



## **COMMITTEE OF THE WHOLE MINUTES**

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**Tuesday, August 9<sup>th</sup>, 2022**

**Following the Public Meeting – Zoning By-Law Amendment at 5:30 p.m.**

**Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario**

**Council Chambers**

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### **ATTENDANCE:**

**Members Present:** Chair, Councillor Fred Dobbie  
Reeve Brian Campbell  
Deputy Reeve Barrie Crampton  
Councillor Rob Rainer  
Councillor RoxAnne Darling  
Councillor Beverley Phillips  
Councillor Mick Wicklum  
Councillor Gene Richardson

**Staff Present:** Amanda Mabo, Acting CAO/Clerk  
Janie Laidlaw, Deputy Clerk  
Noelle Reeve, Planner (left at 9:15 p.m.)  
Sean Ervin, Public Works Manager (left at 9:02 p.m.)  
Ashley Liznick, Treasurer (left at 9:15 p.m.)  
Kathryn Baker-Reed, Community Services Coordinator (left at 9:15 p.m.)  
Michael Couchman, Modernization Projects Intern (left at 9:15 p.m.)

**Regrets:** None.

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### **1. CALL TO ORDER**

The meeting was called to order at 5:40 p.m.  
A quorum was present.

## **2. AMENDMENTS/APPROVAL OF AGENDA**

- i) Item 6 ix) Report #PD-2022-40 – Delegated Authority for Undisputed Severances moved to item 6 i)

The agenda was adopted as amended.

## **3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF**

Councillor Darling declared a conflict of interest on items 6 ii) Severance Application Connell, 6 iii) Severance Application Kirkham, 6 v) Severance Application Peters and 6 vi) Severance Application Thomas as she is employed by the agent of the applications.

Councillor Dobbie declared a conflict of interest on item 7 iii) Ontario Wildlife Damage Compensation Program as the Livestock Investigator is a family member.

## **4. APPROVAL OF MINUTES OF PUBLIC MEETINGS**

- i) **Public Meeting: Zoning By-Law Amendment – June 7<sup>th</sup>, 2022.**

The minutes of the Public Meeting – Zoning By-Law Amendment held on June 7<sup>th</sup>, 2022, were approved.

## **5. DELEGATIONS & PRESENTATIONS**

- i) **Delegation – Black Lake Road Presentation.**  
Guy Boyer.

G. Boyer spoke to Committee of the Whole on the Black Lake Road – *attached, page 19.*

The Chair explained that a Comprehensive Roads Need Study was just completed and will be coming forward to Council as part of the discussion on the next update to the 10 Year Capital Plan in September. A copy of the Comprehensive Roads Need Study will be sent to G. Boyer.

## **6. PRIORITY ISSUES**

- i) **Report #PD-2022-40 – Delegated Authority for Undisputed Severances.**

The Committee discussed the benefit to delegate the authority for undisputed severances recognizing the time spent on report writing and the time to bring the severance conditions to Committee of the Whole and then approval from Council, that process adds a month and a half to two months to the severance process as a whole. Some Members felt delegating the authority takes away

what Council members are meant to do and will lead to a loss of connection with Council and members of the public within their ward. The Committee discussed how Council could be notified of severance applications. The CAO/Clerk suggested that when the public is circulated on the severance application, that Council Members could also be circulated so that they are informed on what is happening.

The Committee agreed that they would like to receive notice of the severance application when the public does.

Recommendation to Council:

**“THAT**, the Planner be delegated the authority to comment on undisputed consent applications as outlined in Report #PD-2022-40 – Delegated Authority for Undisputed Severances;

**THAT**, the necessary by-law to amend the Delegation of Authority By-Law be brought forward at the next Township Council meeting;

**AND THAT**, Members of Council be circulated on severances notices once the delegated authority is in place.”

The Chair explained that all but two of the severance applications on this agenda are straight forward and that if the delegation to the Planner was in place they would not have been on tonight’s agenda. The Committee agreed that all but the Lee and Lee Kravecek severance would move forward to Council for approval.

ii) **Report #PD-2022-30 – Severance Application – Connell.**

Councillor R. Darling did not participate as she declared a conflict of interest.

