



## COUNCIL MEETING MINUTES

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Tuesday, November 19<sup>th</sup>, 2024

6:00 p.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario  
Council Chambers

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### ATTENDANCE:

**Members Present:** Chair, Reeve Rob Rainer  
Deputy Reeve Fred Dobbie  
Councillor Wayne Baker  
Councillor Greg Hallam  
Councillor Korrine Jordan  
Councillor Keith Kerr  
Councillor Angela Pierman  
Councillor Marilyn Thomas

**Staff Present:** Amanda Mabo, Chief Administrative Officer/Clerk  
Aaron Watt, Deputy Clerk

**Regrets:** None

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### 1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.  
A quorum was present.

### 2. AMENDMENTS/APPROVAL OF AGENDA

The agenda was adopted as presented.

### 3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

#### 4. APPROVAL OF MINUTES

- i) **“Special” Committee of the Whole Meeting – October 29<sup>th</sup>, 2024.**

**RESOLUTION #C-2024-11-01**

**MOVED BY:** Fred Dobbie

**SECONDED BY:** Marilyn Thomas

**“THAT**, the minutes of the “Special” Committee of the Whole Meeting held on October 29<sup>th</sup>, 2024, be approved as circulated.”

**ADOPTED**

- ii) **Committee of the Whole Meeting – November 5<sup>th</sup>, 2024.**

**RESOLUTION #C-2024-11-02**

**MOVED BY:** Marilyn Thomas

**SECONDED BY:** Fred Dobbie

**“THAT**, the minutes of the Committee of the Whole Meeting held on November 5<sup>th</sup>, 2024, be approved as circulated.”

**ADOPTED**

- iii) **“Special” Committee of the Whole Meeting – November 12<sup>th</sup>, 2024.**

**RESOLUTION #C-2024-11-03**

**MOVED BY:** Angela Pierman

**SECONDED BY:** Wayne Baker

**“THAT**, the minutes of the “Special” Committee of the Whole Meeting held on November 12<sup>th</sup>, 2024, be approved as circulated.”

**ADOPTED**

- iv) **“Special” Committee of the Whole Meeting (Closed Session – Litigation – Building Permit #115-2017) – November 12<sup>th</sup>, 2024.**

**RESOLUTION #C-2024-11-04**

**MOVED BY:** Wayne Baker

**SECONDED BY:** Angela Pierman

**“THAT**, the minutes of the “Special” Committee of the Whole Meeting (Closed Session – Litigation – Building Permit #115-2017) held on November 12<sup>th</sup>, 2024, be approved as circulated.”

**ADOPTED**

## 5. DELEGATIONS & PRESENTATIONS

### i) **Public Meeting – Request to Close Unopened Road Allowance – Snyder**

#### a. CLERK REVIEW OF FILE

The Chief Administrative Officer/Clerk presented the PowerPoint presentation that was attached to the agenda.

#### b. APPLICANT COMMENTS

The applicants were not in attendance.

#### c. PUBLIC COMMENTS

None.

The Chief Administrative Officer/Clerk indicated once a survey is received from the applicants the required By-Law will come forward to Council.

## 6. CORRESPONDENCE

None.

## 7. MOTIONS

### i) **Delegation: Elliott Road Railway Crossing.**

#### **RESOLUTION #C-2024-11-05**

**MOVED BY:** Keith Kerr

**SECONDED BY:** Korrine Jordan

“**THAT**, staff bring back a report regarding upgrading the Elliot Road railway crossing in response to the delegation on November 5<sup>th</sup>, 2024.”

**ADOPTED**

### ii) **Delegation: Noise By-Law – Hodges.**

Members discussed current zoning statuses and permitted uses of the properties in question, as well as

- the types of activities being done on a property
- the duration of noise during the day and into the night
- the disturbances caused by excessive noise and dust generated by those activities
- the increased traffic from trucks and vehicles visiting the property

- the impact on neighbouring properties, affecting health and enjoyment of property use

The Chief Administrative Officer/Clerk explained that the Planner will soon begin a five (5) year review of the Zoning By-Law and could look into the concerns expressed to see if anything can be addressed from a land use perspective.

**RESOLUTION #C-2024-11-06**

**MOVED BY:** Greg Hallam

**SECONDED BY:** Keith Kerr

“**THAT**, as part of the Zoning By-Law 5-Year Review, staff explore options that could mitigate excessive noise and dust disturbances from neighbouring properties.”

