



## COMMITTEE OF THE WHOLE MINUTES

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Tuesday, August 8<sup>th</sup>, 2023

Immediately following the Public Meeting – Zoning By-Law Amendment(s) at 5:30 p.m.  
Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario  
Council Chambers

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### ATTENDANCE:

**Members Present:** Chair, Councillor Marilyn Thomas  
Reeve Rob Rainer  
Deputy Reeve Fred Dobbie  
Councillor Korrine Jordan  
Councillor Greg Hallam  
Councillor Angela Pierman  
Councillor Wayne Baker

**Staff Present:** Amanda Mabo, Chief Administrative Officer/Clerk  
Aaron Watt, Deputy Clerk  
Noelle Reeve, Planner (left at 7:35 p.m.)  
Sean Ervin, Public Works Manager (left at 8:19 p.m.)

**Regrets:** Councillor Andrew Kendrick

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### 1. CALL TO ORDER

The meeting was called to order at 6:20 p.m.  
A quorum was present.

### 2. AMENDMENTS/APPROVAL OF AGENDA

The agenda was adopted as presented.

### 3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

#### 4. APPROVAL OF MINUTES OF PUBLIC MEETINGS

None.

#### 5. DELEGATIONS & PRESENTATIONS

i) **Presentation: History Scholarship Annual Update.**

K. Rogers gave a PowerPoint presentation that was attached to the agenda.

A Member asked how many applications in a year? And if consideration has been made for a second prize?

K. Rogers explained that 6-8 applications are received annually from both local high schools. When in discussion with the financial organizers of the Foundation, it has been suggested that awards be kept to just a winner as they are to ensure the longevity. She went on to explain that other investment and indexing options are being considered as the scholarship award is likely to grow in the coming years. While donations to the fund are always welcome, they are not currently campaigning for such.

Recommendation to Council:

**“THAT**, the History Scholarship Annual Update presentation to Tay Valley Township Council on August 8<sup>th</sup>, 2023, be received for information.”

ii) **Presentation: Valley Heartland Community Futures Development Corporation.**

T. Stevens gave a PowerPoint presentation that was attached to the agenda.

General discussion followed, a Member asked in order to get services, must a business first have a loan?

T. Stevens explained that services are available whether a loan is part of their dealing with clients or not. Clients and potential clients have access to their location by telephone or visit, and all website resources. Valley Heartland Community Futures Development Corporation is increasing communications through radio ads, Google ads, social media, and print material at local municipal offices and Chambers of Commerce.

Recommendation to Council:

**“THAT**, the Valley Heartland Community Futures Development Corporation presentation to Tay Valley Township Council on August 8<sup>th</sup>, 2023, be received for information.”

## 6. PRIORITY ISSUES

i) **Report #PD-2023-16 – Proposed Cell Tower – Bathurst 2nd Concession.**

A Member requested clarification on the report, that the proposed tower is one of communications – broadband internet, not cellular service. The Planner confirmed that the tower is classified as communications, not cellular.

Recommendation to Council:

“**THAT**, the Council of the Corporation of Tay Valley Township support the application for a communication tower by Xplore Inc at 2145 Bathurst 2nd Concession in order to increase access to service;

**AND THAT**, Staff write a letter of concurrence.”

ii) **Report #PD-2023-18 – Housing Accelerator Fund**

Recommendation to Council:

“**THAT**, the Municipality submit an application to the Federal Housing Accelerator Fund.”

iii) **Report #PD-2023-17 – Comments on Draft Lanark County Climate Action Plan.**

Recommendation to Council:

“**THAT**, the Township submit its comments on the Draft County Climate Action Plan to the Lanark County Clerk;

**AND THAT**, the comments also be shared with the other Lanark County lower tier municipalities and the Town of Smiths Falls.”

iv) **Report #CBO-2023-07 – Building Department Report - January to June 2023**

Recommendation to Council:

“**THAT**, Report #CBO-2023-07 – Building Department Report - January to June 2023 be received for information.”

v) **Report #CBO-2023-08 – Building Department Report - January to July 2023.**

Recommendation to Council:

“**THAT**, Report #CBO-2023-08 – Building Department Report - January to July 2023 be received for information.”

The Planner left at 7:35 p.m.