Recommendation to Council:

**“THAT**, the Council of Tay Valley Township recommend to the Land Division Committee of Lanark County that the Severance Applications for Concession 10, Part Lot 8, geographical Township of North Burgess, comprising: B22/038 - to create a lot line adjustment to lands owned by Jim Connell at 936 Ferrier Road (Roll Number 91101033301) to recognize the location of the existing driveway for the residential land holding; and B22/039 - to create a lot adjustment to farm land owned by Jim Connell on Ferrier Road (Roll Number 91101033300) to consolidate the agricultural fields, be approved subject to the following conditions:

That, the balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township.

That, the applicant pays any outstanding fees to the Township prior to final approval of the severances.

That, two (2) copies of an acceptable reference plan (or legal description) and transfer document be submitted to the Township for the severances, both hard copy and electronically.”

iii) **Report #PD-2022-31 – Severance Application – Kirkham.**

Councillor R. Darling did not participate as she declared a conflict of interest.

Recommendation to Council:

“**THAT**, the Council of Tay Valley Township recommend to the Land Division Committee of Lanark County that the Severance Application for Brent and William Kirkham B22/057 (Part Lot 7, Concession 3, geographic Township of Bathurst, Roll Number 091191601016500) 2458 Christie Lake Road to provide a lot addition in favour of lands at 2486 Christie Lake Road (Part Lot 7, Concession 3, geographic Township of Bathurst, Roll Number 091191601016502), owned by Brent Kirkham, be approved subject to the following conditions:

That, the balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township.

That, the applicant pays any outstanding fees to the Township prior to final approval of the severance.

That, two (2) copies of an acceptable reference plan (or legal description) and transfer document be submitted to the Township for the severance, both hard copy and electronically.

That, the rear of the lot addition and retained lands be rezoned to Open Space Exception – 8 (OS-8) to permit a conservation use and an agricultural use, excluding buildings to protect the Significant Woodlands Deep Interior Forest.”

iv) **Report #PD-2022-32 – Severance Application – Leviton.**

Recommendation to Council:

“**THAT**, the Council of Tay Valley Township recommend to the Land Division Committee of Lanark County that the Severance Application for B22/48 (Part Lot 5, Concession 5, geographic Township of Bathurst, Roll #091191602001405) known as 280 Brooke Valley Road for a new lot, be approved subject to the following conditions:

That, the balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township;

That, the applicant pays any outstanding fees to the Township prior to final approval;

That, two (2) copies of an acceptable reference plan (or legal description) and transfer document be submitted to the Township for the severance, both hard copy and electronically;

That, payment shall be made to Tay Valley Township representing Cash-in-Lieu of Parklands;

That, the applicant shall obtain an Entrance Permit for the severed lot from the Township;

That, the applicant shall obtain a Civic Address Number for the severed lot from the Township;

That, sufficient lands shall be dedicated to the Township along the frontage of the lot to be severed and the lot to be retained in order to meet the Township's road widening requirements at no cost to the Township, if required."

v) **Report #PD-2022-33 – Severance Application – Peters.**

Councillor R. Darling did not participate as she declared a conflict of interest.

Recommendation to Council:

**"THAT**, the Council of Tay Valley Township recommend to the Land Division Committee of Lanark County that the Severance Application for B22/041 (Part Lot 20, Concession 6, geographic Township of Bathurst, Roll #091191602504200) known as 915 Harper Road for a new lot, be approved subject to the following conditions:

That, the balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township;

That, the applicant pays any outstanding fees to the Township prior to final approval;

That, two (2) copies of an acceptable reference plan (or legal description) and transfer document be submitted to the Township for the severance, both hard copy and electronically;

That, payment shall be made to Tay Valley Township representing Cash-in-Lieu of Parklands;

