



## COMMITTEE OF THE WHOLE MINUTES

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Tuesday, September 12<sup>th</sup>, 2023

Immediately following the Public Meeting – Zoning By-Law Amendment(s) at 5:30 p.m.  
Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario  
Council Chambers

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### ATTENDANCE:

**Members Present:** Chair, Councillor Wayne Baker  
Reeve Rob Rainer  
Deputy Reeve Fred Dobbie  
Councillor Andrew Kendrick  
Councillor Angela Pierman  
Councillor Greg Hallam (arrived at 5:56 p.m.)

**Staff Present:** Amanda Mabo, Chief Administrative Officer/Clerk  
Aaron Watt, Deputy Clerk  
Noelle Reeve, Planner (left at 6:47 p.m.)  
Sean Ervin, Public Works Manager (left at 7:02 p.m.)  
Ashley Liznick, Treasurer (left at 6:47 p.m.)

**Regrets:** Councillor Korrine Jordan  
Councillor Marilyn Thomas

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### 1. CALL TO ORDER

The meeting was called to order at 5:40 p.m.  
A quorum was present.

### 2. AMENDMENTS/APPROVAL OF AGENDA

- i) Addition under Correspondence: 23-09-12 – The Hospice Hub - Letter of Support.

The agenda was adopted as amended.

**3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF**

None at this time.

**4. APPROVAL OF MINUTES OF PUBLIC MEETINGS**

i) **Public Meeting: Zoning By-Law Amendment – August 8<sup>th</sup>, 2023.**

The minutes of the Public Meeting – Zoning By-Law Amendment held on August 8<sup>th</sup>, 2023, were approved.

**5. DELEGATIONS & PRESENTATIONS**

i) **Presentation: Heritage Property Recognition – Otty Lake Road Lime Kiln.**

B. Kennet, a Member of the Heritage Properties Selection Committee gave a PowerPoint presentation – *attached, page 13.*

ii) **Rideau Valley Conservation Authority and Mississippi Valley Conservation Authority – Watershed Programs and Services: 2024 and Beyond.**

S. Casgrain-Robertson, General Manager, Rideau Valley Conservation Authority and Matt Craig, Manager of Planning & Regulations, Mississippi Valley Conservation Authority gave an updated PowerPoint presentation – *attached, page 18.*

Councillor Hallam arrived at 5:56 p.m.

During the presentation, a Member asked for an example of shoreline naturalization. S. Casgrain-Robertson explained the administrative and practical steps that make up the process from initial contact with the Conservation Office to planting efforts.

Following the presentation, the Planner spoke to the importance of Conservation Authority information as it relates to drinking water. Without the efforts and testing of the Conservation Authority, water quality of local lakes and drinking water would be unknown.

General discussion followed indicating support for the Conservation Authorities continuing their current level of service to the municipality.

## 6. PRIORITY ISSUES

- i) **Report #PD-2023-21 – Conservation Authority Request for Agreement on Category 2 and 3 Services.**

Recommendation to Council:

“**THAT**, the Reeve and Clerk be authorized to sign the Program Services Agreement for Category 2 and 3 Program Services with the Rideau Valley Conservation Authority;

**AND THAT**, the Reeve and Clerk be authorized to sign the Program Services Agreement for Category 2 and 3 Program Services with the with the Mississippi Valley Conservation Authority.”

- ii) **Report #PD-2023-22 –Tow Sports on Tay Valley Lakes.**

Members indicated that they have received concerns from residents that other tow sport activities such as waterskiing and tubing would be included in proposed regulations. The Planner confirmed that the concern is with wake boats and not with all tow sports.

It was discussed that waterways are Federal Government jurisdiction with delegation of enforcement to the Ontario Provincial Police. The Federal Government is currently promoting water safety education while working on updating regulations.

The Committee asked the Planner to reach out to other Planners in Lanark County to see if they have had similar issues.

Recommendation to Council:

“**THAT**, the Reeve, on behalf of the Township send a letter to the federal government, with a copy to the Safe Quiet Association, the Muskoka Lakes Association, and the Federation of Cottagers’ Association requesting the federal government to expedite the federal process underway to regulate wake surf boats on lakes according to the width and depth of lakes and to request that both the Township and its residents be consulted on any proposed changes.”

The Planner and Treasurer left at 6:47 p.m.

- iii) **Report #PW-2023-18 – Harper Road Speed Limit.**

A Member raised the question of effectiveness of speed signs that produce flashing lights and indicate the speed of oncoming traffic. The Public Works Manager noted that they do have a traffic calming effect for the short term. The Township currently does not have a functioning portable speed monitoring sign, and the general cost range of those signs were discussed.

