



## **POLICE SERVICES BOARD AGENDA**

Monday, March 25<sup>th</sup>, 2024 – 2:00 p.m.  
Municipal Office – Council Chambers – 217 Harper Road

---

***Chair, Neil Fennell (Municipal Appointee)***

**1. CALL TO ORDER**

**2. APPROVAL OF AGENDA**

*Suggested Motion:*

*“THAT, the agenda be adopted as presented.”*

**3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST  
AND GENERAL NATURE THEREOF**

**4. APPROVAL OF MINUTES**

- i) **Minutes – November 28<sup>th</sup>, 2023 – *attached, page 5.***

*Suggested Motion:*

*“THAT, the minutes of the Police Services Board Meeting held on November 28<sup>th</sup>, 2023 be approved as circulated.”*

**5. DELEGATIONS & PRESENTATIONS**

None.

**6. CORRESPONDENCE**

None.

## 7. BUSINESS

- i) **Policing Contract.**  
Acting Detachment Commander.
  - a) Lanark County OPP – 4<sup>th</sup> Quarter Report – *attached, page 11.*
  - b) Lanark County OPP – 5 Year Report – *attached, page 20.*
- ii) **Detachment Commander Update.**  
Acting Detachment Commander.
- iii) **Copper Wire Theft Update.**  
Acting Detachment Commander.
- iv) **Rise in Property Crime**  
Acting Detachment Commander.
- v) **Status of Township Request for Enforcement.**  
Acting Detachment Commander.
  - Harper Road
  - Glen Tay Road
- vi) **Detachment Board Update.**
  - Terms of Reference
  - Council Representative
  - Community Representative
  - Policies
    - Travel and Expense Policy
    - Remuneration Policy
    - Complaints Policy
    - Annual Review of the Detachment Commander Policy
    - Procedural By-Law
  - Job Description and Ad for Secretary-Treasurer to the Board
  - Budget
  - Board Composition
  - First Meeting of the Detachment Board
- vii) **Recruitment for a new Detachment Commander Update.**
- viii) **Lanark County Association of Police Service Boards Update.**
- ix) **OAPSB Zone 2 Update.**
- x) **Member Roundtable.**

**8. NEW/OTHER BUSINESS**

None.

**9. PSB MEETING SCHEDULE**

This Board will no longer be in existence as of April 1, 2024.

**10. DEFERRED ITEMS**

*\*The following items will be discussed at the next and/or future meeting:*

- *None*

**11. ADJOURNMENT**

# MINUTES

# POLICE SERVICES BOARD MINUTES

---

Tuesday, November 28<sup>th</sup>, 2023

2:00 p.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario

Council Chambers

---

## ATTENDANCE:

**Members Present:** Acting Chair, Rob Rainer, Reeve, Council Appointee  
Neil Fennell, Municipal Appointee  
Brian Campbell, Provincial Appointee

**Staff Present:** Amanda Mabo, CAO/Clerk/Secretary

**Others Present:** Jacqueline Entwistle, OPP, Staff Sargeant

**Members & Staff Absent:** None

---

## 1. CALL TO ORDER

The meeting was called to order at 2:05 p.m.  
A quorum was present.

## 2. APPROVAL OF AGENDA

The agenda was adopted as presented.

## 3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

## 4. APPROVAL OF MINUTES

### i) Minutes – September 26<sup>th</sup>, 2023.

The minutes of the Police Services Board Meeting held on May 23<sup>rd</sup>, 2023 were approved as circulated.

## 5. DELEGATIONS & PRESENTATIONS

None.

## 6. CORRESPONDENCE

None.

## 7. BUSINESS

- i) **Policing Contract.**  
Detachment Commander.

- a) Lanark County OPP – 3<sup>rd</sup> Quarter Report.

The Board reviewed and discussed the reports.

The Board noted the significant decrease in pro-active cruiser patrol.

The Staff Sargeant informed the Board that just like every other organization the OPP are also seeing staffing shortages. The other impact is that officers do not have time to do proactive patrol but are rather going from call to call. The Detachment has the same staffing levels, but the call volume has increased significantly. This is not specific to Lanark County; it is happening Province wide.

The Board understands the situation but would still like to see an increase in proactive patrol hours in the future and will leave it with the OPP to address how to accomplish this.

- ii) **Detachment Commander Update.**  
Detachment Commander.

The Staff Sargeant did not have a report from the Detachment Commander to share with the Board.

- iii) **Status of Township Request for Enforcement.**

- Harper Road
- Glen Tay Road

This year a portion of Harper Road was reconstructed and speed limits reduced in certain sections. The Township then conducted a speed assessment which showed that most vehicles were travelling over the 85<sup>th</sup> percentile. As a result, the CAO/Clerk requested the OPP a little over a month ago to conduct speed enforcement at this location.

A speed assessment was also conducted on the portion of Harper Road where the speed limit is 40 km and where a couple of years ago traffic calming measures were implemented. Again, the results showed that most vehicles were travelling over the 85<sup>th</sup> percentile. As a result, the CAO/Clerk requested the OPP a little over a month ago to conduct speed enforcement at this location.

The Staff Sargeant was not aware of the requests, so the CAO/Clerk committed to resending the emails with the request for enforcement.

iv) **Detachment Board.**

- Appointment of Council Representative

A report will be coming forward to the December Committee of the Whole meeting recommending that the Reeve be appointed as the Council Representative to the new Detachment Board.

The current Board agreed as the Reeve currently service on the Tay Valley Police Services Board and the continuity would be beneficial, along with the decisions that will need to be made on behalf of the Township with regards to how the new Detachment Board will be set up.

The next step in the transition to the new Detachment Board will be for the Council Reps and the CAO's from each of the municipalities to meet to develop a terms of reference for the new Detachment Board so that a Community Representative can be advertised for and appointed in February.

The current Municipal Appointee, Neil Fennell will be ineligible to be on the Detachment Board as he is a former OPP officer.

The Reeve, CAO/Clerk and hopefully the Community Rep will attend the two-day training session at the end of February.

There are still many unknowns, such as what is going to happen with the current Provincial Appointees? Currently Tay Valley's Provincial Appointee has a term until the end of June 2024.

The Board agreed that the Reeve should initiate conversation with the Chair of the Lanark County Association of Police Service Boards to get a transition meeting scheduled before the end of the year so that some decisions will have been made before the January 17<sup>th</sup> Association meeting.

v) **DRAFT Reporting of the Major Incidents Protocol**

**RESOLUTION #PSB-2023-09**

**MOVED BY:** Neil Fennell

“**THAT**, the updating of the Reporting Major Incidents Protocol be referred to the new Detachment Board.”

**ADOPTED**

vi) **Community Session.**

The Board agreed to table this item until the new Detachment Board is in place and maybe a joint session could be held with neighbouring municipalities.

vii) **Lanark County Association of Police Service Boards Update.**

The Executive Director of the OAPSB will be attending the January 17<sup>th</sup> meeting to discuss setting up the new Detachment Board.

The meeting time and location may change in order to accommodate the guest speaker.

viii) **OAPSB Zone 2 Update.**

Had meeting on Friday.

Neil Fennell will continue as Chair for the time being.

**8. NEW/OTHER BUSINESS**

i) **Copper Wire Thefts.**

The OPP are actively working on this file.

A brief monthly update was requested to be provided from the OPP to the CAO/Clerk for circulation to the Board.

**9. PSB MEETING SCHEDULE**

<b>Date</b>	<b>Time</b>	<b>Meeting or Event</b>	<b>Location</b>
January 17, 2024	10:00 a.m.	Lanark County Association of Police Services Boards	Montague
March 26, 2024	2:00 p.m.	Police Services Board Meeting	Municipal Office



**10. DEFERRED ITEMS**

*\*The following items will be discussed at the next and/or future meeting:*

- *None*

**11. ADJOURNMENT**

The Board adjourned at 3:05 p.m.

