



COMMITTEE OF THE WHOLE MINUTES

Tuesday, December 5th, 2023

**Immediately following the Public Meeting – Zoning By-Law Amendment(s) at 5:30 p.m.
Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario
Council Chambers**

ATTENDANCE:

Members Present: Chair, Councillor Andrew Kendrick
Reeve Rob Rainer
Deputy Reeve Fred Dobbie
Councillor Wayne Baker
Councillor Greg Hallam
Councillor Korrine Jordan
Councillor Angela Pierman
Councillor Marilyn Thomas

Staff Present: Amanda Mabo, Chief Administrative Officer/Clerk
Aaron Watt, Deputy Clerk
Ashley Liznick, Treasurer
Noelle Reeve, Planner (left at 8:54 p.m.)

Regrets: None

1. CALL TO ORDER

The meeting was called to order at 6:46 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

- i) Addition under Priority Issues: Traffic Speed on Scotch Line.

The Agenda was adopted as amended.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

4. APPROVAL OF MINUTES OF PUBLIC MEETINGS

Councillor Kendrick stepped down as Chair in order to discuss the next item on the Agenda. Reeve Rainer assumed the Chair.

i) **Public Meeting: Zoning By-Law Amendment(s) – November 21st, 2023**

The minutes of the Public Meeting – Zoning By-Law Amendment(s) held on November 21st, 2023, were approved.

Reeve Rainer stepped down as Chair.
Councillor Kendrick resumed the Chair.

5. DELEGATIONS & PRESENTATIONS

None.

6. PRIORITY ISSUES

i) **Proposed Zoning Amendment - File #ZA23-04: Candice St. Pierre (147 Horseshoe Bay, Concession 3, Part Lot 17, Geographic Township of North Burgess).**

The Planner responded to questions regarding next steps, conditions of the Ontario Land Tribunal (OLT), and steps regarding the physical structures:

- if the Committee does not approve the proposed amendment, a notice of denial will be issued
- the applicant may appeal the decision within 15 days of notice
- the Ontario Land Tribunal (OLT) is limited in its review
- no matter how many studies are done, certain tests and requirements must be met (ex. conform to official plan)
- the court process is ongoing and is separate from any appeal, if the OLT declares the buildings not in compliance, the Judge could require some or all of them removed
- the zoning by-law amendment process has to finish before the court process proceeds
- last time the matter was before the OLT, the Judge allowed the applicant to withdraw their application and dismissed it because they were not prepared for a hearing

Recommendation to Council:

“**THAT**, the proposed zoning amendment for File #ZA23-04: Candice St. Pierre (147 Horseshoe Bay, Concession 3, Part Lot 17, geographic Township of North Burgess) be denied.”

ii) **Report #PD-2023-27 – Part Lot Control Exemption By-Law (Burgesswood Subdivision).**

Recommendation to Council:

“**THAT**, PL-25 (Burgesswood Subdivision) be amended through a by-law providing part lot control exemption between Lots 49 and 50, geographic township of North Burgess (Roll #0911-911-010-48204 and Roll #0911-911-010-27053) known locally as 741 and 751 McLaren Road to clarify the location of the current septic easement so that it is located on the property that it serves.”

Councillor Kendrick stepped down as Chair in order to discuss the next item on the Agenda. Reeve Rainer assumed the Chair.

iii) **Report #PD-2023-28 – Response to Enbridge Request for Blanket Support for Expansion of Natural Gas.**

The Committee discussed a few minor wording additions to the motion suggested by Climate Network Lanark which are reflected in the recommendation to Council.

Recommendation to Council:

“**WHEREAS**, Ontario Residents are struggling with energy bill increases and need relief;

AND WHEREAS, Natural gas is no longer the cheapest way to heat homes because electric heat pumps are now much more efficient, can provide all heating needs even in cold climates, and result in far lower energy bills compared to gas heating;

AND WHEREAS, Natural gas is methane gas, which is a fossil fuel that causes approximately one-third of Ontario's GHG emissions and must be phased out because it is inconsistent with all climate targets, while heat pumps powered by low-carbon electricity result in the lowest GHG emissions and are consistent with a zero-carbon future;

AND WHEREAS, The Natural Gas Expansion Program provides subsidies to bring natural gas to communities across Ontario but currently cannot be redirected by municipalities toward the best option for their residents – upgrading the electricity grid and supporting heat pumps;

