



COUNCIL MEETING MINUTES

Tuesday, May 21st, 2024

6:00 p.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario
Council Chambers

ATTENDANCE:

Members Present: Chair, Reeve Rob Rainer
Deputy Reeve Fred Dobbie
Councillor Wayne Baker
Councillor Greg Hallam
Councillor Korrine Jordan
Councillor Angela Pierman
Councillor Marilyn Thomas

Staff Present: Amanda Mabo, Chief Administrative Officer/Clerk
Aaron Watt, Deputy Clerk

Regrets: Councillor Andrew Kendrick

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

The agenda was adopted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

4. APPROVAL OF MINUTES

- i) **Council Meeting – April 23rd, 2024.**

RESOLUTION #C-2024-05-01

MOVED BY: Korrine Jordan
SECONDED BY: Greg Hallam

“**THAT**, the minutes of the Council Meeting held on April 23rd, 2024, be approved as circulated.”

ADOPTED

- ii) **Council Meeting (Closed Session – Litigation – Building Permit #115-2017) – April 23rd, 2024.**

RESOLUTION #C-2024-05-02

MOVED BY: Fred Dobbie
SECONDED BY: Marilyn Thomas

“**THAT**, the minutes of the Council Meeting (Closed Session – Litigation – Building Permit #115-2017) held on April 23rd, 2024, be approved as circulated.”

ADOPTED

- iii) **Council Meeting (Closed Session – Receiving Advice – Road Access Agreements) – April 23rd, 2024**

RESOLUTION #C-2024-05-03

MOVED BY: Marilyn Thomas
SECONDED BY: Fred Dobbie

“**THAT**, the minutes of the Council Meeting (Closed Session – Receiving Advice – Road Access Agreements) held on April 23rd, 2024, be approved as circulated.”

ADOPTED

5. DELEGATIONS & PRESENTATIONS

- i) **Public Meeting – Request to Close Unopened Road Allowance – Gervais**

- a. CLERK REVIEW OF FILE

The Chief Administrative Officer/Clerk presented a PowerPoint presentation – *attached, page 11.*

The Chief Administrative Officer/Clerk explained that the Unopened Road Allowance separates two small pieces of property owned by the same individual. The property is a rock cut that the Township is not interested in developing to be a road.

A Member asked where the Hydro One Networks easement will be located, the Chief Administrative Officer/Clerk explained that the easement will be drawn on the survey.

A Member questioned the sale cost per square footage charged in applications like this, the Chief Administrative Officer/Clerk explained that the rate of sale was calculated based on information provided by area Real Estate agencies.

b. APPLICANT COMMENTS

None.

c. PUBLIC COMMENTS

None.

6. CORRESPONDENCE

None.

7. MOTIONS

i) **Delegation: RNJ Youth Services.**

RESOLUTION #C-2024-05-04

MOVED BY: Angela Pierman
SECONDED BY: Wayne Baker

“**THAT**, the RNJ Youth Services presentation to Committee of the Whole on May 7th, 2024 be received for information.”

ADOPTED

ii) **Delegation: Caivan Development Proposal (South Frontenac).**

RESOLUTION #C-2024-05-05

MOVED BY: Wayne Baker
SECONDED BY: Angela Pierman

“**THAT**, the Long Bay (Bobs Lake) Cottagers' Association presentation to Committee of the Whole on May 7th, 2024 be received for information.”

ADOPTED

- iii) **Delegation: Caivan Development Proposal (South Frontenac).**

RESOLUTION #C-2024-05-06

MOVED BY: Wayne Baker

SECONDED BY: Angela Pierman

“**THAT**, the Greater Bobs and Crow Lakes Association presentation to Committee of the Whole on May 7th, 2024 be received for information.”

ADOPTED

- iv) **Report # PD-2024-06 – Proposed Update to the Zoning By-Law.**

RESOLUTION #C-2024-05-07

MOVED BY: Greg Hallam

SECONDED BY: Korrine Jordan

“**THAT**, Report #PD-2024-06 – Proposed Update to the Zoning By-Law be received for information.”

