



COUNCIL MEETING MINUTES

Thursday, August 24th, 2023

6:00 p.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario
Council Chambers

ATTENDANCE:

Members Present: Chair, Reeve Rob Rainer
Deputy Reeve Fred Dobbie
Councillor Wayne Baker
Councillor Greg Hallam
Councillor Marilyn Thomas
Councillor Korrine Jordan
Councillor Andrew Kendrick

Staff Present: Amanda Mabo, Chief Administrative Officer/Clerk
Aaron Watt, Deputy Clerk
Noelle Reeve, Planner (left at 6:53 p.m.)

Regrets: Councillor Angela Pierman

1. CALL TO ORDER

The meeting was called to order at 6:02 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

The Agenda was adopted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

4. APPROVAL OF MINUTES

- i) **Council Meeting – June 20th, 2023.**

RESOLUTION #C-2023-08-09

MOVED BY: Marilyn Thomas
SECONDED BY: Fred Dobbie

“**THAT**, the minutes of the Council Meeting held on June 20th, 2023, be approved as circulated.”

ADOPTED

- ii) **Council Meeting (Closed Session – Emergency Meeting Minutes) – June 20th, 2023.**

RESOLUTION #C-2023-08-10

MOVED BY: Marilyn Thomas
SECONDED BY: Fred Dobbie

“**THAT**, the minutes of the Council Meeting (Closed Session – Emergency Meeting Minutes) held on June 20th, 2023, be approved as circulated.”

ADOPTED

- iii) **“Special” Council Meeting – June 22nd, 2023.**

RESOLUTION #C-2023-08-11

MOVED BY: Wayne Baker
SECONDED BY: Marilyn Thomas

“**THAT**, the minutes of the “Special” Council Meeting held on June 22nd, 2023, be approved as circulated.”

ADOPTED

- iv) **“Special” Council Meeting (Closed Session – Building Permit #115-2017) – June 22nd, 2023.**

RESOLUTION #C-2023-08-12

MOVED BY: Andrew Kendrick
SECONDED BY: Greg Hallam

“**THAT**, the minutes of the Council Meeting (Closed Session – Building Permit #115-2017) held on June 22nd, 2023, be approved as circulated.”

ADOPTED

- v) **“Special” Council Meeting – June 27th, 2023.**

RESOLUTION #C-2023-08-13

MOVED BY: Greg Hallam

SECONDED BY: Andrew Kendrick

“THAT, the minutes of the “Special” Council Meeting held on June 27th, 2023, be approved as circulated.”

ADOPTED

- vi) **“Special” Council Meeting (Closed Session – Judicial Review) – June 27th, 2023.**

RESOLUTION #C-2023-08-14

MOVED BY: Andrew Kendrick

SECONDED BY: Greg Hallam

“THAT, Council move “in camera” at 6:10 p.m. to address a question pertaining to the minutes of the “Special” Council Meeting (Closed Session – Judicial Review) held on June 27th, 2023;

AND THAT, the Chief Administrative Officer/Clerk and Deputy Clerk remain in the room.”

ADOPTED

Council returned to open session at 6:13 p.m.

The Chair rose and reported that Council discussed details pertaining to the minutes of the “Special” Council Meeting (Closed Session – Judicial Review) held on June 27th, 2023.

RESOLUTION #C-2023-08-15

MOVED BY: Korrine Jordan

SECONDED BY: Greg Hallam

“THAT, the minutes of the “Special” Council Meeting (Closed Session – Judicial Review) held on June 27th, 2023, be approved as circulated.”

ADOPTED

- vii) **“Special” Council Meeting – August 3rd, 2023.**

RESOLUTION #C-2023-08-16

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“THAT, the minutes of the “Special” Council Meeting held on August 3rd, 2023, be approved as circulated.”

ADOPTED

- viii) **“Special” Council Meeting (Closed Session – Staffing Update) – August 3rd, 2023.**

RESOLUTION #C-2023-08-17

MOVED BY: Marilyn Thomas

SECONDED BY: Fred Dobbie

“THAT, the minutes of the “Special” Council Meeting (Closed Session – Staffing Update) held on August 3rd, 2023, be approved as circulated.”

ADOPTED

- ix) **Committee of the Whole Meeting – August 8th, 2023.**

RESOLUTION #C-2023-08-18

MOVED BY: Marilyn Thomas

SECONDED BY: Fred Dobbie

“THAT, the minutes of the Committee of the Whole meeting held on August 8th, 2023, be approved as circulated.”

