



COUNCIL MEETING AGENDA

Tuesday, November 21st, 2023
Immediately following the Public Meeting – Zoning By-Law Amendment(s) at 5:30 p.m.
Municipal Office – Council Chambers – 217 Harper Road

5:30 p.m. *Public Meeting – Operating Budget*
Following *Council Meeting*

Chair, Reeve Rob Rainer

1. **CALL TO ORDER**
2. **AMENDMENTS/APPROVAL OF AGENDA**
3. **DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST
AND GENERAL NATURE THEREOF**
4. **APPROVAL OF MINUTES**

- i) **Council Meeting – October 24th, 2023 – *attached, page 9.***

Suggested Motion by Councillor Korrine Jordan:

“THAT, the minutes of the Council Meeting held on October 24th, 2023, be approved as circulated.”

- ii) **Council Meeting (Closed Session – Identifiable Individual – Chief
Administrative Officer/Clerk) – October 24th, 2023.**

Suggested Motion by Councillor Greg Hallam:

“THAT, the minutes of the Council Meeting (Closed Session – Identifiable Individual – Chief Administrative Officer/Clerk) held on October 24th, 2023, be approved as circulated.”

- iii) **“Special” Committee of the Whole Meeting – November 7th, 2023 – attached, page 20.**

Suggested Motion by Deputy Reeve Fred Dobbie:

“THAT, the minutes of the “Special” Committee of the Whole Meeting held on November 7th, 2023, be approved as circulated.”

- iv) **Committee of the Whole Meeting – November 7th, 2023 – attached, page 25.**

Suggested Motion by Councillor Marilyn Thomas:

“THAT, the minutes of the Committee of the Whole Meeting held on November 7th, 2023, be approved as circulated.”

- v) **“Special” Committee of the Whole Meeting – November 14th, 2023 – attached, page 31.**

Suggested Motion by Councillor Angela Pierman:

“THAT, the minutes of the “Special” Committee of the Whole Meeting held on November 14th, 2023, be approved as circulated.”

5. DELEGATIONS & PRESENTATIONS

- i) **Presentation: Introduction to your Municipal Public Health Nurse Liaison and Older Adults Review – attached, page 38.**

Danielle Shewfelt, Municipal Public Health Nurse, RN.

Suggested Motion by Councillor Andrew Kendrick:

“THAT, the presentation on the Introduction to you Municipal Public Health Nurse Liaison and Older Adults Review be received for information.”

- ii) **Draft 2023-2026 Strategic Plan – attached, page 56.**

Amanda Mabo, Chief Administrative Officer/Clerk and Rob Adams, Consultant.

Suggested Motion by Deputy Reeve Fred Dobbie:

“THAT, the 2023-2026 Strategic Plan be adopted as presented.”

6. CORRESPONDENCE

None.

7. MOTIONS

i) **Report #PW-2023-23 – Composting Options.**

Suggested Motion by Councillor Wayne Baker:

“THAT, a public awareness brochure regarding the use of backyard composters be developed;

THAT, composting be promoted in the summer of 2024 by having a table at each of the three waste sites;

THAT, as part of the promotion, residents be given a kitchen composting pail when they purchase a backyard composter at a discounted rate;

AND THAT, the program be funded by using Lanark County’s Electric Vehicle/Organic Waste Fund.”

ii) **Report #CAO-2023-20 – Proposed New Road Name – Hicks Lane.**

Suggested Motion by Councillor Andrew Kendrick:

“THAT, the necessary by-law to name an existing Private Road to Hicks Lane as outlined in Report #CAO-2023-20 – Proposed New Road Name – Hicks Lane, be brought forward for approval.”

iii) **Report #CAO-2023-21 – Proposed New Road Name – Pethern Point Lane.**

Suggested Motion by Councillor Greg Hallam:

“THAT, the necessary by-law to name an existing Private Road to Pethern Point Lane as outlined in Report #CAO-2023-21 – Proposed New Road Name – Pethern Point Lane, be brought forward for approval.”

iv) **Report #CAO-2023-22 – Animal Pound Contract Update.**

Suggested Motion by Councillor Korrine Jordan:

“THAT, Schedule “A” to the Animal Pound Services Agreement be amended as per Report #C-2023-22 – Animal Pound Contract Update;

AND THAT, the necessary by-law be brought forward to Council.”

v) **Appointment of Hockey Volunteers.**

Suggested Motion by Deputy Reeve Fred Dobbie:

“THAT, the Council of the Corporation of Tay Valley Township appoint the following volunteer for the Tay Valley Hockey Program, subject to the Criminal Records Check Policy:

- Mike McGonegal”*

vi) **AMO - Policy Update - Affordable Homes and Good Jobs Act Introduced and Housing Affordability Task Force Recommendations Response.**

Suggested Motion by Councillor Marilyn Thomas:

“THAT, the Reeve on behalf of the Township send a letter to the Minister of Municipal Affairs and Housing in support of the Association of Municipalities of Ontario’s letter dated October 3rd, 2023 regarding the Housing Affordability Task Force’s Recommendations, with the exception of item 67 relating to cash-in-lieu of payments whereby the Township urges that said payments be turned over to a non-profit housing corporation as they have access to grants from Canada Mortgage and Housing Corporation allowing housing to be built cheaper than by a developer, therefore resulting in more affordable units being created.”

vii) **23-11-01 – Council Communication Package.**

Suggested Motion by Councillor Angela Pierman:

“THAT, the 23-11-01 Council Communication Package be received for information.”

viii) **Petition: Request to Expand the Large Item Re-Use Centre.**

Suggested Motion by Councillor Wayne Baker:

“THAT, the Petition – Request to Expand the Large Item Re-Use Centre dated October 10, 2023 be received for information.”

ix) **Petition: Tay Valley Choir Request for Funding.**

Suggested Motion by Councillor Andrew Kendrick:

“THAT, the Petition – Tay Valley Choir Request for Funding October 11, 2023 be received for information.”

x) **AMO – Policy Update – Social and Economic Prosperity Review.**

Suggested Motion by Councillor Greg Hallam:

“WHEREAS, municipalities across Ontario are facing increasingly complex challenges, such as tackling homelessness and climate change, without the financial tools to solve them;

AND WHEREAS, it is time for the province and municipalities to work collaboratively towards solutions for the long-term stability and sustainability of municipal finances;

***NOW THEREFORE BE IT RESOLVED THAT,** the Council of Tay Valley Township send a letter to Premier Ford calling for a Social and Economic Prosperity Review in order to help create a sustainable, accountable provincial-municipal relationship where both orders of government can meet their responsibilities, grounded in:*

- affordability and fiscal sustainability for both orders of government;*

- *fairness for taxpayers and affordability for residents;*
- *coordinated and timely infrastructure investment resilient to climate realities;*
- *increased housing supply and affordability;*
- *robust health and social services supporting increased economic participation;*
- *long term economic development and prosperity for Ontario and its communities; and*
- *modern, effective and streamlined service delivery.”*

8. BY-LAWS

- i) **By-Law No. 2023-050 – Zoning By-Law Amendment – Brook and McCarney – attached, page 74.**

Suggested Motion by Councillor Korrine Jordan:

“THAT, Zoning By-Law No. 02-021, being a by-law to amend Zoning By-Law No. 2002-121 (506 Cherie Hill Lane, Part Lot 3, Concession 6, geographic Township of North Burgess), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

- ii) **By-Law No. 2023-051 – Pound Service Agreement Amendment (Andrew Parent) – attached, page 77.**

Suggested Motion by Deputy Reeve Fred Dobbie:

“THAT, By-Law No. 2023-051, being a by-law to amend the Pound Services Agreement, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

- iii) **By-Law No. 2023-052 – Road Naming – Hicks Lane – attached, page 80.**

Suggested Motion by Councillor Marilyn Thomas:

“THAT, By-Law No. 2023-052, being a by-law to amend Road Naming By-Law No. 98-87 (Hicks Lane), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

- iv) **By-Law No. 2023-053 – Pethern Point Lane – attached, page 86.**

Suggested Motion by Councillor Angela Pierman:

“THAT, By-Law No. 2023-053, being a by-law to amend Road Naming By-Law No. 98-87 (Pethern Point Lane), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

9. NEW/OTHER BUSINESS

None.

10. CALENDARING

Meeting	Date	Time	Location
Public Meeting – Zoning By-Law Amendment	November 21 st	5:30	Municipal Office
Council Meeting	November 21 st	Following	Municipal Office
RVCA Board of Directors Meeting	November 23 rd	6:30 p.m.	RVCA Offices
OAPSB Zone 2 Meeting	November 24 th	9:30 a.m.	Kemptville
History Scholarship Selection Committee	November 27 th	1:30 p.m.	Municipal Office
Committee of Adjustment	November 27 th	5:00 p.m.	Municipal Office
Police Services Board Meeting	November 28 th	2:00 p.m.	Municipal Office
Public Meeting – Budget	November 28 th	6:00 p.m.	Municipal Office
MVCA Board of Directors Meeting	December 4 th	1:00 p.m.	MVCA Offices
Public Meeting – Zoning By-Law Amendment	December 5 th	5:30 p.m.	Municipal Office
Committee of the Whole Meeting	December 5 th	Following	Municipal Office
Bolingbroke Cemetery Board Meeting	December 7 th	2:00 p.m.	Municipal Office
Green Energy and Climate Change Working Group Meeting	December 8 th	2:00 p.m.	Municipal Office
Council Meeting	December 12 th	6:00 p.m.	Municipal Office

11. CLOSED SESSIONS

- i) **CONFIDENTIAL: Litigation and Receiving Advice - Building Permit #115-2017.**

Suggested Motion by Councillor Wayne Baker:

***“THAT,** Council move “in camera” at ___ p.m. to address a matter pertaining to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board regarding Building Permit #115-2017;*

***AND THAT,** the Chief Administrative Officer/Clerk, Planner, Deputy Clerk and James McCarthy, Legal Counsel remain in the room.”*

Suggested Motion by Councillor Wayne Baker:

***“THAT,** Council return to open session at _____p.m.”*

12. CONFIRMATION BY-LAW

- i) **By-Law No. 2023-054 - Confirmation By-Law – November 21st, 2023 – attached, page 90.**

Suggested Motion by Councillor Andrew Kendrick:

“THAT, By-Law No. 2023-054 being a by-law to confirm the proceedings of the Council meeting held on November 21st, 2023, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

13. ADJOURNMENT

MINUTES

COUNCIL MEETING MINUTES

Tuesday, October 24th, 2023

6:00 p.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario

Council Chambers

ATTENDANCE:

Members Present: Chair, Reeve Rob Rainer
Councillor Greg Hallam
Councillor Korrine Jordan
Councillor Angela Pierman
Councillor Marilyn Thomas

Staff Present: Amanda Mabo, Chief Administrative Officer/Clerk (left at 6:23 p.m.)
Aaron Watt, Deputy Clerk
Sean Ervin, Public Works Manager (left at 6:23 p.m.)

Regrets: Deputy Reeve Fred Dobbie
Councillor Wayne Baker
Councillor Andrew Kendrick

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

The Agenda was adopted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

Councillor Hallam declared a pecuniary interest and/or conflict of interest on item 7ii - Presentation Perth & Smiths Falls District Hospital (PSFDH) and Foundation because his spouse is the CEO of the PSFDH Foundation.

4. APPROVAL OF MINUTES

- i) **“Special” Council Meeting – September 21st, 2023.**

RESOLUTION #C-2023-10-01

MOVED BY: Greg Hallam
SECONDED BY: Korrine Jordan

“THAT, the minutes of the “Special” Council Meeting held on September 21st, 2023, be approved as circulated.”

ADOPTED

- ii) **Council Meeting – September 26th, 2023.**

RESOLUTION #C-2023-10-02

MOVED BY: Greg Hallam
SECONDED BY: Korrine Jordan

“THAT, the minutes of the Council Meeting held on September 26th, 2023, be approved as circulated.”

ADOPTED

- iii) **Council Meeting (Closed Session – Closed Session Council Minutes – August 24, 2023 Confidential Council Minutes re Special Council Meeting Closed Session Minutes) – September 26th, 2023.**

RESOLUTION #C-2023-10-03

MOVED BY: Korrine Jordan
SECONDED BY: Greg Hallam

“THAT, the minutes of the Council Meeting (Closed Session – Closed Session Council Minutes – August 24, 2023 Confidential Council Minutes re Special Council Meeting Closed Session Minutes) held on September 26th, 2023, be approved as circulated.”

ADOPTED

- iv) **Council Meeting (Closed Session – Potential Litigation – Forest Trail Name – Reconsideration) – September 26th, 2023.**

RESOLUTION #C-2023-10-04

MOVED BY: Marilyn Thomas
SECONDED BY: Angela Pierman

“THAT, the minutes of the Council Meeting (Closed Session – Potential Litigation - Forest Trail Name – Reconsideration) held on September 26th, 2023, be approved as circulated.”

ADOPTED

- v) **Council Meeting (Closed Session – Identifiable Individual – Human Resources Matter) – September 26th, 2023.**

RESOLUTION #C-2023-10-05

MOVED BY: Marilyn Thomas
SECONDED BY: Angela Pierman

“**THAT**, the minutes of the Council Meeting (Closed Session – Identifiable Individual – Human Resources Matter) held on September 26th, 2023, be approved as circulated.”

ADOPTED

- vi) **Committee of the Whole Meeting – October 10th, 2023.**

RESOLUTION #C-2023-10-06

MOVED BY: Angela Pierman
SECONDED BY: Marilyn Thomas

“**THAT**, the minutes of the Committee of the Whole Meeting held on October 10th, 2023, be approved as circulated.”

