

DRUMMOND NORTH ELMSLEY TAY VALLEY FIRE BOARD MINUTES

Thursday, August 22nd, 2024

6:00 p.m.

BBD&E Station – 14 Sherbrooke Street East, Perth, ON

Training Room

ATTENDANCE:

Members Present: Chair, Councillor Wayne Baker
Vice-Chair, Ray Scissons
Councillor John Matheson
Councillor Paul Coutts
Councillor Marilyn Thomas

Staff Present: Greg Saunders, Fire Chief
Megan Moore, Recording Secretary

Members & Staff Absent: Councillor Greg Hallam

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

i) None.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST & GENERAL NATURE THEREOF

None at this time.

4. APPROVAL OF MINUTES

i) **Minutes – June 6, 2024.**

RESOLUTION # FB2024-17

MOVED BY: Ray Scissons
SECONDED BY: Paul Coutts

“**THAT**, the minutes of the Fire Board meeting held on June 6, 2024 be approved as presented.”

ADOPTED

5. DELEGATIONS & PRESENTATIONS

- i) **Katie Mahon (KPMG LLP): 2023 Audit**

RESOLUTION # FB2024-18

MOVED BY: Paul Coutts
SECONDED BY: Marilyn Thomas

“**THAT**, the 2023 audited financial statements for the Drummond/North Elmsley Tay Valley Fire Rescue be adopted as presented.”

ADOPTED

6. BUSINESS

- i) **2024 Auditor Appointment.**

RESOLUTION # FB2024-19

MOVED BY: John Matheson
SECONDED BY: Paul Coutts

“**THAT**, KMPG LLP be appointed to complete the 2024 audit for the Drummond/North Elmsley Tay Valley Fire Rescue.”

ADOPTED

- ii) **2023 Surplus/Deficit Allotment.**

RESOLUTION # FB2024-20

MOVED BY: Ray Scissons
SECONDED BY: Marilyn Thomas

“**THAT**, the \$83,017.00 surplus from the 2023 Administration budget be transferred to the Administration Reserve;

THAT, \$15,000.00 of the surplus from the 2023 BBD&E Station budget be transferred to the BBD&E Honorarium Reserve, \$10,000.00 of the surplus from the 2023 BBD&E Station budget be transferred to the BBD&E Dry Hydrant Reserve and \$18,272 of the surplus from the 2023 BBD&E Station budget be transferred to the BBD&E Apparatus Reserve;

THAT, \$10,000.00 of the surplus from the 2023 South Sherbrooke Station budget be transferred to the South Sherbrooke Honorarium Reserve, and \$9,698 of the surplus from the 2023 South Sherbrooke Station budget be transferred to the South Sherbrooke Dry Hydrant Reserve;

AND THAT, the -\$629.00 deficit from the 2023 Smiths Falls Fire Agreement budget be transferred from the Smiths Falls Fire Agreement Reserve.”

ADOPTED

iii) **Development Charges Study.**

The Fire Chief provided the Fire Board with a brief update on what items/projects the fire department included in the development charges study.

iv) **2024 Firefighter Recruitment Update.**

The Fire Chief provided an update regarding firefighter recruitment for BBD&E Station and South Sherbrooke Station. The first round of interviews has been completed at both stations. Next week candidates from both stations will perform their physical test.

v) **Sale of Surplus Pumper 321.**

RESOLUTION # FB2024-21

MOVED BY: John Matheson
SECONDED BY: Paul Coutts

“**THAT**, the funds received from the sale of the BBD&E surplus pumper be transferred to the BBD&E Apparatus Reserve.”

ADOPTED

vi) **Fire Chief Update.**

- Working to get the medical Tiered Response Agreement Finalized.
- BBD&E Station will be completing their annual Smoke Detector Blitz next week.
- BBD&E and South Sherbrooke Firefighter’s Associations decided to split the cost of a sea container for the training center in South Sherbrooke. The fire department chipped in approximately \$800.00 to help with the purchase.
- A new wildfire trailer for South Sherbrooke Station has been delivered.
- Working on a grant from the Ontario Fire Marshal (OFM) in conjunction with WSIB to help fire departments purchase equipment that will help prevent cancer. Submitting for a washing machine that will clean all helmets, boots, SCBAs etc.
- The dry hydrant in Rideau Ferry will be replaced in September 2024.

7. NEW/OTHER BUSINESS

None.

8. IN-CAMERA

None.

9. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS

Next Meeting: TBD.

10. DEFERRED ITEMS

**The following items will be discussed at the next and/or future meeting:*

- *None at this time.*

11. ADJOURNMENT

The Board adjourned at 7:20 p.m.


Wayne Baker, Fire Board Chair


Megan Moore, Recording Secretary