ADOPTED

- v) **Report #PD-2024-07 – Provincial Policy Statement and Bill 185 Comments.**

RESOLUTION #C-2024-05-08

MOVED BY: Korrine Jordan

SECONDED BY: Greg Hallam

“**THAT**, staff submit comments to the seven (7) Environmental Registry of Ontario postings and one (1) to the Ministry of Municipal Affairs and Housing posting on key areas of importance to Tay Valley Township, as identified in Report #PD-2024-07 – Provincial Policy Statement and Bill 185 Comments, by the deadline of May 12, 2024;

AND THAT, this report be circulated to the Minister of Municipal Affairs and Housing, MPP Jordan, and the Rural Ontario Municipal Association.”

ADOPTED

- vi) **Report #PW-2024-13 – Relocate Backup Generator – Tender Award.**

RESOLUTION #C-2024-05-09

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“**THAT**, Tender #2024-MO-002 – Relocate the Back-up Generator be awarded to G.A.L. Power Systems Ottawa Ltd. in the amount of \$36,044.49 plus H.S.T.;

AND THAT, the Reeve and Clerk be authorized to sign the necessary documentation.”

ADOPTED

- vii) **Establishing Guidelines for Awarding Community Grants.**

RESOLUTION #C-2024-05-10

MOVED BY: Marilyn Thomas

SECONDED BY: Fred Dobbie

“**THAT**, staff draft guidelines for awarding community grants for review and discussion by Council;

AND THAT, the guidelines be in place for the 2026 budget process.”

ADOPTED

- viii) **Lessons Learned – Manie Daniels Centre.**

RESOLUTION #C-2024-05-11

MOVED BY: Angela Pierman

SECONDED BY: Wayne Baker

“**THAT**, the Lessons Learned – Manie Daniels Centre discussion, be received for information.”

ADOPTED

- ix) **Caivan Properties (South Frontenac) File No.: PL-ZBA-2023-0135.**

RESOLUTION #C-2024-05-12

MOVED BY: Wayne Baker

SECONDED BY: Angela Pierman

“**THAT**, staff be directed to monitor the progress and status of the proposed Caivan Properties (South Frontenac) File No.: PL-ZBA-2023-0135 development;

AND THAT, Council be notified of any updates.”

ADOPTED

x) **Appointment of Volunteer to Bolingbroke Cemetery Board.**

RESOLUTION #C-2024-05-13

MOVED BY: Greg Hallam

SECONDED BY: Korrine Jordan

“**THAT**, the Council of the Corporation of Tay Valley Township appoint the following volunteer to the Bolingbroke Cemetery Board, subject to the Criminal Records Check Policy:

- Danial Milner.”

ADOPTED

xi) **Appointment of Soccer Volunteers.**

RESOLUTION #C-2024-05-14

MOVED BY: Greg Hallam

SECONDED BY: Korrine Jordan

“**THAT**, the Council of the Corporation of Tay Valley Township appoint the following volunteers for the Tay Valley Soccer Program, subject to the Criminal Records Check Policy:

- David Ceballos
- Tenzin Chu
- Brandon Cinkant
- Dayna Clark
- Samantha Duchesne
- Dawn Flinn
- Andrew Graham
- Tiffany Graham
- Stephanie Hillier
- Hayley Koeslag
- Susan Leonard
- Karen Lee Anne McKee
- Lorne McKee
- Steven Needham
- Mitchell Newstead
- Kerrsten Norwood
- Melissa Pickering (Cordick)
- Jayson Quenneville
- Karen Ratcliffe
- Andrew Rous
- Joseph Sawan
- Pamela Schnurr
- Bryan Scott
- Leah Timmerman

- Amanda Tyler
- Christine Wright.”

ADOPTED

xii) **24-04-18 and 24-05-01 – Council Communication Packages.**

RESOLUTION #C-2024-05-15

MOVED BY: Korrine Jordan
SECONDED BY: Greg Hallam

“**THAT**, the 24-04-18 and 24-05-01 Council Communication Packages be received for information.”