That, the applicant shall obtain an Entrance Permit for the severed lot from the Township;

That, the applicant shall obtain a Civic Address Number for the severed lot from the Township;

That, sufficient lands shall be dedicated to the Township along the frontage of the lot to be severed and the lot to be retained in order to meet the Township's road widening requirements at no cost to the Township, if required;

That, a hydrogeological study be undertaken to demonstrate there is sufficient water quantity and quality available for the new lot, without compromising water quantity and quality of the existing lots in the area."

vi) **Report #PD-2022-34 – Severance Application – Thomas.**  
Noelle Reeve, Planner.

Councillor R. Darling did not participate as she declared a conflict of interest.

Recommendation to Council:

**"THAT**, the Council of Tay Valley Township recommend to the Land Division Committee of Lanark County that the Severance Applications for J. Ken Thomas B22/042-044 (Concession 6, Part Lot 20, geographic Township of Bathurst) 996 Bathurst 6<sup>th</sup> Concession to create three new lots, be approved subject to the following conditions:

That, the balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township.

That, the applicant pays any outstanding fees to the Township prior to final approval of the severances.

That, two (2) copies of an acceptable reference plan (or legal description) and transfer document be submitted to the Township for each of the severances, both hard copy and electronically.

That, payment for the severed lots shall be made to the Township representing Cash-in-Lieu of Parklands.

That, the Scoped Hydrogeology Assessment by Morrison Hershfield dated December 17, 2021 be placed in the property files for the new severances so the recommendations for additional measures because of the thin overburden of soils are captured, including: added septic separation from wells (50m instead of 15m), clay liner for septic systems, 4 bedroom maximum sized house with a maximum of 3,000L/day septic system, and the use of a standard residential grade water softener to remove hardness in the raw water. It should also be noted that conventional water softeners will introduce sodium into the water supply, and it may be appropriate to bypass the water softener with a separate tap for drinking water.

That, the applicant obtain Entrance Permits and Civic Address Numbers along Bathurst 7<sup>th</sup> Concession for the two northern lots and Bathurst 6<sup>th</sup> Concession for the southern severed lot.

That, sufficient lands shall be dedicated to the Township along the frontage of the lots to be severed and the lot to be retained in order to meet the Township's road widening requirements at no cost to the Township, if required."

vii) **Report #PD-2022-35 – Severance Application – Francis and White.**

Recommendation to Council:

**"THAT**, the Council of Tay Valley Township recommend to the Land Division Committee of Lanark County that the Severance Application for B22/037 (Part Lot 8, Concession 11, geographic Township of Bathurst, Roll #091191603033602) known as 1757 Bennett Lake Road for a new lot, be approved subject to the following conditions:

That, the balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township;

That, the applicant pays any outstanding fees to the Township prior to final approval;

That, two (2) copies of an acceptable reference plan (or legal description) and transfer document be submitted to the Township for the severance, both hard copy and electronically;

That, payment shall be made to Tay Valley Township representing Cash-in-Lieu of Parklands;

That, the applicant shall obtain a Civic Address Number for the severed lot from the Township."

viii) **Report #PD-2022-36 – Severance Application – Jordan.**

Recommendation to Council:

**"THAT**, the Council of Tay Valley Township recommend to the Land Division Committee of Lanark County that the Severance Applications for B22/065 and B22/066 (Part Lot 8, Concession 2, geographic Township of Bathurst, Roll #091191601009400) known as 2351 Christie Lake Road for two new lots, be approved subject to the following conditions:

That, the balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township;

That, the applicant pays any outstanding fees to the Township prior to final approval;

That, two (2) copies of an acceptable reference plan (or legal description) and transfer document be submitted to the Township for the severance, both hard copy and electronically;

That, payment shall be made to Tay Valley Township representing Cash-in-Lieu of Parklands;

That, the applicant shall obtain an Entrance Permit for the severed lots from the Township;