AND WHEREAS, Far more residents could achieve far lower energy bills if municipalities were allowed to redirect those subsidies toward heat pumps for

their residents, which would also benefit existing natural gas customers by reducing the financial risks they bear in relation to the gas expansion projects;

AND WHEREAS, The Government of Ontario is considering requests from Enbridge Gas Inc. to reduce oversight by the Ontario Energy Board over gas expansion and other pipeline projects at a time when the Ontario Energy Board's technical and financial expertise is critical as the energy transition takes place;

NOW THEREFORE BE IT RESOLVED THAT, the Corporation of Tay Valley Township petitions the Ontario Government to expedite the implementation of the following recommendations:

THAT, the Government of Ontario amend the Natural Gas Expansion Program to allow municipalities to redirect funds toward electricity grid upgrades and heat pumps, including for ongoing Phase II projects;

THAT, the Government of Ontario maintain the existing Ontario Energy Board oversight mechanisms and thresholds for gas pipeline projects; and Page 29 of 113;

THAT, the Government of Ontario ask the Ontario Energy Board to determine in gas expansion leave-to-construct applications which option would result in the lowest energy bills-directing the subsidy to gas expansion or to electricity grid and heat pump subsidies;

AND THAT, this resolution be circulated to the President of AMO, Colin Best, Premier Doug Ford, the Minister of Energy, Todd Smith, The Minister of Finance, Peter Bethlenfalvy and to all regional municipalities from whom Enbridge has requested support of the proposed changes.”

Reeve Rainer stepped down as Chair.
Councillor Kendrick resumed the Chair.

iv) **Report #PW-2023-25 – EV ChargeOn Grant Application**

The Chief Administrative Officer/Clerk presented the report to Committee explaining that the application is due in January and part of the application requirements is a supporting resolution from Council.

The Chief Administrative Officer/Clerk summarized that the grant could be applied for, and if successful, brought back to Council before a contract is signed. It was explained that the Township has not seen a grant opportunity like this before, and it meets some recommendations included in the Climate Action Plan.

Members questioned the Township's share of the cost and grant coverage. The necessity, use, and difference of the charges was questioned, along with the

benefits and potential draw backs of installation. Concern was expressed over the length required to recover the costs of installation, and the current level of demand for the service of vehicle recharge stations.

It was generally agreed that hybrid and electric vehicles are the way of the future and that it is important that Tay Valley Township have the infrastructure to support that change. Chargers could be seen as services to constituents, and benefits to tourists. And that signage could be placed on Harper Road as well as along Highway 7 promoting that there are charging stations.

Staff will get back to Council on some of the outstanding questions such as how much electricity is used per charge? Once known it is hoped that the cost of Hydro would be known. Members also enquired if usage data could be obtained once the chargers were installed, and if there was a way to report GHG savings. Members also wondered if confirmation could be obtained from the County on whether or not an environmental grant would be available again next year to put towards the Township's 25% share of the project.

Recommendation to Council:

“THAT, the Corporation of Tay Valley Township commit to the upset limit of \$11,600 as the municipality's contribution of the EV ChargeON Grant Application;

THAT, the \$11,600 be funded from the Contingency Reserve unless other grant opportunities are available;

AND THAT, the Chief Administrative Officer/Clerk be authorized to submit an application under the EV ChargeON program for the installation of two Level 2 EV Chargers at the Municipal Office prior to the January 31, 2024 deadline.”

v) **Report #FIN-2023-10 – Property Tax Due Dates.**

Recommendation to Council:

“THAT, the interim tax due dates be on February 27th, 2024 and April 26th, 2024;

AND THAT, the final tax due dates be on July 29th, 2024 and September 26th, 2024.”

vi) **Report #CAO-2023-23 – Lanark County OPP Detachment Police Services Board Council Appointee.**

Recommendation to Council:

“THAT, the Reeve for Tay Valley Township be appointed as the Council representative to the new Lanark County OPP Detachment Police Services Board which is scheduled to come into effect sometime in 2024.”

vii) **Report #CAO-2023-24 – Recreation Cost Sharing Agreement**

The Chief Administrative Officer/Clerk summarized the history and evolution of the current agreement.

