



COUNCIL MEETING MINUTES

Tuesday, June 21st, 2022

Following Public Meeting – Official Plan Five Year Review at 5:30 p.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario

Council Chambers

ATTENDANCE:

Members Present: Chair, Reeve, Brian Campbell
Deputy Reeve Barrie Crampton
Councillor Fred Dobbie
Councillor Rob Rainer
Councillor Beverley Phillips
Councillor Mick Wicklum
Councillor RoxAnne Darling
Councillor Gene Richardson

Staff Present: Amanda Mabo, Acting CAO/Clerk
Janie Laidlaw, Deputy Clerk
Noelle Reeve, Planner
Sean Ervin, Public Works Manager (left at 7:20 p.m.)

Regrets: None.

1. CALL TO ORDER

The meeting was called to order at 6:27 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

- i) Under Closed Sessions: Potential Breach of Council and Board Member Code of Conduct.

The Agenda was adopted as amended.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

4. APPROVAL OF MINUTES

i) Council Meeting – May 24th, 2022.

RESOLUTION #C-2022-06-01

MOVED BY: Barrie Crampton

SECONDED BY: Gene Richardson

“THAT, the minutes of the Council Meeting held on May 24th, 2022, be approved as circulated.”

ADOPTED

ii) Committee of the Whole Meeting – June 7th, 2022.

A member asked that under Committee, Board and External Organization Updates that the Private Unassumed Roads Working Group minutes be identified as draft.

The Acting CAO/Clerk explained that if this change was to be made then it would have to be applied to all minutes under that section.

Council agreed that moving forward for minutes not yet approved by the Committee, Board or Organization, that they be labelled as Draft Minutes. Whenever the Procedural By-Law is updated, this will be written in.

RESOLUTION #C-2022-06-02

MOVED BY: Gene Richardson

SECONDED BY: Barrie Crampton

“THAT, the minutes of the Committee of the Whole Meeting held on June 7th, 2022, be approved as circulated.”

ADOPTED

iii) Committee of the Whole Meeting (Closed Session – Solicitor/Client Privilege – Water and Sewer Service Agreement - New Long Term Care Facility) – June 7th, 2022.

RESOLUTION #C-2022-06-03

MOVED BY: Beverley Phillips

SECONDED BY: Rob Rainer

“THAT, the minutes of the Council Meeting (Solicitor/Client Privilege – Water and Sewer Service Agreement - New Long Term Care Facility) – June 7th, 2022, be approved as circulated.”

ADOPTED

5. DELEGATIONS & PRESENTATIONS

i) **Public Meeting - Request to Close Unopened Road Allowance – Edwards/Wolfe.**

a. CLERK REVIEW OF FILE

The Acting CAO/Clerk gave a PowerPoint presentation that was attached to the agenda.

b. APPLICANT COMMENTS

None.

c. PUBLIC COMMENTS

None.

ii) **Delegation: Planet Youth.**

Kevin Clouthier, Vice-Chair, Planet Youth Lanark County.

K. Clouthier presented the PowerPoint Presentation that was attached to the agenda.

Council discussed how the pandemic could have affected the survey results. K. Clouthier agreed it could have, but the questions were for in the moment, mental health are indicators for future risk and will be looking at how to mitigate those risks and will need to look at the consequences of the pandemic.

A member asked if the survey could show different types of demographics of the teens being surveyed. K. Clouthier explained the survey was done by the school so no other demographics were captured. Council discussed the importance of the community providing a level of support if that support was not available in the home.

6. CORRESPONDENCE

None.

7. MOTIONS

- i) **Mississippi Valley Conservation Authority – Programs & Services.**

RESOLUTION #C-2022-06-04

MOVED BY: Rob Rainer

SECONDED BY: Beverley Phillips

“THAT, the Council of the Corporation of Tay Valley Township supports the continued delivery of Category 2 and 3 programs by Mississippi Valley Conservation Authority;

AND THAT, staff work with the Mississippi Valley Conservation Authority on a Memorandum of Understanding and Cost Apportionment Agreement to be presented to Council in the early 2023.”

ADOPTED

- ii) **Report #PW-2022-11 – Two (2) Heavy-Duty Motor Graders – RFP Award.**

RESOLUTION #C-2022-06-05

MOVED BY: RoxAnne Darling

SECONDED BY: Mick Wicklum

“THAT, the Township make capital investments into the 2008 Volvo, as necessary, to add an additional 5-years of service with intentions to replace the grader in 2027.”

ADOPTED

- iii) **Report #PD-2022-27 – Severance Application – Irvin.**

RESOLUTION #C-2022-06-06

MOVED BY: Mick Wicklum

SECONDED BY: RoxAnne Darling

“THAT, the Council of Tay Valley Township recommend to the Land Division Committee of Lanark County that the Severance Application for Irvin B22/064 (Concession 2, Part Lots 12 and 13, geographic Township of South Sherbrooke) 319 O’Brien Lake Lane 14A to provide a lot addition and legalize an existing right-of-way in favour of lands at 323 O’Brien Lake Lane 14A, owned by Harold Cameron, be approved subject to the following conditions:

That, the balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township.