That, the applicant shall obtain a Civic Address Number for the severed lots from the Township;

That, sufficient lands shall be dedicated to the Township along the frontage of the lots to be severed and the lot to be retained in order to meet the Township's road widening requirements at no cost to the Township, if required."

ix) **Report #PD-2022-37 – Severance Application – Lee.**

Recommendation to Council:

**"THAT**, the Council of Tay Valley Township recommend to the Land Division Committee of Lanark County that the Severance Application for Lee B22/047 (Part Lots 5 and 6, Concession 6, geographic Township of North Burgess, Roll Number 091191101000100) 364 Blair Poole Farm Lane to provide a lot addition in favour of lands at 912 Slack Way (Part Lot 4, Concession 6, geographic Township of North Burgess, Roll Number 091191102526900), owned by Regan and Sheila Lee, be approved subject to the following conditions:

That, the balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township.

That, the applicant pays any outstanding fees to the Township prior to final approval of the severance.

That, two (2) copies of an acceptable reference plan (or legal description) and transfer document be submitted to the Township for the severance, both hard copy and electronically

That, the lot addition be rezoned to Open Space Exception-8 (OS-8) to permit a conservation use and an agricultural use, excluding buildings and the retained lot be rezoned, subject to the Rideau Valley Conservation Authority Comments, to Residential Limited Services - Special Exception to establish a developable area beyond the steep slopes."



x) **Report #PD-2022-38 – Severance Application – Lee for Kravacek.**

Recommendation to Council:

**“THAT**, the Council of Tay Valley Township recommend to the Land Division Committee of Lanark County that the Severance Application for Kravacek B22/046 (Part Lot 4, Concession 6 geographic, Township of North Burgess, Roll Number 091191102525000) 192 Blair Poole Farm Lane to provide a lot addition in favour of lands at 912 Slack Way (Part Lot 4, Concession 6, geographic Township of North Burgess, Roll Number 091191102526900), owned by Regan and Sheila Lee, be approved subject to the following conditions:

That, the balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township.

That, the applicant pays any outstanding fees to the Township prior to final approval of the severance.

That, two (2) copies of an acceptable reference plan (or legal description) and transfer document be submitted to the Township for the severance, both hard copy and electronically.”

xi) **Report #PD-2022-39 – Severance Application – Frost.**

Recommendation to Council:

**“THAT**, the Council of Tay Valley Township recommend to the Land Division Committee of Lanark County that the Severance Applications for B22/079, B22/080, B22/081 (Part Lot 20, Concession 8, geographic Township of Bathurst, Roll #091191602511700) known as 183 Old Morris Road for three new lots, be approved subject to the following conditions:

That, the balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township;

That, the applicant pays any outstanding fees to the Township prior to final approval;

That, two (2) copies of an acceptable reference plan (or legal description) and transfer document be submitted to the Township for the severance, both hard copy and electronically;

That, payment shall be made to Tay Valley Township representing Cash-in-Lieu of Parklands for the severed lots;

That, the applicant shall obtain an Entrance Permit for the severed lots from the Township;

That, the applicant shall obtain a Civic Address Number for the severed lots from the Township;

That, sufficient lands shall be dedicated to the Township along the frontage of the lots to be severed and the lot to be retained in order to meet the Township's road widening requirements at no cost to the Township, if required;

That, a Development Agreement be placed on the retained lands to identify a developable envelope that protects the Significant Woodlands, streams and unevaluated wetlands;

That, a Hydrogeological report be prepared to demonstrate sufficient water quality and quantity for the severed and retained lots and the surrounding lots."

xii) **Report #PD-2022-41 – Delegated Authority for Holding Removal, Temporary Use and Minor Zoning Amendments.**

The CAO/Clerk explained that the motion is to include enabling wording to allow Council to delegate authority, discussion on amending the Delegation of Authority By-Law would occur at a later date.

