



DRUMMOND NORTH ELSLEY TAY VALLEY FIRE RESCUE

AGENDA

Thursday, November 14th, 2024 – 6:00 p.m.
BBDE Station – Training Room
14 Sherbrooke Street East, Perth, Ontario

Chair: Councillor Wayne Baker

1. **CALL TO ORDER**
2. **AMENDMENTS/APPROVAL OF AGENDA**
3. **DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT AND GENERAL NATURE THEREOF**
4. **APPROVAL OF MINUTES**
 - i) **Minutes – August 22, 2024 – *attached, page 6.***

Suggested Recommendation:

“THAT, the minutes of the Drummond/North Elmsley Tay Valley Fire Rescue Board Meeting held on August 22nd, 2024 be approved as circulated.

5. **DELEGATIONS & PRESENTATIONS**

None.

6. **BUSINESS**

- i) **Sale of Surplus Pumper 322.**
Greg Saunders, Fire Chief.

Suggested Recommendation:

“THAT, the funds received from the sale of the South Sherbrooke surplus pumper be transferred to the South Sherbrooke Apparatus Reserve.”

ii) **2024 Firefighter Recruitment Update.**

Greg Saunders, Fire Chief.

Suggested Recommendations:

“THAT, the following probationary firefighters be hired at the BBD&E Station:

- *Dylan Devlin*
- *Joshua McPhee*
- *Drew Parks*
- *Dawson Beckwith*

AND THAT, the following probationary firefighters be hired at the South Sherbrooke Station:

- *Damien Rice-Laprise*
- *Jesse Gagnon*
- *Robbie Johnson-Boadway*
- *Andrew England*

effective November 1, 2024.”

iii) **2024 Emergency Call Final Numbers – *attached, page 11.***

Greg Saunders, Fire Chief.

Suggested Recommendations:

“THAT, the 2024 Emergency Call Final Numbers be received for information.”

iv) **2024 Firefighter Honorariums Update – *attached, page 13.***

Greg Saunders, Fire Chief.

Suggested Recommendations:

“THAT, the 2024 Firefighter Honorariums Update be received for information.”

v) **Financial Status Update as at November 5th, 2024 – *attached, pages 14.***

Greg Saunders, Fire Chief.

Suggested Recommendations:

“THAT, the Financial Status Update as at November 5th, 2024 be received for information.”

vi) **Volunteer Firefighter 2024 Christmas Gift Cards.**

Greg Saunders, Fire Chief.

Suggested Recommendation:

“THAT, the Volunteer Firefighter 2024 Christmas Gift Cards of \$40 each, be approved.”

- vii) **2025 Draft Fire Department Budget** – *attached page, 22.*
Greg Saunders, Fire Chief.

Suggested Recommendation:

“THAT, the 2025 draft budget be approved in principle as presented and forwarded to both Township’s.”

- viii) **BBD&E Association Christmas Party.**

Suggested Recommendation:

“THAT, the BBD&E Firefighters Association request to host their annual Christmas Party at BBD&E Station on Friday, November 22, 2024 be approved.”

- ix) **Fire Chief Update.**
Greg Saunders, Fire Chief.

- x) **Deputy Fire Chief Update.**
Darren Gibson, Deputy Fire Chief.

7. NEW/OTHER BUSINESS

None.

8. IN CAMERA

- i) **CONFIDENTIAL: Identifiable Individual – Wage Review for Full Time Fire Department Staff.**

Suggested Motion:

“THAT, the Board move “in camera” at ____ p.m. to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees regarding a wage review for full time Fire Department staff;

AND THAT, the Drummond/North Elmsley Township CAO/Clerk and Tay Valley Township CAO/Clerk remain in the room.”

Suggested Motion:

“THAT, the Board return to an open session at ____ p.m.”

- *Chair’s Rise and Report*

9. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS

Proposed Meeting Date: TBD.

10. DEFERRED ITEMS

**The following items will be discussed at the next and/or future meeting:*

i) *None.*

11. ADJOURNMENT

MINUTES

DRUMMOND NORTH ELMSLEY TAY VALLEY FIRE BOARD MINUTES

Thursday, August 22nd, 2024

6:00 p.m.

BBD&E Station – 14 Sherbrooke Street East, Perth, ON
Training Room

ATTENDANCE:

Members Present: Chair, Councillor Wayne Baker
Vice-Chair, Ray Scissons
Councillor John Matheson
Councillor Paul Coutts
Councillor Marilyn Thomas

Staff Present: Greg Saunders, Fire Chief
Angela Millar, Treasurer (D/NE Township)
Megan Moore, Recording Secretary

Members & Staff Absent: Councillor Greg Hallam

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

The agenda was approved as presented.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST & GENERAL NATURE THEREOF

None at this time.

4. APPROVAL OF MINUTES

i) **Minutes – June 6, 2024.**

RESOLUTION # FB2024-17

MOVED BY: Ray Scissons
SECONDED BY: Paul Coutts

“**THAT**, the minutes of the Fire Board meeting held on June 6, 2024 be approved as presented.”

ADOPTED

5. DELEGATIONS & PRESENTATIONS

- i) **Katie Mahon (KPMG LLP): 2023 Audit**

RESOLUTION # FB2024-18

MOVED BY: Paul Coutts

SECONDED BY: Marilyn Thomas

“**THAT**, the 2023 audited financial statements for the Drummond/North Elmsley Tay Valley Fire Rescue be adopted as presented.”

ADOPTED

6. BUSINESS

- i) **2024 Auditor Appointment.**

RESOLUTION # FB2024-19

MOVED BY: John Matheson

SECONDED BY: Paul Coutts

“**THAT**, KMPG LLP be appointed to complete the 2024 audit for the Drummond/North Elmsley Tay Valley Fire Rescue.”

ADOPTED

- ii) **2023 Surplus/Deficit Allotment.**

RESOLUTION # FB2024-20

MOVED BY: Ray Scissons

SECONDED BY: Marilyn Thomas

“**THAT**, the \$83,017.00 surplus from the 2023 Administration budget be transferred to the Administration Reserve;

THAT, \$15,000.00 of the surplus from the 2023 BBD&E Station budget be transferred to the BBD&E Honorarium Reserve, \$10,000.00 of the surplus from the 2023 BBD&E Station budget be transferred to the BBD&E Dry Hydrant Reserve and \$18,272 of the surplus from the 2023 BBD&E Station budget be transferred to the BBD&E Apparatus Reserve;

THAT, \$10,000.00 of the surplus from the 2023 South Sherbrooke Station budget be transferred to the South Sherbrooke Honorarium Reserve, and \$9,698 of the surplus from the 2023 South Sherbrooke Station budget be transferred to the South Sherbrooke Dry Hydrant Reserve;

AND THAT, the -\$629.00 deficit from the 2023 Smiths Falls Fire Agreement budget be transferred from the Smiths Falls Fire Agreement Reserve.”

ADOPTED

iii) **Development Charges Study.**

The Fire Chief provided the Fire Board with a brief update on what items/projects the fire department included in the development charges study.

iv) **2024 Firefighter Recruitment Update.**

The Fire Chief provided an update regarding firefighter recruitment for BBD&E Station and South Sherbrooke Station. The first round of interviews has been completed at both stations. Next week candidates from both stations will perform their physical test.

v) **Sale of Surplus Pumper 321.**

RESOLUTION # FB2024-21

MOVED BY: John Matheson
SECONDED BY: Paul Coutts

“**THAT**, the funds received from the sale of the BBD&E surplus pumper be transferred to the BBD&E Apparatus Reserve.”

ADOPTED

vi) **Fire Chief Update.**

- Working to get the medical Tiered Response Agreement Finalized.
- BBD&E Station will be completing their annual Smoke Detector Blitz next week.
- BBD&E and South Sherbrooke Firefighter’s Associations decided to split the cost of a sea container for the training center in South Sherbrooke. The fire department chipped in approximately \$800.00 to help with the purchase.
- A new wildfire trailer for South Sherbrooke Station has been delivered.
- Working on a grant from the Ontario Fire Marshal (OFM) in conjunction with WSIB to help fire departments purchase equipment that will help prevent cancer. Submitting for a washing machine that will clean all helmets, boots, SCBAs etc.
- The dry hydrant in Rideau Ferry will be replaced in September 2024.

7. NEW/OTHER BUSINESS

None.

8. IN-CAMERA

None.

9. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS

Next Meeting: TBD.

10. DEFERRED ITEMS

**The following items will be discussed at the next and/or future meeting:*

- *None at this time.*

11. ADJOURNMENT

The Board adjourned at 7:20 p.m.

