



COMMITTEE OF THE WHOLE MINUTES

Tuesday, May 9th, 2023

6:00 p.m.

**Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario
Council Chambers**

ATTENDANCE:

Members Present: Chair, Councillor Andrew Kendrick
Reeve Rob Rainer
Councillor Korrine Jordan
Councillor Angela Pierman
Councillor Marilyn Thomas
Councillor Wayne Baker

Staff Present: Amanda Mabo, Chief Administrative Officer/Clerk
Olivia Trudel, Corporate Assistant
Noelle Reeve, Planner (left at 8:25 p.m.)
Ashley Liznick, Treasurer (left at 8:25 p.m.)
Sean Ervin, Public Works Manager (left at 8:25 p.m.)

Regrets: Deputy Reeve Fred Dobbie
Councillor Greg Hallam

1. CALL TO ORDER

The meeting was called to order at 6:01 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

i) Addition Under Priority Issues: Recreation Storage Trailer

The agenda was adopted as amended.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

4. APPROVAL OF MINUTES OF PUBLIC MEETINGS

None at this time.

5. DELEGATIONS & PRESENTATIONS

i) **Introduction of New Medical Officer of Health.**

Dr. Linna Li, Medical Officer of Health for the Leeds, Grenville and Lanark District Health Unit.

Dr. Li introduced herself to the Committee and gave an overview of how she came to work for the Health Unit and what the Health Unit is doing to resume projects and programs that began pre-covid.

Recommendation to Council:

“THAT, the Introduction of the New Medical Officer of Health presentation to Tay Valley Township Council on May 9th, 2023 be received for information.”

ii) **Ontario 211.**

John Hoyles, Executive Director, Community Navigation of Eastern Ontario 211 Eastern Region.

J. Hoyles gave the PowerPoint Presentation that was attached to the agenda.

211 can act as a call centre for municipalities during the event of an emergency. Tay Valley Township will enter into an agreement with 211 to provide these services.

Recommendation to Council:

“THAT, the Ontario 211 presentation to Tay Valley Township Council on May 9th, 2023 be received for information.

6. PRIORITY ISSUES

i) **Report #PD-2023-10 – Severance Application - Lee.**

A Member was concerned about Council making a decision as this property involves a lake and unregulated wetlands. The Planner explained that the property owner did their due diligence as Rideau Valley Conservation Authority (RVCA), Ministry of Natural Resources and Forestry (MNR), Department of Fisheries and Oceans Canada (DFO), and Ministry of Environment, Conservation and Parks (MECP) were all consulted. The property owner has installed two culverts that RVCA required permits for.

Recommendation to Council:

“THAT, the Council of Tay Valley Township recommend to the Lanark County that the Severance Application for Regan Lee B22/143 (Concession 6, Part Lots 5 and 6, geographic Township of North Burgess, roll number 091191101000100), 364 Blair Poole Farm Lane to create a right of way in favour of lands at (Concession 6, North ½ Part Lot 6, geographic Township of North Burgess, roll number 091191101000101), owned by Regan Lee, and extinguish the existing right of way (so that no new private road is created) be approved subject to the following conditions:

THAT, the balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township;

THAT, the applicant pays any outstanding fees to the Township prior to final approval;

THAT, two (2) copies of an acceptable reference plan (or legal description) and transfer document be submitted to the Township for the severance, both hard copy and electronically, demonstrating that the new right of way is no longer than the extinguished right of way;

THAT, the recommendations of the August 2022 BCH Species at Risk Study be incorporated into a Development Agreement;

THAT, a stormwater management plan be developed for the causeway with input from the Ministry of Natural Resources and Forests to be included in the Development Agreement;

THAT, if the right of way is determined not to meet the 30m water setback at the time of survey, a minor variance will be required; and

THAT, any additional requirements of the Ministry of Natural Resources and Forests be met.”

ii) **Report #PD-2023-13 – Cannabis Policy.**

Recommendation to Council:

“THAT, the Cannabis Policy recommendations for amendments to the Zoning By-Law as outlined in Report #PD-2023-13 – Draft Cannabis Policy, be adopted;

THAT, the changes to the Zoning By-Law be brought forward as part of the Zoning By-Law Comprehensive Review;

AND THAT, once the Zoning By-Law is updated, the changes to the Site Plan Control By-Law be brought forward.”

iii) **Report #PD-2023-11 – Comments on Proposed 2023 Provincial Planning Statement.**

The Committee discussed the Planner's report and requested that the submission include more examples of how Tay Valley Township would be directly affected.

Recommendation to Council:

"THAT, the Municipality's response to the Environmental Registry of Ontario (ERO) regarding ERO Number 019-6813 Review of Proposed Policies Adapted from A Place to Grow and the Provincial Policy Statement to Form a New Provincial Planning Policy Instrument be submitted by the deadline of June 5, 2023;

AND THAT, the comments also be submitted to the Minister of Municipal Affairs and Housing, Steve Clark, the Minister of Natural Resources and Forestry, Graydon Smith, to the local MPP, John Jordan and to the Rural Ontario Municipal Association."