# **BUSINESS**



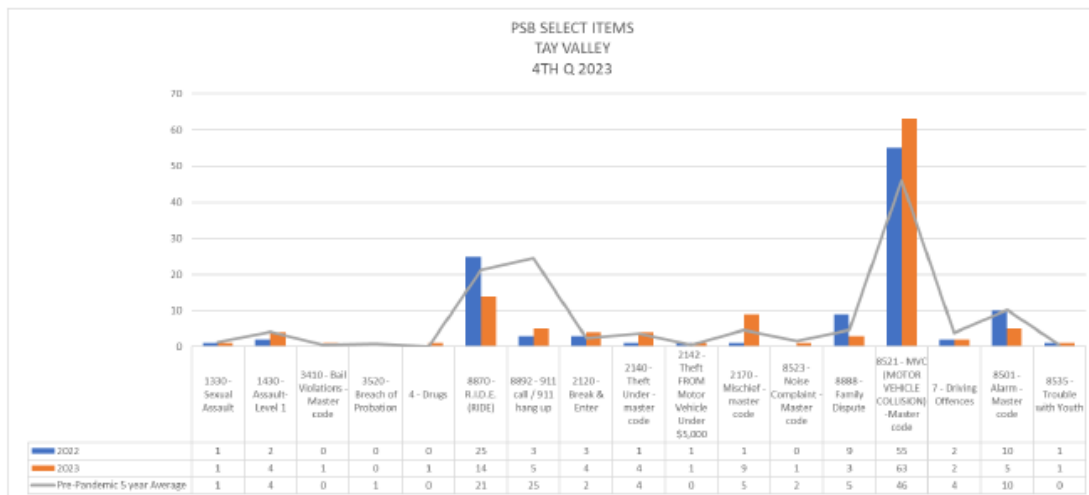
2023 4th Quarter Report Lanark County OPP

Report to Tay Valley

**Note**

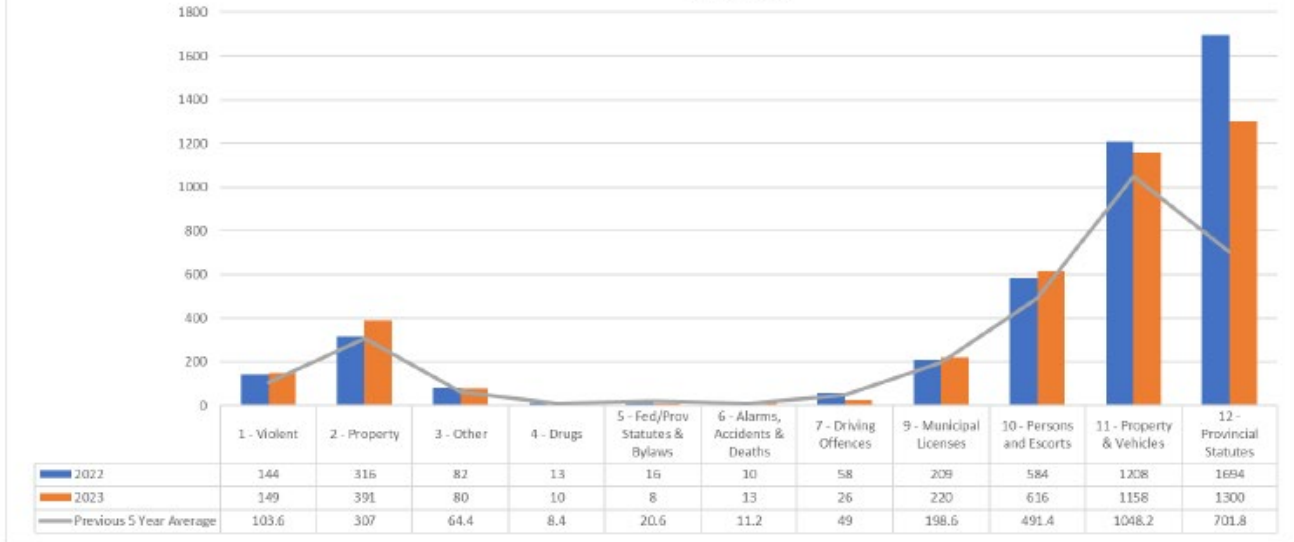
It should be noted that the Covid-19 Epidemic has had a significant influence on offences as well as traffic. Due to various restrictions during the Epidemic, there was considerably less travel as well due to "Lock Down" measures. These various responses appear to have had a particular impact on property and driving related offences in a downward fashion. The Pandemic was declared the 11<sup>th</sup> of March 2020 and the impacts were obvious for 2020-2021 and to a lesser degree for 2022 offence related incidents. This is particularly relevant when looking at the benchmark occurrences for this report.

While 2022 did see a start to return to normal it is anticipated that 2023 will see a true return to numbers, similar to the pre-pandemic 5-year average for both offences and traffic related occurrences. Writer has updated this report to include a "Pre-Pandemic 5-year Average". Writer has used 2016 – 2020 for the 5-year average.