BUSINESS

Review of Emergency Response Calls
Nov. 1/23 – Oct. 31/24
BBDE Station

Fire – Structure	6
Fire – Brush / Grass	6
Fire – Vehicle	11
Fire – Other	4
Rescue – Motor Vehicle Accident	36
Rescue – Water / Ice	2
Rescue – Other	4
Medical Assist	8
Public Hazard – Power Lines / Electrical	8
Public Hazard – Other	4
Activated Alarm – CO	4
Activated Alarm – Smoke	2
Activated Alarm – False	20
Aid – DNETV Station Assist	4
Aid – Lanark County / Other Mutual Aid	11
Burning Complaint	14
TOTAL:	144

Review of Emergency Response Calls
Nov. 1/23 – Oct. 31/24
South Sherbrooke Station

Fire – Structure	0
Fire – Brush / Grass	3
Fire – Vehicle	0
Fire – Other	1
Rescue – Motor Vehicle Accident	10
Rescue – Water / Ice	1
Rescue – Other	2
Medical Assist	8
Public Hazard – Power Lines / Electrical	2
Public Hazard – Other	1
Activated Alarm – CO	1
Activated Alarm – Smoke	0
Activated Alarm – False	2
Aid – DNETV Station Assist	4
Aid – Lanark County / Other Mutual Aid	5
Burning Complaint	4
TOTAL:	44



2024 FIREFIGHTER HOURS & PAY UPDATE
November 1, 2023 to October 31, 2024

STATION		PAY	COMMENTS
BBD&E STATION			
Fire Department Activities		\$ 13,605.41	
Maintenance		\$ 5,154.06	
Training		\$ 26,397.56	
Response Attendance		\$ 104,345.35	
Honorariums			
Station Chief		\$ 6,000.00	
Training Officer		\$ 3,000.00	
Senior Officer		\$ 3,500.00	
Captains		\$ 15,000.00	
On Call		\$ 5,805.00	
Truck/Inventory Checks		\$ 5,947.97	
Instructor Pre/Post Training Hours		\$ 2,407.34	
Total		\$ 191,162.69	
TOTAL		\$ 191,162.69	Amt Budgeted: \$207,900.00
Vacation Pay		\$ 10,638.86	
	Total:	\$ 201,801.55	Balance of: \$6,098.45

2024 FIREFIGHTER HOURS & PAY UPDATE
November 1, 2023 to October 31, 2024

STATION		PAY	COMMENTS
SOUTH SHERBROOKE STATION			
Fire Department Activities		\$ 8,502.88	
Maintenance		\$ 979.61	
Training		\$ 13,791.35	
Response Attendance		\$ 22,598.18	
Honorariums			
Station Chief		\$ 6,000.00	
Training Officer		N/A	
Senior Officer		\$ 1,750.00	
Captains		\$ 6,000.00	
Officer on Call (Summer)		\$ 1,935.00	
Truck/Inventory Checks		\$ 3,705.58	
Instructor Pre/Post Training Hours		\$ 32.00	
Total		\$ 65,294.60	
TOTAL		\$ 65,294.60	Amt Budgeted: \$86,308.00
Vacation Pay		\$ 3,743.70	
	Total:	\$ 69,038.30	Balance of: \$17,269.70



DRUMMOND NORTH ELSLEY TAY VALLEY FIRE RESCUE
2024 BUDGET

Last Update
2024.11.05

as of NOVEMBER 30, 2024

	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2023</u>	<u>2023</u>	
	<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>	
BUDGET						
ADMINISTRATION						
<u>Administration - Operations</u>						
	Salaries, Wages & Benefits	\$328,218	\$324,808	\$3,612	\$315,779	\$342,748
1-1-0-5024-0 + ...	Employer Health Tax	9,100	14,273	(5,173)	8,000	9,871
1-1-0-5026-0 + ...	WSIB	0	6,245	(6,245)	0	21,280
1-1-0-6750-0	Telephone	950	947	3	2,500	2,117
1-1-0-6755-0	Cell Phone/pads	2,000	2,636	(636)	2,000	2,476
1-1-0-6780-0	Internet	1,285	971	314	2,285	948
1-1-0-6705-0	Office supplies	3,800	2,679	1,121	3,800	3,894
1-1-0-6155-0	Inspection and Prevention	2,000	6,692	(4,692)	2,000	1,211
1-1-0-6605-0	Admin. Vehicle Maintenance	0	0	0	1,000	0
1-1-0-6610-0	Admin. Vehicle Fuel, Oil, Lubricants Etc	0	0	0	5,000	0
1-1-0-6300-0	Insurance	28,275	26,227	2,048	24,627	24,798
1-1-0-6255-0 + ...	Professional Fees	8,650	15,264	(6,614)	6,000	8,955
1-1-0-5105-0	External Training & Seminars	5,000	1,139	3,861	4,000	3,049
1-1-0-6150-0	Adv., Subs. & Memberships	1,500	2,383	(883)	2,500	2,109
1-1-4-6200-0	Lanark Highlands Fire Service Agreement	10,000	10,000	0	10,000	20,000
1-1-0-6215-0	Fire Department IT Support	1,500	2,298	(798)	1,140	1,347
1-1-0-6216-0	Fire Department IT Hardware	1,500	349	1,151	0	0
1-1-0-6205-0	Financial System Software	2,000	1,678	322	2,000	127
1-1-0-6210-0	Fire Computer Software	6,500	2,463	4,037	6,500	7,953
1-1-0-6350-0	Photocopiers	2,500	1,668	832	1,660	854
1-1-0-0700-0 + ...	Other	1,000	7,359	(6,359)	1,000	11,431
	Total Administration Operations	415,778	429,876	(14,098)	400,291	464,947
<u>Administration - Transfer to Reserves</u>						
1-1-0-6900-0	Administration Reserve (Contingency Re...	4,000	0	4,000	0	0
	Total Administration Transfer to Reser...	4,000	0	4,000	0	0
<u>Administration - Transfers From Reser...</u>						
1-1-0-4000-0	Previous Years - Transfers from Reserves	0	0	0	0	(28,040)
	Total Administration Transfer From Re...	0	0	0	0	(28,045)



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	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2023</u>	<u>2023</u>
	<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>
<u>Administration - Revenues</u>					
1-1-0-100-0	Revenue from DNE	(215,880)	(45,068)	(170,813)	(219,833)
1-2-0-100-0	Revenue from Tay Valley	(183,898)	0	(183,898)	(180,270)
1-1-0-4500-0	Sale of Equipment	0	(1,550)	1,550	0
1-1-0-4650-0	Donations	0	(250)	250	(500)
1-1-0-4700-0	Interest Income	(20,000)	(51,788)	31,788	(118,869)
	Total Administration Revenues	(419,778)	(98,635)	(321,143)	(400,291)
	Total Net Administration	0	331,241	(331,241)	0
BBD&E STATION					
<u>BBD&E - Operations</u>					
1-1-1-5005-0+...	FF Annual Hon.. In House Training, Asso...	79,200	0	79,200	215,200
1-1-1-5010-0	FF Callouts, Truck Checks, Fire Prev., St...	128,700	0	128,700	0
1-1-1-5032-0	FF VFIS	3,100	0	3,100	0
1-1-1-5026-0	FF WSIB	14,000	3,338	10,664	0
1-1-1-6625-0	Communications Maintenance/Purchases	5,300	2,188	3,112	4,000
1-1-1-6626-0	Gov't Canada Radio Licensing Fees	1,200	1,229	(29)	0
1-1-1-5105-0	External Training & Seminars	15,000	7,942	7,058	25,000
1-1-1-6710-0	Fire Fighter Clothing	6,000	1,828	4,172	5,000
1-1-1-6635-0	Fire Fighter Bunker-gear Cleaning	3,500	4,828	(1,128)	5,700
1-1-1-6715-0	New Firefighter Personal Protective Equi...	5,000	3,750	1,250	4,000
1-1-1-6680-0	Spill Clean up Supplies	1,000	784	216	1,000
1-1-1-6630-0	FF Rehabilitation Supplies	1,000	1,011	(11)	2,300
1-1-1-6620-0	FF DZ Licence Renewals	501	552	(51)	0
	TOTAL BBD&E - Operations	263,501	27,244	236,257	252,200
<u>BBD&E - Fire Hall</u>					
1-1-1-6785-0	Hydro & Water	10,100	7,580	2,540	9,000
1-1-1-6770-0	Heating Fuel	6,600	3,207	3,593	5,600
1-1-1-6640-0	Building & Property Maintenance	12,000	12,449	(449)	12,000
1-1-1-6645-0	Cleaning (includes supplies)	5,700	4,799	901	5,000
1-1-1-6650-0	Snowplowing	9,000	4,138	4,862	8,000
1-1-1-6655-0	Fire Hall Other	0	0	0	0



