



COUNCIL MEETING AGENDA

Tuesday, October 24th, 2023
6:00 p.m.

Municipal Office – Council Chambers – 217 Harper Road

6:00 p.m. *Council Meeting*

Chair, Reeve Rob Rainer

1. **CALL TO ORDER**
2. **AMENDMENTS/APPROVAL OF AGENDA**
3. **DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF**
4. **APPROVAL OF MINUTES**

- i) **“Special” Council Meeting – September 21st, 2023 – *attached, page 10.***

Suggested Motion by Councillor Andrew Kendrick:

“THAT, the minutes of the “Special” Council Meeting held on September 21st, 2023, be approved as circulated.”

- ii) **Council Meeting – September 26th, 2023 – *attached, page 13.***

Suggested Motion by Councillor Greg Hallam:

“THAT, the minutes of the Council Meeting held on September 26th, 2023, be approved as circulated.”

- iii) **Council Meeting (Closed Session – Closed Session Council Minutes – August 24, 2023 Confidential Council Minutes re Special Council Meeting Closed Session Minutes) – September 26th, 2023 – to be distributed at the meeting.**

Suggested Motion by Councillor Korrine Jordan:

“THAT, the minutes of the Council Meeting (Closed Session – Closed Session Council Minutes – August 24, 2023 Confidential Council Minutes re Special Council Meeting Closed Session Minutes) held on September 26th, 2023, be approved as circulated.”

- iv) **Council Meeting (Closed Session – Potential Litigation – Forest Trail Name – Reconsideration) – September 26th, 2023 – to be distributed at the meeting.**

Suggested Motion by Deputy Reeve Fred Dobbie:

“THAT, the minutes of the Council Meeting (Closed Session – Potential Litigation - Forest Trail Name – Reconsideration) held on September 26th, 2023, be approved as circulated.”

- v) **Council Meeting (Closed Session – Identifiable Individual – Human Resources Matter) – September 26th, 2023 – to be distributed at the meeting.**

Suggested Motion by Councillor Marilyn Thomas:

“THAT, the minutes of the Council Meeting (Closed Session – Identifiable Individual – Human Resources Matter) held on September 26th, 2023, be approved as circulated.”

- vi) **Committee of the Whole Meeting – October 10th, 2023 – attached, page 25.**

Suggested Motion by Councillor Angela Pierman:

“THAT, the minutes of the Committee of the Whole Meeting held on October 10th, 2023, be approved as circulated.”

- vii) **Committee of the Whole Meeting (Closed Session – Litigation – Building Permit #127-2019) – October 10th, 2023 – to be distributed at the meeting.**

Suggested Motion by Councillor Wayne Baker:

“THAT, the minutes of the Committee of the Whole (Closed Session – Litigation – Building Permit #127-2019) Meeting held on October 10th, 2023, be approved as circulated.”

5. DELEGATIONS & PRESENTATIONS

None.

6. CORRESPONDENCE

None.

7. MOTIONS

i) **Presentation: Introduction and Update on Provincial Initiatives.**

Suggested Motion by Councillor Andrew Kendrick:

“THAT, the Introduction and Update on Provincial Initiatives by MPP John Jordan at the October 10, 2023 Committee of the Whole meeting be received for information.”

ii) **Presentation: Perth & Smiths Falls District Hospital and Foundation Update.**

Suggested Motion by Councillor Greg Hallam:

“THAT, the Perth and Smiths Falls District Hospital’s request for a small increase to \$70,000 in the annual funding amount provided by the Township be referred to the 2024 Budget process.”

iii) **Delegation: Pickleball.**

Suggested Motion by Councillor Korrine Jordan:

“THAT, the delegation request regarding the addition of pickleball courts to the Maberly tennis court be referred to the 2024 Budget process.”

iv) **Report #PD-2023-23 – Reply to Minister Calandra’s Request for Top Five Housing Priorities.**

Suggested Motion by Deputy Reeve Fred Dobbie:

“THAT, Report #PD-2023-23 – Reply to Minister Calandra’s Request for Top Five Housing Priorities, be received for information.”

v) **Report #PD-2023-24 – Climate Change Action Plan – Annual Report.**

Suggested Motion by Councillor Marilyn Thomas:

“THAT, the Climate Action Plan be used to inform the Asset Management Plan;

THAT, the following specific implementation actions be included as part of the 2024 budget process:

- Allocate the County grant and Tay Valley funds on an organics only waste audit, develop a plan for composting and develop training for waste site attendants and education for residents on composting;*
- Confirm the electric vehicle purchase timeline and educate the public on Total Cost procurement;*

- *Prioritize energy-efficient upgrades from the Building Condition Assessment report; and*
- *Enact tree planting as a nature-based climate solution;*

AND THAT, the Reeve request the provincial Minister of Health to track heat deaths as Quebec and British Columbia do.”

vi) **Report #PD-2023-25 – Climate Lens and Climate Lens Calculator Training.**

Suggested Motion by Councillor Angela Pierman:

“THAT, Report #PD-2023-25 – Climate Lens and Climate Lens Calculator Training be received for information.”

vii) **Report #FIN-2023-09 – Total Cost of Ownership in Procurement.**

Suggested Motion by Councillor Wayne Baker:

“THAT, the Total Cost of Ownership be used in Township procurement to represent the true cost of a purchase over the lifetime of an asset;

AND THAT, as part of the Reserve Policy to be presented to Council, where an initial higher purchase price may be required for an asset that produces less Greenhouse gases, the savings that accrue over the lifetime of that asset be returned to a reserve established for the purpose of covering the up-front cost difference, be included.”

viii) **Report #PW-2023-19 – One – Brush Cutter Head for a Backhoe – Request For Proposal Award.**

Suggested Motion by Councillor Andrew Kendrick:

“THAT, Request for Proposal #2023-PW-010 – One (1) Brush Cutter Head for Backhoe be awarded to J.R. Brisson Equipment Ltd.;

AND THAT, the Reeve and Clerk be authorized to sign the necessary documentation.”

ix) **Report #PW-2023-21 – No Parking on Glen Tay Road.**

Suggested Motion by Councillor Greg Hallam:

“THAT, no parking be permitted on the south bound lane of Glen Tay Road, between Christie Lake Road and the Glen Tay Bridge;

THAT, no parking signs be erected as per the Ontario Traffic Manual – Book 5 Regulatory Signs;

AND THAT, the Township’s Parking By-Law No. 2011-049 be amended.”

- x) **Report #PW-2023-20 – Waste Site Hours.**
(The Suggested Motion below was proposed by Councillors at the Committee of the Whole Meeting. After the meeting staff reviewed the proposal and analyzed the data. It is recommended that prior to Council putting the below Suggested Motion on the floor that Staff present their findings in the attached report.)

- **Report #PW-2023-22 - Proposed Changes in Waste Site Hours – attached, page 35.**

Suggested Motion by Councillor Korrine Jordan:

“THAT, the following changes be made to the waste site hours effective January 1, 2024:

Summer Hours:

- *Sundays at all three waste sites will be reduced to 10 a.m. to 4 p.m. to reflect the traffic volumes between 4 p.m. and 6 p.m.;*
- *Maberly will no longer be open Mondays, however, would be open when a statutory holiday is on a Monday – Victoria Day, Civic Holiday, Labour Day, Thanksgiving*
- *Glen Tay would be open an additional two hours on Wednesdays until 6 p.m.*

Winter Hours:

- *Glen Tay would be open an additional two hours on Wednesdays until 6 p.m.”*

- xi) **Report #CAO-2023-19 – Proposed New Road Name - Lakebreeze Lane.**

Suggested Motion by Deputy Reeve Fred Dobbie:

“THAT, the necessary by-law to name an existing Private Road to Lakebreeze Lane as outlined in Report #CAO-2023-19 – Proposed New Road Name – Lakebreeze Lane, be brought forward for approval.”

- xii) **23-10-04 – Council Communication Package.**

Suggested Motion by Councillor Marilyn Thomas:

“THAT, the 23-10-04 Council Communication Package be received for information.”

- xiii) **2022-2023 Community Plan for Safety and Well-being for Lanark County and Smiths Falls.**

Suggested Motion by Councillor Angela Pierman:

“THAT, the 2022-2023 Community Plan for Safety and Well-being for Lanark County and Smiths Falls – Plan Progress Update and Media Release be received for information.”

8. BY-LAWS

- i) **By-Law No. 2023-043 – Road Naming By-Law Amendment – North Burgess 8th Concession – attached, page 39.**

Suggested Motion by Councillor Wayne Baker:

“THAT, By-Law No. 2023-043 – being a by-law to Amend Road Naming By-Law No. 98-87 (North Burgess 8th Concession), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

- ii) **By-Law No. 2023-044 – Assume Portion of Unopened Road Allowance - North Burgess 8th Concession – attached, page 43.**

Suggested Motion by Councillor Andrew Kendrick:

“THAT, By-Law No. 2023-044 – being a by-law to Assume a Portion of an Unopened Road Allowance for Public Use (North Burgess 8th Concession), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

- iii) **By-Law No. 2023-045 – Road Naming – Lakebreeze Lane – attached, page 48.**

Suggested Motion by Councillor Greg Hallam:

“THAT, By-Law No. 2023-045 – being a by-law to Amend Road Naming By-Law No. 98-87 (Lakebreeze Lane), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

- iv) **By-Law No. 2023-046 – Zoning By-Law Amendment – Stewart – attached, page 52.**

Suggested Motion by Councillor Korrine Jordan:

“THAT, By-Law No. 2023-046 – being a by-law to Amend Zoning By-Law No. 2002-121, as amended (Stewart – 719 Beaver Dam Lane, Part Lot 3, Concession 8, Geographic Township of North Burgess), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

- v) **By-Law No. 2023-047 – Zoning By-Law Amendment - Miskiman – attached, page 55.**

Suggested Motion by Deputy Reeve Fred Dobbie:

“THAT, By-Law No. 2023-047 – being a by-law to Amend Zoning By-Law No. 2002-121, as amended (Miskiman – 398 Little Silver Lake Road, Part Lot 11, Concession 4, Geographic Township of North Burgess), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

- vi) **By-Law No. 2023-048 – Parking By-Law Amendment (Glen Tay Road) – attached, page 58.**

Suggested Motion by Councillor Marilyn Thomas:

“THAT, By-Law No. 2023-048 – being a by-law to Amend By-Law No. 2011-49 Parking By-Law, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

9. NEW/OTHER BUSINESS

- i) **Provincial Climate Change Impact Assessment – Draft Letter to Minister of the Environment, Conservation and Parks – attached, page 63.**

Suggested Motion by Councillor Angela Pierman:

“THAT, the Reeve, on behalf of the Township send a letter asking the Minister of the Environment, Conservation and Parks, with a copy to MPP John Jordan, the Association of Municipalities of Ontario, and the Rural Ontario Municipal Association to release the Climate Risk Institute’s report on best practices for reducing impacts and adapting to climate change, and to provide sufficient funding to help municipalities better mitigate and adapt to climate change.”

- ii) **AMO - Policy Update - Affordable Homes and Good Jobs Act Introduced and Housing Affordability Task Force Recommendations Response – attached, page 65.**

Councillor Andrew Kendrick.