Recommendation to Council:

"THAT, the Municipality set up a meeting with the local MPP, John Jordan to discuss the Township's concerns with the Proposed 2023 Provincial Policy Statement as outlined in Report #PS-2023-11 – Comments on Proposed 2023 Provincial Planning Statement and other matters of local interest."

Recommendation to Council:

"THAT, the Municipality's response to the Environmental Registry of Ontario (ERO) regarding ERO Number 019-6813 Review of Proposed Policies Adapted from A Place to Grow and the Provincial Policy Statement to Form a New Provincial Planning Policy Instrument be forwarded to local media for information."

The Committee recessed at 7:35 p.m.

The Committee returned to session at 7:44 p.m.

iv) **Report #PD-2023-12 – Comments on Bill 97 Helping Homebuyers, Protecting Tenants Act.**

The Committee is ok with the comments being submitted by the deadline even though the Council meeting is not until May 23rd, 2023.

Recommendation to Council:

"THAT, the Municipality's response to the Environmental Registry of Ontario (ERO) with respect to Bill 97 Helping Homebuyers, Protecting Tenants, 2023, ERO Number 019-6822 Site Plan for Residential Developments of 10 or Fewer Units, be submitted by the deadline of May 21, 2023;

AND THAT, the comments also be forwarded to the Minister of Municipal Affairs and Housing, Steve Clark, the Minister of Natural Resources and Forestry, Graydon Smith, to the local MPP, John Jordan and to the Rural Ontario Municipal Association.”

- v) **Report #CBO-2023-05 – Building Department Report – January – April 2023.**

Recommendation to Council:

“**THAT**, Report #CBO-2023-05 – Building Department Report – January - March 2023 be received as information.”

- vi) **Report #FIN-2023-07 – 2023 Tax Rates.**

Recommendation to Council:

“**THAT**, Report #FIN-2023-07 – 2023 Tax Rates, be received for information.”

- vii) **Report #PW-2023-13 – Waste Management Master Plan – Implementation Plan.**

The Committee would like the Public Works Manager to bring a separate composting options report to Council.

Recommendation to Council:

“**WHEREAS**, a Waste Management Master Plan was completed in 2022;

AND WHEREAS, Council wishes to continue considering the recommendations in the Waste Management Master Plan:

THAT, traffic count information be gathered for the three waste sites for the purpose of evaluating and making recommendations to Council prior to the 2024 budget deliberations regarding the hours of operation for each site;

AND THAT, Staff be authorized to re-open discussions with property owners regarding the purchase of neighbouring lands for the purpose of relocating the depot operations at the Glen Tay Waste Site.”

The Planner, Treasurer and Public Works Manager left at 8:25 p.m.

- viii) **Report #CAO-2023-09 – Report #C-2023-04 – Municipal Livestock Investigators.**

Recommendation to Council:

“**THAT**, Ellen Baker, Nigel Harrison and Dave Rathwell be appointed as Municipal Livestock Investigators as outlined in Report #C-2023-04 – Municipal Livestock Investigators;

AND THAT, the Reeve and Clerk be authorized to execute the contracts for Municipal Livestock Investigators;

AND THAT, the necessary by-law be presented at the next Township Council meeting.”

- ix) **Report #CAO-2023-11 – Heritage Property Selection Committee – Terms of Reference.**

Recommendation to Council:

“**THAT**, the updates to the Heritage Property Selection Committee – Terms of Reference, as outlined in Report #CAO-2023-11 – Heritage Property Selection Committee – Terms of Reference Update, be approved;

AND THAT, the necessary by-law be brought forward to Council for approval.”

- x) **Report #CAO-2023-13 – Emergency Preparedness Rack Card.**

Information on using 211 as a call centre in an emergency will also be included.

Recommendation to Council:

“**THAT**, an emergency preparedness rack card be printed and mailed to every property owner in Tay Valley Township, as outlined in Report #CAO-2023-13 – Emergency Preparedness Rack Card,

AND THAT, the necessary funds be expensed from the Special Contingency Reserve.”

- xi) **Report #CAO-2023-12 – CAO Performance Review Process.**

Recommendation to Council:

“**THAT**, the CAO Performance Review Policy be adopted;

AND THAT, the necessary by-law be brought forward.”