ADOPTED

- x) **Committee of the Whole Meeting (Closed Session – Potential Acquisition of Land) – August 8th, 2023.**

RESOLUTION #C-2023-08-19

MOVED BY: Wayne Baker

SECONDED BY: Marilyn Thomas

“THAT, the minutes of the Committee of the Whole Meeting (Closed Session – Potential Acquisition of Land) held on August 8th, 2023, be approved as circulated.”

ADOPTED

- xi) **“Special” Council Meeting – August 10th, 2023.**

RESOLUTION #C-2023-08-20

MOVED BY: Andrew Kendrick

SECONDED BY: Greg Hallam

“THAT, the minutes of the “Special” Council Meeting held on August 10th, 2023, be approved as circulated.”

ADOPTED

- xii) **“Special” Council Meeting (Closed Session – Building Permit #115-2017) – August 10th, 2023.**

RESOLUTION #C-2023-08-21

MOVED BY: Greg Hallam

SECONDED BY: Andrew Kendrick

“THAT, the minutes of the “Special Council Meeting (Closed Session – Building Permit #115-2017) held on August 10th, 2023, be approved as circulated.”

ADOPTED

5. DELEGATIONS & PRESENTATIONS

None.

6. CORRESPONDENCE

None.

7. MOTIONS

- i) **Presentation: History Scholarship Annual Update.**

RESOLUTION #C-2023-08-22

MOVED BY: Korrine Jordan

SECONDED BY: Greg Hallam

“THAT, the History Scholarship Annual Update presentation to Tay Valley Township Council on August 8th, 2023, be received for information.”

ADOPTED

- ii) **Presentation: Valley Heartland Community Futures Development Corporation.**

RESOLUTION #C-2023-08-23

MOVED BY: Fred Dobbie
SECONDED BY: Marilyn Thomas

“**THAT**, the Valley Heartland Community Futures Development Corporation presentation to Tay Valley Township Council on August 8th, 2023, be received for information.”

ADOPTED

- iii) **Report #PD-2023-16 – Proposed Cell Tower – Bathurst 2nd Concession.**

RESOLUTION #C-2023-08-24

MOVED BY: Marilyn Thomas
SECONDED BY: Fred Dobbie

“**THAT**, the Council of the Corporation of Tay Valley Township support the application for a communication tower by Xplore Inc at 2145 Bathurst 2nd Concession in order to increase access to service;

AND THAT, Staff write a letter of concurrence.”

ADOPTED

- iv) **Report #PD-2023-18 – Housing Accelerator Fund.**

RESOLUTION #C-2023-08-25

MOVED BY: Wayne Baker
SECONDED BY: Marilyn Thomas

“**THAT**, the Municipality submit an application to the Federal Housing Accelerator Fund.”

ADOPTED

- v) **Report #PD-2023-17 – Comments on Draft Lanark County Climate Action Plan.**

RESOLUTION #C-2023-08-26

MOVED BY: Wayne Baker
SECONDED BY: Marilyn Thomas

“**THAT**, the Township submit its comments on the Draft County Climate Action Plan to the Lanark County Clerk;

AND THAT, the comments also be shared with the other Lanark County lower tier municipalities and the Town of Smiths Falls.”

ADOPTED

- vi) **Report #CBO-2023-07 – Building Department Report - January to June 2023.**

RESOLUTION #C-2023-08-27

MOVED BY: Andrew Kendrick
SECONDED BY: Greg Hallam

“**THAT**, Report #CBO-2023-08 – Building Department Report - January to July 2023 be received for information.”

ADOPTED

A member questioned whether the Building Department Reports regarding the recent Arch Development needed to be amended.

The CAO/Clerk explained that once a building permit is approved, the data is included in the reports. While this is the first time a builder has asked to put their application on hold, they have not requested to cancel the application. So long as the project is not cancelled, and the application is not cancelled, it remains valid and active on file. A note will be added to the future reports specifically re the Arch project.

- vii) **Report #CBO-2023-08 – Building Department Report - January to July 2023.**

RESOLUTION #C-2023-08-28

MOVED BY: Greg Hallam
SECONDED BY: Andrew Kendrick

“**THAT**, Report #CBO-2023-08 – Building Department Report - January to July 2023 be received for information.”