ADOPTED

- vii) **Committee of the Whole Meeting (Closed Session – Litigation – Building Permit #127-2019) – October 10th, 2023.**

RESOLUTION #C-2023-10-07

MOVED BY: Angela Pierman
SECONDED BY: Marilyn Thomas

“**THAT**, the minutes of the Committee of the Whole (Closed Session – Litigation – Building Permit #127-2019) Meeting held on October 10th, 2023, be approved as circulated.”

ADOPTED

5. DELEGATIONS & PRESENTATIONS

None.

6. CORRESPONDENCE

None.

7. MOTIONS

- i) **Presentation: Introduction and Update on Provincial Initiatives.**

RESOLUTION #C-2023-10-08

MOVED BY: Greg Hallam
SECONDED BY: Korrine Jordan

“**THAT**, the Introduction and Update on Provincial Initiatives by MPP John Jordan at the October 10, 2023 Committee of the Whole meeting be received for information.”

ADOPTED

- ii) **Presentation: Perth & Smiths Falls District Hospital and Foundation Update.**

Councillor Hallam left at 6:04 p.m.

RESOLUTION #C-2023-10-09

MOVED BY: Korrine Jordan
SECONDED BY: Angela Pierman

“**THAT**, the Perth and Smiths Falls District Hospital’s request for a small increase to \$70,000 in the annual funding amount provided by the Township be referred to the 2024 Budget process.”

ADOPTED

Councillor Hallam returned at 6:05 p.m.

- iii) **Delegation: Pickleball.**

RESOLUTION #C-2023-10-10

MOVED BY: Korrine Jordan
SECONDED BY: Greg Hallam

“**THAT**, the delegation request regarding the addition of pickleball courts to the Maberly tennis court be referred to the 2024 Budget process.”

ADOPTED

- iv) **Report #PD-2023-23 – Reply to Minister Calandra’s Request for Top Five Housing Priorities.**

RESOLUTION #C-2023-10-11

MOVED BY: Marilyn Thomas
SECONDED BY: Angela Pierman

“**THAT**, Report #PD-2023-23 – Reply to Minister Calandra’s Request for Top Five Housing Priorities, be received for information.”

ADOPTED

- v) **Report #PD-2023-24 – Climate Change Action Plan – Annual Report.**

RESOLUTION #C-2023-10-12

MOVED BY: Marilyn Thomas

SECONDED BY: Angela Pierman

“**THAT**, the Climate Action Plan be used to inform the Asset Management Plan;

THAT, the following specific implementation actions be included as part of the 2024 budget process:

- Allocate the County grant and Tay Valley funds on an organics only waste audit, develop a plan for composting and develop training for waste site attendants and education for residents on composting;
- Confirm the electric vehicle purchase timeline and educate the public on Total Cost procurement;
- Prioritize energy-efficient upgrades from the Building Condition Assessment report; and
- Enact tree planting as a nature-based climate solution;

AND THAT, the Reeve request the provincial Minister of Health to track heat deaths as Quebec and British Columbia do.”

ADOPTED

- vi) **Report #PD-2023-25 – Climate Lens and Climate Lens Calculator Training.**

RESOLUTION #C-2023-10-13

MOVED BY: Angela Pierman

SECONDED BY: Marilyn Thomas

“**THAT**, Report #PD-2023-25 – Climate Lens and Climate Lens Calculator Training be received for information.”

ADOPTED

- vii) **Report #FIN-2023-09 – Total Cost of Ownership in Procurement.**

RESOLUTION #C-2023-10-14

MOVED BY: Angela Pierman

SECONDED BY: Marilyn Thomas

“**THAT**, the Total Cost of Ownership be used in Township procurement to represent the true cost of a purchase over the lifetime of an asset;

AND THAT, as part of the Reserve Policy to be presented to Council, where an initial higher purchase price may be required for an asset that produces less Greenhouse gases, the savings that accrue over the lifetime of that asset be returned to a reserve established for the purpose of covering the up-front cost difference, be included.”

ADOPTED

- viii) **Report #PW-2023-19 – One – Brush Cutter Head for a Backhoe – Request For Proposal Award.**

RESOLUTION #C-2023-10-15

MOVED BY: Greg Hallam

SECONDED BY: Korrine Jordan

“**THAT**, Request for Proposal #2023-PW-010 – One (1) Brush Cutter Head for Backhoe be awarded to J.R. Brisson Equipment Ltd.;

AND THAT, the Reeve and Clerk be authorized to sign the necessary documentation.”

ADOPTED

- ix) **Report #PW-2023-21 – No Parking on Glen Tay Road.**

RESOLUTION #C-2023-10-16

MOVED BY: Greg Hallam

SECONDED BY: Korrine Jordan

“**THAT**, no parking be permitted on the south bound lane of Glen Tay Road, between Christie Lake Road and the Glen Tay Bridge;

THAT, no parking signs be erected as per the Ontario Traffic Manual – Book 5 Regulatory Signs;

AND THAT, the Township’s Parking By-Law No. 2011-049 be amended.”

ADOPTED

- x) **Report #PW-2023-20 – Waste Site Hours.**

The Public Works Manager reviewed Report #PW-2023-22 as attached to the agenda.

RESOLUTION #C-2023-10-17

MOVED BY: Korrine Jordan

SECONDED BY: Greg Hallam

“**THAT**, the Waste Site hours be changed as outlined in Report #PW-2023-22 – Proposed Changes to Waste Site Hours, effective January 1st, 2024, subject to Ministry approval;

AND THAT, traffic counts be undertake throughout 2024 for the three waste sites for the purpose of evaluating the changes with an update provided to Council prior to the 2025 Budget deliberations.”

ADOPTED

- xi) **Report #CAO-2023-19 – Proposed New Road Name – Lakebreeze Lane.**

RESOLUTION #C-2023-10-18

MOVED BY: Marilyn Thomas
SECONDED BY: Angela Pierman

“**THAT**, the necessary by-law to name an existing Private Road to Lakebreeze Lane as outlined in Report #CAO-2023-19 – Proposed New Road Name – Lakebreeze Lane, be brought forward for approval.”

ADOPTED

- xii) **23-10-04 – Council Communication Package.**

RESOLUTION #C-2023-10-19

MOVED BY: Marilyn Thomas
SECONDED BY: Angela Pierman

“**THAT**, the 23-10-04 Council Communication Package be received for information.”

ADOPTED

- xiii) **2022-2023 Community Plan for Safety and Well-being for Lanark County and Smiths Falls.**

RESOLUTION #C-2023-10-20

MOVED BY: Angela Pierman
SECONDED BY: Marilyn Thomas

“**THAT**, the 2022-2023 Community Plan for Safety and Well-being for Lanark County and Smiths Falls – Plan Progress Update and Media Release be received for information.”

ADOPTED

8. BY-LAWS

- i) **By-Law No. 2023-043 – Road Naming By-Law Amendment – North Burgess 8th Concession.**

RESOLUTION #C-2023-10-21

MOVED BY: Angela Pierman
SECONDED BY: Marilyn Thomas

“**THAT**, By-Law No. 2023-043 – being a by-law to Amend Road Naming By-Law No. 98-87 (North Burgess 8th Concession), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- ii) **By-Law No. 2023-044 – Assume Portion of Unopened Road Allowance - North Burgess 8th Concession.**

RESOLUTION #C-2023-10-22

MOVED BY: Greg Hallam

SECONDED BY: Korrine Jordan

“**THAT**, By-Law No. 2023-044 – being a by-law to Assume a Portion of an Unopened Road Allowance for Public Use (North Burgess 8th Concession), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- iii) **By-Law No. 2023-045 – Road Naming – Lakebreeze Lane.**

RESOLUTION #C-2023-10-23

MOVED BY: Greg Hallam

SECONDED BY: Korrine Jordan

“**THAT**, By-Law No. 2023-045 – being a by-law to Amend Road Naming By-Law No. 98-87 (Lakebreeze Lane), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- iv) **By-Law No. 2023-046 – Zoning By-Law Amendment – Stewart.**

RESOLUTION #C-2023-10-24

MOVED BY: Korrine Jordan

SECONDED BY: Greg Hallam

“**THAT**, By-Law No. 2023-046 – being a by-law to Amend Zoning By-Law No. 2002-121, as amended (Stewart – 719 Beaver Dam Lane, Part Lot 3, Concession 8, Geographic Township of North Burgess), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- v) **By-Law No. 2023-047 – Zoning By-Law Amendment – Miskiman.**

RESOLUTION #C-2023-10-25

MOVED BY: Marilyn Thomas

SECONDED BY: Angela Pierman

“**THAT**, By-Law No. 2023-047 – being a by-law to Amend Zoning By-Law No. 2002-121, as amended (Miskiman – 398 Little Silver Lake Road, Part Lot 11, Concession 4, Geographic Township of North Burgess), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- vi) **By-Law No. 2023-048 – Parking By-Law Amendment (Glen Tay Road).**

RESOLUTION #C-2023-10-26

MOVED BY: Marilyn Thomas
SECONDED BY: Angela Pierman

“**THAT**, By-Law No. 2023-048 – being a by-law to Amend By-Law No. 2011-049 Parking By-Law, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

9. NEW/OTHER BUSINESS

- i) **Provincial Climate Change Impact Assessment – Draft Letter to Minister of the Environment, Conservation and Parks.**

RESOLUTION #C-2023-10-27

MOVED BY: Angela Pierman
SECONDED BY: Marilyn Thomas

“**THAT**, the Reeve, on behalf of the Township send a letter asking the Minister of the Environment, Conservation and Parks, with a copy to MPP John Jordan, the Association of Municipalities of Ontario, and the Rural Ontario Municipal Association to release the Climate Risk Institute’s report on best practices for reducing impacts and adapting to climate change, and to provide sufficient funding to help municipalities better mitigate and adapt to climate change.”

ADOPTED

- ii) **AMO - Policy Update - Affordable Homes and Good Jobs Act Introduced and Housing Affordability Task Force Recommendations Response – *deferred to the next meeting.***
Councillor Andrew Kendrick

10. CALENDARING

Meeting	Date	Time	Location
RVCA Board of Directors Meeting	October 26 th	6:30 p.m.	RVCA Offices
“Special” Committee of the Whole Meeting – Operating Budget	November 7 th	5:30 p.m.	Municipal Office
Committee of the Whole Meeting	November 7 th	Following	Municipal Office
“Special” Committee of the Whole – Capital Budget	November 14 th	5:30 p.m.	Municipal Office
Pinehurst Cemetery Board Meeting	November 16 th	2:00 p.m.	Municipal Office
Committee of Adjustment	November 20 th	5:00 p.m.	Municipal Office

Library Board Meeting	November 20 th	5:30 p.m.	Perth & District Library
Council Meeting	November 21 st	6:00 p.m.	Municipal Office
Bolingbroke Cemetery Board Meeting	November 23 rd	1:00 p.m.	Municipal Office
RVCA Board of Directors Meeting	November 23 rd	6:30 p.m.	RVCA Offices
OAPSB Zone 2 Meeting	November 24 th	9:30 a.m.	Kemptville
History Scholarship Selection Committee	November 27 th	1:30 p.m.	Municipal Office
Committee of Adjustment	November 27 th	5:00 p.m.	Municipal Office
Police Services Board Meeting	November 28 th	2:00 p.m.	Municipal Office
Public Meeting – Budget	November 28 th	6:00 p.m.	Municipal Office

11. CLOSED SESSIONS

- i) **CONFIDENTIAL: Identifiable Individual - Chief Administrative Officer/Clerk.**

The Chief Administrative Officer/Clerk and Public Works Manager left at 6:23 p.m.

RESOLUTION #C-2023-10-28

MOVED BY: Angela Pierman
SECONDED BY: Marilyn Thomas

“**THAT**, Council move “in camera” at 6:23 p.m. to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees regarding the Chief Administrative Officer/Clerk;

AND THAT, the Deputy Clerk remain in the room.”

ADOPTED

RESOLUTION #C-2023-10-29

MOVED BY: Greg Hallam
SECONDED BY: Korrine Jordan

“**THAT**, Council return to open session at 6:41 p.m.

ADOPTED

The Chair rose and reported that Council had a discussion regarding the Chief Administrative Officer/Clerk.

12. CONFIRMATION BY-LAW

- i) **By-Law No. 2023-049 - Confirmation By-Law – October 24th, 2023.**

RESOLUTION #C-2023-10-30

MOVED BY: Greg Hallam

SECONDED BY: Korrine Jordan

“**THAT**, By-Law No. 2023-049 being a by-law to confirm the proceedings of the Council meeting held on October 24th, 2023, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

13. ADJOURNMENT

Council adjourned at 6:41 p.m.

COMMITTEE OF THE WHOLE “SPECIAL” MINUTES

Tuesday, November 7th, 2023

5:30 p.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario
Council Chambers

ATTENDANCE:

Members Present: Chair, Councillor Korrine Jordan
Reeve Rob Rainer
Deputy Reeve Fred Dobbie
Councillor Wayne Baker
Councillor Greg Hallam
Councillor Andrew Kendrick
Councillor Angela Pierman
Councillor Marilyn Thomas

Staff Present: Amanda Mabo, Chief Administrative Officer/Clerk
Aaron Watt, Deputy Clerk
Ashley Liznick, Treasurer
Noelle Reeve, Planner
Sean Ervin, Public Works Manager (arrived at 5:31 p.m.)

Regrets: None

1. CALL TO ORDER

The meeting was called to order at 5:30 p.m.
A quorum was present.

2. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

Councillor Hallam declared a pecuniary interest and/or conflict of interest on item 3 ii) 2024 Operating Budget Presentation and Discussion regarding New Initiatives for Council Consideration: Increasing the Hospital Request as his wife is with the Hospital Foundation.

3. DELEGATIONS & PRESENTATIONS

i) 2024 Preliminary Budget Summary Presentation.

The Treasurer explained that the draft budget as presented with a 5.41% increase to the levy is to provide the same services at the same service levels

as last year. A reduction to that percentage could mean changes or reductions in services, or changes in external support and donations.

The Treasurer noted a correction to the presentation on the Reserves and Reserve Fund slide. Slide 16: PLUS: Draft Contributions to Reserves in 2024 \$1,377,788 should read as PLUS: Draft Contributions to Reserves in 2024 \$1,758,746.

ii) **2024 Operating Budget Presentation and Discussion.**

The Treasurer presented the PowerPoint presentation as attached to the Agenda with one additional amendment – *attached, page 7*.

• **New Initiatives for Council Consideration**

The Committee, recognizing that the operating budget was already proposing a 5.41% increase, carefully considered each proposed new initiative.

Pickleball at Maberly Tennis Courts

The Committee discussed concerns about potential conflicts with tennis players and confusion that may be caused by additional painted lines being added to the tennis court surface.

The Perth Pickleball court, and the Township's reciprocal agreement with the Town of Perth was discussed.

The Committee did not support funding for Pickleball installation at the Maberly Tennis Courts being added to the draft budget.

External Organizations – Additional Asks

The Chief Administrative Officer/Clerk explained that the additional request from The Table Community Food Centre will be offset through a grant with direct programming in the Township. FoodFit is already up and running once a week at the Maberly Hall for 12 weeks and the grant will cover a free community meal before the holidays this year and next.

Provision of services and the benefits provided to Township from external organizations was discussed. Members discussed concerns of the potential consequences faced by the recipient groups if donations are reduced.

The Committee did not support the additional asks from the external organizations. They also removed the \$500 donation in lieu of Christmas cards, the electronic Christmas card will still be sent, and reduced the contribution to Yak from \$7,000 to \$5,000. The Reeve will send an explanation letter.

Staff were requested to reach out to the Chamber to understand what the funds are used for and what the Chamber does directly for businesses in the Township.

Councillor Hallam left at 6:55 p.m.

Increasing the Hospital Request

The Committee supported the increase in hospital funding being put into the draft budget.

Councillor Hallam returned at 6:57 p.m.

Increasing the Library Levy Request

A Member explained that this item had been discussed at length at the Library Board meetings, and some initiatives in their plan have already been undertaken. The satellite office at Maberly Hall is currently operating.

The Committee did not support the request for additional funding of \$6,622 being added to the draft budget.

Private Unassumed Roads (PUR) Contractor

The Chief Administrative Officer/Clerk explained that it is not feasible to do this work in-house as currently only the Planner and CAO/Clerk can do it. The process the Contractor would follow was outlined to provide insight on the workload to staff for each PUR file pending action.

The Committee discussed the need for the Contractor's services, the importance to act on this matter as a previous resolution of Council, and current staff capacity to engage this project.

The Committee supports the addition of the Private Unassumed Roads (PUR) Contractor to the draft budget to be funded from the Contingency Reserve.

Recreation Casual Position

The Committee discussed the occupational factors that accounted for the additional staffing costs. The need of the duties and the imposition on staff time was also considered. It was generally agreed that the Public Works Department could continue to perform these duties for the upcoming year.

The Committee did not support the additional hours for a Recreation Casual position.

The Committee recessed at 7:32 p.m.

The Committee returned to session at 7:40 p.m.

iii) **2024 Fee Review.**

A Member raised concern at the increases included in the proposed fees, significant increases were identified.

Staff explained in the case of many of the increased fees, an increase has not been applied within the past ten (10) years or more. It was also explained that the percentage increase should not be looked at but the actual dollar amount. For instance, although a large percentage increase, moving from \$0.25 to \$0.30 is a small increase.

The Chief Administrative Officer/Clerk explained that since there has not been a phase-in in fees, by realigning the selected fees to current rates it will bring the municipality into parity with market demands and will allow for smaller phased-in increases in future budgets.

The Chief Administrative Officer/Clerk informed the Committee that the Compensation and Pay Equity review, while delayed, was still in progress and would form the basis for the 2025 draft budget.

The Planner explained the addition of a new fee, the Part Lot Lift, as arising from a situation that has not been previously encountered by the Township.

The Committee requested that the public be educated on the increase in fees at the Public Meeting.

The Committee discussed various ways to reduce overall costs with respect of reducing the 5.41% levy as currently calculated:

- removal of production of the Tay Valley Township Guide, \$13,500
- removal of the grant to the Lanark Library, \$3,100
- a reduction in attendance at conferences, training and seminars by Members of Council, staff to recalculate
- increase to the investment income, \$10,000
- removing three months of the Community Services Coordinator position since it is unlikely someone would be in the position until April 1st, \$22,300

Staff cautioned that removing a portion of a salary would have to be made up in the following year's budget so that will already start as an increase to the 2025 Budget.

It was agreed for staff to make the changes as discussed at this meeting and further review be made at the next budget meeting.

4. ADJOURNMENT

The Committee adjourned at 8:49 p.m.

COMMITTEE OF THE WHOLE MINUTES

Tuesday, November 7th, 2023

Immediately following the Public Meeting – Operating Budget at 5:30 p.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario

Council Chambers

ATTENDANCE:

Members Present: Chair, Councillor Korrine Jordan
Reeve Rob Rainer
Deputy Reeve Fred Dobbie
Councillor Wayne Baker
Councillor Greg Hallam
Councillor Andrew Kendrick
Councillor Angela Pierman (left at 9:22 p.m.)
Councillor Marilyn Thomas

Staff Present: Amanda Mabo, Chief Administrative Officer/Clerk
Aaron Watt, Deputy Clerk
Ashley Liznick, Treasurer
Noelle Reeve, Planner (left at 9:08 p.m.)
Sean Ervin, Public Works Manager

Regrets: None

1. CALL TO ORDER

The meeting was called to order at 8:49 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

i) Amendment to the Agenda: Item 6 vi) was moved to be discussed first.

The Agenda was adopted as amended.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

Reeve Rainer declared a pecuniary interest and/or conflict of interest on item 7 iii) –
Petition: Tay Valley Choir Request for Funding as he is a member of the Choir.

Item 6 vi) was discussed next.

4. APPROVAL OF MINUTES OF PUBLIC MEETINGS

i) **Public Meeting: Zoning By-Law Amendment – October 10th, 2023.**

The minutes of the Public Meeting – Zoning By-Law Amendment held on October 10th, 2023, were approved.

5. DELEGATIONS & PRESENTATIONS

None.

6. PRIORITY ISSUES

i) **Report #PW-2023-23 – Composting Options.**

Discussion occurred on the use of FoodCyclers, the success of the technology, the sizes available of kitchen countertop compost bins, the purchase price of full-size yard composters, and the challenges of winter composting in Canada.

Recommendation to Council:

“**THAT**, a public awareness brochure regarding the use of backyard composters be developed;

THAT, composting be promoted in the summer of 2024 by having a table at each of the three waste sites;

THAT, as part of the promotion, residents be given a kitchen composting pail when they purchase a backyard composter at a discounted rate;

AND THAT, the program be funded by using Lanark County’s Electric Vehicle/Organic Waste Fund.”

ii) **Report #CAO-2023-20 – Proposed New Road Name – Hicks Lane.**

Recommendation to Council:

“**THAT**, the necessary by-law to name an existing Private Road to Hicks Lane as outlined in Report #CAO-2023-20 – Proposed New Road Name – Hicks Lane, be brought forward for approval.”

iii) **Report #CAO-2023-21 – Proposed New Road Name – Pethern Point Lane.**

Recommendation to Council:

“**THAT**, the necessary by-law to name an existing Private Road to Pethern Point Lane as outlined in Report #CAO-2023-21 – Proposed New Road Name – Pethern Point Lane, be brought forward for approval.”

iv) **Report #CAO-2023-22 – Animal Pound Contract Update.**

Recommendation to Council:

“**THAT**, Schedule “A” to the Animal Pound Services Agreement be amended as per Report #C-2023-22 – Animal Pound Contract Update;

AND THAT, the necessary by-law be brought forward to Council.”

v) **Appointment of Hockey Volunteers.**

Recommendation to Council:

“**THAT**, the Council of the Corporation of Tay Valley Township appoint the following volunteer for the Tay Valley Hockey Program, subject to the Criminal Records Check Policy:

- Mike McGonegal”

vi) **AMO - Policy Update - Affordable Homes and Good Jobs Act Introduced and Housing Affordability Task Force Recommendations Response.**

A Member expressed concern at the original request from the Ministry of Municipal Affairs and Housing outlined during the October 10, 2023, Committee of the Whole Meeting. It was expressed that the original response from the Township identifying five (5) top priorities was insufficient to address the wider range of housing issues.

While supporting AMO’s position in their letter to Minister Calandra dated October 3, 2023, the Planner expressed concern that cash-in-lieu payments are often ineffective in getting affordable housing units built.

Recommendation to Council:

“**THAT**, the Reeve on behalf of the Township send a letter to the Minister of Municipal Affairs and Housing in support of the Association of Municipalities of Ontario’s letter dated October 3rd, 2023 regarding the Housing Affordability Task Force’s Recommendations, with the exception of item 67 relating to cash-in-lieu of payments whereby the Township urges that said payments be turned over to a non-profit housing corporation as they have access to grants from Canada Mortgage and Housing Corporation allowing housing to be built cheaper than by a developer, therefore resulting in more affordable units being created.”

7. CORRESPONDENCE

i) **23-11-01 – Council Communication Package.**

Recommendation to Council:

“**THAT**, the 23-11-01 Council Communication Package be received for information.”

ii) **Petition: Request to Expand the Large Item Re-Use Centre.**

The Public Works Manger has been visiting the site weekly to assess the new large reuse centre container. It is working well and has only been at three quarters capacity. The Public Works Manager will continue to monitor the use of the large item container throughout 2024 and provide an update during the 2025 Budget process.

Recommendation to Council:

“THAT, the Petition – Request to Expand the Large Item Re-Use Centre dated October 10, 2023 be received for information.”

iii) **Petition: Tay Valley Choir Request for Funding.**

The Committee recommended that a grant be applied for or the Choir conduct fundraising in order to purchase the electric piano. Another option may be to buy one second hand.

Recommendation to Council:

“THAT, the Petition – Tay Valley Choir Request for Funding October 11, 2023 be received for information.”

iv) **AMO – Policy Update – Social and Economic Prosperity Review.**

Recommendation to Council:

“WHEREAS, municipalities across Ontario are facing increasingly complex challenges, such as tackling homelessness and climate change, without the financial tools to solve them;

AND WHEREAS, it is time for the province and municipalities to work collaboratively towards solutions for the long-term stability and sustainability of municipal finances;

NOW THEREFORE BE IT RESOLVED THAT, the Council of Tay Valley Township send a letter to Premier Ford calling for a Social and Economic Prosperity Review in order to help create a sustainable, accountable provincial-municipal relationship where both orders of government can meet their responsibilities, grounded in:

- affordability and fiscal sustainability for both orders of government;
- fairness for taxpayers and affordability for residents;
- coordinated and timely infrastructure investment resilient to climate realities;
- increased housing supply and affordability;
- robust health and social services supporting increased economic participation;
- long term economic development and prosperity for Ontario and its communities; and
- modern, effective and streamlined service delivery.”

The Planner left at 9:08 p.m.

8. COMMITTEE, BOARD & EXTERNAL ORGANIZATION UPDATES

- i) **Bolingbroke Cemetery Board – deferred to the next meeting.**
Councillor Wayne Baker.

- ii) **Committee of Adjustment.**

The Committee reviewed the minutes that were attached to the agenda.

- iii) **Fire Board.**
Councillor Wayne Baker, Councillor Greg Hallam, Councillor Marilyn Thomas

The Committee reviewed the minutes that were attached to the agenda.

- iv) **Library Board.**
Councillor Andrew Kendrick.

The Committee reviewed the minutes that were attached to the agenda.

- v) **Pinehurst Cemetery Board – deferred to the next meeting.**
Deputy Reeve Fred Dobbie.

- vi) **Police Services Board – deferred to the next meeting.**
Reeve Rob Rainer.

- vii) **Green Energy and Climate Change Working Group – deferred to the next meeting.**
Councillor Greg Hallam and Councillor Angela Pierman

- viii) **Municipal Drug Strategy Committee – deferred to the next meeting.**
Councillor Korrine Jordan.

- ix) **Mississippi Valley Conservation Authority Board.**
Councillor Andrew Kendrick.

The Committee reviewed the meeting summary that was attached to the agenda.

- x) **Rideau Valley Conservation Authority Board.**
Councillor Angela Pierman.

The Committee reviewed the meeting summary that was attached to the agenda.

Councillor Pierman left at 9:22 p.m.

- xi) **County of Lanark.**
Reeve Rob Rainer and Deputy Reeve Fred Dobbie.

Reeve Rainer summarized topics that will be discussed at the County Council meeting tomorrow night:

- having an education session on homelessness in Lanark County
- will be voting for the 2024 County Warden

9. CLOSED SESSION

None.

10. DEFERRED ITEMS

**The following items will be discussed at the next and/or future meeting:*

- *See Township Action Plan – distributed separately to Council*

11. ADJOURNMENT

The Committee adjourned at 9:23 p.m.

