



## COUNCIL MEETING MINUTES

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Tuesday, September 26<sup>th</sup>, 2023

6:00 p.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario  
Council Chambers

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### ATTENDANCE:

**Members Present:** Chair, Reeve Rob Rainer  
Deputy Reeve Fred Dobbie  
Councillor Wayne Baker  
Councillor Greg Hallam  
Councillor Marilyn Thomas  
Councillor Korrine Jordan  
Councillor Andrew Kendrick  
Councillor Angela Pierman

**Staff Present:** Amanda Mabo, Chief Administrative Officer/Clerk  
Aaron Watt, Deputy Clerk  
Noelle Reeve, Planner (arrived at 6:04 p.m. and left at 7:34 p.m.)  
Ashley Liznick, Treasurer (arrived at 6:23 p.m. and left at 6:35 p.m.)

**Regrets:** None.

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### 1. CALL TO ORDER

The meeting was called to order at 6:02 p.m.  
A quorum was present.

The Planner arrived at 6:04 p.m.

### 2. AMENDMENTS/APPROVAL OF AGENDA

i) Addition under Closed Sessions: Human Resources Matter.

The Agenda was adopted as amended.

**3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF**

None at this time.

**4. APPROVAL OF MINUTES**

i) **Council Meeting – August 24<sup>th</sup>, 2023.**

**RESOLUTION #C-2023-09-03**

**MOVED BY:** Angela Pierman

**SECONDED BY:** Marilyn Thomas

“**THAT**, the minutes of the Council Meeting held on August 24<sup>th</sup>, 2023, be approved as circulated.”

**ADOPTED**

ii) **Council Meeting (Closed Session – Judicial Review) Minutes – June 27<sup>th</sup>, 2023 – August 24<sup>th</sup>, 2023.**

**RESOLUTION #C-2023-09-04**

**MOVED BY:** Wayne Baker

**SECONDED BY:** Fred Dobbie

“**THAT**, the minutes of the Council Meeting (Closed Session – Judicial Review) Minutes – June 27<sup>th</sup>, 2023, held on August 24<sup>th</sup>, 2023, be approved as circulated.”

**SEE RESOLUTION #C-2023-09-05**

**RESOLUTION #C-2023-09-05**

**MOVED BY:** Wayne Baker

**SECONDED BY:** Greg Hallam

“**THAT**, Council move “in camera” at 6:08 p.m. to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees regarding the minutes of the Council Meeting (Closed Session – Judicial Review) Minutes – June 27<sup>th</sup>, 2023, held on August 24<sup>th</sup>, 2023;

**AND THAT**, the Chief Administrative Officer/Clerk and Deputy Clerk remain in the room.”

**ADOPTED**

**RESOLUTION #C-2023-09-06**

**MOVED BY:** Wayne Baker  
**SECONDED BY:** Fred Dobbie

“**THAT**, Council return to open session at 6:14 p.m.”

**ADOPTED**

**RESOLUTION #C-2023-09-04**

**MOVED BY:** Wayne Baker  
**SECONDED BY:** Fred Dobbie

“**THAT**, the minutes of the Council Meeting (Closed Session – Judicial Review) Minutes – June 27<sup>th</sup>, 2023, held on August 24<sup>th</sup>, 2023, be approved as circulated.”

**ADOPTED**

- iii) **Council Meeting (Closed Session – Potential Land Acquisition – 529 Glen Tay Road) – August 24<sup>th</sup>, 2023.**

**RESOLUTION #C-2023-09-07**

**MOVED BY:** Andrew Kendrick  
**SECONDED BY:** Greg Hallam

“**THAT**, the minutes of the Council Meeting (Closed Session – Potential Land Acquisition – 529 Glen Tay Road) held on August 24<sup>th</sup>, 2023, be approved as circulated.”

**ADOPTED**

- iv) **Council Meeting (Closed Session – Potential Litigation – 502 Pike Lake Route 5) – August 24<sup>th</sup>, 2023.**

**RESOLUTION #C-2023-09-08**

**MOVED BY:** Greg Hallam  
**SECONDED BY:** Korrine Jordan

“**THAT**, the minutes of the Council Meeting (Closed Session – Potential Litigation – 502 Pike Lake Route 5) held on August 24<sup>th</sup>, 2023, be approved as circulated.”

**ADOPTED**

- v) **“Special” Committee of the Whole Meeting – September 11<sup>th</sup>, 2023.**

A Member raised a question regarding adding additional context to the minutes.

The Treasurer arrived at 6:23 p.m.

**RESOLUTION #C-2023-09-09**

**MOVED BY:** Korrine Jordan  
**SECONDED BY:** Greg Hallam

“**THAT**, the minutes of the “Special” Committee of the Whole Meeting held on September 11<sup>th</sup>, 2023, be approved as circulated.”

