



## HISTORY SCHOLARSHIP SELECTION COMMITTEE AGENDA

Monday, November 27<sup>th</sup>, 2023 – 1:30 p.m.  
Municipal Office – Fall River Room – 217 Harper Road

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**Chair, Kay Rogers**

- 1. CALL TO ORDER**
- 2. AMENDMENTS/APPROVAL OF AGENDA**
- 3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF**
- 4. APPROVAL OF MINUTES**

- i) **Minutes – May 30<sup>th</sup>, 2023 – attached, page 4.**

*Suggested Recommendation:*

*“THAT, the minutes of the History Scholarship Selection Committee Meeting held on May 30<sup>th</sup>, 2023 be approved as circulated.”*

- ii) **Minutes – “Confidential” Minutes – May 30, 2023.**

*Suggested Recommendation:*

*“THAT, the minutes of the History Scholarship Selection Committee Meeting (Closed Session – Identifiable Individual) held on May 30<sup>th</sup>, 2023 be approved as circulated.”*

- 5. DELEGATIONS & PRESENTATIONS**

None.

- 6. BUSINESS**

- i) **Review 2024 History Scholarship Brochure – attached, page 8.**
- ii) **Review 2024 History Scholarship Application Form – attached, page 10.**

iii) **Review 2024 History Scholarship Marking Scheme** – *attached, page 14.*

**7. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS**

Next Meeting: Monday, May 27<sup>th</sup>, 2024 at 10:00 a.m.

Proposed Agenda Items:

- Review of Scholarship Applications
- Draft Report to Council

**8. DEFERRED ITEMS**

*\*The following items will be discussed at the next and/or future meeting:*

- *None.*

**9. ADJOURNMENT**

# MINUTES

# HISTORY SCHOLARSHIP SELECTION COMMITTEE MINUTES

Tuesday, May 30, 2023

10:00 a.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario  
Council Chambers

## ATTENDANCE:

**Members Present:** Chair, Kay Rogers  
Susan Code McDougall  
David Poole

**Staff Present:** Olivia Trudel, Recording Secretary  
Maureen van Dreumel, Community Services Coordinator

**Members/Staff Absent:** None.

**Others Present:** None.

## 1. CALL TO ORDER

The meeting was called to order at 10:15 a.m.  
A quorum was present.

## 2. AMENDMENTS/APPROVAL OF AGENDA

The Agenda was adopted as presented.

## 3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

## 4. APPROVAL OF MINUTES

### i) Minutes – September 23<sup>rd</sup>, 2022.

The minutes of the History Scholarship Selection Committee Meeting held on September 23<sup>rd</sup>, 2022 were approved as circulated.

## 5. DELEGATIONS & PRESENTATIONS

None.

## 6. CLOSED SESSION

### i) **CONFIDENTIAL: Identifiable Individual – Review of Scholarship Applications.**

The Committee moved “in camera” at 10:16 a.m. to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees regarding the review of scholarship applications and the Recording Secretary and Deputy Clerk remained in the room.

The Committee returned to open session at 10:27 a.m.

The Chair rose and reported that Norah Christie was chosen by the History Scholarship Selection Committee as the recipient of the Tay Valley History Scholarship for 2023.

## 7. BUSINESS

### i) **DRAFT Report to Council**

K. Rogers will draft the annual report to Council in time for the August Council meeting. She will also confirm the amount in the budget and update the report to reflect that amount. K. Rogers will attend the meeting to present the report and introduce herself to the new Council and give a brief overview of what the History Scholarship Selection Committee is about.

K. Rogers will also follow up with St. John Catholic High School and Perth and District Collegiate Institute guidance counsellors.

The Committee members discussed why there were only three applicants and none from St. John’s Catholic High School. The Community Services Coordinator asked why there are two 500-word essays required. S. Code and D. Poole explained that they are looking for an individual who has a keen interest in history. The essays are on two different topics and they are meant to differentiate between students who can write about history and students who are interested in history.

## 8. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS

Next Meeting: To be determined, in mid October.

Proposed Agenda Items:

- 2024 Brochure

- 2024 Application Form
- 2024 Marking Scheme

**9. DEFERRED ITEMS**

*\*The following items will be discussed at the next and/or future meeting:*

- *None at this time.*

**10. ADJOURNMENT**

The meeting adjourned at 11:00 a.m.

