



COUNCIL MEETING MINUTES

Tuesday, October 24th, 2023

6:00 p.m.

**Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario
Council Chambers**

ATTENDANCE:

Members Present: Chair, Reeve Rob Rainer
Councillor Greg Hallam
Councillor Korrine Jordan
Councillor Angela Pierman
Councillor Marilyn Thomas

Staff Present: Amanda Mabo, Chief Administrative Officer/Clerk (left at 6:23 p.m.)
Aaron Watt, Deputy Clerk
Sean Ervin, Public Works Manager (left at 6:23 p.m.)

Regrets: Deputy Reeve Fred Dobbie
Councillor Wayne Baker
Councillor Andrew Kendrick

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

The Agenda was adopted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

Councillor Hallam declared a pecuniary interest and/or conflict of interest on item 7ii - Presentation Perth & Smiths Falls District Hospital (PSFDH) and Foundation because his spouse is the CEO of the PSFDH Foundation.

4. APPROVAL OF MINUTES

- i) “Special” Council Meeting – September 21st, 2023.

RESOLUTION #C-2023-10-01

MOVED BY: Greg Hallam
SECONDED BY: Korrine Jordan

“**THAT**, the minutes of the “Special” Council Meeting held on September 21st, 2023, be approved as circulated.”

ADOPTED

- ii) Council Meeting – September 26th, 2023.

RESOLUTION #C-2023-10-02

MOVED BY: Greg Hallam
SECONDED BY: Korrine Jordan

“**THAT**, the minutes of the Council Meeting held on September 26th, 2023, be approved as circulated.”

ADOPTED

- iii) Council Meeting (Closed Session – Closed Session Council Minutes – August 24, 2023 Confidential Council Minutes re Special Council Meeting Closed Session Minutes) – September 26th, 2023.

RESOLUTION #C-2023-10-03

MOVED BY: Korrine Jordan
SECONDED BY: Greg Hallam

“**THAT**, the minutes of the Council Meeting (Closed Session – Closed Session Council Minutes – August 24, 2023 Confidential Council Minutes re Special Council Meeting Closed Session Minutes) held on September 26th, 2023, be approved as circulated.”

ADOPTED

- iv) Council Meeting (Closed Session – Potential Litigation – Forest Trail Name – Reconsideration) – September 26th, 2023.

RESOLUTION #C-2023-10-04

MOVED BY: Marilyn Thomas
SECONDED BY: Angela Pierman

“**THAT**, the minutes of the Council Meeting (Closed Session – Potential Litigation - Forest Trail Name – Reconsideration) held on September 26th, 2023, be approved as circulated.”

ADOPTED

- v) **Council Meeting (Closed Session – Identifiable Individual – Human Resources Matter) – September 26th, 2023.**

RESOLUTION #C-2023-10-05

MOVED BY: Marilyn Thomas
SECONDED BY: Angela Pierman

“**THAT**, the minutes of the Council Meeting (Closed Session – Identifiable Individual – Human Resources Matter) held on September 26th, 2023, be approved as circulated.”

ADOPTED

- vi) **Committee of the Whole Meeting – October 10th, 2023.**

RESOLUTION #C-2023-10-06

MOVED BY: Angela Pierman
SECONDED BY: Marilyn Thomas

“**THAT**, the minutes of the Committee of the Whole Meeting held on October 10th, 2023, be approved as circulated.”

ADOPTED

- vii) **Committee of the Whole Meeting (Closed Session – Litigation – Building Permit #127-2019) – October 10th, 2023.**

RESOLUTION #C-2023-10-07

MOVED BY: Angela Pierman
SECONDED BY: Marilyn Thomas

“**THAT**, the minutes of the Committee of the Whole (Closed Session – Litigation – Building Permit #127-2019) Meeting held on October 10th, 2023, be approved as circulated.”

ADOPTED

5. DELEGATIONS & PRESENTATIONS

None.

6. CORRESPONDENCE

None.