10. CALENDARING

Meeting	Date	Time	Location
Green Energy and Climate Change Working Group Meeting	October 20 th	2:00 p.m.	Municipal Office
Council Meeting	October 24 th	6:00 p.m.	Municipal Office
RVCA Board of Directors Meeting	October 26 th	6:30 p.m.	RVCA Offices
“Special” Committee of the Whole Meeting – Operating Budget	November 7 th	5:30 p.m.	Municipal Office
Committee of the Whole Meeting	November 7 th	Following	Municipal Office
“Special” Committee of the Whole – Capital Budget	November 14 th	5:30 p.m.	Municipal Office
Pinehurst Cemetery Board Meeting	November 16 th	2:00 p.m.	Municipal Office
Committee of Adjustment	November 20 th	5:00 p.m.	Municipal Office
Library Board Meeting	November 20 th	5:30 p.m.	Perth & District Library
Council Meeting	November 21 st	6:00 p.m.	Municipal Office

Bolingbroke Cemetery Board Meeting	November 23 rd	1:00 p.m.	Municipal Office
RVCA Board of Directors Meeting	November 23 rd	6:30 p.m.	RVCA Offices
OAPSB Zone 2 Meeting	November 24 th	9:30 a.m.	Kemptville
History Scholarship Selection Committee	November 27 th	1:30 p.m.	Municipal Office
Committee of Adjustment	November 27 th	5:00 p.m.	Municipal Office
Police Services Board Meeting	November 28 th	2:00 p.m.	Municipal Office
Public Meeting – Budget	November 28 th	6:00 p.m.	Municipal Office

11. CLOSED SESSIONS

i) **CONFIDENTIAL: Identifiable Individual - Chief Administrative Officer/Clerk.**

Rob Rainer, Reeve.

Suggested Motion by Councillor Wayne Baker:

“THAT, Council move “in camera” at ___ p.m. to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees regarding the Chief Administrative Officer/Clerk;

AND THAT, the Deputy Clerk remain in the room.”

Suggested Motion by Councillor Andrew Kendrick:

“THAT, Council return to open session at ___ p.m.

· *Chair’s Rise and Report.*

12. CONFIRMATION BY-LAW

i) **By-Law No. 2023-049 - Confirmation By-Law – October 24th, 2023 – attached, page 60.**

Suggested Motion by Councillor Greg Hallam:

“THAT, By-Law No. 2023-049 being a by-law to confirm the proceedings of the Council meeting held on October 24th, 2023, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

13. ADJOURNMENT

MINUTES

“SPECIAL” COUNCIL MEETING MINUTES

Thursday, September 21st, 2023

5:30 p.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario

Council Chambers

ATTENDANCE:

Members Present: Chair, Reeve Rob Rainer
Deputy Reeve Fred Dobbie
Councillor Wayne Baker
Councillor Greg Hallam
Councillor Korrine Jordan
Councillor Andrew Kendrick
Councillor Angela Pierman
Councillor Marilyn Thomas

Staff Present: Amanda Mabo, Chief Administrative Officer/Clerk
Aaron Watt, Deputy Clerk

1. CALL TO ORDER

The meeting was called to order at 5:30 p.m.
A quorum was present.

2. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

3. DELEGATIONS & PRESENTATIONS

i) Draft 2023-2026 Strategic Plan and Survey

Councillor Kendrick raised a Point of Order in opposition of hearing a presentation at a meeting of Council per the Procedural By-Law, and expressed concern regarding the amount of time since the last meeting on this topic.

The Chief Administrative Officer/Clerk spoke to the procedure of calling a Point of Order, reminding Council that the Chair shall decide on the Point of Order and advise the Members of the decision.

The Reeve ruled the meeting will proceed as presented and scheduled.

The Consultant addressed the draft Strategic Plan as presented for feedback. He indicated that he had assisted with a number of strategic plans within the last few months, around ten (10), and Tay Valley's draft was one of the best, it has a nice balance. He also reviewed the process to date which was to hold individual interviews with Members and senior staff, host a workshop and review all Township master plans. The information from all three sources was then combined into the draft that was presented to Council in June. He also reminded Council of the next steps in the process after tonight, which would be to go to the public for feedback on the draft and then for Council to have a final workshop to discuss the feedback and make any final changes before adopting the Plan.

The wording of the Values was discussed, as Council had requested at the meeting in June to include definitions of the Values. After discussion, it was agreed that the following changes are accepted:

Respectful - We value the role that each Township representative, resident, business and organization plays in making our community great, striving to ensure that all interactions are positive and respectful.

Accountability - We value honest and transparent communication and strive for accountability in everything we do, demonstrating value for tax dollars and visible progress on municipal initiatives.

Following Council discussion, it was agreed that the Draft Strategic Plan have an Executive Summary page added that would provide a summary of the Mission, Visions, Values, Priorities, Initiatives and how the plan came together.

The Executive Summary would also explain that the document is a draft plan and no commitments are being made until due process has been done which may include staff reports to Council, budget approval, etc.

Councillor Kendrick raised concerns that the meeting had become a working session utilizing previously unseen material.

The Chief Administrative Officer/Clerk confirmed that the only changes to the draft Strategic Plan were those that were directed by Council at its meeting in June, and the updated draft had been attached to tonight's agenda.

Councillor Kendrick was also concerned that an email that was sent to the Chief Administrative Officer/Clerk with his comments about his concerns with regards to the meeting tonight was asked to be circulated to the rest of Council and it was not, and that there were other materials on their desks tonight that he was seeing for the first time.

The Chief Administrative Officer/Clerk informed Council that the email had been sent the following day from receipt of Councillor Kendrick's email to all Members of Council, along with the additional materials that were in front of Council this evening.

Councillor Hallam took a moment to show Councillor Kendrick the email.

The Reeve confirmed that this session was as result of Council's request in June to hold another meeting in order to review the draft and make adjustments as needed.

Councillor Kendrick raised concerns on the pace of the process, inquiring why it had taken six (6) months to reach this state.

The Consultant explained that due to time spent working with staff after the initial workshop, and then everyone's availability after the June meeting over the summer months this evening's session was the first available time for all parties to meet.

Following review and discussion of the Draft Tay Valley Township Community Survey, regarding the draft plan, it was agreed that the format remain the same with minor grammatical and wording changes. A question will be added to ask for feedback on the proposed Mission, Vision, and Values.

RESOLUTION #C-2023-09-01

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“THAT, the Draft 2023-2026 Strategic Plan as amended and draft survey as amended be released to the public for their feedback;

AND THAT, the results of the survey be shared with Council prior to making a final decision on the 2023-2026 Strategic Plan.”

ADOPTED

4. CONFIRMATION BY-LAW

- i) **By-Law No. 2023-040 - Confirmation By-Law – September 21st, 2023.**

RESOLUTION #C-2023-09-02

MOVED BY: Marilyn Thomas

SECONDED BY: Fred Dobbie

“THAT, By-Law No. 2023-040, being a by-law to confirm the proceedings of the Council meeting held on September 21st, 2023, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

5. ADJOURNMENT

Council adjourned at 7:05 p.m.

COUNCIL MEETING MINUTES

Tuesday, September 26th, 2023

6:00 p.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario

Council Chambers

ATTENDANCE:

Members Present: Chair, Reeve Rob Rainer
Deputy Reeve Fred Dobbie
Councillor Wayne Baker
Councillor Greg Hallam
Councillor Marilyn Thomas
Councillor Korrine Jordan
Councillor Andrew Kendrick
Councillor Angela Pierman

Staff Present: Amanda Mabo, Chief Administrative Officer/Clerk
Aaron Watt, Deputy Clerk
Noelle Reeve, Planner (arrived at 6:04 p.m. and left at 7:34 p.m.)
Ashley Liznick, Treasurer (arrived at 6:23 p.m. and left at 6:35 p.m.)

Regrets: None.

1. CALL TO ORDER

The meeting was called to order at 6:02 p.m.
A quorum was present.

The Planner arrived at 6:04 p.m.

2. AMENDMENTS/APPROVAL OF AGENDA

i) Addition under Closed Sessions: Human Resources Matter.

The Agenda was adopted as amended.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

4. APPROVAL OF MINUTES

- i) **Council Meeting – August 24th, 2023.**

RESOLUTION #C-2023-09-03

MOVED BY: Angela Pierman
SECONDED BY: Marilyn Thomas

“**THAT**, the minutes of the Council Meeting held on August 24th, 2023, be approved as circulated.”

ADOPTED

- ii) **Council Meeting (Closed Session – Judicial Review) Minutes – June 27th, 2023 – August 24th, 2023.**

RESOLUTION #C-2023-09-04

MOVED BY: Wayne Baker
SECONDED BY: Fred Dobbie

“**THAT**, the minutes of the Council Meeting (Closed Session – Judicial Review) Minutes – June 27th, 2023, held on August 24th, 2023, be approved as circulated.”

SEE RESOLUTION #C-2023-09-05

RESOLUTION #C-2023-09-05

MOVED BY: Wayne Baker
SECONDED BY: Greg Hallam

“**THAT**, Council move “in camera” at 6:08 p.m. to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees regarding the minutes of the Council Meeting (Closed Session – Judicial Review) Minutes – June 27th, 2023, held on August 24th, 2023;

AND THAT, the Chief Administrative Officer/Clerk and Deputy Clerk remain in the room.”

ADOPTED

RESOLUTION #C-2023-09-06

MOVED BY: Wayne Baker
SECONDED BY: Fred Dobbie

“**THAT**, Council return to open session at 6:14 p.m.”

ADOPTED

RESOLUTION #C-2023-09-04

MOVED BY: Wayne Baker
SECONDED BY: Fred Dobbie

“**THAT**, the minutes of the Council Meeting (Closed Session – Judicial Review) Minutes – June 27th, 2023, held on August 24th, 2023, be approved as circulated.”

ADOPTED

- iii) **Council Meeting (Closed Session – Potential Land Acquisition – 529 Glen Tay Road) – August 24th, 2023.**

RESOLUTION #C-2023-09-07

MOVED BY: Andrew Kendrick
SECONDED BY: Greg Hallam

“**THAT**, the minutes of the Council Meeting (Closed Session – Potential Land Acquisition – 529 Glen Tay Road) held on August 24th, 2023, be approved as circulated.”

ADOPTED

- iv) **Council Meeting (Closed Session – Potential Litigation – 502 Pike Lake Route 5) – August 24th, 2023.**

RESOLUTION #C-2023-09-08

MOVED BY: Greg Hallam
SECONDED BY: Korrine Jordan

“**THAT**, the minutes of the Council Meeting (Closed Session – Potential Litigation – 502 Pike Lake Route 5) held on August 24th, 2023, be approved as circulated.”

ADOPTED

- v) **“Special” Committee of the Whole Meeting – September 11th, 2023.**

A Member raised a question regarding adding additional context to the minutes.

The Treasurer arrived at 6:23 p.m.

RESOLUTION #C-2023-09-09

MOVED BY:
SECONDED BY:

“**THAT**, the minutes of the “Special” Committee of the Whole Meeting held on September 11th, 2023, be approved as circulated.”

SEE RESOLUTION #C-2023-09-10

RESOLUTION #C-2023-09-10

MOVED BY: Angela Pierman

SECONDED BY: Andrew Kendrick

“**THAT**, the minutes of the “Special” Committee of the Whole meeting held on September 11th, 2023, be amended to remove the following wording under the 10-Year Capital Plan Presentation “The Committee requested a summary of the grants and the amount of grant funding that has been received each year for the past five years” and replace it with “Staff noted that certain items in the capital plan, in particular in relation to buildings, would only proceed if grant funding was available. Due to the fact that grants are not included in the asset management plan and have a potential for budgetary changes, the Committee requested a summary of grants received for the last five (5) years.”