COMMITTEE OF THE WHOLE “SPECIAL” MINUTES

Tuesday, November 14th, 2023

5:30 p.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario

Council Chambers

ATTENDANCE:

Members Present: Chair, Councillor Korrine Jordan
Reeve Rob Rainer
Deputy Reeve Fred Dobbie
Councillor Wayne Baker
Councillor Greg Hallam
Councillor Andrew Kendrick
Councillor Angela Pierman
Councillor Marilyn Thomas

Staff Present: Amanda Mabo, Chief Administrative Officer/Clerk
Aaron Watt, Deputy Clerk
Ashley Liznick, Treasurer
Noelle Reeve, Planner
Sean Ervin, Public Works Manager

Regrets: None

1. CALL TO ORDER

The meeting was called to order at 5:30 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

The Agenda was adopted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

4. DELEGATIONS & PRESENTATIONS

i) 2024 Capital Budget Presentation and Discussion

The Treasurer presented the PowerPoint presentation as attached to the agenda.

Bridges

The Treasurer noted a correction to the presentation on the Bridges – Gambles Side Road - engineering. Slide 19 should read as Bridges – Gambles Side Road.

A Member asked for a confirmation on the expected lifespan of the Gambles Side Road bridge, the Treasurer confirmed the bridge should continue in operational capacity for 70 years.

Vehicles

A Member asked if it is possible to add a new line item to the Township's tax bills to indicate what portion of taxes are being applied to the Fire Department, similar to what is being done for the OPP costs.

The Treasurer confirmed that including that additional line on the tax bill is possible and will include for the 2024 bills.

Buildings

The Treasurer explained that the Chief Administrative Officer/Clerk and Public Works Manager reviewed the building condition assessments, focusing on work that needs to be done to satisfy health and safety requirements. The numbers as presented represent what is needed to remain in compliance with health and safety requirements.

The Treasurer noted a correction to the presentation on the Buildings slide. Slide 26: Municipal Office – reallocate generator should read as Municipal Office – relocate generator.

The Committee discussed the need for a fire alarm system at Maberly Rink. The Public Works Manager explained it is for the change room building as public spaces have different safety regulations than residential buildings. The Fire Chief will be consulted on the alarms prior to installation.

Recreation

A Member questioned the source of the \$20,000 being used for the Forest Trail Park kiosk, signage, and energy node. The Treasurer and Chief Administrative Officer/Clerk explained that \$10,000 was sourced from a donation from the

Solar Farm, the remainder is funded from Development Charges specifically intended for this project.

Minor Capital

A Member asked for an explanation of the \$31,000 cost for the electronic timesheets/payroll module update. The Treasurer explained that nearly half of that cost is the software and setup fees, the remainder is to update the payroll system into compatibility with the new timesheet system since the financial system is over twenty years old and consultant time with our financial software provider.

A Member asked for an explanation of the Modernization Fund. The Treasurer explained that the Fund, just under \$600,000, was awarded to the Township in 2019 from the province to be used in implementing modernization and efficiency projects within the municipality. Upon receipt it went to contingency and to date most of the funds have been used with a portion still earmarked for 2024.

Council Mandated & Committed Projects for 2023

A member questioned the cost of livestreaming. The Treasurer explained that the \$20,000 presented is an estimate, and that the cost varies depending on Council's direction. If the direction is a simple video camera, costs could be lower. If direction is a sophisticated video system and video storage, costs could be much higher. A staff report will come forward with options before any funds are expensed.

The Treasurer noted a correction to the presentation on the Council Mandated & Committed Projects for 2023 – continued slide. The slide should read 2024, not 2023 and the AMP – continuation \$68,500 should read AMP – continuation \$18,500.

A Member questioned capital projects, if the budgeted amounts or grants received are not used, what becomes of the funds.

The Treasurer explained that the funds stay in reserves until the project is completed.

The Treasurer distributed additional packages:

- Tay Valley Township 10 Year Capital Plan – Reserves – *attached, page 7.*
- Tay Valley Township 10 Year Capital Plan – Reserves – With Additional Reserve Contribution From Growth ~ \$85,000 – *attached, page 9.*

Tay Valley Township 10 Year Capital Plan – Reserves

The Treasurer emphasized:

- that the totals as highlighted do not include building costs
- that the breakdown is intended to show that buildings are a significant variable in the 10 Year Capital Plan
- that larger decisions will have to be made in 2024, including the future of community halls
- one (1) grant or project deferral can have a significant affect on the 10 Year Capital Plan
- that the future of funding and grants is unpredictable

The Treasurer presented that the Township has the potential to see an additional \$85,000 in growth and recommended Council to direct all growth funds received to the Bridge Construction Reserve in order to improve financial stability in the future. The Committee agreed with this recommendation.

A Member questioned what factors drove the differences between the 10 Year Capital Plan as presented on September 11, 2023, and those being presented tonight. The Treasurer explained that including, or excluding, the capital costs of buildings can make the difference. But was unable to provide specifics on the spot.

A Member asked if additional growth is a definite, the Treasurer indicated that such information will be available for the December 2023 Committee of the Whole meeting.

The Committee discussed various ways to reduce overall capital costs including delaying the Zoning By-Law Review, the Growth Management Study and the Economic Development and Tourism Action Plan.

Staff explained that the Comprehensive Zoning By-Law Review is a legislated requirement and must be completed within three years of adoption of an Official Plan or an amendment to that plan. The Growth Management Study is required to determine whether Council wants more growth in the Township, what rate that growth should be and where it should be located. The Economic Development and Tourism Action Plan will set the course for the next five to ten years on what economic development and tourism should look like for the Township. Each of these projects will have a staff report come forward to Council.

The Committee agreed to leave the capital budget as is.

Staff also noted that if the Province moved forward with phase-in that would assist the Township with taxation revenue and would offset the operating budget increase.

The Planner proposed a letter from the Reeve to the Minister of Finance, Rural Ontario Municipal Association (ROMA), and related associations indicating the amount of funds not received by the Township because of phase-in having not been done. Because of the lack of phase-in, Townships are struggling to maintain their budgets.

The Committee deferred that suggestion to the next meeting of Council with direction to staff to draft the letter for discussion.

ii) **2024 Operating Budget Update**

The Treasurer distributed additional package:

- Tay Valley Township 2024 Budget – Impacts on Levy – *attached, page 12.*

The Treasurer concluded the presentation with slide 43, Impact on Residential Taxes, emphasizing the average overall monthly and annual increase to property tax payments. As indicated, over half of Township residents have a residential tax assessment of \$300,000 or less, resulting in an increase of \$6.11 monthly, or \$73.74 annually.

62% of the residential properties are assessed at less than 300,000 (which is the number that has been used the most as a comparator in the budget presentations).

<u>Category</u>	<u># residential prop</u>	<u>% of total</u>	<u>cumulative %</u>
under 150,000	261 properties	8%	8%
150,001 - 200,000	494 properties	14%	22%
200,001 - 250,000	779 properties	23%	45%
250,001-300,000	589 properties	17%	62%
300,001-400,000	684 properties	20%	82%
400,001-500,000	315 properties	9%	91%
over 500,000	317 properties	9%	100%

The Committee discussed additional ways of reducing overall costs with respect of reducing the levy further:

- remove the Perth and District Chamber of Commerce grant, \$1500
- remove the Recreation Casual Position, \$5050

With the agreement that the contributions of \$1,200 continue to be applied to the Maberly Agricultural Society and ABC Hall, for a total of \$2400 for 2024 but that staff give notice to terminate those contracts and the organizations be informed that they can apply for a community grant for the 2025 budget.

Upon quick calculation, the Treasurer reported that the above changes reduced the levy to 4.7%.

Members discussed further reduction of costs, including the rental of large equipment rather than purchase, and the costs of meals provided on meeting nights.

The Chief Administrative Officer/Clerk explained that the provision of meals for staff is a condition of existing employment agreements, and that individual Members of Council can opt out if they do not wish to participate. Members discussed the merits and costs of the meals. Members expressed support for provision of meals for staff as required but are sensitive to reducing costs where possible. The Committee requested the Treasurer gather more information on the costs of meals and bring it back to the December 2023 Committee of the Whole meeting for discussion.

5. ADJOURNMENT

The Committee adjourned at 8:01 p.m.

DELEGATIONS & PRESENTATIONS



Introduction to your Municipal Public Health Nurse Liaison

Danielle Shewfelt

Municipal Public Health Nurse, RN



Leeds, Grenville & Lanark District **HEALTH UNIT**

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Strengthen Policies and By-laws

- Municipal Alcohol Policies
- Smoking/Vaping By-laws
- Equity, Diversity and Inclusion by-laws
- Food and Beverage Policies – Recreation Centers/Food Trucks



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Ontario's Regulatory Registry

Regulation - LGIC

Smoke-Free Ontario Act, 2017 Regulation

Regulation Number(s): Ontario Regulation 268/18

Instrument Type: Regulation - LGIC

Bill or Act: Smoke-Free Ontario Act, 2017

Summary of Decision: Made: October 17, 2018
Filed: October 17, 2018
Published on e-Laws: October 18, 2018
Printed in The Ontario Gazette: November 3, 2018

Analysis of Regulatory Impact: No new additional administrative charges.

Further Information: [Regulation](#)

Proposal Number: 18-HLTC024

Posting Date: September 27, 2018

Summary of Proposal: The Smoke-Free Ontario Act, 2017 (SFOA, 2017) received Royal Assent on December 12, 2017, and is scheduled to come into force on a day to be proclaimed by the Lieutenant Governor. The government will be announcing a



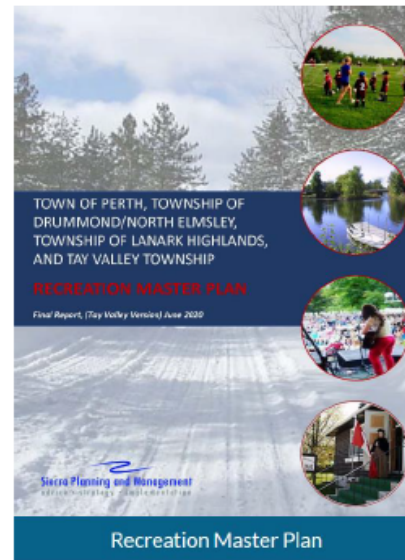
Leeds, Grenville & Lanark District

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Adapt/Strengthen Plans

- Official Plans
- Strategic Plans
- Active Transportation Plans
- Climate Change Plans
- Subdivision Plans



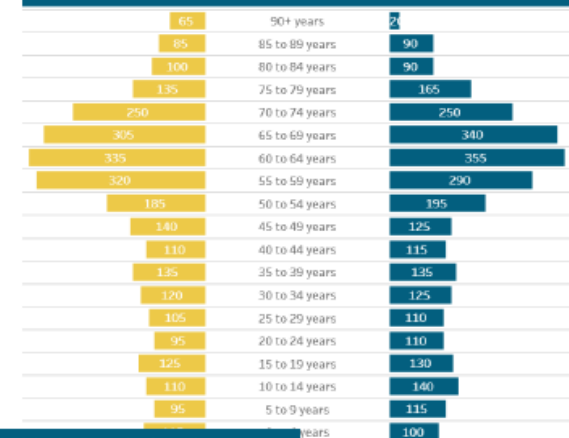
Green Energy and Climate Change Working Group Meeting

Data Collection and Surveillance

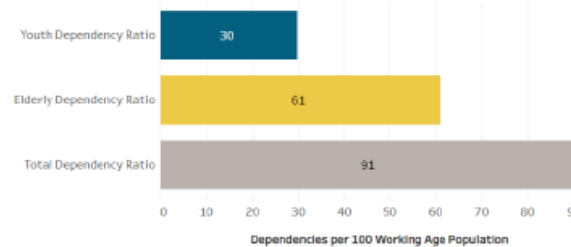
Identify community strengths and health priorities through local, provincial and national surveillance and data collection.

- [Local Statistics and Reports](#)

Population Counts by Age Group, Gender & Municipality/County (LGLDHU): *Tay Valley*



Dependency Ratios for Youth and Elderly Populations by Municipality/County: *Tay Valley*



Leeds, Grenville & Lanark District **HEALTH UNIT**

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Priority areas we are working on:

- **Climate Change** –Web content and materials, promotion of literacy, planning and policies.
- **Health Equity**- Planning, consultation and supporting with local data and information
- **Substance Use**-(upstream prevention focus)- MAP and other related policy resources
- **Mental Health**- situational assessment, HBHM, education as it relates to above topics.



Leeds, Grenville & Lanark District

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Support Committee of Councils and Local Community Committees

- Meeting with Noelle we identified potential areas of collaboration:
 - Climate Change
 - Age Friendly
 - Supporting funding proposals (e.g., Recreation)
 - Equity Diversity and Inclusion



Leeds, Grenville & Lanark District **HEALTH UNIT**

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Older Adults of Leeds, Grenville and Lanark

A Review by Leeds, Grenville and Lanark District Health Unit



Older Adult Review Tool for Stakeholders who work with Older Adults

Danielle Shewfelt
Public Health Nurse, RN



How this review was conducted

- There are many pieces to the review. These include:
 1. Identify our guiding documents
 2. Pull together best practice documents and other similar reviews and reports
 3. Connect with other Health Units to explore what they do for this age group
 4. Connect with community stakeholders to find out what is already being done and the various lessons learned, gaps and opportunities they had to share
 5. Speak to local older adults to learn from them. (both groups and individuals)

How this information could be used

- This report is extremely long and high literacy and is designed to be used by Health Unit staff and community stakeholders. It is not designed for distribution to the general public. We hope it will:
 - help with program development
 - assist with prioritization of work and programming
 - be a tool for writing reports, letters of support, proposals.
 - be used in part (e.g., by theme) or as a whole for an overall Age Friendly approach.



