



HISTORY SCHOLARSHIP SELECTION COMMITTEE MINUTES

Wednesday, May 29, 2024

1:30 p.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario
Fall River Room

ATTENDANCE:

Members Present: Chair, Kay Rogers
Susan Code McDougall
David Poole

Staff Present: Brad Swayne, Recording Secretary

Members/Staff Absent: None.

Others Present: None.

1. CALL TO ORDER

The meeting was called to order at 1:30 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

i) Addition under Business: Sale of Books.

The Agenda was adopted as amended.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

4. APPROVAL OF MINUTES

i) **Minutes – November 27th, 2023**

The minutes of the History Scholarship Selection Committee Meeting held on November 27th, 2023 were approved as circulated.

5. DELEGATIONS & PRESENTATIONS

None.

6. CLOSED SESSION

i) **CONFIDENTIAL: Identifiable Individual – Review of History Scholarship Applications.**

The Committee moved “in camera” at 1:33 p.m. to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees regarding the review of history scholarship applications and the Recording Secretary remained in the room.

The Committee returned to open session at 1:41 p.m.

The Chair rose and reported that Orria Nielson was chosen by the History Scholarship Selection Committee as the recipient of the Tay Valley History Scholarship for 2024.

7. BUSINESS

i) **Review Letters to Recipient and Applicants – Dated June 26th, 2024.**

The Committee approved the use of the current letter templates for the recipient and applicants with minor changes, updating dates and names.

ii) **Notification to Guidance Teachers of Applicant Schools.**

K. Rogers will notify the Guidance Teachers of the applicant schools.

iii) **Media Releases and Interviews – Lanark Era and 88.1 myFM.**

K. Rogers will arrange an interview with Gena Gibson, Editor of the Lanark Era, and reach out to Brian Perkin, on 88.1 myFM.

iv) **Insert in At Home in Tay Valley Book.**

The Recording Secretary will follow up on requirements for the insert update and will advise the Committee.

v) **Posting of Essay on Township Website.**

Following graduation exercises, S. Code McDougall will send the final essay submission to the Recording Secretary for posting to the Township website.

vi) **Presentation to the Recipient – Week of June 17th 2024.**

K. Rogers will contact Reeve Rob Rainer to see if he is available to present the scholarship. If not, K. Rogers will arrange presentation by a Committee member.

vii) **Annual Report to Council including Motion to Increase the Scholarship Amount in 2025.**

The Committee inquired about how to go about requesting an increase in the Scholarship amount in 2025. K. Rogers will contact the Treasurer for information on how to submit this request.

viii) **Sale of Books.**

The Committee discussed lowering the price of the “At Home in Tay Valley” book to \$10.00 each to encourage sales. General discussion followed indicating the Committee is not in favour of the price change.

8. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS

Next Meeting: October 15, 2024 at 10:00 a.m.

Proposed Agenda Items:

- Review 2025 History Scholarship Brochure
- Review 2025 History Scholarship Application Form
- Review 2025 History Scholarship Marking Scheme


9. DEFERRED ITEMS

**The following items will be discussed at the next and/or future meeting:*

- *None.*

10. ADJOURNMENT

The meeting adjourned at 1:53 p.m.



Chair



Secretary