ADOPTED

RESOLUTION #C-2023-09-09

MOVED BY: Korrine Jordan

SECONDED BY: Greg Hallam

“**THAT**, the minutes of the “Special” Committee of the Whole Meeting held on September 11th, 2023, be approved as amended.”

ADOPTED

The Treasurer left at 6:35 p.m.

- vi) **Committee of the Whole Meeting – September 12th, 2023.**

RESOLUTION #C-2023-09-11

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“**THAT**, the minutes of the Committee of the Whole Meeting held on September 12th, 2023, be approved as circulated.”

ADOPTED

5. DELEGATIONS & PRESENTATIONS

None.

6. CORRESPONDENCE

None.

7. MOTIONS

i) **Presentation: Asset Management Plan.**

A Member raised concerns at differences in calculations and totals as represented in the Asset Management Plan and the Capital Plan.

The CAO/Clerk explained that the totals of the two plans will not match because the Asset Management Plan (AMP) only captures those assets that meet a certain threshold dollar value in accordance with the Tangible Capital Asset Policy which sets that threshold at \$20,000, the AMP also does not take into account non-assets that are funded from reserves such as plans and studies whereas the 10 Year Capital Plan includes assets below the \$20,000 threshold, items that are not considered assets such as plans and studies and takes into consideration known grants.

RESOLUTION #C-2023-09-12

MOVED BY: Marilyn Thomas
SECONDED BY: Fred Dobbie

“**THAT**, the Asset Management Plan dated September 6, 2023, be adopted as presented.”

ADOPTED

ii) **Presentation: 10-Year Capital Plan 2023.**

RESOLUTION #C-2023-09-13

MOVED BY: Angela Pierman
SECONDED BY: Marilyn Thomas

“**THAT**, the Council of the Corporation of Tay Valley Township adopt the 10-Year Capital Plan 2023 as amended, by removing the duplicate entry of the Maberly Hall – Parks Plan under Land Improvements.”

ADOPTED

iii) **Report #FIN-2023-08 Budget Review and Forecast as of July 31, 2023.**

RESOLUTION #C-2023-09-14

MOVED BY: Wayne Baker
SECONDED BY: Fred Dobbie

“**THAT**, Report #FIN-2023-08 - Budget Review and Forecast as at July 31, 2023, be received for information;

AND THAT, the additional \$105,000 reserve allocation budgeted for 2023 be allocated as follows:

- Road Equipment Reserve \$50,204
- Bridge Reserve \$55,000.”

ADOPTED

- iv) **Report #PD-2023-21 – Conservation Authority Request for Agreement on Category 2 and 3 Services.**

RESOLUTION #C-2023-09-15

MOVED BY: Andrew Kendrick

SECONDED BY: Greg Hallam

“**THAT**, the Reeve and Clerk be authorized to sign the Program Services Agreement for Category 2 and 3 Program Services with the Rideau Valley Conservation Authority;

AND THAT, the Reeve and Clerk be authorized to sign the Program Services Agreement for Category 2 and 3 Program Services with the Mississippi Valley Conservation Authority.”

ADOPTED

- v) **Report #PD-2023-22 –Tow Sports on Tay Valley Lakes.**

After receiving feedback from Township residents and cottagers, Council further discussed the matter.

RESOLUTION #C-2023-09-16

MOVED BY: Greg Hallam

SECONDED BY: Korrine Jordan

“**THAT**, the Reeve, on behalf of the Township send a letter to the federal government, with a copy to the Safe Quiet Association, the Muskoka Lakes Association, and the Federation of Cottagers’ Association requesting the federal government to expedite the federal process underway to regulate wake surf boats on lakes according to the width and depth of lakes and to request that both the Township and its residents be consulted on any proposed changes.”

SEE RESOLUTION #C-2023-09-17

RESOLUTION #C-2023-09-17

MOVED BY: Greg Hallam

SECONDED BY: Andrew Kendrick

“**THAT**, Resolution #C-2023-09-16 be amended to read as follows:

“THAT, the Reeve on behalf of the Township send a letter to the federal government, with a copy to the Safe Quiet Association, the Muskoka Lakes Association, and the Federation of Cottagers’ Association to express the Township’s interest in the federal process underway to regulate wake surf boats on lakes and to request both the Township and its residents be consulted on any proposed changes;

AND THAT, Council direct staff to develop a public communications strategy regarding wake surf boats in the Township and that the strategy include communications with the public in the spring or summer of 2024.”

ADOPTED

RESOLUTION #C-2023-09-16

MOVED BY: Greg Hallam

SECONDED BY: Korrine Jordan

“THAT, the Reeve on behalf of the Township send a letter to the federal government, with a copy to the Safe Quiet Association, the Muskoka Lakes Association, and the Federation of Cottagers’ Association to express the Township’s interest in the federal process underway to regulate wake surf boats on lakes and to request both the Township and its residents be consulted on any proposed changes;

AND THAT, Council direct staff to develop a public communications strategy regarding wake surf boats in the Township and that the strategy include communications with the public in the spring or summer of 2024.”

ADOPTED

vi) **Report #PW-2023-18 – Harper Road Speed Limit.**

RESOLUTION #C-2023-09-18

MOVED BY: Korrine Jordan

SECONDED BY: Greg Hallam

“THAT, that the speed limit on Harper Road from 250m North of Bathurst 7th Concession to 400m south of Bathurst 6th Concession be changed to 60 km/hr;

THAT, By-Law No. 2018-035 – Maximum Rates of Speed be amended;

AND THAT, staff be directed to monitor speeding on this section of Harper Road and provide an additional report if the 85% of vehicles are travelling 10km/hr above the new speed limit.”

ADOPTED

- vii) **2024 Council/Committee Meeting Calendar.**

RESOLUTION #C-2023-09-19

MOVED BY: Fred Dobbie
SECONDED BY: Marilyn Thomas

“**THAT**, the 2024 Council/Committee Calendar be approved.”

ADOPTED

- viii) **Auditor General’s Special Report on Changes to the Greenbelt.**

With the Province recently indicating that it would agree to all of the recommendations in the Auditor General’s Report on Changes to the Greenbelt, Council deemed it no longer necessary to send a letter.

RESOLUTION #C-2023-09-20

MOVED BY: Marilyn Thomas
SECONDED BY: Fred Dobbie

“**THAT**, staff draft a letter to the Provincial Government on behalf of the Township condemning the actions and lack of process taken regarding the development of the Greenbelt and present it to Council for review at a future meeting.”

DEFEATED

- ix) **23-09-06 – Council Communication Package.**

RESOLUTION #C-2023-09-21

MOVED BY: Angela Pierman
SECONDED BY: Wayne Baker

“**THAT**, the 23-09-06 Council Communication Package be received for information.”

ADOPTED

- x) **23-09-12 – The Hospice Hub Letter of Support.**

RESOLUTION #C-2023-09-22

MOVED BY: Wayne Baker
SECONDED BY: Fred Dobbie

“**THAT**, the Reeve on behalf of the Council of the Corporation of Tay Valley Township provide a letter of support to The Hospice Hub in its request for \$45,000 from the 2024 Lanark County Community Grant for their Home Support project.”

ADOPTED

8. BY-LAWS

- i) **By-Law No. 2023-041 – Maximum Rate of Speed - Harper Road**

RESOLUTION #C-2023-09-23

MOVED BY: Andrew Kendrick

SECONDED BY: Greg Hallam

“**THAT**, By-Law No. 2023-041, being a by-law to Amend the Maximum Rate of Speed By-Law No. 2018-035, to reduce the rate of speed on a portion of Harper Road, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

9. NEW/OTHER BUSINESS

- i) **Appointment of Hockey Volunteers.**

RESOLUTION #C-2023-09-24

MOVED BY: Greg Hallam

SECONDED BY: Korrine Jordan

“**THAT**, the Council of the Corporation of Tay Valley Township appoint the following volunteers for the Tay Valley Hockey Program, subject to the Criminal Records Check Policy:

- Nick Playfair”

ADOPTED

Council recessed at 7:34 p.m.

The Planner left at 7:34 p.m.

Council returned to session at 7:42 p.m.

- ii) **Forest Trail Name - Reconsideration.**
Amanda Mabo, Chief Administrative Officer/Clerk.

RESOLUTION #C-2023-09-25

MOVED BY: Korrine Jordan

SECONDED BY: Greg Hallam

“**THAT**, Resolution #C-2023-03-16 regarding the Naming of the Forest Trail Park be reconsidered as the next order of business due to new information that has come forward.”

ADOPTED

RESOLUTION #C-2023-09-26

MOVED BY: Marilyn Thomas
SECONDED BY: Fred Dobbie

“**THAT**, Council move “in camera” at 7:44 p.m. to address a matter pertaining to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board regarding the Forest Trail Name Reconsideration;

AND THAT, the Chief Administrative Officer/Clerk and Deputy Clerk remain in the room.”

ADOPTED

RESOLUTION #C-2023-09-27

MOVED BY: Angela Pierman
SECONDED BY: Marilyn Thomas

“**THAT**, Council return to open session at 7:52 p.m.”

ADOPTED

RESOLUTION #C-2023-03-16

MOVED BY: Fred Dobbie
SECONDED BY: Marilyn Thomas

“**THAT**, the newly developed Forest Trail be named Nin Kitisim Park as outlined in Report #CAO-2023-04 – Naming of Forest Trail Park.”

DEFEATED

RESOLUTION #C-2023-09-28

MOVED BY: Greg Hallam
SECONDED BY: Marilyn Thomas

“**THAT**, the newly developed Forest Trail be named “Forest Trail Park”, which is currently used for this park rather than adopting an Indigenous name, given the lack of consensus among local Indigenous groups on this issue;

AND THAT, this decision and the reasons that inform it be communicated to the Indigenous groups.”

ADOPTED

10. CALENDARING

The Public Meeting on October 10th should have indicated 5:30 p.m. not 6:00 p.m. The calendar has been updated to reflect the change.

Meeting	Date	Time	Location
Police Services Board Meeting	September 26 th	2:00 p.m.	Municipal Office
Council Meeting	September 26 th	6:00 p.m.	Municipal Office
RVCA Board of Directors Meeting	September 28 th	6:30 p.m.	RVCA Offices
Fire Board Meeting	October 5 th	6:00 p.m.	South Sherbrooke Station, Maberly
Public Meeting – Zoning By-Law Amendment	October 10 th	5:30 p.m.	Municipal Office
Committee of the Whole Meeting	October 10 th	Following	Municipal Office
Mississippi Valley Conservation Authority Board of Directors Meeting	October 16	1:00 p.m.	MVCA Offices
Committee of Adjustment	October 16 th	5:00 p.m.	Municipal Office
Library Board Meeting	October 16 th	5:30 p.m.	Perth & District Library
Lanark County Association of Police Services Boards	October 18 th	10:00 a.m.	Mississippi Mills
Green Energy and Climate Change Working Group Meeting	October 20 th	2:00 p.m.	Municipal Office
Council Meeting	October 24 th	6:00 p.m.	Municipal Office

11. CLOSED SESSIONS

i) **CONFIDENTIAL: Identifiable Individual - Human Resources Matter.**

RESOLUTION #C-2023-09-29

MOVED BY: Wayne Baker
SECONDED BY: Angela Pierman

“**THAT**, Council move “in camera” at 7:55 p.m. to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees and litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board regarding a Human Resources Matter;

AND THAT, the Chief Administrative Officer/Clerk and Deputy Clerk remain in the room.”