**SEE RESOLUTION #C-2023-09-10**

**RESOLUTION #C-2023-09-10**

**MOVED BY:** Angela Pierman  
**SECONDED BY:** Andrew Kendrick

“**THAT**, the minutes of the “Special” Committee of the Whole meeting held on September 11<sup>th</sup>, 2023, be amended to remove the following wording under the 10-Year Capital Plan Presentation “The Committee requested a summary of the grants and the amount of grant funding that has been received each year for the past five years” and replace it with “Staff noted that certain items in the capital plan, in particular in relation to buildings, would only proceed if grant funding was available. Due to the fact that grants are not included in the asset management plan and have a potential for budgetary changes, the Committee requested a summary of grants received for the last five (5) years.”

**ADOPTED**

**RESOLUTION #C-2023-09-09**

**MOVED BY:** Korrine Jordan  
**SECONDED BY:** Greg Hallam

“**THAT**, the minutes of the “Special” Committee of the Whole Meeting held on September 11<sup>th</sup>, 2023, be approved as amended.”

**ADOPTED**

The Treasurer left at 6:35 p.m.

- vi) **Committee of the Whole Meeting – September 12<sup>th</sup>, 2023.**

**RESOLUTION #C-2023-09-11**

**MOVED BY:** Fred Dobbie  
**SECONDED BY:** Marilyn Thomas

“**THAT**, the minutes of the Committee of the Whole Meeting held on September 12<sup>th</sup>, 2023, be approved as circulated.”

**ADOPTED**

**5. DELEGATIONS & PRESENTATIONS**

None.

**6. CORRESPONDENCE**

None.

**7. MOTIONS**

i) **Presentation: Asset Management Plan.**

A Member raised concerns at differences in calculations and totals as represented in the Asset Management Plan and the Capital Plan.

The CAO/Clerk explained that the totals of the two plans will not match because the Asset Management Plan (AMP) only captures those assets that meet a certain threshold dollar value in accordance with the Tangible Capital Asset Policy which sets that threshold at \$20,000, the AMP also does not take into account non-assets that are funded from reserves such as plans and studies whereas the 10 Year Capital Plan includes assets below the \$20,000 threshold, items that are not considered assets such as plans and studies and takes into consideration known grants.

**RESOLUTION #C-2023-09-12**

**MOVED BY:** Marilyn Thomas  
**SECONDED BY:** Fred Dobbie

“**THAT**, the Asset Management Plan dated September 6, 2023, be adopted as presented.”

**ADOPTED**

ii) **Presentation: 10-Year Capital Plan 2023.**

**RESOLUTION #C-2023-09-13**

**MOVED BY:** Angela Pierman  
**SECONDED BY:** Marilyn Thomas

“**THAT**, the Council of the Corporation of Tay Valley Township adopt the 10-Year Capital Plan 2023 as amended, by removing the duplicate entry of the Maberly Hall – Parks Plan under Land Improvements.”

**ADOPTED**

iii) **Report #FIN-2023-08 Budget Review and Forecast as of July 31, 2023.**

**RESOLUTION #C-2023-09-14**

**MOVED BY:** Wayne Baker  
**SECONDED BY:** Fred Dobbie

“**THAT**, Report #FIN-2023-08 - Budget Review and Forecast as at July 31, 2023, be received for information;

**AND THAT**, the additional \$105,000 reserve allocation budgeted for 2023 be allocated as follows:

- Road Equipment Reserve \$50,204
- Bridge Reserve \$55,000.”

**ADOPTED**

- iv) **Report #PD-2023-21 – Conservation Authority Request for Agreement on Category 2 and 3 Services.**

**RESOLUTION #C-2023-09-15**

**MOVED BY:** Andrew Kendrick

**SECONDED BY:** Greg Hallam

“**THAT**, the Reeve and Clerk be authorized to sign the Program Services Agreement for Category 2 and 3 Program Services with the Rideau Valley Conservation Authority;

**AND THAT**, the Reeve and Clerk be authorized to sign the Program Services Agreement for Category 2 and 3 Program Services with the Mississippi Valley Conservation Authority.”

**ADOPTED**

- v) **Report #PD-2023-22 –Tow Sports on Tay Valley Lakes.**

After receiving feedback from Township residents and cottagers, Council further discussed the matter.

**RESOLUTION #C-2023-09-16**

**MOVED BY:** Greg Hallam

**SECONDED BY:** Korrine Jordan

“**THAT**, the Reeve, on behalf of the Township send a letter to the federal government, with a copy to the Safe Quiet Association, the Muskoka Lakes Association, and the Federation of Cottagers’ Association requesting the federal government to expedite the federal process underway to regulate wake surf boats on lakes according to the width and depth of lakes and to request that both the Township and its residents be consulted on any proposed changes.”

