



COMMITTEE OF THE WHOLE MINUTES

Tuesday, June 7th, 2022

Following the Public Meeting – Zoning By-Law Amendment at 5:30 p.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario

Council Chambers

ATTENDANCE:

Members Present: Chair, Councillor RoxAnne Darling
Reeve Brian Campbell
Deputy Reeve Barrie Crampton (arrived at 6:18 p.m.)
Councillor Rob Rainer
Councillor Fred Dobbie
Councillor Beverley Phillips
Councillor Mick Wicklum

Staff Present: Amanda Mabo, Acting CAO/Clerk
Janie Laidlaw, Deputy Clerk
Noelle Reeve, Planner
Sean Ervin, Public Works Manager (left at 7:57 p.m.)
Ashley Liznick, Treasurer (left at 8:25 p.m.)

Regrets: Councillor Gene Richardson

1. CALL TO ORDER

The meeting was called to order at 5:50 p.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

- i) Addition Under Priority Issues: Report #FIN-2022-08 – Credit Card Payment for Online Tax Lookup System.
- ii) Addition Under Closed Session: Solicitor-Client Privilege – Water and Sewer Service Agreement - New Long Term Care Facility.

The agenda was adopted as amended.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

4. APPROVAL OF MINUTES OF PUBLIC MEETINGS

i) **Public Meeting: Zoning By-Law Amendment – May 10th, 2022.**

The minutes of the Public Meeting – Zoning By-Law Amendment held on May 10th, 2022, were approved.

5. DELEGATIONS & PRESENTATIONS

i) **Delegation: Mississippi Valley Conservation Authority – Programs & Services.**

S. McIntyre gave a PowerPoint presentation – *attached, page 10.*

The types of programs and services provided by the Conservation Authorities is now broken into three categories. Category 1 is mandatory programs and services such as dam operations, water quality, wetland regulation. Category 2 are municipal programs and services such as septic approvals and inspections, planning reviews, these are typically user pay services. Category 3 are programs and services the Conservation Authority are advised to provide such as stewardship and education. Municipalities and Conservation Authorities need to enter into a Memorandum of Understanding for the Category 2 programs and services and enter into Cost Apportionment Agreements for the Category 3 programs and services. Presentations are being made to municipal councils now to begin the process so that the agreements are in place for the 2024 budget discussions next fall.

The Acting CAO/Clerk explained that the Reeve and herself attended a virtual meeting with the Rideau Valley Conservation Authority (RVCA) who made a similar presentation, it was left for staff to work with the RVCA on the agreements, which will then be brought back to Council.

The Acting CAO/Clerk asked what if another member municipality chooses not to participate in the Category 3 services, would the apportionment amount increase? As that may have an impact on the decision on whether the Township was going to continue contributing. S. McIntyre understood it may have to be revisited after they know who is participating.

A member asked how often the Conservation Authorities have to renew agreements with municipalities. S. McIntyre explained that the agreement would cover the term of Council.

The Committee discussed the logistics of a Conservation Authority running a museum and wedding venue. S. McIntyre explained the history of how that came to be.

The Committee agreed that the cost for the Category 3 services was good value and that staff would bring a report back to Council to confirm the scope of Category 2 and 3 programs and services and for staff to work with the Conservation Authority to draft or update the agreements as needed.

Recommendation to Council:

“THAT, the Council of the Corporation of Tay Valley Township supports the continued delivery of Category 2 and 3 programs by Mississippi Valley Conservation Authority;

AND THAT, staff work with the Mississippi Valley Conservation Authority on a Memorandum of Understanding and Cost Apportionment Agreement to be presented to Council in the early 2023.”

- ii) **Presentation: Senior of the Year Award** – *deferred to a future meeting.*
Brian Campbell, Reeve.

Deputy Reeve Crampton arrived at 6:18 p.m.

- iii) **Delegation: Turtle Nest Update.**

T. MacKenzie gave a PowerPoint presentation – *attached, page 20.*

- iv) **Passing of Former Bathurst Township Councillor.**

Deputy Reeve Crampton wanted to recognize the passing of Bryce Bell a former Council member, the Deputy Reeve had just returned from attending the Celebration of Life. Bryce Bell was a member of Council in Bathurst Township from 1992-1994.

The Committee recessed at 6:55 p.m.

The Committee returned to session at 7:00 p.m.

