



## DRUMMOND/NORTH ELSLEY TAY VALLEY FIRE RESCUE

### AGENDA

Thursday, August 22<sup>nd</sup>, 2024 – 6:00 p.m.  
BBDE Station – Training Room  
14 Sherbrooke Street East, Perth, Ontario

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**Chair: Councillor Wayne Baker**

**1. CALL TO ORDER**

**2. AMENDMENTS/APPROVAL OF AGENDA**

**3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT AND GENERAL NATURE THEREOF**

**4. APPROVAL OF MINUTES**

- i) **Minutes – June 6, 2024 – *attached, pages 4-8.***

*Suggested Recommendation:*

*“THAT, the minutes of the Drummond/North Elmsley Tay Valley Fire Rescue Board Meeting held on June 6<sup>th</sup>, 2024 be approved as circulated.”*

**5. DELEGATIONS & PRESENTATIONS**

- i) **Katie Mahon (KPMG LLP): 2023 Audit – *distributed as a separate package.***

*Suggested Recommendation:*

*“THAT, the 2023 audited financial statements for the Drummond/North Elmsley Tay Valley Fire Rescue be adopted as presented.”*

**6. BUSINESS**

- i) **2023 Auditor Appointment – *discussion.***

*Suggested Recommendation:*

*“THAT, KPMG LLP be appointed to complete the 2023 audit for the Drummond/North Elmsley Tay Valley Fire Rescue.”*

- ii) **2023 Surplus/Deficit Allotment – *discussion.***

- iii) **Development Charges Study – *attached page 10.***

Greg Saunders, Fire Chief

- iv) **2024 Firefighter Recruitment Update – *discussion.***  
Greg Saunders, Fire Chief.
- v) **Sale of surplus Pumper 321 – *discussion.***  
**Greg Saunders, Fire Chief.**
- vi) **Financial Status Update – *attached pages 11-20.***  
Greg Saunders, Fire Chief.
- vii) **Fire Chief Update.**  
Greg Saunders, Fire Chief.

**7. NEW/OTHER BUSINESS**

None.

**8. IN-CAMERA**

None.

**9. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS**

Proposed Meeting Date: TBD.

**10. DEFERRED ITEMS**

*\*The following items will be discussed at the next and/or future meeting:*

- i) *None.*

**11. ADJOURNMENT**

# MINUTES

# DRUMMOND NORTH ELMSLEY TAY VALLEY FIRE BOARD MINUTES

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Thursday, June 6<sup>th</sup>, 2024

6:00 p.m.

BBD&E Station – 14 Sherbrooke Street East, Perth, ON  
Training Room

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## ATTENDANCE:

**Members Present:** Chair, Councillor Wayne Baker  
Vice-Chair, Ray Scissons  
Councillor John Matheson  
Councillor Paul Coutts  
Councillor Marilyn Thomas  
Councillor Greg Hallam

**Staff Present:** Greg Saunders, Fire Chief  
Angela Millar, Treasurer (D/NE Township)  
Megan Moore, Recording Secretary

**Members & Staff Absent:** None.

## 1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.  
A quorum was present.

## 2. AMENDMENTS/APPROVAL OF AGENDA

i) Addition under Business: DRAFT Municipal Asset Retirement Obligations Policy.

## 3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST & GENERAL NATURE THEREOF

None at this time.

**4. APPROVAL OF MINUTES**

- i) **Minutes – February 8, 2024.**

**RESOLUTION # FB2024-13**

**MOVED BY:** Ray Scissons  
**SECONDED BY:** Greg Hallam

“**THAT**, the minutes of the Fire Board meeting held on February 8, 2024 be approved as presented.”

**ADOPTED**

- ii) **Minutes – Confidential – February 8, 2024 - Identifiable Individual - Pay Grid Step Increase for Full-Time Fire Department Staff.**

**RESOLUTION # FB2024-14**

**MOVED BY:** Paul Coutts  
**SECONDED BY:** Marilyn Thomas

“**THAT**, the confidential minutes of the Drummond/North Elmsley Tay Valley Fire Rescue Board Meeting (Closed Session - Identifiable Individual - Pay Grid Step Increase for Full-Time Fire Department Staff) held on February 8<sup>th</sup>, 2024 be approved as circulated.”