**(SEE RECORDED VOTE)**

Councillor Keith Kerr requested a recorded vote on Resolution #C-2024-11-06:

For:	Reeve Rob Rainer	1
	Councillor Greg Hallam	1
	Councillor Keith Kerr	1
	Councillor Angela Pierman	<u>1</u>
		4
Against:	Deputy Reeve Fred Dobbie	1
	Councillor Wayne Baker	1
	Councillor Korrine Jordan	1
	Councillor Marilyn Thomas	<u>1</u>
		4
Absent:		0
Total:		8

**DEFEATED**

iii) **Delegation: Noise By-Law – Wright.**

Members discussed previous considerations of a Noise By-Law by this and previous terms of Council and under what conditions one could be considered appropriate.

**RESOLUTION #C-2024-11-07**

**MOVED BY:** Korrine Jordan

**SECONDED BY:** Keith Kerr

“**THAT**, staff bring back a report on implementing a noise by-law in response to the two delegations on November 5<sup>th</sup>, 2024 regarding excessive noise.”

**(SEE RECORDED VOTE)**

Deputy Reeve Fred Dobbie requested a recorded vote on Resolution #C-2024-11-07:

For:	Reeve Rob Rainer	1
	Councillor Greg Hallam	$\frac{1}{2}$
		2

Against:	Deputy Reeve Fred Dobbie	1
	Councillor Wayne Baker	1
	Councillor Korrine Jordan	1
	Councillor Keith Kerr	1
	Councillor Angela Pierman	1
	Councillor Marilyn Thomas	$\frac{1}{6}$
		6

Absent:		0
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Total:		8
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**DEFEATED**

iv) **Delegation: Maberly Pines – Capital Charge.**

**RESOLUTION #C-2024-11-08**

**MOVED BY:** Fred Dobbie

**SECONDED BY:** Marilyn Thomas

“**THAT**, the delegation dated November 5<sup>th</sup>, 2024 regarding the Little Silver and Rainbow Lakes Property Owners Association’s Comments on the Maberly Pines – Capital Charge, be received for information.”

**ADOPTED**

- v) **Report #CAO-2024-29 – Maberly Pines Subdivision – Capital Charge.**

**RESOLUTION #C-2024-11-09**

**MOVED BY:** Marilyn Thomas  
**SECONDED BY:** Fred Dobbie

“**THAT**, staff be authorized to proceed with the hydro design for the Maberly Pines Subdivision for an estimated cost of \$5,000 and obtain an installation date from Hydro One.”

**ADOPTED**

**RESOLUTION #C-2024-11-10**

**MOVED BY:** Angela Pierman  
**SECONDED BY:** Wayne Baker

“**THAT**, a tender to complete the brushing and road base work in 2025 and the surface treatment in 2026 for the Maberly Pines Subdivision be issued in the first quarter of 2025 so that more accurate pricing can be obtained;

**THAT**, the Fire Department provide a recommendation and costing with regards to the fire suppression required for the Maberly Pines Subdivision;

**AND THAT**, this information be provided to Council no later than the April 2025 Committee of the Whole meeting.”

**ADOPTED**

- vi) **Report #CAO-2024-30 – Proposed New Road Name – Legacy Lane.**

**RESOLUTION #C-2024-11-11**

**MOVED BY:** Wayne Baker  
**SECONDED BY:** Angela Pierman

“**THAT**, the necessary by-law to name an existing Private Road to Legacy Lane as outlined in Report #CAO-2024-30 – Proposed New Road Name – Legacy Lane, be brought forward for approval.”

**ADOPTED**

- vii) **Report #FIN-2024-13 – Development Charges Background Study & By-Law Update.**

**RESOLUTION #C-2024-11-12**

**MOVED BY:** Keith Kerr  
**SECONDED BY:** Korrine Jordan

“**THAT**, the necessary by-law to impose development charges effective November 19<sup>th</sup>, 2024 for a term of ten (10) years be brought forward to the next Council meeting.”

**ADOPTED**

- viii) **Report #PW-2024-20 – North Burgess 8<sup>th</sup> Concession – Speed Limit.**

**RESOLUTION #C-2024-11-13**

**MOVED BY:** Greg Hallam  
**SECONDED BY:** Keith Kerr

“**THAT**, the speed limit on North Burgess 8<sup>th</sup> Concession, between Otty Lake Side Road and the dead end be posted at 40 km/hr and signed according to the Ontario Traffic Manual- Book 6;

**AND THAT**, By-Law No. 2018-035 - Maximum Rate of Speed be amended and brought forward at a subsequent Council meeting.”