**SEE RESOLUTION #C-2023-09-17**

**RESOLUTION #C-2023-09-17**

**MOVED BY:** Greg Hallam

**SECONDED BY:** Andrew Kendrick

“**THAT**, Resolution #C-2023-09-16 be amended to read as follows:

**“THAT**, the Reeve on behalf of the Township send a letter to the federal government, with a copy to the Safe Quiet Association, the Muskoka Lakes Association, and the Federation of Cottagers’ Association to express the Township’s interest in the federal process underway to regulate wake surf boats on lakes and to request both the Township and its residents be consulted on any proposed changes;

**AND THAT**, Council direct staff to develop a public communications strategy regarding wake surf boats in the Township and that the strategy include communications with the public in the spring or summer of 2024.”

**ADOPTED**

**RESOLUTION #C-2023-09-16**

**MOVED BY:** Greg Hallam

**SECONDED BY:** Korrine Jordan

**“THAT**, the Reeve on behalf of the Township send a letter to the federal government, with a copy to the Safe Quiet Association, the Muskoka Lakes Association, and the Federation of Cottagers’ Association to express the Township’s interest in the federal process underway to regulate wake surf boats on lakes and to request both the Township and its residents be consulted on any proposed changes;

**AND THAT**, Council direct staff to develop a public communications strategy regarding wake surf boats in the Township and that the strategy include communications with the public in the spring or summer of 2024.”

**ADOPTED**

vi) **Report #PW-2023-18 – Harper Road Speed Limit.**

**RESOLUTION #C-2023-09-18**

**MOVED BY:** Korrine Jordan

**SECONDED BY:** Greg Hallam

**“THAT**, that the speed limit on Harper Road from 250m North of Bathurst 7th Concession to 400m south of Bathurst 6th Concession be changed to 60 km/hr;

**THAT**, By-Law No. 2018-035 – Maximum Rates of Speed be amended;

**AND THAT**, staff be directed to monitor speeding on this section of Harper Road and provide an additional report if the 85% of vehicles are travelling 10km/hr above the new speed limit.”

**ADOPTED**

- vii) **2024 Council/Committee Meeting Calendar.**

**RESOLUTION #C-2023-09-19**

**MOVED BY:** Fred Dobbie  
**SECONDED BY:** Marilyn Thomas

“**THAT**, the 2024 Council/Committee Calendar be approved.”

**ADOPTED**

- viii) **Auditor General’s Special Report on Changes to the Greenbelt.**

With the Province recently indicating that it would agree to all of the recommendations in the Auditor General’s Report on Changes to the Greenbelt, Council deemed it no longer necessary to send a letter.

**RESOLUTION #C-2023-09-20**

**MOVED BY:** Marilyn Thomas  
**SECONDED BY:** Fred Dobbie

“**THAT**, staff draft a letter to the Provincial Government on behalf of the Township condemning the actions and lack of process taken regarding the development of the Greenbelt and present it to Council for review at a future meeting.”

**DEFEATED**

- ix) **23-09-06 – Council Communication Package.**

**RESOLUTION #C-2023-09-21**

**MOVED BY:** Angela Pierman  
**SECONDED BY:** Wayne Baker

“**THAT**, the 23-09-06 Council Communication Package be received for information.”

**ADOPTED**

- x) **23-09-12 – The Hospice Hub Letter of Support.**

**RESOLUTION #C-2023-09-22**

**MOVED BY:** Wayne Baker  
**SECONDED BY:** Fred Dobbie

“**THAT**, the Reeve on behalf of the Council of the Corporation of Tay Valley Township provide a letter of support to The Hospice Hub in its request for \$45,000 from the 2024 Lanark County Community Grant for their Home Support project.”

**ADOPTED**



**8. BY-LAWS**

- i) **By-Law No. 2023-041 – Maximum Rate of Speed - Harper Road**

**RESOLUTION #C-2023-09-23**

**MOVED BY:** Andrew Kendrick

**SECONDED BY:** Greg Hallam

“**THAT**, By-Law No. 2023-041, being a by-law to Amend the Maximum Rate of Speed By-Law No. 2018-035, to reduce the rate of speed on a portion of Harper Road, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

**ADOPTED**

**9. NEW/OTHER BUSINESS**

- i) **Appointment of Hockey Volunteers.**

**RESOLUTION #C-2023-09-24**

**MOVED BY:** Greg Hallam

**SECONDED BY:** Korrine Jordan

“**THAT**, the Council of the Corporation of Tay Valley Township appoint the following volunteers for the Tay Valley Hockey Program, subject to the Criminal Records Check Policy:

- Nick Playfair”

**ADOPTED**

Council recessed at 7:34 p.m.

The Planner left at 7:34 p.m.

Council returned to session at 7:42 p.m.