Discussion followed regarding the importance of inter-municipality collaboration and the shared use of facilities and services. The Chief Administrative Officer/Clerk noted that the staff of Drummond/North Elmsley and Lanark Highlands were bringing similar reports to their Councils to assist in negotiating a final approach with the Town of Perth.”

Due to the complexity of recreation cost sharing, and Council’s lack of understanding on all of the components of recreation offered in the Township, it was requested that a presentation on the Recreation Cost Sharing Agreement, Township recreation programs, and the overall approach on delivering recreation services within the Township, as well as how a new multi-use facility fits into the picture, occur at a future meeting.

Recommendation to Council:

“**THAT**, the Council of Tay Valley Township notify the Town of Perth and the Townships of Drummond/North Elmsley and Lanark Highlands that Tay Valley Township is prepared to enter into a new Recreation Cost Sharing Agreement with the four (4) municipalities, effective January 1, 2024 that would include the Perth Arena, Perth Pool and Lanark Highlands Arena subject to the final agreement being brought back to Council for approval and subject to the following parameters:

- 5-year agreement so that it does not end in an election year
- annual review of the agreement by all parties (with meeting at the staff level)
- based on weighted assessment formula and
- operating costs not to include third-party services (ex. canteen, skate sharpening, etc.)
- annual contribution to include:
 - operating costs – audited actual expenses minus revenues
 - overhead allocation – actuals
 - capital contribution - 5% of gross operating expenditures
- maximum year over year increase will be October Total CPI as reported by the Bank of Canada unless otherwise agreed to by the parties
- a clause in the agreement addressing what happens with a surplus or deficit
- annual user metrics will be provided and a current revenue/expenditure report for each facility by March of the following year
- each municipality will charge regular user rates (non-contributing fees will not apply) for recreation facilities/amenities not covered by the Recreation Cost Sharing Agreement.”

viii) **Traffic Advisory Working Group**

Recommendation to Council:

“THAT, Councillor Greg Hallam be appointed to the Traffic Advisory Working Group for the County of Lanark.”

The Committee recessed at 8:54 p.m.

The Planner left at 8:54 p.m.

The Committee returned to session at 9:01 p.m.

ix) **2024 Budget Discussion.**

The Treasurer provided a summary of changes since the November 28th, 2023 Public Meeting – *attached, page 11*.

The Treasurer also confirmed the amount \$82,408 in growth to be put into the bridge reserve and that the final levy increase is confirmed at 4.7%

A Member raised concern with the contributions to external agencies, suggesting they could be further reduced, especially when the Township is struggling to fund its own services. The Committee agreed that a discussion should take place at a future meeting prior to next year’s budget to develop a policy or set guidelines with regards to community grants.

The Committee discussed the rising costs of providing services and of maintaining the same service levels as previous years. The Committee agreed that a discussion should also be held at a future meeting to possibly set some budget guidelines as some difficult decisions may need to be made moving forward.

The Committee agreed to proceed beyond 10:00 p.m. in order to finish the items on the agenda.

Recommendation to Council:

“THAT, a by-law to adopt the 2024 Budget be brought forward at the December 12th, 2023 Council Meeting.”

x) **Updated Fees and Charges.**

Recommendation to Council:

“THAT, the necessary by-laws to implement the updated fees and charges for 2024 be brought forward at the December 12th, 2023 Council Meeting.”

xi) **Traffic Speed on Scotch Line.**

Recommendation to Council:

“THAT, the Reeve on behalf of Tay Valley Township send a letter to the Lanark County Director of Public Works in support of reducing the speed limit on Scotch Line in front of the Perth Children’s House – Montessori School located at 2345 Scotch Line Road.”

7. CORRESPONDENCE

i) **23-11-30 – Council Communication Package.**

Recommendation to Council:

“**THAT**, the 23-11-01 Council Communication Package be received for information.”

ii) **Rideau Lake Road Petition**

The Public Works Manager will communicate with the contact where Rideau Lake Road falls within the Township’s 10-Year Capital Plan and the work that is proposed. The Committee also suggested informing the contact that should the owners of Winton Lane wish to straighten out the access onto Rideau Lake Road that the Township would be willing to work with them on this initiative.

Recommendation to Council:

“**THAT**, the Rideau Lake Road Petition dated November 28, 2023 be received for information.”

