



COMMITTEE OF THE WHOLE MINUTES

Tuesday, October 10th, 2023

Immediately following the Public Meeting – Zoning By-Law Amendment(s) at 5:30 p.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario

Council Chambers

ATTENDANCE:

Members Present: Chair, Councillor Greg Hallam
Councillor Wayne Baker
Councillor Korrine Jordan
Councillor Andrew Kendrick
Councillor Angela Pierman
Councillor Marilyn Thomas

Staff Present: Amanda Mabo, Chief Administrative Officer/Clerk
Aaron Watt, Deputy Clerk
Noelle Reeve, Planner
Ashley Liznick, Treasurer (left at 8:56 p.m.)
Sean Ervin, Public Works Manager (left at 8:56 p.m.)

Regrets: Reeve Rob Rainer
Deputy Reeve Fred Dobbie

1. CALL TO ORDER

The meeting was called to order at 6:03 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

i) Amendment to the Agenda: Item 7iii was moved to be heard after item 6 i.

The agenda was adopted as amended.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

Councillor Hallam declared a pecuniary interest and/or conflict of interest on item 5ii - Presentation Perth & Smiths Falls District Hospital (PSFDH) and Foundation because his spouse is the CEO of the PSFDH Foundation.

4. APPROVAL OF MINUTES OF PUBLIC MEETINGS

i) Public Meeting: Zoning By-Law Amendment – September 12th, 2023.

The minutes of the Public Meeting – Zoning By-Law Amendment held on September 12th, 2023, were approved.

5. DELEGATIONS & PRESENTATIONS

i) Presentation: Introduction and Update on Provincial Initiatives. John Jordan, Member of Provincial Parliament

J. Jordan, Member of Provincial Parliament introduced himself to Council and invited questions. He indicated that housing, healthcare infrastructure and connectivity is top of mind, that the government is listening to constituents on these matters. He provided information on riding funding updates for hospital expansions, emergency department upgrades, and long-term care homes. In this riding, \$5.8 million has been allocated for hospitals, \$820,000 to emergency department challenges post COVID and the Minister of Long Term Care was recently in Smiths Falls for the groundbreaking of a 128 bed long term care home. There are also new homes in Carleton Place and Almonte.

A Member expressed concern that due to a lack of increases in provincial funding, many organizations like the Conservation Authorities and the Libraries have been extremely constrained when it comes to raising funds. This has caused a downloading effect to municipalities to pay for those services, which is affecting increases to the tax levy.

A Member asked if there was any update specifically with regards to long term care homes in Perth.

MPP Jordan referred specifically to the Arch project in the Township and confirmed that the project is still a go, it is just when. It was delayed due to skyrocketing interest rates.

A Member expressed concern regarding changes to drugs that are covered for youth under age 25. If it is not the generic brand, then they are not covered, and those drugs are extremely expensive but are sometimes the only option.

The Planner raised questions regarding cohousing and a recent provincial pilot project regarding social prescribing. Wanted to know if the pilot would be expanding.

MPP Jordan supported concerns and interests and will take those matters back for future communication and follow-up.

Recommendation to Council:

“THAT, the Introduction and Update on Provincial Initiatives by MPP John Jordan at the October 10, 2023 Committee of the Whole meeting be received for information.”

Councillor Greg Hallam stepped down as Chair and left the Council table for the next item on the Agenda as he had declared a conflict of interest on this item.

Councillor Marilyn Thomas assumed the Chair.

ii) **Presentation: Perth & Smiths Falls District Hospital and Foundation Update.**

Michael Cohen, President and CEO, Perth & Smiths Falls District Hospital and Margot Hallam, CEO, Perth & Smiths Falls District Hospital Foundation

M. Cohen gave the PowerPoint Presentation that was attached to the agenda.

M. Hallam provided an update on the Perth & Smiths Falls District brought in over \$10,000 for the MRI campaign.

Recommendation to Council:

“THAT, the Perth and Smiths Falls District Hospitals request for a small increase to \$70,000 in the annual funding amount provided by the Township be referred to the 2024 Budget process.”

Councillor Marilyn Thomas stepped down as Chair.

Councillor Greg Hallam resumed as Chair.

iii) **Delegation: Pickleball**
Brian Campbell

B. Campbell provided a presentation with photos in support of updating the Maberly tennis court with pickleball lines to broaden the use of the surfaces to include both tennis and pickleball – *attached, page 12.*

B. Campbell spoke to the history of pickleball, its increase in popularity, health benefits to residents, increased use of existing Township sports facilities, and running of a pickleball association for the enjoyment of residents and visitors. He suggested that a budget of \$1,500 would be required to buy supplies such as nets and a lockbox with a key to store the nets and the material to paint the lines which he and a group of volunteers could do. Currently there are 180

members in Perth, 60 of which are Tay Valley residents. If Council did not want to put Pickleball lines on the new tennis court surface, then maybe the outdoor rink in Maberly could be looked at.