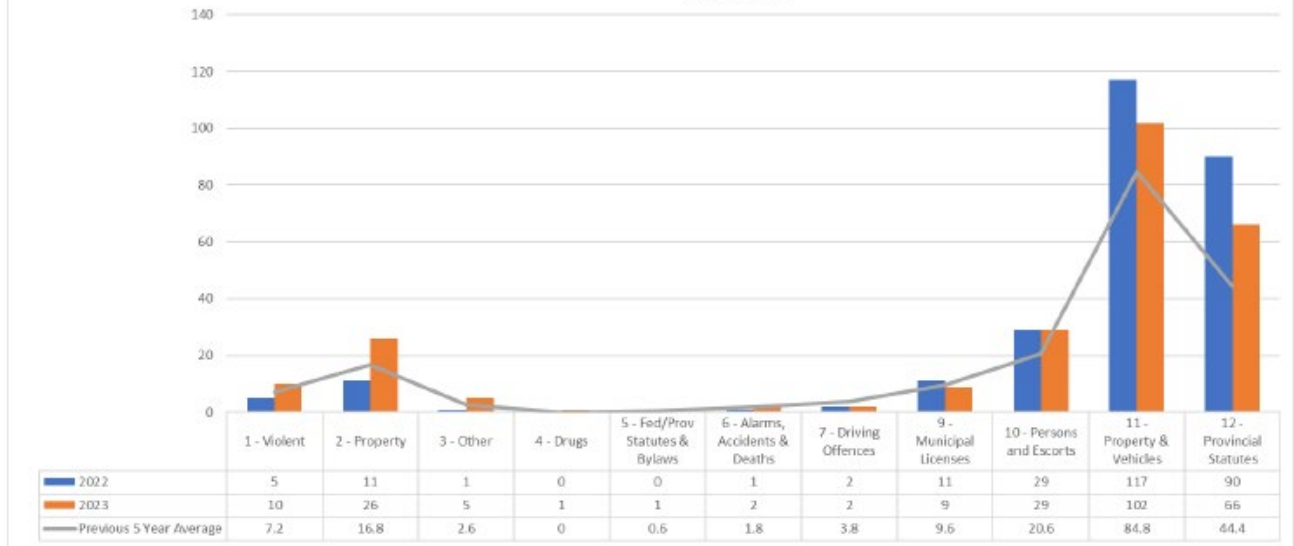




BROAD OVERVIEW OF ALL INCIDENT TYPES  
LANARK COUNTY  
4TH Q 2023

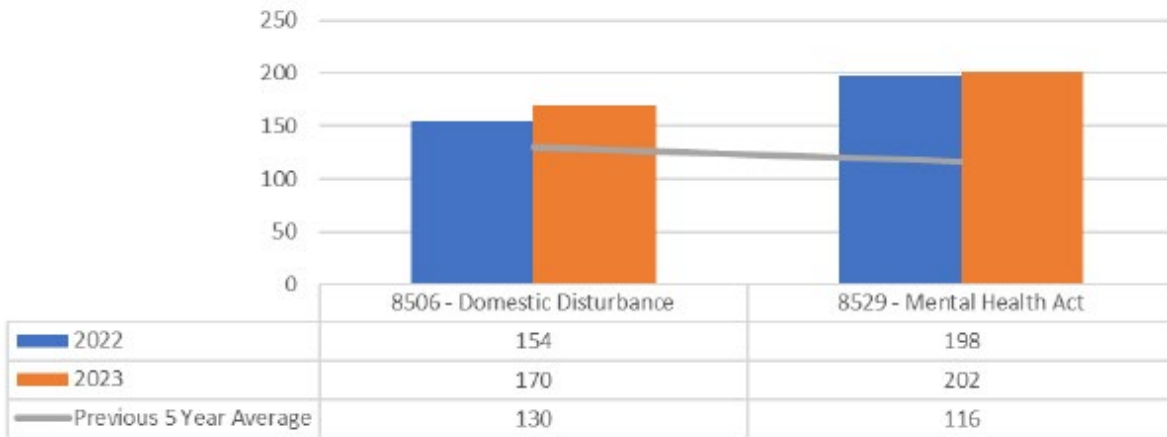


BROAD OVERVIEW OF ALL INCIDENT TYPES  
TAY VALLEY  
4TH Q 2023

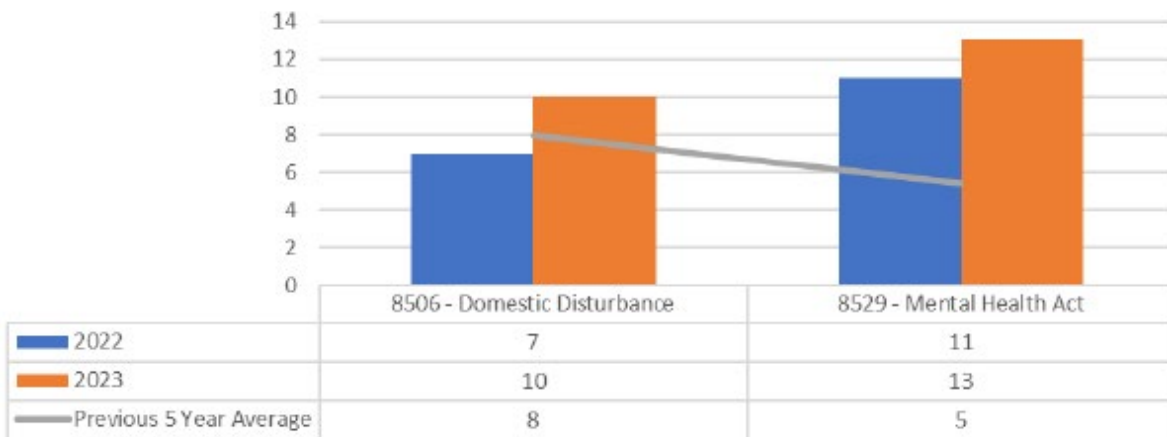




DOMESTIC DISPUTES , MENTAL HEALTH CALLS  
LANARK COUNTY  
4TH Q 2023

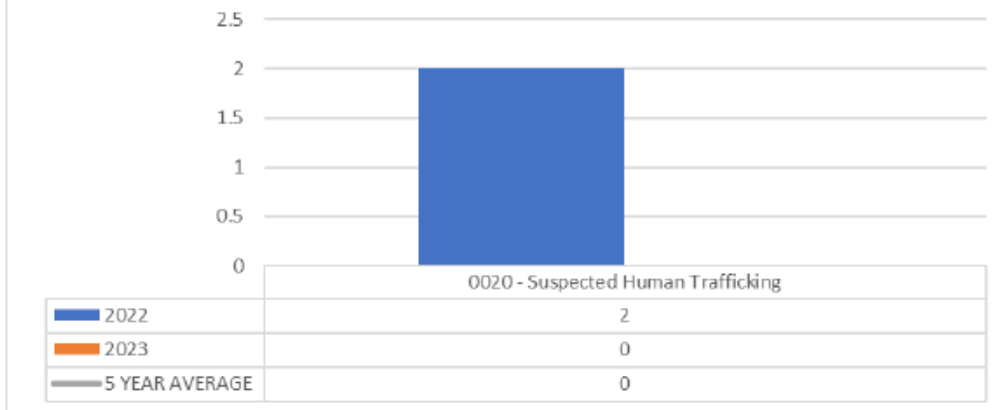


DOMESTIC DISPUTES , MENTAL HEALTH CALLS  
TAY VALLEY  
4TH Q 2023

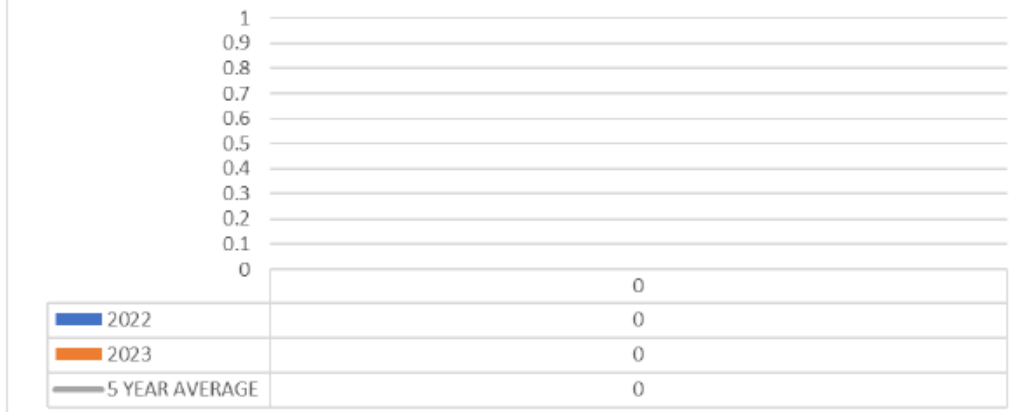




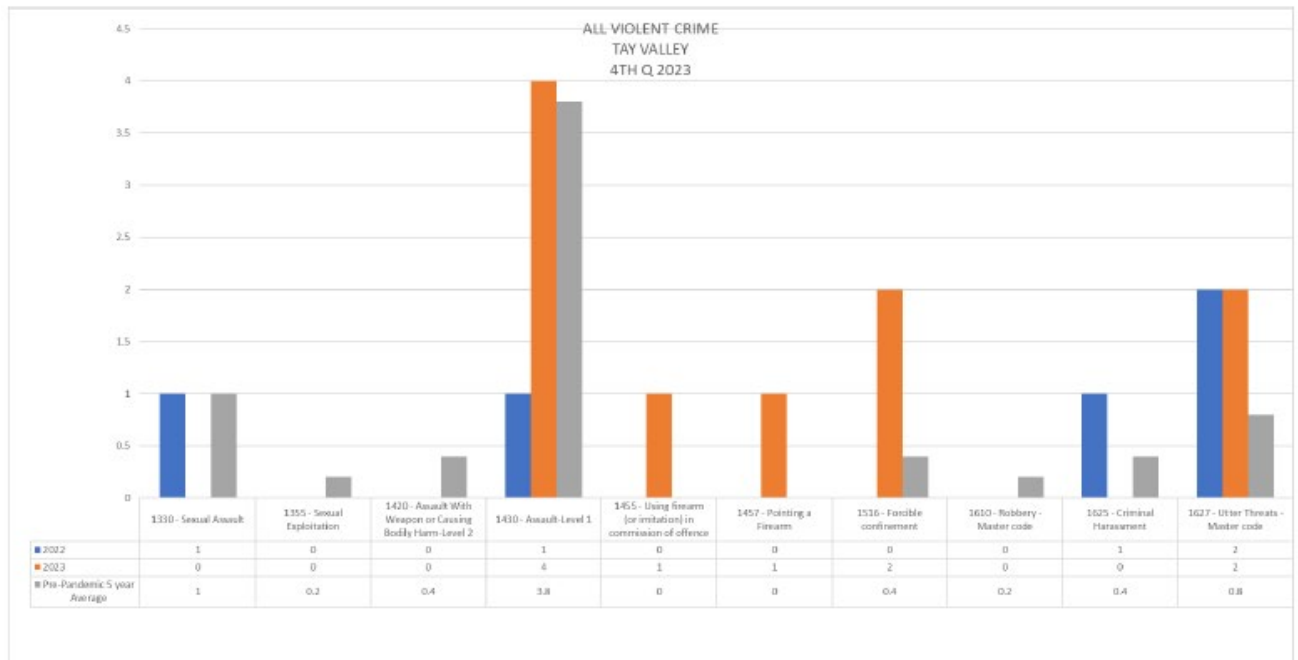
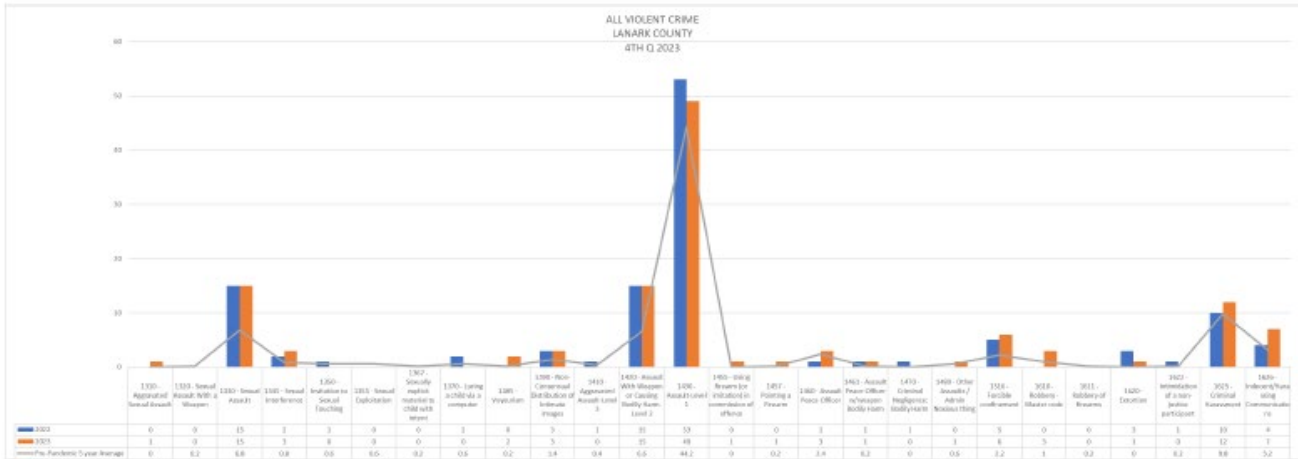
HUMAN TRAFFICKING  
LANARK COUNTY  
4TH Q 2023

