delegation: Elliott Road Railway Crossing.**

RESOLUTION #C-2024-11-05

MOVED BY: Keith Kerr

SECONDED BY: Korrine Jordan

“**THAT**, staff bring back a report regarding upgrading the Elliot Road railway crossing in response to the delegation on November 5th, 2024.”

ADOPTED

ii) **Delegation: Noise By-Law – Hodges.**

Members discussed current zoning statuses and permitted uses of the properties in question, as well as

- the types of activities being done on a property
- the duration of noise during the day and into the night
- the disturbances caused by excessive noise and dust generated by those activities
- the increased traffic from trucks and vehicles visiting the property

- the impact on neighbouring properties, affecting health and enjoyment of property use

The Chief Administrative Officer/Clerk explained that the Planner will soon begin a five (5) year review of the Zoning By-Law and could look into the concerns expressed to see if anything can be addressed from a land use perspective.

RESOLUTION #C-2024-11-06

MOVED BY: Greg Hallam

SECONDED BY: Keith Kerr

“**THAT**, as part of the Zoning By-Law 5-Year Review, staff explore options that could mitigate excessive noise and dust disturbances from neighbouring properties.”

(SEE RECORDED VOTE)

Councillor Keith Kerr requested a recorded vote on Resolution #C-2024-11-06:

For:	Reeve Rob Rainer	1
	Councillor Greg Hallam	1
	Councillor Keith Kerr	1
	Councillor Angela Pierman	<u>1</u>
		4
Against:	Deputy Reeve Fred Dobbie	1
	Councillor Wayne Baker	1
	Councillor Korrine Jordan	1
	Councillor Marilyn Thomas	<u>1</u>
		4
Absent:		0
Total:		8

DEFEATED

iii) **Delegation: Noise By-Law – Wright.**

Members discussed previous considerations of a Noise By-Law by this and previous terms of Council and under what conditions one could be considered appropriate.

RESOLUTION #C-2024-11-07

MOVED BY: Korrine Jordan

SECONDED BY: Keith Kerr

“**THAT**, staff bring back a report on implementing a noise by-law in response to the two delegations on November 5th, 2024 regarding excessive noise.”

(SEE RECORDED VOTE)

Deputy Reeve Fred Dobbie requested a recorded vote on Resolution #C-2024-11-07:

For:	Reeve Rob Rainer	1
	Councillor Greg Hallam	<u>1</u>
		2

Against:	Deputy Reeve Fred Dobbie	1
	Councillor Wayne Baker	1
	Councillor Korrine Jordan	1
	Councillor Keith Kerr	1
	Councillor Angela Pierman	1
	Councillor Marilyn Thomas	<u>1</u>
		6

Absent:		0
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Total:		8
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DEFEATED

iv) **Delegation: Maberly Pines – Capital Charge.**

RESOLUTION #C-2024-11-08

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“**THAT**, the delegation dated November 5th, 2024 regarding the Little Silver and Rainbow Lakes Property Owners Association’s Comments on the Maberly Pines – Capital Charge, be received for information.”

ADOPTED

- v) **Report #CAO-2024-29 – Maberly Pines Subdivision – Capital Charge.**

RESOLUTION #C-2024-11-09

MOVED BY: Marilyn Thomas
SECONDED BY: Fred Dobbie

“**THAT**, staff be authorized to proceed with the hydro design for the Maberly Pines Subdivision for an estimated cost of \$5,000 and obtain an installation date from Hydro One.”

ADOPTED

RESOLUTION #C-2024-11-10

MOVED BY: Angela Pierman
SECONDED BY: Wayne Baker

“**THAT**, a tender to complete the brushing and road base work in 2025 and the surface treatment in 2026 for the Maberly Pines Subdivision be issued in the first quarter of 2025 so that more accurate pricing can be obtained;

THAT, the Fire Department provide a recommendation and costing with regards to the fire suppression required for the Maberly Pines Subdivision;

AND THAT, this information be provided to Council no later than the April 2025 Committee of the Whole meeting.”

ADOPTED

- vi) **Report #CAO-2024-30 – Proposed New Road Name – Legacy Lane.**

RESOLUTION #C-2024-11-11

MOVED BY: Wayne Baker
SECONDED BY: Angela Pierman

“**THAT**, the necessary by-law to name an existing Private Road to Legacy Lane as outlined in Report #CAO-2024-30 – Proposed New Road Name – Legacy Lane, be brought forward for approval.”

ADOPTED

- vii) **Report #FIN-2024-13 – Development Charges Background Study & By-Law Update.**

RESOLUTION #C-2024-11-12

MOVED BY: Keith Kerr
SECONDED BY: Korrine Jordan

“**THAT**, the necessary by-law to impose development charges effective November 19th, 2024 for a term of ten (10) years be brought forward to the next Council meeting.”

ADOPTED

- viii) **Report #PW-2024-20 – North Burgess 8th Concession – Speed Limit.**

RESOLUTION #C-2024-11-13

MOVED BY: Greg Hallam
SECONDED BY: Keith Kerr

“THAT, the speed limit on North Burgess 8th Concession, between Otty Lake Side Road and the dead end be posted at 40 km/hr and signed according to the Ontario Traffic Manual- Book 6;

AND THAT, By-Law No. 2018-035 - Maximum Rate of Speed be amended and brought forward at a subsequent Council meeting.”

ADOPTED

- ix) **Report #PW-2024-21 – H. Mather Drain Maintenance – Tender Award.**

RESOLUTION #C-2024-11-14

MOVED BY: Korrine Jordan
SECONDED BY: Keith Kerr

“THAT, Tender #2024-PW-008 – H. Mather Drain Maintenance be cancelled;

AND THAT, the Tender be reissued with a reduced scope of work and/or modified schedule.”

ADOPTED

- x) **Report #PW-2024-19 – Waste Site Hours of Operation – Update.**

RESOLUTION #C-2024-11-15

MOVED BY: Fred Dobbie
SECONDED BY: Marilyn Thomas

“THAT, the operating hours at the Glen Tay Waste Site be changed to 8am to 4pm on Mondays, effective January 1st, 2025, subject to Ministry approval.”

ADOPTED

- xi) **Report #PD-2024-14 – Sewage System Maintenance Systems.**

RESOLUTION #C-2024-11-16

MOVED BY: Marilyn Thomas
SECONDED BY: Fred Dobbie

“THAT, Tay Valley Township enter into an Agreement for the provision of septic inspection services with the Rideau Valley Conservation Authority, a copy of which forms Attachment #2 to this report.”

ADOPTED

- xii) **Report #PD-2024-15 – Mississippi-Rideau Source Protection Plan – Proposed Amendments.**

RESOLUTION #C-2024-11-17

MOVED BY: Angela Pierman
SECONDED BY: Wayne Baker

“**THAT**, the comments contained in Report #PD-2024-11 be submitted to the Mississippi-Rideau Source Protection Committee via marika.livingston@mrsourcewater.ca in response to the Committee proposals to update the Mississippi-Rideau Source Protection Plan, Assessment Reports and Explanatory Document.”

ADOPTED

- xiii) **Mississippi Valley Conservation Authority Board – Resignation.**

RESOLUTION #C-2024-11-18

MOVED BY: Wayne Baker
SECONDED BY: Angela Pierman

“**THAT**, Korrine Jordan be removed from the Mississippi Valley Conservation Authority Board.”

ADOPTED

- xiv) **Council Appointment to Mississippi Valley Conservation Authority Board.**

RESOLUTION #C-2024-11-19

MOVED BY: Keith Kerr
SECONDED BY: Korrine Jordan

“**THAT**, the Corporation of Tay Valley Township appoint Wayne Baker to the Mississippi Valley Conservation Authority Board for a term ending November 17, 2026.”

ADOPTED

- xv) **Appointment of ReUse Centre Volunteers.**

RESOLUTION #C-2024-11-20

MOVED BY: Greg Hallam
SECONDED BY:

“**THAT**, the Council of the Corporation of Tay Valley Township appoint the following volunteers for the Tay Valley ReUse Centre, subject to the Criminal Records Check Policy:

- Cheryl Burnham
- Angela Kalbun.”

ADOPTED

xvi) **Big Rideau Lake Association – Bass Spawning Sanctuaries.**

RESOLUTION #C-2024-11-21

MOVED BY: Korrine Jordan

SECONDED BY: Keith Kerr

“THAT, The Council of the Corporation of Tay Valley Township support the Big Rideau Lake Association’s efforts with the Fisheries Conservation Foundation (FCF) to expand spawning sanctuaries in Big, Upper and Lower Rideau Lakes regarding the goal of protecting bass from population loss during preseason catch;

AND THAT, the Reeve sign a letter acknowledging the importance of bass fishing and the potential economic impacts if fishing activities are adversely impacted.”

ADOPTED

xvii) **Establishment of an Ontario Rural Road Safety Program.**

RESOLUTION #C-2024-11-22

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“WHEREAS, official statistics from the Government of Ontario confirm that rural roads are inherently more dangerous than other roads;

AND WHEREAS, despite only having 17% of the population, 55% of the road fatalities occur on rural roads;

AND WHEREAS, rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;

AND WHEREAS, preventing crashes reduces the burden on Ontario’s already strained rural health care system;

AND WHEREAS, roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums

AND WHEREAS, preventing crashes can have a significant impact in improving municipal risk profiles;

NOW THEREFORE BE IT RESOLVED THAT, Tay Valley Township requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead, which will allow Ontario’s rural municipalities to make the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario’s rural roads;

THAT, a copy of this resolution be forwarded to Premier Doug Ford, Honorable Prabmeet Sarkaria, Minister of Transportation, Honorable King Surma, Minister of Infrastructure, Honorable Rob Flack, Minister of Agriculture, Honorable Lisa Thompson, Minister of Rural Affairs, Honorable Trevor Jones, Associate Minister of Emergency Preparedness and Response, and Honorable Sylvia Jones, Minister of Health, and Good Roads;

AND THAT, this resolution be circulated to all municipalities in Ontario requesting their support.”

ADOPTED

xviii) **24-10-30 – Council Communication Package.**

RESOLUTION #C-2024-11-23

MOVED BY: Marilyn Thomas

SECONDED BY: Fred Dobbie

“**THAT**, the 24-10-30 Council Communication Package be received for information.”

ADOPTED

xix) **2025 Draft Budget Discussion.**

This item was discussed under item 11 i)

8. BY-LAWS

i) **By-Law No. 2024-044 – Road Naming – Nagle Way and Bird Way.**

RESOLUTION #C-2024-11-24

MOVED BY: Wayne Baker

SECONDED BY: Angela Pierman

“**THAT**, By-Law No. 2024-044, being a by-law to amend By-Law No. 98-89 being a Road Naming By-Law (Nagle Way and Bird Way), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

ii) **By-Law No. 2024-045 – Remuneration and Expense Policy.**

RESOLUTION #C-2024-11-25

MOVED BY: Keith Kerr

SECONDED BY: Korrine Jordan

“**THAT**, By-Law No. 2024-045, being a by-law to adopt a Remuneration and Expense Policy, be read a first, second, and third time short and passed by the Reeve and Clerk.”

ADOPTED

iii) **By-Law No. 2024-046 – Development Charges.**

RESOLUTION #C-2024-11-26

MOVED BY: Greg Hallam
SECONDED BY: Keith Kerr

“**THAT**, By-Law No. 2024-046 being a by-law to impose Development Charges, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

iv) **By-Law No. 2024-047 – Road Naming – Legacy Lane.**

RESOLUTION #C-2024-11-27

MOVED BY: Korrine Jordan
SECONDED BY: Keith Kerr

“**THAT**, By-Law No. 2024-047, being a by-law to amend By-Law No. 98-89 being a Road Naming By-Law (Legacy Lane), be read a first, second, and third time short and passed by the Reeve and Clerk.”

ADOPTED

v) **By-Law No. 2024-049 – Zoning Amendment - Burich**

RESOLUTION #C-2024-11-28

MOVED BY: Fred Dobbie
SECONDED BY: Marilyn Thomas

“**THAT**, By-Law No. 2024-049, being a by-law to amend Zoning By-Law No. 2002-12 (600 Lampman Hill, Part lot 4, Concession 9, Bathurst, now in Tay Valley Township, County of Lanark), be read a first, second, and third time short and passed by the Reeve and Clerk.”

ADOPTED

vi) **By-Law No. 2024-050 – Maximum Rate of Speed By-Law Amendment (North Burgess 8th Concession).**

RESOLUTION #C-2024-11-29

MOVED BY: Marilyn Thomas
SECONDED BY: Fred Dobbie

“**THAT**, By-Law No. 2024-050, being a by-law to amend the Maximum Rate of Speed By-Law No. 2018-035, to reduce the rate of speed on a portion of North Burgess 8th Concession, be read a first, second, and third time short and passed by the Reeve and Clerk.”

ADOPTED

9. NEW/OTHER BUSINESS

- i) **Notice of Intention to Reconsider – Lanark Library Financial Contribution.**
Reeve Rob Rainer.

The Chief Administrative Officer/Clerk explained the process and advised that a previously adopted motion will come forward to the next meeting of Council for reconsideration.

10. CALENDARING

Meeting	Date	Time	Location
Committee of Adjustment Hearing	November 25 th	5:00 p.m.	Municipal Office
Public Meeting – Budget	November 26 th	5:30 p.m.	Municipal Office
Bolingbroke Cemetery Board Meeting	November 28 th	1:00 p.m.	Municipal Office
RVCA Board of Directors Meeting	November 28 th	6:30 p.m.	RVCA Offices
Green Energy and Climate Change Working Group	November 29 th	2:00 p.m.	Municipal Office
Committee of the Whole Meeting	December 3 rd	6:00 p.m.	Municipal Office
MVCA Board of Directors Meeting	December 9 th	1:00 p.m.	MVCA Offices
Council Meeting	December 10 th	6:00 p.m.	Municipal Office
Committee of Adjustment Hearing	December 16 th	5:00 p.m.	Municipal Office
“Special” Committee of the Whole Meeting	January 14 th , 2025	5:30 p.m.	Municipal Office

Council recessed at 6:51 p.m.
Council returned to session at 6:57 p.m.

11. CLOSED SESSIONS

- i) **CONFIDENTIAL: Identifiable Individual – Wage Review for the Full Time Fire Department Staff.**

RESOLUTION #C-2024-11-30

MOVED BY: Angela Pierman
SECONDED BY: Wayne Baker

“THAT, Council move “in camera” at 6:58 p.m. to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees regarding the Wage Review for the Full Time Fire Department Staff;

AND THAT, the Chief Administrative Officer/Clerk and Deputy Clerk remain in the room.”

ADOPTED

RESOLUTION #C-2024-11-31

MOVED BY: Wayne Baker
SECONDED BY: Angela Pierman

“THAT, Council return to open session at 7:32 p.m.”

ADOPTED

RESOLUTION #C-2024-11-32

MOVED BY: Greg Hallam
SECONDED BY: Marilyn Thomas

“THAT, the 2025 Salary Grid for the Fire Department staff be approved;

THAT, the salary increase for 2025 be funded by each respective municipality;

THAT, for Tay Valley Township, the increase be funded from the levy;

THAT, the update to the 2024 Salary Grid for the Fire Department staff be approved, retroactive to July 1, 2024;

AND THAT, the increase be funded from the Fire Administration Reserve.”

ADOPTED

The Chair rose and reported that staff was given additional direction with regards to where staff are placed on the 2025 Salary Grid.

The Chief Administrative Officer/Clerk provided an updated 2025 Budget – Impacts on Levy Report – *attached, page 16.*

12. CONFIRMATION BY-LAW

- i) **By-Law No. 2024-051 - Confirmation By-Law – November 19th, 2024.**

RESOLUTION #C-2024-11-33

MOVED BY: Angela Pierman
SECONDED BY: Wayne Baker

“**THAT**, By-Law No. 2024-051, being a by-law to confirm the proceedings of the Council meeting held on November 19th, 2024, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

13. ADJOURNMENT

Council adjourned at 7:34 p.m.

COMMITTEE OF THE WHOLE MINUTES

Tuesday, December 3rd, 2024

6:00 p.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario
Council Chambers

ATTENDANCE:

Members Present: Chair, Deputy Reeve Fred Dobbie
Reeve Rob Rainer
Councillor Wayne Baker
Councillor Greg Hallam
Councillor Korrine Jordan
Councillor Angela Pierman
Councillor Marilyn Thomas

Staff Present: Amanda Mabo, Chief Administrative Officer/Clerk
Aaron Watt, Deputy Clerk
Sean Ervin, Public Works Manager (left at 8:05 p.m.)
Ashley Liznick, Treasurer

Regrets: Councillor Keith Kerr

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

The agenda was adopted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

4. APPROVAL OF MINUTES OF PUBLIC MEETINGS

i) **Public Meeting: Zoning By-Law Amendment(s) – November 5th, 2024.**

The minutes of the Public Meeting – Zoning By-Law Amendment(s) held on November 5th, 2024, were approved.

- ii) **Public Meeting: Official Plan Amendment No. 8 (OPA 8) – November 5th, 2024.**

The minutes of the Public Meeting – Official Plan Amendment No. 8 (OPA 8) held on November 5th, 2024, were approved.

- iii) **Public Meeting: Budget – November 26th, 2024.**

The minutes of the Public Meeting – Budget held on November 26th, 2024, were approved.

5. DELEGATIONS & PRESENTATIONS

- i) **Delegation: The Hospice Hub.**

A. Janssen gave the presentation that was attached to the agenda.

Recommendation to Council:

“**THAT**, the Hospice Hub presentation to Tay Valley Township Committee of the Whole on December 3rd, 2024 be received for information.”

6. PRIORITY ISSUES

- i) **Report #FIN-2024-14 – Year End Surplus Report for 2023.**

The Treasurer highlighted a surplus of \$633,489.

A Member questioned how this surplus was attained, the Treasurer explained that it was through several factors including:

- interest received on investments
- increases in bank interest rates
- increases in the supplementary tax billings
- increases in Building Permit revenues

Members discussed the feasibility of using surplus to reduce the 2025 tax levy a further one (1) to two (2) percent. The Treasurer recommended holding further discussion until addressing item 6 ii), the 2025 Draft Budget Final Review.

Recommendation to Council

“**WHEREAS**, the 2023 Year-End Surplus is \$633,489 and will be automatically transferred to the Contingency Reserve;

NOW THEREFORE BE IT RESOLVED THAT, of the 2023 surplus, \$250,000 be transferred from the Contingency Reserve to the Bridge Reserve, \$110,000 be transferred from the Contingency Reserve to the Township Office/Garage Reserve, \$140,000 be transferred from the Contingency Reserve to the Roads Construction Reserve.”

Item 6 ii) was discussed next.

The Treasurer provided additional details regarding reserves. The Bridge Reserve required funds to keep from dipping into deficit in the near future, which has been cautioned by the Treasurer in previous information sessions. The majority of the Municipal Office Reserve was utilized when the Municipal Office roof was replaced, and the Roads Construction Reserve requires the funds to ensure that current maintenance and service level of Township roads is maintained.

The Treasurer and Public Works Manager confirmed that infrastructure grants in support of roads projects have not been available for some time, and that a reliable Roads Construction Reserve is vital to maintaining road service levels.

The Chief Administrative Officer/Clerk added that transferring to Reserves as presented helps the Township meet current asset management obligations.

Members raised the question of redirecting some of the surplus to further reduce the levy. The Treasurer and Chief Administrative Officer/Clerk explained the financial implications of funding levy reductions or stabilizations from surpluses/reserves.