6. PRIORITY ISSUES

- i) **Report #PD-2022-27 – Severance Application – Irvin.**

Recommendation to Council:

“THAT, the Council of Tay Valley Township recommend to the Land Division Committee of Lanark County that the Severance Application for Irvin B22/064 (Concession 2, Part Lots 12 and 13, geographic Township of South Sherbrooke) 319 O’Brien Lake Lane 14A to provide a lot addition and legalize an existing right-of-way in favour of lands at 323 O’Brien Lake Lane 14A, owned

by Harold Cameron, be approved subject to the following conditions:

That, the balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township.

That, the applicant pays any outstanding fees to the Township prior to final approval of the severance.

That, two (2) copies of an acceptable reference plan (or legal description) and transfer document be submitted to the Township for the severance, both hard copy and electronically.”

ii) **Report #PD-2022-28 – Home Energy Retrofit Program.**

The Committee discussed the logistics of the loan program. The Chair asked Members to send any comments or questions to the Planner. A staff report will come back to Council with more details on the program design.

Recommendation to Council:

“**THAT**, Report #PD-2022-28 – Home Energy Retrofit Program, be received for information.”

iii) **Report #PD-2022-29 – Green Energy and Climate Change Working Group – Annual Report.**

The Committee agreed with the priorities outlined in the report, but felt the Working Group had a Terms of Reference with a mandate and Council did not need to approve the priorities for the year.

Action Plan

Recommendation to Council:

“**THAT**, the Climate Change Action Plan – 2022 Report Card be approved for use.”

2022 Priorities

Recommendation to Council:

“**THAT**, Report #PD-2022-29 – Green Energy and Climate Change Working Group Annual Report be received for information.”

iv) **Report #CBO-2022-06 – Building Department Report – January – May 2022.**

Recommendation to Council:

“**THAT**, Report #CBO-2022-06 – Building Department Report – January - May 2022 be received as information.”

v) **Report #PW-2022-12 – Electric Vehicle – RFP Award.**

Recommendation to Council:

“**WHEREAS**, Request for Proposals were let for the purchase of an electric vehicle and no bids were received;

NOW THEREFORE BE IT RESOLVED THAT, Section 7.2 of the Township’s Purchasing Policy be waived to allow Staff obtain quotations for an electric vehicle;

AND THAT, a report be brought forward to a future Committee of the Whole meeting with further recommendations for Councils’ considerations”.

vi) **Report #C-2022-16 – Disconnecting from Work Policy.**

Recommendation to Council:

“**THAT**, the Disconnecting from Work Policy be adopted as outlined in Report #C-2022-16;

AND THAT, the necessary by-law come forward at the next Township Council meeting.”

The Public Works Manager left at 7:57 p.m.

vii) **Report #C-2022-17 – Hydrogeological Peer Review Services – RFP Award.**

Recommendation to Council:

“**THAT**, the Request for Proposals for Hydrogeological Review Services be awarded to BluMetric Environmental as the principal contractor and Jp2g Consultants Inc. as the secondary contractor;

AND THAT, the Reeve and Clerk be authorized to sign the necessary documentation.”

viii) **2021 Annual Police Services Board Report.**

Recommendation to Council:

“**THAT**, the 2021 Annual Police Services Board Report be received as information.”

ix) **Report #FIN-2022-08 – Credit Card Payments for Online Tax Lookup Systems – *attached page 40.***

Ashley Liznick, Treasurer.

Recommendation to Council:

“**THAT**, staff proceed with implementing online credit card payment for property taxes as an option in the new online tax lookup system.”

The Treasurer left at 8:25 p.m.

7. CORRESPONDENCE

i) **22-05-27 – Council Communication Package.**

Recommendation to Council:

“**THAT**, the 22-05-27 Council Communication Package be received for information.”

ii) **22-06-02 – Council Communication Package.**

Recommendation to Council:

“**THAT**, the 22-06-02 Council Communication Package be received for information.”

iii) **The District Municipality of Muskoka – Annual Emergency Exercise Exemption.**

Recommendation to Council:

“**THAT**, the Council of the Corporation of Tay Valley Township supports the resolution from The District Municipality of Muskoka requesting the province to amend Ontario Regulation 380/04 under the Emergency Management and Civic Protection Act to provide an exemption to the annual exercise requirement for municipalities that have activated their Emergency Control Group and/or Emergency Response Plan in response to an actual emergency that year.”

