



## COMMITTEE OF THE WHOLE MINUTES

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**Tuesday, October 1<sup>st</sup>, 2024**

**Immediately following the “Special” Council Meeting at 5:30 p.m.**

**Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario**

**Council Chambers**

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### **ATTENDANCE:**

**Members Present:** Chair, Councillor Marilyn Thomas  
Reeve Rob Rainer  
Deputy Reeve Fred Dobbie  
Councillor Wayne Baker  
Councillor Greg Hallam  
Councillor Korrine Jordan  
Councillor Keith Kerr  
Councillor Angela Pierman

**Staff Present:** Amanda Mabo, Chief Administrative Officer/Clerk  
Aaron Watt, Deputy Clerk  
Sean Ervin, Public Works Manager (left at 6:09 p.m.)  
Greg Saunders, Fire Chief (arrived at 5:56 p.m. and left at 7:01 p.m.)

**Regrets:** None

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### **1. CALL TO ORDER**

The meeting was called to order at 5:40 p.m.  
A quorum was present.

### **2. AMENDMENTS/APPROVAL OF AGENDA**

i) Addition under Priority Issues: Appointment of Hockey Volunteers.

The agenda was adopted as amended.

**3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF**

None at this time.

**4. APPROVAL OF MINUTES OF PUBLIC MEETINGS**

None.

**5. DELEGATIONS & PRESENTATIONS**

- i) **Delegation: Perth and Smiths Falls District Hospital Core Capital Campaign and Hospital Update.**  
Michael Cohen, President and CEO, Perth & Smiths Falls District Hospital

M. Cohen gave the PowerPoint presentation attached to the agenda.

Recommendation to Council:

**“THAT**, the Perth and Smiths Falls District Hospital Core Capital Campaign and Hospital Update be received for information.”

- ii) **Delegation: Noise By-Law – *deferred to the next meeting.***  
Peter Wright, Resident.

The Fire Chief arrived at 5:56 p.m.

**6. PRIORITY ISSUES**

- i) **Report #PW-2024-18 – Waste, Scrap Metal and Construction and Demolition Haulage RFP Award.**

Recommendation to Council:

**“THAT**, Request for Proposal #2024-PW-009 – Waste, Scrap Metal and Construction and Demolition Haulage, be awarded to Tomlinson Environmental Services;

**AND THAT**, the Reeve and Clerk be authorized to sign the necessary documentation.”

The Public Works Manager left at 6:09 p.m.

- ii) **Report #CAO-2024-26 - Open Air Burning By-Law and Fire Department Fees and Charges.**

Recommendation to Council:

“**THAT**, the updated Open Air Burning By-Law be approved;

**AND THAT**, the necessary by-law come forward at the next Council meeting.”

Recommendation to Council:

“**THAT**, the updated Fire Department Fees and Charges as outlined in Report #CAO-2024-26 – Open Air Burning By-Law and Fire Department Fees and Charges, be brought forward as part of the 2025 budget process.”

- iii) **Report #CAO-2024-25 - Remuneration and Expense Policy Update.**

Recommendation to Council:

“**THAT**, the updated Remuneration and Expense Policy be approved with the exception of the Public Relations Account (PRA) which is to be removed;

**AND THAT**, the necessary by-law come forward at the next Council meeting.”

- iv) **Report #CAO-2024-27 – Long Lake Boat Launch.**

Members also noted that this is the only emergency access to the lake, and the only public access for property owners to get their boats in and out of the lake.

Recommendation to Council:

“**THAT**, the CAO/Clerk be authorized to indicate the Township’s interest in taking ownership of the Long Lake Boat Launch lands as outlined in Report #CAO-2024-27 – Long Lake Boat Launch.”

- v) **Report #CAO-2024-28 – Proposed New Road Names – Nagle Way & Bird Way.**

Recommendation to Council:

“**THAT**, the necessary by-law to name two existing Private Roads to Nagle Way and Bird Way as outlined in Report #CAO-2024-28 – Proposed New Road Names – Nagle Way and Bird Way, be brought forward for approval.”

The Fire chief left at 7:01 p.m.

- vi) **Appointment of Hockey Volunteers.**

Recommendation to Council:

“**THAT**, the Council of the Corporation of Tay Valley Township appoint the following volunteers for the Tay Valley Hockey Program, subject to the Criminal Records Check Policy:

- Christopher Burritt
- Brandon Cinkant
- Mike Mcgonegal
- Scott Mcgonegal
- Nick Playfair
- Gary Schmid
- Dawson Schmidt-Lackey.”

## 7. CORRESPONDENCE

- i) **24-09-25 – Council Communication Package.**

Recommendation to Council:

“**THAT**, the 24-09-25 Council Communication Package be received for information.”

## 8. COMMITTEE, BOARD & EXTERNAL ORGANIZATION UPDATES

- i) **Bolingbroke Cemetery Board.**

The Committee reviewed the minutes that were attached to the agenda.

- ii) **Committee of Adjustment – *deferred to the next meeting.***

- iii) **Fire Board.**

The Committee reviewed the minutes that were attached to the agenda.

- iv) **Library Board.**

The Committee reviewed the minutes that were attached to the agenda.

- v) **Pinehurst Cemetery Board – *deferred to the next meeting.***

- vi) **Lanark County OPP Detachment Board – *deferred to the next meeting.***

- vii) **Green Energy and Climate Change Working Group.**

The Committee reviewed the minutes that were attached to the agenda.

- viii) **Mississippi Valley Conservation Authority Board.**

The Committee reviewed the minutes and report that were attached to the agenda.

- ix) **Rideau Valley Conservation Authority Board.**

The Committee reviewed the minutes and summary that were attached to the agenda.

x) **Lanark County Traffic Advisory Working Group.**

The Committee reviewed the minutes and report that were attached to the agenda.

xi) **County of Lanark.**

The Deputy Reeve reported that:

- Carleton Place, Mississippi Mills, Drummond/North Elmsley have a number of current or new subdivisions underway, would like to see Tay Valley Township with the same
- previous Township subdivision lands on Highway 511 south are now for sale by a new realtor

The Reeve reported that:

- the Lanark County Economic Development Committee did a review and will approve the Township's Official Plan amendment application that was submitted nearly two (2) years ago, a delay caused by backlog and staff shortage
- there was a closed session regarding the Caivan development in Perth and staff were given direction

The Committee recessed at 7:10 p.m.

The Committee returned to session at 7:17 p.m.

**9. CLOSED SESSION**

i) **CONFIDENTIAL: Litigation – Building Permit #115-2017.**

The Committee moved "in camera" at 7:17 p.m. to address a matter pertaining to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board regarding Building Permit #115-2017 and the Chief Administrative Officer/Clerk, Deputy Clerk, and Legal Counsel remained in the room.

The Committee returned to open session at 7:34 p.m.

The Chair rose and reported that an update was provided on the matter.

**10. DEFERRED ITEMS**

\*The following items will be discussed at the next and/or future meeting:

- *None.*

**11. ADJOURNMENT**

The Committee adjourned at 7:34 p.m.

  
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Chairperson

  
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Aaron Watt, Deputy Clerk