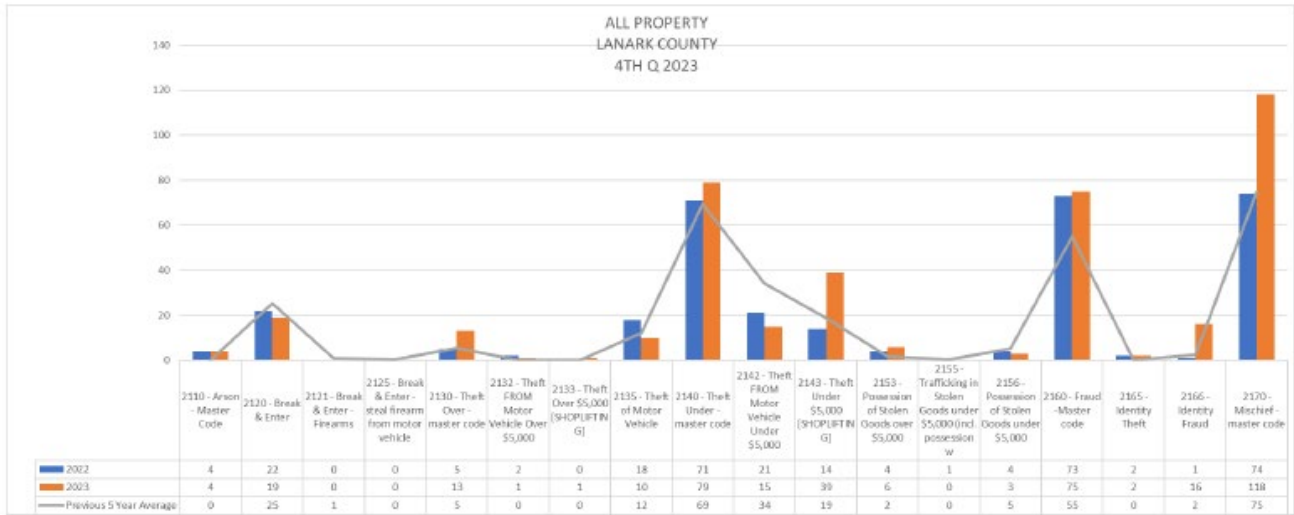


HUMAN TRAFFICKING  
TAY VALLEY  
4TH Q 2023



The Lanark County OPP are currently reviewing the Hate Crime reporting. These statistics will be reported at a later date