A Member raised questions regarding the scoring sheets attached to the report. The Public Works Manager indicated that traffic information is from 2018 and that once a speed limit change is actioned, additional traffic data will be measured this Fall and next Spring to indicate the potentially required methods of traffic calming.

The Chief Administrative Officer/Clerk reminded Council that the Township has a speeding complaint policy. The Lanark County OPP detachment will be notified when a change of speed zone has taken place.

A Member relayed experience while walking or cycling that while most motorists move over for pedestrians, some do not and pass by at close range and high speed. Support was expressed for additional “share the road” signs to be posted in the affected areas. The Public Works Manager replied that similar signage had been posted by the Township before and adding additional signage can be easily actioned.

The Public Works Manager confirmed that after the speed zone update, monitoring will take place and will be communicated to Council in 2024 for review and discussion of next steps.

Recommendation to Council:

**“THAT**, that the speed limit on Harper Road from 250m North of Bathurst 7th Concession to 400m south of Bathurst 6th Concession be changed to 60 km/hr;

**THAT**, By-Law No. 2018-035 – Maximum Rates of Speed be amended;

**AND THAT**, staff be directed to monitor speeding on this section of Harper Road and provide an additional report if the 85% of vehicles are travelling 10km/hr above the new speed limit.”

The Public Works Manager left at 7:02 p.m.

The Committee recessed at 7:03 p.m.

The Committee returned to session at 7:08 p.m.

iv) **2024 Council/Committee Meeting Calendar.**

Recommendation to Council:

**“THAT**, the 2024 Council/Committee Calendar be approved.”

v) **Auditor General’s Special Report on Changes to the Greenbelt**

Reeve Rainer expressed concerns over the irregularities of process that occurred during the Ford government’s sale for development of Greenbelt land. A question was raised regarding sending a letter on behalf of the Township to the Provincial Government condemning the actions and the importance of abiding by democratic process.

Discussion followed and it was generally agreed that staff be directed to write a letter on behalf of the Township for review at a future Council meeting.

Recommendation to Council:

“**THAT**, staff draft a letter to the Provincial Government on behalf of the Township condemning the actions and lack of process taken regarding the development of the Greenbelt and present it to Council for review at a future meeting.”

## 7. CORRESPONDENCE

i) **23-09-06 – Council Communication Package.**

Recommendation to Council:

“**THAT**, the 23-09-06 Council Communication Package be received for information.”

ii) **23-09-12 – The Hospice Hub Letter of Support – *attached, page 22.***

Rob Rainer, Reeve.

Reeve Rainer reported on receiving a request for a letter of support from The Hospice Hub, a volunteer organization that provides services to end-of-life clients in Lanark County. The Hospice Hub is applying for a 2024 Lanark County Community Grant and seeks the Township’s support. Recommendation to Council:

“**THAT**, the Reeve on behalf of the Council of the Corporation of Tay Valley Township provide a letter of support to The Hospice Hub in its request for \$45,000 from the 2024 Lanark County Community Grant for their Home Support project.”

## 8. COMMITTEE, BOARD & EXTERNAL ORGANIZATION UPDATES

i) **Bolingbroke Cemetery Board.**

Councillor Wayne Baker.

The Committee reviewed the minutes that were attached to the agenda.

ii) **Committee of Adjustment – *deferred to the next meeting.***

iii) **Fire Board.**

Councillor Wayne Baker, Councillor Greg Hallam, Councillor Marilyn Thomas.

The Committee reviewed the minutes that were attached to the agenda.

iv) **Library Board – *deferred to the next meeting.***

Councillor Andrew Kendrick.

- v) **Pinehurst Cemetery Board** – *deferred to the next meeting.*  
Councillor Fred Dobbie.
- vi) **Police Services Board** – *deferred to the next meeting.*  
Reeve Rob Rainer.
- vii) **Green Energy and Climate Change Working Group**  
Councillor Greg Hallam and Councillor Angela Pierman

The Committee reviewed the minutes that were attached to the agenda.

- viii) **Municipal Drug Strategy Committee** – *deferred to the next meeting.*  
Councillor Korrine Jordan.
- ix) **Mississippi Valley Conservation Authority Board.**  
Councillor Andrew Kendrick.

The Committee reviewed the minutes that were attached to the agenda.

- x) **Rideau Valley Conservation Authority Board.**  
Councillor Angela Pierman.]

The Committee reviewed the minutes that were attached to the agenda.

- xi) **County of Lanark.**  
Reeve Rob Rainer and Deputy Reeve Fred Dobbie.