The Committee discussed keeping a healthy contingency reserve in case of unexpected expenses or an emergency.

Item 7 i) was discussed next.

ii) **2025 Draft Budget Final Review.**

The Treasurer explained that unexpected financial relief was received from the province to offset the increased OPP costs. The Township's tax levy was reduced by 2.54%, resulting in a current proposed tax rate increase for 2025 of 7.37%.

The Treasurer explained that because of this financial relief for the 2025 Budget, the 2026 Draft Budget process will begin at 2.54% tax levy increase to account for relief funds that may not be provided by the province again.

The Chief Administrative Officer/Clerk further explained that if the levy is decreased this year using reserves, that decreased amount needs to be added to the starting point next year.

A Member raised question and concerns over the necessity of the Recreation Casual position suggesting it be absorbed into Public Works operations.

The Chief Administrative Officer/Clerk indicated, and Public Works Manager confirmed that, without this position regular staff would be redirected from

regular assigned tasks such as grading or cold patching to perform inspections and inspection related tasks.

A Member read a personal statement expressing support for municipal staff and the recent pay equity and compensation review – *attached, page 10.*

Recommendation to Council:

“THAT, a by-law to adopt the 2025 Budget be brought forward at the December 10th, 2024 Council Meeting.”

The Committee recessed at 7:26 p.m.

The Committee returned to session at 7:33 p.m.

iii) **2025 Fees and Charges Final Review.**

Recommendation to Council:

“THAT, the necessary by-laws to implement the updated fees and charges for 2025 be brought forward at the December 10th, 2024 Council Meeting.”

iv) **Report #FIN-2024-15 – Property Tax Due Dates.**

Recommendation to Council:

“THAT, the interim tax due dates be on February 26th, 2025 and April 28th, 2025;

THAT, the final tax due dates be on July 29th, 2025 and September 26th, 2025;

AND THAT, the necessary by-law come forward at the next Council meeting.”

v) **Report #FIN-2024-16 – Taxes and the Postal Service Disruption.**

Recommendation to Council:

“THAT, should the Postal Service Disruption continue into December and January, that Section 4.1.1 of the Tax Arrears Collection Policy be waived resulting in the monthly arrears letters for those months not being mailed;

AND THAT, alternatively the tax arrears letters be made available by phone, email, or in person should the taxpayer request it;

AND THAT, notice of this alternative option be advertised through the Township’s website, newsfeed, social media and notice boards.”

vi) **Report #PW-2024-22 – Blue Box Transition – Two Stream Collection.**

Recommendation to Council:

“**THAT**, Report #PW-2024-22 – Blue Box Transition – Two Stream Collection, be received for information.”

vii) **Report #CAO-2024-32 – Proposed Road Names – Kassy Lane and Pickgard Place.**

The Chief Administrative/Clerk informed the Committee that the affected property owners did not agree on the initially submitted road names, the Committee discussed option 3, choosing one road name from the applicants and one road name from the other affected property owners.

Recommendation to Council:

“**THAT**, the necessary by-law to name two existing Private Roads to Kassy Lane & Dannic Lane as outlined in Report #CAO-2024-32 – Proposed New Road Name – Kassy Lane & Dannic Lane, be brought forward at the next Council meeting.”

viii) **Appointment of Outdoor Rink Volunteers.**

Recommendation to Council:

“**THAT**, the Council of the Corporation of Tay Valley Township appoint the following volunteers for the Tay Valley Outdoor rinks, subject to the Criminal Records Check Policy:

- Erik Boysen
- Bill McCoy.”

The Committee returned to item 6 i).

The Public Works Manager left at 8:05 p.m.

7. CORRESPONDENCE

i) **Follow-Up: Support for the Motion on Sustainable Municipal Funding.**

Recommendation to Council:

“**WHEREAS**, the Council of the Corporation of Tay Valley Township supports the Town of Aurora’s motion to Request the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding;

AND WHEREAS, municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development;

AND WHEREAS, the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment;

AND WHEREAS, the Province of Ontario currently collects the Land Transfer Tax (LTT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities;

AND WHEREAS, the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs;

AND WHEREAS, redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers;

AND WHEREAS, a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure initiatives, supporting local economic growth and improving the quality of life for residents;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities;

THAT, the Council of the Corporation of Tay Valley Township calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities;

THAT, this redistribution of the Land Transfer Tax and GST should be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive a fair share of the revenue to address critical infrastructure needs;

THAT, copies of this resolution be forwarded to Prime Minister Justin Trudeau, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs);

AND FURTHER BE IT RESOLVED THAT, copies of this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.”

- ii) **24-11-28 – Council Communication Package.**

Recommendation to Council:

“**THAT**, the 24-11-28 Council Communication Package be received for information.”

8. COMMITTEE, BOARD & EXTERNAL ORGANIZATION UPDATES

- i) **Bolingbroke Cemetery Board** – *deferred to the next meeting.*

- ii) **Committee of Adjustment.**

The Committee reviewed the minutes that were attached to the agenda.

- iii) **Fire Board.**

The Committee reviewed the minutes that were attached to the agenda.

- iv) **Library Board.**

The Committee reviewed the minutes that were attached to the agenda.

- v) **Pinehurst Cemetery Board.**

The Committee reviewed the minutes that were attached to the agenda.

- vi) **Lanark County OPP Detachment Board** – *deferred to the next meeting.*

- vii) **Green Energy and Climate Change Working Group** – *deferred to the next meeting.*

- viii) **Mississippi Valley Conservation Authority Board.**

The Committee reviewed the minutes and report that were attached to the agenda.

- ix) **Rideau Valley Conservation Authority Board.**

The Committee reviewed the minutes and summary that were attached to the agenda.

- x) **Lanark County Traffic Advisory Working Group** – *deferred to the next meeting.*

xi) **County of Lanark.**

The Reeve reported that:

- Christa Lowry has stepped down as Chair of Community Services, there will be an election held for the position at next County Council
- a new Warden and Committee chairs were elected, Toby Randell as Warden, Steve Fournier as Corporate Services Chair, Richard Kidd as Economic Development Chair, and Brian Dowdall as Public Works Chair

The Deputy Reeve reported that:

- County Council received a presentation on wild parsnip control, in 2024 five (5) crews patrolled 380km of road removing the invasive species of plant. Patrols will occur bi-annually
- Lanark County contains 11,580 acres of community forest, a valuable asset in eliminating carbon gas

9. CLOSED SESSION

None.

10. DEFERRED ITEMS

*The following items will be discussed at the next and/or future meeting:

- *None.*

11. ADJOURNMENT

The Committee adjourned at 8:11 p.m.

“SPECIAL” COUNCIL MEETING MINUTES

Tuesday, December 3rd, 2024

Immediately Following the Committee of the Whole meeting at 6:00 p.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario

Council Chambers

ATTENDANCE:

Members Present: Chair, Reeve Rob Rainer
Deputy Reeve Fred Dobbie
Councillor Wayne Baker
Councillor Greg Hallam
Councillor Korrine Jordan
Councillor Angela Pierman
Councillor Marilyn Thomas

Staff Present: Amanda Mabo, Chief Administrative Officer/Clerk
Aaron Watt, Deputy Clerk
Ashley Liznick, Treasurer

Regrets: Councillor Keith Kerr

1. CALL TO ORDER

The meeting was called to order at 8:11 p.m.
A quorum was present.

2. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

Reeve Rainer stepped down as Chair in order to discuss the next item on the Agenda.
Deputy Reeve Dobbie assumed the Chair.

3. NEW/OTHER BUSINESS

- i) **Lanark Library Financial Contribution – Reconsideration.**

RESOLUTION #C-2024-12-01

MOVED BY: Rob Rainer

SECONDED BY: Marilyn Thomas

“**THAT**, Resolution #C-2022-04-20 regarding the discontinuation of the annual donation to the Lanark Highlands Library be reconsidered as the next order of business due to new information that has come forward.”

DEFEATED

Deputy Reeve Dobbie stepped down as Chair.
Reeve Rainer resumed the Chair.

4. ADJOURNMENT

Council adjourned at 8:13 p.m.

BY-LAWS

THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2024-048

SEWAGE SYSTEM MANAGEMENT AGREEMENT (RIDEAU VALLEY CONSERVATION AUTHORITY)

WHEREAS, Section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Municipal Act or any other Act;

AND WHEREAS, Section 5 (3) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

1.1 **THAT**, the Reeve and Clerk are hereby authorized on behalf of the Corporation of Tay Valley Township to execute a five (5)-year agreement with Rideau Valley Conservation Authority to provide Tay Valley Township's Sewage System Inspection and Re-Inspection Services, attached hereto as Schedule "A".

2. BY-LAWS TO BE REPEALED

2.1 By-Law No. 2020-009 and 2024-007 are hereby repealed.

2.2 All by-laws or parts thereof and resolutions passed prior to this by-law which are in contravention of any terms of this by-law are hereby rescinded.

3. ULTRA VIRES

3.1 Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2024-048**

4. EFFECTIVE DATE

4.1 This by-law shall come into force and effect on the 1st day of January, 2025.

4.2 ENACTED AND PASSED this 10th day of December, 2024.

Rob Rainer, Reeve

Amanda Mabo, Clerk

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2024-048**

SCHEDULE "A"

SEWAGE SYSTEM MANAGEMENT AGREEMENT

This Agreement dated as of the _____ day of _____, 2024

BETWEEN:

RIDEAU VALLEY CONSERVATION AUTHORITY
(the "Conservation Authority")

-AND-

TAY VALLEY TOWNSHIP
(the "Municipality")

RECITALS:

1. Pursuant to **Section 6.2(2)** of the *Building Code Act, 1992*, S.O. 1992 c.23 as amended (the "Act"), a municipality may enter into agreement with a Conservation Authority having jurisdiction in the municipality to enforce provisions of the Act and the Building Code related to Sewage Systems.
2. This Agreement is entered into pursuant to the Act, delegating to the Conservation Authority certain responsibilities under the Act and Building Code, as amended from time to time, for Sewage Systems as defined herein.

IN CONSIDERATION of the mutual covenants herein contained, the Parties agree as follows:

ARTICLE ONE

GENERAL

Section 1.01 Application: This Agreement applies to all lands within the Municipality serviced by Sewage Systems ("the Service Area").

Section 1.02 Duties: The Conservation Authority shall carry out its duties in accordance with the Act and the Building Code in force from time to time, this Agreement, and any other legislation contemplated hereunder.

ARTICLE TWO DEFINITIONS

Section 2.01 Definitions:

In this Agreement:

“Act” means the *Building Code Act, 1992*, S.O. 1992, c.23, including amendments thereto.

“Building Code” means regulations made under Section 34 of the Act.

“Conservation Authority” means the Rideau Valley Conservation Authority.

“Inspector” means an inspector appointed under Section 3, 3.1, 4, 6.1 or 6.2;

“Municipality” means Tay Valley Township as a municipal corporation and, where the context requires, its geographic area.

“Permit” means written permission or written authorization to perform work regulated under the provisions of the Building Code and Act.

“Sewage System” means:

- a) a chemical toilet, an incinerating toilet, a recirculating toilet, a self-contained portable toilet and all forms of privy, including a portable privy, an earth pit privy, a pail privy, a privy vault and a composting toilet system,
- b) a greywater system,
- c) a cesspool,
- d) a leaching bed system, or
- e) a system that requires or uses a holding tank for the retention of hauled sewage at the site where it is produced before its collection by a hauled sewage system, where these,
- f) have a design capacity of 10,000 litres per day or less,
- g) have, in total, a design capacity of 10,000 litres per day or less, where more than one of these are located on a lot or parcel of land, and
- h) are located wholly within the boundaries of the lot or parcel of land on which is located the building or buildings they serve.

“Service Area” means this Agreement applies to all lands in the Municipality serviced by Sewage Systems.

“Services” has the meaning set out in Section 3.01.

“Sewage System Inspector” means a staff member of the Conservation Authority designated and appointed under section 6.2 of the Act for the purpose of implementing Part 8 of the Ontario Building Code.

“Sewage System Reinspection” means a discretionary maintenance inspection program as described in Division C, 1.10.1 of the Ontario Building Code

ARTICLE THREE

SERVICES OF THE CONSERVATION AUTHORITY

Section 3.01 Sewage System Inspection Services:

Within the Service Area, the Conservation Authority shall:

- (i) Inspect lands prior to the issuance of a Permit for the construction, installation, establishment, enlargement, extension or alteration of a Sewage System;
- (ii) Issue Permits in accordance with the minimum standards set out in the Act and the Building Code relating to Sewage Systems (each a “Permit”);
- (iii) Issue Certificates of Completion upon successful inspection (and repeat inspection when necessary) of Sewage Systems for compliance of the Permit and other requirements under the Act or Building Code;
- (iv) Inspect lands not serviced by municipal sewage services which are planned to be divided by severance, to ensure that each lot will be suitable for the installation of a Sewage System;
- (v) Inspection of lands to determine the acceptability of Planning Act applications concerning existing and proposed Sewage Systems and review of planning documents including, but not limited to, draft official plans and zoning by-laws and amendments, to ensure compliance with provisions of the Act and Building Code relating to Sewage Systems.
- (vi) Provide reports and comments on Planning Act applications and planning documents directly to the appropriate planning authority related to Sewage Systems.
- (vii) Receive and process applications and requests related to activities listed in paragraphs (i) through (vi) of this section.

Section 3.02 Sewage System Reinspection Services:

Within the Service Area, the Conservation Authority shall:

- (i) Undertake a Sewage system reinspection program involving a visual inspection and tank inspection;
- (ii) Reinspect approximately 200 Sewage Systems annually;
- (iii) Provide written notification to selected property owners the first week of March of each year;
- (iv) Complete reinspections between April and November of each year; and
- (v) Submit a final report to the Municipality by the second week of December each year

Section 3.03 Sewage System Enforcement and Administrative Services:

Within the Service Area, the Conservation Authority shall:

- (i) Maintain adequate records of all documents and other materials used in performing the duties required under this Agreement (the "Records"). This includes documenting Sewage System permits, renovation permit, file searches, customer complaints, and malfunctioning Sewage Systems. Upon reasonable notice by the Municipality, the Conservation Authority shall provide reasonable access to the Municipality to all Records;
- (ii) Provide information and expertise, where required, to the Municipality, its stakeholders and constituents regarding provisions of the Act and the Ontario Building Code relating to Sewage Systems;
- (iii) Consult with various groups regarding compliance with provisions of the Act and Building Code relating to Sewage Systems;
- (iv) Investigate complaints and malfunctioning Sewage Systems, undertake compliance counseling and preparation of reports for abatement action as it relates to existing and proposed Sewage Systems;
- (v) Issue orders under the Act relating to Sewage Systems;
- (vi) Prepare documentation necessary for prosecutions including prosecuting violations relating to Sewage Systems under the Building Code. Perform all duties related to prosecutions relating to Sewage Systems pursuant to the *Provincial Offences Act*, R.S.O. 1990, c.P.33 and the Act;
- (vii) Respond to inquiries made by any person under the *Municipal Freedom of Information and Protection of Privacy Act* and related Regulations, as amended

from time to time, or through other legal channels;

- (viii) Provide all forms and clerical services necessary for the administration of this Agreement;
- (ix) Perform any other matters related to the administration or enforcement of the Act or Building Code relating to Sewage Systems;
- (x) Maintain an appropriate number of adequately trained staff to carry out the services in a timely fashion;
- (xi) Attend meetings of Municipal Council and its committees, as requested, to discuss matters relating to any provisions of the Act or Building Code relating to Sewage Systems;
- (xii) Meet with the Municipality's staff as often as is reasonably necessary to discuss service delivery and legislative issues; and
- (xiii) In addition to the annual reporting provision set out in the Act and the Building Code, the Conservation Authority will prepare and provide a report capturing the breakdown of services, including but not limited to, service standards, requests for service, and response times.

ARTICLE FOUR

FEES

Section 4.01 Collection of Fees for Services provided under Articles 3.01 and 3.03: The Conservation Authority shall collect and retain all fees, as set out in Appendix A, payable by any person for work performed by the Conservation Authority hereunder as compensation for the Services provided hereunder and all persons required to pay any such fee shall pay the fee to the Conservation Authority directly. The Conservation Authority agrees that compensation for the services outlined in Article 3.01 and 3.03 shall be provided solely from the fees collected pursuant to Section 4.01 and the Municipality shall not be required to pay any compensation to the Conservation Authority for the services.

Section 4.02 Collection of Fees for Services provided under Article 3.02: The Conservation Authority shall collect and retain all fees, as set out in Appendix B, payable by the Municipality for work performed by the Conservation Authority hereunder as compensation for the Services provided hereunder. The Conservation Authority shall invoice the Municipality annually in early December of each year.

Section 4.03 Amendment of Fee Schedules: The Conservation Authority may amend annually, the fees as set out in Appendices A and B subject to the provisions of Article 1.9.1.2, "Change of Fees" Division C of the Code provided that such fees must not exceed the anticipated reasonable costs to provide the Services.

Section 4.04 Reporting: In accordance with Subsection 6.2(6) of the Act, which directs that Section 7 of the Act applies to a conservation authority that has assumed responsibility for

sewage systems, the Conservation Authority shall prepare and provide the Municipality with an annual report pursuant to Section 7(4) of the Act, containing information on sewage system permit fees collected as well as servicing sewage system permits and enforcing the Act and Building Code. The annual report shall conform to Regulation Division C Part 1 (1.9.1.1) of the Building Code, which further requires that this annual report distinguish between direct and indirect costs.

ARTICLE FIVE

INSPECTORS

Section 5.01 Qualifications: The Conservation Authority shall ensure that all Inspectors shall be qualified in accordance with the provisions of the Building Code and shall be appointed by the Conservation Authority's Board of Directors as per section 6.2 (3) (4) of the *Building Code Act*.

ARTICLE SIX

LIABILITY, INSURANCE AND INDEMNITY

Section 6.01 Insurance: The Conservation Authority shall at their own expense within ten (10) days of notification of acceptance and prior to the commencement of work, obtain and maintain until the termination of this Agreement, provide the Municipality with evidence of:

Commercial General Liability Insurance issued on an occurrence basis for an amount of not less than \$5,000,000 per occurrence / \$5,000,000 annual aggregate for any negligent acts or omissions by the Conservation Authority relating to its obligations under this Agreement. Such insurance shall include but is not limited to bodily injury and property damage including loss of use; personal injury; contractual liability; premises, property and operations; non-owned automobile; broad form property damage, broad form completed operations; owners and contractors protective; occurrence property damage; products; employees as Additional Insured(s); contingent employer's liability; tenants legal liability, cross liability and severability of interest clause.

Error and Omissions Insurance for a limit of not less than \$2,000,000 per incident on a claims basis. Such coverage shall contain an extended reporting period of twenty-four (24) months or be maintained for a period of two years subsequent to conclusion of service provided under this Agreement.

Automotive Liability Insurance with respect to owned or leased vehicles used directly or indirectly in the performance of the services covering liability for bodily injury, death and damage to property with a limit of not less than \$5,000,000 inclusive for each and every loss.

The Municipality shall be added as Additional Insured to the above noted policies with respect to the operation of the Conservation Authority. This insurance shall be non-contributing with and apply as primary and not as excess of any insurance available to the Municipality.