Leeds, Grenville & Lanark District

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Caveat

- Pandemic Interruption was at the very last stages of developing this review. We had to pause this work for 3 years but feel this information collected prior to 2020 is still valuable. We made minor updates but this information does not reflect the impact of the pandemic.



Leeds, Grenville & Lanark District **HEALTH UNIT**

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Themes

- The Review is based on the themes of the WHO Global Age-Friendly Cities report. Some of these themes were adapted for ease of reporting and to highlight certain areas of importance. The themes of this report are:
 - Outdoor Spaces and Buildings
 - Transportation
 - Housing
 - Social Inclusion, Participation, and Respect
 - Civic Participation and Employment
 - Communication and Information
 - Community Support and Public Health Services
 - Vulnerability



Leeds, Grenville & Lanark District **HEALTH UNIT**

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How to Navigate it

The document is designed for you to move between the different themed sections as needed for your group or organization.

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Lots of Links

- This resource has many links so is meant to be used electronically although a hard copy can still provide useful information.

[MORE INFO](#)



Leeds, Grenville & Lanark District **HEALTH UNIT**

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References

- The list of references at-the end of the document may also provide additional links to dig deeper in to topics of interest.

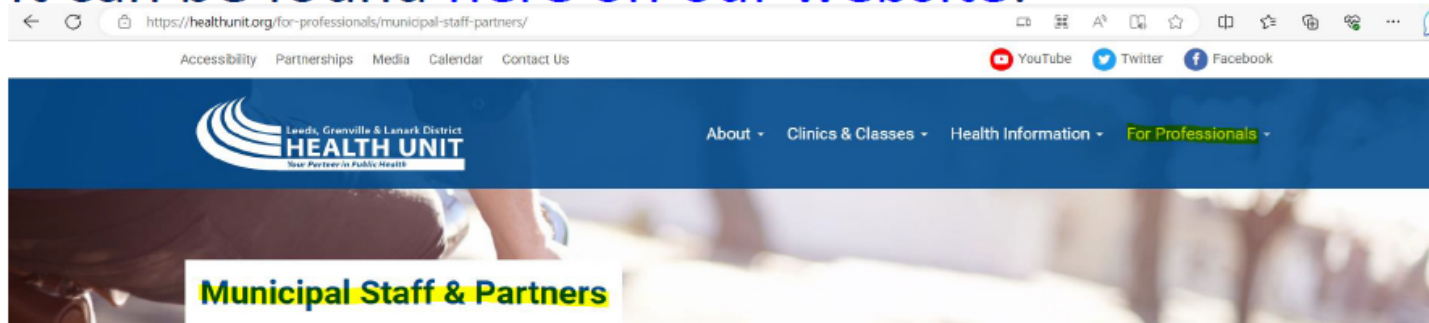


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Where to find it

- It can be found [here on our website](#):



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Older Adults in LGL Review

The "Older Adults of Leeds, Grenville and Lanark" A Review by Leeds, Grenville and Lanark District Health Unit, is an assessment of the services and supportive factors available or needed for older adults in LGL that will help maintain the health of older adults and make our communities more age friendly. We have organized this information using the WHO Global Age-Friendly Cities report themes.

This report is designed to be used as a tool to support the work of community stakeholders to:

Emergency Cooling Centres

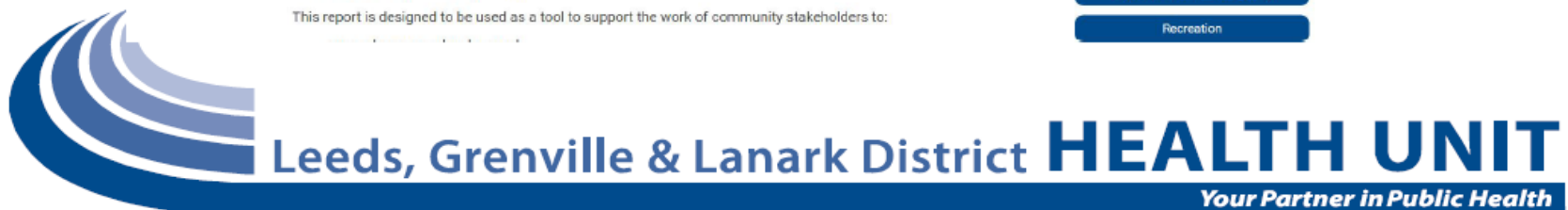
Access to Healthy Food

Active Transportation

Alcohol, Cannabis & Drugs

Physical & Mental Well-Being

Recreation



Request

- We will be meeting with Stakeholders to share this
- Noelle and I have met and discussed sharing with Age Friendly group. If there are others we should share with please let me know



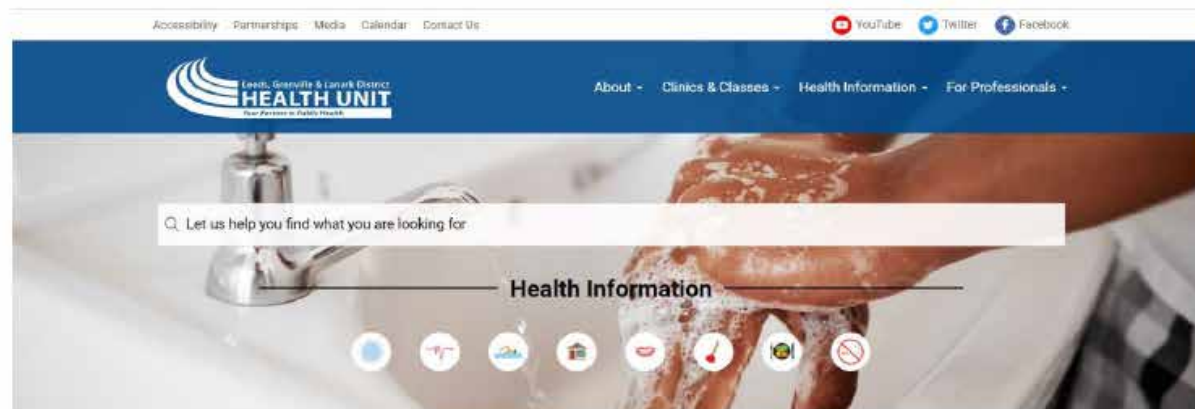
Questions?



Leeds, Grenville & Lanark District **HEALTH UNIT**

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Contact Information



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Leeds, Grenville & Lanark District **HEALTH UNIT**

Your Partner in Public Health



TAY VALLEY
TOWNSHIP
STRATEGIC PLAN
2023-2026

JUNE 2023





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Executive Summary

Tay Valley Township's Council has actively collaborated in shaping this strategic plan. We have engaged with our business and community partners, attentively listening to their priorities. Together, we have reaffirmed our mission, vision, and values. Embracing a future-oriented approach, we have defined key initiatives and action items for this term and beyond. It's important to note that nothing is finalized until due process has been completed, which may involve a staff report to Council and budget approval, among other considerations.

Mission

To deliver efficient and effective services for the benefit of residents, visitors and businesses

Vision

Tay Valley Township is an inclusive rural community that honours our culture, heritage and natural landscape, where people strive to improve the quality of life for all

Values

Respectful - Accountable - Future-Focused

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Strong Community	Healthy Environment	Thriving Culture, Economy and Tourism	Sustainable Finances	Good Governance
Planning and Development	Climate Action Plan	Recreation Master Plan	Asset Management	Human Capital
Waste Management Master Plan	Environmental Protection	Culture	Fiscal Responsibility	Communications
Accessibility		Economic Development and Tourism		Process Improvement
Age-Friendly Community Plan				

What is a Strategic Plan?

Tay Valley Township's Strategic Plan provides a roadmap for the municipality's strategic priorities in the form of initiatives and action items.

Working with residents, businesses, community partners and employees, we strived to build the following:

A VISION FOR THE COMMUNITY

A MISSION THAT OUTLINES THE TOWNSHIP'S ROLE

VALUES THAT WILL GUIDE THE ORGANIZATION AND THE COMMUNITY

STRATEGIC PRIORITIES THAT DRIVE WHERE WE FOCUS OUR ENERGY

PERFORMANCE MEASURES TO ACCESS THE PLANS PROGRESS AND SUCCESS

Council and Senior Staff worked collaboratively with our consultants to brainstorm on the "draft" strategic plan. We focused on ensuring that the Township's approved Master Plans were also captured in the draft plan. The draft strategic plan is a work in progress and now we need your valuable input as an important part of the process.

The Process



Our Vision

Tay Valley Township is an inclusive rural community that honours our culture, heritage and natural landscape, where people strive to improve the quality of life for all



Our Mission and Values

To deliver efficient and effective services for the benefit of residents, visitors and businesses

1

Respectful - We value the role that each Township representative, resident, business and organization plays in making our community great, striving to ensure that all interactions are positive and respectful.

2

Accountable - We value honest and transparent communication and strive for accountability in everything we do, demonstrating value for tax dollars and visible progress on municipal initiatives.

3

Future-Focused - Striving for solutions and a vision for the community that is forward-thinking and innovative.

Strategic Priorities

Strong Community



Planning and Development

- Undertake a growth management plan
- Comprehensive zoning by-law review including co-housing and cannabis policies
- Adopt dark skies policy



Waste Management Master Plan

- Prepare and undertake blue box transition
- Investigate and implement composting options
- Review waste disposal site layout and optimize hours of operation
- Install temporary infrastructure for larger reuse items
- Investigate user pay system for household waste
- Consider feasibility of pilot for construction demolition recycling
- Investigate the implementation of mattress and glass recycling

Strategic Priorities

Strong Community



Accessibility

- Develop and implement an updated multi-year accessibility plan

Age-Friendly Community Plan

- Introduce seniors programs and seminars
- Approach Lanark County to discuss collaborative transportation
- Promote available health resources, programs, and 211



Strategic Priorities

Healthy Environment



Climate Action Plan

- Meet corporate Greenhouse Gas reduction target of 55% and community reduction target of 45%
- Implement the home energy retrofit program
- Communicate community climate actions
- Install electric vehicle chargers
- Facilitate planting of 10,000 trees/year and incentivize personal commitments to plant 10/person/year
- Develop a climate adaptation plan
- Support the Lanark Leeds Home Builders Association zero emission construction through green development standards
- At the beginning of the council term (2026), amend Green Energy and Climate Change Working Group Terms of Reference to add new tasks that meet the Climate Action Plan

Strategic Priorities



Healthy Environment



Environmental Protection

- Develop communal septic and water systems, site alteration and shoreline disturbance policies
- Update mandatory septic re-inspection program to include all lakes and rivers

Strategic Priorities



Thriving Culture, Economy and Tourism



Recreation Master Plan

- Complete redevelopment of Glen Tay Swimming Area, Maberly Community Park, and Otty Lake Boat Launch
- Open Forest Trail Park to the public
- Redevelop Noonan and Mississippi River Access Point, and O'Neill Park
- Install bike racks and picnic tables at the remaining outdoor facilities
- Expand promotion of community halls
- Design and install information nodes and organize programming in Forest Trail Park
- Develop maintenance plan for community halls
- Continue planning for multi-use recreation facility with neighbouring municipalities
- Highlight and promote opportunities for recreational activities on Crown Land
- Undertake Parks plan for the land behind Maberly Community Hall



Strategic Priorities



Thriving Culture, Economy and Tourism



Culture

- Redevelop Fagan Lake Cemetery and Olde Private Burying Site
- Bring Bolingbroke and Pinehurst cemeteries into compliance



Economic Development and Tourism

- Establish and implement Economic Development and Tourism Action Plan
- Develop 25th Anniversary Business Recognition Program
- Reintroduce Legacy Farms Program

Strategic Priorities



Sustainable Finances

Asset Management

- Add core assets, current levels of service, and the cost of maintaining those services to the Asset Management Plan
- Implement Asset Management Software
- Add lifecycle management and financial strategy to the Asset Management Plan
- Adopt long-term financial plan



Fiscal Responsibility

- Undertake cost recovery reviews of the building and planning departments
- Conduct a pay equity and compensation review
- Implement pre-consultation fees for planning applications
- Implement additional fees for complicated planning applications

Strategic Priorities



Good Governance



Human Capital

- Discuss quarterly team building activities
- Updated Harassment and Violence in the Workplace and Employee Recognition policies
- Adopt Work Life Balance and formal training policies



Communications

- Create internal and external communication strategies
- Develop a Social Media policy
- Explore live streaming/broadcasting of the Committee of the Whole and Council meetings
- Introduce the "Did You Know" series and Annual Municipal Report Card
- Hold 25th Anniversary Celebrations
- Produce 2024 Tay Valley Guide
- Compile and present annual Strategic Plan progress reports