8. COMMITTEE, BOARD & EXTERNAL ORGANIZATION UPDATES

i) **Green Energy and Climate Change Working Group** – *deferred to the next meeting.*

Deputy Reeve Barrie Crampton and Councillor Rob Rainer.

ii) **Recreation Working Group** – *deferred to the next meeting.*

Councillor Fred Dobbie and Councillor Beverley Phillips.

iii) **Private Unassumed Roads Working Group.**

Councillor RoxAnne Darling and Councillor Gene Richardson.

The Committee reviewed the minutes that were attached to the agenda.

iv) **Fire Board** – *deferred to the next meeting.*

Councillor RoxAnne Darling, Councillor Fred Dobbie, Councillor Mick Wicklum.

- v) **Library Board.**
Councillor Rob Rainer.

The Committee reviewed the minutes that were attached to the agenda.

- vi) **Police Services Board.**
Reeve Brian Campbell.

The Committee reviewed the minutes that were attached to the agenda.

- vii) **County of Lanark – *deferred to the next meeting.***
Reeve Brian Campbell and Deputy Reeve Barrie Crampton.

- viii) **Mississippi Valley Conservation Authority Board.**
Councillor RoxAnne Darling.

The Committee reviewed the minutes that were attached to the agenda.

- ix) **Rideau Valley Conservation Authority Board.**
Councillor Gene Richardson.

The Committee reviewed the minutes that were attached to the agenda.

- ix) **Rideau Corridor Landscape Strategy – *deferred to the next meeting.***
Reeve Brian Campbell.

- x) **Municipal Drug Strategy Committee – *deferred to the next meeting.***
Councillor Gene Richardson.

- x) **Committee of Adjustment.**

The Committee reviewed the minutes that were attached to the agenda.

9. CLOSED SESSION

- i) **CONFIDENTIAL: Solicitor/Client Privilege – Water and Sewer Service Agreement - New Long Term Care Facility.**

The Committee moved “in camera” at 8:32 p.m. to address a matter pertaining to the receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose regarding the Water and Sewer Service Agreement - New Long Term Care Facility and the Acting Chief Administrative Officer/Clerk, Deputy Clerk and Planner remained in the room.

The Committee returned to open session at 8:59 p.m.

The Chair rose and reported that Council provided staff with direction.

10. DEFERRED ITEMS

**The following items will be discussed at the next and/or future meeting:*

- **See Township Action Plan – distributed separately to Council**

11. ADJOURNMENT

The Committee adjourned at 9:00 p.m.



Chairperson



Deputy Clerk

DELEGATIONS & PRESENTATIONS



Programs & Services MOUs and CAAs

Municipal Partner Briefings

June, 2022

Objectives

- To obtain council approval-in-principle for the scope of Category 2 and 3 programs and services to be delivered by MVCA effective 2024.
- To receive direction to work with administrative staff on provincially mandated agreements.

Conservation Authorities Act

The purpose of the Act is to “provide for the organization and delivery of programs and services that further the conservation, restoration, development and management of natural resources in watersheds in Ontario.”

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Section 21 of CAA

The scope of conservation authority powers include, to:

- Research, study and investigate the watershed.
- Acquire and dispose of land.
- Erect structures and create reservoirs.
- Control the flow of surface waters to prevent floods or pollution or reduce the adverse effects.
- Temporarily or permanently alter the course of any river, canal, brook, stream or watercourse.
- Use land for park or other recreational purposes, and erected buildings and charge for admission.
- Plant and produce trees on Crown lands and private lands with the consent of the owner.
- Collaborate with other levels of government and organizations.

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Types of Programs & Services

Section 21 sets out three categories:

Category 1: Mandatory programs and services (sec.21.2).

(e.g. dam ops, water quality monitoring)

Category 2: Municipal programs and services a CA provides on behalf of municipalities under a memorandum of understanding or such other agreement (sec. 21.1.1).

(e.g. septic approvals/inspections, support with planning reviews)

Category 3: Programs and services that a CA determines are advisable to provide in its jurisdiction to further the purposes of the Act (sec. 21.1.2).