Reeve Rainer summarized topics that were discussed at the County Council meeting:

- Rural Transportation – a study was done in 2016 that may now be outdated; the Lanark Transportation Association (LTA) wants to look at more options for rural transportation; LTA is looking for funds for a feasibility study; the request will be discussed as part of the budget process
- Lanark County Interval House – came as a delegation to thank Lanark County Council for its leadership to get intimate partner violence recommended as an epidemic
- Health Unit – a number of Health units throughout Eastern Ontario will be amalgamating
- Perth Housing Proposal – a group would like to build a 63-unit, net-zero apartment building with 20 of those units to be affordable housing units; they are looking for the County and the Town for financial support

## 9. CLOSED SESSION

None.

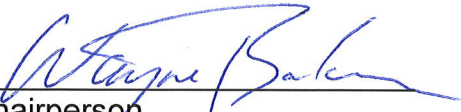
**10. DEFERRED ITEMS**

*\*The following items will be discussed at the next and/or future meeting:*

- *See Township Action Plan – distributed separately to Council*

**11. ADJOURNMENT**

The Committee adjourned at 7:35 p.m.

  
Chairperson

  
Aaron Watt, Deputy Clerk

# **DELEGATIONS & PRESENTATIONS**



# Holiday Lime Kiln

TAY VALLEY TOWNSHIP HERITAGE PROPERTIES PROGRAM  
PRESENTATION TO COUNCIL, 12 SEPTEMBER 2023

1



297 Otty Lake Side Road, North Burgess

OWNER: JOHN PARTINGTON

2

## Description

- ◆ The remains of a 19<sup>th</sup> century stone lime kiln.



3

## Heritage Value

- ◆ The best preserved of the few surviving lime kilns in Tay Valley Township, this heritage feature represents an important 19<sup>th</sup> century small-scale industry.
- ◆ Through burning limestone at high temperatures, lime kilns produced burnt or 'quick' lime for building mortar, whitewash and plaster; for agricultural use to reduce soil acidity and increase crop yields; and for a variety of other applications.
- ◆ The lime kiln remains at 297 Otty Lake Side Road are typical of a mid- to late 19<sup>th</sup> century kiln that would have provided lime to the local residents and builders.



Log cabin with lime mortar chiming

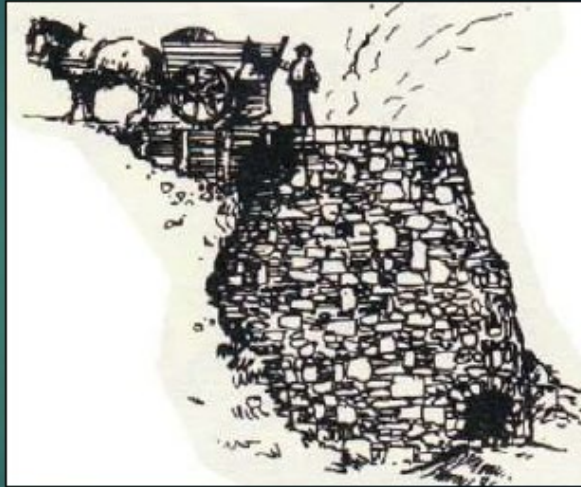


Lime

4

## Lime Kilns

- ◆ Most early settlers would have produced lime in small, ephemeral structures on their own farms as they cleared the land.
- ◆ More substantial stone lime kilns became common in the second half of the 19<sup>th</sup> century and produced a higher quality of lime. These kilns primarily provided lime for the local building trades.
- ◆ By the early 20<sup>th</sup> century, lime production became increasingly concentrated in large scale industrial kiln complexes.

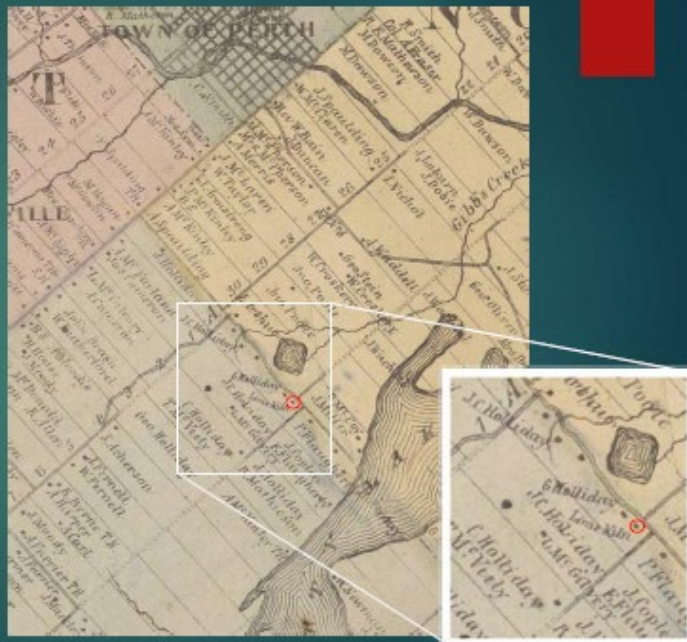


Drawing of a lime kiln similar to the Holliday kiln. (Stoney Middleton Heritage)

5

## The Holliday Lime Kiln

- ◆ Members of the Holliday family settled in North Burgess as early as 1817, among the first of the Perth Military Settlers.
- ◆ By the mid-19<sup>th</sup> century, family members owned numerous lots in the township.
- ◆ The 1843 Walling map of Lanark County depicts 5 structures on Lot A, Concession 9, including the dwellings for J. C. Holliday and G. Holliday; a lime kiln; and two other buildings, likely homes for tenants.