DRUMMOND NORTH ELSLEY TAY VALLEY FIRE RESCUE
2024 BUDGET

Last Update
2024-11-05

as of NOVEMBER 30, 2024

	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2023</u>	<u>2023</u>
	<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>
1-1-1-6310-0 Insurance	10,100	12,559	(2,459)	9,936	9,123
TOTAL BBD&E - Fire Hall	53,700	44,711	8,989	48,436	44,764
<u>BBD&E - Vehicles & Equipment</u>					
1-1-1-6615-0 Minor Equipment Purchases	16,000	12,555	3,445	16,000	15,110
1-1-1-6605-0 Vehicles & Equipment Maintenance	25,500	43,818	(18,318)	25,000	30,480
1-1-1-6603-0 BBDE Rescue 1	0	55	(55)	0	0
1-1-1-6610-0 Fuel, oil, lubricants, etc.	12,000	10,218	1,782	9,000	13,709
1-1-1-6305-0 Insurance	16,500	13,568	2,933	13,760	14,239
TOTAL BBD&E - Vehicles & Equipment	70,000	80,213	(10,213)	63,760	73,538
Total BBD&E Operations	387,201	152,168	235,033	374,416	368,897
<u>BBD&E - Capital</u>					
BBDE Capital Items Amount from Prev...					
2-1-0-7001-0 COMPUTER UPGRADES	0	0	0	617,500	28,049
Total Capital from Previous Year	0	0	0	617,560	28,049
<u>Capital Items</u>					
2-1-1-7014-0 Forestry Pump (Equipment Reserve)	10,000	8,428	1,574	0	0
2-1-1-7013-0 High Volume Fire Hose (Equipment Rese...	10,000	9,097	303	0	0
2-1-1-7012-0 Driveway Repairs (Building Reserve)	15,000	13,631	1,369	0	0
2-1-1-7011-0 New Pumper Truck #321 (Apparatus Res...	425,564	482,509	(56,945)	0	149,435
2-1-1-7010-0 Pagers	0	0	0	0	14,231
2-1-1-7004-0 PPE Washer	0	0	0	0	8,487
2-1-1-7007-0 Ventilation Fan	0	0	0	0	6,377
Total BBD&E Capital	460,564	514,262	(53,698)	0	178,530
<u>BBD&E - Transfers to Reserves</u>					
1-1-1-6900-2 Equipment	18,000	0	18,000	15,000	15,000
1-1-1-6900-1 Apparatus	97,750	0	97,750	85,000	85,000
1-1-1-6900-6 Building	30,000	0	30,000	30,000	30,000
1-1-1-6900-9 Honorarium/Recruit Reserve	10,000	0	10,000	0	0
1-1-1-6900-5 Personal Protective Equipment Reserve	8,640	0	8,640	8,000	8,000



DRUMMOND NORTH ELSLEY TAY VALLEY FIRE RESCUE
2024 BUDGET

Last Update
2024-11-05

as of NOVEMBER 30, 2024

	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2023</u>	<u>2023</u>
	<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>
Total BBD&E Transfers to Reserves	164,390	0	164,390	138,000	138,000
<u>BBD&E Transfers From Reserves</u>					
1-1-1-4950-0 DINE Development Charges	(49,500)	0	(49,500)	0	(49,500)
1-2-1-4950-0 Tay Valley Development Charges	(54,000)	0	(54,000)	0	0
1-1-1-4900-0 Building Reserve	(15,000)	0	(15,000)	0	0
1-1-1-4000-2 Equipment Reserve	(20,000)	0	(20,000)	0	0
1-1-1-4900-1 Apparatus Reserve	(322,064)	0	(322,064)	(597,500)	(149,435)
Total BBD&E Transfers From Reserves	(460,564)	0	(460,564)	(397,500)	(198,935)
<u>BBD&E - Revenues</u>					
1-1-1-4100-0 Revenue from DNE	(303,375)	(59,897)	(243,478)	(292,829)	(292,829)
1-2-1-4100-0 Revenue from Tay Valley	(248,216)	0	(248,216)	(239,587)	(239,587)
1-1-1-4300-0 BBDE Fire Fees	0	(760)	760	0	(16,521)
Total BBD&E Revenues	(351,391)	(60,637)	(490,934)	(332,416)	(348,937)
Total Not BBD&E Station	0	605,774	(605,774)	0	(34,997)



DRUMMOND NORTH ELSLEY TAY VALLEY FIRE RESCUE
2024 BUDGET

Last Update
2024-11-05

as of NOVEMBER 30, 2024

		<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2023</u>	<u>2023</u>
		<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>
SOUTH SHERBROOKE STATION						
<u>SS - Operations</u>						
1-2-2-5005-0+...	FF Annual Hon., In House Training, Asso...	55,900	1,067	54,833	98,308	77,469
1-2-2-5010-0	FF Callouts, Truck Checks, Fire Prev., St...	30,408	0	30,408	0	0
1-2-2-5032-0	FF VFIS	2,400	0	2,400	0	2,010
1-2-2-5026-0	FF WSIB	9,600	2,288	7,312	0	4,778
1-2-2-8625-0+...	Communications Maintenance/Purchases	4,000	1,422	2,578	3,000	3,217
1-2-2-8626-0	Gov't Canada Radio Licensing Fees	1,200	1,229	(29)	0	0
1-2-2-5105-0+...	External Training & Seminars	10,000	5,509	4,491	15,000	26,546
1-2-2-8710-0	FF Clothing (Dress Uniforms/Station Wear)	4,000	285	3,715	4,000	4,435
1-2-2-8636-0+...	FF Bunker-gear Cleaning/Inspection/Rep...	2,000	1,961	39	2,000	4,286
1-2-2-0715-0+...	FF PPE (NEW bunker-gear/helmets, glov...	2,000	1,079	321	0	812
1-2-2-8630-0+...	FF Rehabilitation Supplies	500	693	(193)	2,600	2,745
1-2-2-8620-0+...	FF DZ Licence Renewals	250	175	75	0	300
TOTAL SS - Operations		122,238	16,309	105,949	124,908	127,203
<u>SS - Emergency First Response</u>						
1-2-2-8720-0	Medical supplies	2,000	79	1,921	2,000	662
Total Emergency First Response		2,000	79	1,921	2,000	662
<u>SS - Fire Hall</u>						
1-2-2-8705-0	Hydro	0,000	3,800	2,194	0,000	5,090
1-2-2-8750-0	Telephone	1,350	1,155	195	1,300	1,003
1-2-2-8780-0	Internet	1,200	0	1,200	0	0
1-2-2-8770-0	Heating fuel/Propane	7,000	3,813	3,187	7,000	5,650
1-2-2-8640-0+...	Building/Property Maint.	10,000	7,254	2,746	6,500	8,442
1-2-2-8645-0+...	Cleaning (includes supplies)	1,000	3,839	(2,839)	1,000	3,290
1-2-1-8650-0	Snow Plowing	0	0	0	0	636
1-2-1-8660-0	Spill Clean up Supplies,	0	0	0	0	635
1-2-1-8710-0	FF Clothing	0	0	0	0	3,583
1-2-2-8310-0	Insurance	10,200	12,558	(2,358)	8,835	9,123
1-2-2-5655-0	Fire Hall Other exp	0	0	0	0	291
TOTAL SS - Fire Hall		36,750	32,226	4,524	30,635	38,752



DRUMMOND NORTH ELSLEY TAY VALLEY FIRE RESCUE
2024 BUDGET

Last Update
2024-11-05

as of NOVEMBER 30, 2024

	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2023</u>	<u>2023</u>	
	<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>	
<u>SS - Vehicles & Equipment</u>						
1-2-2-6615-0+ ...	Minor Equipment Purchases	15,000	12,314	2,686	15,000	15,882
1-2-2-0005-0+ ...	Vehicles & Equipment Maintenance	18,500	18,870	020	19,000	17,900
1-2-2-6610-0+ ...	Fuel, oil, lubricants, etc.	5,750	5,329	421	3,500	5,808
1-2-2-0305-0	Insurance	10,500	13,508	2,933	13,780	14,239
	TOTAL SS - Vehicles & Equipment	56,750	50,086	6,664	51,280	53,184
	Total SS Operations	217,750	98,700	119,050	208,823	220,103
<u>SS - Capital</u>						
<u>SS Capital Items Amount from Previous...</u>						
2-2-2-8006-0	Oceanid Boat	0	0	0	16,500	17,595
	Total SS Capital from Previous Year	0	0	0	16,500	17,595
<u>Capital Items</u>						
2-1-0-7002-0	Master Fire Plan & CRA	0	0	0	0	2,477
2-2-2-8003-0	New Fire Apparatus (Apparatus Reserve)	575,000	474,516	100,484	0	149,435
2-2-2-8001-0	New Truck Options	0	1,021	(1,021)	0	0
2-2-2-8010-0	Wildfire Trailer (Apparatus Reserve)	0,000	0,172	(172)	0	0
2-2-2-8013-0	High Volume Hose (Equipment Reserve)	7,500	8,063	(2,063)	0	0
2-2-2-8015-0	Personal Protective Equipment (Personal...)	6,000	0	6,000	0	0
	Total SS Capital	597,500	494,292	103,208	0	131,912
<u>SS - Transfers to Reserves</u>						
1-2-2-0900-2	Equipment	20,000	0	20,000	10,000	10,000
1-2-2-6000-1	Apparatus	76,600	0	76,600	76,000	75,000
1-2-2-0900-6	Building	20,000	0	20,000	20,000	20,000
1-2-2-8000-8	Honorarium/Recruit Reserve	5,000	0	5,000	0	0
1-2-2-0900-5	Personal Protective Equipment Reserve	5,400	0	5,400	5,000	5,000
	Total SS Transfers to Reserves	126,900	0	126,900	110,000	110,000
<u>Transfer from Reserves</u>						
1-2-2-4900-0	Tay SS Reserve	0	0	0	0	(149,435)
1-2-2-4950-0	Tay Valley Development Charges	(50,000)	0	(50,000)	0	0
1-2-2-4900-1	Apparatus Reserve	(534,000)	0	(534,000)	0	0