**ADOPTED**

- ix) **Report #PW-2024-21 – H. Mather Drain Maintenance – Tender Award.**

**RESOLUTION #C-2024-11-14**

**MOVED BY:** Korrine Jordan  
**SECONDED BY:** Keith Kerr

“**THAT**, Tender #2024-PW-008 – H. Mather Drain Maintenance be cancelled;

**AND THAT**, the Tender be reissued with a reduced scope of work and/or modified schedule.”

**ADOPTED**

- x) **Report #PW-2024-19 – Waste Site Hours of Operation – Update.**

**RESOLUTION #C-2024-11-15**

**MOVED BY:** Fred Dobbie  
**SECONDED BY:** Marilyn Thomas

“**THAT**, the operating hours at the Glen Tay Waste Site be changed to 8am to 4pm on Mondays, effective January 1<sup>st</sup>, 2025, subject to Ministry approval.”

**ADOPTED**

- xi) **Report #PD-2024-14 – Sewage System Maintenance Systems.**

**RESOLUTION #C-2024-11-16**

**MOVED BY:** Marilyn Thomas  
**SECONDED BY:** Fred Dobbie

“**THAT**, Tay Valley Township enter into an Agreement for the provision of septic inspection services with the Rideau Valley Conservation Authority, a copy of which forms Attachment #2 to this report.”

**ADOPTED**

- xii) **Report #PD-2024-15 – Mississippi-Rideau Source Protection Plan – Proposed Amendments.**

**RESOLUTION #C-2024-11-17**

**MOVED BY:** Angela Pierman  
**SECONDED BY:** Wayne Baker

“**THAT**, the comments contained in Report #PD-2024-11 be submitted to the Mississippi-Rideau Source Protection Committee via marika.livingston@mrsourcewater.ca in response to the Committee proposals to update the Mississippi-Rideau Source Protection Plan, Assessment Reports and Explanatory Document.”

**ADOPTED**

- xiii) **Mississippi Valley Conservation Authority Board – Resignation.**

**RESOLUTION #C-2024-11-18**

**MOVED BY:** Wayne Baker  
**SECONDED BY:** Angela Pierman

“**THAT**, Korrine Jordan be removed from the Mississippi Valley Conservation Authority Board.”

**ADOPTED**

- xiv) **Council Appointment to Mississippi Valley Conservation Authority Board.**

**RESOLUTION #C-2024-11-19**

**MOVED BY:** Keith Kerr  
**SECONDED BY:** Korrine Jordan

“**THAT**, the Corporation of Tay Valley Township appoint Wayne Baker to the Mississippi Valley Conservation Authority Board for a term ending November 17, 2026.”

**ADOPTED**

- xv) **Appointment of ReUse Centre Volunteers.**

**RESOLUTION #C-2024-11-20**

**MOVED BY:** Greg Hallam  
**SECONDED BY:**

“**THAT**, the Council of the Corporation of Tay Valley Township appoint the following volunteers for the Tay Valley ReUse Centre, subject to the Criminal Records Check Policy:

- Cheryl Burnham
- Angela Kalbun.”

**ADOPTED**



xvi) **Big Rideau Lake Association – Bass Spawning Sanctuaries.**

**RESOLUTION #C-2024-11-21**

**MOVED BY:** Korrine Jordan

**SECONDED BY:** Keith Kerr

**“THAT**, The Council of the Corporation of Tay Valley Township support the Big Rideau Lake Association’s efforts with the Fisheries Conservation Foundation (FCF) to expand spawning sanctuaries in Big, Upper and Lower Rideau Lakes regarding the goal of protecting bass from population loss during preseason catch;

**AND THAT**, the Reeve sign a letter acknowledging the importance of bass fishing and the potential economic impacts if fishing activities are adversely impacted.”

**ADOPTED**

xvii) **Establishment of an Ontario Rural Road Safety Program.**

**RESOLUTION #C-2024-11-22**

**MOVED BY:** Fred Dobbie

**SECONDED BY:** Marilyn Thomas

**“WHEREAS**, official statistics from the Government of Ontario confirm that rural roads are inherently more dangerous than other roads;

**AND WHEREAS**, despite only having 17% of the population, 55% of the road fatalities occur on rural roads;

**AND WHEREAS**, rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;

**AND WHEREAS**, preventing crashes reduces the burden on Ontario’s already strained rural health care system;

**AND WHEREAS**, roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums

**AND WHEREAS**, preventing crashes can have a significant impact in improving municipal risk profiles;

**NOW THEREFORE BE IT RESOLVED THAT**, Tay Valley Township requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead, which will allow Ontario’s rural municipalities to make the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario’s rural roads;