(e.g. stewardship and education programs)

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Regulatory requirement

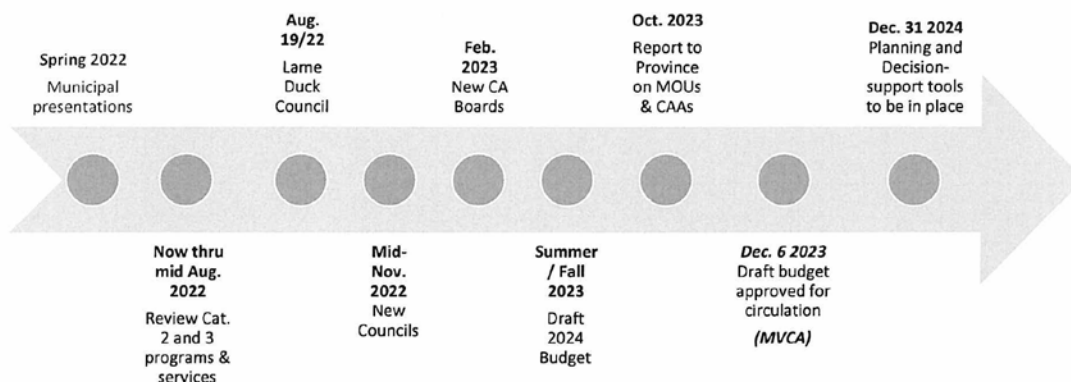
Municipalities and CAs to enter into:

1. Memorandum of Understanding (MOUs) for Category 2 municipal programs and services.
2. Cost Apportionment Agreements (CAAs) for other advised Category 3 programs and services.

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Timeline

All agreements to be in place in time to allow for any changes to be reflected in the 2024 Budget.



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Programs and Services	CATEGORY	5-year Average Cost* 2022 Budget	REVENUE (percent of estimated cost)					Reg. requires Municipal MOU or Cost Apportioning Agreement (CAA) (* agreement exists)
	1. Mandatory		Munic. Levy** and Reserve ^{AA}	Prov.	Fed.	Self Gen (fees, contracts, Spec. Levy)	Other (grants / Foundation)	
	2. Municipal Service							
	3. Other P&S							
	CA. Act reference (Sec. of O.Reg. 686/21)							
Watershed Management								
Compensation	21.1 (ALL)	715,100	96%	4%				
Information & Communications Technology	21.1 (ALL)	90,500	100%					
Technical Studies & Watershed Planning	21.1 (ALL)	65,300	64%		13%	23%		
Risk assessments/modeling/mapping	21.1 (Sec 1, 2, 3, 4, 5, 8)							
Planned	21.1 (Sec 1, 2, 3, 4, 5, 8)							
Accelerated (grants/contracts)	21.1 (Sec 1 w Ottawa)	41,900				100%	MOU*	
Asset Management/Capital Program	21.1 (Sec 5)							
Water & Erosion Control Structures	21.1 (Sec 5)							
Monitoring system (flow & depth)	21.1 (Sec 2, 3, 4)							
Municipal assets	21.1 (Sec 5 w Ottawa)	41,900				100%	MOU*	
MNRF ground & surface WQM program	21.1 (Sec 12)							
Core Watershed Resource Plan	21.1 (Sec 12)							
Other Monitoring/Study/Resource Plan	21.1.1	63,900				100%	CAA*	
Plan Review & Regulations	21.1 (Sec 6, 7, 8)							
Section 28 permits/compliance	21.1 (Sec 8)	153,700	25%			75%		
Plan Reviews								
MNRF delegated services	21.1 (Sec 6, 7)	553,700	64%			36%		
Municipal/County advisory services	21.1.1 w Ottawa & Lanark	148,300				100%	MOU*	
Septic Services	21.1.1 w Ottawa & Tay V.	80,200	6%			94%	MOU*	
Source Water Protection	21.1 (Sec 13)						MOU*	
		1,954,500						

* 5-year average costs were derived from 2016-2020 actuals inflated to 2022 dollars. 2022 budgeted values are provided where 5-year averages could not be reliably calculated or used due to accounting changes, staffing changes, and changes in provincial transfers.

** This table captures operating costs, which includes staffing. Some staff wages are paid in part by capital funds where their time is directly attributed to a specific capital project. This is permitted by the WECl program and is a recognized accepted practice.

^{AA} Levies and Reserves are combined because they represent the same source of funds. This allowed for a more accurate representation of % source of funding.