**ADOPTED**

**5. DELEGATIONS & PRESENTATIONS**

None.

**6. BUSINESS**

- i) **DRAFT Municipal Asset Retirement Obligations Policy – *attached, pages 7-12.***

Drummond/North Elmsley Township Treasurer Angela Millar summarized recent changes to the reporting standards regulated by the Public Sector Accounting Board (PSAB). The new regulation requires municipalities to identify, measure, and report certain costs associated with asset retirement. The group reviewed and approved the draft Municipal Asset Retirement Obligations Policy for the Fire Department.

**RESOLUTION # FB2024-15**

**MOVED BY:** Greg Hallam  
**SECONDED BY:** John Matheson

“**THAT**, the Fire Board approves the draft Municipal Asset Retirement obligations Policy as presented”.

**ADOPTED**

ii) **Wild Fire Prevention in Cottage Country.**

The group discussed the possible risks surrounding wildfires in the Fire Department's response area. The Fire Department has been actively trying to mitigate some of the risks through fire prevention messaging and activities and also requiring all residents who want to have an open-air fire to obtain a fire permit before they start a fire.

iii) **Surplus Pumpers.**

The Fire Chief recommended that the surplus pumper truck be sold on the online bidding platform Govdeals.

**RESOLUTION # FB2024-16**

**MOVED BY:** John Matheson

**SECONDED BY:** Marilyn Thomas

“**THAT**, the surplus pumper trucks be advertised on Govdeals.”

**ADOPTED**

iv) **Review of Emergency Response Calls.**

The Fire Chief provided an overview of the number of emergency response calls the Fire Department has received to date.

v) **2024 Firefighter Hours & Pay Update.**

The Fire Chief provided a cost update on the firefighter honorariums to date.

vi) **Billing Status – attached, page 13.**

The Fire Chief provided an update on the number and type of invoices the Fire Department has sent out since the last meeting.

vii) **Financial Status Update – *attached, pages 14-23.***

The Fire Chief provided an update on the financial status of the Fire Department.

viii) **Deputy Fire Chief Update.**

**TRAINING**

- With the help of the new Training Captain for BBDE some of the last firefighters have been prepared to complete mandatory certifications. Testing is Saturday June 8, 2024 and after successful completion will be at 98.75% complete. That is 237 out of a possible 240 courses (60 Firefighters x 4 courses each).

- Training on the new BBDE pumper is almost complete and South Sherbrooke will be starting next Monday night.

#### PREVENTION

- McHappy Day was a great success and was very happy to be part of it.
- South Sherbrooke station was part of the Glen Tay Public School Fun Fair last week and BBDE Station will be attending similar events at North Elmsley and Drummond Center.
- Drummond Center School has also invited us to visit their Grade 1/2 to talk about "Firefighters are our Friends."
- Scheduled visits upcoming to Christie Lake Camp for Kids, Camp Davern, Wesleyan Camp for staff extinguisher training and a medical scenario night with the EFR from South Sherbrooke.
- This past Wednesday BBDE did a site visit to the Cornerstone Grains facility on Highway 511 and Drummond Concession 10A. Lots of great information obtained and will lead into a pre-incident planning document.

#### MISC

- Discuss the preparation of submitting proposal to Province to aid in the purchase of a new machine to wash air packs and masks. This is the next step in Cancer Prevention for our firefighters.
- Recruitment process started for the South Sherbrooke station.

#### ix) **Fire Chief Update.**

- Will be scheduling a time to meet with the new Captains to make sure they are adjusting to the new role. Each captain has a specific job they manage (training, equipment, rescue, PPE, etc.)
- Currently modifying some of the office space at BBD&E Station. The floor is being redone in the Deputy Fire Chief's office and a small Captains office was created upstairs for all the Captains to use
- Mandatory training was/is being completed by each firefighter on the new pumpers
- Calls to date for 2024 are above average. There have been quite a few car accidents this year
- Next week there is a presentation to Lanark County Council about the Rescue units. The Rescue committee is recommending that a third party be hired to review the Rescue Program
- Currently working on a committee for the Emergency Tiered Response Agreement
- This year, the Fire Department will be looking at recruiting 3 firefighters at each fire station.