The Policies shown above shall not be cancelled or materially changed unless the Insurer notifies the Municipality in writing at least thirty (30) days prior to the effective date of the change or cancellation. The insurance policies will be in a form and with a company which are, in all respects, acceptable to the Municipality.

The Conservation Authority shall provide confirmation of Workers Safety Insurance Board (WSIB) coverage to the Municipality.

All deductibles related to the operations of the Conservation Authority shall be the sole responsibility of the Conservation Authority and the Municipality shall bear no cost towards such deductibles. The Conservation Authority shall be responsible for insuring their property and the Municipality shall bear no cost towards such insurance. Should the Conservation Authority fail to insure their property, the Municipality will not be liable for such property in the event of a loss.

Section 6.02 Liability of the Conservation Authority: The Conservation Authority shall indemnify and save harmless the Municipality, its Council members, officers, partners, agents, and staff from and against any and all claims, actions, losses, expenses, fines, costs, interest or damages of every nature and kind whatsoever, including but not limited to bodily injury or damage to or destruction of tangible property including loss of revenue arising out of or allegedly attributable to the negligence, acts, errors, omissions, whether willful or otherwise by the Conservation Authority, its officers, staff, or others who the Conservation Authority is legally responsible. This indemnity shall be in addition to and not in lieu of any insurance to be provided by the Municipality in accordance with this Agreement and shall survive the termination of this Agreement.

Section 6.03 Liability of the Municipality: The Municipality shall indemnify and save harmless the Conservation Authority from and against all claims, demands, losses, costs, damage, actions, suits, or proceedings by whosoever made, brought, or prosecuted in any manner based upon, arising out of, related to, occasioned by or attributed to the negligence of the Municipality in executing its obligations under this Agreement.

ARTICLE SEVEN

TERM, REVIEW AND TERMINATION OF AGREEMENT

Section 7.01 Term: This Agreement shall continue in force commencing the date set out at the top of page 1 for a term of five (5) years.

Section 7.02 Deemed Renewal: This Agreement shall automatically continue following the expiry of the term set out above until it is:

- a) Superseded or replaced by a subsequent agreement; or
- b) Terminated in its entirety by either party by giving one (1) year written notice; or
- c) Terminated in its entirety by mutual agreement of both parties.

Section 7.03 Renewal: This Agreement shall be reviewed by both parties at least once every five (5) years if the Agreement is renewed beyond the initial term of five (5) years.

Section 7.04 Early Termination: This Agreement may be terminated in its entirety by either

party prior to the end of the term set out in Section 7.01 by giving one (1) year written notice or by mutual agreement of both parties.

Section 7.05 Termination: Upon termination of this Agreement, the Conservation Authority shall provide the Municipality complete copies of all files and records of the Conservation Authority relating to the exercise of the delegated authority pursuant to this Agreement. The obligation of the Conservation Authority to indemnify the Municipality pursuant to Section 6.02 of this Agreement shall continue in full force and effect after the termination of this Agreement with respect to all actions or omissions of the Conservation Authority in executing the work under this Agreement prior to the date of termination.

ARTICLE EIGHT

RELATIONSHIP OF THE PARTIES

Section 8.01: It is expressly agreed that this Agreement shall not be construed as a partnership or joint venture between the Conservation Authority or any subcontractor and the Municipality. The Conservation Authority shall have no authority to bind the Municipality for the performance of any contract or otherwise obligate the Municipality.

ARTICLE NINE

MISCELLANEOUS

Section 9.01 Preamble: The preamble hereto shall be deemed to form an integral part hereof.

Section 9.02 Amendments: This Agreement shall not be changed, modified, terminated or discharged in whole or in part except by instrument in writing signed by the parties hereto, or their respective successors or permitted assigns, or otherwise as provided herein.

Section 9.03 Assignment: This Agreement shall not be assignable by either party hereto without the written consent of the other party being first obtained.

Section 9.04 Force Majeure: Any delay or failure of either party to perform its obligations under this Agreement shall be excused and this Agreement is suspended if, and to the extent, that the delay or failure is caused by an event occurrence beyond the reasonable control of the party and without its fault or negligence, such as, by way of example and not by way of limitation, acts of God, fires, floods, wind storms, riots, labor problems (including lock-outs, strikes and slow-downs) or court injunction or order.

Section 9.05 By-Laws: Any by-laws passed under Section 7 of the *Building Code Act* and all forms, applications, etc. related to Sewage Systems shall be provided to the Municipality by the Conservation Authority upon request at no charge.

Section 9.06 Posting: The Conservation Authority shall within ten (10) days of notification of acceptance and prior to the commencement of work, post this Agreement on its website.

Section 9.07 Notices: Any notice, report or other communication required or permitted to be given hereunder shall be in writing unless some other method of giving such notice, report or other communication is expressly accepted by the party to whom it is given by being delivered to an officer of such party during normal working hours or mailed to the following addresses of the parties respectively:

To the Conservation Authority:

Rideau Valley Conservation Authority
3889 Rideau Valley Drive, P.O. Box 599
Manotick, ON K4M 1A5
Attention: General Manager/Secretary Treasurer

To the Municipality:

Tay Valley Township
217 Harper Road
Perth, ON K7H 3C6
Attention: Chief Administrative Officer

Any notice, report or other written communication, if delivered, shall be deemed to have been given or made on the date on which it was delivered to any employee of such party, or if mailed, postage prepaid, shall be deemed to have been given or made on the third business day following the day on which it was mailed (unless at the time of mailing or within forty-eight hours thereof there shall be a strike, interruption or lock-out in the Canadian postal service in which case service shall be by way of delivery only). Either party may at any time give notice in writing to the other party of the change of its address for the purpose of this Section.

Section 9.08 Headings: The section headings hereof have been inserted for the convenience of reference only and shall not be construed to affect the meaning, construction or effect of this Agreement.

Section 9.09 Governing Law: The provisions of this Agreement shall be construed and interpreted in accordance with the laws of the Province of Ontario as at the time in effect.

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the day and year set out below.

RIDEAU VALLEY CONSERVATION AUTHORITY

Chair Date:

General Manager/
Secretary-Treasurer Date:

TAY VALLEY TOWNSHIP

Reeve Date:

Chief Administrative Officer/Clerk Date:

APPENDIX A

2025 FEE SCHEDULE
ONSITE SEWAGE DISPOSAL SYSTEMS

Attached

Updated Annually

Sewage System New Construction/Replacement	Fee
Class 4 (Leaching Bed System) & Class 5 (Holding Tank)	
Residential	\$970
Class 4 Required Maintenance Contract Registration	\$155
Residential QUINN FARM (includes labour for sampling)	\$1,260
Commercial or Other Occupancies	\$1,390
Class 2 & 3 Systems	\$470
Class 4 Septic Tank Only	\$450
Inspections (subgrade, partial install, squirt height)	\$225
Revisions To Existing Permit	
Major Example: different type of system, different location > 10 metres	50% of Fee
Minor Example: Change Design Flow, Type of Treatment Unit	\$225
Administrative Example: Change of Documentation Only	\$140
Alteration To Existing Sewage System	
Major Example: Addition of Treatment Unit, Mantle	\$450
Minor Example: Level Header, Filter & Riser	\$225
Renovation/Change of Use Permits	
Renovation/Change of Use (OBC Part 10 & 11)	\$340
Renovation/Change of Use (OBC Part 10 & 11) with Part 8 Application	\$175
Miscellaneous	
File Search for septic records	\$175
Renewals & Cancellations *	
Renewal & Review Fee (maximum 1 year extension)	\$225
Cancellation within 12 months of issuance (refund)	50% of Fee
Permit to Demolish	
Permit to demolish/decommission a septic system	\$175
Planning – Septic (Outside City of Ottawa)	
Planning Comment (per lot for Subdivision Plan Review - Maximum fee of \$5000)	\$240
Consent Application	\$350
Additional Consent Applications (same retained parcel)	\$160
Minor Variances and Zoning By-Law Amendments	\$350
* NOTE 1: If construction begins before a permit is issued a 50 percent (%) Surcharge applies to all permits.	
* NOTE 2: A permit is valid for 12 months from the original date of issuance noted in permit. <i>If lapsed, it may be renewed only once for a period of 12 months from the original date of expiry.</i>	

APPENDIX B

**2025 FEE SCHEDULE
SEWAGE SYSTEM REINSPECTION PROGRAM**

Updated Annually

Annual Program Management Fee	
Covers program management and fixed costs (equipment, vehicle, fuel, maintenance and labour)	\$4,500
Annual Mailing Fee	
Covers property owner notification (postage and labour)	\$1,500
Reinspection Cost	
Covers up to 200 Sewage System Reinspections annually	\$65 / Inspection
Any additional reinspection	\$95 / Inspection

THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2024-052

OFFICIAL PLAN - AMENDMENT NO. 8

(1551 BENNETT LAKE ROAD)

(PART LOTS 9 AND 10, CONCESSION 11, GEOGRAPHIC TOWNSHIP OF BATHURST)

WHEREAS, Section 22 (1) of the *Planning Act, R.S.O. 1990, Chapter P.13*, states that if a person or public body requests a Council to amend its official plan, the Council shall, forward a copy of the request and the information and material required under subsections (4) and (5) of the *Planning Act*, if any to the appropriate approval authority, whether or not the requested amendment is exempt from approval, and hold a public meeting under subsection 17 (15) of the *Planning Act* or comply with the alternative measures set out in the official plan;

AND WHEREAS, Section 17 (22) of the *Planning Act, R.S.O. 1990, Chapter P.13*, states that when the requirements of subsections (15) to (21), as appropriate, have been met and the Council is satisfied that the plan as finally prepared is suitable for adoption, the Council may by by-law adopt all or part of the plan and, unless the plan is exempt from approval, submit for approval;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

1.1 **THAT**, Official Plan Amendment No. 8 (1551 Bennett Lake Road), attached hereto as Schedule "A", be adopted.

2. BY-LAWS TO BE AMENDED

2.1 **THAT**, By-Law No. 2022-033 is hereby amended.

3. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2024-052**

4. EFFECTIVE DATE

- 4.1** THAT, this By-Law shall come into force and take effect upon the approval of Tay Valley Township Official Plan Amendment No. 8, dated November 19th, 2024, by the County of Lanark.
- 4.2** ENACTED AND PASSED this 10th day of December, 2024.

Robert Rainer, Reeve

Amanda Mabo, Clerk

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2024-052**

SCHEDULE "A"

AMENDMENT No. 8

to the

TAY VALLEY TOWNSHIP OFFICIAL PLAN

- PART A THE PREAMBLE does not constitute part of this Amendment.
- PART B THE AMENDMENT consisting of the following explanatory text constitutes Amendment No. 8 to the Tay Valley Township Official Plan.

PART A - THE PREAMBLE

LOCATION

Official Plan Amendment No. 8 affects 1551 Bennett Lake Road, Part Lots 9 and 10, Concession 11, geographic Township of Bathurst.

PURPOSE AND EFFECT OF OFFICIAL PLAN AMENDMENT

Official Plan Amendment No. 8 was initiated by the property owners in response to information received by the County of Lanark that they did not have one severance available on the property at 1551 Bennett Lake Road after they had previously been told there was a severance available. The applicants had paid for the required archeological assessment to support the proposed severance and had paid for preliminary legal work regarding a condominium road.

The purpose of the Official Plan Amendment No. 8 is a site-specific amendment to permit the creation of an additional lot on a property that has exceeded the permitted number of severances.

The Amendment has been prepared in consultation with various public agencies, Bennett Lake Property Owners Association, and interested residents.

BASIS OF OFFICIAL PLAN AMENDMENT

1. Background

Early in 2021, the applicant's agent (Zanderplan) was informed by the Lanark County Planning Department that there was one severance available on the subject property at 1551 Bennett Lake Road (Part Lots 9 and 10, Concession 11, in the geographic Township of Bathurst). Zanderplan staff corresponded and met with the County Planner and the Township Planner on a number of occasions for a year and one half between March 2021 and November 2022 to discuss the studies and information needed to submit a complete application (e.g., an archaeological assessment, clarification of access to the proposed lot, etc.). An archaeological assessment was undertaken, and lawyers were consulted about the potential creation of a condominium road.

After receiving a formal application for severance, on November 24, 2022, the Senior Planner for the County informed Zanderplan that there were no more severances available on the property.

To address the situation that had arisen from the conflicting information, an Official Plan Amendment was suggested as a possible solution.

2. Planning Rationale

This Official Plan Amendment is based on:

- a review of the ecological health of Bennett Lake;
- a review of the policies of the *Provincial Planning Statement 2024*;
- a review of the policies of the *Lanark County Sustainable Communities Official Plan*;
- a review of the policies of the *2017 Township Official Plan*;
- a review of the requirements of the *Township Zoning By-Law*.

2.1 Bennett Lake Water Quality

The Mississippi Valley Conservation Authority (MVCA) *2023 Watershed Report Card* indicates that surface water quality in the Fall River watershed, which contains Bennett Lake, is excellent. Bennett Lake is categorized as a mesotrophic/oligotrophic lake (which is to be expected due to its shallow depth). This category indicates the lake has phosphorus, nitrogen and oxygen levels that allow sports fish to thrive and it does not produce the excessive algae and weeds associated with eutrophic lakes that have more phosphorus and less oxygen in them.

The proposed severed lot will have a developable area at least 100m from the lake due to the presence of MVCA regulated wetlands along the shore. This setback in combination with the excellent health of the lake will ensure no negative impact on the lake.

2.2 Review of Provincial Planning Statement (PPS) 2024

Section 2.5 Rural Areas in Municipalities refers to rural settlement areas, rural lands (located outside of rural settlement areas) agricultural lands, natural heritage features and resource areas.

Section 2.5.1 states that, “Healthy, integrated and viable rural areas should be supported by:

- a) building upon rural character, and leveraging rural amenities and assets;
- b) promoting regeneration, including the redevelopment of brownfield sites;
- c) accommodating an appropriate range and mix of housing in rural settlement areas;
- d) using rural infrastructure and public service facilities efficiently;
- e) promoting diversification of the economic base and employment opportunities through goods and services, including value-added products and the sustainable management or use of resources;
- f) providing opportunities for sustainable and diversified tourism, including leveraging historical, cultural, and natural assets;
- g) conserving biodiversity and considering the ecological benefits provided by nature;
- h) providing opportunities for economic activities in prime agricultural areas, in accordance with policy 4.3.

The relevant clauses are met by the proposed OPA No. 8. With respect to a) building upon rural character, no appearance of strip development will occur along the road as the lot will share an entrance with the two other lots in existence on Bennett Lake Road and proposed development will not be visible from the road (as is the case with the two existing dwellings on the two existing lots which are located south of Bennett Lake Road, closer to the lake). With regard to d) using rural infrastructure efficiently, the existing hydro line on the property and driveway entrance will be shared.

With respect to g) conserving biodiversity and considering the ecological benefits provided by nature the water quality of Bennett Lake is rated excellent by the MVCA and the proposed development will be at least 100m from the lake due to the presence of MVCA regulated wetlands along the shore of the retained lot, and an existing site plan control agreement will maintain vegetation on the proposed severed lot.

Section 3.1.2. states that “Before consideration is given to developing new infrastructure and public service facilities:

- a) the use of existing infrastructure and public service facilities should be optimized.” This is the case for this proposal.

Section 3.6.1.4 states “Where municipal sewage services and municipal water services or private communal sewage services and private communal water services are not available, planned or feasible, individual onsite sewage services and individual on-site water services may be used provided that site conditions are suitable for the long-term provision of such services with no negative impacts.” An individual septic system and well would be used.

Section 4.2.1 states, “Planning authorities shall protect, improve or restore the quality and quantity of water by:

- a) using the watershed as the ecologically meaningful scale for integrated and long-term planning, which can be a foundation for considering cumulative impacts of development;
- b) minimizing potential negative impacts, including cross-jurisdictional and cross watershed impacts.” A site plan control agreement on the proposed severed lot and the MVCA regulated wetland on the retained lot will ensure the lake water quality is protected.

Section 4.6.2. states “Planning authorities shall not permit development and site alteration on lands containing archaeological resources or areas of archaeological potential unless the significant archaeological resources have been conserved.” An archaeological stage 1 study was undertaken and no artifacts were identified.

Section 5.1.1. Development shall be directed away from areas of natural or human-made hazards where there is an unacceptable risk to public health or safety or of property damage, and not create new or aggravate existing hazards. No floodplain or steep slope exists on the severed or retained lands.

Section 5.2.4. Planning authorities shall prepare for the impacts of a changing climate that may increase the risk associated with natural hazards. Vegetation retention and location of the any dwelling upslope of the lake should help to ensure the development will not result in damage from natural hazards exacerbated by the changing climate.

Section 5.2.9. Development shall generally be directed to areas outside of lands that are unsafe for development due to the presence of hazardous forest types for wildland fire. This area is not identified as a wildland fire risk.

2.3 Review of *Lanark County Sustainable Communities Official Plan* Policies

The subject property falls in the Rural Area under the Lanark County Sustainable Communities Official Plan. This designation applies to rural and agricultural areas outside of established settlement areas in the County. In the rural areas, development is permitted subject to appropriate levels of servicing, while maintaining the rural character of the County and compatibility with and protection for natural heritage features and functions.

The proposed lot creation will meet the intent of the policies of Section 3.3.4 of the Plan by creating severed and retained parcels which comply with the Township Zoning By-Law, serviced with private wells and septic systems, and providing appropriate protection for natural heritage areas. Access to the severed and retained lots has been approved in principle by the Lanark County Roads Department. Overall, the proposed severances meet the intent of the policies of the *Lanark County Sustainable Communities Official Plan*.

2.4 Review of Tay Valley Township Official Plan Policies

A detailed review of the multiple relevant Official Plan policies was undertaken. The subject property falls under the Rural designation in the Township's Official Plan. The Rural designation permits a range of land uses including residential dwellings on private services.

Section 3.6.4 of the Plan provides the Residential policies, noting that development is based on single dwellings at a low density. The minimum lot size is 0.8 hectares outside of settlement areas. Lot creation by consent is permitted in the rural area. The proposed lots are approximately 2.3 hectares and 5.9 hectares in size, far exceeding the minimum required by this policy.

Section 2.19 of the Plan speaks to the cultural heritage and archaeological policies. The policies require the completion of an archaeological assessment due to the presence of the abutting water body. As noted, a Stage 1 archaeological assessment has been completed to consider the presence of anything of archaeological significance. The report, completed by Past Recovery Archaeological Services, concluded that there was nothing of archaeological significance on the subject property and no further assessment was required.

Section 2.22 of the Plan speaks to Natural Heritage. MVCA mapping shows an area of regulated wetland along the waterfront of Bennett Lake. There is ample room on the large retained lot to establish a future dwelling on private servicing that is appropriately set back from the regulated wetland. The existing and future development will also far exceed a 30-metre setback from the high water mark of Bennett Lake. There are no natural heritage impacts that are anticipated to result from the proposed severance or future development on the retained parcel.

Section 4.3 of the Plan speaks to the County Road policies. The subject property abuts County Road 19 / Bennett Lake Road, and the lots are proposed to share the existing entrance to the County Road. The proposed shared entrance has been reviewed by the Lanark County Roads Department with no concerns raised.

Section 5.2 of the Plan provides the Land Division policies, noting that lot creation can take place by consent (severance) or by plan of subdivision. Section 5.2.2 of the Plan provides general policies related to lot creation.