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## 19<sup>th</sup> century lime kilns in Tay Valley Township

- ◆ The 1871 census lists 5 lime kilns operating in North Burgess Township, most clustered in the north-eastern part of the township.
- ◆ Stone for constructing the kilns, a supply of limestone, wood for fuel and accessible transportation would have been readily available in this area.
- ◆ The 1871 census also lists 2 kilns in South Sherbrooke Township and 3 in Bathurst Township.

Location	Operator	Working (months /year)	Employed	Notes
Con. 9, Lot 1	William O'Brien Tenant (50 acres)	4	2	1250 bushels sold at kiln
Con. 9, Lot 2	William Rathwell Owner (100 acres)	3	2	900 bushels sold at kiln
Con. 8, Lot 1	John Watts Owner (60 acres)	3	2	1320 bushels sold at kiln
Con. 10, Lot 2	Laughlan McGilvery Owner (75 acres)	3	2	1800 bushels sold at kiln
Con. 10, Lot 15	William Scott Owner (70 acres)	1	2	300 bushels sold at kiln

Transcription of lime kilns listed in Schedule 6 (Industrial Establishments) of the 1871 census for North Burgess Township.

100 bushels of lime would provide enough mortar to chink a large log cabin.

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## Continued use of the Holliday kiln

- ◆ The Holliday family sold their lands in Lot A, Concession 9 in 1871 with Andrew Watts acquiring the southern half. The Watt family had resided on Lot A, Concession 8 as early as 1850 and were listed as producing lime in the 1851 census.
- ◆ The Belden map of North Burgess Township in 1880 shows the lime kiln on Lot A, Concession 9.
- ◆ The fact that this is the only kiln in North Burgess depicted on the Walling and Belden maps hints at its significance.
- ◆ The kiln likely ceased to operate in the early 20<sup>th</sup> century.



8

## Character-defining Elements of the Holliday Lime Kiln

- ❖ The substantial rear and side walls of the kiln with the exposed interior of the furnace shaft.
- ❖ Remnants of the stone ledge at the base to support the fire and raw limestone above the burnt lime and of the draw hole for extracting the lime.
- ❖ Construction abutting a natural escarpment facilitating loading the raw limestone into the top and extraction of the lime from the bottom.
- ❖ The location adjacent to the Otty Lake Side Road for transportation of the limestone to the kiln and of the burnt or quick lime for sale to the surrounding region.



9

## References

- Belden, H.  
1880 *Historical Atlas of Lanark and Renfrew Counties*. Reprint Edition, 1972. Richardson, Bond & Wright Limited, Owen Sound.
- Commonwealth Historic Resource Management Limited  
2012 "Lime Kiln's: Lot 1, Conc. 9 Otty Lake, North Burgess Ward; Lot 21, Conc. 10, Fagan Lake, South Sherbrooke Ward"
- Coutts, Sally  
n.d. *The Lime Industry in Ontario*. Unpublished manuscript, Historic Planning and Research Branch, Ontario Ministry of Culture and Recreation, Toronto.
- Donegal County Council  
n.d. *Study of Donegal's Lime Kilns Underway*. <https://www.donegalcoco.ie/yourcouncil/communicationsoffice/pressreleases/study>
- Historic England  
2018 *Pre-Industrial Lime Kilns: Introduction to Heritage Assets*. Historic England, Swinden, U.K.
- Jamieson, Susan  
1975 *Nepean Lime Kiln*. National Capital Commission Report, National Capital Commission, Ottawa.
- Miller, W.G.  
1904 *Limestones of Ontario*. Report of the Bureau of Mines, 132. Department of the Interior, Ottawa.
- Primary Documents**
- Lanark County Land Registry Records*  
Abstract Index for Lot A, Concession 9, North Burgess Township and adjacent lots
- Census records for North Burgess Township, South Sherbrooke Township & Bathurst Township*
- Library and Archives Canada, National Map Collection (NMC)*  
NMC 21920 H.F. Walling 1863 map of Lanark County