#### 7. **NEW/OTHER BUSINESS**

None.

**8. IN-CAMERA**

None.

**9. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS**

Next Meeting: TBD.

**10. DEFERRED ITEMS**

*\*The following items will be discussed at the next and/or future meeting:*

- *None at this time.*

**11. ADJOURNMENT**

The Board adjourned at 7:40 p.m.

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Wayne Baker, Fire Board Chair

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Megan Moore, Recording Secretary



# **BUSINESS**

# 2024 Development Charges Study

## Fire Department

<b>BBD&amp;E Station</b>	
2025: Boat	\$70,000.00
2030: Ice Water Rescue Trailer	\$15,000.00
2030: Fallbrooke Dry Hydrant	\$15,000.00
2030: Location & Feasibility Study	\$60,000.00

<b>South Sherbrooke Station</b>	
2028: Mini pumper	\$190,000.00
2030: Christie Lake Dry Hydrant	\$15,000.00



DRUMMOND NORTH ELSLEY TAY VALLEY FIRE RESCUE  
2024 BUDGET  
as of JULY 31, 2024

Last Update  
2024-08-15

	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2023</u>	<u>2023</u>	
	<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>	
<b>BUDGET</b>						
<b>ADMINISTRATION</b>						
<u>Administration - Operations</u>						
	Salaries, Wages & Benefits	\$328,218	\$253,605	\$74,613	\$315,779	\$342,748
1-1-0-5024-0	Employer Health Tax	9,100	11,590	(2,490)	6,000	9,671
1-1-0-5026-0+...	WSIB	0	4,111	(4,111)	0	21,260
1-1-0-6750-0	Telephone	950	753	197	2,500	2,117
1-1-0-6755-0	Cell Phone/pads	2,000	1,275	725	2,000	2,476
1-1-0-6760-0	Internet	1,285	777	508	2,285	948
1-1-0-6705-0	Office supplies	3,800	2,346	1,454	3,800	3,894
1-1-0-6155-0	Inspection and Prevention	2,000	6,563	(4,563)	2,000	1,211
1-1-0-6605-0	Admin. Vehicle Maintenance	0	0	0	1,000	0
1-1-0-6610-0	Admin. Vehicle Fuel, Oil, Lubricants Etc	0	0	0	5,000	0
1-1-0-6300-0	Insurance	28,275	26,227	2,048	24,927	24,798
1-1-0-6255-0+...	Professional Fees	8,650	6,106	2,544	6,000	8,955
1-1-0-5105-0	External Training & Seminars	5,000	1,139	3,861	4,000	3,049
1-1-0-6150-0	Adv., Subs. & Memberships	1,500	1,784	(284)	2,500	2,109
1-1-4-6200-0	Lanark Highlands Fire Service Agreement	10,000	10,000	0	10,000	20,000
1-1-0-6215-0	Fire Department IT Support	1,500	1,261	239	1,140	1,347
1-1-0-6216-0	Fire Department IT Hardware	1,500	349	1,151	0	0
1-1-0-6205-0	Financial System Software	2,000	0	2,000	2,000	127
1-1-0-6210-0	Fire Computer Software	6,500	2,463	4,037	6,500	7,953
1-1-0-6350-0	Photocopiers	2,500	1,077	1,423	1,860	854
1-1-0-6700-0+...	Other	1,000	7,359	(6,359)	1,000	11,431
	<b>Total Administration Operations</b>	<b>415,778</b>	<b>338,783</b>	<b>76,995</b>	<b>400,291</b>	<b>464,947</b>
<u>Administration - Transfer to Reserves</u>						
1-1-0-6900-0	Administration Reserve (Contingency Re...	4,000	0	4,000	0	0
	<b>Total Administration Transfer to Reser...</b>	<b>4,000</b>	<b>0</b>	<b>4,000</b>	<b>0</b>	<b>0</b>
<u>Administration - Transfers From Reser...</u>						
1-1-0-4900-0	Previous Years - Transfers from Reserves	0	0	0	0	(28,049)
	<b>Total Administration Transfer From Re...</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(28,049)</b>