In reviewing these policies, the proposed lot meets: the provisions of the Township's Zoning By-Law (1), no parcels will be land locked as a result of the severance (2), safe vehicle access to the County Road has been demonstrated in consultation with the relevant road authority (3), there is no negative financial impact on the municipality that is anticipated from the severance (4), a cash in lieu of parkland fee can be included as a condition of consent approval (5), there are no land use compatibility issues related to the surrounding rural and residential land uses (6), the proposed severance will not result in the creation of lots which are restricted by flooding or organic soils (7), there are no known soil contamination issues associated with the subject property (8), there is sufficient room to develop on the severed and retained lots without negatively affecting any natural heritage features or functions (9), an archaeological assessment has been completed to consider any cultural heritage impacts (10), there is sufficient room on the large severed and retained lots to accommodate the

required private servicing (11), the minimum water setback and water frontage requirements can be exceeded on the severed and retained lots (12), and any road widening requirement can be accommodated as a condition of severance approval if needed (13).

Section 5.2.3 provides policies that are specific to lot creation by consent. The policies note that “a maximum of three new lots (excluding the retained lot) shall be created from a land holding as it existed on January 1, 1991.” When the property owners reached out to Lanark County several years ago to inquire about the feasibility of severing a lot, staff advised that the owners would be eligible for the creation of an additional lot. The owners undertook survey, archaeological and planning work towards the proposed consent; however, it was later determined by County staff that the maximum number of eligible severances from 1991 had already been exceeded and that no further lot creation would be permitted. However,

Township Council determined at their meeting on August 27, 2024 that they would be open to considering the creation of an additional lot, subject to the owners obtaining a successful site-specific Official Plan Amendment.

The owners are therefore seeking a site-specific Official Plan Amendment to Section 5.2.3 of the Township’s Official Plan, to permit the creation of an additional lot for residential purposes, to support the second generation of family to live on abutting properties. The proposed severance meets the intent of the other policies of the Township’s Official Plan.

2.5 Review of *Tay Valley Township Zoning By-Law*

The subject property falls within the Rural (RU) zone under the Township’s Zoning By-Law 2002-121. The Rural zone permits a range of land uses including single dwellings and associated accessory uses. The minimum lot area in the Rural zone for a single dwelling is 1 ha, while the minimum lot frontage is 60 metres. The proposed severed lot will have a lot area of approximately 2.3 ha while the retained lot will have a lot area of approximately 5.9 hectares. Upon completion of the small lot addition, the retained lot will have more than 60 metres of frontage on Bennett Lake Road as well as far in excess of 60 metres of frontage on Bennett Lake. The severed lot will have approximately 8m of frontage on the County road, and will have far in excess of 60 metres of frontage on Bennett Lake, which is considered the Front Lot Line for a waterfront lot. Overall, the severed and retained lots will both comply with the relevant Zoning provisions.

OVERALL CONCLUSIONS

It is concluded that this Amendment is consistent with the *Provincial Planning Statement 2024 (PPS 2024)*, and that it conforms to the *Lanark County Sustainable Communities Official Plan*, *Tay Valley Township Official Plan*, and *Tay Valley Township Zoning By-Law*. Based on the foregoing conclusions, Council has deemed it advisable to amend the Official Plan as described in Part B of this Amendment.

PART B - THE AMENDMENT

All of this part of the document entitled PART B - THE AMENDMENT, consisting of the following map and explanatory text constitutes Amendment No. 8 to the Tay Valley Township Official Plan.

Details of the Amendment

Section 6.3.3 Consent Policies, is hereby amended by adding new subsection "7" as follows:

7. Notwithstanding section 6.3.3.1, one additional new lot shall be permitted to be created by consent on the following land:
 - a) Part Lots 9 and 10, Concession 11, in the geographic Township of Bathurst, municipally known as 1551 Bennett Lake Road.

PART C - APPENDICES

APPENDIX A

Notice was posted at the property and circulated to property owners within 120m.

PART C - APPENDICES

APPENDIX B

- No persons or public bodies made oral submissions at the Public Meeting on November 5, 2024.

PART C - APPENDICES

APPENDIX C

PUBLIC MEETING OFFICIAL PLAN AMENDMENT MINUTES

Tuesday, November 5th, 2024

5:30 p.m.

**Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario
Council Chambers**

ATTENDANCE:

Members Present:

Chair, Councillor Wayne Baker
Reeve Rob Rainer
Deputy Reeve Fred Dobbie
Councillor Greg Hallam
Councillor Korrine Jordan
Councillor Keith Kerr
Councillor Marilyn Thomas

Staff Present:

Amanda Mabo, Chief Administrative Officer/Clerk
Aaron Watt, Deputy Clerk
Noelle Reeve, Planner
Sean Ervin, Public Works Manager

Public Present:

Catherine Anderson
Fred Barrett
Brenda Burich
Mike Champagne
Lucien Cleroux

1. CALL TO ORDER

The public meeting was called to order at 5:39 p.m.

2. INTRODUCTION

The Chair provided an overview of the Official Plan Amendment application review process to be followed, including:

- the purpose of the meeting
- the process of the meeting
- all persons and public bodies attending were encouraged to make comments in order to preserve their right to comment should the application(s) be referred to the Local Planning Appeal Tribunal
- the flow and timing of documentation and the process that follows this meeting
- any person or public body wanting a copy of the decision regarding the applications on the agenda was advised to email adminassistant@tayvalleytwp.ca

The Chair asked if anyone had any questions regarding the meeting and the process to be followed. Given that there were no questions, the meeting proceeded.

3. APPLICATION

- i) **FILE #OPA-8: Official Plan Amendment No. 8 – Site-Specific Amendment
1551 Bennett Lake Road, Ennis
Part Lots 9 and 10, Concession 11
Geographic Township of Bathurst**

a) **PLANNER FILE REVIEW & PROPOSED AMENDMENT**

The Planner reviewed the PowerPoint Presentation that was attached to the agenda.

The Planner presented additional maps in order to provide a detailed history of severances on the subject property – *attached page 5*.

Map 1 shows the parent property prior to 1994 severances.

Map 2 shows the property as defined by the County as the subject of the 2010 severance.

Map 3 shows the severance proposed requiring site-specific Official Plan Amendments.

b) **APPLICANT COMMENTS**

The applicant was present.

c) PUBLIC COMMENTS

None.

d) RECOMMENDATION

That the proposed amendments to the Official Plan be moved forward to the November 19th, 2024, Council Meeting.

4. ADJOURNMENT

The public meeting adjourned at 5:59 p.m.

PART C - APPENDICES
APPENDIX D

The following written submission was received from Enbridge Gas on October 22, 2024:

From: Municipal Planning <MunicipalPlanning@enbridge.com>
Sent: Tuesday, October 22, 2024 11:00 AM
To: TVT Admin Assistant <adminassistant@tayvalleytwp.ca>
Subject: RE: Notice of Public Meeting for Proposed Official Plan Amendment - OPA-8 - Ennis

Thank you for your circulation.

Enbridge Gas does not object to the proposed application(s) however, we reserve the right to amend or remove development conditions. This response does not signify an approval for the site/development.

Please always call before you dig, see web link for additional details: <https://www.enbridgegas.com/safety/digging-safety-for-contractors>

Please continue to forward all municipal circulations and clearance letter requests electronically to MunicipalPlanning@Enbridge.com.

Regards,

Willie Cornelio CET (he/him)
Sr Analyst, Municipal Planning
Engineering

ENBRIDGE
TEL: 416-495-6411
500 Consumers Rd, North York, ON M2J1P8
enbridge.com
Safety. Integrity. Respect. Inclusion.

THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2024-053

TARIFF OF FEES

WHEREAS, Section 391 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a municipality may impose fees or charges on persons,

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- (c) for the use of its property including property under its control;

AND WHEREAS, Section 69 (1) of the *Planning Act*, R.S.O. 1990, c. P. 13, as amended, provides that a municipality may establish a tariff of fees for the processing of applications made in respect of planning matters;

AND WHEREAS, Section 7(1) (c) of the *Building Code Act, 1992*, S.O. 1992, c. 23, as amended, authorizes a municipality to pass by-laws, requiring the payment of fees on applications for and on the issuance of permits and prescribing the amounts of the fees;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

1.1 THAT, Council hereby establishes the fees and charges as set out in the following Schedules:

- Schedule "A" – Miscellaneous and Recreation Fees
- Schedule "B" – Planning Fees
- Schedule "C" – Waste, Recycling and Composting Fees
- Schedule "D" – Refreshment Vehicle Licensing Fees
- Schedule "E" – Hall Rental Fees
- Schedule "F" – Building Permit Fees
- Schedule "G" – Road Closing and Sale Fees
- Schedule "H" – Fire Department Fees
- Schedule "I" – Access to Township Roads Fees

1.2 THAT, the fees and charges are subject to applicable taxes, unless otherwise noted.

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2024-053**

1.3 THAT, the fees and charges shall be payable prior to the provision of the service.

1.4 THAT, any unpaid fees and charges imposed by the municipality shall be added to the tax roll for the following property in the municipality and collected in the same manner as municipal taxes:

- in the case of fees and charges for the supply of a public utility, the property to which the public utility was supplied;
- in all other cases, any property for which all of the owners are responsible for paying the fees and charges.

1.5 THAT, where there is the statutory authority to do so, any fees, charges, costs, unpaid fines, loans, and interest imposed by the municipality may be added to the tax roll and collected in the same manner as municipal taxes.

2. BY-LAW REPEALED

2.1 By-Law No. 2023-060 is hereby repealed.

2.2 All by-laws or parts thereof and resolutions passed prior to this by-law which are in contravention of any terms of this by-law are hereby rescinded.

3. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

4. EFFECTIVE DATE

4.1 THAT, this by-law shall come into force and effect as of the 1st day of January 2025.

4.2 ENACTED AND PASSED this 10th day of December 2024.

Rob Rainer, Reeve

Amanda Mabo, Clerk

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2024-053**

SCHEDULE "A"

FEE SCHEDULE - MISCELLANEOUS SERVICES & RECREATION

MISCELLANEOUS SERVICES	
ITEM	FEE
TAX CERTIFICATE	\$45.00
TAX CERTIFICATE – URGENT (REQUIRED IN LESS THAN 2 BUSINESS DAYS)	\$90.00
TAX SALE ADMINISTRATIVE FEE	\$650.00
PROPERTY FILE SEARCH (Including Septic Permits)	\$75.00
PROPERTY INFORMATION SHEET	\$100.00
PHOTOCOPIES Official Plan Zoning By-Law Maps	\$0.25 / PAGE (black/white) \$2.00/PAGE (colour)
NSF CHEQUES	\$40.00
COMMISSIONER OF OATH (taxpayer)	\$5.00/First Document \$2.00/Additional Document
COMMISSIONER OF OATH (non-taxpayer)	\$25.00/First Document \$5.00/Additional Document
CREDIT CARD TRANSACTION FEE	3.0% of the value of the transaction
FAX TRANSMISSION	\$2.00 / FIRST PAGE \$1.00 / PAGES AFTER
REPRINT OF TAX RECEIPT, TAX BILL, OR TAX STATEMENT	\$15.00
CIVIC ADDRESSING (Sign & Post Installed)	\$130.00
CIVIC ADDRESSING (Sign Only)	\$19.00
CIVIC ADDRESSING (Post Only)	\$40.00
CIVIC ADDRESSING / SIGNS – Installed by staff	\$35.00
ROAD NAME SIGN	\$105.00
ROAD SIGN (Green Blade Only)	\$55.00
ROAD EXCAVATION APPLICATION	\$100.00
TEMPORARY OCCUPANCY OF TOWNSHIP ROAD	\$100.00
SIGN POST	\$40.00
SIGN CAP	\$7.00
SIGN CROSSER T'S	\$15.00
DOG TAGS – MICRO CHIPPED	\$5.00

DOG TAGS – MARCH 31 OR BEFORE	\$15.00
DOG TAGS – APRIL 1 OR AFTER	\$25.00
DOG TAGS – REPLACEMENT TAG	\$2.00
RECREATION SERVICES	
SOCCER REGISTRATION – EARLY BIRD	\$45.00
SOCCER REGISTRATION – REGULAR	\$55.00
HOCKEY REGISTRATION – EARLY BIRD	\$250.00
HOCKEY REGISTRATION – REGULAR	\$275.00
CHOIR REGISTRATION – EARLY BIRD	\$100.00
CHOIR REGISTRATION – REGULAR	\$120.00
KARATE REGISTRATION - EARLY BIRD - PER REGISTRANT	\$100.00
KARATE REGISTRATION – EARLY BIRD - PER FAMILY OF 2 OR MORE	\$200.00
KARATE REGISTRATION - REGULAR - PER REGISTRANT	\$120.00
KARATE REGISTRATION – REGULAR - PER FAMILY OF 2 OR MORE	\$220.00
OTHER RECREATION PROGRAMS AND ACTIVITIES	Cost Recoverable

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2024-053**

SCHEDULE “B”

FEE SCHEDULE – PLANNING FEES

PLANNING FEES	
ITEM	FEE
PLANNING APPLICATION – PRE-CONSULTATION FEE (MINOR VARIANCE, ZONING, SEVERANCE, SITE PLAN CONTROL AGREEMENTS, DEVELOPMENT AGREEMENTS)	\$350.00
PLANNING APPLICATION – PRE-CONSULTATION FEE (SUBDIVISION)	\$650.00
OFFICIAL PLAN AMENDMENT	\$1,600.00 (\$1,000 Fee + Cost; \$600 Deposit)
ZONING BY-LAW AMENDMENT	\$1,600.00 (\$1,000 Fee + Cost; \$600 Deposit)
COMMITTEE OF ADJUSTMENT MINOR VARIANCE	\$1,600.00 (\$1,000.00 Fee + Cost; \$600 Deposit)
SUBDIVISION APPROVAL	\$6,000.00 (\$5,000 Fee + Cost; \$1,000 Deposit)
SITE PLAN CONTROL AGREEMENT - RESIDENTIAL	\$1,250.00 (\$650 Fee + Cost; \$600 Deposit)
SITE PLAN CONTROL AGREEMENT - COMMERCIAL, INDUSTRIAL, INSTITUTIONAL	\$6,000.00 (\$1,000 Fee + Cost; \$5,000 Deposit)
LIMITED SERVICES AGREEMENT	\$1,250.00 (\$650 Fee + Cost; \$600 Deposit)
DEVELOPMENT AGREEMENT	\$1,250.00 (\$650 Fee + Cost; \$600 Deposit)
ROAD ACCESS AGREEMENT – PRIVATE UNASSUMED ROADS ROAD ACCESS AGREEMENT – UNOPENED ROAD ALLOWANCES	\$1,650.00 (\$650 Fee + Cost; \$1,000 Deposit)
ROAD NAMING	\$2,650 .00 (\$650 Fee + Cost; \$2,000 Deposit)
ROAD ASSUMPTION PROCESS – UP TO 60M	\$2,650.00 (\$650 Fee + Cost; Deposit \$2,000)

PLANNING FEES

ITEM	FEE
ROAD ASSUMPTION PROCESS – OVER 60M	\$3,350.00 (\$1,350 Fee + Cost; Deposit \$2,000)
REVIEW OF LEGAL STATUS/UPDATE TO PROPERTY FILE	\$1,650.00 (\$650 Fee + \$1,000 Deposit)
LAND DIVISION CONSENT – COMMENT/CLEARANCE/CIRCULATION LIST	\$1,250.00 (\$850.00 Fee + Cost; \$400 Deposit) for first application \$350.00 Each (\$350 Fee + Cost) for 2 nd and/or 3 rd application
CONSENT - CASH IN LIEU OF PARKLAND CONTRIBUTION (NON-WATERFRONT) (WATERFRONT)	\$900.00 \$1,100.00
RENEWABLE ENERGY PROJECTS STAFF REVIEW THIRD PARTY REVIEW	\$2,600.00 All Costs
HOLDING ZONE DESIGNATION (PLACING OR LIFTING)	\$1,650.00 (\$650 Fee + Cost; \$1,000 Deposit)
LIFTING ONE FOOT RESERVE	\$1,050.00 (\$650 Fee + Costs; Deposit \$400)
PART LOT LIFT	\$1,600.00 (\$1,000 Fee + Costs; Deposit \$600)
DEEMING BY-LAW	\$1,600.00 (\$1,000 Fee + Costs; Deposit \$600)
CONDOMINIUM	\$3,000 .00 (\$2,000 Fee + Cost; \$1,000 Deposit)
CONDOMINIUM EXEMPTION	\$2,500 .00 (\$2,000 Fee + Costs; \$500 Deposit)
In addition, every Site Plan Control Agreement shall include a security deposit in an amount equal to: Minor Additions / Renovations, Accessory Buildings, Agricultural Buildings, Site / Shoreline Work or combination	\$1,000.00

PLANNING FEES

ITEM	FEE
New Dwellings or major Additions / Renovations (> 20% increase in floor space)	\$1,500.00
Commercial, Industrial, Institutional or Multi-Residential Work Developments subject to Site Plan Control, will be required to pay a security deposit authorized under the <i>Planning Act</i> , at the time execution of the Site Plan Control Agreement. A security deposit required under the authority of the Building Code will not be payable if one has already been paid for the same development.	\$2,000.00 or the estimated costs, whichever is less

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2024-053**

SCHEDULE “C”

FEE SCHEDULE – WASTE, RECYCLING AND COMPOSTING FEES

See By-Law No. 2015-015 Waste Disposal, Composting and Recycling By-Law, as amended
(By-Law No. 2024-054)

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2024-053**

SCHEDULE “D”

FEE SCHEDULE - REFRESHMENT VEHICLE LICENSING FEES

See By-Law No. 2011-052 Refreshment Vehicle Licensing, as amended
(By-Law No. 2023-061)

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2024-053**

SCHEDULE "E"

FEE SCHEDULE - HALL RENTAL FEES

See By-Law No. 2022-044 Hall Rental Policy, as amended

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2024-053**

SCHEDULE "F"

FEE SCHEDULE - BUILDING PERMIT FEES

See By-Law No. 2013-005 Building By-Law, as amended
(By-Law No. 2024-055)

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2024-053**

SCHEDULE “G”

FEE SCHEDULE - ROAD CLOSING AND SALE FEES

See By-Law No. 2020-055 Road Closing and Sale Policy, as amended
(By-Law No. 2023-062)

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2024-053**

SCHEDULE "H"

FEE SCHEDULE – FIRE DEPARTMENT FEES

See By-Law No. 2024-056 Fire Department – Fees and Charges, as amended

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2024-053**

SCHEDULE "I"

FEE SCHEDULE – ACCESS TO TOWNSHIP ROADS FEES

See By-Law No. 2021-027 Access to Township Roads Policy

THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2024-054

WASTE DISPOSAL, COMPOSTING & RECYCLING BY-LAW AMENDMENT

WHEREAS, Section 11 (3) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a municipality may pass by-laws respecting matters within certain spheres of jurisdiction, including waste management;

AND WHEREAS, Section 391 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a municipality may impose fees or charges on persons,

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- (c) for the use of its property including property under its control;

AND WHEREAS, the Council of the Corporation of Tay Valley Township enacted and passed By-Law No. 2015-043, to establish a system for the collection, removal and disposal of waste, including the setting of fees for providing the service and the setting of fines for those who commit an offence;

AND WHEREAS, the Council of the Corporation of Tay Valley Township enacted and passed By-Law No. 2023-064 to amend Schedule “A” – Fee Schedule of By-Law No. 2015-043 and to amend Schedule “B” – Hours of Operation of By-Law No. 2023-043;

AND WHEREAS, Council deems it expedient to amend By-Law No. 2023-064 as hereinafter set out;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

- 1.1 **THAT**, Schedule “A” - Fee Schedule of By-Law No. 2023-064, be replaced with a revised Schedule A, attached hereto as Schedule “A”.
- 1.2 **THAT**, Schedule “B” – Hours of Operation of By-Law No. 2023-064, be replaced with a revised Schedule B, attached hereto as Schedule “B”.