7. MOTIONS

- i) **Presentation: Introduction and Update on Provincial Initiatives.**

RESOLUTION #C-2023-10-08

MOVED BY: Greg Hallam
SECONDED BY: Korrine Jordan

“**THAT**, the Introduction and Update on Provincial Initiatives by MPP John Jordan at the October 10, 2023 Committee of the Whole meeting be received for information.”

ADOPTED

- ii) **Presentation: Perth & Smiths Falls District Hospital and Foundation Update.**

Councillor Hallam left at 6:04 p.m.

RESOLUTION #C-2023-10-09

MOVED BY: Korrine Jordan
SECONDED BY: Angela Pierman

“**THAT**, the Perth and Smiths Falls District Hospital’s request for a small increase to \$70,000 in the annual funding amount provided by the Township be referred to the 2024 Budget process.”

ADOPTED

Councillor Hallam returned at 6:05 p.m.

- iii) **Delegation: Pickleball.**

RESOLUTION #C-2023-10-10

MOVED BY: Korrine Jordan
SECONDED BY: Greg Hallam

“**THAT**, the delegation request regarding the addition of pickleball courts to the Maberly tennis court be referred to the 2024 Budget process.”

ADOPTED

- iv) **Report #PD-2023-23 – Reply to Minister Calandra’s Request for Top Five Housing Priorities.**

RESOLUTION #C-2023-10-11

MOVED BY: Marilyn Thomas
SECONDED BY: Angela Pierman

“**THAT**, Report #PD-2023-23 – Reply to Minister Calandra’s Request for Top Five Housing Priorities, be received for information.”

ADOPTED

v) **Report #PD-2023-24 – Climate Change Action Plan – Annual Report.**

RESOLUTION #C-2023-10-12

MOVED BY: Marilyn Thomas

SECONDED BY: Angela Pierman

“THAT, the Climate Action Plan be used to inform the Asset Management Plan;

THAT, the following specific implementation actions be included as part of the 2024 budget process:

- Allocate the County grant and Tay Valley funds on an organics only waste audit, develop a plan for composting and develop training for waste site attendants and education for residents on composting;
- Confirm the electric vehicle purchase timeline and educate the public on Total Cost procurement;
- Prioritize energy-efficient upgrades from the Building Condition Assessment report; and
- Enact tree planting as a nature-based climate solution;

AND THAT, the Reeve request the provincial Minister of Health to track heat deaths as Quebec and British Columbia do.”

ADOPTED

vi) **Report #PD-2023-25 – Climate Lens and Climate Lens Calculator Training.**

RESOLUTION #C-2023-10-13

MOVED BY: Angela Pierman

SECONDED BY: Marilyn Thomas

“THAT, Report #PD-2023-25 – Climate Lens and Climate Lens Calculator Training be received for information.”

ADOPTED

vii) **Report #FIN-2023-09 – Total Cost of Ownership in Procurement.**

RESOLUTION #C-2023-10-14

MOVED BY: Angela Pierman

SECONDED BY: Marilyn Thomas

“THAT, the Total Cost of Ownership be used in Township procurement to represent the true cost of a purchase over the lifetime of an asset;

AND THAT, as part of the Reserve Policy to be presented to Council, where an initial higher purchase price may be required for an asset that produces less Greenhouse gases, the savings that accrue over the lifetime of that asset be returned to a reserve established for the purpose of covering the up-front cost difference, be included.”

ADOPTED

- viii) **Report #PW-2023-19 – One – Brush Cutter Head for a Backhoe – Request For Proposal Award.**

RESOLUTION #C-2023-10-15

MOVED BY: Greg Hallam

SECONDED BY: Korrine Jordan

“THAT, Request for Proposal #2023-PW-010 – One (1) Brush Cutter Head for Backhoe be awarded to J.R. Brisson Equipment Ltd.;

AND THAT, the Reeve and Clerk be authorized to sign the necessary documentation.”

ADOPTED

- ix) **Report #PW-2023-21 – No Parking on Glen Tay Road.**

RESOLUTION #C-2023-10-16

MOVED BY: Greg Hallam

SECONDED BY: Korrine Jordan

“THAT, no parking be permitted on the south bound lane of Glen Tay Road, between Christie Lake Road and the Glen Tay Bridge;

THAT, no parking signs be erected as per the Ontario Traffic Manual – Book 5 Regulatory Signs;

AND THAT, the Township’s Parking By-Law No. 2011-049 be amended.”