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2024-08-15

	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2023</u>	<u>2023</u>	
	<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>	
<b>Administration - Revenues</b>						
1-1-0-4100-0	Revenue from DNE	(215,880)	(45,068)	(170,813)	(211,621)	(219,833)
1-2-0-4100-0	Revenue from Tay Valley	(183,898)	0	(183,898)	(180,270)	(180,270)
1-1-0-4650-0	Donations	0	(250)	250	0	(500)
1-1-0-4700-0	Interest Income	(20,000)	(51,768)	31,768	(8,400)	(118,869)
	<b>Total Administration Revenues</b>	<b>(419,778)</b>	<b>(97,085)</b>	<b>(322,693)</b>	<b>(400,291)</b>	<b>(519,472)</b>
	<b>Total Net Administration</b>	<b>0</b>	<b>241,698</b>	<b>(241,698)</b>	<b>0</b>	<b>(82,574)</b>
<b>BBD&amp;E STATION</b>						
<b>BBD&amp;E - Operations</b>						
1-1-1-5005-0+...	FF Annual Hon., In House Training, Asso...	79,200	0	79,200	215,200	217,940
1-1-1-5010-0	FF Callouts, Truck Checks, Fire Prev., St...	128,700	0	128,700	0	0
1-1-1-5032-0	FF VFIS	3,100	0	3,100	0	3,768
1-1-1-5026-0	FF WSIB	14,000	3,336	10,664	0	6,969
1-1-1-8625-0	Communications Maintenance/Purchases	5,300	738	4,562	4,000	1,984
1-1-1-8626-0	Gov't Canada Radio Licensing Fees	1,200	1,229	(29)	0	0
1-1-1-5105-0	External Training & Seminars	15,000	5,856	9,144	25,000	9,213
1-1-1-8710-0	Fire Fighter Clothing	6,000	1,499	4,501	5,000	390
1-1-1-8635-0	Fire Fighter Bunker-gear Cleaning	3,500	2,899	601	5,700	1,650
1-1-1-8715-0	New Firefighter Personal Protective Equi...	5,000	1,180	3,820	4,000	1,857
1-1-1-8660-0	Spill Clean up Supplies	1,000	102	898	1,000	0
1-1-1-8630-0	FF Rehabilitation Supplies	1,000	1,011	(11)	2,300	6,547
1-1-1-8620-0	FF DZ Licence Renewals	501	277	224	0	338
	<b>TOTAL BBD&amp;E - Operations</b>	<b>263,501</b>	<b>18,128</b>	<b>245,373</b>	<b>262,200</b>	<b>250,656</b>
<b>BBD&amp;E - Fire Hall</b>						
1-1-1-8785-0	Hydro & Water	10,100	5,695	4,405	9,000	9,561
1-1-1-8770-0	Heating Fuel	6,800	2,719	4,081	5,600	7,076
1-1-1-8640-0	Building & Property Maintenance	12,000	11,147	853	12,000	6,741
1-1-1-8645-0	Cleaning (includes supplies)	5,700	3,896	1,804	5,000	3,956
1-1-1-8650-0	Snowplowing	9,000	4,138	4,862	8,000	7,439
1-1-1-8655-0	Fire Hall Other	0	0	0	0	808
1-1-1-8310-0	Insurance	10,100	12,558	(2,458)	8,836	9,123