2. ULTRA VIRES

Should any sections of this by-law be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2024-054**

3. BY-LAWS AMENDED AND REPEALED

3.1 By-Law No. 2023-064 is hereby amended.

3.2 All by-laws or parts thereof and resolutions passed prior to this by-law which are in contravention of any terms of this by-law are hereby rescinded.

4. EFFECTIVE DATE

4.1 **THAT**, this by-law shall come into force and effect as of the 1st day of January 2025.

4.2 ENACTED AND PASSED this 10th day of December, 2024.

Rob Rainer, Reeve

Amanda Mabo, Clerk

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2024-054**

SCHEDULE “A”

FEE SCHEDULE

ITEM	FEE
Bag Tag (additional beyond the annual allocation)	\$2.00
Clean Up Fee (for disposing of waste at a non-designated area or for littering or illegal dumping)	Minimum charge of \$250 and \$125.00/hour thereafter
Composter	\$50.00
Sorting at Site (for tagged bag improperly containing Recyclable or Compostable Waste)	\$5.00
1 standard bag of residential waste accompanied by 1 full (63 litre) container of recyclables in accordance with Section 3.2	No charge / no Tag required
Battery Waste (household batteries AA, AAA, C, D and 9 volt, and batteries from items such as portable radios, flashlights, smoke alarms, pagers, cell phones, laptop computers, UPS systems, hearing aids, watches and back-up power systems)	No charge
Brush Waste (tree and bush clippings, accepted at Glen Tay Waste Site only)	\$15.00/cubic yard
Bulk Waste (any commercial, industrial or institutional waste from a Business Establishment, accepted at Glen Tay Waste Site only)	\$55.00/cubic yard
Compostable Waste (Kitchen – Fruit, vegetables, tea bags, coffee grinds, egg shells. No meat, bones, fish, fatty or dairy food or animal feces Yard Waste - grass and yard clippings, leaves and garden debris)	No charge
Construction Waste (discarded building material, resulting from erection, repair, demolition or improvement of buildings, accepted at Glen Tay Waste Site only)	\$55.00/cubic yard
Electronic Waste (amplifiers, audio and video players and recorders, cameras, cell phones, computers (desktop and laptop) and peripherals, copiers, fax machines, monitors, pagers and PDAs, printers, radios, receivers, scanners, speakers, telephones and answering machines, tuners, turntables, televisions and video projectors, accepted at the Glen Tay Waste Site only)	No charge

ITEM	FEE
Major Appliances & Large Household Furnishings Waste Reusable furniture Large non-reusable furniture Three seat couch Two seat couch/Loveseat Upholstered Chair Mattress/Box Spring (all sizes) Small non-reusable furniture (eg. bookshelf, chair) Refrigerator (freon removed /licensed sticker applied) Refrigerator (with freon – accepted at Glen Tay Waste Site only) Small Appliance (eg. blender & toaster) Propane Tank (large cylinder)	No charge No charge \$45.00 \$35.00 \$25.00 \$30.00 \$15.00 \$5.00 \$25.00 No charge No charge
Recyclable Waste (excluding Battery, Electronic, Tire, Scrap Metal Waste) (consumer plastic containers 1-7, glass jars & bottles, metal food cans, cardboard, boxboard, newspapers, magazines, mixed paper, clothing & textiles)	No charge
Scrap Metal Waste	No charge
Shingles	\$130/cubic yard
Tires Tire with or without rim (all sizes)	No charge
Untreated Lumber Waste (unpainted, no pressure treated, accepted at Glen Tay Waste Sites only)	\$5.00/cubic yard

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2024-054**

SCHEDULE “B”

HOURS OF OPERATION

Glen Tay

Stanleyville

Maberly

Summer Hours

Victoria Day to Thanksgiving

Monday	8 am to 4 pm	8am to 4 pm	CLOSED**
Wednesday	8 am to 4 pm	8 am to 4 pm	8 am to 4 pm
Saturday	8 am to 4 pm	8 am to 4 pm	8 am to 4 pm
Sunday	10 am to 4 pm	10 am to 4 pm	10 am to 4 pm

*CLOSED - Canada Day

**Maberly site open on Victoria Day, Civic Holiday, Labour Day and Thanksgiving.

Winter Hours

After Thanksgiving to before Victoria Day

Monday	8 am to 4 pm	CLOSED	CLOSED
Wednesday	8 am to 4 pm	8 am to 4 pm	8 am to 4 pm
Saturday	8 am to 4 pm	8 am to 4 pm	8 am to 4 pm

*If the following holidays fall on a day the waste sites are normally open, the waste sites will be closed – Family Day, Easter Monday, National Day for Truth and Reconciliation, Remembrance Day, Christmas Day, Boxing Day, New Year’s Day. Christmas Eve and New Year’s Eve – Closed at Noon.

THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2024-055

BUILDING BY-LAW AMENDMENT

WHEREAS, Section 7(1) of the *Building Code Act, 1992*, S.O. 1992, c. 23, as amended, authorizes a municipality to pass by-laws for,

- (a) prescribing classes of permits under this Act, including permits in respect of any stage of construction or demolition;
- (b) providing for applications for permits and requiring the applications to be accompanied by such plans, specifications, documents and other information as is prescribed;
- (b.1) subject to the regulations made under subsection 34 (2.1), establishing and governing a program to enforce standards prescribed under clause 34 (2) (b), in addition to any programs established under subsection 34 (2.2);
- (b.2) subject to the regulations made under subsection 34 (2.2), governing a program established under subsection 34 (2.2);
- (c) requiring the payment of fees and prescribing the amounts of the fees,
 - (i) on application for and on issuance of permits,
 - (ii) for maintenance inspections,
 - (iii) for providing documentation, records or other information under section 15.10.4, and
 - (iv) for providing information under subsection 15.10.6 (2);
- (c.1) requiring the payment of interest and other penalties, including payment of collection costs, when fees are unpaid or are paid after the due date;
- (d) providing for refunds of fees under such circumstances as are prescribed;
- (e) requiring a person specified in the building code to give notice to the chief building official or an inspector or to a registered code agency if one is appointed, of any of the stages of construction specified in the building code, in addition to the stages of construction prescribed under subsection 10.2 (1) and prescribing the period of time after such notice is given during which an inspection may be carried out;
- (f) prescribing forms respecting permits and applications for permits and providing for their use;
- (g) enabling the chief building official to require that a set of plans of a building or any class of buildings as constructed be filed with the chief building official on completion of the construction under such conditions as may be prescribed in the building code;
- (h) providing for the transfer of permits when land changes ownership;
- (i) requiring the person to whom a permit is issued to erect and maintain fences to enclose the site of the construction or demolition within such areas of the municipality as may be prescribed;
- (j) prescribing the height and description of the fences required under clause (i).

AND WHEREAS, the Council of the Corporation of Tay Valley Township enacted and passed By-Law No. 2013-005 – Building By-Law;

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2024-055**

AND WHEREAS, the Council of the Corporation of Tay Valley Township enacted and passed By-Law No. 2023-063 to amend Schedule “A” – Building Permit Fees of By-Law No. 2013-005;

AND WHEREAS, Schedule “A” – Building Permits Fees requires updating;

AND WHEREAS, Council deems it expedient to update Schedule “A” – Building Permits Fees, as hereinafter set out;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

1.1 THAT, Schedule “A” – Building Permit Fees of By-Law No. 2013-005, be replaced with a revised Schedule A, attached hereto as Schedule “A”.

2. BY-LAWS AMENDED AND REPEALED

2.1 By-Law No. 2023-063 is hereby repealed.

2.2 By-Law No. 2013-005 is hereby amended.

2.3 All by-laws or parts thereof and resolutions passed prior to this by-law which are in contravention of any terms of this by-law are hereby rescinded.

3. ULTRA VIRES

3.1 Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

4. EFFECTIVE DATE

THAT, this by-law shall come into force and effect as of the 1st day of January 2024.

ENACTED AND PASSED this 10th day of December, 2024.

Rob Rainer, Reeve

Amanda Mabo Clerk

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2024-055**

SCHEDULE “A”

BUILDING PERMIT FEES

RESIDENTIAL/FARM Building-New Construction or Addition, Demolition

Class of Permit	Fee/per sq.ft. of gross floor area
Single Detached Dwelling	
Living Space/Habitable	\$0.75
Unfinished Basement Space	\$0.30
Finish Basement Upgrade	\$0.30 (in addition to \$0.30 above)
Accessory Area (eg. Garage)	\$0.35
Plumbing fixtures or System	\$10 per fixture, \$150 minimum
Decks	\$0.35 per square foot, \$250 minimum
Solid Fuel/Wood Heat System/Appliance	\$150
Outdoor Swimming Pool and Enclosure	\$150
Outdoor Swimming Pool Fencing	\$100
Multiple residential	\$0.75
Farm Building per code	\$0.15 (OFA id.)
Demolition or Removal of Building or Building System	\$150

RESIDENTIAL/FARM Building-Renovation (Alteration/Repair)

Class of Permit	Fee/sq.ft or percentage of value
Living Space/Habitable	1.25%
Accessory Area (eg. Garage)	1.25%
Finish Basement	\$0.35 per sq.ft of gross floor area
Farm Building per code	0.33% of value (OFA id.)
Change of Use (Part 10)	1%
Multiple residential	1.5%
Demolition or Removal of Building or Building System	\$60

Non-Commercial Roof-Mounted Solar Panel Installations	\$150
Plumbing Fixtures	\$10 per fixture, \$150 minimum

COMMERCIAL Building-New Construction or Addition, Demolition

Class of Permit	Fee/sq.ft
Demolition or Removal of Building or Building System	\$150/building
Group A & B per code: Assembly & Institutional	\$1.00 to 2000 sq.ft., \$0.75 thereafter
Group D & E per code: Business & Mercantile	\$1.00 to 2000 sq.ft., \$0.75 thereafter
Group F per code: Industrial	\$1.00 to 2000 sq.ft., \$0.75 thereafter
Commercial HVAC unit	\$150 per unit

COMMERCIAL Building-Renovation (Alteration/Repair)

Class of Permit	Fee/percentage of value
Group A & B per code: Assembly & Institutional	1.5%
Group D & E per code: Business & Mercantile	1.5%
Group F per code: Industrial	1.5%
Change of Use (Part 10)	1.5%

MISC. Fees - Permit and/or Inspection (If not otherwise accounted)

Class of Permit	Fee/percentage of construction value
Building Permit Deposit (when required to cover additional expenses such as legal searches)	\$1,000
Conditional	10% s/c + agreement + deposit
Designated Structure as per building code, save and except Non-Commercial Roof-Mounted Solar Panel Installations	1%

Occupancy permit	\$100 (Commercial only)
Relocation of Building	\$100/building
Revision Permit	\$100, includes 1 review hour, any extra time to be billed at the plans review rate of \$50/hour
<u>Site inspection (extra):</u> -Other than mandatory -Pre-Permit or Revision -Same type more than 2x -Work Order posting	\$100/inspection
Temporary Permit	\$100+ \$30/month.+ agreement
Transfer of open permit	\$75, for new Owner(s)

OTHER Administrative Fees of the Building Department

Description	Fee/percentage of construction value
Plans Review Rate per Hour	\$90/hour
Minimum Permit Fee	\$150
Commercial application deposit for Plans Review	1%
Cancellation of permit	Graduated refund based on work done by CBO, calculated by CBO at the time
Permit Extension / Renewal (no activity after 6 months of issuance or lapse in activity for more than 1 year)	\$75 (max 1 extension available following which permit revoked, no refund of fee and return of security deposit)
Permit Expiry after 3yrs.	No refund of fee, forfeit of security deposit and/or extra fees to cover plans review and inspections undertaken after expiry
Revocation of permit (inappropriate action/inaction of applicant-false information)	No refund fee and forfeit of security deposit if required to cover site, administration or legal/planning advice
Building without permit – minor (ex. decks, sheds, pools) Building without permit – major (ex. additions, renovations)	Double the Permit Fee, \$1,000 minimum + \$5,000 Deposit for Legal Expenses Double the Permit Fee, \$2,000 minimum + \$5,000 Deposit for Legal Expenses

Building Code Act Compliance Order	\$150
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THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2024-056

DRUMMOND/NORTH ELMSLEY TAY VALLEY FIRE RESCUE FEES AND CHARGES

WHEREAS, Section 5 (0.1) of the *Fire Protection and Prevention Act, 1997*, S.O. 1997, Chapter 4, as amended, provides that the Council of a municipality may establish, maintain and operate a fire department for all or any part of the municipality;

AND WHEREAS, the Council of the Corporation of the Township of Drummond/North Elmsley and the Council of the Corporation of Tay Valley Township have passed by-laws to Establish and Regulate the Drummond/North Elmsley Tay Valley Fire Rescue;

AND WHEREAS, Section 391 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a municipality may impose fees or charges on persons,

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- (c) for the use of its property including property under its control;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township enacts as follows:

1. DEFINITIONS

For the purpose of this by-law:

- 1.1 **“Emergency Response”** - means the core services as outlined in the Establishing and Regulating By-Law for the Fire Department.
- 1.2 **“Fire Chief”** – means the person or designate appointed under subsection 6 (1), (2) or (4) of the *Fire Protection and Prevention Act, 1997*, as amended, appointed by Council.
- 1.3 **“Fire Department”** – means the Drummond/North Elmsley Tay Valley Fire Rescue.
- 1.4 **“Fire Fees”** – means the fees and charges as set out in Schedule “A” to this by-law.
- 1.5 **“Fire Watch”** – means when a Member is required to ensure the fire safety of a building or area in the event of any act (ex. hot work, or situation that may pose an increased risk to Persons or Property).

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2024-056**

- 1.6** “**Member**” – means any firefighter or employee of the Fire Department, as approved by the Fire Board.
- 1.7** “**Motor Vehicle**” – has the same meaning as prescribed in the *Highway Traffic Act*, R.S.O. 1990, c. H.8, as amended.
- 1.8** “**MTO Rates**” – means the Ministry of Transportation authorized rate per hour for each apparatus responding to the incident.
- 1.9** “**Municipality**” – means The Corporation of Tay Valley Township and/or the Corporation of the Township of Drummond/North Elmsley.
- 1.10** “**Non-Resident**” – means the Person who is neither an Owner of Property nor a Tenant of Property within the Municipality.
- 1.11** “**Owner**” – means the registered owner of Property or any person, firm or corporation in occupation of or having control over or possession of the Property or any portion thereof, including a property manager, mortgagee in possession, receiver and manager, trustee and trustee in bankruptcy, and includes the owner of Motor Vehicles.
- 1.12** “**Person**” – means an individual, sole proprietorship, partnership, corporation, municipal corporation, unincorporated association or organization, trust, and a natural person in his or her capacity as trustee, executor, administrator or other legal representative.
- 1.13** “**Property**” – means any real property within the Municipality and includes all buildings, or any part of any building, and all structures, machinery and fixtures erected or placed upon, in, over, under or affixed to land, but excludes real property owned by the Federal and Provincial Government.
- 1.14** “**Tenant**” – has the same meaning as prescribed in the *Assessment Act*, R.S.O. 1990, c. A.31, as amended.

2. GENERAL REGULATIONS

- 2.1** **THAT**, the Council of the Corporation of Tay Valley Township hereby establishes the fees and charges as set out in Schedule “A” – Fire Fees.
- 2.2** **THAT**, Fire Fees are subject to the Harmonized Sales Tax (HST) as applicable.
- 2.3** **THAT**, no discounts apply for early payment of Fire Fees.
- 2.4** **THAT**, payment of all Fire Fees is due within 30 days of receipt of an invoice issued by the Fire Department unless otherwise stated in Schedule “A”.

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2024-056**

3. MOTOR VEHICLE ACCIDENTS AND FIRES

3.1 If the Fire Department attends the scene of a Motor Vehicle accident or Motor Vehicle fire on any Property within the Municipality and provides Emergency Response and the Owner of the Motor Vehicle is a Non-Resident of the Municipality, the Fire Department shall charge the respective Fire Fee to the Owner and the Owner's insurance company in order to recover full payment of the Fire Fee.

4. NATURAL GAS INCIDENT RESPONSE

4.1 If the Fire Department attends a Property in response to a natural gas leak, the Owner or Person responsible for the leak shall be charged the respective Fire Fee(s).

5. EXTRAORDINARY EXPENSES

5.1 If the Fire Department provides Emergency Response and the Fire Chief determines that it is necessary to retain a private contractor, or rent special equipment, or use consumable materials other than water and medical supplies in order to control and eliminate an emergency, all costs and expenses incurred by the Fire Department shall be charged to the Owner.

6. HAZARDOUS MATERIALS INCIDENT

6.1 If the Fire Department provides Emergency Response to an incident involving a hazardous substance that was not properly controlled, handled, stored, manufactured, processed, packaged, used, disposed or transported, or involved in an accident, all costs and expenses incurred by the Fire Department shall be charged to the Owner or Person responsible for the incident.

7. ADMINISTRATION AND ENFORCEMENT

7.1 The Fire Department may deliver an invoice either personally, or by registered mail, or by ordinary mail to a Person or Owner or to the Person's or Owner's address.

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2024-056**

7.2 Receipt of an invoice shall be deemed to have occurred:

7.2.1 on the date of delivery in the case of personal delivery;

7.2.2 five days after mailing by registered mail;

7.2.3 seven days after mailing by regular mail.

7.3 All fees shall be subject to 1.25% interest per month on the outstanding amount following the date the fee is due.

7.4 Any unpaid fees and accumulated charges may be added to the tax roll and recovered in a similar manner as municipal taxes pursuant to Section 398 (2) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended.

8. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

9. BY-LAW REPEALED

9.1 By-Law No. 2015-053 is hereby repealed.

9.2 All by-laws or parts thereof and resolutions passed prior to this by-law which are in contravention of any terms of this by-law are hereby rescinded.

10. EFFECTIVE DATE

ENACTED AND PASSED this 10th day of December, 2024.