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Programs and Services	CATEGORY	5-year Average Cost* 2022 Budget	REVENUE (percent of estimated cost)					Reg. requires Municipal MOU or Cost Apportioning Agreement (CAA) (* agreement exists)
	1. Mandatory		Munic. Levy** and Reserve^^	Prov.	Fed.	Self Gen (fees, contracts, Spec. Levy)	Other (grants / Foundation)	
	2. Municipal Service							
	3. Other P&S							
	CA. Act reference (Sec. of O.Reg. 686/21)							
Flood & Erosion Control								
Compensation	21.1 (Sec 2, 3, 4, 5)	569,500	77%	23%				
Flood Forecasting & Warning	21.1 (Sec 2, 3)	71,200	86%			14%		
Operations & Maintenance								
MVCA asset	21.1 (Sec 5)	81,800	100%					
OPG asset	21.1 (Sec 5 (3))	44,000				100%		
MNRF asset	21.1 (Sec 5 (3))	7,600				100%		
Preventative Maintenance	21.1 (Sec 5)	9,600	100%					
		783,700						
Conservation Services								
Compensation	21.1 (Sec. 9, 10, 11)	124,400	100%					
Property Management (Passive Rec. / HQ)	21.1 (Sec. 9, 10, 11)	230,600	78%			20%	2%	
Visitor Services	21.1.2	119,000						CAA
Museum	21.1.2		67%	11%			14%	CAA
Rentals (GH / MOK)	21.1.2					8%		CAA
Stewardship & Education								
Grant programs (e.g shoreline planting)	21.1.2 (Agrt w Ottawa)	119,800	33%		35%	8%	25%	CAA*
Outdoor Education Program / Centre	21.1.2	93,300				39%		CAA
		687,100						
Corporate Services								
Compensation	Jan. Consultation Guide	524,700	100%					
Administration	Jan. Consultation Guide	215,300	87%			13%		
Communications	21.1 (Sec 1, 2, 3)	54,500	94%				6%	
Vehicles & Equipment	21.1 (ALL)	92,000	100%					
		886,500						
Average Annual Operating Cost		4,311,800						

* 5-year average costs were derived from 2016-2020 actuals inflated to 2022 dollars. 2022 budgeted values are provided where 5-year averages could not be reliably calculated or used due to accounting changes, staffing changes, and changes in provincial transfers.

** This table captures operating costs, which includes staffing. Some staff wages are paid in part by capital funds where their time is directly attributed to a specific capital project. This is allowed for a more accurate representation of % source of funding.

^^ Levies and Reserves are combined because they represent the same source of funds. This allowed for a more accurate representation of % source of funding.

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Cost Allocation (operating & capital)

Municipality	2021 Apportionment %	2021 Levy	Variance	2022 Apportionment %	2022 Levy	Variance
North Frontenac Tp	0.9396	\$30,487	\$601	0.9363	\$31,608	\$1,121
Central Frontenac Tp	0.4394	\$14,257	\$409	0.4390	\$14,820	\$563
Tay Valley Tp	0.6446	\$20,915	\$383	0.6395	\$21,588	\$673
Beckwith Tp	0.6545	\$21,236	\$908	0.6653	\$22,459	\$1,223
Carleton Place	2.4254	\$78,696	\$2,903	2.4563	\$82,920	\$4,224
Drummond/North Elm Tp	0.4919	\$15,961	\$421	0.4906	\$16,562	\$601
Lanark Highlands Tp	1.137	\$36,892	\$1,205	1.1338	\$38,275	\$1,383
Mississippi Mills	2.6859	\$87,149	\$4,552	2.7152	\$91,660	\$4,511
Addington Highlands Tp	0.1603	\$5,201	\$155	0.1592	\$5,374	\$173
Ottawa	90.3864	\$2,932,738	\$100,788	90.3298	\$3,049,355	\$116,618
Greater Madawaska Tp	0.03510	\$1,139	\$24	0.03510	\$1,185	\$46
Total	100	\$3,244,667	\$112,350	100	\$3,375,802	\$131,135

Source: 2022 Approved MVCA Budget

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Cat. 2 Programs & Services

	Category 1	Category 2
Comment	All Planning Applications: 1. Comment on <u>Natural Hazards</u> per Section 3.1 Provincial Policy Statement (PPS)	Planning Applications: 2. Comment on <u>Natural Heritage</u> per Sec. 2.1 PPS 3. Comment on <u>Hydrogeology</u> per Sec. 2.2 PPS 4. Comment on <u>Stormwater Mgt.</u> per Sec. 2.2 PPS
Approve	Development, Interference with Wetlands and Alterations to Shorelines and Watercourses: <ul style="list-style-type: none"> Sec 28 Conservation Authorities Act 	Septic Systems: <ul style="list-style-type: none"> Part 8 Ontario Building Code Source Water Protection: <ul style="list-style-type: none"> Part 4 Clean Water Act

Category 2 services are largely user-pay.
A cost-recovery study is planned for 2023.