DRUMMOND NORTH ELSLEY TAY VALLEY FIRE RESCUE
2024 BUDGET

Last Update
2024-11-06

as of NOVEMBER 30, 2024

		<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2023</u>	<u>2023</u>
		<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>
1-2-24900-2	Equipment Reserve	(7,500)	0	(7,500)	0	0
1-2-24900-5	Personal Protective Equipment Reserve	(6,000)	0	(6,000)	0	0
	Total SS Transfers From Reserves	(597,500)	0	(597,500)	0	(149,435)
	SS - Revenues					
1-2-24100-0	TAY SS Revenue from Municipality	(344,858)	(83,831)	(260,827)	(335,323)	(335,323)
1-2-24300-0	TAY SS Fire Fees	0	0	0	0	(12,897)
	Total SS Revenues	(344,858)	(83,831)	(260,827)	(335,323)	(348,220)
	Total Net South Sherbrooke Station	0	505,162	(505,162)	0	1,354



DRUMMOND NORTH ELSLEY TAY VALLEY FIRE RESCUE
2024 BUDGET

Last Update
2024-11-05

as of NOVEMBER 30, 2024

		<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2023</u>	<u>2023</u>
		<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>
Fire Service Agreements						
SFFSA Revenues						
1-1-3-4100-0	Revenue from Municipality	(12,000)	0	(12,000)	(11,465)	(11,465)
Total SFFSA Revenues		(12,000)	0	(12,000)	(11,465)	(11,465)
SFFSA Expenses						
1-1-3-6200-0	Smiths Falls Fire Service Agreement	12,000	0	12,000	11,465	12,094
Total Smiths Falls Fire Service Agree...		12,000	0	12,000	11,465	12,094
Total Not Fire Service Agreements		0	0	0	0	629
Total Revenue		(2,386,091)	(243,123)	(2,142,968)	(1,876,995)	(1,804,513)
Total Expense		2,386,091	1,639,298	696,793	1,876,995	1,690,126

2025 DRAFT BUDGET - DRUMMOND/NORTH ELMSLEY TAY VALLEY FIRE RESCUE

	2025 BUDGET	2024 YTD ACTUAL	2024 BUDGET	2024 to 2025 Net Change	2023 ACTUAL	2023 BUDGET	2022 ACTUAL	2021 ACTUAL	2020 ACTUAL
		Increase							
		Decrease							
ADMINISTRATION									
<u>Administration - Operations</u>									
1	367,675	330,851	328,218	39,457	364,008	315,779	269,947	201,092	191,089
2	14,300	14,273	9,100	5,200	9,671	6,000	5,122	5,398	5,385
3	950	947	950	-	2,117	2,500			
4	1,700	2,636	2,000	(300)	2,476	2,000			
5	1,200	971	1,285	(85)	948	2,285	5,954	4,810	4,921
6	3,800	2,679	3,800	-	3,894	3,800	2,529	2,851	3,570
7	2,000	1,287	2,000	-	1,211	2,000	672	1,978	1,148
8	28,900	26,277	28,275	625	24,798	24,928	20,773	15,767	11,139
9	12,500	15,264	8,650	3,850	8,955	6,000	6,555	14,330	5,237
10	5,000	1,139	5,000	-	3,049	4,000	4,238	345	1,526
11	1,500	2,383	1,500	-	2,109	2,500	1,351	939	1,460
12	10,000	10,000	10,000	-	20,000	10,000	10,000	10,000	10,000
13	4,000	2,298	1,500	2,500	1,347	1,140			
14	6,150			6,150	-				
15	2,100	349	1,500	600	-				
16	1,700	1,678	2,000	(300)	127	2,000			
17	4,500	2,463	6,500	(2,000)	7,953	6,500	4,076	6,810	2,347
18	2,035	2,035		2,035					
19	2,500	1,668	2,500	-	854	1,860			
20	1,000	7,359	1,000	-	11,431	1,000	4,243	5,025	6,929
Total Administration Operations	473,510	426,557	415,778	57,732	464,948	400,292	340,947	271,685	246,556
<u>Administration - Capital</u>									
<u>Administration Capital Items Amount from Previous Years</u>	-	-	-	-	28,049	-	58,857	1,580	-

2025 DRAFT BUDGET - DRUMMOND/NORTH ELMSLEY TAY VALLEY FIRE RESCUE

	2025 BUDGET	2024 YTD ACTUAL	2024 BUDGET	2024 to 2025 Net Change	2023 ACTUAL	2023 BUDGET	2022 ACTUAL	2021 ACTUAL	2020 ACTUAL
<u>2025 Capital Items</u>									
21 New Phone System	15,000	-	-	15,000	-	-	-	-	-
Total Administration Capital	15,000	-	-	15,000	28,049	-	58,857	1,580	-
<u>Administration - Transfer to Reserves</u>									
22 Administration Reserve (Contingency Reserve for Admin.)	-	-	-	-	-	-	2,000	2,000	2,000
Total Administration Transfer to Reserves	-	-	-	-	-	-	2,000	2,000	2,000
<u>Administration - Transfers From Reserves</u>									
<u>Previous Years - Transfers from Reserves</u>	-	-	-	-	(28,049)	-	(58,857)	(1,580)	-
23 New Phone System	(15,000)	-	-	(15,000)	-	-	-	-	-
Total Administration Transfer From Reserves	(15,000)	-	-	(15,000)	(28,049)	-	(58,857)	(1,580)	-
<u>Administration - Revenues</u>									
24 Interest Income	(20,000)	(63,624)	(20,000)	-	(118,869)	(8,400)	(29,400)	(8,400)	(8,400)
Total Administration Revenues	(20,000)	(63,624)	(20,000)	-	(118,869)	(8,400)	(29,400)	(8,400)	(8,400)
Total Administration	453,510	362,933	395,778	57,732	346,079	391,892	313,547	265,285	240,156

2025 DRAFT BUDGET - DRUMMOND/NORTH ELMSLEY TAY VALLEY FIRE RESCUE

	2025 BUDGET	2024 YTD ACTUAL	2024 BUDGET	2024 to 2025 Net Change	2023 ACTUAL	2023 BUDGET	2022 ACTUAL	2021 ACTUAL	2020 ACTUAL
BBD&E STATION									
BBD&E - Operations									
25 Annual Hon., In House Training, On Call	67,200	59,703	79,200	(12,000)	217,940	215,200	215,207	157,430	206,223
26 FF Callouts, Truck Checks, Fire Prev., Stn. Maint., Assoc.	153,976	142,099	128,700	25,276	-	New Line			
27 FF VFIS	3,500		3,100	400	3,768	New Line			
28 FF WSIB	16,000	10,672	14,000	2,000	6,969	New Line			
29 FF EAP	1,250			1,250					
30 Communications Maintenance/Purchases	5,300	2,188	5,300	-	1,984	4,000	5,085	2,858	3,638
31 Gov't Canada Radio Licensing Fees	1,250	1,229	1,200	50	-	New Line	N/A	N/A	N/A
32 External Courses/Seminars & Training Props	10,000	7,942	15,000	(5,000)	9,213	25,000	27,371	25,234	13,089
33 Fire Fighter Clothing	6,000	1,828	6,000	-	390	5,000	5,795	2,390	5,288
34 Fire Fighter Bunker-gear Cleaning	3,500	4,626	3,500	-	1,650	5,700	2,591	3,431	4,578
35 FF PPE (not bunker gear)	5,500	3,750	5,000	500	1,857	4,000	2,955	2,354	1,920
36 Spill Clean up Supplies	1,000	784	1,000	-	-	1,000	1,017	New Line	N/A
37 Medical Supplies	500			500					
38 FF Rehabilitation Supplies	1,000	1,011	1,000	-	6,547	New Line	N/A	N/A	N/A
39 FF DZ Licence Renewals	500	552	500	-	338	2,300	1,847	1,866	1,823
	276,476	236,383	263,500	12,976	250,656	262,200	261,866	195,564	236,559
BBD&E - Fire Hall									
40 Hydro & Water	9,600	7,560	10,100	(500)	9,561	9,000	7,397	8,178	6,543
41 Heating Fuel	6,800	3,207	6,800	-	7,076	5,600	4,650	5,291	3,755
42 Building & Property Maintenance	12,000	12,449	12,000	-	6,741	12,000	20,582	6,587	16,090
43 Cleaning (includes supplies)	6,000	4,799	5,700	300	3,956	5,000			
44 Snowplowing	9,000	4,138	9,000	-	7,439	8,000			
45 Insurance	13,815	12,558	10,100	3,715	9,123	8,836	7,363	6,876	6,240
	57,215	44,711	53,700	3,515	44,704	48,436	39,992	26,932	32,628