Rob Rainer, Reeve

Amanda Mabo, Clerk

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2024-056**

SCHEDULE "A"

FIRE FEES

ITEM	FEE
<p>Motor Vehicle Accidents and Fires</p> <p>(a) for the first hour or any part thereof (b) for each additional one-half hour or part thereof</p>	<p>MTO Rates MTO Rates</p>
<p>For attending a Natural Gas Incident:</p> <p>(a) for the first hour or any part thereof; (b) for each additional one-half hour or part thereof</p>	<p>MTO Rates MTO Rates</p>
<p>Extraordinary Expenses</p> <ul style="list-style-type: none"> • Incurred by the Fire Department in providing Emergency Response 	<p>Costs and Expenses</p>
<p>For attending a Hazardous Materials Incident</p> <p>(a) for the first hour or any part thereof; (b) for each additional one-half hour or part thereof</p>	<p>MTO Rates MTO Rates</p>
<p>For attending a scene for Fire Watch</p> <p>(a) for the first hour or any part thereof; (b) for each additional one-half hour or part thereof</p>	<p>MTO Rates MTO Rates</p>
<p>For responding to an Assistance Request by Other Agencies</p> <p>(a) for the first hour or any part thereof; (b) for each additional one-half hour or part thereof</p>	<p>MTO Rates MTO Rates</p>

<p>For responding to an Open Air Burning By-Law Contravention/Complaint</p> <p>(a) for the first hour or any part thereof; (b) for each additional one-half hour or part thereof</p>	<p>MTO Rates MTO Rates</p>
<p>For the investigation of an Open Air Burning By-Law Contravention/Complaint</p>	<p>\$150.00</p>
<p>For any response on a Provincial Highway with the exception of a Medical Related Emergency</p> <p>(a) for the first hour or any part thereof (b) for each additional one-half hour or part thereof</p>	<p>MTO Rates MTO Rates</p>
<p>Correspondence:</p> <ul style="list-style-type: none"> • Fire Code Compliance Letter • File Search/Fire Reports • Fire Investigation Report • Clearance Letter <p><i>*Payment is required in advance</i></p>	<p>\$125.00 \$125.00 \$125.00 \$125.00</p>
<p>Inspections:</p> <ul style="list-style-type: none"> • Liquor Licensing Inspection • Real Estate Home/Commercial Inspection • Private Day Care Inspection • Marijuana Grow-Op Investigation and Compliance Inspection <p><i>*Payment is required in advance</i></p>	<p>\$125.00 \$125.00 \$125.00 Staff time accumulated.</p>

**MTO Rates = Ministry of Transportation Rate which are communicated to Fire Departments annually by the Ministry.*

THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2024-057

INTERIM AND FINAL TAX LEVY FOR THE YEAR 2025

WHEREAS, Section 317 (1) and (2) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a local municipality, before the adoption of the estimates for the year under Section 290, may pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipal purposes;

AND WHEREAS, Section 317 (3) and (4), provides the rules regarding the amounts to be levied;

WHEREAS, Section 342, provides that a local municipality may pass by-laws providing for instalments of taxes;

AND WHEREAS, Section 345, provides that a local municipality may, in accordance with this section, pass by-laws to impose late payment charges for the non-payment of taxes or any instalment by the due date;

AND WHEREAS, the Council of the Corporation of Tay Valley Township deems it expedient to provide for an Interim and Final Tax Levy for the year 2025 and to fix the dates upon which the Interim and Final Tax Levies shall become due and payable;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

- 1.1 **THAT**, the interim tax levy and the final tax levy shall be levied and collected upon the whole of the rateable properties.
- 1.2 **THAT**, the **Interim Tax Levy** shall become due and payable in two equal installments on February 26th, 2025 and April 28th, 2025.
- 1.3 **THAT**, the **Final Tax Levy** shall become due and payable in two equal installments on July 29th, 2025 and September 26th, 2025.
- 1.4 **THAT**, when payment of any installment or any part of any installment of taxes levied by this by-law is in default, a penalty of 1.25 per cent per month that the default continues shall be imposed.

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2024-057**

1.5 THAT, interest and/or penalty charges shall be added on the first day of each and every month that the default continues.

1.6 THAT, the following Payment Methods may be used:

- Cash
- Cheque
- Credit Card (fee applies)
- Financial Institution
- Pre-Authorized Payment Agreement
(requires completion of “Enrolment Authorization Form”)
- Interac (Municipal Office only)
- On-Line Banking
- Telephone Banking
- My Account (credit card only)

1.7 THAT, the interim and final tax levy rates shall also apply to any property added to the assessment roll after this by-law is enacted.

2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

3. EFFECTIVE DATE

3.1 THAT, this by-law shall come into force and effect as of the 1st day of January 2025.

3.2 ENACTED AND PASSED this 10th day of December, 2024.

Rob Rainer, Reeve

Amanda Mabo, Clerk

THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2024-058

A BY-LAW TO STOP UP, CLOSE AND SELL A PORTION OF AN UNOPENED ROAD ALLOWANCE (KENNEDY)

WHEREAS, Section 11 (3) of the *Municipal Act, 2001*, S.O. 2001, Chapter 25, as amended, provides that a municipality may pass by-laws respecting highways within their jurisdiction;

AND WHEREAS, an application was received and processed in accordance with the Road Closing and Sale Policy;

AND WHEREAS, public notice was provided via the agenda for the Committee of the Whole Meeting held on August 13th, 2024 and the Council Meeting held on August 27th, 2024;

AND WHEREAS, the Council of the Corporation of Tay Valley Township adopted Resolution #C-2024-08-15, waiving the requirements to advertise and hold a Public Meeting;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

- 1.1 **THAT**, the Council of the Corporation of Tay Valley Township declares the subject lands surplus to its needs;
- 1.2 **THAT**, the Part of the unopened road allowance between Concessions 10 and 11, geographic Township of Bathurst, lying West of Bennett Lake, and more particularly described on "Schedule A", attached hereto, is hereby stopped up and closed.
- 1.3 **THAT**, Plan 27R-12391 is attached hereto as Schedule "B" and shall be for information purposes only, and not form part of this bylaw.
- 1.4 **THAT**, Part 1 on Plan 27R-12391 of the said road allowance be sold to the adjacent landowners, PAUL EDMOND KENNEDY & CATHERINE DIANE KENNEDY as a lot addition to be consolidated with the adjoining lands which are West 1/2 Lot 4, Concession 11, Bathurst, being PIN 05203-0039 (LT).

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2024-058**

1.5 THAT, the purchase price for the parcels of land as described in Schedule “B” shall be \$0.50 per square foot.

1.6 THAT, the Reeve and Clerk are hereby authorized on behalf of the Corporation of Tay Valley Township to execute all documentation required to complete the transfer of ownership.

2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

3. EFFECTIVE DATE

3.1 THAT, this By-Law shall come into force and take effect once a certified copy of this by-law is registered in the proper land registry office.

3.2 ENACTED AND PASSED this 10th day of December, 2024.

Rob Rainer, Reeve

Amanda Mabo, Clerk

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2024-058**

SCHEDULE "A"

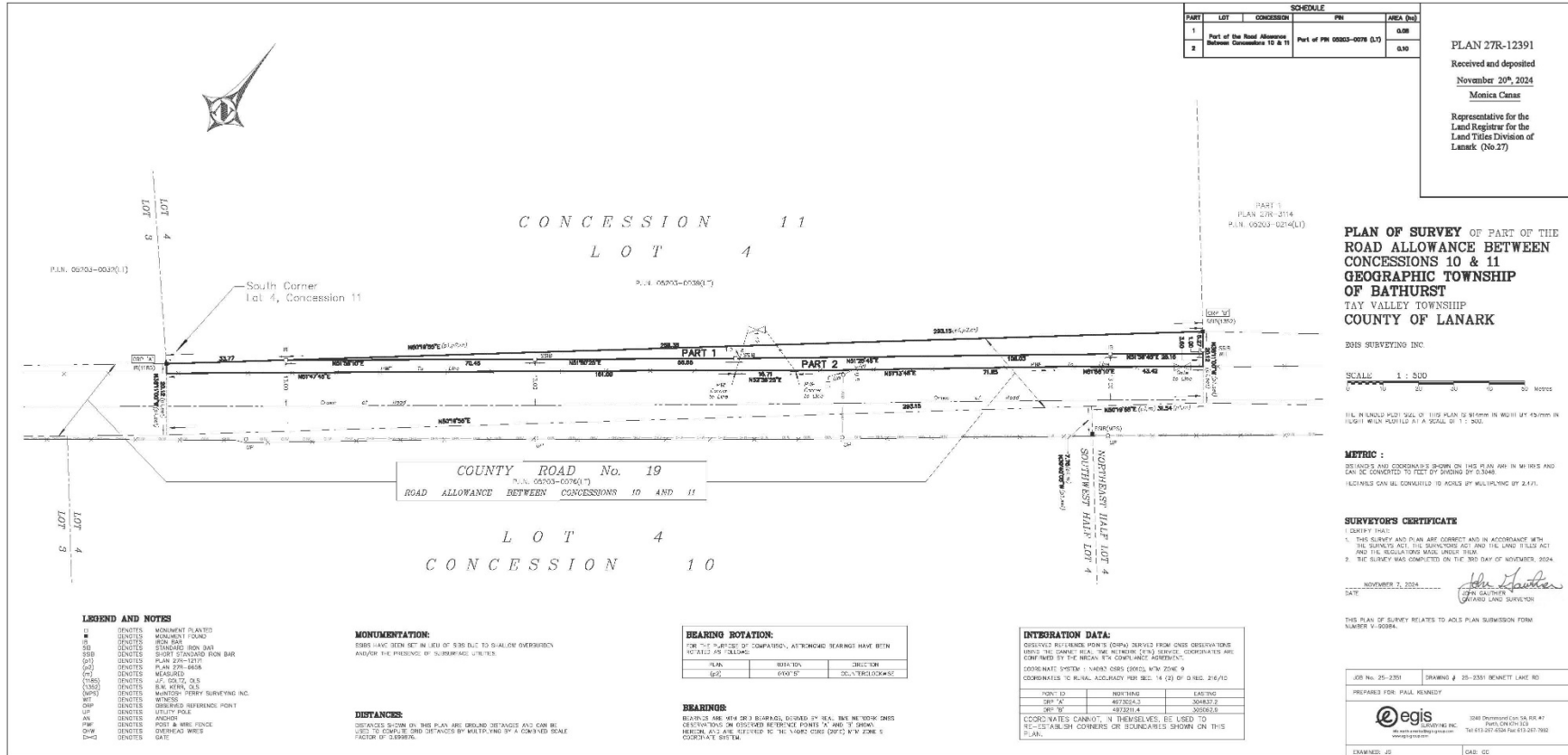
Subject Lands:

PART OF THE UNOPENED ROAD ALLOWANCE BETWEEN CONCESSIONS 10 & 11, GEOGRAPHIC TOWNSHIP OF BATHURST, LYING WEST OF BENNETT LAKE, AND MORE PARTICULARLY DESCRIBED AS PART 1 ON 27R12391, BEING PART OF PIN 05203-0076 (LT).

Plan 27R12391 is available for viewing at the Tay Valley Township Municipal Office

THE CORPORATION OF TAY VALLEY TOWNSHIP BY-LAW NO. 2024-058

SCHEDULE "B"



THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2024-059

A BY-LAW TO ADOPT THE ESTIMATES FOR THE SUMS REQUIRED FOR MUNICIPAL PURPOSES FOR THE YEAR 2025

WHEREAS, Section 290 of the *Municipal Act, 2001*, S.O. 2001, Chapter 25, as amended, provides that a local municipality shall, in the year or the immediately preceding year, prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

1.1 THAT, the 2025 Budget, including revenue and expenditure estimates for the year, attached hereto as Schedule "A", is hereby adopted.

2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

3. EFFECTIVE DATE

ENACTED AND PASSED this 10th day of December, 2024.

Rob Rainer, Reeve

Amanda Mabo, Clerk

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2024-059**

Schedule "A"

**TAY VALLEY TOWNSHIP
2025 OPERATING AND CAPITAL BUDGET
SUMMARY**

	2024	2025	BUDGET CHANGES		
	BUDGET	BUDGET	\$	%	
EXPENDITURES:					
General Government	1,495,183	1,781,065	285,883	19.12%	
Protection Services	2,172,140	2,459,971	287,831	13.25%	
Transportation Services	1,572,329	1,624,445	52,116	3.31%	
Environmental Services	794,520	736,766	(57,754)	(7.27%)	
Health Services	6,250	6,250	-	0.00%	
Recreation, Cultural & Social Services	553,688	639,921	86,233	15.57%	
Planning & Development	342,503	398,898	56,395	16.47%	
Transfers to Reserves	1,841,354	1,908,204	66,850	3.63%	
Debt Financing	143,613	143,613	-	0.00%	
	8,921,580	9,699,133	777,554	8.72%	
REVENUES:					
Grants	942,120	1,218,666	276,546	29.35%	
Fees & Service Charges	222,678	220,593	(2,085)	(0.94%)	
Other Revenue	732,078	640,534	(91,544)	(12.50%)	
	1,896,876	2,079,793	182,917	9.64%	
INFRASTRUCTURE REPLACEMENT:					
Capital Program	4,147,784	4,032,429	(115,355)	(2.78%)	
Transfers from Reserves	(3,741,910)	(3,289,829)	452,081	(12.08%)	
Grants	(405,874)	(742,600)	(336,726)	82.96%	
New Financing	-	-	-		
<i>From Current Year Levy</i>	-	-	-		
	7,024,704	7,619,340	594,637	8.46%	
TAX LEVY					
			Operational Increase	527,787	7.51%
			Reserve/Capital Increase	66,850	0.95%
Total Levy Increase					8.46%
			OPP Contract increase	47,324	0.67%
			Operational Increase	480,463	6.84%
			Reserve/Capital Increase	66,850	0.95%
					8.46%
Assessment Increase - Growth				76,637	1.09%
Tax Rate Increase				518,000	7.37%

TAY VALLEY TOWNSHIP			
2025 OPERATING AND CAPITAL BUDGET			
REVENUES			
		2024	2025
		BUDGET	BUDGET
OPERATING GRANTS:			
	Ontario Municipal Partnership Fund	787,600	865,300
	OPP Financial Relief		178,480
	Seniors Active Living Centre (SALC)		50,000
	Drainage Superintendent	6,710	6,710
	County Grant - climate actions	10,000	11,500
	Livestock Losses	5,000	5,000
	WDO Recycling (up to 2024) / CMO Depot Agreement (start 2025)	132,810	101,676
		942,120	1,218,666
CAPITAL GRANTS:			
	Other Provincial Grants (OCIF - Formula Based)	100,000	100,000
	Donation - for energy node	10,000	10,000
	County - Tourism	5,000	5,000
	Cannabis Grant (already have in deferred revenue)	21,146	18,602
	Ontario Trillium Foundation (OTF) - rec programming & supplies	15,150	
	Inclusive Communities Grant (ICG) - rec programming (seniors)	60,000	
	Ontario Trillium Foundation (OTF) - Forest Trail Pavillion	98,300	
	Ontario Trillium Foundation (OTF) - Pickleball Court		179,920
	Ontario Trillium Foundation (OTF) - Maberly Outdoor Rink & Coverall		332,800
	Other Provincial Grants - Accessibility	96,278	96,278
		405,874	742,600
		1,347,994	1,961,266
FEES & SERVICE CHARGES:			
	Tax Certificates	8,000	6,500
	Zoning Compliance Certificates	150	150
	Civic Addressing Fees	5,500	6,800
	Entrance Permits and Other	5,500	6,500
	Waste Disposal Fees and Charges	92,000	92,000
	Recreation Program Fees & Activities	32,400	29,515
	Planning & Zoning Fees & Charges	78,000	78,000
	Tile Drainage	1,128	1,128
		222,678	220,593

TAY VALLEY TOWNSHIP			
2025 OPERATING AND CAPITAL BUDGET			
REVENUES			
		2024	2025
		BUDGET	BUDGET
OTHER REVENUE:			
	Building Permit Fees	125,000	125,500
	Septic Permits	40,000	-
	Refreshment Vehicle Licences	1,200	600
	Tax Penalties	95,000	100,000
	Burgess Garage Land Lease-Communications Tower	3,615	3,615
	Investment Income	110,000	150,000
	Pits & Quarries Royalties	5,000	5,000
	Federal Gas Tax	187,478	194,044
	Other	10,000	5,000
	History Scholarship	1,200	1,600
	Commissioner of Oath	75	75
	Tax Sale Cost Recoveries	5,000	5,000
	OPP - RIDE Program	6,600	6,600
	Court Security Costs	4,000	4,000
	OPP Service Charges	7,000	7,000
	Provincial Offences Act (POA)	20,000	-
	Dog Licenses, Fines, etc.	600	800
	Livestock cost recovery	150	150
	Recycling Sales	22,500	-
	Community Hall Rentals	2,750	3,300
	Septic Consent Comments	10,000	10,000
		657,168	622,284
TRANSFERS FROM RESERVES - Operating Budget			
	<i>ELECTION RESERVE</i>		3,250
	<i>CONTINGENCY RESERVE - OLT Hearings</i>	20,000	
	<i>CONTINGENCY RESERVE - Private Unassumed Roads (PUR) Cont</i>	15,000	15,000
	<i>CONTINGENCY RESERVE - CP RAIL</i>	39,910	
		74,910	18,250

TAY VALLEY TOWNSHIP			
2025 OPERATING AND CAPITAL BUDGET			
REVENUES			
		2024	2025
		BUDGET	BUDGET
TRANSFERS FROM RESERVES:			
CONTINGENCY RESERVE			
	Harrasment Policy Update	-	10,000
	Official Plan - comprehensive growth management	35,000	
	Compactor - additional one at GTWS	42,750	22,750
	Economic Development & Tourism Action Plan	52,000	52,000
	Asset Retirement Obligation (ARO) - financial statement req.	36,400	
MOD	Electronic Timesheets	31,500	
MOD	Operations Layout for Waste Site	40,000	20,000
MOD	Road Patrol Software	11,000	
MOD	Municipal Office - LED lighting	23,000	
MOD	Automatic Transfer Switch for Generator	11,600	
	Municipal Office - wayfinding devices		1,800
	Entrance Signs to Township		40,000
	CBO Vehicle (electric)		62,400
	Muttons Road Entrance		7,202
	Traffic Count Study		41,905
	Climate Adaptation Plan		30,000
	Bowes Side Road Bridge		200,000
		283,250	488,057
SPECIAL CONTINGENCY RESERVE			
	Pay Equity	30,800	
	Harrasment Policy Update	10,000	
	H. Mather Municipal Drain Project	15,000	15,000
	Municipal Office - relocate Generator to outside building	35,000	
	Fencing - Glen Tay Waste Site		25,000
	Muttons Road Entrance		17,798
		90,800	57,798
OFFICE EQUIPMENT RESERVE			
	Office Furniture - CSC office + Flex office	10,000	10,000
	Office Furniture - Planning Admin Assistant area	15,000	
	Livestreaming	20,800	20,800
		45,800	30,800
OFFICE/GARAGE RESERVE			
	Municipal Office - septic building	5,000	
	Bathurst Garage - CO Detector	5,400	
	Municipal Office - cleanout/replace roof drain system (as needed)		9,100
	Bathurst Garage - CO Detector		15,000
		10,400	24,100

TAY VALLEY TOWNSHIP			
2025 OPERATING AND CAPITAL BUDGET			
REVENUES			
		2024	2025
		BUDGET	BUDGET
RECREATION CAPITAL RESERVE			
	Maberly Community Park	10,000	-
	Otty Lake Boat Launch	500	
	Maberly Rink Shed - fire alarm system	3,600	
	Maberly Rink Shed - emergency lighting & power	3,600	
	Maberly Rink Shed - new overhead rink light		1,200
	Maberly Rink Shed - new exterior light on building		1,200
	Noonan Water Access Point	10,940	-
	Joint Recreation - Feasibility Study (with DNE, LH, & Perth)		21,600
		28,640	24,000
WASTE SITE RESERVE			
	Waste Site new wells <i>*provisional - as needed basis</i>	10,000	10,000
	Waste Site Glen Tay Trees	5,000	
	ReUse Centre - emergency lighting, power & fire alarm sys	11,400	
	Compactor - additional one at GTWS		20,000
		26,400	30,000
OFFICIAL PLAN/ZONING BYLAW RESERVE			
	Official Plan Review		7,568
	Zoning By-Law	34,275	
		34,275	7,568
NEW INFRASTRUCTURE RESERVE			
	Tandems	110,841	
		110,841	-
ROAD EQUIPMENT RESERVE			
	Water Tank		41,600
	Tandem snowplow - delivery 2024 - replace #12	284,159	
	Replace 2009 Komatsu Backhoe	210,000	
	Replace 1998 Brush Chipper	78,000	
	Tandem snowplow - delivery 2026 - replace #17		426,600
	3/4 TON Pickup truck - replace #11		93,600
	Steamer - replace 1990 steamer		22,500
	Sweeper Attachment - for backhoe		13,000
	Drum - for Boom Mower		12,000
		627,159	609,300
BRIDGE CONSTRUCTION RESERVE			
	Glen Tay Rd Open Footing Culvert	160,000	
	Gambles Side Road	340,000	
	Bowes Side Road Bridge	73,216	493,600
	Doran Road Culvert		90,000
		573,216	583,600