Strategic Priorities



Good Governance

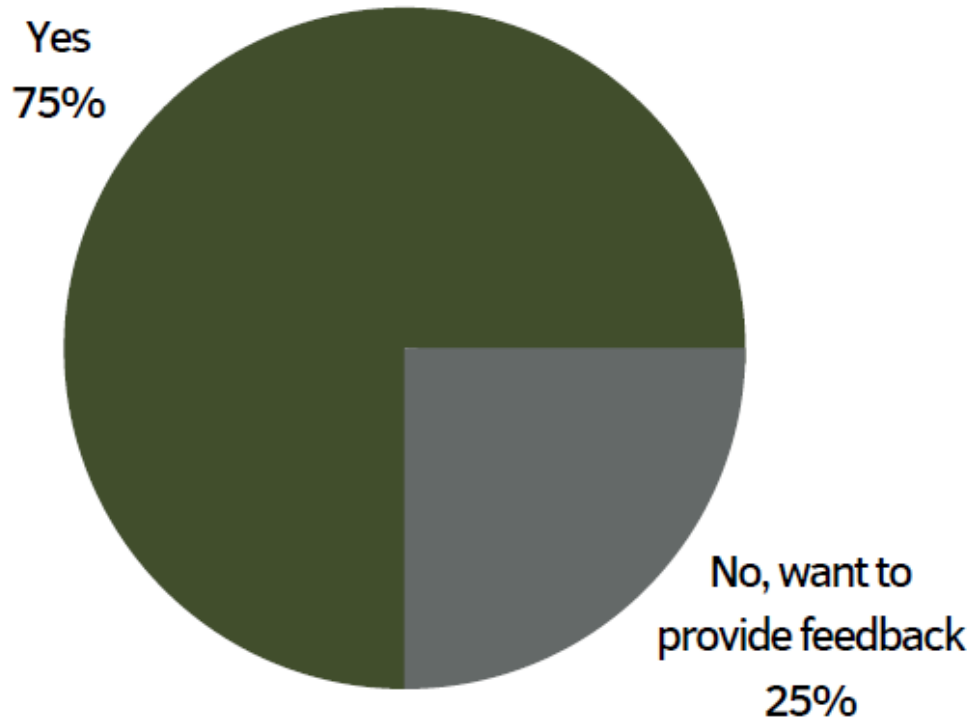


Process Improvement

- Implement electronic timesheets, building permit and planning applications, and an online tax look-up system
- Complete a functional assessment of the Public Works department
- Develop Reserve Funds Management, Investment and Credit Card policies
- Update Procurement policy, Procedural and Building by-laws, and Codes of Conduct
- Review access to Winter Sand policy
- Develop and implement Standard Operating Procedures across the organization
- Upgrade photocopiers and telephone system
- Procure and implement budgeting software

Community Feedback

Do you agree with the outlined priorities, and if not, please provide feedback



We value the opinions of our community, so in developing a strategic plan we asked for feedback and 75% of respondents agreed with the outlined priorities. Of the respondents, 25% wanted to provide further input into the strategic plan and we appreciated receiving this feedback, which will be used moving forward.



BY-LAWS

THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2023-050

A BY-LAW TO AMEND ZONING BY-LAW NO. 2002-121, AS AMENDED (BROOK AND McCARNEY – 506 CHERIE HILL LANE) (PART LOT 3, CONCESSION 6, GEOGRAPHIC TOWNSHIP OF NORTH BURGESS)

WHEREAS, the *Planning Act, R.S.O. 1990, Chapter P.13 Section 34 as amended*, provides that the Councils of local municipalities may enact by-laws regulating the use of land and the erection, location and use of buildings and structures within the municipality;

AND WHEREAS, By-Law No. 2002-121 regulates the use of land and the erection, location and use of buildings and structures within Tay Valley Township;

AND WHEREAS, the Council of the Corporation of Tay Valley Township deems it advisable to amend By-Law No. 2002-121, as hereinafter set out;

AND WHEREAS, this By-Law implements the policies and intentions of the Official Plan for Tay Valley Township;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

1.1 **THAT**, By-Law No. 2002-121 is hereby amended by amending the zoning from Limited Services Residential (RLS) to Limited Services Residential Special Exception-194 (RLS-194), on the lands legally described as Part Lot 3, Concession 6, geographic Township of North Burgess, now in Tay Valley Township, County of Lanark (Roll # 091191102524008), in accordance with Schedule "A" attached hereto and forming part of this By-Law.

1.2 **THAT**, By-Law No. 2002-121, as amended, is further amended by adding the following new subsection at the end of Section 5.1.4 (Exception Zones).

194. RLS-194 (Part Lot 3, Concession 6, North Burgess)

Notwithstanding the provisions of Section 5.1, on the lands zoned RLS-194 the following provisions shall prevail:

- Water Setback (minimum) 15m

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-050**

1.3 THAT, all other applicable standards and requirements of By-Law No. 2002-121 shall continue to apply to the subject property.

1.4 THAT, this By-Law shall come into force and effect with the passing thereof, in accordance with *the Planning Act*, as amended.

2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

3. EFFECTIVE DATE

ENACTED AND PASSED this 21st day of November, 2023.

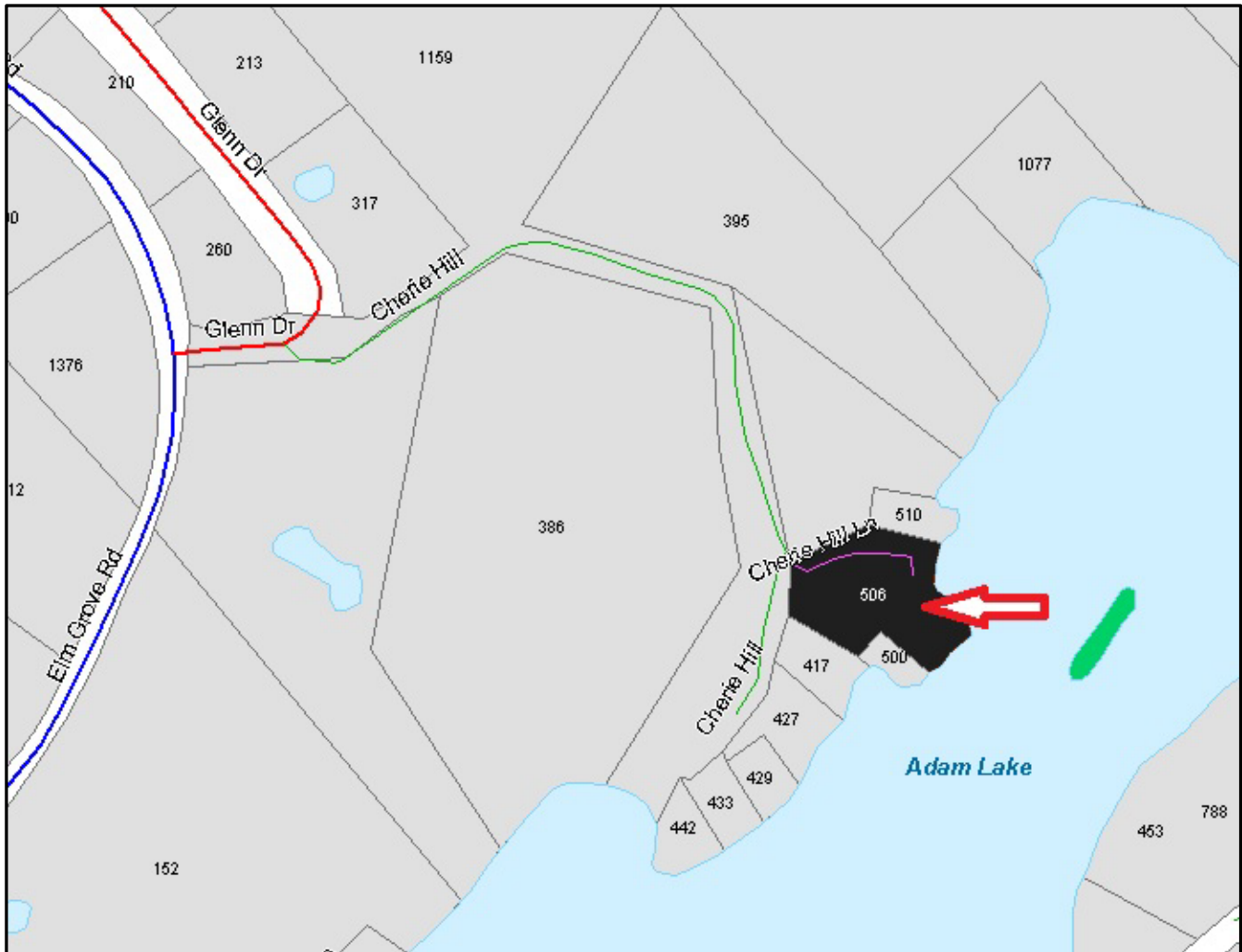
Robert Rainer, Reeve

Amanda Mabo, Clerk

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-050**

SCHEDULE "A"

Brook and McCarney – 506 Cherie Hill Lane
Part Lot 3, Concession 6
Geographic Township of North Burgess
Tay Valley Township



Area(s) Subject to the By-Law

To amend the Zoning from
Residential Limited Services to
Residential Limited Services Special Exception-194 (RLS-194)

Certificate of Authentication

This is Schedule "A" to By-Law 2023-050
passed this 21st day of November 2023.

Reeve

Clerk

THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2023-051

POUND SERVICES AGREEMENT AMENDMENT

WHEREAS, Section 11(3) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides the municipality with the authority to pass by-laws with respect to animals;

AND WHEREAS, the Council of the Corporation of Tay Valley Township has passed By-Law No. 2001-050, as amended, being an Animal Control By-Law which provides for the impoundment of animals running at large;

AND WHEREAS, the Council of the Corporation of Tay Valley Township has passed By-Law No. 2023-026, being a Pound Services Agreement between the Corporation of Tay Valley Township and Andrew Parent for the impoundment of animals;

AND WHEREAS, the Council of the Corporation of Tay Valley Township deems it expedient to amend Schedule "A" to the Pound Services Agreement;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

1.1 **THAT**, Schedule "A" of By-Law No. 2023-026 - Pound Services Agreement, be amended by replacing Schedule "A" of the Animal Pound Services Agreement with Schedule "A" attached hereto.

2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

3. BY-LAWS TO BE AMENDED

3.1 By-Law No. 2023-026 is hereby amended.

3.2 All by-laws or parts thereof and resolutions passed prior to this by-law which are in contravention of any terms of this by-law are hereby rescinded.

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-051**

4. EFFECTIVE DATE

ENACTED AND PASSED this 21st day of November, 2023.

Rob Rainer, Reeve

Amanda Mabo, Clerk

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-051**

SCHEDULE "A"

ANIMAL POUND SERVICE AGREEMENT

Schedule A

Monthly Cost (retainer) \$250.00

Per Animal Impound Cost \$150.00

Daily Boarding Cost (up to five days) \$20.00

Per Animal Health Cost as invoiced by the Veterinarian

Per Animal Euthanization Cost as invoiced.

Insurance Costs divided by number of municipal clients.

THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2023-052

BEING A BY-LAW TO AMEND ROAD NAMING BY-LAW NO. 98-87 (HICKS LANE)

WHEREAS, Section 48 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a local municipality may name or change the name of a private road after giving public notice of its intention to pass the by-law;

AND WHEREAS, Hicks Lane is a Private Road within Tay Valley Township;

AND WHEREAS, the private right-of-way has been registered on title for many decades and was never added to the Township's Road Naming By-Law;

AND WHEREAS, public notice was provided and each of the affected property owners agreed to the proposed name on October 24th, 2023 and public notice was given on November 17th, 2023 via the agenda for the Council Meeting on November 21st, 2023;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of the Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

- 1.1 **THAT**, the private right-of-way shown as Parts 6, 7 and 10 on Plan 27R-8026, Part 7 on Plan 27R-6298 and Part 1 on Plan 27R-11249 be named Hicks Lane.
- 1.2 **THAT**, Plans 27R-8026, 27R-6298 and 27R-11249 are attached hereto as Schedule "A" and shall be for information purposes only, and not form part of this by-law.
- 1.3 **THAT**, Hicks Lane, located in the geographic Township of South Sherbrooke, as shown on Schedule "B" attached, be included within the designated roads as set out in the Road Naming By-Law No. 98-87, specifically Schedule "B", Sherbrooke Ward, Private Roads Names and Letters.
- 1.4 **THAT**, the Location and Description of Hicks Lane in Schedule "B" Sherbrooke Ward, Private Roads Names and Letter to Road Naming By-Law No. 98-87, as shown on Schedule "B" attached, be amended to read as follows:

From Farren Lake Lane 41 to the dead end shown as Parts 6, 7 and 10 on Plan 27R-8026, Part 7 on Plan 27R-6298 and Part 1 on Plan 27R-11249.

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-052**

1.5 THAT, the Clerk be authorized to register a certified copy of this by-law on title in the Land Registry Office.

2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

3. BY-LAWS TO BE AMENDED

3.1 By-Law No. 98-87 is hereby amended.

3.2 All by-laws or parts thereof and resolutions passed prior to this by-law which are in contravention of any terms of this by-law are hereby rescinded.

4. EFFECTIVE DATE

4.1 THAT, this by-law shall come into force and effect with the posting of the applicable Road Signage and when a certified copy of this by-law has been registered at the Land Registry Office.