That, the applicant pays any outstanding fees to the Township prior to final approval of the severance.

That, two (2) copies of an acceptable reference plan (or legal description) and

transfer document be submitted to the Township for the severance, both hard copy and electronically.”

ADOPTED

- iv) **Report #PD-2022-28 – Home Energy Retrofit Program.**

RESOLUTION #C-2022-06-07

MOVED BY: Fred Dobbie

SECONDED BY: Mick Wicklum

“**THAT**, Report #PD-2022-28 – Home Energy Retrofit Program, be received for information.”

ADOPTED

- v) **Climate Change Action Plan – 2022 Report Card.**

RESOLUTION #C-2022-06-08

MOVED BY: Barrie Crampton

SECONDED BY: Gene Richardson

“**THAT**, the Climate Change Action Plan – 2022 Report Card be approved for use.”

ADOPTED

- vi) **Report #PD-2022-29 – Green Energy and Climate Change Working Group – Annual Report.**

RESOLUTION #C-2022-06-09

MOVED BY: Gene Richardson

SECONDED BY: Barrie Crampton

“**THAT**, Report #PD-2022-29 – Green Energy and Climate Change Working Group Annual Report be received for information.”

ADOPTED

- vii) **Report #CBO-2022-06 – Building Department Report – January – May 2022.**

RESOLUTION #C-2022-06-10

MOVED BY: Beverley Phillips

SECONDED BY: Rob Rainer

“**THAT**, Report #CBO-2022-06 – Building Department Report – January - May 2022 be received as information.”

ADOPTED

- viii) **Report #PW-2022-12 – Electric Vehicle – RFP Award.**

RESOLUTION #C-2022-06-11

MOVED BY: Rob Rainer

SECONDED BY: Beverley Phillips

“WHEREAS, Request for Proposals were let for the purchase of an electric vehicle and no bids were received;

NOW THEREFORE BE IT RESOLVED THAT, Section 7.2 of the Township’s Purchasing Policy be waived to allow Staff obtain quotations for an electric vehicle;

AND THAT, a report be brought forward to a future Committee of the Whole meeting with further recommendations for Councils’ considerations.”

ADOPTED

- ix) **Report #C-2022-17 – Hydrogeological Peer Review Services – RFP Award.**

RESOLUTION #C-2022-06-12

MOVED BY: RoxAnne Darling

SECONDED BY: Mick Wicklum

“THAT, the Request for Proposals for Hydrogeological Review Services be awarded to BluMetric Environmental as the principal contractor and Jp2g Consultants Inc. as the secondary contractor;

AND THAT, the Reeve and Clerk be authorized to sign the necessary documentation.”

ADOPTED

- x) **2021 Annual Police Services Board Report.**

RESOLUTION #C-2022-06-13

MOVED BY: Mick Wicklum

SECONDED BY: Fred Dobbie

“THAT, the 2021 Annual Police Services Board Report be received as information.”

ADOPTED

- xi) **Report #FIN-2022-08 – Credit Card Payments for Online Tax Lookup Systems.**

RESOLUTION #C-2022-06-14

MOVED BY: Fred Dobbie

SECONDED BY: Mick Wicklum

“THAT, staff proceed with implementing online credit card payment for property taxes as an option in the new online tax lookup system.”

ADOPTED

- xii) **22-05-27 and 22-06-02 – Council Communication Packages.**

RESOLUTION #C-2022-06-15

MOVED BY: Barrie Crampton

SECONDED BY: Gene Richardson

“THAT, the 22-05-27 and 22-06-02 Council Communication Packages be received for information.”

ADOPTED

- xiii) **The District Municipality of Muskoka – Annual Emergency Exercise Exemption.**

RESOLUTION #C-2022-06-16

MOVED BY: Gene Richardson

SECONDED BY: Barrie Crampton

“THAT, the Council of the Corporation of Tay Valley Township supports the resolution from The District Municipality of Muskoka requesting the province to amend Ontario Regulation 380/04 under the Emergency Management and Civic Protection Act to provide an exemption to the annual exercise requirement for municipalities that have activated their Emergency Control Group and/or Emergency Response Plan in response to an actual emergency that year.”