TAY VALLEY TOWNSHIP			
2025 OPERATING AND CAPITAL BUDGET			
REVENUES			
		2024	2025
		BUDGET	BUDGET
ROAD CONSTRUCTION RESERVE			
Hard Surfaced			
	Armstrong Line		60,000
	Croizier Road		211,000
	Ritchie Side Road		56,000
	Glen Tay Road (Hwy 7 to CR 6)		15,000
	Ashby Road	28,080	
	Bathurst 7th Concession	307,930	
	Crow Lake Road	292,240	
	McVeigh Road	68,340	
	Lakewood Road	314,000	
	Bygrove Lane		52,000
	Orchard Crescent		64,000
	Posner Lane		30,000
Gravel			
	Bathurst 6th Concession (Harper Rd to Dead End)	13,702	
	Bathurst 7th Concession (Harper Rd to Hwy 511)	104,687	
	Bathurst Line East (McDonalds Corner Rd to Dead End)	27,403	
	Bowes Side Road (Upper Scotch Line Rd to Christie Lake Rd)	71,503	
	Keays Road (Old Morris Rd to Dead End)	8,406	
	McNaughton Road (Greer Rd to Bennet Lake Rd)	47,972	
	Stanley Road (Mackler Side Rd to Narrows Lock Rd)	70,788	
	Trueloves Road (Anglican Church Rd to Dead End)	9,838	
	Kelford Road North	6,760	6,500
	Kelford Road South	6,760	6,500
	Long Lake Road (Narrows Lock Rd to Long Lake Route 2)	31,200	65,225
	Long Lake Road (Long Lake Route 2 to Elm Grove Rd)		67,524
	11th Line South Sherbrooke (Charleston Rd to Zealand Rd)		4,000
	Bathurst 5th Concession (Harper Rd to Hwy 7)		149,167
	Elliott Road (CLNSR to Bathurst Upper 4th Conc)		20,000
	Gambles Side Road (Hwy 7 to Bathurst Upper 5th)		7,669
	McVeigh Road (Doran Rd to Arnold T Drive)		39,532
	McVeigh Road (Arnold T Drive to Dokken Rd)		58,314
	Star Hill Road (Narrows Lock Rd to Star Hill Rd private)		7,500
		1,409,609	919,931
ASSET MANAGEMENT RESERVE			
	AMP - July 2025 deadline	18,500	36,782
		18,500	36,782
FEDERAL GAS TAX RESERVE			
	Lakewood Road	200,000	
	Bowes Side Road Bridge		220,000
		200,000	220,000

TAY VALLEY TOWNSHIP			
2025 OPERATING AND CAPITAL BUDGET			
REVENUES			
		2024	2025
		BUDGET	BUDGET
CASH IN LIEU OF PARKLAND RESERVE			
	Maberly Community Park	5,000	15,000
	Noonan Water Access Point	3,000	13,800
		8,000	28,800
DEVELOPMENT CHARGE RESERVE			
	Development Charges Study & By-Law	41,600	
	Official Plan Review		23,700
	Zoning By-Law	11,425	30,830
	Compactor - additional one at GTWS	4,750	4,750
	Operations Layout for Waste Site		20,000
	Fire Pumper Truck (Joint)	54,000	
	Pumper Truck (South Sherbrooke)	50,000	
	Forest Trail Park	10,000	10,000
	Noonan Water Access Point	1,060	1,200
	Bathurst 7th Concession	37,070	
	McVeigh Road	5,660	
	Bowes Side Road Bridge		33,544
	AMP - July 2025 deadline		3,274
	Traffic Count Study		2,595
	Joint Recreation - Feasability Study (with DNE, LH, & Perth)		20,000
		215,565	149,893
OTHER RESERVES:			
	Maberly Hall	19,500	33,000
	Burgess Hall/Garage	23,400	7,200
	Maberly Garage		4,000
	Salt Sheds	3,000	35,000
	IT	13,555	
		59,455	79,200
	SUBTOTAL FROM RESERVES	3,741,910	3,289,829
	TOTAL REVENUES	13,069,364	6,204,072

TAY VALLEY TOWNSHIP						
2025 OPERATING AND CAPITAL BUDGET						
DETAILED EXPENDITURES						
					2024	2025
					BUDGET	BUDGET
			Contracted Services			
			Legal		35,000	25,000
			Audit & financial		18,000	18,000
			Other		2,000	2,000
			Insurance		60,548	67,915
					115,548	112,915
			Computer Services			
			Maintenance, support & licenses, backup server		62,715	100,665
			Website maintenance & support		11,150	11,500
			Internet		4,500	4,500
			Misc. hardware and software		6,000	6,000
					84,365	122,665
			Municipal Office Building			
			Labour		300	750
			Security services		2,840	2,840
			Water testing		255	200
			Caretaker services		15,000	15,000
			Repairs, maintenance & other		12,000	12,000
			Rug rentals		2,280	2,280
			Grounds maintenance		2,000	4,115
			Hydro		6,175	6,175
			Natural gas		4,500	4,000
			Other		1,000	1,500
					46,350	48,860
	**		Land sale for tax arrears**		5,000	5,000
			Records Management (RM)			
			RM Initiatives		500	500
			Total Corporate Management		1,200,823	1,466,245
			Total General Government		1,495,183	1,781,065

TAY VALLEY TOWNSHIP						
2025 OPERATING AND CAPITAL BUDGET						
DETAILED EXPENDITURES						
					2024	2025
					BUDGET	BUDGET
PROTECTION SERVICES:						
<i>Fire Services -</i>						
		Transfer to DNETVT Fire Rescue (SS reserve)			119,400	125,176
		Cost-shared Fire Department			648,032	717,670
		ABC Hall rent and other			1,200	0
		Total Fire Services			768,632	842,846
<i>Police Services -</i>						
		Ontario Provincial Police contract			1,028,863	1,254,667
		RIDE Program			6,600	6,600
					1,035,463	1,261,267
		Police Services Board				
		Honorariums			2,000	0
		Training, seminars & conferences			3,750	0
		Mileage			1,000	0
		Office supplies, materials & equipment			1,900	0
		Association memberships			850	0
		Minor capital			6,000	0
		Transition to Lanark County PSB			5,000	0
					20,500	0
		Total Police Services			1,055,963	1,261,267
<i>Building Inspection Services -</i>						
		Salaries & benefits			162,745	202,920
		Legal services			3,000	5,000
		Cellular phone			790	790
		Training, seminars & conferences			2,500	2,500
		GIS services			5,250	6,600
		Contracted inspection services			2,420	2,420
		Membership fees			500	500
		Vehicle fuel			1,335	1,335
		Vehicle maintenance			1,000	1,000
		Insurance			897	920
		Other materials, supplies & safety equipment			1,000	1,000
		Total Building Inspection Services			181,437	224,985
<i>Conservation Authorities -</i>						
		Mississippi Valley (core)			22,515	23,172
		Mississippi Valley (non-core)			1,715	2,203
		Rideau Valley (core)			43,149	42,534
		Rideau Valley (non-core)			9,379	10,765
		Total Conservation Authorities			76,758	78,673

TAY VALLEY TOWNSHIP					
2025 OPERATING AND CAPITAL BUDGET					
DETAILED EXPENDITURES					
				2024	2025
				BUDGET	BUDGET
Other Protection Services -					
<i>Emergency Measures</i>					
		Training, seminars & conferences		1,000	1,000
		Equipment, supplies & other		1,000	1,000
				2,000	2,000
** Civic Addressing and Entrance Permits					
		Labour		4,000	4,250
		Materials		3,750	3,750
				7,750	8,000
<i>Animal Control</i>					
		Legal		500	600
		Animal Control Services		3,800	5,000
		Animal Pound Services		2,400	3,000
		Insurance and other supplies		1,000	1,000
				7,700	9,600
** Livestock Losses					
		Loss compensation		5,000	5,000
		Livestock Investigators		1,000	1,000
		Mileage		100	100
				6,100	6,100
<i>Property Safety Enforcement / By-Law Enforcement</i>					
				6,800	7,500
** Septic Inspections				40,000	0
** Septic Re-inspection Program				19,000	19,000
Total Other Protection Services				89,350	52,200
Total Protection Services				2,172,140	2,459,971

TAY VALLEY TOWNSHIP						
2025 OPERATING AND CAPITAL BUDGET						
DETAILED EXPENDITURES						
					2024	2025
					BUDGET	BUDGET
TRANSPORTATION SERVICES:						
			<i>Public Works Overhead -</i>			
			Public Works Administration			
			Administration			
				Salaries & benefits	427,055	479,690
				Legal services	1,250	1,250
				Cell phones	6,200	6,200
				Advertising	850	850
				Training, seminars & conferences	9,000	10,500
				GIS	5,100	5,100
				Other Contracted Services	6,830	6,000
				Mileage	400	400
				Association memberships	2,160	2,530
				Other	1,225	1,225
				Insurance - property, liability, etc.	37,214	28,235
					497,284	541,980
				McVeigh Gravel Pit Operations		
				Labour	100	100
				Licence	400	400
					500	500
				Roads Patrol	8,000	16,700
				Health & Safety Equipment	7,500	7,500
				Total Public Works Administration	513,284	566,680

TAY VALLEY TOWNSHIP						
2025 OPERATING AND CAPITAL BUDGET						
DETAILED EXPENDITURES						
					2024	2025
					BUDGET	BUDGET
Garages & Yards Maintenance						
			Bathurst (Glen Tay) Garage			
			Labour		9,500	9,500
			Building repairs & maintenance		3,000	3,000
			Shop supplies & small tools		4,000	4,000
			Hydro		6,200	6,200
			Natural gas		4,000	4,000
			Other		2,500	2,500
					29,200	29,200
			Burgess Garage			
			Labour		4,500	4,500
			Building repairs & maintenance		2,000	2,000
			Shop supplies & small tools		500	500
			Hydro		2,600	2,600
			Heating fuel		7,500	7,500
			Other		600	600
					17,700	17,700
			Sherbrooke Garage			
			Labour		500	500
			Building repairs & maintenance		500	500
			Hydro		650	650
			Other		50	50
					1,700	1,700
			Bathurst (Glen Tay) Salt Shed			
			Labour		500	500
			Building repairs & maintenance		1,000	1,000
					1,500	1,500
			Burgess Salt Shed			
			Labour		500	500
			Building repairs & maintenance		1,000	1,000
					1,500	1,500
			Total Garages & Yards Maintenance		51,600	51,600

TAY VALLEY TOWNSHIP						
2025 OPERATING AND CAPITAL BUDGET						
DETAILED EXPENDITURES						
					2024	2025
					BUDGET	BUDGET
			Vehicles & Equipment Maintenance			
			Labour		30,550	28,200
			Other Contracted Services		1,500	1,500
			Fuel		141,250	139,480
			Oil, lubricants, coolant, etc.		4,000	8,000
			Fleet licences		12,500	12,500
			Repair parts		17,250	16,000
			Garage time & materials		107,085	108,600
			Blades & cutting edges		18,000	22,000
			Minor equipment & tools		1,000	1,000
			Insurance		8,700	14,400
			Total Vehicles & Equipment Maintenance		341,835	351,680
			Total Public Works Overhead		906,719	969,960

TAY VALLEY TOWNSHIP						
2025 OPERATING AND CAPITAL BUDGET						
DETAILED EXPENDITURES						
					2024	2025
					BUDGET	BUDGET
Roadways Maintenance -						
Bridges & Culverts						
		Bridge & Culvert Maintenance				
			Labour		10,000	10,000
			Engineering fees		10,000	0
			Materials		20,000	30,000
					40,000	40,000
		Water Level Control				
			Labour		2,000	2,750
			Contracted services		5,500	6,500
			Materials		500	500
					8,000	9,750
		Total Bridges & Culverts			48,000	49,750
Roadside Maintenance						
		Mowing				
			Labour		16,000	16,000
					16,000	16,000
		Brushing				
			Labour		30,000	42,500
			Equipment rentals		15,000	15,000
					45,000	57,500
		Ditching				
			Labour		18,000	18,000
			Contracted Services		16,000	16,000
					34,000	34,000
		Litter Pick-up				
			Labour		750	750
		Total Roadside Maintenance			95,750	108,250

TAY VALLEY TOWNSHIP						
2025 OPERATING AND CAPITAL BUDGET						
DETAILED EXPENDITURES						
					2024	2025
					BUDGET	BUDGET
			Hardtop Maintenance			
			Line Painting			
			Contracted services		32,500	34,185
					32,500	34,185
			Street Cleaning			
			Labour		3,300	3,300
					3,300	3,300
			Surface & shoulder maintenance			
			Labour		5,000	5,000
			Materials & Other		5,000	5,000
					10,000	10,000
			Total Hardtop Maintenance		45,800	47,485

TAY VALLEY TOWNSHIP						
2025 OPERATING AND CAPITAL BUDGET						
DETAILED EXPENDITURES						
					2024	2025
					BUDGET	BUDGET
			Loosetop Maintenance			
			Patching & Washouts			
			Labour		5,000	5,000
			Materials		2,500	2,500
					7,500	7,500
			Grading			
			Labour		26,000	26,000
			Equipment rentals		2,000	2,000
					28,000	28,000
			Dust Layer			
			Labour		1,500	1,500
			Materials		125,000	128,500
					126,500	130,000
			Road Water			
			Labour		15,000	15,000
					15,000	15,000
			Gravelling			
			Labour		12,000	17,250
			Equipment rentals		7,300	7,300
					19,300	24,550
			Seasonal Roads			
			Labour		1,500	1,500
			Equipment rentals		500	500
			Materials		5,000	5,000
					7,000	7,000
			Total Loosetop Maintenance		203,300	212,050
			Traffic Control Devices			
			Labour		9,000	9,000
			Contracted services (CP Rail)		54,510	18,000
			Materials		10,000	10,000
					73,510	37,000
			Total Roadways Maintenance		466,360	454,535

TAY VALLEY TOWNSHIP					
2025 OPERATING AND CAPITAL BUDGET					
DETAILED EXPENDITURES					
				2024	2025
				BUDGET	BUDGET
Winter Control -					
		Snowplowing			
			Labour	27,000	27,000
			Equipment rentals	2,500	3,200
				29,500	30,200
		Sanding & Salting			
			Labour	27,000	27,000
			Equipment rentals	4,500	4,500
			Salt	40,000	40,000
			Sand	90,000	90,000
				161,500	161,500
		Culvert Thawing			
			Labour	4,000	4,000
			Materials	250	250
				4,250	4,250
		Total Winter Control		195,250	195,950
Street Lighting					
			Contracted services	1,000	1,000
			Hydro	3,000	3,000
		Total Street Lighting		4,000	4,000
Total Transportation Services				1,572,329	1,624,445

TAY VALLEY TOWNSHIP						
2025 OPERATING AND CAPITAL BUDGET						
DETAILED EXPENDITURES						
					2024	2025
					BUDGET	BUDGET
ENVIRONMENTAL SERVICES:						
<i>Waste Disposal -</i>						
Glen Tay Site						
			Wages & benefits		181,415	196,730
			Engineering & Monitoring services		27,450	28,518
			Cellular phone & internet		1,375	1,375
			Building & equip maintenance		1,000	1,000
			Equipment & operator rentals and cover material		64,000	68,000
			Chipping & Grinding services		15,000	15,000
			Training		750	750
			Waste trucking		22,375	29,400
			Other Contracted Services		14,000	24,000
			Safety clothing		2,000	2,000
			Hydro		2,200	2,200
			Materials & supplies		2,000	3,000
			Miscellaneous rentals (toilets)		2,275	2,275
					335,840	374,248
Stanleyville Site						
			Wages & benefits		60,470	67,895
			Engineering & Monitoring services		12,364	18,268
			Other Contracted Services		1,000	1,000
			Cellular phone		690	690
			Waste trucking services		9,225	6,250
			Safety clothing		550	550
			Hydro		750	750
			Materials & supplies		1,000	1,000
			Miscellaneous rentals (toilets)		2,275	2,275
					88,324	98,678
Maberly Site						
			Wages & benefits		57,605	62,455
			Engineering & Monitoring services		14,298	16,368
			Other Contracted Services		1,000	1,000
			Cellular phone		690	0
			Waste trucking services		9,225	7,510
			Safety clothing		550	550
			Hydro		1,590	1,590
			Materials & supplies		1,000	1,000
			Miscellaneous rentals (toilets)		2,275	2,275
					88,233	92,748

TAY VALLEY TOWNSHIP					
2025 OPERATING AND CAPITAL BUDGET					
DETAILED EXPENDITURES					
				2024	2025
				BUDGET	BUDGET
			Closed Waste Sites		
			Christie Lake monitoring & engineer services	10,724	7,665
			Noonan monitoring & engineer services	7,079	6,754
				17,803	14,419
			Other Waste Disposal Costs		
			Legal		
			Engineering & Monitoring services	5,000	0
			Advertising	500	500
			PIL and tax charges	11,500	12,000
			Future sites closure costs	25,000	25,000
			Insurance	660	2,940
				42,660	40,440
			Total Waste Disposal	572,860	620,531

TAY VALLEY TOWNSHIP					
2025 OPERATING AND CAPITAL BUDGET					
DETAILED EXPENDITURES					
				2024	2025
				BUDGET	BUDGET
Recycling -					
		Glen Tay Site			
		C & D trucking and tipping		60,000	75,000
		Freon removal		1,800	3,000
		Recyclables trucking		70,000	0
		Scrap metal trucking		9,000	11,550
		Contaminated recyclables		3,500	0
				144,300	89,550
		Stanleyville Site			
		Recyclables trucking		28,000	0
		Scrap metal trucking		2,250	2,700
		Contaminated recyclables		1,100	0
				31,350	2,700
		Maberly Site			
		Recyclables trucking		20,000	0
		Scrap metal trucking		2,500	3,575
		Contaminated recyclables		1,100	0
				23,600	3,575
		Other Recycling Services			
		Other (adv, educ materials, supplies, legal, etc.)		500	500
		Hazardous waste disposal		11,000	9,000
		Blue Boxes/Composters		10,000	10,000
				21,500	19,500
		Reuse Centre			
		Wages & Benefits		910	910
				910	910
		Total Recycling		221,660	116,235
		Total Environmental Services		794,520	736,766

TAY VALLEY TOWNSHIP						
2025 OPERATING AND CAPITAL BUDGET						
DETAILED EXPENDITURES						
					2024	2025
					BUDGET	BUDGET
HEALTH SERVICES						
	<i>Cemeteries</i>					
		Legal			500	500
		Grounds Maintenance			5,000	5,000
		Materials & Supplies			750	750
					6,250	6,250