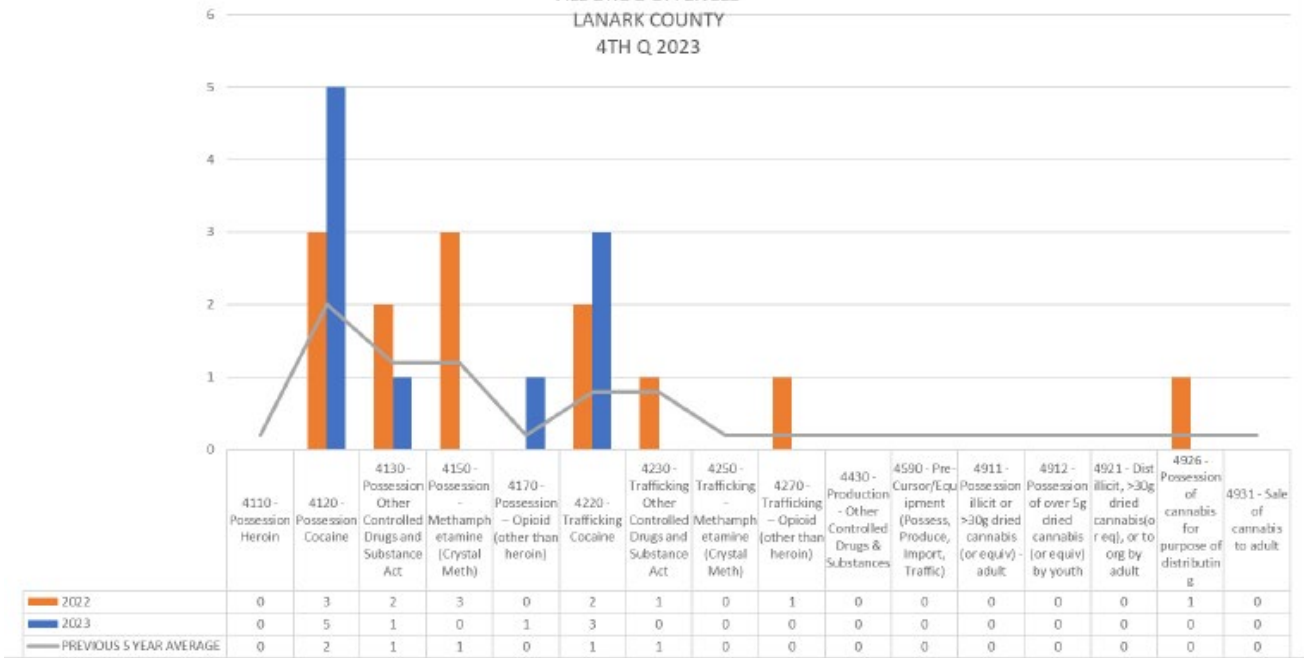




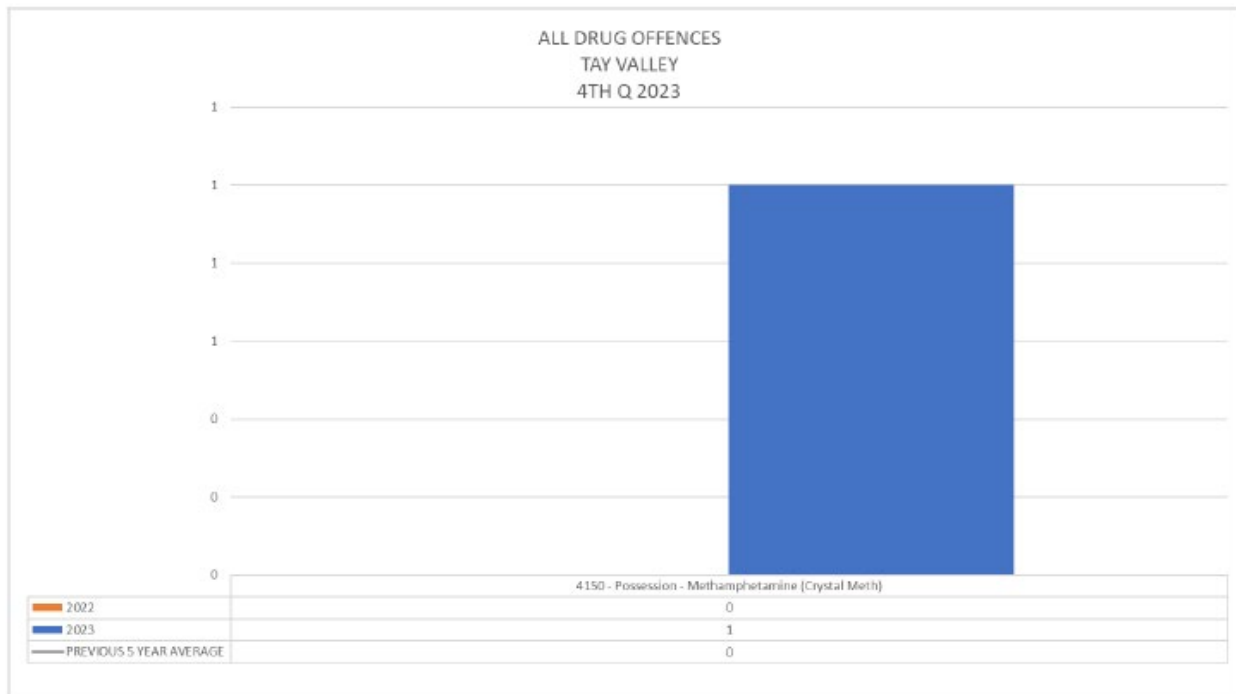


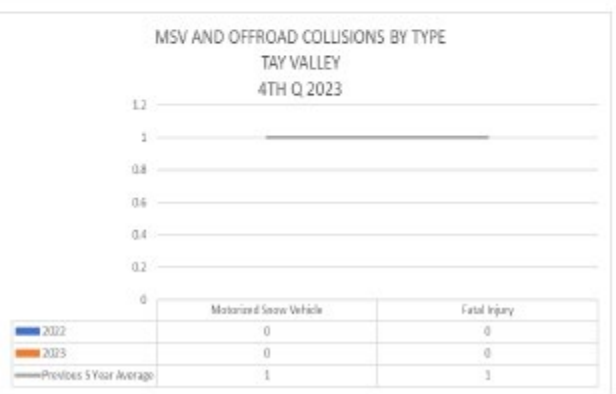
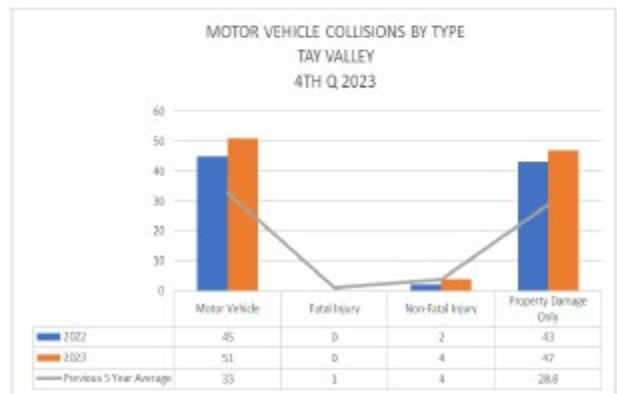
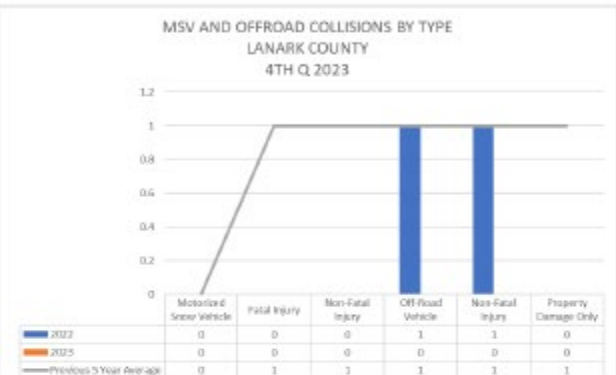
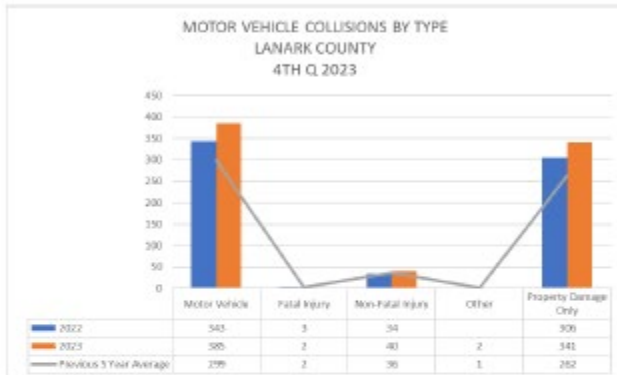


ALL DRUG OFFENCES  
LANARK COUNTY  
4TH Q 2023



ALL DRUG OFFENCES  
TAY VALLEY  
4TH Q 2023

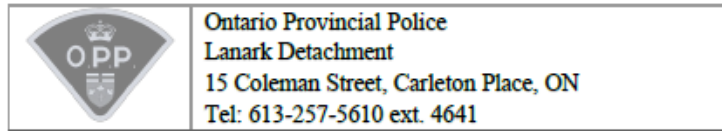






<b>PATROL LANARK COUNTY 4TH QUARTER</b>			
<b>PATROL TYPE</b>	<b>2022 Q 4</b>	<b>2023 Q 4</b>	<b>PREVIOUS 5 YR AVERAGE (2018 - 2022)</b>
160 - Patrol-Cruiser	1358.75	1436.25	2173
162 - Patrol-Motorcycle	0	0	0.4
163 - Patrol-Marine	11	6	6.6
164 - Patrol-ATV	10	13	16.2
166 - Patrol-Bicycle	101.5	0	22.7
167 - Patrol-Foot	214	176.5	167.8
168 - Patrol-School	53.75	40	43.9
All Patrol	1749	1671.75	2430.9

<b>PATROL TAY VALLEY 3RD QUARTER</b>			
<b>PATROL TYPE</b>	<b>2022</b>	<b>2023</b>	<b>PREVIOUS 5 YEAR AVERAGE</b>
Patrol-Cruiser	154	57.75	174
Patrol-Foot	0	1.25	1
Patrol-School	1	0	1
Patrol-Marine	2.5	43	6
Patrol-ATV	0	0	6



## 5 YEAR REPORT Tay Valley Township

<b>Report Date</b> 16 JAN 2024	<b>Submitting Author</b> Paul Ross #11440 15 Coleman Street, Carleton Place, ON 613-257-5610 <a href="mailto:paul.ross@opp.ca">paul.ross@opp.ca</a>
-----------------------------------	--

At the request of Inspector Padiachi I have conducted a 5-year review of calls for service (01 Jan2019 – 31 Dec 2023) by type and clearance rate as requested. The request included an overview of all Lanark County as well as each municipality within the Lanark County Detachment area.

Utilizing IBM Planning and Analytics I conducted data extractions for the specified items using the Niche RMS Offence Level Cube.

All incident counts were harvested by “Actual” within Niche RMS.  
Clearance Rates are based on “Actual” within Niche RMS

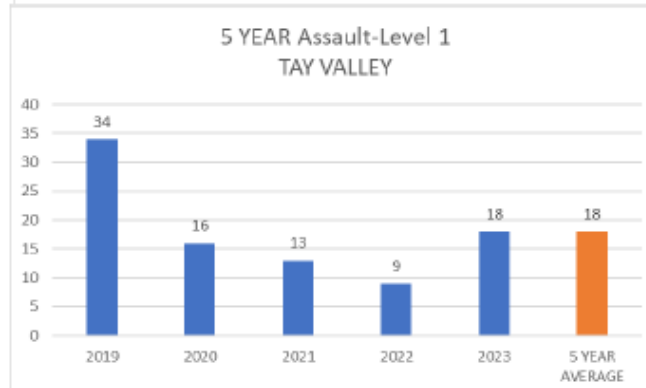
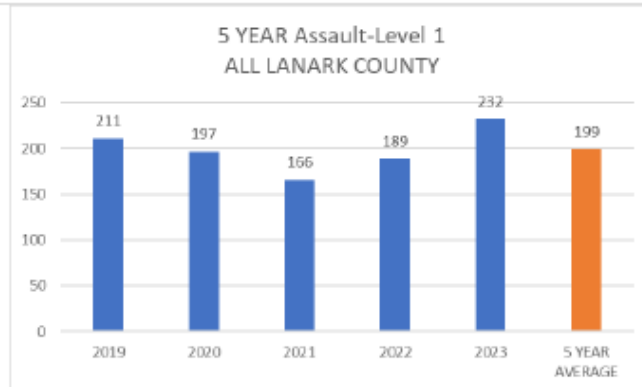
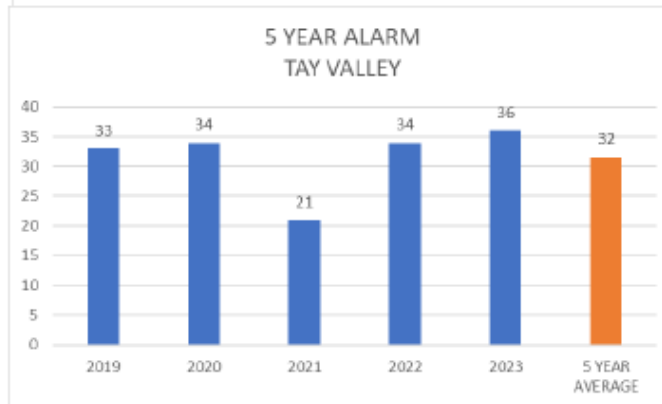
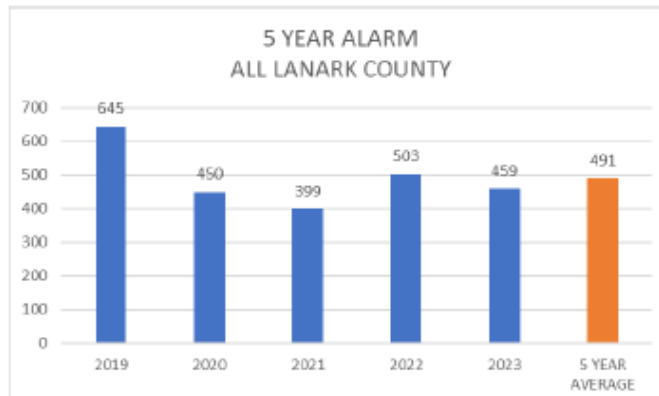
The “Motor Vehicle Collision” Data is drawn from RMS and includes both reportable and non-reportable as defined by the Highway Traffic Act. This figure will be different from the “Reportable” Collisions reported quarterly to the municipalities.