Recommendation to Council:

**"THAT**, the ability for Council to delegate authority for Holding Removal, Temporary Use By-laws, and Minor Zoning By-Law amendments be included in Sections 6.7.2, 6.7.4 and 6.7.5 of the Draft Official Plan;

**AND THAT**, an amendment to the Delegation of Authority By-Law that would implement the changes be approved at a later date."

xiii) **Report #PD-2022-42 – Build it Right the First Time.**

The Committee discussed and agreed to defer the recommendation that was included on the agenda and to bring it back to a future meeting when the Chief Building Official, the Lanark Home Builders Association President and a local contractor can attend to get their input and to determine how these proposed changes to the Ontario Building Code would impact building in Tay Valley Township. The Planner will organize a session.

xiv) **Report #PD-2022-43 – Home Energy Retrofit Program Applications Prerequisites.**

The Committee asked if there was a summary of how the program would work. The CAO/Clerk explained that the third attachment in the report was a separate document posted to the website with the agenda and that document outlined how the program works. Staff will email that document to Council Members.

Recommendation to Council:

**“THAT**, the Council of the Corporation of Tay Valley Township agrees to make a 20% contribution (to be recovered as part of the loan recipient's repayment) to the Federation of Canadian Municipalities' Community Efficiency Financing Program in order to receive Federal Government Home Energy Retrofit funding of 80%;

**THAT**, Council agrees to use its Local Improvement Charge authority for the Home Energy Retrofit program;

**AND THAT**, Council approve the principles of the program design report, which are as follows:

- Be customer oriented for the best customer experience possible
- Balance program design flexibility with streamlining and consistency goals
- Reduce administration burden on municipalities
- Increase deep energy retrofit uptake
- Advance the financial sustainability of the program over time
- Increase stakeholder awareness and training within renovator sector
- Consider equitable distribution of program funds
- Streamline program outcomes, tracking, evaluation and improvement.”

xv) **Report #CBO-2022-07 – Building Department Report – January – July 2022.**

Recommendation to Council:

**“THAT**, Report #CBO-2022-07 – Building Department Report – January - July 2022 be received as information.”

The Committee recessed at 7:22 p.m.

The Committee reconvened at 7:30 p.m.

xvi) **Report #FIN-2022-09 – Budget Review and Forecast as at June 30, 2022.**

Recommendation to Council:

**“THAT**, Report #FIN-2022-09 - Budget Review and Forecast as at June 30, 2022, be received for information;

**AND THAT**, the Reeve and Chief Administrative Officer be authorized to approve any potential cost overruns for the following projects:

- Property Tax Software Lookup
- Asset Management Software
- Asset Management Plan
- Road Condition Assessment
- Second Line Bridge

- Maberly Outdoor Sports Facility
- Forest Trail.”

xvii) **Report #PW-2022-13 – Electric Vehicle – Request for Quotation Award.**

The Committee also noted that there would be additional operating budget savings in fuel and maintenance.

The Committee also recognized that there may be a mis-perception in the community with what was being purchased since the name of the vehicle has the word “Mustang” in it although the car itself was a mid-sized SUV.

Recommendation to Council:

“**THAT** Tay Valley Township purchase a Ford Mustang Mach-E from A&B Ford Sales;

**AND THAT**, the Reeve and Clerk be authorized to sign the necessary documentation.”

xviii) **Report #PW-2022-14 – Sale of Public Works Surplus Equipment.**

Recommendation to Council:

“**THAT**, Staff be authorized to sell the surplus slip-in water tank, sweeper and utility trailer by advertising on GovDeals.net;

**THAT**, the revenue from the sales be transferred to the Roads Equipment Reserve;

**AND THAT**, the revenue from the previous sale of the 1998 Backhoe also be transferred to the Roads Equipment Reserve.”

xix) **Report #PW-2022-15 – Speed Limit on Bathurst Upper 4<sup>th</sup> Concession.**

Recommendation to Council:

“**THAT**, the speed limit on Bathurst Upper 4<sup>th</sup> Concession, between Cameron Side Road and Tysick Road be posted at 60 km/hr and signed according to the Ontario Traffic Manual- Book 6;

