



## COUNCIL MEETING MINUTES

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Tuesday, March 26<sup>th</sup>, 2024

6:00 p.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario  
Council Chambers

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### ATTENDANCE:

**Members Present:** Chair, Reeve Rob Rainer  
Deputy Reeve Fred Dobbie  
Councillor Wayne Baker  
Councillor Greg Hallam  
Councillor Korrine Jordan  
Councillor Andrew Kendrick  
Councillor Angela Pierman  
Councillor Marilyn Thomas

**Staff Present:** Amanda Mabo, Chief Administrative Officer/Clerk  
Aaron Watt, Deputy Clerk  
Sean Ervin, Public Works Manager  
Ashley Liznick, Treasurer

**Regrets:** None

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### 1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.  
A quorum was present.

### 2. AMENDMENTS/APPROVAL OF AGENDA

The agenda was adopted as presented.

**3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF**

None at this time.

Item 5 was discussed next.

**4. APPROVAL OF MINUTES**

i) **Council Meeting – February 27<sup>th</sup>, 2024.**

**RESOLUTION #C-2024-03-05**

**MOVED BY:** Greg Hallam

**SECONDED BY:** Korrine Jordan

“**THAT**, the minutes of the Council Meeting held on February 27<sup>th</sup>, 2024, be approved as circulated.”

**ADOPTED**

ii) **Council Meeting (Closed Session – Solicitor/Client Privilege – 261 Maberly Elphin Road) – February 27<sup>th</sup>, 2024.**

**RESOLUTION #C-2024-03-06**

**MOVED BY:** Korrine Jordan

**SECONDED BY:** Andrew Kendrick

“**THAT**, the minutes of the Council Meeting (Closed Session – Solicitor/Client Privilege – 261 Maberly Elphin Road) held on February 27<sup>th</sup>, 2024, be approved as circulated.”

**ADOPTED**

iii) **Committee of the Whole Meeting – March 5<sup>th</sup>, 2024.**

**RESOLUTION #C-2024-03-07**

**MOVED BY:** Fred Dobbie

**SECONDED BY:** Marilyn Thomas

“**THAT**, the minutes of the Committee of the Whole Meeting held on March 5<sup>th</sup>, 2024, be approved as circulated.”

**ADOPTED**

- iv) **Committee of the Whole Meeting (Closed Session – Potential Land Acquisition – Glen Tay Waste Site) – March 5<sup>th</sup>, 2024.**

**RESOLUTION #C-2024-03-08**

**MOVED BY:** Marilyn Thomas  
**SECONDED BY:** Fred Dobbie

“**THAT**, the minutes of the Committee of the Whole Meeting (Closed Session – Potential Land Acquisition – Glen Tay Waste Site) held on March 5<sup>th</sup>, 2024, be approved as circulated.”

**ADOPTED**

**5. DELEGATIONS & PRESENTATIONS**

- i) **Presentation: Recognizing Neil Fennell - 12 Years of Service on the Tay Valley Township Police Services Board.**  
Rob Rainer, Reeve.

The Reeve presented a framed photo montage to Neil Fennell in gratitude for leadership and service on the Police Services Board of Tay Valley Township from 2012 to 2024.

**6. CORRESPONDENCE**

None.

**7. MOTIONS**

- i) **Report #PW-2024-06 – Backhoe Purchase (Canoe Procurement Group).**

**RESOLUTION #C-2024-03-09**

**MOVED BY:** Angela Pierman  
**SECONDED BY:** Wayne Baker

“**THAT**, the quote obtained through the Canoe Procurement Group from J.R. Brisson Equipment Ltd. for a backhoe, be accepted;

**THAT**, the 1998 brush cutter be refurbished instead of replaced;

**AND THAT**, the Reeve and Clerk be authorized to sign the necessary documentation.”

**ADOPTED**

ii) **Report #PW-2024-07 – 2024 Road Projects Tender Awards.**

**RESOLUTION #C-2024-03-10**

**MOVED BY:** Wayne Baker

**SECONDED BY:** Angela Pierman

**“THAT,** Tender #2024-PW-002 for the Rehabilitation of the Bathurst 7th Concession and McVeigh Roads be awarded to Arnott Brothers Construction;

**THAT,** Tender #2024-PW-003 for the Rehabilitation of Lakewood Road be awarded to Arnott Brothers Construction;

**THAT,** Tender #2024-PW-004 for the Asphalt Padding on Crow Lake Road be awarded to G. Tackaberry & Sons Construction Company Limited;