DRUMMOND NORTH ELSLEY TAY VALLEY FIRE RESCUE  
 2024 BUDGET  
 as of JULY 31, 2024

Last Update  
 2024-08-15

	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2023</u>	<u>2023</u>
	<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>
TOTAL BBD&E - Fire Hall	53,700	40,153	13,547	48,436	44,704
<b><u>BBD&amp;E - Vehicles &amp; Equipment</u></b>					
1-1-1-8615-0 Minor Equipment Purchases	16,000	7,515	8,485	16,000	15,110
1-1-1-8605-0 Vehicles & Equipment Maintenance	25,500	25,248	252	25,000	30,480
1-1-1-8610-0 Fuel, oil, lubricants, etc.	12,000	8,375	3,625	9,000	13,709
1-1-1-6305-0 Insurance	16,500	13,568	2,933	13,780	14,239
TOTAL BBD&E - Vehicles & Equipment	70,000	54,705	15,295	63,780	73,538
<b>Total BBD&amp;E Operations</b>	<b>387,201</b>	<b>112,985</b>	<b>274,216</b>	<b>374,416</b>	<b>368,897</b>
<b><u>BBD&amp;E - Capital</u></b>					
<b>BBDE Capital Items Amount from Prev...</b>					
2-1-0-7001-0 COMPUTER UPGRADES	0	0	0	617,500	28,049
<b>Total Capital from Previous Year</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>617,500</b>	<b>28,049</b>
<b><u>Capital Items</u></b>					
2-1-1-7014-0 Forestry Pump (Equipment Reserve)	10,000	8,426	1,574	0	0
2-1-1-7013-0 High Volume Fire Hose (Equipment Rese...	10,000	9,697	303	0	0
2-1-1-7012-0 Driveway Repairs (Building Reserve)	15,000	7,207	7,793	0	0
2-1-1-7011-0 New Pumper Truck #321 (Apparatus Res...	425,564	478,886	(53,322)	0	149,435
2-1-1-7010-0 Pagers	0	0	0	0	14,231
2-1-1-7004-0 PPE Washer	0	0	0	0	8,487
2-1-1-7007-0 Ventilation Fan	0	0	0	0	6,377
<b>Total BBD&amp;E Capital</b>	<b>460,564</b>	<b>504,216</b>	<b>(43,652)</b>	<b>0</b>	<b>178,530</b>
<b><u>BBD&amp;E - Transfers to Reserves</u></b>					
1-1-1-8900-2 Equipment	18,000	0	18,000	15,000	15,000
1-1-1-8900-1 Apparatus	97,750	0	97,750	85,000	85,000
1-1-1-8900-6 Building	30,000	0	30,000	30,000	30,000
1-1-1-8900-8 Honarium/Recruit Reserve	10,000	0	10,000	0	0
1-1-1-8900-5 Personal Protective Equipment Reserve	8,640	0	8,640	8,000	8,000
<b>Total BBD&amp;E Transfers to Reserves</b>	<b>164,390</b>	<b>0</b>	<b>164,390</b>	<b>138,000</b>	<b>138,000</b>



DRUMMOND NORTH ELSLEY TAY VALLEY FIRE RESCUE  
 2024 BUDGET  
 as of JULY 31, 2024

Last Update  
 2024-08-15

	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2023</u>	<u>2023</u>	
	<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>	
<b><u>BBD&amp;E Transfers From Reserves</u></b>						
1-1-1-4950-0	D/NE Development Charges	(49,500)	0	(49,500)	0	(49,500)
1-2-1-4950-0	Tay Valley Development Charges	(54,000)	0	(54,000)	0	0
1-1-1-4900-6	Building Reserve	(15,000)	0	(15,000)	0	0
1-1-1-4900-2	Equipment Reserve	(20,000)	0	(20,000)	0	0
1-1-1-4900-1	Apparatus Reserve	(322,064)	0	(322,064)	(507,500)	(149,435)
	<b>Total BBD&amp;E Transfers From Reserves</b>	<b>(460,564)</b>	<b>0</b>	<b>(460,564)</b>	<b>(597,500)</b>	<b>(198,935)</b>
<b><u>BBD&amp;E - Revenues</u></b>						
1-1-1-4100-0	Revenue from DNE	(303,375)	(50,897)	(243,478)	(292,829)	(292,829)
1-2-1-4100-0	Revenue from Tay Valley	(248,216)	0	(248,216)	(239,587)	(239,587)
1-1-1-4300-0	BBDE Fire Fees	0	(760)	760	0	(16,521)
	<b>Total BBD&amp;E Revenues</b>	<b>(551,591)</b>	<b>(60,657)</b>	<b>(490,934)</b>	<b>(532,416)</b>	<b>(548,937)</b>
	<b>Total Net BBD&amp;E Station</b>	<b>0</b>	<b>556,545</b>	<b>(556,545)</b>	<b>0</b>	<b>(34,397)</b>



