



COMMITTEE OF ADJUSTMENT MINUTES

Monday, February 26th, 2024

5:00 p.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario
Council Chambers

ATTENDANCE:

| | |
|-----------------------------------|--|
| Members Present: | Chair, Larry Sparks Peter Siemons Richard Schooley |
| Members Absent: | None |
| Staff Present: | Garry Welsh, Secretary/Treasurer |
| Staff Absent: | Noelle Reeve, Planner |
| Applicants/Agents Present: | Cameron Neale, Owner |
| Public Present: | None |

1. CALL TO ORDER

The Chair called the meeting to order at 5:00 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

The Agenda was adopted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

4. APPROVAL OF MINUTES

i) **Committee of Adjustment Meeting – January 22nd, 2024.**

The minutes of the Committee of Adjustment meeting held on January 22nd, 2024, were approved as circulated.

5. INTRODUCTION

The Chair welcomed the attendees and introduced the Committee Members, and the Secretary/Treasurer and identified the applicants. The Secretary/Treasurer then provided an overview of the Minor Variance application review process to be followed, including:

- the mandate and responsibilities of the Committee
- a review of available documentation
- the rules of natural justice, the rights of persons to be heard and to receive related documentation on request and the preservation of persons' rights.
- the flow and timing of documentation and the process that follows this meeting
- any person wanting a copy of the decision regarding this/these application(s) should leave their name and mailing address with the Secretary/Treasurer.

The Chair advised that this Committee of Adjustment is charged with making a decision on the applications tonight during this public meeting. The decision will be based on both the oral and written input received and understandings gained.

Based on the above, the Committee has four decision options:

- Approve – with or without conditions
- Deny – with reasons
- Defer – pending further input
- Return to Township Staff – application deemed not to be minor

The agenda for this meeting included the following application(s) for Minor Variance:

MV23-15 - Neale, Concession 6, Part Lot 20, geographic Township of North Burgess

6. APPLICATIONS

i) **FILE #: MV23-15 - Neale**

a) **PLANNER FILE REVIEW**

On behalf of the Planner, the Secretary/Treasurer reviewed the file and PowerPoint in the agenda package. The Secretary/Treasurer confirmed for the Committee that the Site Plan Control Agreement would include the items recommended by the Rideau Valley Conservation Authority in their submitted comments.

b) APPLICANT COMMENTS

None.

c) ORAL & WRITTEN SUBMISSIONS

None.

d) DECISION OF COMMITTEE

RESOLUTION #COA-2024-02

MOVED BY: Peter Siemons

SECONDED BY: Richard Schooley

“THAT, in the matter of an application under Section 45(1) of the Planning Act, R.S.O. 1990, c.P13, as amended, that Minor Variance Application MV23-15 is approved, to allow a variance from the requirements of Sections 3.29 (Water Setbacks) of Zoning By-Law 2002-121, for the lands legally described as 689 Black Lake Road, Concession 6, Part Lot 20, in the geographic Township of North Burgess, now known as Tay Valley Township in the County of Lanark – Roll Number 0911-911-020-56600;

- To a septic system to be setback 15m from a creek, rather than the 30m required.

AND THAT, the owners enter into a Site Plan Control Agreement prepared by the Township.”

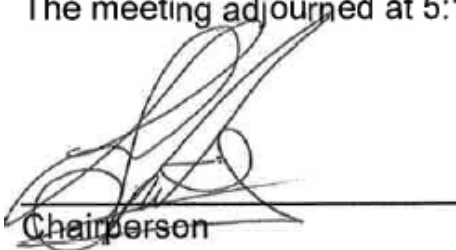
ADOPTED

7. NEW/OTHER BUSINESS

None.

8. ADJOURNMENT

The meeting adjourned at 5:12 p.m.



Chairperson



Secretary/Treasurer