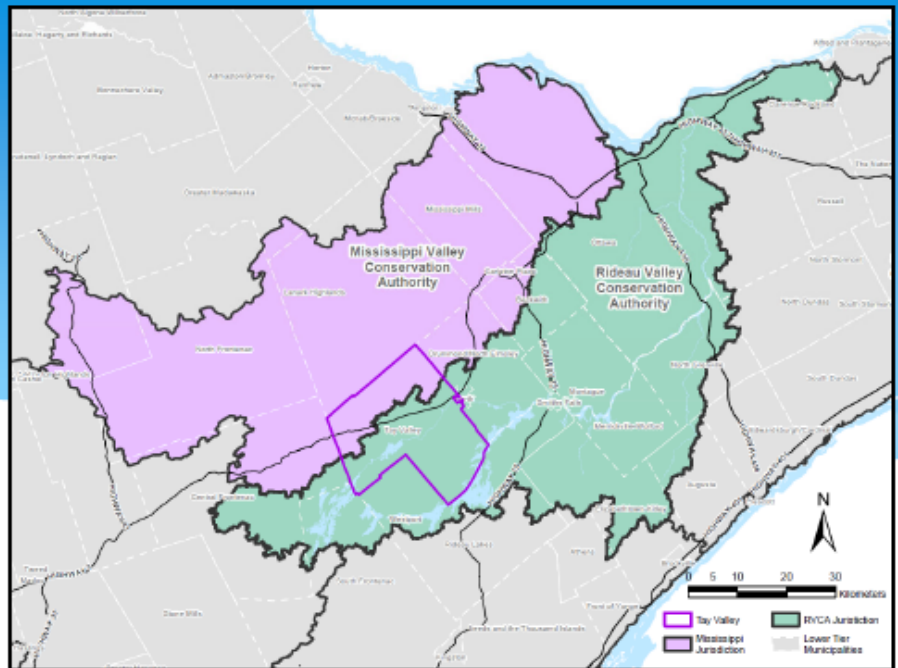
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# Watershed Programs and Services: 2024 and Beyond



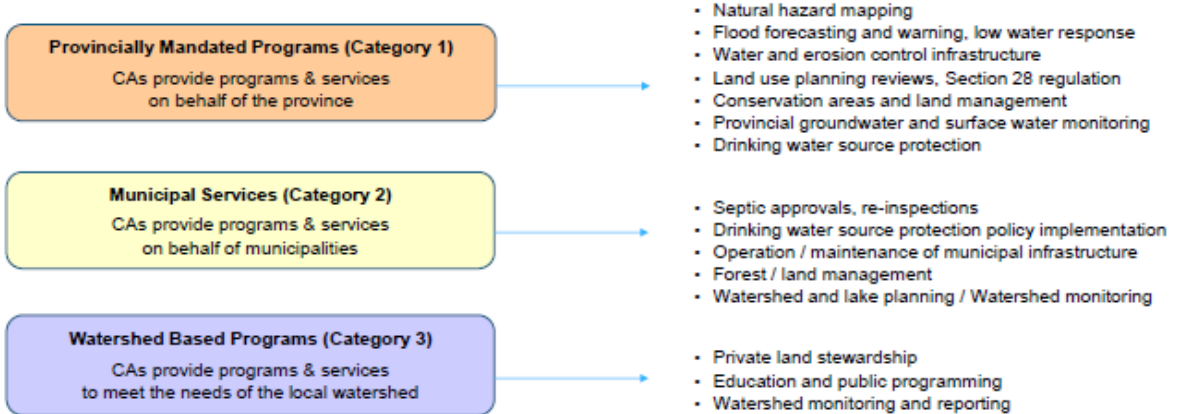
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## Local Watersheds



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# Conservation Authority Programs and Services



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# New Agreements Required

**Starting January 1, 2024:**

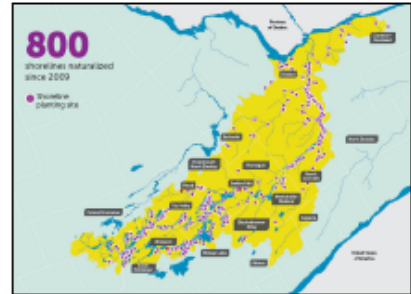
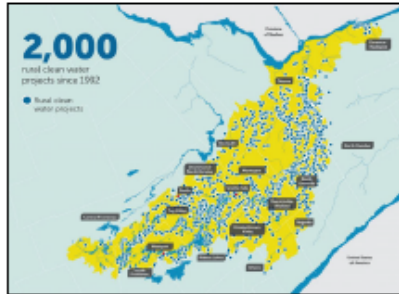
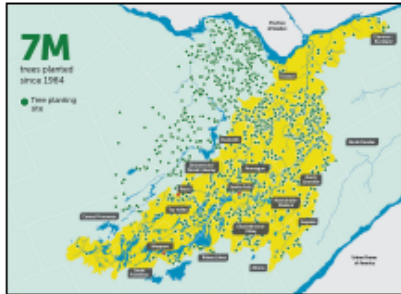
Conservation authorities will be required to have written agreements with their municipalities to continue delivering category 2 and 3 programs and services that are supported by municipal levy.