ADOPTED

- x) **Report #PW-2023-20 – Waste Site Hours.**

The Public Works Manager reviewed Report #PW-2023-22 as attached to the agenda.

RESOLUTION #C-2023-10-17

MOVED BY: Korrine Jordan

SECONDED BY: Greg Hallam

“THAT, the Waste Site hours be changed as outlined in Report #PW-2023-22 – Proposed Changes to Waste Site Hours, effective January 1st, 2024, subject to Ministry approval;

AND THAT, traffic counts be undertake throughout 2024 for the three waste sites for the purpose of evaluating the changes with an update provided to Council prior to the 2025 Budget deliberations.”

ADOPTED

- xi) **Report #CAO-2023-19 – Proposed New Road Name – Lakebreeze Lane.**

RESOLUTION #C-2023-10-18

MOVED BY: Marilyn Thomas
SECONDED BY: Angela Pierman

“**THAT**, the necessary by-law to name an existing Private Road to Lakebreeze Lane as outlined in Report #CAO-2023-19 – Proposed New Road Name – Lakebreeze Lane, be brought forward for approval.”

ADOPTED

- xii) **23-10-04 – Council Communication Package.**

RESOLUTION #C-2023-10-19

MOVED BY: Marilyn Thomas
SECONDED BY: Angela Pierman

“**THAT**, the 23-10-04 Council Communication Package be received for information.”

ADOPTED

- xiii) **2022-2023 Community Plan for Safety and Well-being for Lanark County and Smiths Falls.**

RESOLUTION #C-2023-10-20

MOVED BY: Angela Pierman
SECONDED BY: Marilyn Thomas

“**THAT**, the 2022-2023 Community Plan for Safety and Well-being for Lanark County and Smiths Falls – Plan Progress Update and Media Release be received for information.”

ADOPTED

8. BY-LAWS

- i) **By-Law No. 2023-043 – Road Naming By-Law Amendment – North Burgess 8th Concession.**

RESOLUTION #C-2023-10-21

MOVED BY: Angela Pierman
SECONDED BY: Marilyn Thomas

“**THAT**, By-Law No. 2023-043 – being a by-law to Amend Road Naming By-Law No. 98-87 (North Burgess 8th Concession), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- ii) **By-Law No. 2023-044 – Assume Portion of Unopened Road Allowance - North Burgess 8th Concession.**

RESOLUTION #C-2023-10-22

MOVED BY: Greg Hallam
SECONDED BY: Korrine Jordan

“**THAT**, By-Law No. 2023-044 – being a by-law to Assume a Portion of an Unopened Road Allowance for Public Use (North Burgess 8th Concession), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- iii) **By-Law No. 2023-045 – Road Naming – Lakebreeze Lane.**

RESOLUTION #C-2023-10-23

MOVED BY: Greg Hallam
SECONDED BY: Korrine Jordan

“**THAT**, By-Law No. 2023-045 – being a by-law to Amend Road Naming By-Law No. 98-87 (Lakebreeze Lane), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- iv) **By-Law No. 2023-046 – Zoning By-Law Amendment – Stewart.**

RESOLUTION #C-2023-10-24

MOVED BY: Korrine Jordan
SECONDED BY: Greg Hallam

“**THAT**, By-Law No. 2023-046 – being a by-law to Amend Zoning By-Law No. 2002-121, as amended (Stewart – 719 Beaver Dam Lane, Part Lot 3, Concession 8, Geographic Township of North Burgess), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- v) **By-Law No. 2023-047 – Zoning By-Law Amendment – Miskiman.**

RESOLUTION #C-2023-10-25

MOVED BY: Marilyn Thomas
SECONDED BY: Angela Pierman

“**THAT**, By-Law No. 2023-047 – being a by-law to Amend Zoning By-Law No. 2002-121, as amended (Miskiman – 398 Little Silver Lake Road, Part Lot 11, Concession 4, Geographic Township of North Burgess), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- vi) **By-Law No. 2023-048 – Parking By-Law Amendment (Glen Tay Road).**