2025 DRAFT BUDGET - DRUMMOND/NORTH ELMSLEY TAY VALLEY FIRE RESCUE

	2025 BUDGET	2024 YTD ACTUAL	2024 BUDGET	2024 to 2025 Net Change	2023 ACTUAL	2023 BUDGET	2022 ACTUAL	2021 ACTUAL	2020 ACTUAL
<u>BBD&E - Vehicles & Equipment</u>									
46 Minor Equipment Purchases	16,000	12,555	16,000	-	15,110	16,000	6,667	9,553	15,591
47 Vehicles & Equipment Maintenance	32,000	43,818	25,500	6,500	30,480	25,000	31,997	27,220	24,141
48 Fuel, oil, lubricants, etc.	12,000	10,218	12,000	-	13,709	9,000	11,746	8,568	5,437
49 Insurance	14,925	13,568	16,500	(1,575)	14,239	13,780	11,481	11,647	8,772
	74,925	80,159	70,000	4,925	73,538	63,780	61,889	56,988	53,941
Total BBD&E Operations	408,616	361,253	387,200	21,416	368,898	374,416	363,748	279,484	323,128
<u>BBD&E - Capital</u>									
<u>BBDE Capital Items Amount from Previous Years</u>					178,530	617,500	22,714	20,000	20,000
Driveway Repairs (Building Reserve)		13,631	15,000						
Hose Appliances (Equipment Reserve)		9,697	10,000						
Forestry Pump (Equipment Reserve)		8,426	10,000						
New Fire Apparatus (Apparatus Reserve)		482,509	425,564						
<u>2025 Capital Items</u>									
50 Hose Appliances (Equipment Reserve)	9,000			9,000					
51 Ice Water Rescue Trailer (Apparatus Reserve)	11,000			11,000					
52 Bunker Gear, Helmets, Boots (Firefighter PPE Reserve)	12,240			12,240					
53 Rescue 340 Body Work (Apparatus Reserve)	6,000			6,000					
54 New Recruit - x4 (Recruit/Honorarium Reserve)	16,700			16,700					
Total BBD&E Capital	54,940	514,263	460,564	54,940	178,530	617,500	22,714	20,000	20,000

2025 DRAFT BUDGET - DRUMMOND/NORTH ELMSLEY TAY VALLEY FIRE RESCUE

	2025 BUDGET	2024 YTD ACTUAL	2024 BUDGET	2024 to 2025 Net Change	2023 ACTUAL	2023 BUDGET	2022 ACTUAL	2021 ACTUAL	2020 ACTUAL
<u>BBD&E - Transfers to Reserves</u>									
55 Equipment	18,720	18,000	18,000	720	15,000	15,000	13,000	13,000	13,000
56 Apparatus	101,660	97,750	97,750	3,910	85,000	85,000	82,500	123,142	82,500
57 Building	30,000	30,000	30,000	-	30,000	30,000	28,000	28,000	28,000
58 Dry Hydrant Reserve	2,000	-	-	2,000	-	-	-	-	-
59 Contingency Reserve	-	-	-	-	-	-	5,000	5,000	5,000
60 Honorarium/Recruit Reserve	5,000	10,000	10,000	(5,000)	-	-	-	-	-
61 Personal Protective Equipment Reserve	14,000	8,640	8,640	5,360	8,000	8,000	6,000	6,000	6,000
Total BBD&E Transfers to Reserves	171,380	164,390	164,390	6,990	138,000	138,000	134,500	175,142	134,500
<u>BBD&E - Transfers From Reserves from Previous Years</u>									
	-	-	-	-	(597,500)	(20,000)	(20,000)	(20,000)	(20,000)
<u>Transfers From Reserves</u>									
62 D/NE Development Charges (for Ice Water Rescue Trailer	(6,050)	(49,500)	(49,500)	43,450	(49,500)	-	-	-	-
63 Tay Valley Development Charges (for Ice Water Rescue T	(4,950)	(54,000)	(54,000)	49,050	-	-	-	-	-
64 Driveway Repairs (Building Reserve)	-	(8,123)	(15,000)	15,000	-	-	-	-	-
65 Forestry Pump (Equipment Reserve)	-	(8,426)	(10,000)	10,000	-	-	-	-	-
66 Hose Appliances (Equipment Reserve)	(9,000)	(9,697)	(10,000)	1,000	-	-	-	-	-
67 Bunker Gear, Helmets, Boots (Firefighter PPE Reserve)	(12,240)	-	-	(12,240)	-	-	-	-	-
68 New Fire Apparatus (321)(Apparatus Reserve)	-	(379,009)	(322,064)	322,064	(149,435)	-	-	-	-
69 Rescue 340 Body Work (Apparatus Reserve)	(6,000)	-	-	(6,000)	-	-	-	-	-
70 New Recruit - x4 (Recruit/Honorarium Reserve)	(16,700)	-	-	(16,700)	-	-	-	-	-
Total BBD&E Transfers From Reserves	(54,940)	(508,755)	(460,564)	405,624	(198,935)	(597,500)	(20,000)	(20,000)	(20,000)
<u>BBD&E - Revenues</u>									
Total BBD&E Revenues	-	-	-	-	-	-	-	-	-

2025 DRAFT BUDGET - DRUMMOND/NORTH ELMSLEY TAY VALLEY FIRE RESCUE

	2025 BUDGET	2024 YTD ACTUAL	2024 BUDGET	2024 to 2025 Net Change	2023 ACTUAL	2023 BUDGET	2022 ACTUAL	2021 ACTUAL	2020 ACTUAL
Total BBD&E Station	579,996	531,151	551,590	488,970	486,493	532,416	500,962	454,626	457,628

2025 DRAFT BUDGET - DRUMMOND/NORTH ELMSLEY TAY VALLEY FIRE RESCUE

	2025 BUDGET	2024 YTD ACTUAL	2024 BUDGET	2024 to 2025 Net Change	2023 ACTUAL	2023 BUDGET	2022 ACTUAL	2021 ACTUAL	2020 ACTUAL
SOUTH SHERBROOKE STATION									
<u>SS - Operations</u>									
71 FF Annual Hon., In House Training, On Call	37,800	29,476	55,900	(18,100)	77,469	98,308	77,331	61,362	62,788
72 FF Callouts, Truck Checks, Fire Prev., Stn. Maint. Assoc.,	54,029	39,562	30,408	23,621		New Line			
73 FF VFIS	2,350	-	2,400	(50)	2,616	New Line			
74 FF WSIB	10,700	2,288	9,600	1,100	4,778	New Line			
75 FF EAP	880			880					
76 Communications Maintenance/Purchases	4,000	1,422	4,000	-	3,217	3,000	927	2,845	369
77 Gov't Canada Radio Licensing Fees	1,250	1,229	1,200	50	N/A	New Line	N/A	N/A	N/A
78 External Training & Seminars	7,500	5,509	10,000	(2,500)	26,546	15,000	16,667	11,026	7,630
79 FF Clothing (Dress Uniforms/Station Wear)	4,000	285	4,000	-	4,435	4,000	3,162	25	1,818
80 FF Bunker-gear Cleaning/Inspection/Repairs	2,000	1,961	2,000	-	4,286	2,000	1,141	1,677	1,819
81 FF PPE (not bunker gear)	2,000	1,679	2,000	-	812	New Line			
82 FF Rehabilitation Supplies	700	693	500	200	2,745	New Line	N/A	N/A	N/A
83 FF DZ Licence Renewals	250	175	250	-	300	2,600			
	127,459	84,280	122,258	5,201	127,204	124,908	99,229	76,935	74,424
<u>SS - Emergency First Response</u>									
84 Medical supplies	1,500	79	2,000	(500)	662	2,000	1,646	1,608	929
	1,500	79	2,000	(500)	662	2,000	1,646	1,608	929
<u>SS - Fire Hall</u>									
85 Hydro	5,600	3,806	6,000	(400)	5,596	6,000	3,812	4,664	4,073
86 Telephone	1,350	1,155	1,350	-	1,003	1,300	1,013	1,097	847
87 Internet	1,200	-	1,200	-	-	-	-	-	-
88 Heating fuel/Propane	6,300	3,813	7,000	(700)	5,850	7,000	8,769	4,997	2,922
89 Building/Property Maint.	10,000	7,254	10,000	-	8,442	6,500	4,143	4,749	18,684
90 Cleaning (includes supplies)	4,100	3,639	1,000	3,100	3,290	1,000			