**AND THAT**, By-Law No. 2018-035 - Maximum Rate of Speed be amended.”

xx) **Report #PW-2022-16 – Building Condition Assessment Reports.**

Recommendation to Council:

“**THAT**, Report #PW-2022-16 – Building Condition Assessment Reports, be received for information.”

xxi) **Report #PW-2022-17 – Rehabilitation of the Penny Grand Tennis Court - Tender Award.**

The Committee reviewed the options and agreed to proceed with Option # 2 which includes the accessible swing in the project.

Recommendation to Council:

**“THAT**, the Rehabilitation of the Penny Grand Tennis Court – Ground Works, Tender #2022-RF-002, excluding the replacement of the fence and gates, be awarded to Arnott Brothers Construction Ltd.;

**THAT**, the Outdoor Rink and Well be removed from the project;

**AND THAT**, the Reeve and Clerk be authorized to sign the necessary documentation.”

xxii) **Report #PW-2022-18 – Construction of an Accessible Trail - Tender Award.**

Recommendation to Council:

**“THAT**, the Construction of an Accessible Trail, Tender #2022-RF-004, be awarded to Arnott Brothers Construction Ltd.;

**AND THAT**, the Reeve and Clerk be authorized to sign the necessary documentation.”

xxiii) **Report #C-2022-20 – Hall Rental Policy Update.**

The Committee discussed the implications of changing the fees in the Hall Rental Policy to the affected groups and agreed that prior to Council's consideration that feedback be solicited from the affected groups and that the changes to the fees be included in the 2023 budget and tariff of fees discussion.

xxiv) **Report #C-2022-22 – Maberly Hall Cleaning Contract.**

Recommendation to Council:

**“THAT**, the Reeve and Clerk be authorized to execute an amendment to the Custodial Services Contract for the cleaning and opening/closing of the Maberly Hall as outlined in Report #C-2022-22 – Maberly Hall Cleaning Contract;

**AND THAT**, the necessary by-law be presented at the next Township Council meeting.”

xxv) **Report #C-2022-23 – Burgess Hall Cleaning Contract.**

Recommendation to Council:

**“THAT**, the Reeve and Clerk be authorized to execute a Custodial Services Contract for the cleaning and opening/closing of the Burgess Hall with Trevor Badour as outlined in Report #C-2022-23 – Burgess Hall Cleaning Contract;

**AND THAT**, the necessary by-law be presented at the next Township Council meeting.”

xxvi) **Report #C-2022-24 – Maberly Hall – GICB Grant.**

Recommendation to Council:

**“THAT**, staff be authorized to apply to the Green and Inclusive Community Buildings Fund (GICB);

**AND THAT**, should the grant be successful, the Township’s portion of \$60,000 be funded from the Maberly Community Hall Reserve and the Improve Municipal Buildings Access Reserve.”

The Public Works Manager left at 9:02 p.m.

xviii) **Report #C-2022-21 – COVID-19 Vaccination Policy - *deferred to next meeting***

**7. CORRESPONDENCE**

i) **22-07-14 – Council Communication Package.**

Recommendation to Council:

**“THAT**, the 22-07-14 Council Communication Package be received for information.”

ii) **22-08-05 – Council Communication Package.**

Recommendation to Council:

**“THAT**, the 22-08-05 Council Communication Package be received for information.”

iii) **Ontario Wildlife Damage Compensation Program.**

Councillor F. Dobbie stepped down as Chair and did not participate as he declared a conflict of interest. The Reeve chaired the meeting for this item.