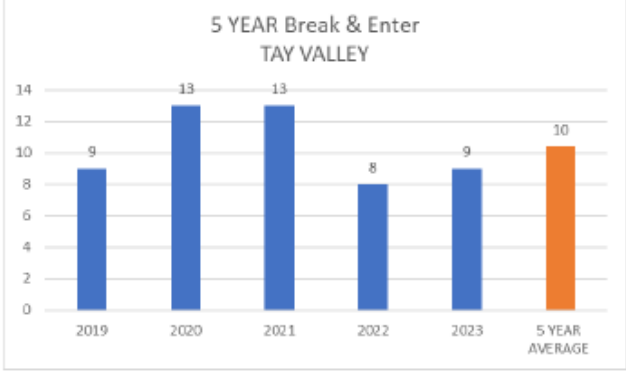
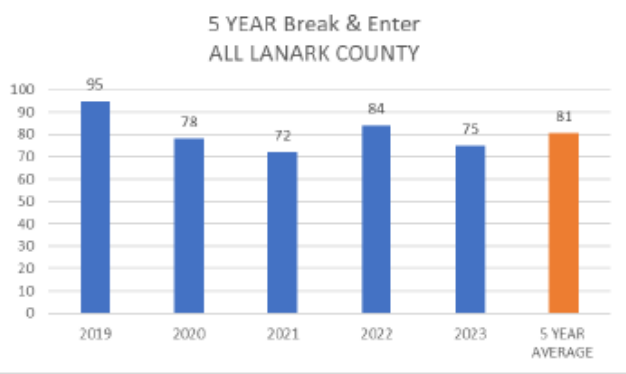
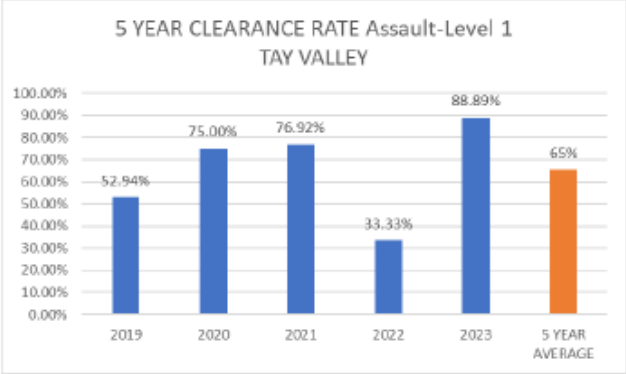
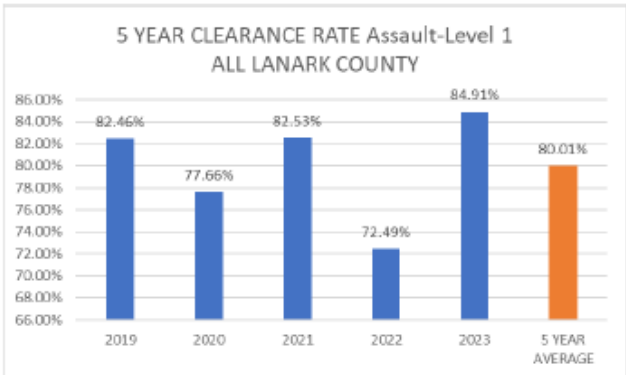
The “All Lanark County” is the sum of all calls within Lanark County by Municipality

I have included a 5-year average based on 2019 to 2023 inclusive.



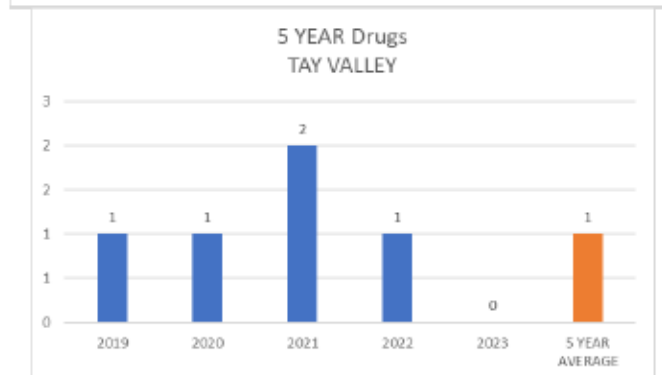
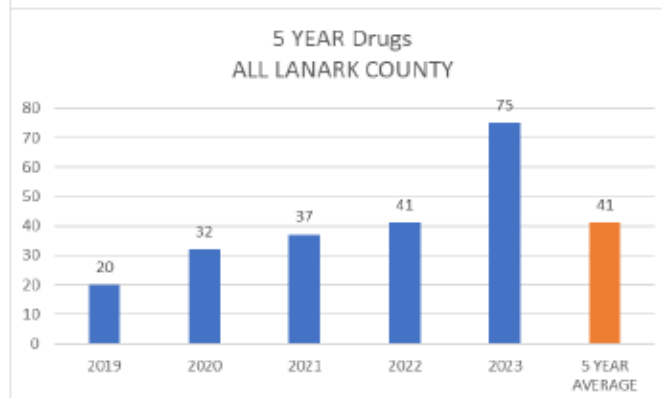
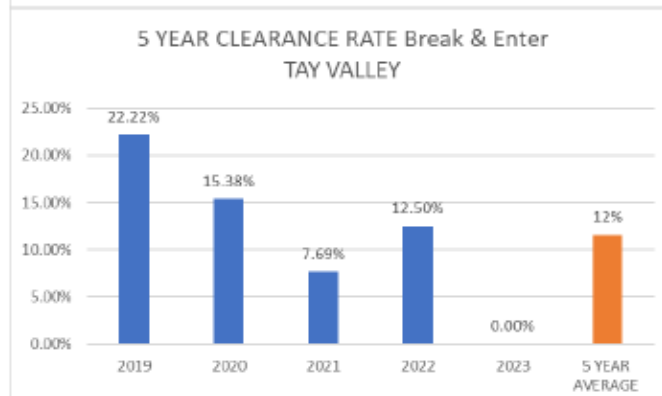
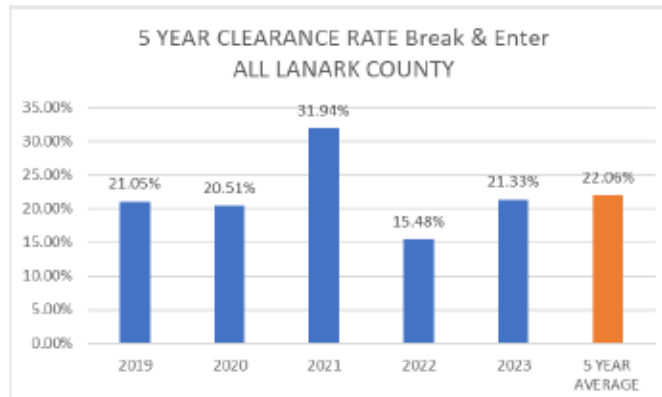
Ontario Provincial Police  
Lanark Detachment  
15 Coleman Street, Carleton Place, ON  
Tel: 613-257-5610 ext. 4641