ADOPTED

RESOLUTION #C-2023-09-30

MOVED BY: Andrew Kendrick

SECONDED BY: Greg Hallam

“**THAT**, Council return to open session at 7:59 p.m.”

ADOPTED

The Chair rose and reported that Council received an update on a Human Resources matter.

12. CONFIRMATION BY-LAW

- i) **By-Law No. 2023-042 - Confirmation By-Law – September 26th, 2023.**

RESOLUTION #C-2023-09-31

MOVED BY: Wayne Baker

SECONDED BY: Fred Dobbie

“**THAT**, By-Law No. 2023-042 being a by-law to confirm the proceedings of the Council meeting held on September 26th, 2023, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

13. ADJOURNMENT

Council adjourned at 8:00 p.m.

COMMITTEE OF THE WHOLE MINUTES

Tuesday, October 10th, 2023

**Immediately following the Public Meeting – Zoning By-Law Amendment(s) at 5:30 p.m.
Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario
Council Chambers**

ATTENDANCE:

Members Present: Chair, Councillor Greg Hallam
Councillor Wayne Baker
Councillor Korrine Jordan
Councillor Andrew Kendrick
Councillor Angela Pierman
Councillor Marilyn Thomas

Staff Present: Amanda Mabo, Chief Administrative Officer/Clerk
Aaron Watt, Deputy Clerk
Noelle Reeve, Planner
Ashley Liznick, Treasurer (left at 8:56 p.m.)
Sean Ervin, Public Works Manager (left at 8:56 p.m.)

Regrets: Reeve Rob Rainer
Deputy Reeve Fred Dobbie

1. CALL TO ORDER

The meeting was called to order at 6:03 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

i) Amendment to the Agenda: Item 7iii was moved to be heard after item 6 i.

The agenda was adopted as amended.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

Councillor Hallam declared a pecuniary interest and/or conflict of interest on item 5ii - Presentation Perth & Smiths Falls District Hospital (PSFDH) and Foundation because his spouse is the CEO of the PSFDH Foundation.

4. APPROVAL OF MINUTES OF PUBLIC MEETINGS

i) **Public Meeting: Zoning By-Law Amendment – September 12th, 2023.**

The minutes of the Public Meeting – Zoning By-Law Amendment held on September 12th, 2023, were approved.

5. DELEGATIONS & PRESENTATIONS

i) **Presentation: Introduction and Update on Provincial Initiatives.**

John Jordan, Member of Provincial Parliament

J. Jordan, Member of Provincial Parliament introduced himself to Council and invited questions. He indicated that housing, healthcare infrastructure and connectivity is top of mind, that the government is listening to constituents on these matters. He provided information on riding funding updates for hospital expansions, emergency department upgrades, and long-term care homes. In this riding, \$5.8 million has been allocated for hospitals, \$820,000 to emergency department challenges post COVID and the Minister of Long Term Care was recently in Smiths Falls for the groundbreaking of a 128 bed long term care home. There are also new homes in Carleton Place and Almonte.

A Member expressed concern that due to a lack of increases in provincial funding, many organizations like the Conservation Authorities and the Libraries have been extremely constrained when it comes to raising funds. This has caused a downloading effect to municipalities to pay for those services, which is affecting increases to the tax levy.

A Member asked if there was any update specifically with regards to long term care homes in Perth.

MPP Jordan referred specifically to the Arch project in the Township and confirmed that the project is still a go, it is just when. It was delayed due to skyrocketing interest rates.

A Member expressed concern regarding changes to drugs that are covered for youth under age 25. If it is not the generic brand, then they are not covered, and those drugs are extremely expensive but are sometimes the only option.

The Planner raised questions regarding cohousing and a recent provincial pilot project regarding social prescribing. Wanted to know if the pilot would be expanding.

MPP Jordan supported concerns and interests and will take those matters back for future communication and follow-up.

Recommendation to Council:

“**THAT**, the Introduction and Update on Provincial Initiatives by MPP John Jordan at the October 10, 2023 Committee of the Whole meeting be received for information.”

Councillor Greg Hallam stepped down as Chair and left the Council table for the next item on the Agenda as he had declared a conflict of interest on this item.

Councillor Marilyn Thomas assumed the Chair.

ii) **Presentation: Perth & Smiths Falls District Hospital and Foundation Update.**

Michael Cohen, President and CEO, Perth & Smiths Falls District Hospital and Margot Hallam, CEO, Perth & Smiths Falls District Hospital Foundation

M. Cohen gave the PowerPoint Presentation that was attached to the agenda.

M. Hallam provided an update on the Perth & Smiths Falls District brought in over \$10,000 for the MRI campaign.

Recommendation to Council:

“**THAT**, the Perth and Smiths Falls District Hospitals request for a small increase to \$70,000 in the annual funding amount provided by the Township be referred to the 2024 Budget process.”

Councillor Marilyn Thomas stepped down as Chair.

Councillor Greg Hallam resumed as Chair.

iii) **Delegation: Pickleball**

Brian Campbell

B. Campbell provided a presentation with photos in support of updating the Maberly tennis court with pickleball lines to broaden the use of the surfaces to include both tennis and pickleball – *attached, page 12.*

B. Campbell spoke to the history of pickleball, its increase in popularity, health benefits to residents, increased use of existing Township sports facilities, and running of a pickleball association for the enjoyment of residents and visitors. He suggested that a budget of \$1,500 would be required to buy supplies such as nets and a lockbox with a key to store the nets and the material to paint the lines which he and a group of volunteers could do. Currently there are 180 members in Perth, 60 of which are Tay Valley residents. If Council did not want to put Pickleball lines on the new tennis court surface, then maybe the outdoor rink in Maberly could be looked at.

Members had a number of questions, including how it would work with a lock box, then not everyone could enjoy playing, and raised concerns regarding the noise for the neighbours. Some were also concerned about mixing tennis and pickleball lines on the same court.

Staff will review the request and provide further information as part of the 2024 Budget discussions.

Recommendation to Council:

“**THAT**, the delegation request regarding the addition of pickleball courts to the Maberly tennis court be referred to the 2024 Budget process.”

The Committee recessed at 7:02 p.m.

The Committee returned to session at 7:10 p.m.

6. PRIORITY ISSUES

i) **Report #PD-2023-23 – Reply to Minister Calandra’s Request for Top Five Housing Priorities.**

A Member raised concern with the process, indicating Council had not been included in the consultation for the selected priorities and raised concern that only bullet points are being returned with no covering letter to support choices or voice opinions.

The Planner explained the process being followed was in accordance with the instructions provided whereby the Reeve was to reply on behalf of the municipality but that both the Reeve and Staff felt that Council should be aware of what priorities were being chosen. She explained the process was to reply to a specific email address with the bullet points, nothing further.

The Committee requested that the Association of Municipalities of Ontario (AMO) also be copied in this correspondence.

Recommendation to Council:

“**THAT**, Report #PD-2023-23 – Reply to Minister Calandra’s Request for Top Five Housing Priorities, be received for information.”

Item 7 iii was discussed next.

ii) **Report #PD-2023-24 – Climate Change Action Plan – Annual Report.**

A Member questioned how the emissions from the waste site is being assessed and if the reported increase is a reflection of increased waste site usage. Also raised concerns on Greenhouse Gas emissions and control of said emissions.

The Planner confirmed the emissions results are from previous audits of the Township waste site. Confirmed the waste site saw an increase in use, resulting in an increase in Greenhouse Gas emissions. Also discussed an allotment of trees to be planted in exchange of trees that had to be cut down during the solar farm installation.

There was discussion on the results of previous waste audits, and the inclination to explore additional waste audits in the future regarding the reduction of Greenhouse Gas emissions.

Recommendation to Council:

“**THAT**, the Climate Action Plan be used to inform the Asset Management Plan;

THAT, the following specific implementation actions be included as part of the 2024 budget process:

- Allocate the County grant and Tay Valley funds on an organics only waste audit, develop a plan for composting and develop training for waste site attendants and education for residents on composting;
- Confirm the electric vehicle purchase timeline and educate the public on Total Cost procurement;
- Prioritize energy-efficient upgrades from the Building Condition Assessment report; and
- Enact tree planting as a nature-based climate solution;

AND THAT, the Reeve request the provincial Minister of Health to track heat deaths as Quebec and British Columbia do.”

iii) **Report #PD-2023-25 – Climate Lens and Climate Lens Calculator Training.**

Recommendation to Council:

“**THAT**, Report #PD-2023-25 – Climate Lens and Climate Lens Calculator Training be received for information.”

iv) **Report #FIN-2023-09 – Total Cost of Ownership in Procurement.**

Recommendation to Council:

“**THAT**, the Total Cost of Ownership be used in Township procurement to represent the true cost of a purchase over the lifetime of an asset;

AND THAT, as part of the Reserve Policy to be presented to Council, where an initial higher purchase price may be required for an asset that produces less Greenhouse gases, the savings that accrue over the lifetime of that asset be returned to a reserve established for the purpose of covering the up-front cost difference, be included.”

v) **Report #PW-2023-19 – One – Brush Cutter Head for a Backhoe – Request For Proposal Award.**

Recommendation to Council:

“**THAT**, Request for Proposal #2023-PW-010 – One (1) Brush Cutter Head for Backhoe be awarded to J.R. Brisson Equipment Ltd.;

AND THAT, the Reeve and Clerk be authorized to sign the necessary documentation.”

vi) **Report #PW-2023-21 – No Parking on Glen Tay Road.**

Recommendation to Council:

“**THAT**, no parking be permitted on the south bound lane of Glen Tay Road, between Christie Lake Road and the Glen Tay Bridge;

THAT, no parking signs be erected as per the Ontario Traffic Manual – Book 5 Regulatory Signs;

AND THAT, the Township’s Parking By-Law No. 2011-049 be amended.”

vii) **Report #PW-2023-20 – Waste Site Hours.**

The Public Works Manager presented the details of a proposed change in municipal waste site hours. Discussion followed regarding availability of staff, the results of traffic count studies, and the change in hours allowing evening opportunity for waste site access.

The CAO/Clerk informed Council that this report was coming forward as a result of feedback provided in 2019 from the public as part of the Service Delivery Review. Those who work wanted evening hours so that they did not have to take their weekend to dispose of their waste. Then following that, through the Waste Management Master Plan it was also recommended that hours be changed, subject to traffic counts.

Members were concerned about opening an extra day and agreed that the Thursday 2:00 p.m. to 6:00 p.m. shift was not ideal so instead agreed to expand the Wednesday hours from 8:00 a.m. to 4:00 p.m., to 8:00 a.m. to 6 p.m.

Recommendation to Council:

“**THAT**, the following changes be made to the waste site hours effective January 1, 2024:

Summer Hours:

- Sundays at all three waste sites will be reduced to 10 a.m. to 4 p.m. to reflect the traffic volumes between 4 p.m. and 6 p.m.;
- Maberly will no longer be open Mondays, however, would be open when a statutory holiday is on a Monday – Victoria Day, Civic Holiday, Labour Day, Thanksgiving
- Glen Tay would be open an additional two hours on Wednesdays until 6 p.m.