ADOPTED

- viii) **Report #PW-2023-16 – Christie Lake North Shore Road Railway Warning System Improvements.**

RESOLUTION #C-2023-08-29

MOVED BY: Korrine Jordan
SECONDED BY: Greg Hallam

“**THAT**, the Railway Safety Improvement Program Funding Agreement for the railway warning system improvements at the Christie Lake North Shore Road Crossing as outlined in Report #PW-2023-16 – Christie Lake North Shore Road Railway Warning System Improvements, be approved;

THAT, the estimated cost of \$39,910 be funded from the Contingency Reserve unless funding is received from the Railway Safety Improvement Program, with the estimated costs would then be \$19,995.00;

AND THAT, the Reeve and Clerk be authorized to sign the necessary documentation.”

ADOPTED

- ix) **Report #PW-2023-17 – Glen Tay Culvert Tender Award.**

RESOLUTION #C-2023-08-30

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“**THAT**, Tender #2023-RF-002 – Glen Tay Culvert Rehabilitation be cancelled for the reasons outlined in Report #PW-2023-17 – Glen Tay Culvert - Tender Award;

AND THAT, the project be deferred to 2024.”

ADOPTED

- x) **Report #PW-2023-15 – Forest Trail Fencing – Request for Quotation.**

RESOLUTION #C-2023-08-31

MOVED BY: Marilyn Thomas

SECONDED BY: Fred Dobbie

“**THAT**, Request for Quotation #2023-PW-003 – Perimeter Fencing for the Forest Trail be awarded to Crains’ Construction Limited;

AND THAT, the Reeve and Clerk be authorized to sign the necessary documentation.”

ADOPTED

- xi) **Report #CAO-2023-16 – Bolingbroke Cemetery By-Law.**

RESOLUTION #C-2023-08-32

MOVED BY: Wayne Baker

SECONDED BY: Marilyn Thomas

“**THAT**, proposed Bolingbroke Cemetery By-Law be brought forward to the next Council meeting for approval in order to be submitted to the Bereavement Authority of Ontario (BAO) for final approval.”

ADOPTED

- xii) **23-06-28 and 23-08-01 – Council Communication Packages.**

RESOLUTION #C-2023-08-33

MOVED BY: Wayne Baker
SECONDED BY: Marilyn Thomas

“**THAT**, the 23-06-28 and 23-08-01 Council Communication Packages be received for information.”

ADOPTED

- xiii) **23-07-27 – Harper Road Petition in Support of Traffic Calming Measures.**

RESOLUTION #C-2023-08-34

MOVED BY: Andrew Kendrick
SECONDED BY: Greg Hallam

“**THAT**, the petition dated July 27th, 2023, regarding traffic calming measures for a portion of Harper Road be referred to staff;

AND THAT, staff bring back a report to Council at the September Committee of the Whole meeting that addresses the petition.”

ADOPTED

8. BY-LAWS

- i) **By-Law No. 2023-034 – Road Naming – Lampman Hill**

RESOLUTION #C-2023-08-35

MOVED BY: Greg Hallam
SECONDED BY: Andrew Kendrick

“**THAT**, By-law No. 2023-034, being a by-law to Amend Road Naming By-Law No. 98.87 (Lampman Hill), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- ii) **By-Law No. 2023-035: Bolingbroke Cemetery By-Law**

RESOLUTION #C-2023-08-36

MOVED BY: Korrine Jordan
SECONDED BY: Greg Hallam

“**THAT**, By-Law No. 2023-035, being a by-law providing for the operations of the Bolingbroke Cemetery, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

iii) **By-Law No. 2023-036 – Zoning By-Law Amendment - Roberts**

RESOLUTION #C-2023-08-37

MOVED BY: Fred Dobbie

SECONDED BY: Marilyn Thomas

“**THAT**, By-Law No. 2023-036, being a by-law to amend Zoning By-Law No. 2002-121, as amended (Roberts – 709 Clarchris Road, Part Lots 22 and 23, Concession 4, Geographic Township of Bathurst), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

iv) **By-Law No. 2023-037 – Zoning By-Law Amendment – Weeks**

RESOLUTION #C-2023-08-38

MOVED BY: Marilyn Thomas

SECONDED BY: Fred Dobbie

“**THAT**, By-Law No. 2023-037, being a by-law to amend Zoning By-Law No. 2002-121, as amended (Weeks - Bathurst Upper 4th Concession, Part Lot 11, Concession 3, Geographic Township of Bathurst), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

v) **By-Law No. 2023-038 – Zoning By-Law Amendment – Multi-Residential and Cohousing**

RESOLUTION #C-2023-08-39

MOVED BY: Greg Hallam

SECONDED BY: Marilyn Thomas

“**THAT**, By-law No. 2023-038, being a by-law to amend Zoning By-Law No. 2002-121, as amended (Section 2 Definitions, Section 4.2 Zones and Zone Symbols, and Section 5 Residential Zones), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

9. NEW/OTHER BUSINESS

i) **Notice of Intention to Reconsider – Forest Trail Name.**

Amanda Mabo, Chief Administrative Officer/Clerk.