**THAT,** Tender #PW-C-09-2024-24-E0 for Microsurfacing be awarded to Miller Paving Limited;

**THAT,** \$10,000 of the surplus funds be used for crack-sealing on Glen Tay Road;

**AND THAT,** the Reeve and Clerk be authorized to sign the necessary documentation.”

**ADOPTED**

iii) **Report #PW-2024-08 – Gambles Side Road Bridge and Glen Tay Culvert Rehabilitations – Tender Award.**

The Public Works Manager provided updated information with a PowerPoint presentation – *attached page 12.*

Staff indicated that a Transportation Master Plan that will look at not only bridges but also roadways will be added to the 10 Year Capital Plan so it can be determined what if any bridges and roads should be closed. The County is also about to announce its growth projects and the Transportation Master Plan will need to address if the current transportation system is adequate or guide where growth should go.

**RESOLUTION #C-2024-03-11**

**MOVED BY:** Andrew Kendrick

**SECONDED BY:** Korrine Jordan

**“THAT,** Tender #2024-PW-001 – Gambles Side Road Bridge and Glen Tay Culvert Rehabilitation, be awarded to Dalcon Constructors Ltd;

**AND THAT,** the Reeve and Clerk be authorized to sign the necessary documentation.”

**ADOPTED**

- iv) **Report #PW-2024-09 – 2023 Waste Disposal Site Annual Reports.**

**RESOLUTION #C-2024-03-12**

**MOVED BY:** Greg Hallam  
**SECONDED BY:** Korrine Jordan

“**THAT**, Report #PW-2024-09 - 2023 Waste Disposal Site Annual Reports, be received as information;

**AND THAT**, staff submit the 2023 Annual Reports for the Glen Tay, Maberly and Stanleyville sites to the Ministry of the Environment, Conservation and Parks before the March 31<sup>st</sup>, 2024 deadline, to be in conformity with the Certificates of Approval for each site.”

**ADOPTED**

- v) **Report #FIN-2024-03 – 2024 Budget – PSAB Restatement.**

**RESOLUTION #C-2024-03-13**

**MOVED BY:** Korrine Jordan  
**SECONDED BY:** Andrew Kendrick

“**THAT**, Report #FIN-2024-03 - 2024 Budget – PSAB Restatement, be received as information.”

**ADOPTED**

- vi) **Report #FIN-2024-04 – 2023 Statement of Remuneration and Expenses.**

**RESOLUTION #C-2024-03-14**

**MOVED BY:** Fred Dobbie  
**SECONDED BY:** Marilyn Thomas

“**THAT**, Report #FIN-2024-04 - 2023 Statement of Remuneration and Expenses, be received as information.”

**ADOPTED**

- vii) **Report #FIN-2024-05 – 2023 Development Charges Statement.**

**RESOLUTION #C-2024-03-15**

**MOVED BY:** Marilyn Thomas  
**SECONDED BY:** Fred Dobbie

“**THAT**, Report #FIN-2024-05 - 2023 Development Charges Statement, be received as information.”

**ADOPTED**

viii) **Report #FIN-2024-06 – 2023 Planning Act Financial Reporting for Parkland.**

**RESOLUTION #C-2024-03-16**

**MOVED BY:** Angela Pierman  
**SECONDED BY:** Wayne Baker

“**THAT**, Report #FIN-2024-06 - 2023 Planning Act Financial Reporting for Parkland, be received as information.”

**ADOPTED**

ix) **Report #FIN-2024-07 – 2023 Investment Report.**

**RESOLUTION #C-2024-03-17**

**MOVED BY:** Wayne Baker  
**SECONDED BY:** Angela Pierman

“**THAT**, Report #FIN-2024-07 - 2023 Investment Report, be received as information.”

**ADOPTED**

x) **Report #CAO-2024-06 - Lanark County OPP Detachment Board - Draft 2024 Budget.**

**RESOLUTION #C-2024-03-18**

**MOVED BY:** Andrew Kendrick  
**SECONDED BY:** Korrine Jordan

“**THAT**, the Council of the Corporation of Tay Valley Township approve the proposed draft 2024 budget for the Lanark County OPP Detachment Board and the allocation of costs to the respective municipalities within Lanark County based on weighted assessment.”

**ADOPTED**

xi) **24-02-07 – Council Communication Package.**

**RESOLUTION #C-2024-03-19**

**MOVED BY:** Greg Hallam  
**SECONDED BY:** Korrine Jordan

“**THAT**, the 24-02-07 Council Communication Package be received for information.”