**THAT**, a copy of this resolution be forwarded to Premier Doug Ford, Honorable Prabmeet Sarkaria, Minister of Transportation, Honorable King Surma, Minister of Infrastructure, Honorable Rob Flack, Minister of Agriculture, Honorable Lisa Thompson, Minister of Rural Affairs, Honorable Trevor Jones, Associate Minister of Emergency Preparedness and Response, and Honorable Sylvia Jones, Minister of Health, and Good Roads;

**AND THAT**, this resolution be circulated to all municipalities in Ontario requesting their support.”

**ADOPTED**

xviii) **24-10-30 – Council Communication Package.**

**RESOLUTION #C-2024-11-23**

**MOVED BY:** Marilyn Thomas

**SECONDED BY:** Fred Dobbie

“**THAT**, the 24-10-30 Council Communication Package be received for information.”

**ADOPTED**

xix) **2025 Draft Budget Discussion.**

This item was discussed under item 11 i)

**8. BY-LAWS**

i) **By-Law No. 2024-044 – Road Naming – Nagle Way and Bird Way.**

**RESOLUTION #C-2024-11-24**

**MOVED BY:** Wayne Baker

**SECONDED BY:** Angela Pierman

“**THAT**, By-Law No. 2024-044, being a by-law to amend By-Law No. 98-89 being a Road Naming By-Law (Nagle Way and Bird Way), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

**ADOPTED**

ii) **By-Law No. 2024-045 – Remuneration and Expense Policy.**

**RESOLUTION #C-2024-11-25**

**MOVED BY:** Keith Kerr

**SECONDED BY:** Korrine Jordan

“**THAT**, By-Law No. 2024-045, being a by-law to adopt a Remuneration and Expense Policy, be read a first, second, and third time short and passed by the Reeve and Clerk.”

**ADOPTED**

iii) **By-Law No. 2024-046 – Development Charges.**

**RESOLUTION #C-2024-11-26**

**MOVED BY:** Greg Hallam  
**SECONDED BY:** Keith Kerr

“**THAT**, By-Law No. 2024-046 being a by-law to impose Development Charges, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

**ADOPTED**

iv) **By-Law No. 2024-047 – Road Naming – Legacy Lane.**

**RESOLUTION #C-2024-11-27**

**MOVED BY:** Korrine Jordan  
**SECONDED BY:** Keith Kerr

“**THAT**, By-Law No. 2024-047, being a by-law to amend By-Law No. 98-89 being a Road Naming By-Law (Legacy Lane), be read a first, second, and third time short and passed by the Reeve and Clerk.”

**ADOPTED**

v) **By-Law No. 2024-049 – Zoning Amendment - Burich**

**RESOLUTION #C-2024-11-28**

**MOVED BY:** Fred Dobbie  
**SECONDED BY:** Marilyn Thomas

“**THAT**, By-Law No. 2024-049, being a by-law to amend Zoning By-Law No. 2002-12 (600 Lampman Hill, Part lot 4, Concession 9, Bathurst, now in Tay Valley Township, County of Lanark), be read a first, second, and third time short and passed by the Reeve and Clerk.”

**ADOPTED**

vi) **By-Law No. 2024-050 – Maximum Rate of Speed By-Law Amendment (North Burgess 8th Concession).**

**RESOLUTION #C-2024-11-29**

**MOVED BY:** Marilyn Thomas  
**SECONDED BY:** Fred Dobbie

“**THAT**, By-Law No. 2024-050, being a by-law to amend the Maximum Rate of Speed By-Law No. 2018-035, to reduce the rate of speed on a portion of North Burgess 8<sup>th</sup> Concession, be read a first, second, and third time short and passed by the Reeve and Clerk.”

**ADOPTED**

**9. NEW/OTHER BUSINESS**

- i) **Notice of Intention to Reconsider – Lanark Library Financial Contribution.**  
Reeve Rob Rainer.

The Chief Administrative Officer/Clerk explained the process and advised that a previously adopted motion will come forward to the next meeting of Council for reconsideration.