2025 DRAFT BUDGET - DRUMMOND/NORTH ELMSLEY TAY VALLEY FIRE RESCUE

	2025 BUDGET	2024 YTD ACTUAL	2024 BUDGET	2024 to 2025 Net Change	2023 ACTUAL	2023 BUDGET	2022 ACTUAL	2021 ACTUAL	2020 ACTUAL
91 Insurance	14,450	12,558	10,200	4,250	9,123	8,835	7,363	6,876	6,240
	43,000	32,225	36,750	6,250	33,304	30,635	25,100	22,384	32,766
SS - Vehicles & Equipment									
92 Minor Equipment Purchases	15,000	12,314	15,000	-	15,682	15,000	8,571	12,350	9,646
93 Vehicles & Equipment Maintenance	20,000	18,875	19,500	500	17,955	19,000	13,914	19,021	19,396
94 Fuel, oil, lubricants, etc.	5,750	5,329	5,750	-	5,608	3,500	2,101	1,417	1,083
95 Insurance	14,925	13,568	16,500	(1,575)	14,239	13,780	11,481	9,350	9,822
	55,675	50,086	56,750	(1,075)	53,484	51,280	36,067	42,138	39,947
Total SS Operations	227,634	166,670	217,758	9,876	214,654	208,823	162,042	143,065	148,066
SS - Capital									
<u>SS Capital Items Amount from Previous Years</u>					17,595	16,500	17,803	16,500	16,500
New Fire Apparatus (Apparatus Reserve)		475,537	575,000						
Wildfire Trailer		9,172	9,000						
Hose Appliances (Equipment Reserve)		9,583	7,500						
Personal Protective Equipment (Personal Protective Equipment Reserve)		-	6,000						
<u>2025 Capital Items</u>									
96 Hose Appliances (Equipment Reserve)	9,000			9,000					
97 Personal Protective Equipment (Personal Protective Equip)	2,060			2,060					
98 Training Center (Building Reserve)	7,500			7,500					
99 New Recruit - x3 (Recruit/Honorarium Reserve)	15,000								
Total SS Capital	33,560	494,292	597,500	18,560	17,595	16,500	17,803	16,500	16,500

SS - Transfers to Reserves

2025 DRAFT BUDGET - DRUMMOND/NORTH ELMSLEY TAY VALLEY FIRE RESCUE

	2025 BUDGET	2024 YTD ACTUAL	2024 BUDGET	2024 to 2025 Net Change	2023 ACTUAL	2023 BUDGET	2022 ACTUAL	2021 ACTUAL	2020 ACTUAL
100 Equipment	13,000	12,500	12,500	500	10,000	10,000			
101 Apparatus	79,560	76,500	76,500	3,060	75,000	75,000			
102 Building	20,000	20,000	20,000	-	20,000	20,000			
103 Dry Hydrant Reserve	2,000			2,000					
104 Contingency Reserve	-		-	-	-	-			
105 Honorarium/Recruit Reserve	5,000	5,000	5,000	-	-				
106 Personal Protective Equipment Reserve	5,616	5,400	5,400	216	5,000	5,000	5,000	5,000	5,000
Total SS Transfers to Reserves	125,176	119,400	119,400	5,776	110,000	110,000	82,300	82,300	57,300
<u>SS - Transfers From Reserves from Previous Years</u>					(16,500)	-	(16,500)	(16,500)	(16,500)
<u>2024 Transfer from Reserves</u>									
107 Tay Valley Development Charges	-	(50,000)	(50,000)	50,000					
108 New Fire Apparatus (Apparatus Reserve)	-	(425,537)	(534,000)	534,000					
109 Training Center (Building Reserve)	(7,500)	(9,583)		(7,500)					
110 Hose Appliances (Equipment Reserve)	(9,000)	(9,172)	(7,500)	(1,500)					
111 Personal Protective Equipment (Personal Protetive Equiprn	(2,060)	-	(6,000)	3,940					
112 New Recruit - x2 (Recruit/Honorarium Reserve)	(15,000)								
Total SS Transfers From Reserves	(33,560)	(494,292)	(597,500)	578,940	(16,500)	-	(16,500)	(16,500)	(16,500)
<u>SS - Revenues</u>									
Total SS Revenues	-	-	-	-	-	-	-	-	-
Total South Sherbrooke Station	352,810	286,070	337,158	613,152	325,749	335,323	245,645	225,365	205,366

2025 DRAFT BUDGET - DRUMMOND/NORTH ELMSLEY TAY VALLEY FIRE RESCUE

	2025 BUDGET	2024 YTD ACTUAL	2024 BUDGET	2024 to 2025 Net Change	2023 ACTUAL	2023 BUDGET	2022 ACTUAL	2021 ACTUAL	2020 ACTUAL
<u>Smiths Falls Fire Service Agreement</u>									
113 Smiths Falls Fire Service Agreement	12,100		12,000	100	12,094	11,465	11,787	11,016	10,582
Total Smiths Falls Fire Service Agreements	12,100	-	12,000	100	12,094	11,465	11,787	11,016	10,582

2025 DRAFT BUDGET - DRUMMOND/NORTH ELMSLEY TAY VALLEY FIRE RESCUE

	2025 BUDGET	2024 YTD ACTUAL	2024 BUDGET	2024 to 2025 Net Change	2023 ACTUAL	2023 BUDGET	2022 ACTUAL	2021 ACTUAL	2020 ACTUAL
Administration									
Operations	473,510	426,557	415,778	57,732	464,948	400,292	340,947	271,685	246,556
Capital	15,000	-	-	15,000	28,049	-	58,857	1,580	-
Transfer To Reserves	-	-	-	-	-	-	2,000	2,000	2,000
Transfers From Reserves	(15,000)	-	-	(15,000)	(28,049)	-	(58,857)	(1,580)	-
Revenue	(20,000)	(63,624)	(20,000)	-	(118,869)	(8,400)	(29,400)	(8,400)	(8,400)
Net Cost	453,510	362,933	395,778	57,732	346,079	391,892	313,547	265,285	240,156
BBD&E Station									
Operating Costs	408,616	361,253	387,200	21,416	368,898	374,416	363,748	279,484	323,128
Capital Program	54,940	514,263	460,564	54,940	178,530	617,500	22,714	20,000	20,000
Transfers to Reserves	171,380	164,390	164,390	6,990	138,000	138,000	134,500	175,142	134,500
Transfers From Reserves	(54,940)	(508,755)	(460,564)	405,624	(198,935)	(597,500)	(20,000)	(20,000)	(20,000)
Revenue	-	-	-	-	-	-	-	-	-
Net Cost	579,996	531,151	551,590	488,970	486,493	532,416	500,962	454,626	457,628
South Sherbrooke Station									
Operating Costs	227,634	166,670	217,758	9,876	214,654	208,823	162,042	143,065	148,066
Capital Program	33,560	494,292	597,500	18,560	17,595	16,500	17,803	16,500	16,500
Transfers to Reserves	125,176	119,400	119,400	5,776	110,000	110,000	82,300	82,300	57,300
Transfers From Reserves	(33,560)	(494,292)	(597,500)	578,940	(16,500)	-	(16,500)	(16,500)	(16,500)
Revenue	-	-	-	-	-	-	-	-	-
Net Cost	352,810	286,070	337,158	613,152	325,749	335,323	245,645	225,365	205,366
Fire Service Agreements									
Operating Costs	12,100	-	12,000	100	12,094	11,465	11,787	11,016	10,582
Net Cost	12,100	-	12,000	100	12,094	11,465	11,787	11,016	10,582
Total Net Expenditures	1,398,416	1,180,154	1,296,526	1,159,954	1,170,415	1,271,095	1,071,940	956,292	913,732

2025 DRAFT BUDGET - DRUMMOND/NORTH ELMSLEY TAY VALLEY FIRE RESCUE

		2025 BUDGET	2024 YTD ACTUAL	2024 BUDGET	2024 to 2025 Net Change	2023 ACTUAL	2023 BUDGET	2022 ACTUAL	2021 ACTUAL	2020 ACTUAL
Municipal Share	2,023 % SHARE									
Drummond/North Elmsley										
Administration	54	244,896	195,984	213,720	-	186,883	211,621	169,315	143,254	129,684
BBD&E	55	318,998	292,133	303,375	-	267,571	292,829	275,529	250,044	251,695
South Sherbrooke	-	-	-	-	-	-	-	-	-	-
FSA	100	12,100	-	12,000	-	12,094	11,465	11,787	11,016	10,582
Total:		575,993	488,117	529,095	-	466,548	515,915	456,631	404,314	391,962
Tay Valley										
Administration	46	208,615	166,949	182,058	-	159,196	180,270	144,231	122,031	110,472
BBD&E	45	260,998	239,018	248,216	-	218,922	239,587	225,433	204,582	205,933
South Sherbrooke	100	352,810	286,070	337,158	-	325,749	335,323	245,645	225,365	-
FSA	-	-	-	-	-	-	-	-	-	-
Total:		822,423	692,037	767,432	-	703,867	755,180	615,309	551,978	316,404
Total		1,398,416	1,180,154	1,296,526	-	1,170,415	1,271,095	1,071,940	956,292	708,366

Overall Budget Increase: 7.9%

Administration: 57,732 (Wages, IT and Professional Fees)
 BBDE: 28,406 (Wages, Apparatus Maint., Insurance)
 SS: 15,652 (Wages, FH cleaning, Insurance)