Winter Hours:

- Glen Tay would be open an additional two hours on Wednesdays until 6 p.m.”

The Public Works Manager and Treasurer left at 8:56 p.m.

viii) **Report #CAO-2023-19 – Proposed New Road Name - Lakebreeze Lane.**

Recommendation to Council:

“**THAT**, the necessary by-law to name an existing Private Road to Lakebreeze Lane as outlined in Report #CAO-2023-19 – Proposed New Road Name – Lakebreeze Lane, be brought forward for approval.”

ix) **Provincial Climate Change Impact Assessment.**

Councillor Kendrick requested that the Township send a letter to the Province indicating the Township’s concern with the Province burying this report.

The Committee agreed that a letter from the Reeve be drafted for Council’s review at its October meeting.

7. CORRESPONDENCE

i) **23-10-04 – Council Communication Package.**

Recommendation to Council:

“**THAT**, the 23-10-04 Council Communication Package be received for information.”

ii) **2022-2023 Community Plan for Safety and Well-being for Lanark County and Smiths Falls.**

- Media Release
- Plan Progress Update

Recommendation to Council:

“**THAT**, the 2022-2023 Community Plan for Safety and Well-being for Lanark County and Smiths Falls – Plan Progress Update and Media Release be received for information.”

iii) **AMO - Policy Update - Affordable Homes and Good Jobs Act Introduced and Housing Affordability Task Force Recommendations Response.**

A Member wondered if Council had read the letter referred to in the link in this communication and requested that Council send its own letter to AMO.

The CAO/Clerk recommended deferring the related item 7 iii to the October Council for additional time for all Members to review the letter in the link

The CAO/Clerk would send this link directly by email to all Members.

The Committee agreed to deferring this item to the October Council meeting.

8. COMMITTEE, BOARD & EXTERNAL ORGANIZATION UPDATES

- i) **Bolingbroke Cemetery Board** – *deferred to the next meeting.*
Councillor Wayne Baker.

- ii) **Committee of Adjustment**

The Committee reviewed the minutes that were attached to the agenda.

- iii) **Fire Board** – *deferred to the next meeting.*

- iv) **Library Board**
Councillor Andrew Kendrick.

The Committee reviewed the minutes that were attached to the agenda.

At the last meeting the budget was adopted and the Library Chief Executive Officer (CEO) should be reaching out to staff to schedule a presentation to Council.

The CAO/Clerk confirmed that the CEO has reached out but this was jumping ahead in the process as neither the Treasurer or CAO had seen the draft budget.

- v) **Pinehurst Cemetery Board** – *deferred to the next meeting.*
Councillor Fred Dobbie.

- vi) **Police Services Board**
Reeve Rob Rainer.

The Committee reviewed the minutes that were attached to the agenda.

- vii) **Green Energy and Climate Change Working Group**
Councillor Greg Hallam and Councillor Angela Pierman

The Committee reviewed the minutes that were attached to the agenda.

- viii) **Municipal Drug Strategy Committee** – *deferred to the next meeting.*
Councillor Korrine Jordan.

- ix) **Mississippi Valley Conservation Authority Board**
Councillor Andrew Kendrick.

The Committee reviewed the meeting summary that was attached to the agenda.

- x) **Rideau Valley Conservation Authority Board**
Councillor Angela Pierman.

The Committee reviewed the meeting summary that was attached to the agenda.

- xi) **County of Lanark** – *deferred to the next meeting.*
Reeve Rob Rainer and Deputy Reeve Fred Dobbie.

9. **CLOSED SESSION**

- i) **CONFIDENTIAL: Litigation – Building Permit #127-2019.**

The Committee moved “in camera” at 9:04 p.m. to address a matter pertaining to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board regarding Building Permit #127-2019 and the Chief Administrative Officer/Clerk, Deputy Clerk and Planner remained in the room.

The Committee returned to open session at 9:53 p.m.

The Chair rose and reported that staff were provided direction on the matter.

10. **DEFERRED ITEMS**

**The following items will be discussed at the next and/or future meeting:*

- *See Township Action Plan – distributed separately to Council*

11. **ADJOURNMENT**

The Committee adjourned at 9:54 p.m.

MOTIONS

COUNCIL
October 24, 2023

Report #PW-2023-22
Sean Ervin, Public Works Manager

PROPOSED CHANGES TO WASTE SITE HOURS

STAFF RECOMMENDATION(S)

It is recommended:

“THAT, the Waste Site hours be changed as outlined in Report #PW-2023-20 – Proposed Changes to Waste Site Hours, effective January 1st, 2024, subject to Ministry approval;

AND THAT, traffic counts be undertaken throughout 2024 for the three waste sites for the purpose of evaluating the changes with an update provided to Council prior to the 2025 Budget deliberations.”

BACKGROUND

At the October 10th Committee of the Whole meeting, Report #PW-2023-20 – Waste Site Hours was brought forward discussing changes to the waste site hours. The Committee requested minor changes to the proposed hours, specific to the Glen Tay site not being open on Thursday afternoons for a four-hour shift and opening on Wednesdays from 8am to 6pm. The purpose of this report is to provide further details and discussions regarding the proposed changes.

DISCUSSION

With the proposed extension of the hours to a 10-hour day on Wednesday, one waste site attendant would have to work an 8-4 shift and the other would have to work a 10-6 shift (8-hours) to avoid overtime pay. Staff have reviewed the hourly traffic count data for the Glen Tay site on Wednesday mornings which shows that the average hourly traffic from 8-9am is 41 vehicles and from 9-10am is 77 vehicles per hour. Staff are concerned that the traffic volume would be too much to handle for one attendant.

One option would be to open later Wednesdays from 10am to 6pm, instead of 8 to 4pm. However, as noted above, there is an average of 118 vehicles that use the site between 8 to 10am. An alternative option is to leave the hours on Wednesdays from 8 to 4pm and instead open later on Mondays by changing the hours from 8 to 4pm to 10 to 6pm in order to allow for

an evening. Staff have also reviewed the average vehicle counts between 8 to 10 am and it was determined that the average vehicles between 8 to 9am is 28 vehicles and between 9 to 10am is 39 vehicles. Therefore, it may be more beneficial to open the Glen Tay site later in the morning on Mondays, rather than on Wednesdays.

A revised proposed opening schedule is as follows:

Glen Tay Waste Site			Stanleyville Waste Site		Maberly Waste Site	
Summer Hours						
Monday	8AM to 4PM 10AM to 6PM	8	8AM to 4PM	8	8AM to 4PM CLOSED	
Wednesday	8AM to 4PM	8	8AM to 4PM	8	8AM to 4PM	8
Saturday	8AM to 4PM	8	8AM to 4PM	8	8AM to 4PM	8
Sunday	10AM to 6PM 10AM to 4PM	6	10AM to 6PM 10AM to 4PM	6	10AM to 6PM 10AM to 4PM	6
Hours / Week		30		30		22
Winter Hours						
Monday	8AM to 4PM 10AM to 6PM	8				
Wednesday	8AM to 4PM	8	8AM to 4PM	8	8AM to 4PM	8
Saturday	8AM to 4PM	8	8AM to 4PM	8	8AM to 4PM	8
Hours/Week		24		16		16

FINANCIAL CONSIDERATIONS

The updated hours will provide a reduced amount of labour costs in the amount of \$12,000 as the sites will be open less hours total then in previous years. Further details will be discussed during the 2024 Budget deliberations.

OPTIONS CONSIDERED

Option #1 – (Recommended) – Proceed with the proposed changes to the Waste Site Hours as noted in this report.

Option #2 – Leave the hours “as-is”. This is not recommended as the data shows there could be improvements and the Waste Management Master Plan recommended that the hours be optimized in order to provide a better service to the public.

Option #3 – Provide further direction regarding the opening hours.

CLIMATE CONSIDERATIONS

None considered.

STRATEGIC PLAN LINK

Guiding Principles: We offer our residents the best possible services while keeping taxes reasonable and remaining financially stable.

CONCLUSION

As noted in the previous report, the recommendations are based on a small sample size. However, the changes will be monitored through 2024 and if further changes are required, the hours can be discussed in the fall of 2024.

ATTACHMENTS

None.

Prepared and Submitted By:

Approved for Submission By:

**Sean Ervin,
Public Works Manager**

**Amanda Mabo,
Chief Administrative Officer/Clerk**

BY-LAWS

THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2023-043

BEING A BY-LAW TO AMEND ROAD NAMING BY-LAW AMENDMENT NO. 98-87 (NORTH BURGESS 8TH CONCESSION)

WHEREAS, Section 31 (2) of the *Municipal Act, 2001*, S.O. 2001, Chapter 25, as amended, provides that after January 1, 2003, land may only become a highway by virtue of a by-law establishing the highway and not by the activities of the municipality or any other person in relation to the land, including the spending of public money;

AND WHEREAS, a portion of the unopened road allowance at the end of North Burgess 8th Concession has been brought up to Private Road Construction Standards, extending North Burgess 8th Concession;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of the Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

1.1 THAT, the Location and Description of North Burgess 8th Concession in Schedule "A" Burgess Ward, Municipal Roads to Road Naming By-Law No. 98-87, as shown on Schedule "A" attached, be amended to read as follows:

From Otty Lake Side Road west to 60 metres past Lot 3, Concession 9, approximately 1.47 kilometres.

1.2 THAT, Plan 27R-11738 is attached hereto as Schedule "B" and shall be for information purposes only, and not form part of this by-law.

1.3 THAT, the Clerk be authorized to register a certified copy of this by-law on title in the Land Registry Office.

2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-043**

3. BY-LAWS TO BE AMENDED

3.1 By-Law No. 98-87 is hereby amended.

3.2 All by-laws or parts thereof and resolutions passed prior to this by-law which are in contravention of any terms of this by-law are hereby rescinded.

4. EFFECTIVE DATE

4.1 **THAT**, this by-law shall come into force and effect with the posting of the applicable Road Signage and when a certified copy of this by-law has been registered at the Land Registry Office.