TAY VALLEY TOWNSHIP				
2025 OPERATING AND CAPITAL BUDGET				
DETAILED EXPENDITURES				
			2024	2025
			BUDGET	BUDGET
RECREATION, CULTURAL & SOCIAL SERVICES:				
<i>Recreation Programs -</i>				
	Program Administration			
		Training and seminars	400	400
		Mileage	200	200
		Materials & supplies & minor capital	200	200
		Insurance	2,392	4,980
			3,192	5,780
	Soccer Program			
		Wages and Benefits	1,700	1,715
		Advertising	500	500
		Food Supplies	250	400
		Materials & supplies	2,000	2,300
		Misc. rentals	800	950
			5,250	5,865
	Hockey Program			
		Advertising	500	500
		Food Supplies	250	250
		Mileage	100	100
		Materials & supplies	2,000	500
		Arena rental	13,000	11,000
			15,850	12,350
	Intergenerational Choir			
		Advertising	1,000	1,000
		Contracted services	6,000	6,000
		Materials & supplies	200	200
			7,200	7,200
	Karate Program			
		Advertising	1,000	1,000
		Contracted services	2,600	2,600
		Food supplies	250	250
		Materials & supplies	250	250
			4,100	4,100
	Seniors Active Living Centre (SALC)			
		Grant Costs	0	50,000
			0	50,000
		Total Recreation Programs	35,592	85,295

TAY VALLEY TOWNSHIP						
2025 OPERATING AND CAPITAL BUDGET						
DETAILED EXPENDITURES						
					2024	2025
					BUDGET	BUDGET
Recreation Facilities -						
		Maberly Rink				
			Hydro		1,800	1,800
			Materials		1,000	1,000
			Misc. rentals		850	850
					3,650	3,650
		Maberly Hall				
			Water testing		255	255
			Telephone		1,300	1,300
			Caretaker services		7,250	7,250
			Building maintenance		5,000	5,000
			Materials & supplies		700	700
			Mileage		150	150
			Hydro		1,560	1,560
			Heating fuel (changed to Propane)		4,250	4,250
					20,465	20,465
		Maberly Community Park and Tennis Court				
			Miscellaneous rentals		2,275	2,275
					2,275	2,275
		Glen Tay Rink (School Site)				
			Wages and Benefits		1,550	1,550
			Hydro		850	850
			Materials & supplies		1,250	1,250
			Miscellaneous rentals		850	850
					4,500	4,500
		Ballfields, Parks, and other recreation amenities				
			Wages and Benefits		15,050	23,200
			Contracted services		18,500	18,500
			Mileage		125	125
			Materials & supplies		1,000	1,000
			Fairgrounds Rent		1,200	0
					35,875	42,825
		Glen Tay Swimming Area				
			Miscellaneous rentals		2,275	2,275
					2,275	2,275

TAY VALLEY TOWNSHIP						
2025 OPERATING AND CAPITAL BUDGET						
DETAILED EXPENDITURES						
					2024	2025
					BUDGET	BUDGET
			Forest Trail Park			
			Wages and Benefits		2,500	2,500
			Contracted Services		0	3,000
			Miscellaneous rentals		2,275	2,275
					4,775	7,775
			Otty Lake Boat Launch			
			Miscellaneous rentals		2,275	2,275
					2,275	2,275
			Burgess Hall			
			Water testing		255	255
			Telephone		1,200	1,400
			Caretaker services		2,000	2,000
			Building maintenance		1,500	1,500
			Materials & supplies		1,000	1,000
			Mileage		200	200
			Hydro		3,000	3,000
					9,155	9,355
			Recreation Cost-Sharing Agreements			
			Perth Recreation Facilities		224,402	240,000
					224,402	240,000
			Total Recreation Facilities		309,647	335,395
			Total Recreation		345,239	420,690
			Libraries -			
			Perth Union Library (Cost-sharing agreement)		205,349	216,131
			Lanark Library (donation)		3,100	3,100
			Total Libraries		208,449	219,231
			Total Recreation, Cultural & Social Services		553,688	639,921

TAY VALLEY TOWNSHIP					
2025 OPERATING AND CAPITAL BUDGET					
DETAILED EXPENDITURES					
				2024	2025
				BUDGET	BUDGET
PLANNING & DEVELOPMENT:					
<i>Land-use Planning & Zoning -</i>					
		General Planning			
		Salaries and benefits		221,115	294,000
		Legal services		5,000	8,000
		Planning & Engineering services		3,000	3,000
		Cell phone		1,035	1,035
		Training		3,600	3,600
		GIS services		19,850	19,850
		Mileage		1,000	1,000
		Memberships		900	1,000
		Materials and Supplies		300	300
				255,800	331,785
		OLT Hearings			
		Legal fees		20,000	0
		Committee of Adjustment			
		Honorariums		2,250	2,250
		Training		1,250	1,250
		Mileage		250	500
		Membership		150	310
				3,900	4,310
		Total Land-use Planning		279,700	336,095

TAY VALLEY TOWNSHIP				
2025 OPERATING AND CAPITAL BUDGET				
DETAILED EXPENDITURES				
			2024	2025
			BUDGET	BUDGET
<i>Agricultural Programs & Services -</i>				
	Municipal Drains			
		Engineering services	7,825	7,825
		Equipment & operator rentals	500	500
		Other Contracted Services (<i>Drainage Superintendent</i>)	6,600	6,600
			14,925	14,925
	Tile Drainage -			
		Debenture payments	1,128	1,128
			1,128	1,128
		Total Agricultural Programs & Services	16,053	16,053
<i>Other Planning -</i>				
	Economic & Tourism Development			
		Advertising	1,500	1,500
		Membership fees	250	250
			1,750	1,750
	Septic Consent Comments			
		Contracted Services	10,000	10,000
			10,000	10,000
	Miscellaneous Road Activities			
		Legal Services	5,000	5,000
		Survey Services	10,000	10,000
		Private Unassumed Roads (PUR) Contracted Services	15,000	15,000
		Private Unassumed Roads (PUR) costs	5,000	5,000
			35,000	35,000
		Total Other Planning	46,750	46,750
	Total Planning & Development		342,503	398,898

TAY VALLEY TOWNSHIP						
2025 OPERATING AND CAPITAL BUDGET						
DETAILED EXPENDITURES						
					2024	2025
					BUDGET	BUDGET
TRANSFERS TO RESERVES:						
			Office Equipment		11,815	12,290
			Elections		11,255	11,000
			Official Plan / Zoning By-Law		17,703	15,000
			Road Equipment		315,805	328,440
			Road Construction		823,070	855,995
			Bridge Construction		348,838	362,795
			Cemetery		530	550
			Maberly Community Hall		5,855	6,090
			Waste Sites		5,390	5,605
			Asset Management Plan		18,500	19,250
			Township Office/Garage		11,815	12,290
			Burgess Garage/Hall		5,855	6,090
			Salt Sheds		11,705	12,175
			Accountability, Transparency & Governance		5,625	5,850
			Federal Gas Tax		187,478	194,044
			Recreation Capital		44,515	44,515
			<i>IT Reserve</i>		15,600	16,225
					1,841,354	1,908,204

TAY VALLEY TOWNSHIP					
2025 OPERATING AND CAPITAL BUDGET					
DETAILED EXPENDITURES					
				2024	2025
				BUDGET	BUDGET
CAPITAL PROGRAM:					
MANDATED & COMMITTED PROJECTS					
			<i>Official Plan / Zoning By-Law</i>	45,700	45,700
			<i>OP Review - comprehensive growth management</i>	35,000	35,000
			<i>Development Charges Study</i>	41,600	0
			<i>OCLIF - Cannabis Grant Expense</i>	21,146	0
			<i>Pay Equity Review</i>	30,800	0
			<i>Harrasment Policy Update</i>	10,000	10,000
			<i>AMP continuation - July 2025 deadline</i>	18,500	40,056
			<i>Economic Development & Tourism Action Plan</i>	52,000	52,000
			<i>Recreational Programming & Supplies (OTF grant)</i>	15,150	0
			<i>Recreational Programming for Seniors (ICG grant)</i>	60,000	0
			<i>Operations Layout for Waste Site</i>	40,000	40,000
			<i>Livestreaming</i>	20,800	20,800
			<i>Asset Retirement Obligation (ARO) - financial stmt req.</i>	36,400	0
			<i>Climate Adaptation Plan</i>	0	30,000
				427,096	273,556
HEALTH - SAFETY - ENVIRONMENTAL PROJECTS					
			<i>Waste Site new wells *provisional - as needed basis</i>	10,000	10,000
			<i>Waste Site Glen Tay Trees</i>	5,000	0
			<i>Additional Compatactor at GTWS</i>	47,500	47,500
			<i>H. Mather Municipal Drain Project</i>	15,000	15,000
			<i>Glen Tay Waste Site - fencing</i>	0	25,000
			<i>Muttons Road - entrance work</i>	0	25,000
				77,500	122,500

TAY VALLEY TOWNSHIP						
2025 OPERATING AND CAPITAL BUDGET						
DETAILED EXPENDITURES						
					2024	2025
					BUDGET	BUDGET
ROAD CONSTRUCTION						
Hard Surfaced						
		Armstrong Line			0	160,000
		Croizier Road			0	211,000
		Ritchie Side Road			0	56,000
		Ashby Road			28,080	0
		Bathurst 7th Concession			445,000	0
		Crow Lake Road			292,240	0
		McVeigh Road			74,000	0
		Lakewood Road			514,000	0
		Bygrove Lane			0	52,000
		Orchard Cres			0	64,000
		Posner Lane			0	30,000
		Crack Sealing			0	15,000
Gravel						
		Bathurst 6th Concession (Harper Rd to Dead End)			13,702	0
		Bathurst 7th concession (Harper Rd to Hwy 511)			104,687	0
		Bathurst Line East (McDonalds Corner Rd to Dead End)			27,403	0
		Bowes Side Road (Upper Scotch Line Rd to Christie Lake Rd)			71,503	0
		Keays Road (Old Morris Rd to Dead End)			8,406	0
		McNaughton Road (Greer Rd to Bennet Lake Rd)			47,972	0
		Stanley Road (Mackler Side Rd to Narrows Lock Rd)			70,788	0
		Trueloves Road (Anglican Church Rd to Dead End)			9,838	0
		Kelford Road North			6,760	6,500
		Kelford Road South			6,760	6,500
		Long Lake Road (Narrows Lock Rd to Long Lake Route 2)			31,200	65,225
		Long Lake Road (Long Lake Route 2 to Elm Grove Rd)			0	67,524
		11th Line South Sherbrooke (Charleton Rd to Zealand Rd)			0	4,000
		Bathurst 5th Concession (Harper Rd to Hwy 7)			0	149,167
		Elliott Rd (CLNSR to Bathurst Upper 4th Conc)			0	20,000
		Gambles Side Rd (Hwy 7 to Bathurst Upper 5th Conc)			0	7,669
		McVeigh Rd (Doran Rd to Arnold T Drive)			0	39,532
		McVeigh Rd (Arnold T Drive to Dokken Rd)			0	58,314
		Star Hill Rd (Narrows Lock Rd to Star Hill Rd private)			0	7,500
		Traffic Count			0	44,500
					1,752,339	1,064,431
BRIDGE CONSTRUCTION						
		Glen Tay Rd Open Footing Culvert			160,000	0
		Gambles Side Rd			340,000	0
		Bowes Side Road Bridge - engineering design			73,216	947,144
		Doran Road Culvert - engineering design			0	90,000
					573,216	1,037,144

TAY VALLEY TOWNSHIP				
2025 OPERATING AND CAPITAL BUDGET				
DETAILED EXPENDITURES				
			2024	2025
			BUDGET	BUDGET
ROAD EQUIPMENT/VEHCILES				
	Water Tank		0	41,600
	CBO Vehicle - Hybrid/Electric + charger		0	62,400
	Tandem Snowplow (delivery 2024) - replace #12		395,000	0
	Replace 2009 Komatsu Backhoe		210,000	0
	Replace 1998 Brush Chipper		78,000	0
	Transmission for #13 grader *if needed		55,000	0
	Tandem Snowplow (delivery 2026) - replace #17		0	426,600
	3/4 TON Pickup truck - replace #11		0	93,600
	Steamer - replace 1990		0	22,500
	Sweeper attachment for Backhoe		0	13,000
	Drum for Boom Mower		0	12,000
	Fire Pumper Truck (joint)		54,000	0
	Pumper Truck (South Sherbrooke)		50,000	0
			842,000	671,700
BUILDINGS				
	Waste Site Accessibility Ramps (2 GT, 1 SV, 1 Mab)		96,278	96,278
	ReUse Centre - emergency lighting & power & fire alarm sys		11,400	0
	Maberly Rink Shed - fire alarm systems		3,600	0
	Maberly Rink Shed - emergency lighting & power		3,600	0
	Maberly Rink - new overhead rink light		0	1,200
	Maberly Rink - new exterior light on building		0	1,200
	Municipal Office - septic building		5,000	0
	Municipal Office - LED lighting		23,000	0
	Municipal Office - relocate Generator to outside building		35,000	0
	Municipal Office - new wayfinding devices		0	1,800
	Municipal Office - cleanout/replace roof drain system (if needs)		0	9,100
	Bathurst Garage - CO Detector		5,400	15,000
	Bathurst Sand Shed - moisture protection		0	15,000
	Burgess Garage - Roof Drains		3,000	0
	Burgess Garage - CO Detector		7,200	7,200
	Burgess Garage - Lighting		7,200	0
	Burgess Garage - Security Fencing		3,600	0
	Burgess Hall - Fire Alarm		2,400	0
	Burgess Sand Shed - replace main door		3,000	0
	Burgess Sand Shed - moisture protection		0	20,000
	Maberly Garage - asbestos sealing		0	4,000
	Maberly Hall - replace AC units with heat pumps		0	20,000
	Maberly Hall - replace side entrance deck (done in house)		0	4,000
	Maberly Hall - Exhaust Fans		7,200	7,200
	Maberly Hall - Electric Heaters		4,500	0
	Maberly Hall - Fire Alarm		6,000	0
	Maberly Hall - Wayfinding Signage		1,800	1,800
	Automatic Transfer Switch for Generator		11,600	0
			240,778	203,778

TAY VALLEY TOWNSHIP					
2025 OPERATING AND CAPITAL BUDGET					
DETAILED EXPENDITURES					
				2024	2025
				BUDGET	BUDGET
RECREATION					
		Forest Trail Park - energy node - covered by donation		10,000	10,000
		Maberly Community Park - accessible path		15,000	15,000
		Forest Trail Park (kiosk & add'l signage)		10,000	10,000
		Forest Trail Park (Pavillion) - OTF grant app		98,300	0
		Otty Lake Boat Launch - install only left		500	0
		Noonan Water Access Point		20,000	20,000
		Maberly Community Park - Pickleball Court (if grant rec'd)		0	179,920
		Maberly Outdoor Rink - full replacement & covered (if grant rec'd)		0	332,800
		Joint Recreation - Feasibility Study (w DNE, LH, Perth)		0	41,600
				153,800	609,320
MINOR CAPITAL					
		Modernization Project - Electronic Timesheets, etc.		31,500	0
		Road Patrol Software		11,000	0
		Recreational Programming & Supplies - OTF grant		13,555	0
		Office Furniture - CSC office + Flex office		10,000	10,000
		Office Furniture - Planning Admin Assistant area		15,000	0
		Entrance Signs to Township - replace		0	40,000
				81,055	50,000
TOTAL CAPITAL PROGRAM					
				4,147,784	4,032,429

TAY VALLEY TOWNSHIP						
2025 OPERATING AND CAPITAL BUDGET						
DETAILED EXPENDITURES						
					2024	2025
					BUDGET	BUDGET
LONG TERM DEBT:						
				<i>Township Office Building (expires year 2035)</i>	46,686	46,686
				<i>South Sherbrooke Fire Station (expires year 2036)</i>	16,332	16,332
				<i>Bolingbrooke Bridge (expires 2046)</i>	80,595	80,595
				Total Long Term Debt	143,613	143,613
				GRAND TOTAL	13,069,364	13,731,562

TAY VALLEY TOWNSHIP				
Requests for 2025 Budget Consideration from Outside Agencies				
	2024	2024	2025	2025
BUDGET - Governance - Community Relations (1-01-21-103-00-276)	\$19,500	\$14,250	\$27,850	\$18,850
	AMOUNTS REQUESTED	Approved	AMOUNTS REQUESTED	Approved
TOTAL REQUESTS	19,500	14,500	27,850	18,850
The Table Community Food Centre	4,000	3,750	5,000	5,000
Big Brothers Big Sisters	3,500	3,500	3,500	3,500
Youth Activity Committee (YAK)	10,000	5,000	10,000	5,000
Lanark County Community Justice Program	2,000	2,000	2,000	2,000
Perth & District Sports Hall of Fame			350	350
ABC Association - previously "rent" \$1,200			1,500	1,500
ABC Association - new request			3,000	-
Maberly Agricultural Society - previously "rent" \$1,200			2,500	1,500
Donation in Lieu of Christmas Cards	-	-	-	-
Memorial Donations		250		
**Remaining Funds for Additional Awards	-	(250)	-	-
	2024	2024	2025	2025
BUDGET - Governance - Community Relations (1-01-21-103-00-277)	\$70,000	\$70,000	\$70,000	\$70,000
	AMOUNTS REQUESTED	Approved	AMOUNTS REQUESTED	Approved
TOTAL REQUESTS	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
Perth & Smiths Falls District Hospital	70,000	70,000	70,000	70,000
**Remaining Funds for Additional Awards	-	-	-	-
	2024	2024	2025	2025
BUDGET - Tourism - Grants & Contributions (1-08-88-362-00-276)	\$2,000	\$0	\$2,000	\$0
	AMOUNTS REQUESTED	APPROVED	AMOUNTS REQUESTED	APPROVED
TOTAL REQUESTS	2,000	-	2,000	-
Perth & District Chamber of Commerce (2020 Membership portion budget allocation see "memberships" - actual request was \$1,500 including membership)	2,000	-	2,000	-
Remaining Funds for Additional Awards	-	-	-	-

THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2024-060

A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF TAY VALLEY TOWNSHIP AT ITS MEETINGS HELD ON DECEMBER 3rd AND 10th, 2024

WHEREAS, Section 5 of *the Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that the powers of a municipality shall be exercised by its council;

AND WHEREAS, Section 9 of *the Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Municipal Act or any other Act;

AND WHEREAS, Section 5(3), provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS, it is deemed expedient that the proceedings of the Council of the Corporation of Tay Valley Township at its meeting be confirmed and adopted by By-Law;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

- 1.1 **THAT**, the actions of the Council of the Corporation of Tay Valley Township at its meetings held on the 3rd and 10th day of December, 2024 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of Tay Valley Township at its meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law.
- 1.2 **THAT**, the Reeve and Proper Signing Official of the Corporation of Tay Valley Township are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of Tay Valley Township referred to in the preceding section hereof.
- 1.3 **THAT**, the Reeve and/or Deputy Reeve and Clerk and/or Deputy Clerk are hereby authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of Tay Valley Township.

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2024-060**

2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

3. EFFECTIVE DATE

ENACTED AND PASSED this 10th day of December 2024.

Rob Rainer, Reeve

Amanda Mabo, Clerk