ADOPTED

8. BY-LAWS

- i) **By-Law No. 2022-015 – Disconnecting from Work Policy.**

RESOLUTION #C-2022-06-17

MOVED BY: Beverley Phillips

SECONDED BY: Rob Rainer

“THAT, By-Law No. 2022-015, being a by-law to adopt a Disconnecting from Work Policy, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- ii) **By-Law No. 2022-016: Zoning By-Law Amendment – Donaldson.**

RESOLUTION #C-2022-06-18

MOVED BY: Rob Rainer

SECONDED BY: Beverly Phillips

“THAT, By-Law No. 2022-016, being a by-law to Amend Zoning By-Law No. 2002-121 (3097 McDonalds Corners Road, Part Lot 25, Concession 12, geographic Township of Bathurst), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- iii) **By-Law No. 2022-017: Zoning By-Law Amendment – Thomson.**

RESOLUTION #C-2022-06-19

MOVED BY: RoxAnne Darling

SECONDED BY: Mick Wicklum

“THAT, By-Law No. 2022-017, being a by-law to Amend Zoning By-Law No. 2002-121 (Farren Lake Lane 5 Road, Lot 11, Concession 1, geographic Township of South Sherbrooke), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- iv) **By-Law No. 2022-018: Zoning By-Law Amendment – Waddington.**

RESOLUTION #C-2022-06-20

MOVED BY: Mick Wicklum

SECONDED BY: Fred Dobbie

“THAT, By-Law No. 2022-018, being a by-law to Amend Zoning By-Law No. 2002-121 (Big Rideau North Shore, Part Lot 26, Concession 3, geographic Township of North Burgess), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

- v) **By-Law No. 2022-019: Appointment of Deputy Chief Building Officials and Building Inspectors By-Law Amendment.**

RESOLUTION #C-2022-06-21

MOVED BY: Fred Dobbie

SECONDED BY: Mick Wicklum

“THAT, By-Law No. 2022-019, being a by-law to Amend the Appointment of Deputy Chief Building Officials and Building Inspectors for Tay Valley Township (Brian Gass) be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

10. NEW/OTHER BUSINESS

i) Letter of Thanks to Township Staff.

The Reeve mentioned a letter that all members of Council had received that gave appreciation to the Glen Tay Waste Site Staff from a resident for their assistance. Council agreed that the Reeve would send a letter to the resident expressing Council's appreciation for the letter.

11. CALENDARING

Meeting	Date	Time	Location
Ontario Association of Police Services Board Zone 2 Meeting	June 17 th	9:30 a.m.	Napanee
Committee of Adjustment Hearing	June 20 th	5:00 p.m.	Municipal Office
Public Meeting – Official Plan 5 Year Review	June 21 st	5:30 p.m.	Municipal Office
Council Meeting	June 21 st	Following	Municipal Office
Lanark County Police Services Board Meeting	June 22 nd	9:00 a.m.	Municipal Office
Public Meeting – Zoning By-Law Amendment	August 9 th	5:30 pm.	Municipal Office
Committee of the Whole Meeting	August 9 th	Following	Municipal Office
“Special” Committee of the Whole Meeting	August 11 th	5:30 p.m.	Municipal Office
Council Meeting	August 23 rd	6:00 p.m.	Municipal Office

12. CLOSED SESSIONS

The Public Works Manager left at 7:20 p.m.

i) **CONFIDENTIAL: Potential Litigation – 286 Black Lake Route 11.**

RESOLUTION #C-2022-06-22

MOVED BY: Barrie Crampton

SECONDED BY: Gene Richardson

“THAT, Council move “in camera” at 7:20 p.m. to address a matter pertaining to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, regarding 286 Black Lake Route 11;

AND THAT, the Acting Chief Administrative Officer/Clerk, Deputy Clerk and Planner, remain in the room.”

ADOPTED

RESOLUTION #C-2022-06-23

MOVED BY: Barrie Crampton

SECONDED BY:

“THAT, Council return to open session at 7:46 p.m.”

ADOPTED

The Chair Rose and Reported that Council provided staff with direction.

- ii) **CONFIDENTIAL: Identifiable Individual – Potential Breach of the Council and Board Member Code of Conduct.**

RESOLUTION #C-2022-06-24

MOVED BY: Gene Richardson

SECONDED BY: Barrie Crampton

“THAT, Council move “in camera” at 7:47 p.m. to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees, regarding a potential breach of the Council and Board Member Code of Conduct;

AND THAT, the Acting Chief Administrative Officer/Clerk, Deputy Clerk and Planner, remain in the room.”

ADOPTED

RESOLUTION #C-2022-06-25

MOVED BY: Gene Richardson

SECONDED BY: Barrie Crampton

“THAT, Council return to open session at 8:30 p.m.”

ADOPTED

The Chair Rose and Reported that Council was provided an update on the matter.

13. CONFIRMATION BY-LAW

- i) **By-Law No. 2022-020 - Confirmation By-Law – June 21st, 2022.**

RESOLUTION #C-2022-06-26

MOVED BY: Gene Richardson

SECONDED BY: Barrie Crampton

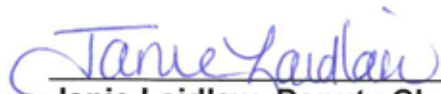
“THAT, By-Law No. 2022-020, being a by-law to confirm the proceedings of the Council meeting held on June 21st, 2022, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

ADOPTED

14. ADJOURNMENT

Council adjourned at 8:30 p.m.


Brian Campbell, Reeve


Janie Laidlaw, Deputy Clerk