Recommendation to Council:

**“WHEREAS**, the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) administers the Ontario Wildlife Damage Compensation Program to provide compensation to farm producers for livestock killed by wildlife;

**AND WHEREAS**, Ontario Municipalities administer the Program on behalf of OMAFRA by appointing a Livestock Investigator and staff to work on wildlife damage claims;

**AND WHEREAS**, the costs associated with wildlife damage claims typically exceed the administration fee of \$50.00 per claim as provided to the Municipality from OMAFRA;

**NOW THEREFORE BE IT RESOLVED THAT**, the Council of Tay Valley Township request the Ministry of Agriculture, Food and Rural Affairs to review the administrative fee provided to Municipalities for the administration of the Ontario Wildlife Damage Compensation Program;

**AND FURTHER THAT**, this resolution be circulated to the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities for their consideration and support.”

**8. COMMITTEE, BOARD & EXTERNAL ORGANIZATION UPDATES**

- i) **Green Energy and Climate Change Working Group.**  
Deputy Reeve Barrie Crampton and Councillor Rob Rainer.

The Committee reviewed the minutes that were attached to the agenda.

- ii) **Recreation Working Group** – *deferred to the next meeting.*  
Councillor Fred Dobbie and Councillor Beverley Phillips.

- iii) **Private Unassumed Roads Working Group.**  
Councillor RoxAnne Darling and Councillor Gene Richardson.

Councillor Darling explained why the report that is coming to Council was not on this agenda. Staff put together a detailed, factual, and informative breakdown of the options and sent it to the Working Group for review, the lay members came back with more information and suggestions in a separate report, which is not acceptable. The Working Group is having another meeting on August 22<sup>nd</sup>, 2022 to work on having one united report to Council in September.

- iv) **Bolingbroke Cemetery Board** – *deferred to the next meeting.*  
Councillor RoxAnne Darling.

- v) **Fire Board** – *deferred to the next meeting.*  
Councillor RoxAnne Darling, Councillor Fred Dobbie, Councillor Mick Wicklum.

- v) **Library Board** – *deferred to the next meeting.*  
Councillor Rob Rainer.

- vi) **Police Services Board.**  
Reeve Brian Campbell.

- The speed sign was delivered but the Board was not informed that the technology was not included in the price and to purchase it was expensive so Tay Valley Township opted out and is looking at purchasing something else
- On June 22 Tay Valley hosted the Lanark County Police Service Board meeting

The Committee reviewed the minutes that were attached to the agenda.

- vi) **County of Lanark** – *deferred to the next meeting.*  
Reeve Brian Campbell and Deputy Reeve Barrie Crampton.

- vii) **Mississippi Valley Conservation Authority Board.**  
Councillor RoxAnne Darling.

The Committee reviewed the minutes that were attached to the agenda.

- viii) **Rideau Valley Conservation Authority Board.**  
Councillor Gene Richardson.

The Committee reviewed the minutes that were attached to the agenda.

- ix) **Rideau Corridor Landscape Strategy** – *deferred to the next meeting.*  
Reeve Brian Campbell.

- x) **Municipal Drug Strategy Committee** – *deferred to the next meeting.*  
Councillor Gene Richardson.

- ix) **Committee of Adjustment.**

The Committee reviewed the minutes that were attached to the agenda.

## 9. CLOSED SESSION

The Planner, Community Services Coordinator and Modernization Projects Intern left at 9:15 p.m.

- i) **Report #C-2022-25 – Municipal Office Server.**

The Committee moved “in camera” at 9:16 p.m. to address a matter pertaining to security of the property of the municipality or local board regarding the



Municipal Office Server and the Chief Administrative Officer/Clerk, Treasurer and Deputy Clerk remained in the room.

The Committee returned to open session at 9:31 p.m.

Recommendation to Council:

**“THAT**, the server at the Municipal Office be upgraded in 2022 at an upset cost of \$68,400, which is to be funded from the Special Contingency Reserve;

**AND THAT**, the Reeve and Chief Administrative Officer/Clerk be authorized to approve any potential cost overruns.”

**10. DEFERRED ITEMS**

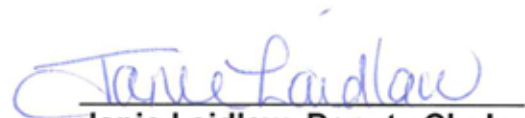
*\*The following items will be discussed at the next and/or future meeting:*

- **See Township Action Plan – distributed separately to Council**

**11. ADJOURNMENT**

The Committee adjourned at 9:33 p.m.