**ADOPTED**

xii) **Resolution in Support of the Expansion of the Life Span of Fire Apparatus.**

**RESOLUTION #C-2024-03-20**

**MOVED BY:** Korrine Jordan

**SECONDED BY:** Andrew Kendrick

**“WHEREAS**, the Council of the Corporation of Tay Valley Township support Prince Edward County’s resolution regarding Expansion of the Life Span of Fire Apparatus;

**AND WHEREAS**, By-Law No. 2012-042, being a By-Law to Establish and Regulate the Fire Department (Drummond/North Elmsley Tay Valley Fire Rescue) established service level standards for the Drummond/North Elmsley Tay Valley Fire Rescue;

**AND WHEREAS**, apparatus and equipment are directly tied to the delivery of fire protection services authorized by Council in By-Law No. 2012-042, and a safe, reliable and diverse fleet is required to serve operations needs;

**AND WHEREAS**, fire Apparatus is governed by industry best practices, the application of law and recognized industry partners, including the Ontario Fire Service Section 21 Guidance Notes, National Fire Protection Association Standards, The Occupational Health and Safety Act, and Fire Underwriters Survey (FUS);

**AND WHEREAS**, Fire Underwriters Survey (FUS) is a provider of data, underwriting, risk management and legal/regulatory services focusing on community fire-protection and fire prevention systems in Canada, establishing apparatus replacement schedules based on safety and risk mitigation practices;

**AND WHEREAS**, no provincial funding is available for new fire trucks, yet, small and rural municipalities must meet the same standards set by FUS as larger municipalities for fire equipment, including additional pressure to move fire trucks out when they reach a specific age, even though they can still meet the safety regulations;

**NOW THEREFORE BE IT RESOLVED THAT**, the Reeve send a letter to FUS requesting the creation of a new community fire-protection and fire prevention insurance system that does not put all municipalities under the same umbrella, with distinct categories for rural and urban municipalities;

**THAT**, this resolution be sent to Premier Doug Ford, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, Paul Calandra, Minister of Municipal Affairs and Housing requesting a response on this matter within 30 days of receipt;

**AND THAT**, this resolution be shared with all 444 municipalities in Ontario, the Federation of Canadian Municipalities (FMC), the Association of Municipalities Ontario (AMO) and the Eastern Ontario Wardens' Caucus (EOWC)."

**ADOPTED**

**8. BY-LAWS**

- i) **By-Law No. 2024-011 – Zoning By-Law Amendment – Stinson.**

**RESOLUTION #C-2024-03-21**

**MOVED BY:** Fred Dobbie

**SECONDED BY:** Marilyn Thomas

**“THAT**, By-Law No. 2024-011, being a by-law to amend Zoning By-Law No. 2002-121 (201 West Bay Drive, Part Lots 23 and 24, Concession 6, geographic Township of North Burgess, now in Tay Valley Township, County of Lanark), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

**ADOPTED**

- ii) **By-Law No. 2024-012 – Road Naming – Norris Road.**

**RESOLUTION #C-2024-03-22**

**MOVED BY:** Marilyn Thomas

**SECONDED BY:** Fred Dobbie

**“THAT**, By-Law No. 2024-012, being a by-law to amend By-Law No. 98-87, being a Road Naming By-Law (Norris Road), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

**ADOPTED**

- iii) **By-Law No. 2024-013 – Assume a Portion of Unopened Road Allowance for Public Use (Norris Road).**

**RESOLUTION #C-2024-03-23**

**MOVED BY:** Angela Pierman

**SECONDED BY:** Wayne Baker

**“THAT**, By-Law No. 2024-013, being a by-law to assume a portion of an unopened road allowance for public use (Norris Road), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

**ADOPTED**

- iv) **By-Law No. 2024-010 – Lanark County OPP Detachment Board - Terms of Reference.**

**RESOLUTION #C-2024-03-24**

**MOVED BY:** Wayne Baker  
**SECONDED BY:** Angela Pierman

“**THAT**, By-Law No. 2024-010, being a by-law to adopt the Lanark County OPP Detachment Board – Terms of Reference, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

**ADOPTED**

**9. NEW/OTHER BUSINESS**

- i) **Composition of the Lanark County OPP Detachment Board.**

**RESOLUTION #C-2024-03-25**

**MOVED BY:** Andrew Kendrick  
**SECONDED BY:** Korrine Jordan

“**THAT**, the Council of the Corporation of Tay Valley Township recommend to the Province that the composition of the Lanark County OPP Detachment Board be reduced from a twenty-member Board to a twelve-member Board that would be comprised of one municipal representative from each of the eight municipalities served by the Board, two community representatives and two provincial representatives.”

