

# DRUMMOND NORTH ELMSLEY TAY VALLEY FIRE BOARD MINUTES

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Thursday, December 14<sup>th</sup>, 2023

2:00 p.m.

BBD&E Station – 14 Sherbrooke Street East, Perth, ON  
Training Room

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## ATTENDANCE:

**Members Present:** Chair, Councillor Paul Coutts  
Vice-Chair, Councillor Wayne Baker  
Councillor John Matheson  
Councillor Ray Scissons  
Councillor Greg Hallam

**Staff Present:** Greg Saunders, Fire Chief  
Darren Gibson, Deputy Fire Chief  
Megan Moore, Recording Secretary

**Members & Staff Absent:** Councillor Marilyn Thomas

## 1. CALL TO ORDER

The meeting was called to order at 2:00 p.m.  
A quorum was present.

## 2. AMENDMENTS/APPROVAL OF AGENDA

The agenda was approved as presented.

## 3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST & GENERAL NATURE THEREOF

None at this time.

**4. APPROVAL OF MINUTES**

- i) **Minutes – October 5<sup>th</sup>, 2023.**

**RESOLUTION # FB2023-25**

**MOVED BY:** Ray Scissons  
**SECONDED BY:** Wayne Baker

“**THAT**, the minutes of the Drummond/North Elmsley Tay Valley Fire Board meeting held on October 5<sup>th</sup>, 2023 be approved as circulated.”

**ADOPTED**

**5. DELEGATIONS & PRESENTATIONS**

None.

**6. BUSINESS**

- i) **Firefighter Honorarium Update**
- ii) **Billing Status Update**
- iii) **2023 Emergency Call Final Numbers**
- iv) **Financial Status Update**
- v) **Officer Review Update.**

The Fire Chief provided the Fire Board with an update on how the officer review is going and what the next steps will be.

- vi) **Volunteer Firefighter Christmas Gift Cards.**

**RESOLUTION # FB2023-26**

**MOVED BY:** Ray Scissons  
**SECONDED BY:** Greg Hallam

“**THAT**, the Board approve the purchase of \$40.00 Christmas gifts cards for the DNETVFR firefighters.”

**ADOPTED**

- vii) **Deputy Fire Chief Update.**

**TRAINING**

- Since the last meeting in October, training has been focused on Ice Water Rescue and Cold Weather Exposure Medical Treatment.

- Upcoming in new year will be training nights on Lithium Ion Batteries and Hydro Awareness.
- Combined station training module in March will be on Forcible Entry and will be using the training center in Sherbrooke for door props.
- Some totals for the year were approximately 1350 manhours of in house training for the BBDE station and 850 manhours for Sherbrooke. Also combined over 1000 hours of offsite training for both stations in 2023.

## PREVENTION

- All vulnerable occupancies in both TVT and DNE have completed their annual Fire Drills and Inspections. There is ongoing work needed in some with the increase of staff turnaround.
- Been posted the 12 Days of Xmas Fire Safety tips on Facebook page.
- Lanark county radio ads on Lake 88 currently being aired.

## MISC

- Spending a lot of time on HR issues and the officer level restructuring and hiring process.
- did attend the OAFCA AGM in Niagara Falls in November. A lot of focus this year on cancer preventing measures for firefighters as well as ongoing mental health therapy.

### viii) **Fire Chief Update.**

- Both chassis have arrived at Fort Garry Fire Trucks.
- Early in the new year will need to start looking at ordering a new tanker that is scheduled for replacement in 2026-2027.

## 7. **NEW/OTHER BUSINESS**

None.

## 8. **IN-CAMERA**

None.

## 9. **NEXT MEETING DATE AND PROPOSED AGENDA ITEMS**

Next Meeting: January 24, 2024 at 6:00 p.m. at BBD&E Station (14 Sherbrooke Street East, Perth, ON).

**10. DEFERRED ITEMS**

*\*The following items will be discussed at the next and/or future meeting:*

*None.*

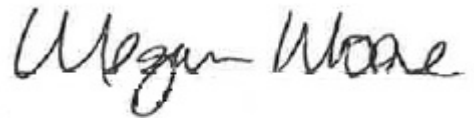
**11. ADJOURNMENT**

The Board adjourned at 2:35 p.m.



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Paul Coutts,  
Chair



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Megan Moore,  
Recording Secretary