- xii) **Appointment of Bolingbroke Cemetery Board Member.**

Recommendation to Council:

“**THAT**, the Council of the Corporation of Tay Valley Township appoint the following as a member to the Bolingbroke Cemetery Board, subject to the Criminal Records Check Policy:

- Ronald J. Fournier.”

xiii) **Appointment of Soccer Volunteers.**

Recommendation to Council:

“THAT, the Council of the Corporation of Tay Valley Township appoint the following volunteers for the Tay Valley Soccer Program, subject to the Criminal Records Check Policy:

- Jason Adams
- Nickolas Besserer-LeBouthillier
- Laticia Card
- Steven Card
- Tenzin Chu
- Brandon Cinkant
- Austen Cinkant
- Shana Cook
- Joel Doupe
- Damon Ferrier
- Mark Furlong
- Chris George
- Andrew Graham
- Kyla Harry
- Richard Hutton
- Alexandra Jordan
- Kaitlin Mitchell
- Sean Mitchell
- Kerrsten Norwood
- Melissa Pickering
- Nicholas Playfair
- Rick Potoma
- Dennis Riggs
- Bryan Scott
- Simon Van Wingerden
- Mitchell Waugh
- Hannah Williamson
- Aaron Williamson.”

xiv) **Recreation Storage Trailer.**

Amanda Mabo, Chief Administrative Officer/Clerk

The CAO/Clerk informed the Committee that the current recreation storage container needs to be replaced. After a three-year hiatus due to the pandemic when inventory was done, it was discovered that the trailer was at the end of its

life. A trailer is required to store the nets, balls, line painting equipment, pinnies, etc. for soccer and is used by the volunteers. A new trailer will be purchased and delivered before the start of the soccer season at an upset cost of \$5,000 to be taken from the Recreation Program Reserve.

7. CORRESPONDENCE

i) 23-05-03 – Council Communication Package.

Recommendation to Council:

“THAT, the 23-05-03 Council Communication Package be received for information.”

ii) Bill 5 – Stopping Harassment and Abuse by Local Leaders Act.

Recommendation to Council:

“WHEREAS, municipally elected leaders do not have an appropriate accountability structure when it comes to perpetrating violence and harassment in the workplace;

AND WHEREAS, a fundamental, underlying principle of broadening diversity, equity and inclusion in politics rests on the assumption that the workplace is safe;

AND WHEREAS, Bill 5 the Stopping Harassment and Abuse by Local Leaders Act would require Councillors to comply with the workplace violence and harassment policies of the municipality they represent, permit municipalities to direct the Integrity Commissioner to apply to the court to vacate a member’s seat for failing to comply with the municipality’s workplace violence and harassment policies as well as restrict officials whose seat has been vacated from seeking immediate subsequent re-election;

AND WHEREAS, over 20 municipalities have formally endorsed and communicated public support for Bill 5;

AND WHEREAS, Bill 5 would hold accountable and protect all municipal officials;

NOW THEREFORE BE IT RESOLVED THAT, the Council of Tay Valley Township express its support for Bill 5, Stopping Harassment and Abuse by Local Leaders Act;

FURTHER THAT, this resolution be circulated to the Honourable Doug Ford, Premier of Ontario, John Jordan, MPP and the Association of Municipalities of Ontario and MPP Stephen Blais.”

8. COMMITTEE, BOARD & EXTERNAL ORGANIZATION UPDATES

i) **Bolingbroke Cemetery Board.**

Councillor Wayne Baker.

The Committee reviewed the minutes that were attached to the agenda.

ii) **Committee of Adjustment.** – *deferred to the next meeting.*

iii) **Fire Board.**

Councillor Wayne Baker, Councillor Greg Hallam, Councillor Marilyn Thomas

The Committee reviewed the minutes that were attached to the agenda.

iv) **Library Board** – *deferred to the next meeting.*

Councillor Andrew Kendrick.

v) **Pinehurst Cemetery Board** – *deferred to the next meeting.*

Councillor Fred Dobbie.

vi) **Police Services Board** – *deferred to the next meeting.*

Reeve Rob Rainer.

vii) **Green Energy and Climate Change Working Group.**

Councillor Greg Hallam and Councillor Angela Pierman

The Committee reviewed the minutes that were attached to the agenda.

viii) **Municipal Drug Strategy Committee** – *deferred to the next meeting.*

Councillor Korrine Jordan.

ix) **Mississippi Valley Conservation Authority Board.**

Councillor Andrew Kendrick.

The Committee reviewed the meeting summary that was attached to the agenda.

x) **Rideau Valley Conservation Authority Board.**

Councillor Angela Pierman

The Committee reviewed the minutes that were attached to the agenda.

xi) **County of Lanark.**

Reeve Rob Rainer.

Reeve Rainer summarized topics that were discussed at the County Council meeting:

- Future of the Andrewsville Bridge

- Declaring June as Pride month
- Update on the displacement of 25 residents from the fire in Perth

9. CLOSED SESSION

None.


10. DEFERRED ITEMS

**The following items will be discussed at the next and/or future meeting:*


- ***See Township Action Plan – distributed separately to Council***

11. ADJOURNMENT

The Committee adjourned at 8:56 p.m.



Chairperson



Olivia Trudel, Corporate Assistant