SFFSA: 100
 101,890

2025 Draft Budget

	Reason for Increase/Decrease
Line	
1	Calculated using a 3.5% COL increase and a wage calculation worksheet provided by Tay Valley Twp. See document outlining reasons for Administration increase for more information and details
2	Cost of EHT increased due to increasing the wage for both full time staff and volunteer firefighters
3	No Change
4	Lanark County was able to negotiate a better rate for monthly plans.
5	Negotiated a slightly better monthly rate
6	No Change
7	No Change
8	Estimating a 10% increase on insurance rates this year.
9	Auditors Increased Pricing
10	No Change
11	No Change
12	No Change
13	Worked with Lanark County IT on an annual IT budget - this is the amount the Lanark County IT department recommended for IT support
14	Worked with Lanark County IT on an annual IT budget - this is the amount the Lanark County IT department recommended for IT fees & licensing
15	Worked with Lanark County IT on an annual IT budget - this is the amount the Lanark County IT department recommended for IT Hardware
16	Basing the 2025 budget amount on the 2024 invoice
17	Adjusting numbers based on 2024 invoices
18	New line this year. Funds will be set aside each year to purchase credits for Burnpermits.com when required.
19	No Change
20	No Change
21	A new phone system is required for BBD&E Station (the Administration Office)
22	No Change
23	\$15,000 will be transferred from reserves for the new phone system
24	\$20,000 estimated revenue from the bank interest for 2025
25	3.5% COL Increase. Line was decreased because fire prevention, station maintenance, association, extra activities and H&S meeting times were moved to Line 26
26	3.5% COL Increase. Line was also increased because fire prevention, station maintenance, association, extra activities and H&S meeting times were moved from Line 25
27	3.5% COL Increase
28	3.5% COL Increase
29	New line this year. Wanted to keep it separate from the honorarium lines to avoid confusion in the financial system

30 No Change
31 Increased slightly based on the 2024 invoice
32 Decreased line by \$5000.
33 No Change
34 No Change
35 Increased by \$500 to cover the increased pricing for PPE due to inflation/supply and demand issues
36 No Change
37 New Line. Wanted to track medical supplies for BBD&E Station
38 No Change
39 No Change
40 Was able to drop the rate slightly based on 2024 numbers
41 No Change
42 No Change
43 New cleaners started at BBD&E Station. They are slightly more expensive than the previous cleaners but do a great job.
44 No Change
45 Estimating a 10% increase on insurance rates this year.
46 No Change
47 Increased to help offset increased costs for vehicles and equipment maintenance
48 No Change
49 Estimating a 10% increase on insurance rates this year.
50 Updating/replacing hose appliances for BBD&E Station
51 Purchasing a new Ice Water Rescue Trailer. Taking the ice water rescue equipment off Rescue 1 and will be using the trailer moving forward
52 New bunker gear, helmets and boots that are scheduled to be replaced in 2025.
53 Rescue 340 Body Work
54 4 new recruits starting at BBD&E Station in fall of 2024. Amount being taken from reserves to cover training costs.
55 Recommended 4% increase as per BBD&E Station Asset Management Plan
56 Recommended 4% increase as per BBD&E Station Asset Management Plan
57 No Change
58 NEW RESERVE starting in 2024.
59 No Change
60 Decreased line by \$5000; added to line 61 to help offset cost of Personal Protective Equipment that needs to be purchased in near future
61 Line increased by \$5000 (transferred from line 60) + recommended 4% increase as per BBD&E Station Asset Management Plan
62 Amount being transferred from D/NE Development Charges to offset cost of Ice Water Rescue Trailer

63 Amount being transferred from TVT Development Charges to offset cost of Ice Water Rescue Trailer
64 PROJECT DONE AND COMPLETED IN 2024
65 PROJECT DONE AND COMPLETED IN 2024
66 Cost for hose appliances will be taken from the Equipment Reserve
67 Cost for new PPE will be taken from the Firefighter PPE Reserve
68 PROJECT DONE AND COMPLETED IN 2024
69 Cost to complete body work on 340 will be taken from the apparatus reserve
70 Cost to cover training for the 4 new recruits will be taken from the recruit/honorarium reserve
71 3.5% COL Increase. Line was decreased because fire prevention, station maintenance, association, extra activities and H&S meeting times were moved to Line 72
72 3.5% COL Increase. Line was also increased because fire prevention, station maintenance, association, extra activities and H&S meeting times were moved from Line 71
73 3.5% COL Increase
74 3.5% COL Increase
75 New line this year. Wanted to keep it separate from the honorarium lines to avoid confusion in the financial system
76 No Change
77 Increased slightly based on the 2024 invoice
78 Line was decreased by \$2,500
79 No Change
80 No Change
81 No Change
82 Line increased slightly based on 2024 actuals
83 No Change
84 Line was decreased by \$500
85 Was able to drop the rate slightly based on 2024 numbers
86 No Change
87 No Change
88 Was able to drop the rate slightly based on 2024 numbers
89 No Change
90 New cleaners started at South Sherbrooke Station. They are more expensive than the previous cleaners but do a great job.
91 Estimating a 10% increase on insurance rates this year.
92 No Change
93 Increased to help offset increased costs for vehicles and equipment maintenance
94 No Change
95 Estimating a 10% increase on insurance rates this year.

96 Updating/replacing hose appliances for South Sherbrooke Station
97 New bunker gear, helmets and boots that are scheduled to be replaced in 2025.
98 More work being done on the training centre.
99 3 new recruits starting at South Sherbrooke Station in fall of 2024. Amount being taken from reserves to cover training costs.
100 Recommended 4% increase as per South Sherbrooke Station Asset Management Plan
101 Recommended 4% increase as per South Sherbrooke Station Asset Management Plan
102 No Change
103 NEW RESERVE starting in 2024.
104 No Change
105 No Change
106 Recommended 4% increase as per South Sherbrooke Station Asset Management Plan
107 Nothing is being taken out of TVT Development charges in 2025 for any capital projects.
108 PROJECT DONE AND COMPLETED IN 2024
109 The training centre will be paid for from the building reserve
110 The hose appliances will be paid for from the equipment Reserve
111 The PPE will be paid for from the Firefighter PPR Reserve
112 The recruit training will be paid for from the Recruit/Honoarium Reserve
113 Line increased slightly based on 2024 actuals

2025 Budget

	Line Description
Line	
1	Full Time Staff: Salaries/Wages, CPP, EI, OMERS, WSIB, Benefits (Industrial Alliance)
2	Employer Health Tax for Full Time Staff & Volunteer Firefighters. Calculated once/year.
3	Bell Landline for BBD&E Station (the fire department administration office)
4	Cell phones for the Fire Chief/Deputy Fire Chief & Ipads for Rescue 340 & 341
5	WTC Internet at BBD&E Station (the fire department administration office)
6	Office Supplies
7	Inspection & Prevention Costs (Example: Prizes for Fire Prevention Week, Smoke/CO Alarms, etc.)
8	Includes ALL insurance Policies EXCEPT: Buildings & Vehicles
9	Includes the cost for the annual audit performed by KPMG LLP, fees for Small Claims Court, etc.
10	Training, Seminars, Meetings and Conference Costs for Full Time Staff
11	Advertising Costs for Hiring, Annual Subscription and Membership costs for the Ontario Assoc. of Fire Chiefs, etc.
12	Annual cost for the automatic aid agreement with the Lanark Highlands Fire Service
13	Support from Lanark County IT staff for assistance with technological issues/set up etc.
14	Monthly and annual fees for technological programs and security features
15	New technological hardware (computers, docking stations, monitors, etc.)
16	Annual fees pertaining to support and upgrades for Microsoft Dynamics
17	Burnpermits.com/FP2 (Fire Pro)/Who's Responding Includes any upgrades, annual fees, licensing, new program purchases, etc.
18	Funds that will be set aside each year to purchase credits for Burnpermits.com when required.
19	Photocopiers in BBD&E & SS are rented through the OT Group. Includes quarterly rental fees and ink cartridges
20	Unexpected costs
21	2025 Capital Items for Administration
22	Annual Amount Budgeted to be Transferred to the Administration Reserve
23	Shows the 2025 Capital Items for Administration being transferred from reserves
24	Bank Interest Earned
25	Annual honorariums for BBD&E Station volunteer personnel , on call, and in house training (training that takes place on the 1st and 4th Wednesday of each month)
26	Firefighter Call outs, truck checks, fire prevention, station maintenance, extra activities, H&S and Association meetings
27	On Duty VFIS coverage for all BBD&E Station firefighters
28	WSIB coverage for all BBD&E Station firefighters
29	Volunteer Firefighter Employee Assistance Program (EAP)
30	Purchases/Maintenance of all pagers and radios on the fire trucks and for each firefighter.
31	Annual Licensing Fees for all BBD&E Station portable radios

32 Outsourced training for BBD&E Station & training expenditures for in station training (everything other than wages)

33 Dress Uniforms and Station Wear

34 Includes cleaning and inspection of bunker gear and any repairs that are required.

35 Includes rental bunker gear, helmets, gloves, boots, safety glasses, etc.

36 Supplies required for car accidents

37 Medical Supplies required for emergency response

38 Rehabilitation Supplies required at longer fire calls/fire calls where the weather is extremely hot/cold

39 The fire department reimburses firefighters the cost of their medical examination that is required when obtaining their DZ licence.