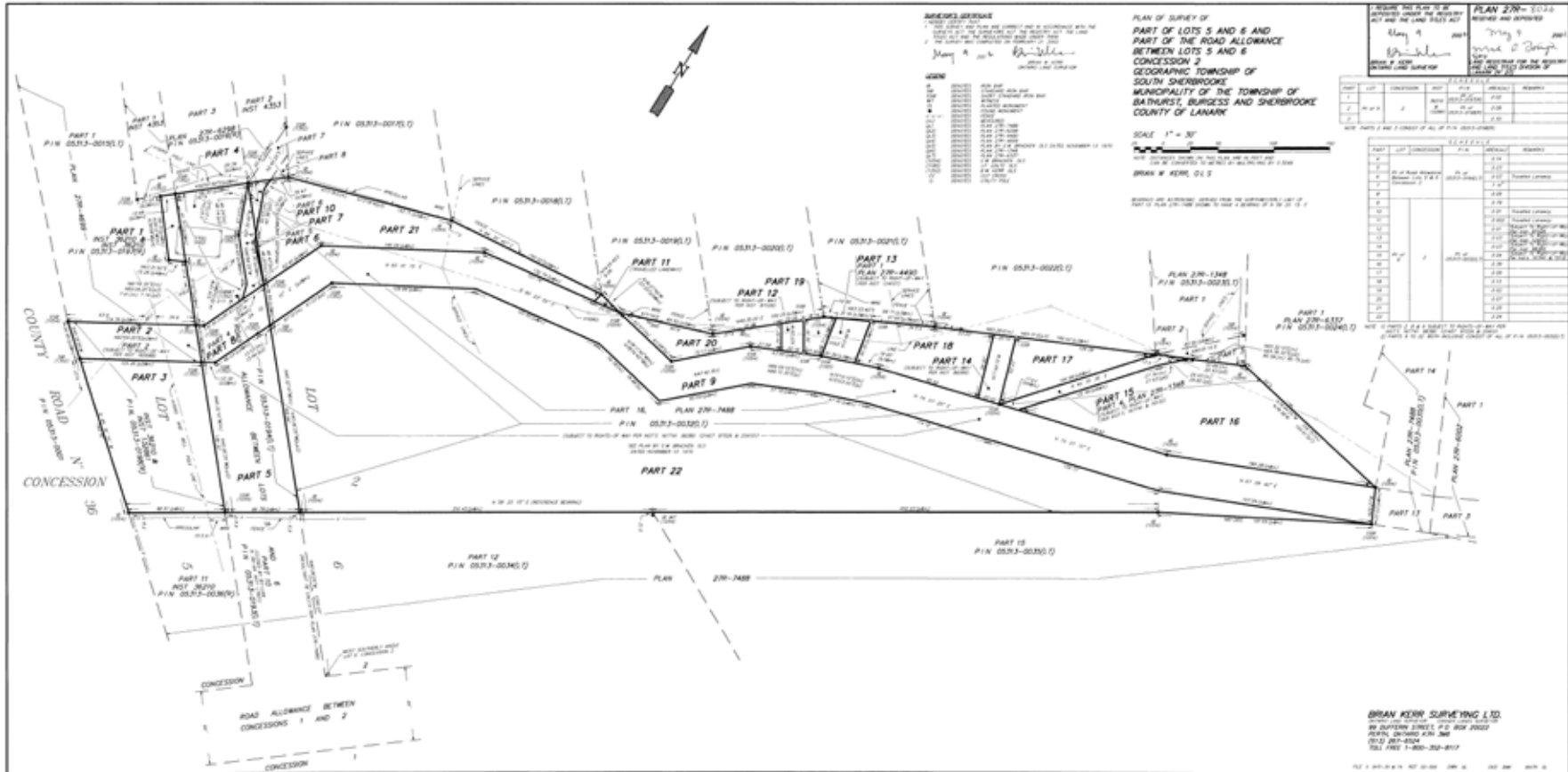
4.2 ENACTED AND PASSED this 21st day of November 2023.

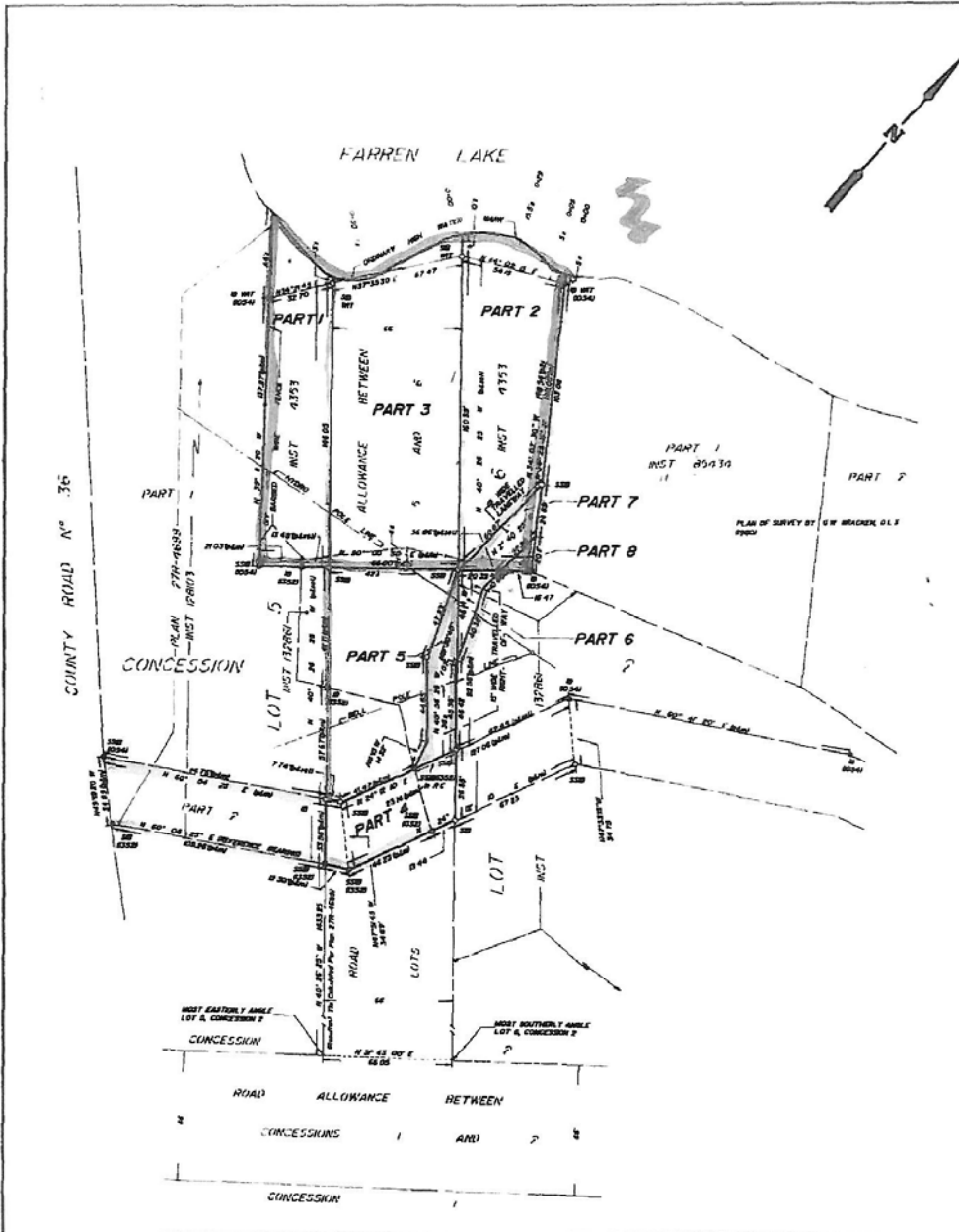
Rob Rainer, Reeve

Amanda Mabo, Clerk

THE CORPORATION OF TAY VALLEY TOWNSHIP BY-LAW NO. 2023-052

SCHEDULE "A"





FOR QUOTE THIS PLAN TO BE
OR POSTED UNDER THE REGISTRY
ACT

June 20 1995

PLAN 27R-16498
RECEIVED AND DEPOSITED

June 20 1995

Brian W. Kerr
ONTARIO LAND SURVEYOR

Brian W. Kerr
1. AND REGISTER FOR THE REGISTRY
2. DIVISION OF LANARK OF 27.

PART	LOT	CONCESSION	AREA (SQ. FT.)	AREA (ACRES)	REMARKS
1	PT. OF L.	2	433.3	9.94	
2	PT. OF L.	2		0.06	
3	PT. OF THE ROAD ALLOWANCE			0.24	
4	BETWEEN LOTS 5 AND 6			0.04	
5	CONCESSION 2		433.3	9.94	1/4-Block
6	PT. OF L.	2	433.3	9.94	1/4-Block
7	PT. OF L.	2	433.3	9.94	Travelling Survey
8				0.04	

PLAN OF SURVEY OF
PART OF LOTS 5 AND 6 AND
PART OF THE ROAD ALLOWANCE
BETWEEN LOTS 5 AND 6
CONCESSION 2
TOWNSHIP OF SOUTH SHERBROOKE
COUNTY OF LANARK
SCALE 1 = 30
BRIAN W. KERR, O.L.S.
1995

BEARINGS ARE AZIMUTHS DERIVED FROM THE SOUTHERLY LIMIT
OF PART 2, PLAN 27R-633 WHICH TO HAVE A BEARING OF N 40°04'23" E.

SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT

- THE SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEY ACT, THE REGISTRY ACT AND THE REGULATIONS MADE THEREUNDER.
- THE SURVEY WAS COMPLETED ON APRIL 24 1995

June 20 1995

Brian W. Kerr
ONTARIO LAND SURVEYOR

LEGEND

- IRON BAR IDENTIFIES IRON BAR
- STANDARD IRON BAR IDENTIFIES STANDARD IRON BAR
- SHORT STANDARD IRON BAR IDENTIFIES SHORT STANDARD IRON BAR
- WITNESS IDENTIFIES WITNESS
- PLANTED STAKE IDENTIFIES PLANTED STAKE
- FOUND MONUMENT IDENTIFIES FOUND MONUMENT
- STONE IDENTIFIES STONE
- MEASURED IDENTIFIES MEASURED
- PLAN 27R-633 IDENTIFIES PLAN 27R-633
- PLAN OF SURVEY BY B.W. KERR, O.L.S. IDENTIFIES PLAN OF SURVEY BY B.W. KERR, O.L.S.
- B.W. KERR, O.L.S. IDENTIFIES B.W. KERR, O.L.S.
- ROCK CORN IDENTIFIES ROCK CORNER
- HYDRO POLE IDENTIFIES HYDRO POLE

CAUTION THIS PLAN IS NOT A PLAN OF SURVEY WITHIN THE MEANING OF THE PLANNING ACT

NOTE: ALL ANGLES 1/4-CORNERS ARE AT RIGHT ANGLES TO THE ADJACENT LINES UNLESS OTHERWISE SHOWN

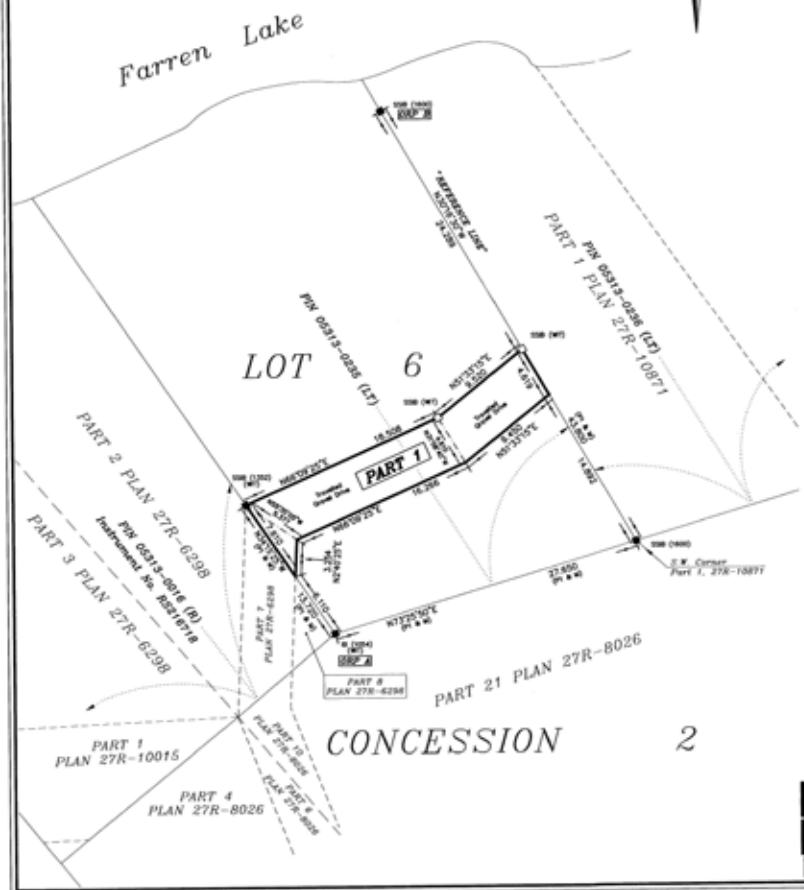
BRIAN W. KERR Surveying LIMITED
ONTARIO LAND SURVEYOR CANADA LAND SURVEYOR
R.R. # 5, EVANS ROAD, P.O. BOX 20022
PERTH, ONTARIO N7H 3A0
(613) 267-6324

FILE 3 27R-16498 PART 30-32 0000 01 000 0000 0000 0000

**PLAN of SURVEY of
PART of LOT 6, CONCESSION 2
Geographic Township of South Sherbrooke
TAY VALLEY TOWNSHIP
COUNTY of LANARK**

SCALE = 1:250
Metres 0 5 10 15 20 25metres

HOPKINS CHITTY LAND SURVEYORS INC.
-2019-



I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT. **PLAN 27R-11249**

RECEIVED AND DEPOSITED
DATE: May 3 2019
SIGNATURE: [Signature]

DATE: MAY 3, 2019
PHIL W. CHITTY
ONTARIO LAND SURVEYOR

REPRESENTATIVE FOR THE LAND REGISTRAR FOR THE LAND TITLES DIVISION OF LANARK (No. 27)

SCHEDULE

PART	LOT	CON	Part of PIN No.
1	Part of 6	2	05313-0235 (LT)

OBSERVED REFERENCE POINTS (ORP) DERIVED FROM 27R-10871 BY CONVENTIONAL TOTAL STATION OBSERVATIONS. NAD 83/98. NADNS (1997.0) COORDINATES TO RURAL ACCURACY PER SEC. 14 (2) OF O.BEC. 218/10

POINT ID	NORTHING	EASTING
ORP "A"	486648.4	308607.9
ORP "B"	486659.1	308612.3

COORDINATES CANNOT, IN THEMSELVES BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

BEARINGS ARE UTM GRID, DERIVED FROM A PORTION OF THE WESTERLY LIMIT OF PART 1 PLAN 27R-10871 (GIVING A BEARING OF $N30^{\circ}14'30''$ W, N7M SURVEY S. NAME (CONS) (1997.0) AND DESIGNATED HEREIN AS "REFERENCE LINE".