ADOPTED

xiii) **The Corporation of the Township of The Archipelago Resolution - Public Health Ontario Proposes Phasing Out Free Water Testing for Private Wells.**

RESOLUTION #C-2024-05-16

MOVED BY: Fred Dobbie
SECONDED BY: Marilyn Thomas

“**THAT**, the Corporation of the Township of The Archipelago resolution regarding Public Health Ontario proposes phasing out free water testing for private wells be received for information.”

ADOPTED

8. BY-LAWS

i) **By-Law No. 2024-020 – Road Naming – Buoy View Lane.**

RESOLUTION #C-2024-05-17

MOVED BY: Marilyn Thomas
SECONDED BY: Fred Dobbie

“**THAT**, By-Law No. 2024-020, being a by-law to amend Road Naming By-Law No. 98-87 (Buoy View Lane), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

ii) **By-Law No. 2024-021 – Zoning By-Law Amendment – 2865539 Ontario Inc.**

RESOLUTION #C-2024-05-18

MOVED BY: Angela Pierman
SECONDED BY: Wayne Baker

“**THAT**, By-Law No. 2024-021, being a by-law to amend Zoning By-Law No. 2002-121 (Part East ½ Lot 13, Concession 8, Geographic Township of North Burgess, Parts 2 and 3 on Plan 27R-3961, now in Tay Valley Township, County of Lanark), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

9. NEW/OTHER BUSINESS

None.

10. CALENDARING

Meeting	Date	Time	Location
RVCA Board of Directors Meeting	May 23 rd	6:30 p.m.	RVCA Offices
Library Board Meeting	May 27 th	4:30 p.m.	Perth & District Library
Committee of Adjustment Hearing	May 27 th	5:00 p.m.	Municipal Office
History Scholarship Selection Committee Meeting	May 29 th	1:30 p.m.	Municipal Office
Public Information Session – H. Mather Drain	May 29 th	5:30 p.m.	Municipal Office
Public Meeting – Zoning By-Law Amendment	June 4 th	5:30 p.m.	Municipal Office
Committee of the Whole Meeting	June 4 th	Following	Municipal Office
Bolingbroke Cemetery Board Meeting	June 6 th	2:00 p.m.	Municipal Office
Fire Board Meeting	June 6 th	6:00 p.m.	BBDNE Fire Station
Green Energy and Climate Change Working Group	June 14 th	2:00 p.m.	Municipal Office
Library Board Meeting	June 17 th	4:30 p.m.	Perth & District Library
Committee of Adjustment Hearing	June 17 th	5:00 p.m.	Municipal Office
Council Meeting	June 18 th	6:00 p.m.	Municipal Office

11. CLOSED SESSIONS

None.

12. CONFIRMATION BY-LAW

i) **By-Law No. 2024-022 - Confirmation By-Law – May 21st, 2024.**

RESOLUTION #C-2024-05-19

MOVED BY: Wayne Baker


SECONDED BY: Angela Pierman

“**THAT**, By-Law No. 2024-0022 being a by-law to confirm the proceedings of the Council meeting held on May 21st, 2024, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

13. ADJOURNMENT

Council adjourned at 6:21 p.m.



Rob Rainer, Reeve




Aaron Watt, Deputy Clerk

DELEGATIONS & PRESENTATIONS

PUBLIC MEETING

ROAD CLOSING
Between Concessions 8 & 9, Part of
Lot 13, geographical Township of
South Sherbrooke