# **BUSINESS**

## SCHOLARSHIP FUNDING

Thanks to the generosity of local businesses, community groups, and individuals, as well as proceeds from *At Home in Tay Valley* book sales, this scholarship will be awarded annually for years to come.

To contribute to the Tay Valley History Scholarship, make a cheque out to Tay Valley Township, with "History Scholarship" noted on the memo line. Charitable donation tax receipts will be issued for amounts of \$20.00 or more.

Scholarship funds are managed by the Perth and District Community Foundation on behalf of Tay Valley Township.

## TAY VALLEY HISTORY SCHOLARSHIP APPLICATION FORMS

Available from PDCI and St. John CHS guidance offices as of February 2024

### APPLICATION DEADLINE

Thursday, May 16<sup>th</sup>, 2024, 12 noon at the Tay Valley Municipal Office.

### ADDITIONAL INFORMATION

Corporate Assistant  
Tay Valley Township  
217 Harper Road  
Perth, ON K7H 3C6

Phone: 613-267-5353 ext. 110  
Email: [corporateassistant@tayvalleytp.ca](mailto:corporateassistant@tayvalleytp.ca)





## TAY VALLEY HISTORY SCHOLARSHIP

*Recognizing the importance of understanding history in contemporary society*

### LEGACY PROJECT

The Tay Valley History Scholarship is a legacy project arising from the 200<sup>th</sup> Anniversary celebrations of the Perth Military Settlement in 2016. It is awarded annually to a deserving graduate from either Perth & District Collegiate Institute or St. John Catholic High School.

**VALUE: \$1,200**

### ELIGIBILITY CRITERIA

- ✓ A student in good academic standing at either PDCI or SJCHS
- ✓ A student who has been accepted, or awaiting acceptance, into their first year of full-time studies in an apprenticeship, college or university program in any field of study.

Students taking a gap year are eligible to apply.

## SELECTION PROCESS

Applicants must submit a completed application form and prepare two 500-word essays on assigned topics.

The successful candidate will demonstrate:

- ✓ A keen interest in history
- ✓ An ability to think critically and communicate effectively
- ✓ A range of accomplishments and/or experiences including community involvement, hobbies, clubs, sports, volunteer activities, and/or work

Selection may involve an interview.

## SCHOLARSHIP PRESENTATION

The Tay Valley History Scholarship plus a copy of the legacy book *At Home in Tay Valley*, will be awarded to the successful applicant at their commencement ceremony in June 2024.



### PAST RECIPIENTS

- ✓ Norah Christy, PDCI, 2023
- ✓ Noah Frazer, PDCI, 2021
- ✓ Sydney Szijarto, SJCHS, 2020
- ✓ Taylor Quick, SJCHS, 2019
- ✓ Bronwyn Funston, PDCI, 2018
- ✓ Kathleen Taggart, SJCHS, 2017

## **TAY VALLEY HISTORY SCHOLARSHIP 2024**

*Recognizing the importance of understanding history in contemporary society*

The Tay Valley History Scholarship is a legacy project arising from the 200<sup>th</sup> Anniversary celebrations of the Perth Military Settlement in 2016.

### **The applicant must be:**

- ✓ a student in good academic standing at either the Perth & District Collegiate Institute or St. John Catholic High School
- ✓ accepted, or awaiting confirmation of acceptance, into her/his first year of full-time studies in an apprenticeship, college, or university program in any field of study

Students taking a gap year are eligible to apply.

**Scholarship Value: \$1,200**

### **The successful candidate will demonstrate:**

- ✓ a keen interest in history
- ✓ an ability to think critically and communicate effectively
- ✓ a range of accomplishments and/or experiences, whether through community involvement, hobbies, clubs, sports, volunteer activities, and/or work

Selection may involve an interview.

**Application Deadline:** Thursday, May 16, 2024, 12 noon.

**TAY VALLEY HISTORY SCHOLARSHIP  
APPLICATION FORM 2024**

**Name** \_\_\_\_\_

**Address** \_\_\_\_\_

\_\_\_\_\_

**Telephone** \_\_\_\_\_

**Email** \_\_\_\_\_

**Secondary School** \_\_\_\_\_

**Post-secondary program(s) accepted into and/or awaiting confirmation from:**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

**Academic Average:** first semester \_\_\_\_\_ mid-term second semester \_\_\_\_\_

**Two Essays (40 points each)**

*Double-spaced, 12-point Arial font, with applicant's name at the head of each essay.*

1. Describe how you have demonstrated your interest in history, both in and out of school. 500-word maximum.
2. Explain the importance of understanding history in today's society. 500-word maximum.