Members had a number of questions, including how it would work with a lock box, then not everyone could enjoy playing, and raised concerns regarding the noise for the neighbours. Some were also concerned about mixing tennis and pickleball lines on the same court.

Staff will review the request and provide further information as part of the 2024 Budget discussions.

Recommendation to Council:

“THAT, the delegation request regarding the addition of pickleball courts to the Maberly tennis court be referred to the 2024 Budget process.”

The Committee recessed at 7:02 p.m.

The Committee returned to session at 7:10 p.m.

6. PRIORITY ISSUES

i) **Report #PD-2023-23 – Reply to Minister Calandra’s Request for Top Five Housing Priorities.**

A Member raised concern with the process, indicating Council had not been included in the consultation for the selected priorities and raised concern that only bullet points are being returned with no covering letter to support choices or voice opinions.

The Planner explained the process being followed was in accordance with the instructions provided whereby the Reeve was to reply on behalf of the municipality but that both the Reeve and Staff felt that Council should be aware of what priorities were being chosen. She explained the process was to reply to a specific email address with the bullet points, nothing further.

The Committee requested that the Association of Municipalities of Ontario (AMO) also be copied in this correspondence.

Recommendation to Council:

“THAT, Report #PD-2023-23 – Reply to Minister Calandra’s Request for Top Five Housing Priorities, be received for information.”

Item 7 iii was discussed next.

ii) **Report #PD-2023-24 – Climate Change Action Plan – Annual Report.**

A Member questioned how the emissions from the waste site is being assessed and if the reported increase is a reflection of increased waste site usage. Also raised concerns on Greenhouse Gas emissions and control of said emissions.

The Planner confirmed the emissions results are from previous audits of the Township waste site. Confirmed the waste site saw an increase in use, resulting in an increase in Greenhouse Gas emissions. Also discussed an allotment of trees to be planted in exchange of trees that had to be cut down during the solar farm installation.

There was discussion on the results of previous waste audits, and the inclination to explore additional waste audits in the future regarding the reduction of Greenhouse Gas emissions.

Recommendation to Council:

“THAT, the Climate Action Plan be used to inform the Asset Management Plan;

THAT, the following specific implementation actions be included as part of the 2024 budget process:

- Allocate the County grant and Tay Valley funds on an organics only waste audit, develop a plan for composting and develop training for waste site attendants and education for residents on composting;
- Confirm the electric vehicle purchase timeline and educate the public on Total Cost procurement;
- Prioritize energy-efficient upgrades from the Building Condition Assessment report; and
- Enact tree planting as a nature-based climate solution;

AND THAT, the Reeve request the provincial Minister of Health to track heat deaths as Quebec and British Columbia do.”

iii) **Report #PD-2023-25 – Climate Lens and Climate Lens Calculator Training.**

Recommendation to Council:

“THAT, Report #PD-2023-25 – Climate Lens and Climate Lens Calculator Training be received for information.”

iv) **Report #FIN-2023-09 – Total Cost of Ownership in Procurement.**

Recommendation to Council:

“THAT, the Total Cost of Ownership be used in Township procurement to represent the true cost of a purchase over the lifetime of an asset;

AND THAT, as part of the Reserve Policy to be presented to Council, where an initial higher purchase price may be required for an asset that produces less Greenhouse gases, the savings that accrue over the lifetime of that asset be returned to a reserve established for the purpose of covering the up-front cost difference, be included.”

v) **Report #PW-2023-19 – One – Brush Cutter Head for a Backhoe – Request For Proposal Award.**

Recommendation to Council:

“THAT, Request for Proposal #2023-PW-010 – One (1) Brush Cutter Head for Backhoe be awarded to J.R. Brisson Equipment Ltd.;

AND THAT, the Reeve and Clerk be authorized to sign the necessary documentation.”

vi) **Report #PW-2023-21 – No Parking on Glen Tay Road.**

Recommendation to Council:

“THAT, no parking be permitted on the south bound lane of Glen Tay Road, between Christie Lake Road and the Glen Tay Bridge;

THAT, no parking signs be erected as per the Ontario Traffic Manual – Book 5 Regulatory Signs;

AND THAT, the Township’s Parking By-Law No. 2011-049 be amended.”

vii) **Report #PW-2023-20 – Waste Site Hours.**

The Public Works Manager presented the details of a proposed change in municipal waste site hours. Discussion followed regarding availability of staff, the results of traffic count studies, and the change in hours allowing evening opportunity for waste site access.

The CAO/Clerk informed Council that this report was coming forward as a result of feedback provided in 2019 from the public as part of the Service Delivery Review. Those who work wanted evening hours so that they did not have to take their weekend to dispose of their waste. Then following that, through the Waste Management Master Plan it was also recommended that hours be changed, subject to traffic counts.