- ii) **Forest Trail Name - Reconsideration.**  
Amanda Mabo, Chief Administrative Officer/Clerk.

**RESOLUTION #C-2023-09-25**

**MOVED BY:** Korrine Jordan

**SECONDED BY:** Greg Hallam

“**THAT**, Resolution #C-2023-03-16 regarding the Naming of the Forest Trail Park be reconsidered as the next order of business due to new information that has come forward.”

**ADOPTED**

**RESOLUTION #C-2023-09-26**

**MOVED BY:** Marilyn Thomas  
**SECONDED BY:** Fred Dobbie

“**THAT**, Council move “in camera” at 7:44 p.m. to address a matter pertaining to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board regarding the Forest Trail Name Reconsideration;

**AND THAT**, the Chief Administrative Officer/Clerk and Deputy Clerk remain in the room.”

**ADOPTED**

**RESOLUTION #C-2023-09-27**

**MOVED BY:** Angela Pierman  
**SECONDED BY:** Marilyn Thomas

“**THAT**, Council return to open session at 7:52 p.m.”

**ADOPTED**

**RESOLUTION #C-2023-03-16**

**MOVED BY:** Fred Dobbie  
**SECONDED BY:** Marilyn Thomas

“**THAT**, the newly developed Forest Trail be named Nin Kitisim Park as outlined in Report #CAO-2023-04 – Naming of Forest Trail Park.”

**DEFEATED**

**RESOLUTION #C-2023-09-28**

**MOVED BY:** Greg Hallam  
**SECONDED BY:** Marilyn Thomas

“**THAT**, the newly developed Forest Trail be named “Forest Trail Park”, which is currently used for this park rather than adopting an Indigenous name, given the lack of consensus among local Indigenous groups on this issue;

**AND THAT**, this decision and the reasons that inform it be communicated to the Indigenous groups.”

**ADOPTED**

## 10. CALENDARING

The Public Meeting on October 10<sup>th</sup> should have indicated 5:30 p.m. not 6:00 p.m. The calendar has been updated to reflect the change.

Meeting	Date	Time	Location
Police Services Board Meeting	September 26 <sup>th</sup>	2:00 p.m.	Municipal Office
Council Meeting	September 26 <sup>th</sup>	6:00 p.m.	Municipal Office
RVCA Board of Directors Meeting	September 28 <sup>th</sup>	6:30 p.m.	RVCA Offices
Fire Board Meeting	October 5 <sup>th</sup>	6:00 p.m.	South Sherbrooke Station, Maberly
Public Meeting – Zoning By-Law Amendment	October 10 <sup>th</sup>	5:30 p.m.	Municipal Office
Committee of the Whole Meeting	October 10 <sup>th</sup>	Following	Municipal Office
Mississippi Valley Conservation Authority Board of Directors Meeting	October 16	1:00 p.m.	MVCA Offices
Committee of Adjustment	October 16 <sup>th</sup>	5:00 p.m.	Municipal Office
Library Board Meeting	October 16 <sup>th</sup>	5:30 p.m.	Perth & District Library
Lanark County Association of Police Services Boards	October 18 <sup>th</sup>	10:00 a.m.	Mississippi Mills
Green Energy and Climate Change Working Group Meeting	October 20 <sup>th</sup>	2:00 p.m.	Municipal Office
Council Meeting	October 24 <sup>th</sup>	6:00 p.m.	Municipal Office

## 11. CLOSED SESSIONS

i) **CONFIDENTIAL: Identifiable Individual - Human Resources Matter.**

**RESOLUTION #C-2023-09-29**

**MOVED BY:** Wayne Baker

**SECONDED BY:** Angela Pierman

“**THAT**, Council move “in camera” at 7:55 p.m. to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees and litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board regarding a Human Resources Matter;

**AND THAT**, the Chief Administrative Officer/Clerk and Deputy Clerk remain in the room.”

**ADOPTED**

**RESOLUTION #C-2023-09-30**

**MOVED BY:** Andrew Kendrick

**SECONDED BY:** Greg Hallam

“**THAT**, Council return to open session at 7:59 p.m.”

**ADOPTED**

The Chair rose and reported that Council received an update on a Human Resources matter.

**12. CONFIRMATION BY-LAW**

- i) **By-Law No. 2023-042 - Confirmation By-Law – September 26<sup>th</sup>, 2023.**

**RESOLUTION #C-2023-09-31**

**MOVED BY:** Wayne Baker


**SECONDED BY:** Fred Dobbie

“**THAT**, By-Law No. 2023-042 being a by-law to confirm the proceedings of the Council meeting held on September 26<sup>th</sup>, 2023, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

**ADOPTED**

**13. ADJOURNMENT**

Council adjourned at 8:00 p.m.

  
Rob Rainer, Reeve

  
Aaron Watt, Deputy Clerk