DRUMMOND NORTH ELMSELEY TAY VALLEY FIRE RESCUE  
2024 BUDGET

Last Update  
2024-08-15

as of JULY 31, 2024

		<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2023</u>	<u>2023</u>
		<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>
<b>SOUTH SHERBROOKE STATION</b>						
<u>SS - Operations</u>						
1-2-2-5005-0+...	FF Annual Hon., In House Training, Asso...	55,900	1,067	54,833	98,308	77,469
1-2-2-5010-0	FF Callouts, Truck Checks, Fire Prev., St...	30,408	0	30,408	0	0
1-2-2-5032-0	FF VFIS	2,400	0	2,400	0	2,616
1-2-2-5026-0	FF WSIB	9,600	2,288	7,312	0	4,778
1-2-2-6625-0+...	Communications Maintenance/Purchases	4,000	117	3,883	3,000	3,217
1-2-2-6626-0	Gov't Canada Radio Licensing Fees	1,200	1,229	(29)	0	0
1-2-2-5105-0+...	External Training & Seminars	10,000	4,070	5,930	15,000	26,546
1-2-2-6710-0	FF Clothing (Dress Uniforms/Station Wear)	4,000	285	3,715	4,000	4,435
1-2-2-6635-0+...	FF Bunker-gear Cleaning/Inspection/Rep...	2,000	1,226	774	2,000	4,286
1-2-2-6715-0+...	FF PPE (NEW bunker-gear,helmets, glov...	2,000	0	2,000	0	812
1-2-2-6630-0+...	FF Rehabilitation Supplies	500	693	(193)	2,600	2,745
1-2-2-6620-0+...	FF DZ Licence Renewals	250	0	250	0	300
	<b>TOTAL SS - Operations</b>	<b>122,258</b>	<b>10,975</b>	<b>111,283</b>	<b>124,908</b>	<b>127,205</b>
<u>SS - Emergency First Response</u>						
1-2-2-6720-0	Medical supplies	2,000	0	2,000	2,000	662
	<b>Total Emergency First Response</b>	<b>2,000</b>	<b>0</b>	<b>2,000</b>	<b>2,000</b>	<b>662</b>
<u>SS - Fire Hall</u>						
1-2-2-6765-0	Hydro	6,000	2,594	3,406	6,000	5,596
1-2-2-6750-0	Telephone	1,350	832	518	1,300	1,003
1-2-2-6780-0	Internet	1,200	0	1,200	0	0
1-2-2-6770-0	Heating fuel/Propane	7,000	3,813	3,187	7,000	5,850
1-2-2-6640-0+...	Building/Property Maint.	10,000	5,835	4,165	6,500	8,442
1-2-2-6645-0+...	Cleaning (includes supplies)	1,000	3,021	(2,021)	1,000	3,290
1-2-1-6650-0	Snow Plowing	0	0	0	0	938
1-2-1-6660-0	Spill Clean up Supplies,	0	0	0	0	635
1-2-1-6710-0	FF Clothing	0	0	0	0	3,583
1-2-2-6310-0	Insurance	10,200	12,558	(2,358)	8,835	9,123
1-2-2-6655-0	Fire Hall Other exp	0	0	0	0	291
	<b>TOTAL SS - Fire Hall</b>	<b>36,750</b>	<b>28,654</b>	<b>8,096</b>	<b>30,635</b>	<b>38,752</b>