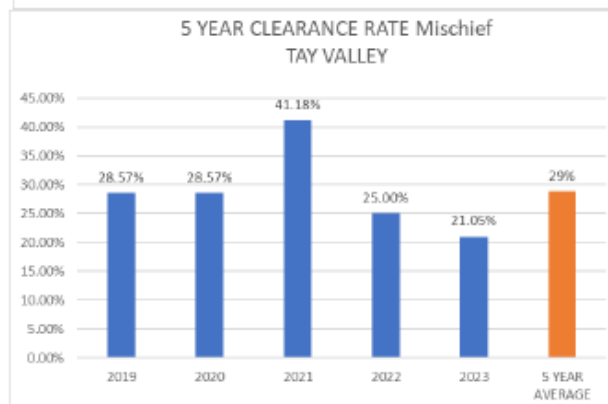
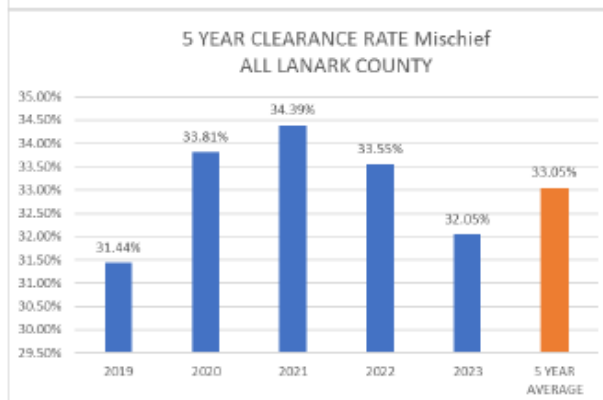
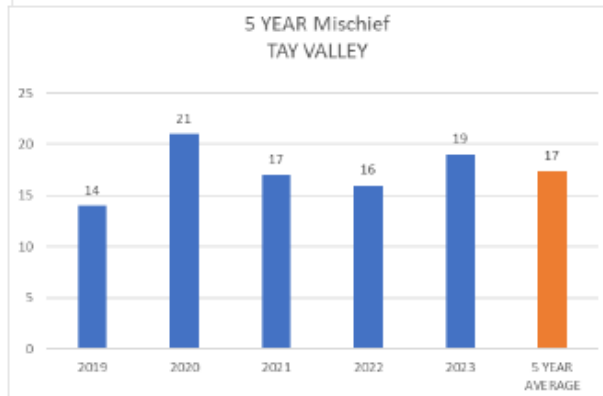
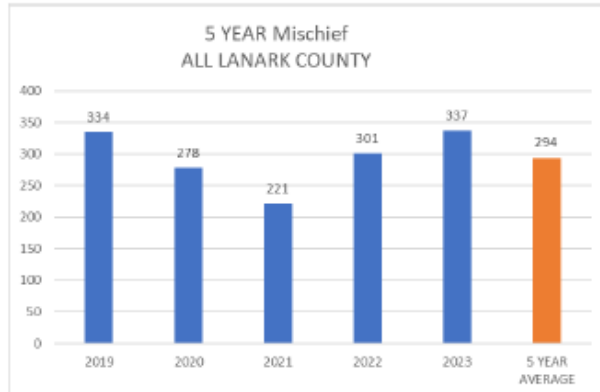


Ontario Provincial Police  
Lanark Detachment  
15 Coleman Street, Carleton Place, ON  
Tel: 613-257-5610 ext. 4641





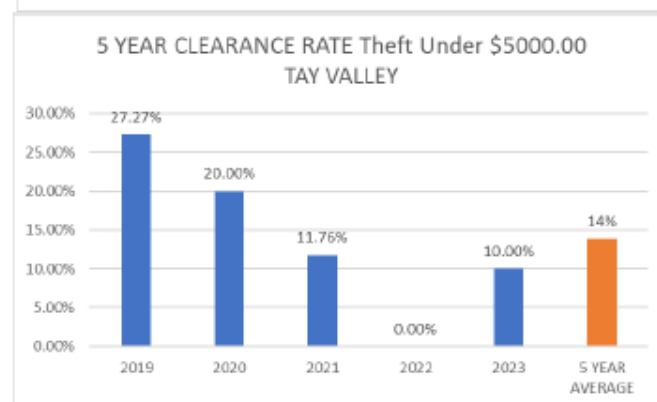
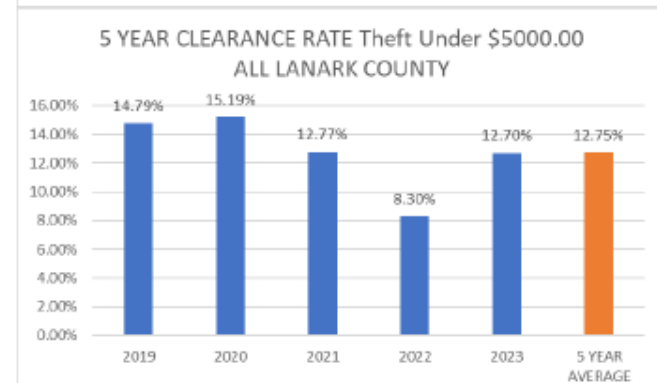
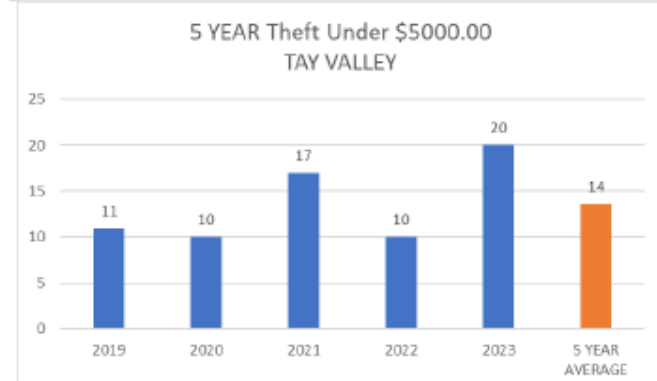
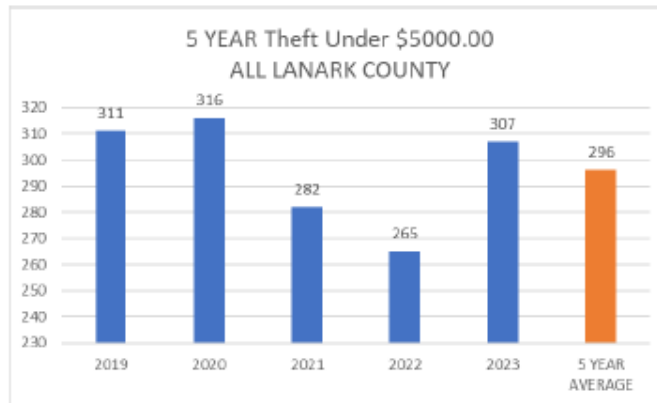
**Ontario Provincial Police**  
**Lanark Detachment**  
15 Coleman Street, Carleton Place, ON  
Tel: 613-257-5610 ext. 4641





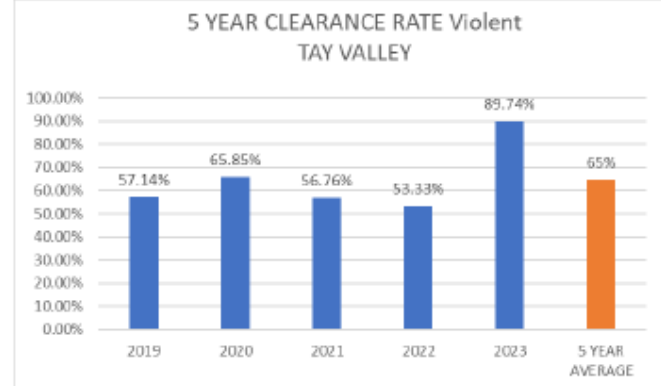
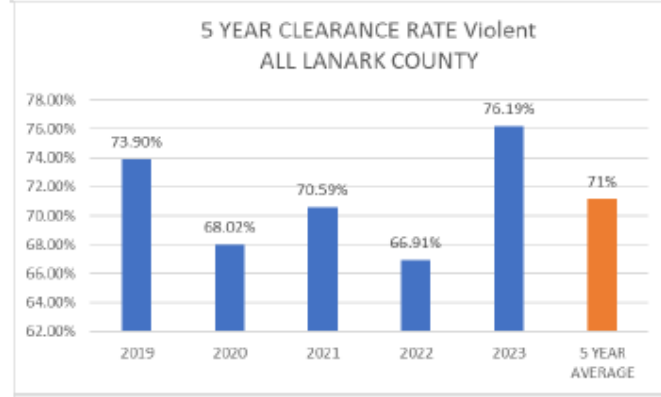
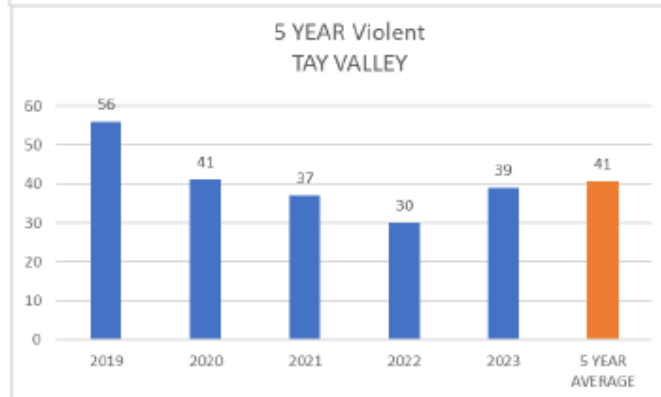
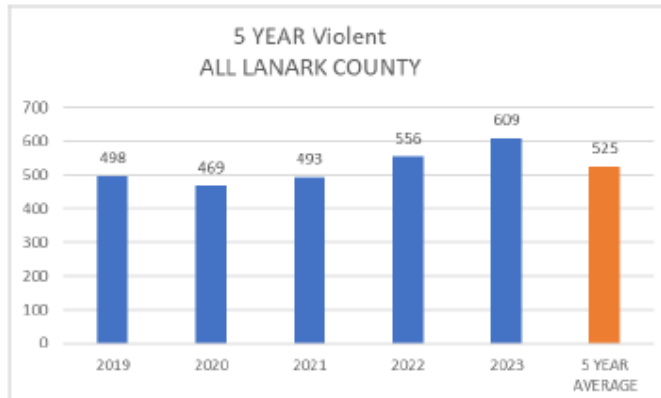