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Cat. 3 Programs & Services

- Stewardship
- System monitoring
- Non-passive activities at conservation areas
- Education

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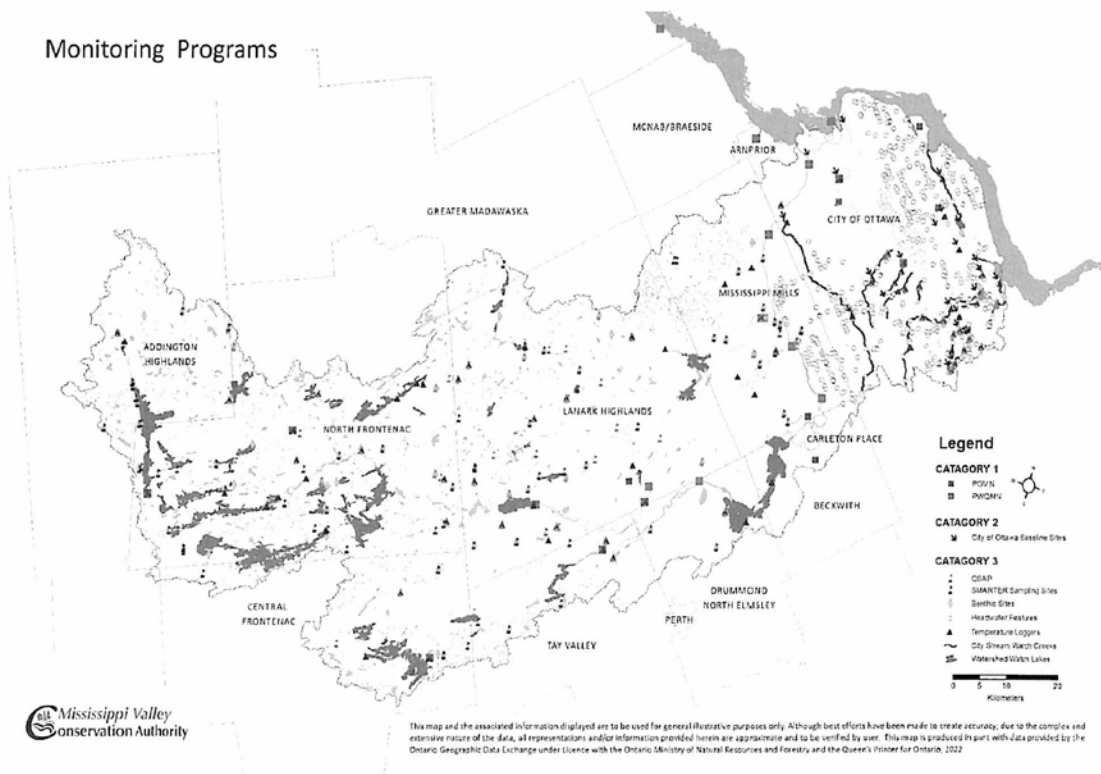
Stewardship Plan

- Middle comprises Tay Valley, Lanark Highlands, and Drummond North Elmsley.