FOR BEARING COMPARISONS, A ROTATION OF $0^{\circ}0'50''$ CLOCKWISE WAS APPLIED TO BEARINGS ON PLAN 27R-6208 AND 27R-8026

DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.99990

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

- LEGEND:**
- SSP'S PLANTED DUE TO INSUFFICIENT OVERBURDEN
 - C- - Gopher Flashed Survey Monument
 - SB - Found Survey Monument
 - SB - Standard Iron Bar
 - SSSB - Short Standard Iron Bar
 - IB - Iron Bar
 - IRB - Iron Bar (round)
 - RS - Rock Bar
 - RFS - Rock Plug
 - W - Witness
 - (M) - Measured
 - CC - Cut Cross
 - (CS) - Origin Station
 - (SP) - Hydro Pole
 - (1054) - George W. Straker-O.L.S.
 - (1432) - Bruce W. Kerr-O.L.S.
 - (1600) - G. A. Smith Surveying Ltd. - O.L.S.
 - (P1) - Reference Plan 27R-10871

SURVEYOR'S CERTIFICATE:

I CERTIFY THAT:

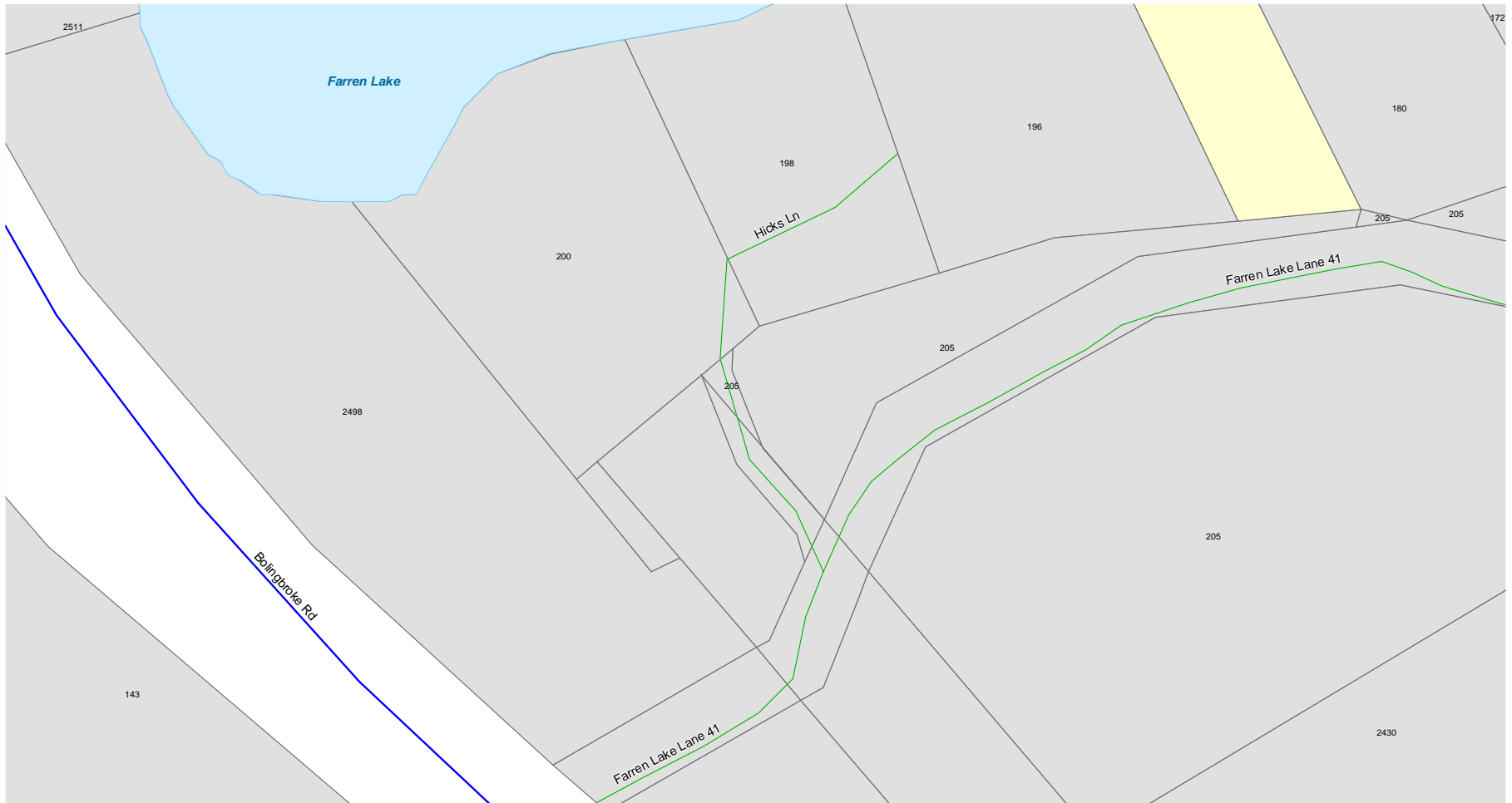
- This Survey and Plan are correct and in accordance with the SURVEY ACT, the SURVEYORS ACT and the LAND TITLES ACT and the REGULATIONS made under them.
- The SURVEY was completed on the 3th day of APRIL 2019

HOPKINS CHITTY LAND SURVEYORS INC.
DATE: MAY 3, 2019
PHIL W. CHITTY-O.L.S.

Party (Date) 21	Instrument 47	Checked By PWC	Plan No. 88
HOPKINS CHITTY LAND SURVEYORS INC. Ontario Land Surveyors www.hopkinschitty.com			
634-636 MORRIS COURT EDMONTON, ONTARIO T7P-2S8 Tel (416) 384-8266 Fax (416) 384-2512		PROJECT No. 2019-087 LOT 6, CONCESSION 2 TOWNSHIP OF SOUTH SHERBROOKE	

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-052**

SCHEDULE "B"



THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2023-053

BEING A BY-LAW TO AMEND ROAD NAMING BY-LAW NO. 98-87 (PETHERN POINT LANE)

WHEREAS, Section 48 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a local municipality may name or change the name of a private road after giving public notice of its intention to pass the by-law;

AND WHEREAS, Pethern Point Lane is a Private Road within Tay Valley Township;

AND WHEREAS, the private right-of-way has been registered on title for many decades and was never added to the Township's Road Naming By-Law;

AND WHEREAS, public notice was provided and each of the affected property owners agreed to the proposed name on October 5th, 2023 and public notice was given on November 17th, 2023 via the agenda for the Council Meeting on November 21st, 2023;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of the Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

- 1.1 **THAT**, the private right-of-way shown as Part 6 on Plan 27R-7150, be named Pethern Point Lane.
- 1.2 **THAT**, Plan 27R-7150 is attached hereto as Schedule "A" and shall be for information purposes only, and not form part of this by-law.
- 1.3 **THAT**, Pethern Point Lane, located in the geographic Township of North Burgess, as shown on Schedule "B" attached, be included within the designated roads as set out in the Road Naming By-Law No. 98-87, specifically Schedule "B", Burgess Ward, Private Roads, Big Rideau Lake.
- 1.4 **THAT**, the Location and Description of Pethern Point Lane in Schedule "B" Burgess Ward, Private Roads, Big Rideau Lake to Road Naming By-Law No. 98-87, as shown on Schedule "A" attached, be amended to read as follows:

From Winton Lane to the dead end shown as Part 6 on Plan 27R-7150

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-053**

1.5 THAT, the Clerk be authorized to register a certified copy of this by-law on title in the Land Registry Office.

2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

3. BY-LAWS TO BE AMENDED

3.1 By-Law No. 98-87 is hereby amended.

3.2 All by-laws or parts thereof and resolutions passed prior to this by-law which are in contravention of any terms of this by-law are hereby rescinded.

4. EFFECTIVE DATE

4.1 THAT, this by-law shall come into force and effect with the posting of the applicable Road Signage and when a certified copy of this by-law has been registered at the Land Registry Office.

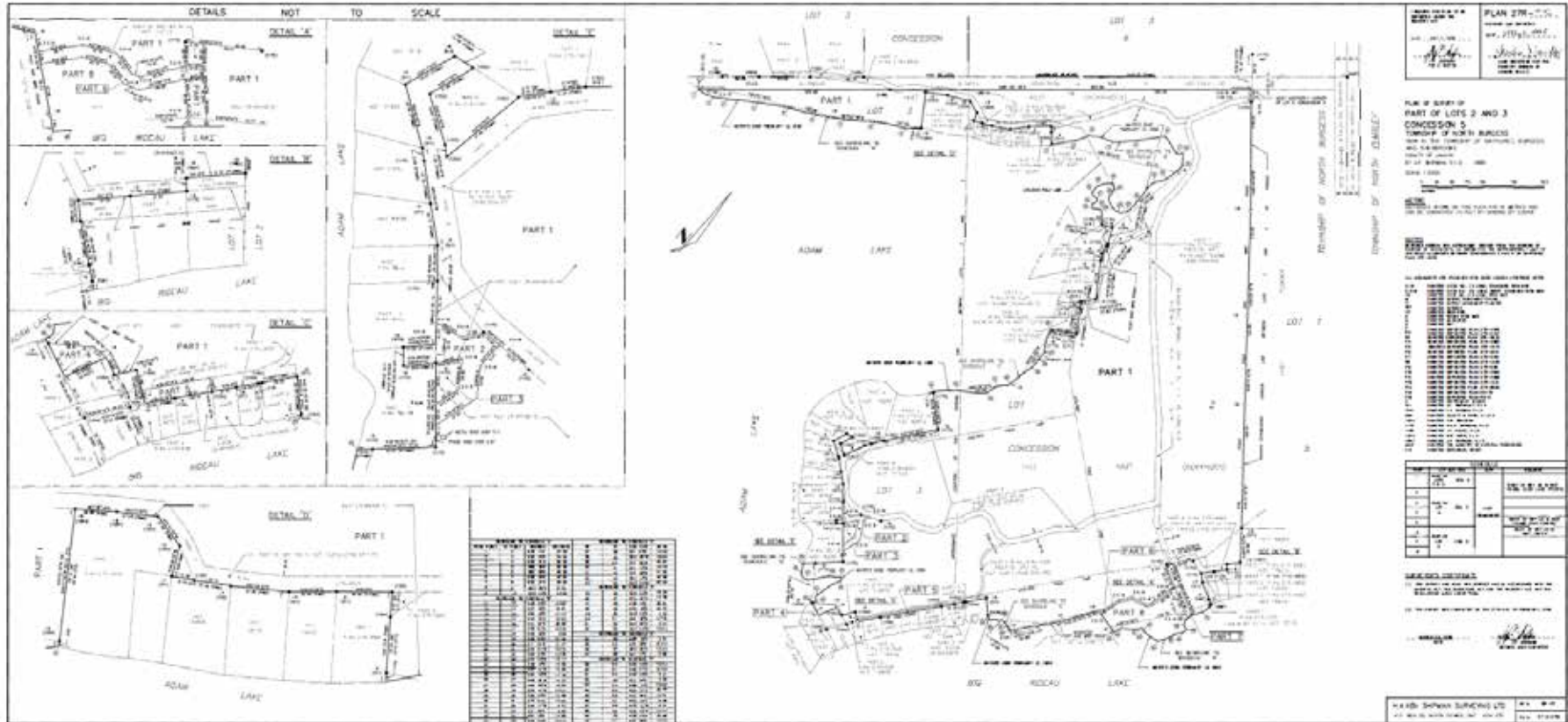
4.2 ENACTED AND PASSED this 21st day of November 2023.

Rob Rainer, Reeve

Amanda Mabo, Clerk

THE CORPORATION OF TAY VALLEY TOWNSHIP BY-LAW NO. 2023-053

SCHEDULE "A"



**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-053**

SCHEDULE "B"



THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2023-054

A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF TAY VALLEY TOWNSHIP AT ITS MEETING HELD ON NOVEMBER 21st, 2023

WHEREAS, Section 5 of *the Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that the powers of a municipality shall be exercised by its council;

AND WHEREAS, Section 9 of *the Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Municipal Act or any other Act;

AND WHEREAS, Section 5(3), provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS, it is deemed expedient that the proceedings of the Council of the Corporation of Tay Valley Township at its meeting be confirmed and adopted by By-Law;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

- 1.1 **THAT**, the actions of the Council of the Corporation of Tay Valley Township at its meeting held on the 21st day of November, 2023 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of Tay Valley Township at its meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law.
- 1.2 **THAT**, the Reeve and Proper Signing Official of the Corporation of Tay Valley Township are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of Tay Valley Township referred to in the preceding section hereof.
- 1.3 **THAT**, the Reeve and/or Deputy Reeve and Clerk and/or Deputy Clerk are hereby authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of Tay Valley Township.

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-054**

2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

3. EFFECTIVE DATE

ENACTED AND PASSED this 21st day of November 2023.

Rob Rainer, Reeve

Amanda Mabo, Clerk