4.2 ENACTED AND PASSED this 24th day of October 2023.

Rob Rainer, Reeve

Amanda Mabo, Clerk

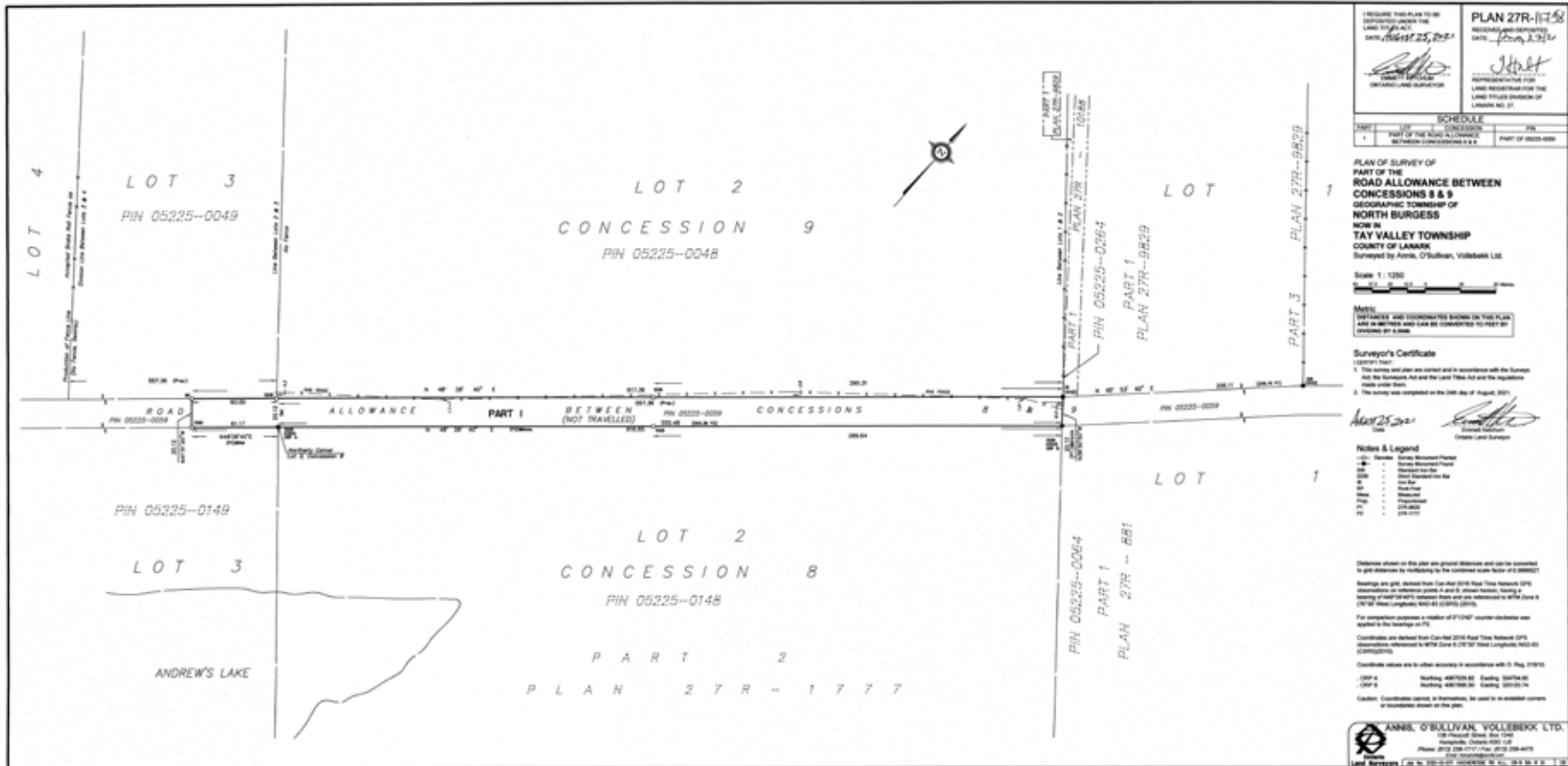
**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-043**

SCHEDULE "A"



**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-043**

SCHEDULE "B"



THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2023-044

ASSUME PORTION OF UNOPENED ROAD ALLOWANCE FOR PUBLIC USE (NORTH BURGESS 8TH CONCESSION)

WHEREAS, Section 27 (1) of the *Municipal Act, 2001*, S.O. 2001, Chapter 25, as amended, provides that except as otherwise provided in the Act, a municipality may pass by-laws in respect of a highway, only if it has jurisdiction over the highway;

AND WHEREAS, Section 28 (2) (b) of the *Municipal Act, 2001*, S.O. 2001, Chapter 25, as amended, provides that, the municipality has jurisdiction over all road allowances located in the municipality that were made by the Crown surveyors;

AND WHEREAS, Section 31 (4) of the *Municipal Act, 2001*, S.O. 2001, Chapter 25, as amended, provides that a municipality may by by-law assume an unopened road allowance made by the Crown surveyors for public use;

AND WHEREAS, a portion of an unopened road allowance at the end of North Burgess 8th Concession has been brought up to a Private Road Standard to provide access to a property so that an entrance permit and building permit could be issued, extending North Burgess 8th Concession;

AND WHEREAS, the municipality deems it expedient to assume North Burgess 8th Concession for maintenance purposes;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of the Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

- 1.1 **THAT**, portion of North Burgess 8th Concession, described in Schedule "A" and as shown on Schedule "B" attached, be assumed for public use as a highway in Tay Valley Township.
- 1.2 **THAT**, the extended portion of North Burgess 8th Concession is more particularly described as Part 1 on Plan 27R11738 being part of PIN 05225-0059 (LT), attached hereto as Schedule "C" and shall be for information purposes only and does not form part of this By-Law.

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-044**

2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

3. EFFECTIVE DATE

ENACTED AND PASSED this 24th day of October, 2023.

Rob Rainer, Reeve

Amanda Mabo, Clerk

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-044**

SCHEDULE "A"

DESCRIPTION OF PORTION OF UNOPENED ROAD ALLOWANCE TO BE ASSUMED:

NORTH BURGESS 8TH CONCESSION

PART OF PIN 05225-0059 (LT)

PART OF RDAL BTN CON 8&9 NORTH BURGESS ABUTTING LT A to LT 6 CON 9; TAY VALLEY TOWNSHIP

PT 1, PLAN 27R11738

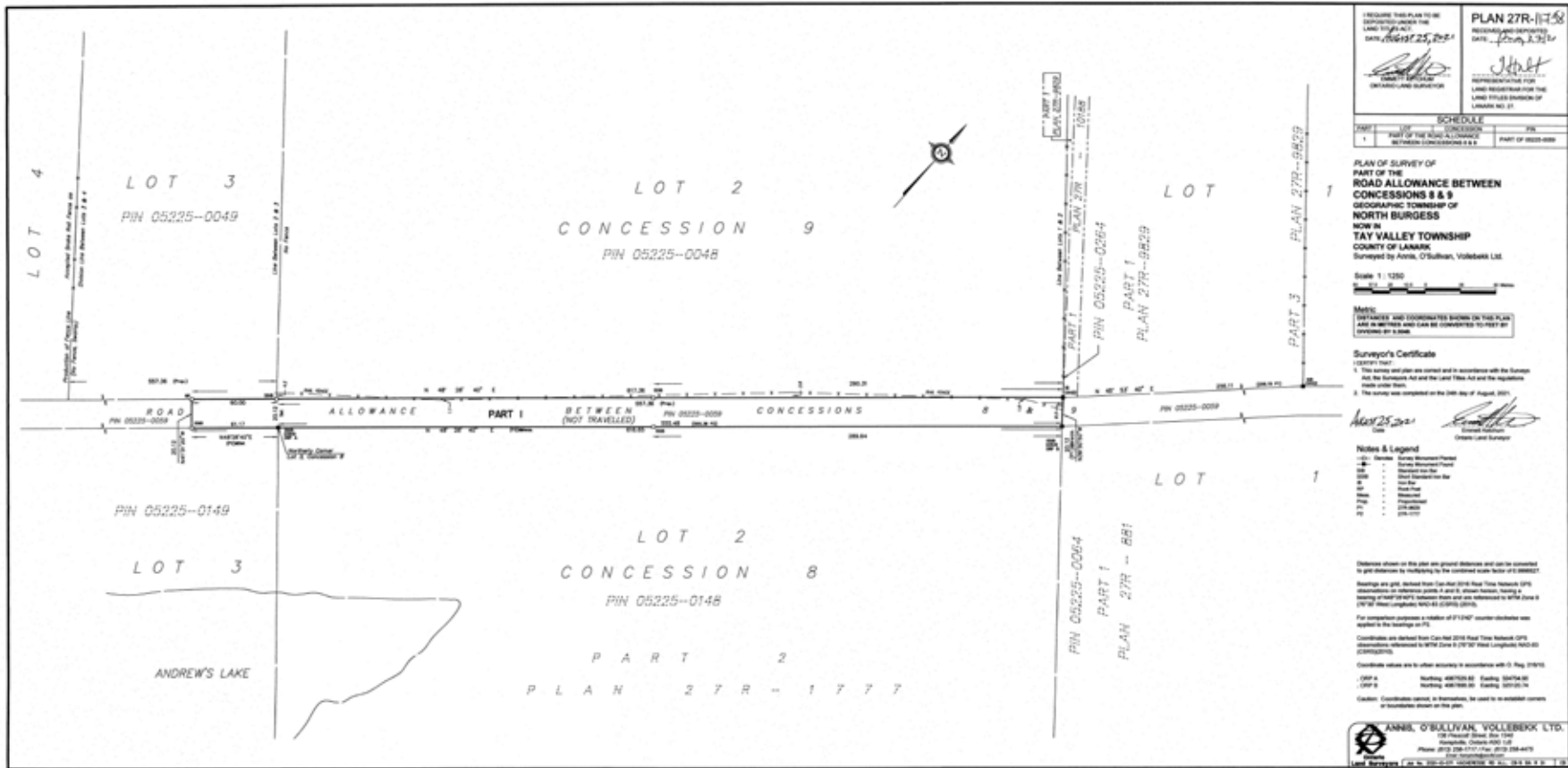
**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-044**

SCHEDULE "B"



THE CORPORATION OF TAY VALLEY TOWNSHIP BY-LAW NO. 2023-044

SCHEDULE "C"



THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2023-045

BEING A BY-LAW TO AMEND ROAD NAMING BY-LAW AMENDMENT NO. 98-87 (LAKEBREEZE LANE)

WHEREAS, Section 48 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a local municipality may name or change the name of a private road after giving public notice of its intention to pass the by-law;

AND WHEREAS, Lakebreeze Lane is a Private Road within Tay Valley Township;

AND WHEREAS, the private right-of-way has been registered on title for many decades and was never added to the Township's Road Naming By-Law;

AND WHEREAS, public notice was provided and each of the affected property owners agreed to the proposed name on September 21st, 2023 and public notice was given on October 19th, 2023 via the agenda for the Council Meeting on October 24th, 2023;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of the Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

- 1.1 **THAT**, the private right-of-way shown as Parts 5, 6 and 11 on Plan 27R-1478 be named Lakebreeze Lane.
- 1.2 **THAT**, Plan 27R-1478 is attached hereto as Schedule "A" and shall be for information purposes only, and not form part of this by-law.
- 1.3 **THAT**, Lakebreeze Lane, located in the geographic Township of Burgess, as shown on Schedule "B" attached, be included within the designated roads as set out in the Road Naming By-Law No. 98-87, specifically Schedule "B", Private Roads, Otty Lake.
- 1.4 **THAT**, the Location and Description of Lakebreeze Lane in Schedule "B" Burgess Ward, Private Roads, Otty Lake to Road Naming By-Law No. 98-87, as shown on Schedule "A" attached, be amended to read as follows:

From Beaver Dam Lane southwest shown as Parts 5, 6 and 11 on Plan 27R-1478.

- 1.5 **THAT**, the Clerk be authorized to register a certified copy of this by-law on title in the Land Registry Office.

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-045**

2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

3. BY-LAWS TO BE AMENDED

3.1 By-Law No. 98-87 is hereby amended.

3.2 All by-laws or parts thereof and resolutions passed prior to this by-law which are in contravention of any terms of this by-law are hereby rescinded.

4. EFFECTIVE DATE

4.1 **THAT**, this by-law shall come into force and effect with the posting of the applicable Road Signage and when a certified copy of this by-law has been registered at the Land Registry Office.