Middle Watershed Objectives	Program Focus
Enhance management of forested lands	<ul style="list-style-type: none"> ▪ Promote the development of Forest Management Plans ▪ Distribute educational material from Forest Health Network
<ul style="list-style-type: none"> ▪ Improve waterbody, watercourse, and wetland health ▪ Increase knowledge of lake health 	<ul style="list-style-type: none"> ▪ Promote and deliver Septic Re-inspection Program (per MOUs) ▪ Promote and deliver Shoreline Naturalization Program ▪ Participate in Lake Associations meetings ▪ Support Lake Links annual meeting ▪ Promotion and tracking of Water Rangers water testing program
Habitat enhancement	<ul style="list-style-type: none"> ▪ Promote and deliver Shoreline Naturalization Program ▪ Promote and deliver ALUS Lanark
Prevent and reduce the introduction and spread of invasive species	<ul style="list-style-type: none"> ▪ Distribute educational materials, e.g. <i>Grow Me Instead</i> publication (Ontario Invasive Plant Council, 2020). ▪ Use EDDMapS mapping database and app and other tools to log sightings

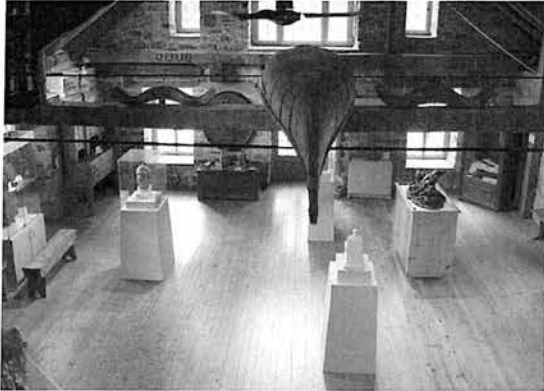
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Monitoring Programs



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Cat. 3 at Conservation Areas



Mill of Kintail Museum

- Celebrates the lives of:
 - Dr. James Naismith, inventor of basketball
 - Dr. R. Tait McKenzie, renowned sculptor and early practitioner of physiotherapy after WW1.
- Also hosts exhibits of local artists
- Open May through October

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Cat. 3 at Conservation Areas



Site rentals

- Cloister – weddings and other ceremonies
- Gate House – yoga, art, scouts
- Education Centre – school groups, birthdays
- Picnic Shelter – special events
- Entire site – movie filming

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Education



- **Programs:**
 - School groups
 - Summer camp
 - Spring safety near water
- Suspended due to the pandemic
- Partnering with RVCA this summer
- Exploring other partnering opportunities

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Cost Implications

- Most Category 2 programs and services are User-Pay.
- Historical municipal levy cost of Category 3 program delivery was approx. \$126,000/year.
- Tay Valley's apportionment is 0.6446% or approximately \$820/year to support:
 - Lake/river monitoring
 - Museum operations
 - Stewardship programs
 - Education programming

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Next Steps

- Confirm scope of Category 2 and 3 programs and services to be supported through MOU and CAA.
- Direct staff to work with MVCA to draft or update agreements as needed to meet regulatory requirements.

Be it resolved that:

- Township Council support continued delivery of Category 2 and 3 programs by Mississippi Valley Conservation Authority (MVCA); and
- Direct Township Staff to work with MVCA staff on Memorandum of Understanding (MOU) and Cost Apportionment Agreement (CAA) development to be presented to Council in early 2023.

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Q&A

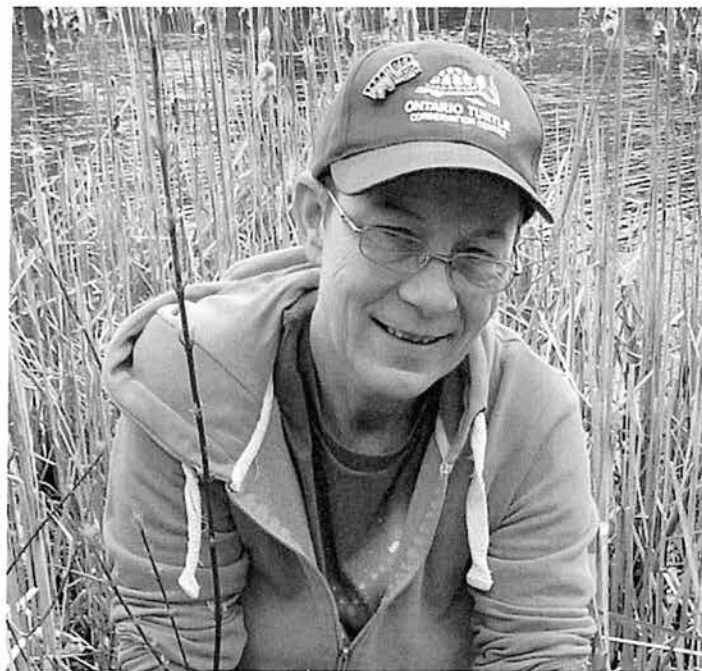
Sally McIntyre, General Manager
Mississippi Valley Conservation Authority
smcintyre@mvc.on.ca