DRUMMOND NORTH ELSMSLEY TAY VALLEY FIRE RESCUE  
2024 BUDGET

Last Update  
2024-08-15

as of JULY 31, 2024

	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2023</u>	<u>2023</u>	
	<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>	
<b><u>SS - Vehicles &amp; Equipment</u></b>						
1-2-2-6615-0+...	Minor Equipment Purchases	15,000	8,715	6,285	15,000	15,682
1-2-2-6605-0+...	Vehicles & Equipment Maintenance	19,500	16,643	2,857	19,000	17,955
1-2-2-6610-0+...	Fuel, oil, lubricants, etc.	5,750	5,129	621	3,500	5,608
1-2-2-6305-0	Insurance	16,500	13,568	2,933	13,780	14,239
	<b>TOTAL SS - Vehicles &amp; Equipment</b>	<b>56,750</b>	<b>44,055</b>	<b>12,695</b>	<b>51,280</b>	<b>53,484</b>
	<b>Total SS Operations</b>	<b>217,758</b>	<b>83,683</b>	<b>134,075</b>	<b>208,823</b>	<b>220,103</b>
<b><u>SS - Capital</u></b>						
<b><u>SS Capital Items Amount from Previous Year</u></b>						
2-2-2-8006-0	Oceanid Boat	0	0	0	16,500	17,595
	<b>Total SS Capital from Previous Year</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16,500</b>	<b>17,595</b>
<b><u>Capital Items</u></b>						
2-1-0-7002-0	Master Fire Plan & CRA	0	0	0	0	2,477
2-2-2-8003-0	New Fire Apparatus (Apparatus Reserve)	575,000	474,516	100,484	0	149,435
2-2-2-8010-0	Wildfire Trailer (Apparatus Reserve)	9,000	8,536	464	0	0
2-2-2-8013-0	High Volume Hose (Equipment Reserve)	7,500	9,583	(2,083)	0	0
2-2-2-8015-0	Personal Protective Equipment (Personal...)	6,000	0	6,000	0	0
	<b>Tota SS Capital</b>	<b>597,500</b>	<b>492,635</b>	<b>104,865</b>	<b>0</b>	<b>151,912</b>
<b><u>SS - Transfers to Reserves</u></b>						
1-2-2-6900-2	Equipment	20,000	0	20,000	10,000	10,000
1-2-2-6900-1	Apparatus	76,500	0	76,500	75,000	75,000
1-2-2-6900-6	Building	20,000	0	20,000	20,000	20,000
1-2-2-6900-8	Honorary/Recruit Reserve	5,000	0	5,000	0	0
1-2-2-6900-5	Personal Protective Equipment Reserve	5,400	0	5,400	5,000	5,000
	<b>Total SS Transfers to Reserves</b>	<b>126,900</b>	<b>0</b>	<b>126,900</b>	<b>110,000</b>	<b>110,000</b>
<b><u>Transfer from Reserves</u></b>						
1-2-2-4900-0	Tay SS Reserve	0	0	0	0	(149,435)
1-2-2-4950-0	Tay Valley Development Charges	(50,000)	0	(50,000)	0	0
1-2-2-4900-1	Apparatus Reserve	(534,000)	0	(534,000)	0	0





DRUMMOND NORTH ELSLEY TAY VALLEY FIRE RESCUE  
 2024 BUDGET  
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		<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2023</u>	<u>2023</u>
		<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>
1-2-2-4900-2	Equipment Reserve	(7,500)	0	(7,500)	0	0
1-2-2-4900-5	Personal Protective Equipment Reserve	(6,000)	0	(6,000)	0	0
	<b>Total SS Transfers From Reserves</b>	<b>(597,500)</b>	<b>0</b>	<b>(597,500)</b>	<b>0</b>	<b>(149,435)</b>
	<b>SS - Revenues</b>					
1-2-2-4100-0	TAY SS Revenue from Municipality	(344,658)	(83,831)	(260,827)	(335,323)	(335,323)
1-2-2-4300-0	TAY SS Fire Fees	0	0	0	0	(12,897)
	<b>Total SS Revenues</b>	<b>(344,658)</b>	<b>(83,831)</b>	<b>(260,827)</b>	<b>(335,323)</b>	<b>(348,220)</b>
	<b>Total Net South Sherbrooke Station</b>	<b>0</b>	<b>492,488</b>	<b>(492,488)</b>	<b>0</b>	<b>1,954</b>



DRUMMOND NORTH ELSLEY TAY VALLEY FIRE RESCUE  
 2024 BUDGET  
 as of JULY 31, 2024

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	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2023</u>	<u>2023</u>
	<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>
<b>Fire Service Agreements</b>					
<b>SFFSA Revenues</b>					
1-1-3-4100-0	Revenue from Municipality	(12,000)	0	(12,000)	(11,465)
	<b>Total SFFSA Revenues</b>	<b>(12,000)</b>	<b>0</b>	<b>(12,000)</b>	<b>(11,465)</b>
<b>SFFSA Expenses</b>					
1-1-3-6200-0	Smiths Falls Fire Service Agreement	12,000	0	12,000	11,465
	<b>Total Smiths Falls Fire Service Agreem...</b>	<b>12,000</b>	<b>0</b>	<b>12,000</b>	<b>12,094</b>
	<b>Total Net Fire Service Agreements</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>629</b>
	<b>Total Revenue</b>	<b>(2,386,091)</b>	<b>(241,573)</b>	<b>(2,144,518)</b>	<b>(1,804,513)</b>
	<b>Total Expense</b>	<b>2,386,091</b>	<b>1,532,302</b>	<b>853,789</b>	<b>1,690,126</b>
	<b>Current Year Surplus/Deficit</b>	<b>0</b>	<b>1,290,730</b>	<b>(1,290,730)</b>	<b>(114,388)</b>