4

# RVCA: Private Land Stewardship

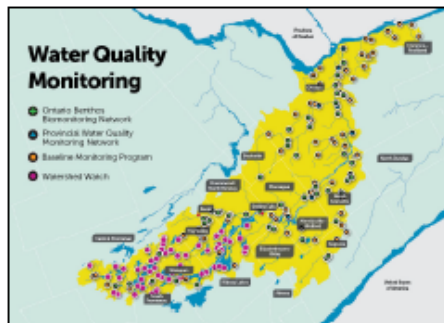
Tree Planting	Rural Clean Water Projects	Shoreline Naturalization
7 million trees planted since 1984 Now averaging 200,000 trees / year	2,000 projects funded since 1992 Now averaging 100 projects / year	800 shorelines naturalized since 2009 Now averaging 70 shorelines / year



5

# RVCA: Surface Water Monitoring, Reporting & Restoration

Water Quality Monitoring	Stream Condition Monitoring	Restoration
Water chemistry: 39 lakes and 107 stream sites Benthic invertebrates: 44 stream sites	Stream conditions: 600 stream segments Headwater drainage features: 6 year cycle	Garbage Clean-Up Invasive Species Removal Fish Habitat Creation Wetland Restoration



6



# MVCA: Watershed & Lake Planning

- Technical studies to support watershed plans as inputs to municipal Official Plans and Zoning By-laws;
- Quality assurance and quality control (QA/QC) reviews of natural heritage technical studies;
- Lake planning support to local lake associations; and
- Advisory support during preparation and review of municipal documents, programs and services (that are not subject to the Planning Act per O.Reg. 596/22.)



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# MVCA: Stewardship Program

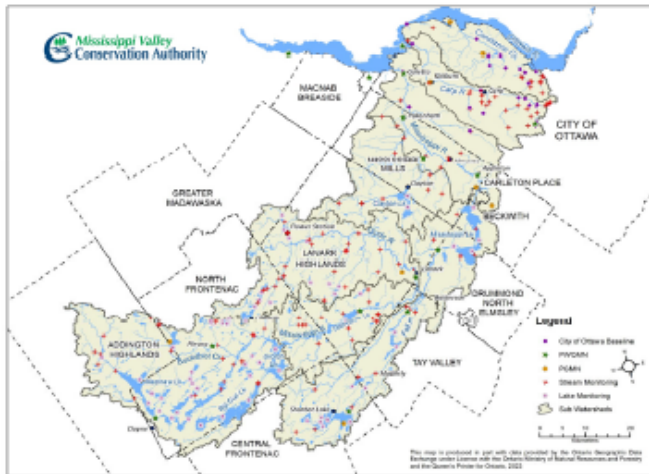
Tay Valley focus:

Middle Watershed Objectives	Program Focus
<ul style="list-style-type: none"> <li>• Enhance management of forested lands</li> </ul>	<ul style="list-style-type: none"> <li>• Promote the development of Forest Management Plans</li> <li>• Distribute educational material from Forest Health Network</li> </ul>
<ul style="list-style-type: none"> <li>• Improve waterbody, watercourse, and wetland health</li> <li>• Increase knowledge of lake health</li> </ul>	<ul style="list-style-type: none"> <li>• Promote and deliver Septic Re-inspection Program (per MOUs)</li> <li>• Promote and deliver Shoreline Naturalization Program</li> <li>• Participate in Lake Associations meetings</li> <li>• Support Lake Links annual meeting</li> <li>• Promotion and tracking of Water Rangers water testing program</li> </ul>
<ul style="list-style-type: none"> <li>• Habitat enhancement</li> </ul>	<ul style="list-style-type: none"> <li>• Promote and deliver Shoreline Naturalization Program</li> <li>• Promote and deliver ALUS Lanark</li> </ul>
<ul style="list-style-type: none"> <li>• Prevent and reduce the introduction and spread of invasive species</li> </ul>	<ul style="list-style-type: none"> <li>• Distribute educational materials, e.g. <i>Grow Me Instead</i> publication (Ontario Invasive Plant Council, 2020).</li> <li>• Use EDDMapS mapping database and app and other tools to log sightings</li> </ul>



8

## MVCA: Monitoring & Reporting



- 13 distinct programs and a database, with:
- surface water quality data going back to 1966
  - lakes studies to 1998
  - stream studies to 2005, and
  - stream watch results to 2013.