  
Chairperson

  
Janie Laidlaw, Deputy Clerk

# **DELEGATIONS & PRESENTATIONS**

## BLAKE LAKE ROAD PRESENTATION

Thank you, all members of this council and staff, for the opportunity to make this presentation on the Black Lake Road upgrade

First:

**DISCLAIMER: This presentation is about informing this council and staff about BLAKE LAKE ROAD condition and much needed upgrade AND nothing else.**

Guy Boyer, reside on Tom's Rock (private road) just of Black Lake Road since 2017  
retired CPA & CFE

Back in March 2022 I stated to look at the township website specifically the financial statement & Capital budget going back to 2012, multiple 10 years capital plan, Roads need study (2013) and much more.

That's when I made the MFIPPA request of which you all have and will be used further on today. Thank you, Mrs. Mabo, clerk for providing the report. Since time is of essence, I shall only use very few items from this report to expose few facts and ask questions to Council.

Please Mrs. Mabo bring the GIS map to the projector:

The report mentioned 68 properties along Blake Lake Road which is greatly understated since it doesn't account for all properties that rely indirectly solely on Blake Lake Road which are:

All the property on Blake Lake Route #2, Tom's Rock Road, Homestead Lane, Pike Lake Road 16 and Black Lake Road 7A.

In my estimate, a more accurate property count would be about 3 times the reported amount of property, so give or take 200 properties.

The report mentioned the "10 years capital plan does not list any capital investments to gravel surfaced roads". That's true, I did my research. but why not? While direct hard surface connecting roads to Blake Lake Road did get capital investments of \$ 484 000?

As a quick comparison, the two-connecting road (Powers and Stanveyville) have a combined 5.2 KM of roads and a total of 45 residence. Blake Lake has 5 Km of road and about 200 residences.

The report mentioned that "Blake Lake Road was graded 8 times in 2020 and in 2021 (typo not 2022) which is Double the average of times of all roads in Tay Valley". So, 2 years in a row, we don't know about the previous years, Black Lake Road gets Double the amount of grading! Why does it require double the amount of grading? Is it because the average daily traffic (ADT) is actually much higher than what the township knows? Is it because the road is actually in very poor condition? I assume that if the road did get double the amount of grading it's because it did need it!

I did ask about the Average Daily Traffic (ADT) for Black Lake Road, and I was told the data is not current and unavailable.

No where in the previous and current year approved Budgets or capital investment did, I see the Blake Lake road name listed but this summer the road get \$ 111 650 of gravel? I'm curious as to what happened here, nothing in the current and prior approved budgets or capital investment and suddenly voila.

In the MFIPPA report it is stated " the transportation service budget 30% of component is allocated to hard surface roads and 70% to gravel road surface" I therefore conclude gravel roads cost the township 230% more than hard surface to maintain. Furthermore, it's safe to presume that it would make sense, in a maintenance cost reduction thinking, to want to hard surface as many gravel roads as possible yearly. Wouldn't you agree?

The ROADS NEEDS STUDY report (December 2013), recommends on page 16 a Roads Needs Study for gravel road assets. Was this ever done? If yes, can I get a copy of this report?

I could continue and on but by this time I believe you get the picture.

What I do realise after going through multiples reports, great effort is made to keep and maintained hard surface roads, the same should be deployed to improve / convert gravel roads to hard surface road.

I ask this council, what are the criteria/policy/regulation in this township to hard surface a gravel road and what is the 10 years plan in this regard?

There was a 2022 road condition survey in the approved budgets, when can see this report and is this only for hard surface roads?

I was told that a following report of this presentation should follow from Council, I certainly can't wait to receive it and study it.

Questions anyone?

Thank you very much for your attention in this matter.