- vi) **Report #PW-2023-16 – Christie Lake North Shore Road Railway Warning System Improvements.**

Recommendation to Council:

“**THAT**, the Railway Safety Improvement Program Funding Agreement for the railway warning system improvements at the Christie Lake North Shore Road Crossing as outlined in Report #PW-2023-16 – Christie Lake North Shore Road Railway Warning System Improvements, be approved;

**THAT**, the estimated cost of \$39,910 be funded from the Contingency Reserve unless funding is received from the Railway Safety Improvement Program, with the estimated costs would then be \$19,995.00;

**AND THAT**, the Reeve and Clerk be authorized to sign the necessary documentation.”

- vii) **Report #PW-2023-17 – Glen Tay Culvert Tender Award**

Recommendation to Council:

“**THAT**, Tender #2023-RF-002 – Glen Tay Culvert Rehabilitation be cancelled for the reasons outlined in Report #PW-2023-17 – Glen Tay Culvert - Tender Award;

**AND THAT**, the project be deferred to 2024.”

- viii) **Report #PW-2023-15 – Forest Trail Fencing – Request for Quotation Award**

Recommendation to Council:

“**THAT**, Request for Quotation #2023-PW-003 – Perimeter Fencing for the Forest Trail be awarded to Crains’ Construction Limited;

**AND THAT**, the Reeve and Clerk be authorized to sign the necessary documentation.”

- ix) **Report #CAO-2023-16 – Bolingbroke Cemetery By-Law.**

Recommendation to Council:

“**THAT**, proposed Bolingbroke Cemetery By-Law be brought forward to the next Council meeting for approval in order to be submitted to the Bereavement Authority of Ontario (BAO) for final approval.”

- x) **August Council Meeting Schedule.**

The CAO reviewed recent scheduling changes made to the existing Council and Committee of the Whole dates.

## 7. CORRESPONDENCE

- i) **23-06-28 – Council Communication Package.**

Recommendation to Council:

“**THAT**, the 23-06-28 Council Communication Package, be received for information.”

- ii) **23-08-01 – Council Communication Package.**

Recommendation to Council:

“**THAT**, the 23-08-01 Council Communication Package be received for information.”

- iii) **23-07-27 – Harper Road Petition in Support of Traffic Calming Measures.**

Recommendation to Council:

“**THAT**, the petition dated July 27<sup>th</sup>, 2023 regarding traffic calming measures for a portion of Harper Road be referred to staff;

**AND THAT**, staff bring back a report to Council at the September Committee of the Whole meeting that addresses the petition.”

Public Works Manager left at 8:19 p.m.

## 8. COMMITTEE, BOARD & EXTERNAL ORGANIZATION UPDATES

- i) **Bolingbroke Cemetery Board** – *deferred to the next meeting.*  
Councillor Wayne Baker.

- ii) **Committee of Adjustment** – *deferred to the next meeting.*

- iii) **Fire Board.** – *deferred to the next meeting.*  
Councillor Wayne Baker, Councillor Greg Hallam, Councillor Marilyn Thomas

- iv) **Library Board** – *deferred to the next meeting.*  
Councillor Andrew Kendrick.

- v) **Pinehurst Cemetery Board** – *deferred to the next meeting.*  
Councillor Fred Dobbie.

- vi) **Police Services Board** – *deferred to the next meeting.*  
Reeve Rob Rainer.

- vii) **Green Energy and Climate Change Working Group.**  
Councillor Greg Hallam and Councillor Angela Pierman

The Committee reviewed the minutes that were attached to the agenda.

- viii) **Municipal Drug Strategy Committee** – *deferred to the next meeting.*  
Councillor Korrine Jordan.
- ix) **Mississippi Valley Conservation Authority Board** – *deferred to the next meeting.*  
Councillor Andrew Kendrick.
- x) **Rideau Valley Conservation Authority Board** – *deferred to the next meeting.*  
Councillor Angela Pierman
- xi) **County of Lanark.**  
Reeve Rob Rainer and Deputy Reeve Fred Dobbie.

The Reeve and Deputy Reeve provided the following updates:

- The County is looking at strategic priorities for the term; top three are social and affordable housing, land use planning to accommodate the projected growth in population and staff recruitment and retention, specifically Lanark Lodge
- A presentation was held for a 60 unit housing development in Perth where 20 units will be affordable housing; preliminary approval has been granted by the Town

The Committee recessed at 8:25 p.m.

The Committee returned to session at 8:30 p.m.

## 9. CLOSED SESSION

- i) **CONFIDENTIAL: Potential Land Acquisition.**

The Committee moved “in camera” at 8:30 p.m. to address a matter pertaining to a proposed or pending acquisition or disposition of land by the municipality or local board regarding a potential land acquisition and the Chief Administrative Officer/Clerk and Deputy Clerk remained in the room.

The Committee returned to open session at 8:58 p.m.”

The Chair rose and reported that the Committee provided staff direction regarding a potential acquisition of land.

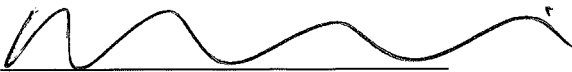
## 10. DEFERRED ITEMS

*\*The following items will be discussed at the next and/or future meeting:*

- *See Township Action Plan – distributed separately to Council*

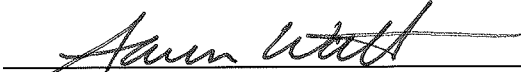
11. **ADJOURNMENT**

The Committee adjourned at 8:59 p.m.



**Chairperson**

*Marlynn Thomas*



**Aaron Watt, Deputy Clerk**