Allow for trend analysis, threats identification, development of mitigation plans, assessment of program effectiveness, tailoring and targeting of programs.

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## MVCA: Visitor Services

### Mill of Kintail (MOK) Conservation Area: our flagship site.

- Celebrating 50 years in 2023.
  - An education centre and playground
  - Two heritage structures: the Gate House and Grist Mill used to host events and display historic exhibits.
- Working towards financial self-sufficiency.
- Currently, only 10% of Operating Costs fall onto the Levy.
- Projected 2% of Capital Budget for upkeep over next 10-years.



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## MVCA: Education Program

- MVCA's education program was shuttered during COVID
- Proposed to resume a more modest program in 2024.
- Summer program would provide children with the opportunity to explore plants, wildlife, insects, habitats and aquatics and learn about conservation and stewardship.
- MVCA's Foundation has sponsored a program review to support tailoring of the program to meet the objectives of the Authority.



11

## New Cost Apportioning Agreements

Seeking same agreement with all member municipalities

- reflective of the watershed approach

Sets maximum % of annual municipal levy for category 2 & 3 programs and services

- Continue to apportion levy amongst participating municipalities using modified CVA data

Initial 5-year term with renewal clause following required 5-year review

6-month early termination clause

### MVCA:

- 14% maximum allocation of Operating Levy
- 2% maximum allocation of Capital Levy

### RVCA:

- 20% maximum allocation of municipal levy for category 3 programs and services

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## Estimated 2024 Cost

RVCA Municipalities	2023 Levy Apportionment	Estimated 2024 Cost for Category 3
Ottawa	90.86%	\$ 1,148,484
North Grenville	1.70%	\$ 21,425
Rideau Lakes	1.09%	\$ 13,773
Smiths Falls	0.92%	\$ 11,601
Perth	0.86%	\$ 10,899
Beckwith	0.77%	\$ 9,876
Tay Valley	0.74%	\$ 9,379
Drummond/North Elmsley	0.72%	\$ 9,135
Elizabethtown-Kitley	0.64%	\$ 8,030
South Frontenac	0.40%	\$ 5,042
Montague	0.38%	\$ 4,834
Merrickville-Wolford	0.37%	\$ 4,697
Central Frontenac	0.19%	\$ 2,403
Augusta	0.14%	\$ 1,820
Westport	0.11%	\$ 1,330
Clarence-Rockland	0.09%	\$ 1,130
North Dundas	0.02%	\$ 197
Athens	0.01%	\$ 147
<b>Total</b>	<b>100 %</b>	<b>\$ 1,264,000</b>

### MVCA (for Tay Valley)

- Total Cat. 2&3 - \$1,715  
(plus assessment growth and inflation)

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## Thank You!

### Sally McIntyre, MCIP, RPP

General Manager, MVCA

[smcintyre@mvc.on.ca](mailto:smcintyre@mvc.on.ca)

613-253-0006 ext. 223



### Sommer Casgrain-Robertson

General Manager, RVCA

[sommer.casgrain-robertson@rvca.ca](mailto:sommer.casgrain-robertson@rvca.ca)

1-800-267-3504 ext. 1214



14

# **CORRESPONDENCE**

Dear Rob,

Thank you very much for letting me know.

I just received this letter of support and will share it with you as this community member has included her personal experience.

Wishing you all a fruitful meeting.

Anne

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Dear Megan,

I am pleased that The Hospice Hub is applying for the 2024 Lanark County Community Grant for their Home Support project. They are a vibrant, growing local organisation deserving of your support.

Hospice Hub is a volunteer organisation, from top to bottom. They rely on volunteers to provide needed services to end-of-life clients, their caregivers and families in Lanark County. I know that the need for such support is greater than what The Hospice Hub can currently provide. Building their services requires that volunteers be trained for hospice care at home, caregiver respite, end of life planning and bereavement support. Recruiting and training volunteers, and having an organisation that can make that happen, requires funding.

Personally, my family would have benefited tremendously from this type of support. In May of 2021, my 79 year old mother had a fall at her home in Perth. She was in declining health and was admitted to hospital in Perth where she asked to go palliative. Sadly, she was declined due to the fact that she required daily dialysis as she had a kidney disease. The hospital was not equipped to meet her dialysis needs. Her 75 year old partner had to go to the hospital twice a day to do mom's dialysis procedures. After a week, the hospital transferred mom to Renfrew ( where she had been a dialysis patient for several years). Mom wanted to stay in Perth and she wanted to die in Perth. Perth was close to her children and grandchildren, her partner of 15 years and her large circle of friends. Mom was a vibrant member of the Perth community for 25 years. She was told there was no where for her and no support possible to meet her needs. She died in June 2021 in Renfrew away from all those people and the community she loved. The fact that Mom's wishes could not be accommodated and that family and friends could not be close to her in her final weeks and days is devastating.