Members were concerned about opening an extra day and agreed that the Thursday 2:00 p.m. to 6:00 p.m. shift was not ideal so instead agreed to expand the Wednesday hours from 8:00 a.m. to 4:00 p.m., to 8:00 a.m. to 6 p.m.

Recommendation to Council:

“THAT, the following changes be made to the waste site hours effective January 1, 2024:

Summer Hours:

- Sundays at all three waste sites will be reduced to 10 a.m. to 4 p.m. to reflect the traffic volumes between 4 p.m. and 6 p.m.;
- Maberly will no longer be open Mondays, however, would be open when a statutory holiday is on a Monday – Victoria Day, Civic Holiday, Labour Day, Thanksgiving
- Glen Tay would be open an additional two hours on Wednesdays until 6 p.m.

Winter Hours:

- Glen Tay would be open an additional two hours on Wednesdays until 6 p.m.”

The Public Works Manager and Treasurer left at 8:56 p.m.

viii) **Report #CAO-2023-19 – Proposed New Road Name - Lakebreeze Lane.**

Recommendation to Council:

“THAT, the necessary by-law to name an existing Private Road to Lakebreeze Lane as outlined in Report #CAO-2023-19 – Proposed New Road Name – Lakebreeze Lane, be brought forward for approval.”

ix) **Provincial Climate Change Impact Assessment.**

Councillor Kendrick requested that the Township send a letter to the Province indicating the Township’s concern with the Province burying this report.

The Committee agreed that a letter from the Reeve be drafted for Council’s review at its October meeting.

7. CORRESPONDENCE

i) **23-10-04 – Council Communication Package.**

Recommendation to Council:

“THAT, the 23-10-04 Council Communication Package be received for information.”

ii) **2022-2023 Community Plan for Safety and Well-being for Lanark County and Smiths Falls.**

- Media Release
- Plan Progress Update

Recommendation to Council:

“THAT, the 2022-2023 Community Plan for Safety and Well-being for Lanark County and Smiths Falls – Plan Progress Update and Media Release be received for information.”

iii) **AMO - Policy Update - Affordable Homes and Good Jobs Act Introduced and Housing Affordability Task Force Recommendations Response.**

A Member wondered if Council had read the letter referred to in the link in this communication and requested that Council send its own letter to AMO.

The CAO/Clerk recommended deferring the related item 7 iii to the October Council for additional time for all Members to review the letter in the link

The CAO/Clerk would send this link directly by email to all Members.

The Committee agreed to deferring this item to the October Council meeting.

8. COMMITTEE, BOARD & EXTERNAL ORGANIZATION UPDATES

i) **Bolingbroke Cemetery Board** – *deferred to the next meeting.*
Councillor Wayne Baker.

ii) **Committee of Adjustment**

The Committee reviewed the minutes that were attached to the agenda.

iii) **Fire Board** – *deferred to the next meeting.*

iv) **Library Board**
Councillor Andrew Kendrick.

The Committee reviewed the minutes that were attached to the agenda.

At the last meeting the budget was adopted and the Library Chief Executive Officer (CEO) should be reaching out to staff to schedule a presentation to Council.

The CAO/Clerk confirmed that the CEO has reached out but this was jumping ahead in the process as neither the Treasurer or CAO had seen the draft budget.

- v) **Pinehurst Cemetery Board** – *deferred to the next meeting.*
Councillor Fred Dobbie.

- vi) **Police Services Board**
Reeve Rob Rainer.

The Committee reviewed the minutes that were attached to the agenda.

- vii) **Green Energy and Climate Change Working Group**
Councillor Greg Hallam and Councillor Angela Pierman

The Committee reviewed the minutes that were attached to the agenda.

- viii) **Municipal Drug Strategy Committee** – *deferred to the next meeting.*
Councillor Korrine Jordan.

- ix) **Mississippi Valley Conservation Authority Board**
Councillor Andrew Kendrick.

The Committee reviewed the meeting summary that was attached to the agenda.

- x) **Rideau Valley Conservation Authority Board**
Councillor Angela Pierman.

The Committee reviewed the meeting summary that was attached to the agenda.

- xi) **County of Lanark** – *deferred to the next meeting.*
Reeve Rob Rainer and Deputy Reeve Fred Dobbie.

9. CLOSED SESSION

- i) **CONFIDENTIAL: Litigation – Building Permit #127-2019.**

The Committee moved “in camera” at 9:04 p.m. to address a matter pertaining to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board regarding Building Permit #127-2019 and the Chief Administrative Officer/Clerk, Deputy Clerk and Planner remained in the room.

The Committee returned to open session at 9:53 p.m.

The Chair rose and reported that staff were provided direction on the matter.

10. DEFERRED ITEMS

**The following items will be discussed at the next and/or future meeting:*

- *See Township Action Plan – distributed separately to Council*

11. ADJOURNMENT

The Committee adjourned at 9:54 p.m.


Chairperson


Deputy Clerk

DELEGATIONS & PRESENTATIONS