Council
May 21st, 2024




1

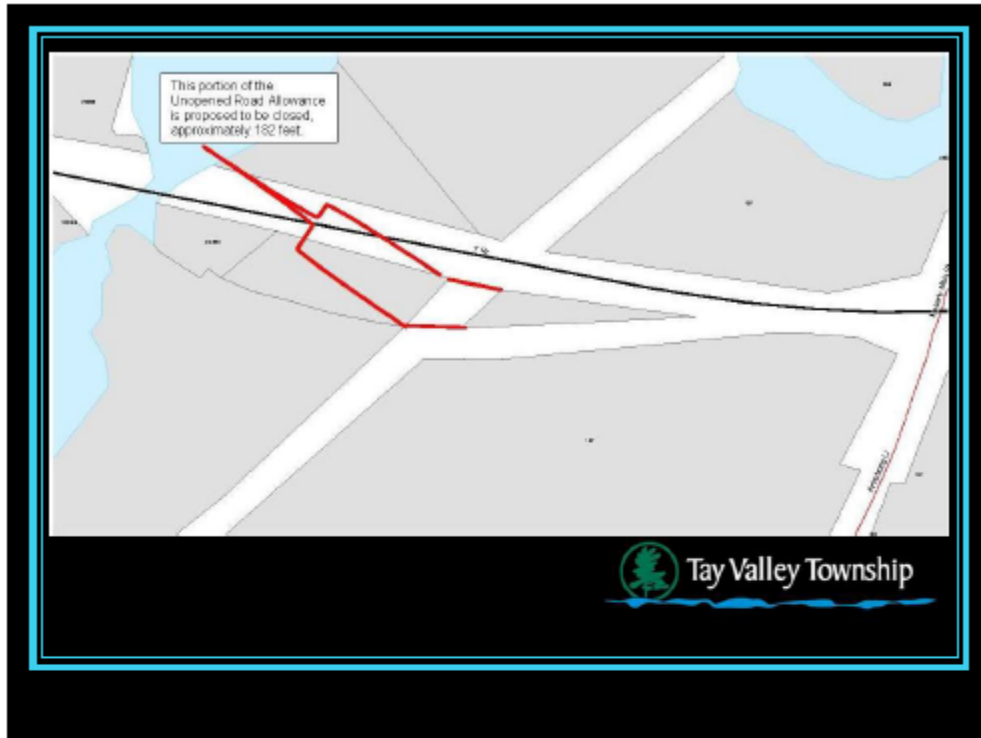
Road Closing – Gervais

Committee and Council have considered a request to stop up, close and sell the portion of the unopened road allowance (approximately 182 feet) between Concessions 8 & 9, Part of Lot 13, South Sherbrooke, just South of Highway 7.

A resolution was passed on February 27th, 2024 agreeing to proceed with the application to stop up, close and sell the said portion of the unopened road allowance as outlined in Report #CAO-2024-03 – Request to Close a Portion of an Unopened Road Allowance - Gervais, as per the Road Closing and Sale Policy and call a Public Meeting.



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Road Closing Policy

Pursuant to the Road Closing and Sale Policy:

- public notice was posted on site and in the general vicinity of the portion of the unopened road allowance to be closed
- mailed to the adjacent property owners
- Published in the local newspapers
- published on the Township website and Facebook page
- provided publicly via the agenda for the Committee of the Whole Meeting on February 13th, 2024 and the Council Meeting on April 23rd, 2024.

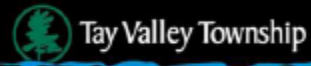


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Purpose of Public Meeting

The purpose of the public meeting is to solicit public feedback regarding the proposed road closing.

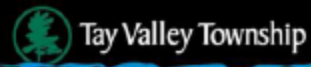
The Road Closing policy provides that notice be given in order to allow opportunity for any person to address concerns related to the closing.



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Agency - Objections or Concerns

- Hydro One Networks requires an easement for one pole, one anchor and occupation, to protect their interests, which will also be shown on the survey.



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Landowner – Objections or Concerns

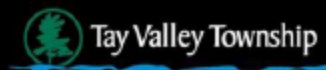
- None at the time of the report.



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NEXT STEPS

- Once the required survey has been received to determine area of closure, Council can then proceed to pass a by-law to stop up, close and sell the portion of the unopened road allowance to the Applicant. The land will then be transferred upon payment of the required costs.



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