The CAO/Clerk advised that there will be an in-camera session during the next Council meeting to discuss this matter.

The CAO/Clerk confirmed that a Notice of Intention to Reconsider can be brought by staff, as well as a Member of Council. When staff plan to bring a Notice forward the Reeve and Deputy Reeve are informed prior to it being included on an agenda.

10. CALENDARING

Meeting	Date	Time	Location
Maberly Fair	August 26 th	8:00 a.m.	4884 Bolingbroke Road, Maberly
Lanark County Warden's Golf Tournament	August 31 st	11:30 a.m.	Timber Run Golf Course, Lanark Highlands
Ontario East Municipal Conference	September 6 th – 8 th		Ottawa
Pinehurst Cemetery - Memorial Service	September 10 th	2:30 p.m.	Pinehurst Cemetery
"Special" Council Meeting	September 11 th	5:30 p.m.	Municipal Office
Public Meeting – Zoning Amendment	September 12 th	5:30 p.m.	Municipal Office
Committee of the Whole Meeting	September 12 th	Following	Municipal Office
OAPSB Zone 2 Meeting	September 15 th	9:00 a.m.	Russell
Green Energy and Climate Change Working Group Meeting	September 15 th	2:00 p.m.	Municipal Office
Committee of Adjustment Meeting	September 18 th	5:00 p.m.	Municipal Office
MVCA Board of Directors Meeting	September 20 th	1:00 p.m.	MVCA Offices
"Special" Council Meeting	September 21 st	5:30 p.m.	Municipal Office
Police Services Board Meeting	September 26 th	2:00 p.m.	Municipal Office
Council Meeting	September 26 th	6:00 p.m.	Municipal Office

11. CLOSED SESSIONS

- i) **CONFIDENTIAL: Potential Litigation – 502 Pike Lake Route 5.**

RESOLUTION #C-2023-08-40

MOVED BY: Andrew Kendrick

SECONDED BY: Greg Hallam

“**THAT**, Council move “in camera” at 6:32 p.m. to address a matter pertaining to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board regarding 502 Pike Lake Route 5;

AND THAT, the Chief Administrative Officer/Clerk, Planner, and Deputy Clerk remain in the room.”

ADOPTED

RESOLUTION #C-2023-08-41

MOVED BY: Andrew Kendrick

SECONDED BY: Greg Hallam

“**THAT**, Council return to open session at 6:50 p.m.”

ADOPTED

The Chair rose and reported that Council provided direction to staff on this matter and that Council will discuss the general matter of wakesurfing on lakes in the Township at its meeting on September 12th.

The Planner left at 6:53 p.m.

- ii) **CONFIDENTIAL: Potential Land Acquisition.**

RESOLUTION #C-2023-08-42

MOVED BY: Greg Hallam

SECONDED BY: Korrine Jordan

“**THAT**, Council move “in camera” at 6:53 p.m. to address a matter pertaining to a proposed or pending acquisition or disposition of land by the municipality or local board regarding a potential land acquisition;

AND THAT, the Chief Administrative Officer/Clerk and Deputy Clerk remain in the room.”

RESOLUTION #C-2023-08-43

MOVED BY: Greg Hallam

SECONDED BY: Korrine Jordan

“**THAT**, Council return to open session at 7:21 p.m.”

ADOPTED

The Chair rose and reported that Council provided direction to staff.

12. CONFIRMATION BY-LAW

- i) **By-Law No. 2023-039 - Confirmation By-Law – August 24th, 2023.**

RESOLUTION #C-2023-08-44

MOVED BY: Korrine Jordan

SECONDED BY: Greg Hallam

“**THAT**, By-Law No. 2023-039, being a by-law to confirm the proceedings of the Council meeting held on August 24th, 2023, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

13. ADJOURNMENT

Council adjourned at 7:22 p.m.



Rob Rainer, Reeve



Aaron Watt, Deputy Clerk