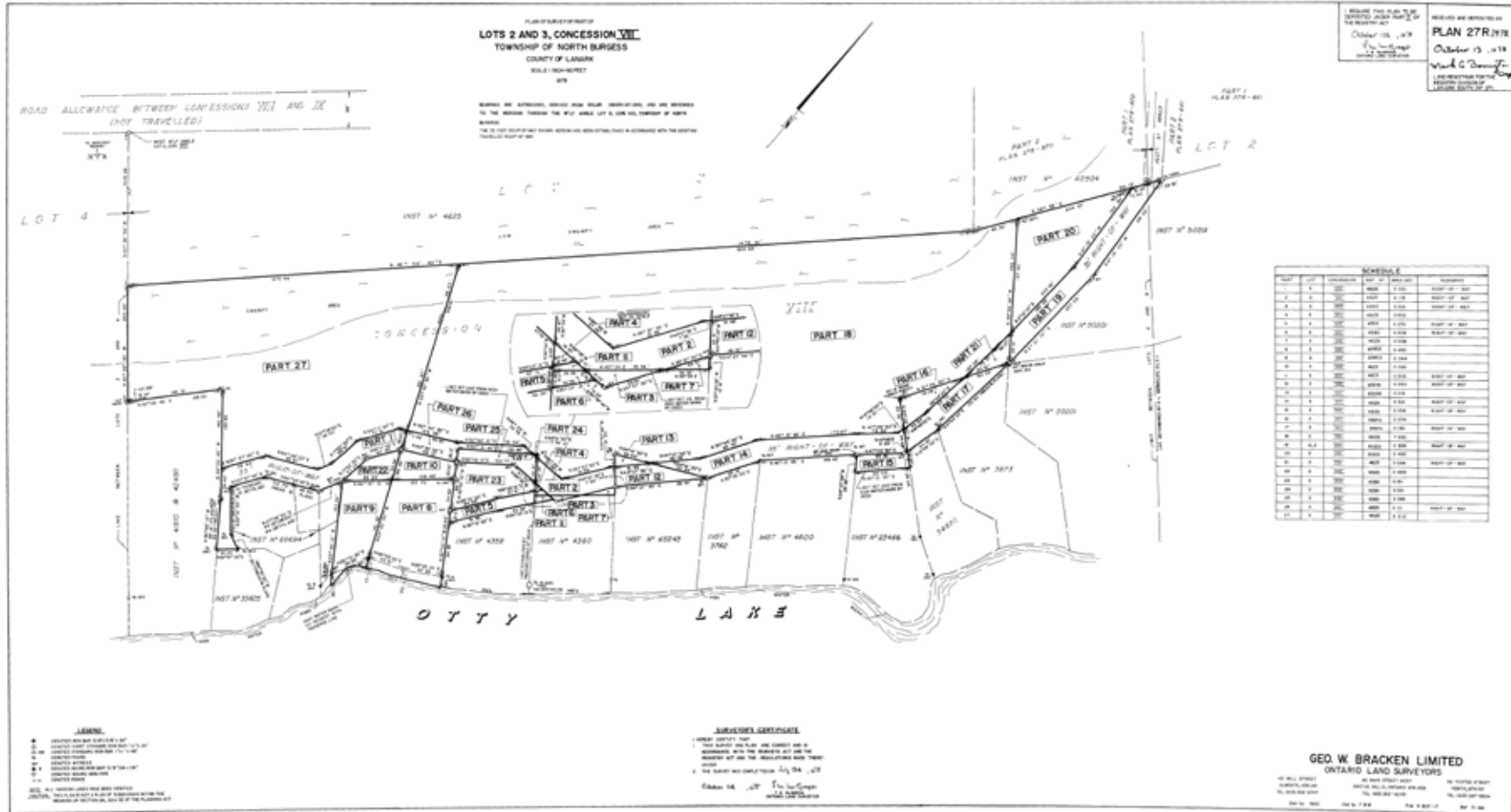
4.2 ENACTED AND PASSED this 24th day of October 2023.

Rob Rainer, Reeve

Amanda Mabo, Clerk

THE CORPORATION OF TAY VALLEY TOWNSHIP BY-LAW NO. 2023-045

SCHEDULE "A"



**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-045**

SCHEDULE "B"



THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2023-046

A BY-LAW TO AMEND ZONING BY-LAW NO. 2002-121, AS AMENDED (STEWART – 719 BEAVER DAM LANE) (PART LOT 3, CONCESSION 8, GEOGRAPHIC TOWNSHIP OF NORTH BURGESS)

WHEREAS, the *Planning Act, R.S.O. 1990, Chapter P.13 Section 34 as amended*, provides that the Councils of local municipalities may enact by-laws regulating the use of land and the erection, location and use of buildings and structures within the municipality;

AND WHEREAS, By-Law No. 2002-121, as amended, regulates the use of land and the erection, location and use of buildings and structures within Tay Valley Township;

AND WHEREAS, the Council of the Corporation of Tay Valley Township deems it advisable to amend By-Law No. 2002-121, as amended, as hereinafter set out;

AND WHEREAS, this By-Law implements the polices and intentions of the Official Plan for Tay Valley Township;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

1.1 **THAT**, By-Law No. 2002-121, as amended, is further amended by amending the zoning from Seasonal Residential (RS) to Residential Limited Services Special Exception-189 (RLS-189) on the lands legally described as Part Lot 3, Concession 8, Geographic Township of North Burgess, now in Tay Valley Township, County of Lanark (Roll #091191101025100), in accordance with Schedule "A" attached hereto and forming part of this By-Law.

1.2 **THAT** By-Law No. 2002-121, as amended, is further amended by adding the following new subsection at the end of Section 5.1.4 (Exception Zones):

189. RLS-189 (Part Lot 3, Concession 8, North Burgess)

Notwithstanding the provisions of Section 5.2, on the lands zoned RLS-189 the following provisions shall prevail:

· Water Setback dwelling (minimum) 17.6m

1.3 **THAT**, this By-Law shall come into force and effect with the passing thereof, in accordance with *the Planning Act*, as amended.

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-046**

2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

3. EFFECTIVE DATE

ENACTED AND PASSED this 24th day of October 2023.

Rob Rainer, Reeve

Amanda Mabo, Clerk

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-046**

SCHEDULE "A"

Stewart – 719 Beaver Dam Lane
Part Lot 3, Concession 8
Geographic Township of North Burgess
Tay Valley Township



Area(s) Subject to the By-Law
To amend the Zoning provisions
Rural (RU) to
Residential Limited Services
Special Exception -189 (RLS - 189)

Certificate of Authentication
This is Schedule "A" to By-Law 2023-046
passed this 24th day of October 2023.

Reeve

Clerk

THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2023-047

A BY-LAW TO AMEND ZONING BY-LAW NO. 2002-121, AS AMENDED (MISKIMAN – 398 LITTLE SILVER LAKE ROAD) (PART LOT 11, CONCESSION 4, GEOGRAPHIC TOWNSHIP OF NORTH BURGESS)

WHEREAS, the *Planning Act, R.S.O. 1990, Chapter P.13 Section 34 as amended*, provides that the Councils of local municipalities may enact by-laws regulating the use of land and the erection, location and use of buildings and structures within the municipality;

AND WHEREAS, By-Law No. 2002-121 regulates the use of land and the erection, location and use of buildings and structures within Tay Valley Township;

AND WHEREAS, the Council of the Corporation of Tay Valley Township deems it advisable to amend By-Law No. 2002-121, as hereinafter set out;

AND WHEREAS, this By-Law implements the policies and intentions of the Official Plan for Tay Valley Township;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

1.1 **THAT**, By-Law No. 2002-121 is hereby amended by amending the zoning from Seasonal Residential (RS) to Residential Limited Services Special Exception-193 (RLS-193) the lands legally described as Part Lot 11, Concession 4, geographic Township of North Burgess, now in Tay Valley Township, County of Lanark (Roll # 091191402073102), in accordance with Schedule "A" attached hereto and forming part of this By-Law.

1.2 **THAT**, By-Law No. 2002-121, as amended, is further amended by adding the following new subsection at the end of Section 5.1.4 (Exception Zones).

193. RLS-193 (Part Lot 11, Concession 4, South Sherbrooke)

Notwithstanding the provisions of Section 5.1, on the lands zoned RLS-193 the following provisions shall prevail:

- Water Setback (minimum) 21m

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-047**

1.3 THAT, all other applicable standards and requirements of By-Law No. 2002-121 shall continue to apply to the subject property.

1.4 THAT, this By-Law shall come into force and effect with the passing thereof, in accordance with *the Planning Act*, as amended.

2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

3. EFFECTIVE DATE

ENACTED AND PASSED this 24th day of October, 2023.

Robert Rainer, Reeve

Amanda Mabo, Clerk

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-047**

SCHEDULE "A"

Miskiman – 398 Little Silver Lake Road
Part Lot 11 and 23, Concession 4
Geographic Township of North Burgess
Tay Valley Township



Area(s) Subject to the By-Law
To amend the Zoning from
Seasonal Residential (RS) to
Residential Limited Services Special Exception-193 (RLS-193)

Certificate of Authentication
This is Schedule "A" to By-Law 2023-047
passed this 24th day of October 2023.

Reeve

Clerk

THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2023-048

A BY-LAW TO AMEND BY-LAW NO. 2011-049 PARKING BY-LAW

WHEREAS, By-Law No. 2011-049, being a parking by-law was adopted by Council on September 27th, 2011;

AND WHEREAS, the Council of the Corporation of Tay Valley Township deems it advisable to amend By-Law No. 2011-049, as hereinafter set out;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of the Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

1.1 THAT, Schedule "A" of Parking By-Law No. 2011-049, No Parking Areas be amended by including:

HIGHWAY	FROM	TO	SIDE	PERIOD
Glen Tay Road	Christie Lake Road	Glen Tay Bridge	West	Anytime

2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

3. BY-LAWS TO BE AMENDED

3.1 By-Law No. 2011-049 is hereby amended.

3.2 All by-laws or parts thereof and resolutions passed prior to this by-law which are in contravention of any terms of this by-law are hereby rescinded.

4. EFFECTIVE DATE

4.1 ENACTED AND PASSED this 24th day of October 2023.

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-048**

Rob Rainer, Reeve

Amanda Mabo, Clerk

THE CORPORATION OF TAY VALLEY TOWNSHIP

BY-LAW NO. 2023-049

A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF TAY VALLEY TOWNSHIP AT ITS MEETING HELD ON OCTOBER 24th, 2023

WHEREAS, Section 5 of *the Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that the powers of a municipality shall be exercised by its council;

AND WHEREAS, Section 9 of *the Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Municipal Act or any other Act;

AND WHEREAS, Section 5(3), provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS, it is deemed expedient that the proceedings of the Council of the Corporation of Tay Valley Township at its meeting be confirmed and adopted by By-Law;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of Tay Valley Township enacts as follows:

1. GENERAL REGULATIONS

- 1.1 **THAT**, the actions of the Council of the Corporation of Tay Valley Township at its meeting held on the 24th day of October, 2023 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of Tay Valley Township at its meeting is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law.
- 1.2 **THAT**, the Reeve and Proper Signing Official of the Corporation of Tay Valley Township are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of Tay Valley Township referred to in the preceding section hereof.
- 1.3 **THAT**, the Reeve and/or Deputy Reeve and Clerk and/or Deputy Clerk are hereby authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of Tay Valley Township.

**THE CORPORATION OF TAY VALLEY TOWNSHIP
BY-LAW NO. 2023-049**

2. ULTRA VIRES

Should any sections of this by-law, including any section or part of any schedules attached hereto, be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

3. EFFECTIVE DATE

ENACTED AND PASSED this 24th day of October 2023.