RESOLUTION #C-2023-10-26

MOVED BY: Marilyn Thomas
SECONDED BY: Angela Pierman

“**THAT**, By-Law No. 2023-048 – being a by-law to Amend By-Law No. 2011-049 Parking By-Law, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

9. NEW/OTHER BUSINESS

- i) **Provincial Climate Change Impact Assessment – Draft Letter to Minister of the Environment, Conservation and Parks.**

RESOLUTION #C-2023-10-27

MOVED BY: Angela Pierman
SECONDED BY: Marilyn Thomas

“**THAT**, the Reeve, on behalf of the Township send a letter asking the Minister of the Environment, Conservation and Parks, with a copy to MPP John Jordan, the Association of Municipalities of Ontario, and the Rural Ontario Municipal Association to release the Climate Risk Institute’s report on best practices for reducing impacts and adapting to climate change, and to provide sufficient funding to help municipalities better mitigate and adapt to climate change.”

ADOPTED

- ii) **AMO - Policy Update - Affordable Homes and Good Jobs Act Introduced and Housing Affordability Task Force Recommendations Response – *deferred to the next meeting.***
 Councillor Andrew Kendrick

10. CALENDARING

Meeting	Date	Time	Location
RVCA Board of Directors Meeting	October 26 th	6:30 p.m.	RVCA Offices
“Special” Committee of the Whole Meeting – Operating Budget	November 7 th	5:30 p.m.	Municipal Office
Committee of the Whole Meeting	November 7 th	Following	Municipal Office
“Special” Committee of the Whole – Capital Budget	November 14 th	5:30 p.m.	Municipal Office
Pinehurst Cemetery Board Meeting	November 16 th	2:00 p.m.	Municipal Office
Committee of Adjustment	November 20 th	5:00 p.m.	Municipal Office

Library Board Meeting	November 20 th	5:30 p.m.	Perth & District Library
Council Meeting	November 21 st	6:00 p.m.	Municipal Office
Bolingbroke Cemetery Board Meeting	November 23 rd	1:00 p.m.	Municipal Office
RVCA Board of Directors Meeting	November 23 rd	6:30 p.m.	RVCA Offices
OAPSB Zone 2 Meeting	November 24 th	9:30 a.m.	Kemptville
History Scholarship Selection Committee	November 27 th	1:30 p.m.	Municipal Office
Committee of Adjustment	November 27 th	5:00 p.m.	Municipal Office
Police Services Board Meeting	November 28 th	2:00 p.m.	Municipal Office
Public Meeting – Budget	November 28 th	6:00 p.m.	Municipal Office

11. CLOSED SESSIONS

- i) **CONFIDENTIAL: Identifiable Individual - Chief Administrative Officer/Clerk.**

The Chief Administrative Officer/Clerk and Public Works Manager left at 6:23 p.m.

RESOLUTION #C-2023-10-28

MOVED BY: Angela Pierman
SECONDED BY: Marilyn Thomas

“**THAT**, Council move “in camera” at 6:23 p.m. to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees regarding the Chief Administrative Officer/Clerk;

AND THAT, the Deputy Clerk remain in the room.”

ADOPTED

RESOLUTION #C-2023-10-29

MOVED BY: Greg Hallam
SECONDED BY: Korrine Jordan

“**THAT**, Council return to open session at 6:41 p.m.

ADOPTED

The Chair rose and reported that Council had a discussion regarding the Chief Administrative Officer/Clerk.

12. CONFIRMATION BY-LAW

- i) **By-Law No. 2023-049 - Confirmation By-Law – October 24th, 2023.**

RESOLUTION #C-2023-10-30

MOVED BY: Greg Hallam


SECONDED BY: Korrine Jordan

“**THAT**, By-Law No. 2023-049 being a by-law to confirm the proceedings of the Council meeting held on October 24th, 2023, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

13. ADJOURNMENT

Council adjourned at 6:41 p.m.


Rob Rainer, Reeve


Aaron Watt, Deputy Clerk