8. COMMITTEE, BOARD & EXTERNAL ORGANIZATION UPDATES

i) **Bolingbroke Cemetery Board** – *deferred to the next meeting.* Councillor Wayne Baker.

ii) **Committee of Adjustment.**

The Committee reviewed the minutes that were attached to the agenda.

iii) **Fire Board** – *deferred to the next meeting.* Councillor Wayne Baker, Councillor Greg Hallam, Councillor Marilyn Thomas

iv) **Library Board.** Councillor Andrew Kendrick.

The Committee reviewed the minutes that were attached to the agenda.

v) **Pinehurst Cemetery Board.** Deputy Reeve Fred Dobbie.

The Committee reviewed the minutes that were attached to the agenda.

vi) **Police Services Board.** Reeve Rob Rainer.

The Committee reviewed the minutes that were attached to the agenda.

- vii) **Green Energy and Climate Change Working Group** – *deferred to the next meeting.*
Councillor Greg Hallam and Councillor Angela Pierman
- viii) **Municipal Drug Strategy Committee** – *deferred to the next meeting.*
Councillor Korrine Jordan.
- ix) **Mississippi Valley Conservation Authority Board** – *deferred to the next meeting.*
Councillor Andrew Kendrick.
- x) **Rideau Valley Conservation Authority Board** – *deferred to the next meeting.*
Councillor Angela Pierman.
- xi) **County of Lanark.**
Reeve Rob Rainer and Deputy Reeve Fred Dobbie.

Reeve Rainer reported that:

- Steve Fournier was elected as the new Lanark County Warden
- committee chairpersons were approved at the meeting as well, Peter McLaren for Corporate Services, Christa Lowry for Community Services, Richard Kidd for Economic Development and Toby Randell for Public Works
- Lanark County Budget was passed at \$121 million which includes funding for a rural transportation feasibility study
- there was a presentation on Lanark County growth projections looking out to 2051 breaking out population increases, migration, economic development projections, and population percentages

9. CLOSED SESSION

None.

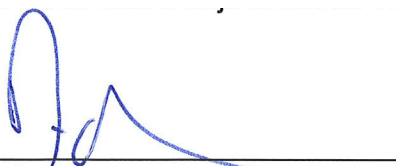
10. DEFERRED ITEMS

**The following items will be discussed at the next and/or future meeting:*

- *See Township Action Plan – distributed separately to Council*

11. ADJOURNMENT

The Committee adjourned at 10:22 p.m.


Chairperson


Aaron Watt, Deputy Clerk

PRIORITY ISSUES

TAY VALLEY TOWNSHIP				
2024 BUDGET - IMPACTS ON LEVY				
			% Impact on Levy	Impact on \$300K assessed HH
Proposed Levy Increase from 2023 Budget - Nov 7/23		357,671	5.41%	79.67
Decisions that did impact levy				
Eliminate Donation in lieu of Christmas Cards	(500)		-0.01%	79.56
Reduction in YAK contribution	(2,000)		-0.03%	79.11
Increase in Investment Income	(10,000)		-0.15%	76.84
Eliminate the production of the 2024 Tay Valley Guide	(13,500)		-0.20%	73.78
Reduce Council Training & Conferences	(4,000)		-0.06%	72.87
Eliminate the Perth and District Chamber of Commerce contribution	(1,500)		-0.02%	72.53
Increase IT expense re: Cyber security requirements	5,000		0.08%	73.67
Reduce Community Services Coordinator for 3/12 of budgeted salary & benefits	(22,300)		-0.34%	68.61
	Total	(48,800)	-0.74%	
				4.67% 68.61
Considerations added				
Increasing the Hospital contribution	2,056		0.03%	69.08
	Total	2,056	0.03%	
				4.70% 69.08
Decisions that did not impact levy				
Private Unassumed Roads (PUR) Contractor - \$15,000 within operating budget but being covered by Contingency Reserve				
Proposed Levy Increase from 2023 Budget - Nov 28/23		359,727	4.70%	69.08
Operational changes - by Staff				
NONE				
	Total	-	0.00%	
Proposed Levy Increase from 2023 Budget - Nov 28/23		359,727	4.70%	69.08
* Additional Considerations - new information				
NONE				
	Total	-	0.00%	
Proposed Levy Increase from 2023 Budget - Nov 28/23		359,727	4.70%	69.08