**ADOPTED**

**10. CALENDARING**

<b>Meeting</b>	<b>Date</b>	<b>Time</b>	<b>Location</b>
RVCA Board of Directors Meeting	March 28 <sup>th</sup>	6:00 p.m.	RVCA Offices
Heritage Properties Selection Committee	April 3 <sup>rd</sup>	10:00 a.m.	Municipal Office
Bolingbroke Cemetery Board Meeting	April 4 <sup>th</sup>	2:00 p.m.	Municipal Office
Public Meeting – Zoning By-Law Amendment	April 9 <sup>th</sup>	5:30 p.m.	Municipal Office
Committee of the Whole Meeting	April 9 <sup>th</sup>	Following	Municipal Office
Pinehurst Cemetery Board Meeting	April 11 <sup>th</sup>	2:00 p.m.	Municipal Office
Green Energy and Climate Change Working Group Meeting	April 12 <sup>th</sup>	2:00 p.m.	Municipal Office
Committee of Adjustment	April 15 <sup>th</sup>	5:00 p.m.	Municipal Office
Inaugural Meeting of Lanark County OPP Detachment Board	April 17 <sup>th</sup>	9:00 a.m.	Carleton Place

**11. CLOSED SESSIONS**

None.

**12. CONFIRMATION BY-LAW**

i) **By-Law No. 2024-014 - Confirmation By-Law – March 26<sup>th</sup>, 2024.**

**RESOLUTION #C-2024-03-26**

**MOVED BY:** Greg Hallam

**SECONDED BY:** Korrine Jordan

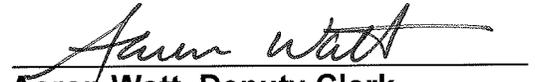
“**THAT**, By-Law No. 2024-014 being a by-law to confirm the proceedings of the Council meeting held on March 26<sup>th</sup>, 2024, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

**ADOPTED**

**13. ADJOURNMENT**

Council adjourned at 6:47 p.m.

  
Rob Rainer, Reeve

  
Aaron Watt, Deputy Clerk

# MOTIONS

# GAMBLES BRIDGE – COSTING UPDATE



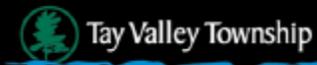
March 26, 2024



1

# GAMBLES BRIDGE – COSTING UPDATE

- Following the March 5, Committee of the Whole Meeting, staff met with the Consultant to review potential cost saving opportunities
- The Consultant reviewed the design and provided the low-bidder with a revised design of the railing system
- The Consultant also removed some of the items, including waterproofing and paving.



2

# GAMBLES BRIDGE – COSTING UPDATE

- The low-bidder provided a revised price to complete the project and the revised financial considerations are as follows:

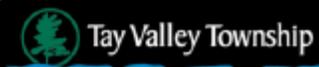
ITEM	COST
Gambles Bridge	
Construction Cost	\$449,909.50
Consulting Costs	\$23,715.00
Non-Rebated H.S.T (1.76%)	\$8,335.79
Total Project Cost	\$481,960.29
Budgeted Amount	\$340,000.00
Surplus/(Deficit)	(\$141,960.29)



3

# GAMBLES BRIDGE – COSTING UPDATE

- The revised price reduces the deficit by \$47,000 but is still \$142,000 over budget.
- Consultant is also reviewing the guiderail configuration and there is a potential savings of \$5k+
- However, a few things to consider:
  - Construction prices are increasing by approx. 10% each year; deferring the project could add \$45,000 each year.
  - Closing the bridge, removing the structure and adding cul-de-sacs is expensive (estimated between \$200-\$300k)
  - Closing the bridge will cost residents (fuel and wear and tear on vehicle), increase GHG emissions



4

## GAMBLES BRIDGE – COSTING UPDATE

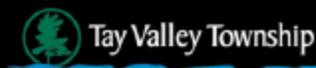
- Bridges and Large Culverts are being inspected this year with the bi-annual OSIM inspections.
- The 10-year Bridge Capital Plan will also be reviewed
- Staff will work with the consultant to ensure that estimates are accurate, and to also review the needs of each structure
  - Review possible deferring of projects to give reserves time to replenish.
- Bridge Reserve will have approximately \$35,000-\$65,000 remaining at the end of 2024
  - The variance is based on how much of the engineering budget is used for Bowes Side Road Bridge



5

## GAMBLES BRIDGE – COSTING UPDATE

- Staff are recommending that both projects proceed in 2024.
  
- Questions?



6