Tay Valley Township
25 years

HISTORY SCHOLARSHIP SELECTION COMMITTEE
MINUTES

Monday, November 27, 2023
1:30 p.m.
Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario
Fall River Room

ATTENDANCE:

Members Present:	Chair, Kay Rogers
	Susan Code McDougall
	David Poole
Staff Present:	Brad Swayne, Recording Secretary
	Amanda Mabo, Chief Administrative Officer/Clerk
Members/Staff Absent:	None.
Others Present:	None.

1. CALL TO ORDER

The meeting was called to order at 1:40 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

The Agenda was adopted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

4. APPROVAL OF MINUTES

i) **Minutes – May 30th, 2023**

The minutes of the History Scholarship Selection Committee Meeting held on May 30th, 2023 were approved as circulated.

ii) **Minutes – "Confidential" Minutes – May 30, 2023**.

The minutes of the History Scholarship Selection Committee Meeting (Closed Session – Identifiable Individual) held on May 30th, 2023 were approved as circulated.

5. DELEGATIONS & PRESENTATIONS

None.

6. BUSINESS

i) **Review 2024 History Scholarship Brochure.**

The Committee reviewed the draft brochure and recommended a couple small formatting changes. The Corporate Administrative Assistant will now print 40 copies on colour paper to be distributed by the Chair to the two high schools.

ii) **Review 2024 History Scholarship Application Form.**

The Committee reviewed the Scholarship Application Form and did not recommend any changes.

iii) **Review 2024 History Scholarship Marking Scheme.**

The Committee reviewed the History Scholarship Marking Scheme and did not recommend any changes.

7. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS

Next Meeting: Thursday, May 30th, 2024 at 1:30 p.m.

Proposed Agenda Items:

- · Review of Scholarship Applications
- · Draft Report to Council

8. DEFERRED ITEMS

The following items will be discussed at the next and/or future meeting:

- · *None at this time.*

9.   ADJOURNMENT

The meeting adjourned at 1:51 p.m.

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Chair   **Secretary**