Rob Rainer, Reeve

Amanda Mabo, Clerk

NEW/OTHER BUSINESS

DRAFT LETTER

The Honourable Andrea Khanjin
Minister of the Environment, Conservation and Parks
College Park 5th Fl
777 Bay Street
Toronto, ON M7A 2J3

October 24, 2023

Re: Provincial Climate Change Impact Assessment Report

Dear Minister Khanjin:

Tay Valley Township Council welcomes the release of the Provincial Climate Change Impact Assessment Report. The geographic and sectoral analysis of impacts already occurring in Eastern Ontario (and projected to occur) is in depth and sobering. The analysis reinforces our Township's work to mitigate and adapt to the impacts of climate change.

However, our Township questions why a report of such importance was not immediately released by the government so that municipalities could be more fully informed? We understand that the report was delivered to the government in January by the Climate Risk Institute, and quietly released eight months later in August by being posted online. No press release was issued when the report was made public. The Minister of Environment, Conservation and Parks at the time did not make a statement or answer questions. The Ontario Newsroom was not put to work to publicize the report.

We further understand that a group called Seniors for Climate Action Now (SCAN) had campaigned for the public release of the report and is thought to have finally triggered its release. Now they and others are calling on the Province to release a companion report by the Climate Risk Institute on best practices for reducing impacts and adapting to climate change.

When will this companion report be released?

The Provincial Climate Change Impact Assessment Report provides a stark reminder that very aggressive action is needed now to address the disruption caused by climate change.

The province's Financial Accountability Officer identified the cost of climate change to Ontario's public infrastructure at \$26.2 billion this decade alone. It also suggests that risk profiles concerning all of Ontario's natural ecosystems and species are likely to rise to high or very high.

The report breaks down the different risks to various parts of Ontario's \$45-billion agriculture sector, including “a potential 50 per cent drop in corn production from inadequate moisture or the high risks to apple crops from late spring frosts, extreme precipitation or extreme heat”. In our area, which is the Maple Syrup Capital of Ontario, producers have already recognized negative changes from climate to their industry.

In particular, the report notes that climate change disproportionately impacts vulnerable populations across the province. Tay Valley Township has a high proportion of seniors amidst our population. They are particularly vulnerable to the effects of extreme heat. We urge your government to track heat-related deaths, as is currently done by British Columbia and Quebec.

The report states that, “...the rapid pace of climate change requires large scale, accelerated action in all facets of our society and economy”. However, the Province is headed in the opposite direction, for example by increasing investment in natural gas power plants and reducing protection for wetlands. Tay Valley Township calls on the Province to release the Climate Risk Institute’s report on best practices for reducing impacts and adapting to climate change and to provide sufficient funding to help municipalities better mitigate and adapt to climate change.

Sincerely,

Rob Rainer, Reeve

cc: MPP John Jordan
Association of Municipalities of Ontario
Rural Ontario Municipal Association

Sent by e-mail to: minister.mah@ontario.ca

October 3, 2023

The Honourable Paul Calandra
Minister of Municipal Affairs and
Housing College Park, 17th Floor
777 Bay Street
Toronto, Ontario M7A 2J3

Dear Minister Calandra:

I am writing today to convey a sector-wide perspective on the September 15th request you sent to mayors regarding the June 2022 recommendations of the government's Housing Affordability Task Force. As you know, the housing supply and affordability crisis is of top concern for municipal governments and we welcome the opportunity to work with you on this critical issue. As you also know, housing crisis challenges and solutions are complex and nuanced—not easily reduced to “yes” or “no” answers. We trust that this exercise is only the beginning of an ongoing partnership between provincial and municipal governments to proceed in a manner that reflects informed decision-making in the interests of Ontario's residents and communities.

The Housing Affordability Task Force did not include members representing the experience, expertise, or interests of Ontario's municipal sector. Nor did it consider the full range of circumstances of the nation-wide housing supply and affordability crisis apparent at the time, including industry supply management, interest rates, the actions of property investors vs. homebuyers, decades long under-investment in community housing stock, and many other elements integral to truly complex challenge.

The most immediate outcome of the Task Force's recommendations was Bill 23, which was introduced on October 25th and passed on November 28th, 2022. Bill 23 was subject to extensive criticism from Ontario's municipal sector, outlining among other concerns, substantial financial impacts that would limit the ability to invest in the infrastructure needed to support growth. That said, AMO and its members were pleased in November 2022, when the Government of Ontario committed to fully offsetting the financial impacts the Bill. Municipalities continue to look forward to the fulfilment of that important promise.

As an organization committed to good public policy, building sustainable communities and to working with the government to help it meet its ambitious housing targets, AMO wants to ensure that these important public policy matters are given the consideration and

analysis necessary to help the government to fulfil its commitment to objective, well- informed, and evidence-based policy.

Your letter to Mayors requests that they identify those Task Force recommendations that should be prioritized for implementation and that those Mayors with provincial housing targets provide a response to each of the Task Force's 74 recommendations. You indicate that if Mayors decline the opportunity to do so, their communities will be subject to a financial penalty. Given that the request is to Mayors and not to Councils, it is not clear whether Mayors will be able to enlist the support of the municipal public service in order to analyse the impacts of the recommendations. AMO is confident the government understands that any policy decision framework that accounts only for external task force recommendations and the views of individual mayors would not be sufficient to accomplish its own public policy making standards.

In the interest of supporting AMO members, and the government, in advancing good public policy, we are providing information to AMO members which the AMO Board believes they may find useful.

In general, AMO is expressing its support for the bulk of the Government's Task Force recommendations, with a few exceptions noted below, subject to firm conditions the Government will recognize as essential before proceeding to Cabinet. Municipalities believe that the following conditions are necessary for the successful implementation of the Task Force's recommendations or, indeed, any other actions that the government chooses to pursue to address the housing supply and affordability crisis, including:

- 1) A **fair and sustainable funding framework** to support infrastructure and growth, that is not unduly subsidized by existing property taxpayers.
- 2) A **comprehensive, sequenced implementation plan** that gives both developers and municipalities certainty regarding costs and rules to support effective long-term decision-making.
- 3) An **accountability framework** that accurately recognizes the roles and responsibilities of different housing partners and does not hold municipalities accountable for the actions of developers or provincial ministries. Mechanisms must be included to ensure that public investments are tied to outcomes in the public interest.
- 4) A core focus on **non-market housing**, which was not within the mandate of the Housing Affordability Task Force. A robust non-market housing sector is a critical part of a well-functioning overall housing system and needs to be prioritized by governments.
- 5) A **public policy review by the Ontario Public Service** verifying that each recommendation is feasible, likely to result in increased housing supply and/or affordability and, is in the public interest.

As noted above, AMO is expressing its support for the bulk of the recommendations subject to the conditions noted above. AMO has identified only three of the Task Force's recommendations that cannot be supported at a sector level from a principled perspective:

12. *Support responsible housing growth on undeveloped land, including outside existing municipal boundaries, by building infrastructure necessary to support high density housing and complete communities and applying the recommendations of this report to all undeveloped land:* AMO and many others have identified Intensification is an important principle that should underpin development in Ontario. While building on undeveloped land will be necessary in some small, rural and northern communities, in general it is not required to meet provincial housing targets. Given risks and controversy surrounding recently proposed development outside of municipal boundaries, AMO recommends that scarce resources are best directed elsewhere.
22. *Requiring municipalities to compensate property owners for loss of property value as a result of heritage designations, based on the principle of best economic use of land.* Requiring municipalities to use taxpayer funding to compensate private landowners for implementing provincial legislation is not consistent with the public interest or a well-functioning system of governance.
57. *Reductions in funding to municipalities that fail to meet provincial housing growth and approval timeline targets.* This recommendation stands out as inconsistent on its face with conditions for success, as it fails to appropriately understand and assign accountability for housing development roles.

AMO is also recognizing the following recommendations as its top priorities for consideration, in an effort to assist Mayors in identifying their top-five recommendations as your letter requires. They include:

Recommendations supporting affordable housing: While not requested to provide recommendations on increasing the supply of non-market housing, the Task Force identified a number of recommendations that municipalities believe should be explored on a priority basis as part of a broader strategy to urgently increase the supply of deeply affordable housing in Ontario, including:

66. Create an Affordable Housing Trust from a portion of Land Transfer Tax Revenue (i.e., the windfall resulting from property price appreciation) to be used in partnership with developers, non-profits, and municipalities in the creation of more affordable housing units. This Trust should create incentives for projects serving and brought forward by Black- and Indigenous-led developers and marginalized groups.

67. Amend legislation to:
 - Allow cash-in-lieu payments for Inclusionary Zoning units at the discretion of the municipality.
 - Require that municipalities utilize density bonusing or other incentives in all Inclusionary Zoning and Affordable Housing policies that apply to market housing.
 - Permit municipalities that have not passed Inclusionary Zoning policies to offer incentives and bonuses for affordable housing units.
68. Encourage government to closely monitor the effectiveness of Inclusionary Zoning policy in creating new affordable housing and to explore alternative funding methods that are predictable, consistent, and transparent as a more viable alternative option to Inclusionary Zoning policies in the provision of affordable housing.

Recommendations to enhance supply of skilled trades: Municipalities applaud the actions that the government has taken to date to address these critical labour shortages. Almost without exception, municipalities that submitted housing pledges identified this as a key challenge in meeting housing targets. Continued focus and monitoring are required to ensure that actions are successful in addressing the challenge. As such, AMO prioritizes the following Task Force recommendations:

53. Improve funding for colleges, trade schools, and apprenticeships, encourage and incentivize municipalities, unions, and employers to provide more on-the-job training.
54. Undertake multi-stakeholder education program to promote skilled trades.
55. Recommend that the federal and provincial government prioritize skilled trades and adjust the immigration points system to strongly favour needed trades and expedite immigration status for these workers and encourage the federal government to increase from 9,000 to 20,000 the number of immigrants admitted through Ontario's program.

Recommendations to hold developers accountable for building: Municipalities have continuously highlighted the hundreds of thousands of approvals that sit, sometimes for years, without building permits being pulled. Recommendations like the following can play a critical role in ensuring that zoned and serviced land is developed in a timely way:

51. Enable municipalities, subject to adverse external economic events, to withdraw infrastructure allocations from any permitted projects where construction has not been initiated within three years of build permits being issued.

Recommendations to streamline the approvals process: Municipalities have heard feedback regarding lengthy approvals processes and are supportive of approaches such as province-wide zoning standards—including the following recommendation—and other time-saving mechanisms if they are developed and implemented in a thoughtful way:

15. Establish province-wide zoning standards, or prohibitions, for minimum lot sizes, maximum building setbacks, minimum heights, angular planes, shadow rules, front doors, building depth, landscaping, floor space index, and heritage view cones, and planes; restore pre-2006 site plan exclusions (colour, texture, and type of materials, window details, etc.) to the *Planning Act* and reduce or eliminate minimum parking requirements.

This information is provided in the spirit of collaboration, and to support our shared goals of improved housing affordability and good public policy in Ontario. The AMO Board hopes its members and the Government will find this information helpful as policy discussions and internal Government deliberations continue on these important matters.

Sincerely,



Colin Best
AMO
President
Councillor for the Region of Halton

cc: Martha Greenberg, Deputy Minister, Ministry of Municipal Affairs and Housing
Ontario Heads of Council