*Remember, plagiarism is academically dishonest.*

**Interests and Hobbies (10 points)**

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**Volunteer, Extra-curricular, and Work Experience (10 points)**

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**MEDIA RELEASE FORM**

*By signing this application, I, \_\_\_\_\_, grant Tay Valley Township permission to publish the essays submitted as part of my scholarship application in the local media.*

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Privacy and Confidentiality**

*Personal information collected from applications is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, and will be used to determine eligibility for the History Scholarship. Questions about the collection of information should be directed to the Township Clerk at the address below.*



**Completed applications must be received at the Tay Valley Municipal Office by Thursday, May 16, 2024, 12 noon.**

**By email:** Corporate Assistant [corporateassistant@tayvalleytwp.ca](mailto:corporateassistant@tayvalleytwp.ca) (pdf or MS Word format).

**In person:** Corporate Assistant, Tay Valley Municipal Office, 217 Harper Road, Perth, Ontario, K7H 3C6.

**TAY VALLEY HISTORY SCHOLARSHIP  
MARKING SCHEME**

**Interests and hobbies**

Does the student have interests and hobbies, i.e. is well-rounded?

Maximum score 10 points

**Volunteer, part-time and summer work experience**

Has the student taken the initiative to volunteer and/or work part-time or in the summer?

Maximum score 10 points

**Essay Question:** Describe how you have demonstrated your interest in history both in and out of school.

Maximum score 40 points

Criteria to Consider

- ✓ Extra history courses taken
- ✓ Special history or history-related projects undertaken in or out of school
- ✓ Summer jobs related to history
- ✓ Volunteer work related to history
- ✓ Personal experiences; e.g. visited an historic site or read a book that influenced the student, family history research
- ✓ History-related hobbies or interests
- ✓ Future goals

The organization, content and presentation of the essay will be taken into account.

**Essay Question:** Explain the importance of history in today's society.

Maximum score 40 points

Criteria to consider

- ✓ The logic of the argument supported by facts
- ✓ The credibility of the argument as demonstrated by analysis and depth of thought
- ✓ The persuasiveness of the argument

The organization, content and presentation of the essay will be taken into account.

**Other Factors**

Should there be two or three applicants of equal merit, the following factors will determine the scholarship recipient:

- ✓ Why the student applied for the programs
- ✓ The student's academic average
- ✓ The references

The option of interviewing applicants will be used if the committee is unable to determine the scholarship recipient based on the above questions and factors.

## Essay Marking Rubric

	0–3	4–6	7–10
<b>Content</b>	Limited knowledge of the subject; minimal substance, analysis and synthesis; poor thematic development, use of examples and critical interpretation of the material. Interpretation is predictable and/or unfocused.	Some knowledge of the subject; adequate range of analysis and synthesis; limited thematic development and use of examples; mostly relevant to the topic, but lacks detail in critical interpretation of the material. Interpretation shows some originality.	Knowledgeable; substantive, thorough development of the thesis, including appropriate examples. Good use of comparison and contrast, critical inquiry and interpretation. Interpretation is imaginative and nuanced.
<b>Organization &amp; Format</b>	Ideas not well connected; poor organization and transitions; logical sequencing and development lacking; formatting inadequate.	Main ideas clear but loosely organized or connected; sequencing logical but incomplete.	Clear statement of ideas; clear organization (beginning, middle, and end) and smooth transitions. Introduction leads reader into topic; conclusion effectively summarizes main findings and follows logically from the analysis presented; logical and cohesive sequencing both between and within paragraphs. Length, spacing, fonts, margins, numbered pages all carefully adhered to.
<b>Grammar, Vocabulary &amp; Fluency</b>	Low fluency; significant mistakes in the use of complex constructions; frequent grammar and spelling errors, lack of accuracy interferes with meaning.	Adequate fluency; simple constructions used effectively; some problems in use of complex constructions; some grammar and spelling errors.	Fluent expression; accurate use of relatively complex structures; very few grammatical errors. Complex range of vocabulary; accurate word/idiom choice; mastery of word forms and expressions; appropriate level of usage.