**Ontario Provincial Police**  
**Lanark Detachment**  
15 Coleman Street, Carleton Place, ON  
Tel: 613-257-5610 ext. 4641



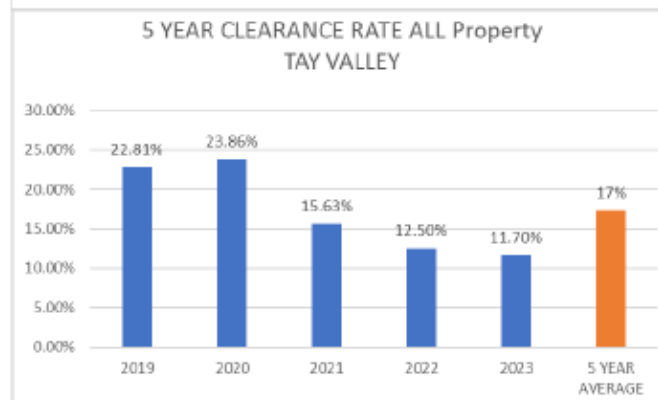
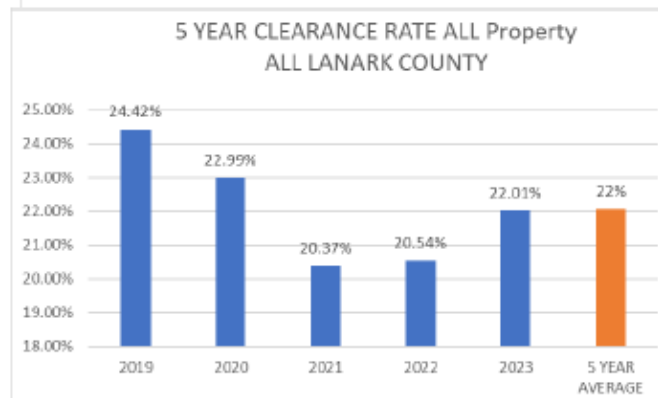
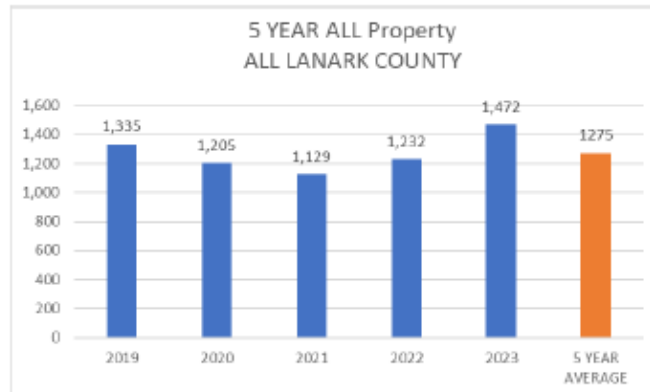


**Ontario Provincial Police**  
**Lanark Detachment**  
15 Coleman Street, Carleton Place, ON  
Tel: 613-257-5610 ext. 4641



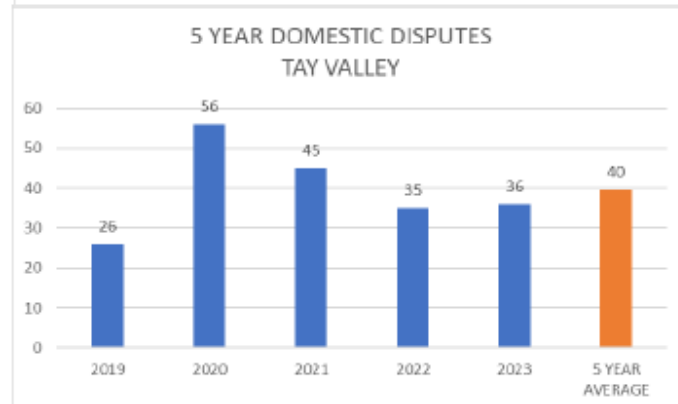
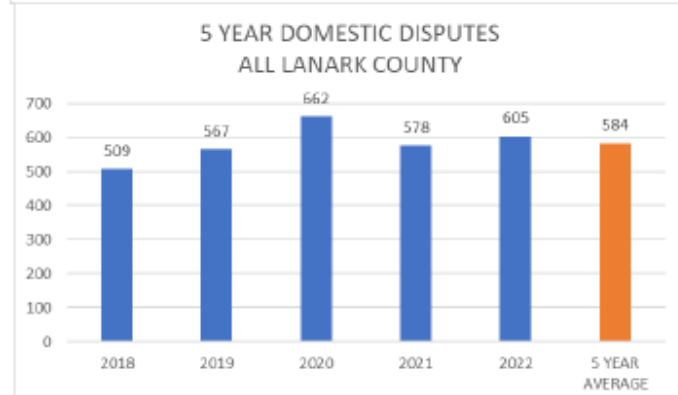
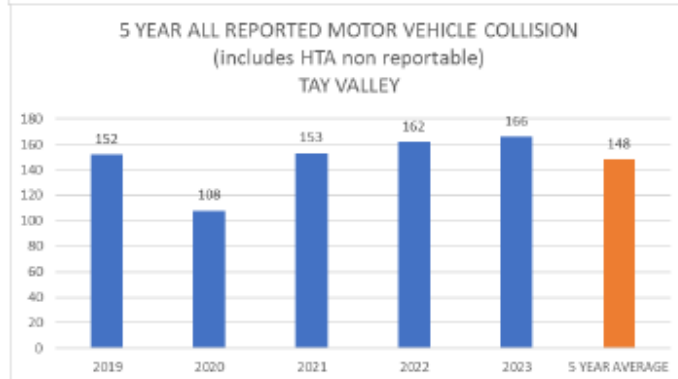
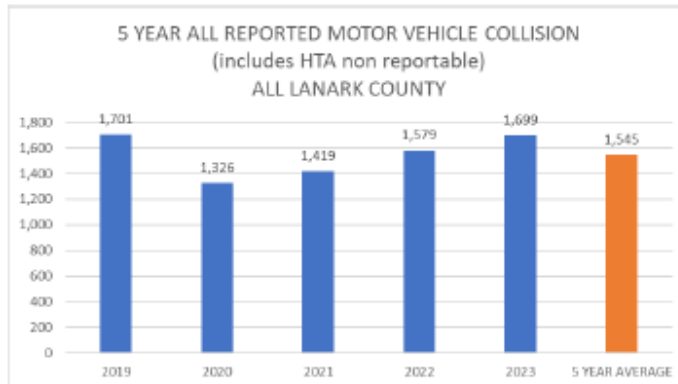


**Ontario Provincial Police**  
**Lanark Detachment**  
15 Coleman Street, Carleton Place, ON  
Tel: 613-257-5610 ext. 4641





**Ontario Provincial Police**  
**Lanark Detachment**  
15 Coleman Street, Carleton Place, ON  
Tel: 613-257-5610 ext. 4641





**Ontario Provincial Police**  
**Lanark Detachment**  
15 Coleman Street, Carleton Place, ON  
Tel: 613-257-5610 ext. 4641