**10. CALENDARING**

<b>Meeting</b>	<b>Date</b>	<b>Time</b>	<b>Location</b>
Committee of Adjustment Hearing	November 25 <sup>th</sup>	5:00 p.m.	Municipal Office
Public Meeting – Budget	November 26 <sup>th</sup>	5:30 p.m.	Municipal Office
Bolingbroke Cemetery Board Meeting	November 28 <sup>th</sup>	1:00 p.m.	Municipal Office
RVCA Board of Directors Meeting	November 28 <sup>th</sup>	6:30 p.m.	RVCA Offices
Green Energy and Climate Change Working Group	November 29 <sup>th</sup>	2:00 p.m.	Municipal Office
Committee of the Whole Meeting	December 3 <sup>rd</sup>	6:00 p.m.	Municipal Office
MVCA Board of Directors Meeting	December 9 <sup>th</sup>	1:00 p.m.	MVCA Offices
Council Meeting	December 10 <sup>th</sup>	6:00 p.m.	Municipal Office
Committee of Adjustment Hearing	December 16 <sup>th</sup>	5:00 p.m.	Municipal Office
“Special” Committee of the Whole Meeting	January 14 <sup>th</sup> , 2025	5:30 p.m.	Municipal Office

Council recessed at 6:51 p.m.  
Council returned to session at 6:57 p.m.

**11. CLOSED SESSIONS**

- i) **CONFIDENTIAL: Identifiable Individual – Wage Review for the Full Time Fire Department Staff.**

**RESOLUTION #C-2024-11-30**

**MOVED BY:** Angela Pierman  
**SECONDED BY:** Wayne Baker

**“THAT**, Council move “in camera” at 6:58 p.m. to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees regarding the Wage Review for the Full Time Fire Department Staff;

**AND THAT**, the Chief Administrative Officer/Clerk and Deputy Clerk remain in the room.”

**ADOPTED**

**RESOLUTION #C-2024-11-31**

**MOVED BY:** Wayne Baker  
**SECONDED BY:** Angela Pierman

**“THAT**, Council return to open session at 7:32 p.m.”

**ADOPTED**

**RESOLUTION #C-2024-11-32**

**MOVED BY:** Greg Hallam  
**SECONDED BY:** Marilyn Thomas

**“THAT**, the 2025 Salary Grid for the Fire Department staff be approved;

**THAT**, the salary increase for 2025 be funded by each respective municipality;

**THAT**, for Tay Valley Township, the increase be funded from the levy;

**THAT**, the update to the 2024 Salary Grid for the Fire Department staff be approved, retroactive to July 1, 2024;

**AND THAT**, the increase be funded from the Fire Administration Reserve.”

**ADOPTED**

The Chair rose and reported that staff was given additional direction with regards to where staff are placed on the 2025 Salary Grid.

The Chief Administrative Officer/Clerk provided an updated 2025 Budget – Impacts on Levy Report – *attached, page 16.*

**12. CONFIRMATION BY-LAW**

- i) **By-Law No. 2024-051 - Confirmation By-Law – November 19<sup>th</sup>, 2024.**

**RESOLUTION #C-2024-11-33**


**MOVED BY:** Angela Pierman  
**SECONDED BY:** Wayne Baker

“**THAT**, By-Law No. 2024-051, being a by-law to confirm the proceedings of the Council meeting held on November 19<sup>th</sup>, 2024, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

**ADOPTED**

**13. ADJOURNMENT**

Council adjourned at 7:34 p.m.

  
Rob Rainer, Reeve

  
Aaron Watt, Deputy Clerk

# **CLOSED SESSIONS**

<b>TAY VALLEY TOWNSHIP</b>			
<b>2025 BUDGET - IMPACTS ON LEVY</b>			
		% Impact on Levy	Impact on \$300K assessed HH
<b>Proposed Levy Increase from 2024 Budget - Nov 12/24</b>		<b>752,694</b>	<b>10.71%</b>
<b>Decisions Impacting Levy</b>			
NONE			0.00%
Total		-	0.00%
<b>Considerations Added</b>			
NONE			0.00%
Total		-	0.00%
<b>Decisions Not Impacting Levy</b>			
NONE			
<b>Proposed Levy Increase from 2024 Budget - Nov 19/24</b>		<b>752,694</b>	<b>10.71%</b>
<b>Operational changes - by Staff</b>			
NONE			
Total		-	0.00%
<b>Proposed Levy Increase from 2024 Budget - Nov 19/24</b>		<b>752,694</b>	<b>10.71%</b>
<b>* New Information/Additional Considerations</b>			
Decrease in Fire budget (based on Nov 14/24 Fire Board meeting)		(1,631)	-0.02%
Increase in Fire budget (due to increased payroll grids)		22,054	0.31%
Total		20,423	0.29%
<b>Proposed Levy Increase from 2024 Budget - Nov 19/24</b>		<b>773,117</b>	<b>11.00%</b>
173.07			