In memory of my dear mother and keeping in mind the many other families with dying family members, I ask that you support The Hospice Hub in its request for \$45,000 from the Lanark County Community Grant. Their cause, to support those who wish to die at home, is extremely timely given our overcrowded hospitals and overburdened home services. They are a tenacious, caring, hard working group of volunteers who will use this funding well.

Sincerely,  
Cindy Goodfellow

On Tue, Sep 12, 2023 at 8:59 AM Rob Rainer <[rrainer.reeve@tayvalleytwp.ca](mailto:rrainer.reeve@tayvalleytwp.ca)> wrote:

Hi Anne. I've just read your message and request this morning. We have a Committee of the Whole meeting tonight, to be chaired by Councillor Wayne Baker (cc'd). I believe for something like this that it would be optimal for all of the Committee (i.e., Council) to be aware of the request and to hopefully support it. Thus, when Wayne asks for amendments/approval of the agenda, I will ask for this item to be added. If all goes well, we will have Committee support for the letter of support and can provide that to you by this Friday.

Rob

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**From:** Anne Janssen <[practicalcaregivinglanark@gmail.com](mailto:practicalcaregivinglanark@gmail.com)>  
**Sent:** September 9, 2023 8:42 AM  
**To:** TVT Planner <[planner@tayvalleytwp.ca](mailto:planner@tayvalleytwp.ca)>; Rob Rainer <[rrainer.reeve@tayvalleytwp.ca](mailto:rrainer.reeve@tayvalleytwp.ca)>  
**Subject:** The Hospice Hub 🙏 Your Support is Requested :)

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Rob and Noelle,

I hope you are all well and seeing this on Monday after having had a lovely weekend.

I am writing to ask for your support as we begin our fundraising efforts for The Hospice Hub. We are submitting a grant application to the Lanark County Community Grant Fund on September 15th to build the Home Support Program. We are seeking \$45,000 over three years - until the end of this Council's term. We aim to be providing clinically coordinated, comprehensive care in homes next June 2024. Our intention is to build slowly, incrementally and steadily. This is the first of our fundraising efforts.

I am hoping that you and other community members that I will be asking, would be able to provide a letter of support for our endeavours and this grant proposal. The endorsement needs to be submitted by Friday, September 15th.

One of our volunteers has drafted a sample letter (see below) in case that makes it easier for you, but just a few personal lines of support to the attention of the Deputy Clerk Meghan, would be greatly appreciated. Meghan's address is: [MBeson@lanarkcounty.ca](mailto:MBeson@lanarkcounty.ca). Please kindly copy me.

If you have any questions, please let me know. I would be happy to send you the draft application form.

In the meantime, thank you. I am so grateful for your support!

Anne

**PS Janet Cosier is now our Interim Board Chair. I couldn't be happier.**

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**SAMPLE LETTER OF SUPPORT**

To the Grant Committee, Lanark County

Attention: Megan Beson, Deputy Clerk

[MBeson@lanarkcounty.ca](mailto:MBeson@lanarkcounty.ca)

Copy: Anne Janssen [info@thehospicehub.ca](mailto:info@thehospicehub.ca)

613-267-4200 Ext. 1102

Dear Megan,

I am pleased that The Hospice Hub is applying for the 2024 Lanark County Community Grant for their Home Support project. They are a vibrant, growing local organisation deserving of your support.

Hospice Hub will be meeting a growing need in our community by providing education and information about end of life to our many seniors, helping people die at home with dignity and support, and providing bereavement support to those left behind. They have been working hard to expand their reach into the community, holding information meetings, reaching out to 'influencers' in the healthcare field, and to community leaders, asking us to lend them our support. I have been impressed with the leaders of this organisation, their dedication to the cause, their knowledge and ability to network is phenomenal.

Hospice Hub is a volunteer organisation, from top to bottom. They rely on volunteers to provide needed services to end-of-life clients, their caregivers and families in Lanark County. I know that the need for such support is greater than what The Hospice Hub can currently provide. Expanding their services requires that more volunteers be trained for hospice care at home, caregiver respite, end of life planning and bereavement support. Recruiting and training volunteers, and having an organisation that can make that happen, requires funding.

I ask that you support The Hospice Hub in its request for the Lanark County Community Grant. Their cause, to support those who wish to die at home, is extremely timely given our overcrowded hospitals and overburdened home services. They are a tenacious, caring, hard working group of volunteers who will use this funding well.

Sincerely,