40 Hydro and water bills for BBD&E Station

41 Heating fuel for BBD&E Station

42 Grass cutting, building supplies, small maintenance repairs for BBD&E Station

43 Weekly cleaning of the meeting rooms, washrooms, kitchen, foyer and offices for BBD&E Station

44 Plowing/sand/salt application for BBD&E Station, Pike Lake Dry Hydrant and Mal's Dry Hydrant

45 2025 Cost of insurance for BBD&E Station (the building)

46 Minor Equipment purchases for BBD&E Station

47 All vehicle and equipment maintenance costs for BBD&E Station

48 Fuel, oil and lubricants for the trucks and equipment for BBD&E Station

49 2025 Cost of insurance for BBD&E Apparatus (fire trucks, atv and trailers)

50 2025 Capital Item for BBD&E Station

51 2025 Capital Item for BBD&E Station

52 2025 Capital Item for BBD&E Station

53 2025 Capital Item for BBD&E Station

54 2025 Capital Item for BBD&E Station

55 The amount of money that will be contributed to the BBD&E Station Equipment Reserve

56 The amount of money that will be contributed to the BBDE& Station Apparatus Reserve

57 The amount of money that will be contributed to the BBD&E Station Building Reserve

58 The amount of money that will be contributed to the BBD&E Station Dry Hydrant Reserve

59 The amount of money that will be contributed to the BBD&E Station Contingency Reserve

60 The amount of money that will be contributed to the BBD&E Station Honorarium/Recruit Reserve

61 The amount of money that will be contributed to the BBD&E Station Personal Protective Equipment Reserve

62 The amount of funds allotted to annual capital expenditures for BBD&E Station that are included in Drummond/North Elmsley Township's Development Charges

63 The amount of funds allotted to annual capital expenditures for BBD&E Station that are included in Tay Valley Township's Development Charges

64 PROJECT DONE AND COMPLETED IN 2024.

65 PROJECT DONE AND COMPLETED IN 2024.

66 Shows the 2025 Capital Item for BBD&E Station being tranferred from reserves

67 Shows the 2025 Capital Item for BBD&E Station being tranferred from reserves

68 PROJECT DONE AND COMPLETED IN 2024.

69 Shows the 2025 Capital Item for BBD&E Station being tranferred from reserves

70 Shows the 2025 Capital Item for BBD&E Station being tranferred from reserves

71 Annual honorariums for South Sherbrooke Station volunteer personnel , on call, and in house training (training that takes place on the 1st and 2nd Monday of each

72 Firefighter Call outs, truck checks, fire prevention, station maintenance, extra activities, H&S and Association meetings

73 On Duty VFIS coverage for all South Sherbrooke Station firefighters

74 WSIB coverage for all South Sherbrooke Station firefighters

75 Volunteer Firefighter Employee Assistance Program (EAP)

76 Purchases/Maintenance of all pagers and radios on the fire trucks and for each firefighter

77 Annual Licensing Fees for all South Sherbrooke Station portable radios

78 Outsourced training for South Sherbrooke Station & training costs for in station training (everything other than wages)

79 Dress Uniforms and Station Wear

80 Includes cleaning and inspection of bunker gear and any repairs that are required

81 Includes rental bunker gear and new helmets, gloves, boots, safety glasses, etc.

82 Rehabilitation Supplies required at longer fire calls/fire calls where the weather is extremely hot/cold

83 The fire department reimburses firefighters the cost of their medical examination that is required when obtaining their DZ licence.

84 Medical Supplies required for emergency response

85 Hydro Bills for South Sherbrooke Station

86 Bell Landline (x2) for South Sherbrooke Station

87 Bell Internet at SS Station (invoiced once/year from TV)

88 Heating fuel for South Sherbrooke Station

89 Grass cutting, Building supplies, alarm system, small maintenance repairs for South Sherbrooke Station

90 Weekly cleaning of the meeting rooms, washrooms, kitchen, foyer and offices for South Sherbrooke Station

91 2025 Cost of insurance for South Sherbrooke Station (the building)

92 Minor Equipment purchases for South Sherbrooke Station

93 All vehicle and equipment maintenance costs for South Sherbrooke Station

94 Fuel, oil and lubricants for the trucks and equipment for South Sherbrooke Station

95 2025 Cost of insurance for South Sherbrooke Apparatus (fire trucks, boat and trailers)

96 2025 Capital Item for South Sherbrooke Station

97 2025 Capital Item for South Sherbrooke Station

98 2025 Capital Item for South Sherbrooke Station

99 2025 Capital Item for South Sherbrooke Station

100 The amount of money that will be contributed to the South Sherbrooke Station Equipment Reserve

101 The amount of money that will be contributed to the South Sherbrooke Station Apparatus Reserve

102 The amount of money that will be contributed to the South Sherbrooke Station Building Reserve

103 The amount of money that will be contributed to the South Sherbrooke Station Dry Hydrant Reserve

104 The amount of money that will be contributed to the South Sherbrooke Station Contingency Reserve

105 The amount of money that will be contributed to the South Sherbrooke Station Honorarium/Recruit Reserve

106 The amount of money that will be contributed to the South Sherbrooke Station Personal Protective Equipment Reserve

107 The amount of funds allotted to annual capital expenditures for South Sherbrooke Station that are included in Tay Valley Township's Development Ch

108 PROJECT DONE AND COMPLETED IN 2024.

109 Shows the 2025 Capital Item for South Sherbrooke Station being transferred from reserves

110 Shows the 2025 Capital Item for South Sherbrooke Station being transferred from reserves

111 Shows the 2025 Capital Item for South Sherbrooke Station being transferred from reserves

- 112 Shows the 2025 Capital Item for South Sherbrooke Station being transferred from reserves
- 113 Annual cost for the automatic aid agreement with the Smiths Falls Fire Department



DNETV FIRE RESCUE 2025 BUDGET OVERVIEW

2025 Budget: \$1,398,416

2024 Budget: \$1,296,526

Difference: \$101,890

Percentage of Overall Increase:
7.9%

1



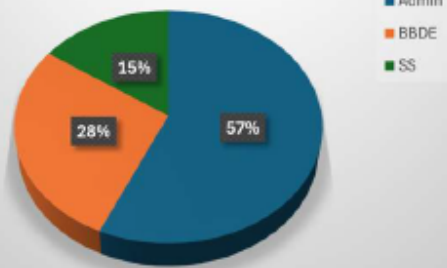
Overall Increase: \$101,890 7.9%

Admin: \$57,732 4.5%

BBDE Station: \$28,406 2.2%

SS Station \$15,652 1.2%

Percentage Breakdown towards overall increase



2



Admin Increase : \$57,732

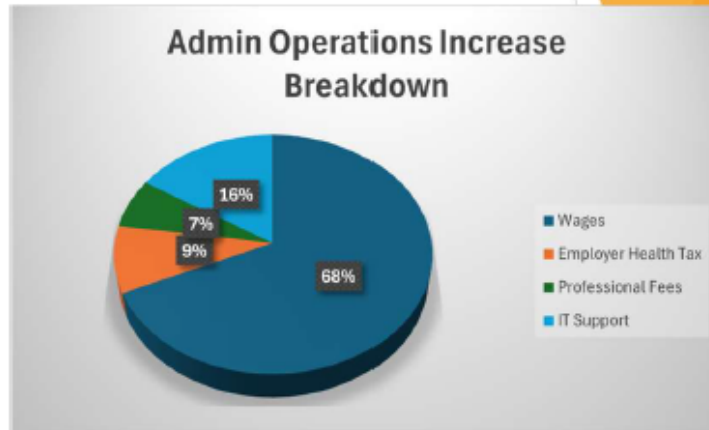
Wages, Salaries,
Benefits: \$39,457

IT Support: \$9,250

Employee
Health Tax: \$5,200

Professional Fees: \$3,850

Other: -\$25



3

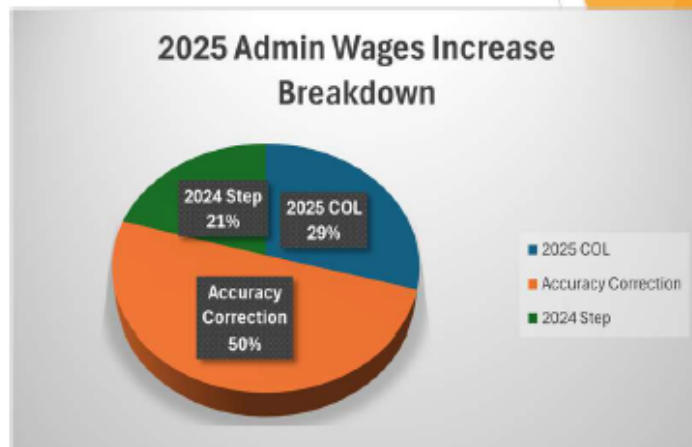


Wages, Benefits,
Salaries: \$39,457

2024 Missed Step: \$8,050

Accuracy Correction
From past years: \$19,812

2025 COL: \$11,595



4



Percentage Increase Recap:

Total increase	7.9%
<hr/>	
COL increase (3.5%) to wages For full time and volunteer staff.	2.8%
2024 step and accuracy corrections	2.1%
IT fees as set by County	1.0%
Transfer to Reserves	1.0%
Professional Fees	0.5%
Insurance	0.5%

* NOTE - all other +/- changes cancelled themselves out