DRUMMOND NORTH ELSLEY TAY VALLEY FIRE RESCUE  
2024 BUDGET

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as of JULY 31, 2024

	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2023</u>	<u>2023</u>
	<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>
<b>Summary</b>					
<b>Administration</b>					
Operations	415,778	338,783	76,995	400,291	464,947
Transfer To Reserves	4,000	0	4,000	0	0
Transfers From Reserves	0	0	0	0	(28,049)
Revenue	(419,778)	(97,085)	(322,693)	(400,291)	(519,472)
Administration Net Cost	<u>0</u>	<u>241,698</u>	<u>(241,698)</u>	<u>0</u>	<u>(82,574)</u>
<b>BBD&amp;E Station</b>					
Operating Costs	387,201	112,985	274,216	374,416	368,897
Capital Program	480,564	504,216	(43,652)	617,500	206,579
Transfers to Reserves	164,390	0	164,390	138,000	138,000
Transfers From Reserves	(460,564)	0	(460,564)	(597,500)	(198,935)
Revenue	(551,591)	(60,657)	(490,934)	(532,418)	(548,937)
BBD&E Station Net Cost	<u>0</u>	<u>556,545</u>	<u>(556,545)</u>	<u>0</u>	<u>(34,397)</u>
<b>South Sherbrooke Station</b>					
Operating Costs	217,758	83,683	134,075	208,823	220,103
Capital Program	597,500	492,635	104,865	16,500	169,507
Transfers to Reserves	126,900	0	126,900	110,000	110,000
Transfers From Reserves	(597,500)	0	(597,500)	0	(149,435)
Revenue	(344,658)	(83,831)	(260,827)	(335,323)	(348,220)
South Sherbrooke Station Net Cost	<u>0</u>	<u>492,488</u>	<u>(492,488)</u>	<u>0</u>	<u>1,954</u>
<b>Fire Service Agreements</b>					
Operating Costs	12,000	0	12,000	11,465	12,094
Revenue	(12,000)	0	(12,000)	(11,465)	(11,465)
Fire Service Agreements Net Cost	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>629</u>
<b>Total Net Expenditures</b>	<b>0</b>	<b>1,290,730</b>	<b>(1,290,730)</b>	<b>0</b>	<b>(114,388)</b>



DRUMMOND NORTH ELSMSLEY TAY VALLEY FIRE RESCUE  
 2024 BUDGET  
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	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2023</u>	<u>2023</u>
	<u>BUDGET</u>	<u>YTD</u>	<u>VARIANCE</u>	<u>BUDGET</u>	<u>ACTUAL</u>
<b>Municipal Share</b>					
<b>Drummond/North Elmsley</b>					
Administration - 54%	0	130,517	(130,517)	0	(44,580)
BBD&E - 55%	0	306,099	(306,099)	0	(18,918)
FSA- 100%	0	0	0	0	629
<b>Total</b>	<b>0</b>	<b>436,616</b>	<b>(436,616)</b>	<b>0</b>	<b>(62,879)</b>
<b>Tay Valley</b>					
Administration - 46%	0	111,181	(111,181)	0	(37,984)
BBD&E- 45%	0	250,445	(250,445)	0	(15,478)
South Sherbrooke- 100%	0	492,488	(492,488)	0	1,954
<b>Total</b>	<b>0</b>	<b>854,114</b>	<b>(854,114)</b>	<b>0</b>	<b>(51,508)</b>
<b>Total</b>	<b>0</b>	<b>1,290,730</b>	<b>(1,290,730)</b>	<b>0</b>	<b>(114,388)</b>