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OUR Turtles

Tam MacKenzie

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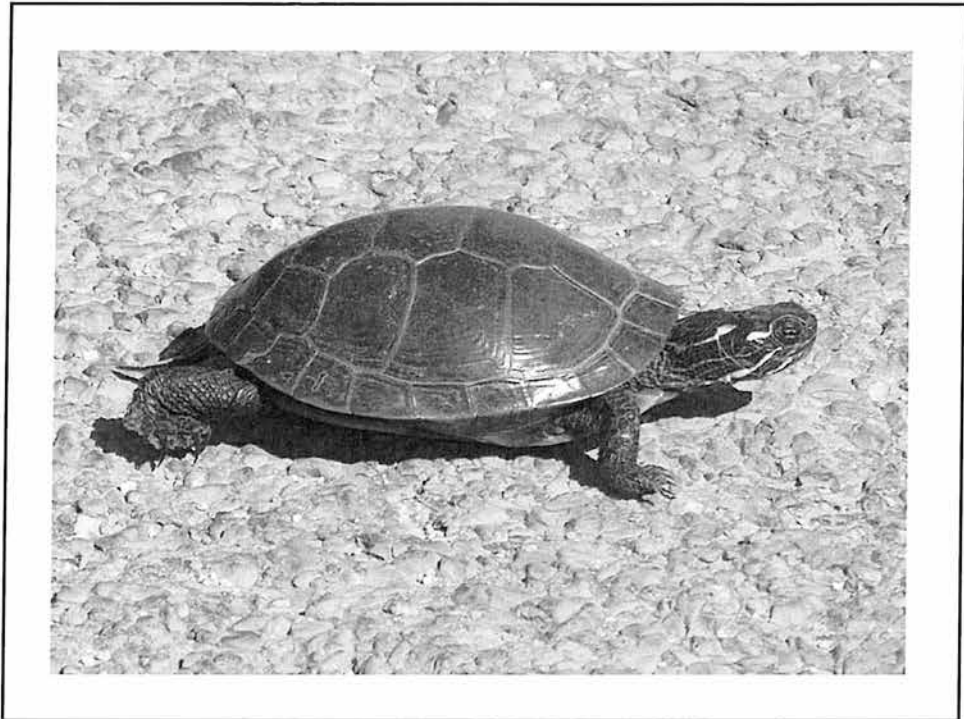
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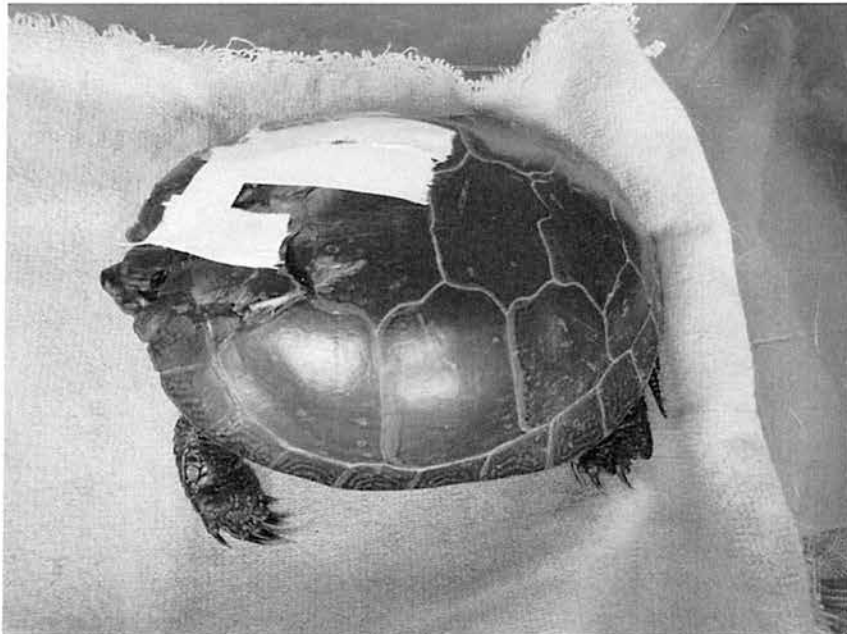
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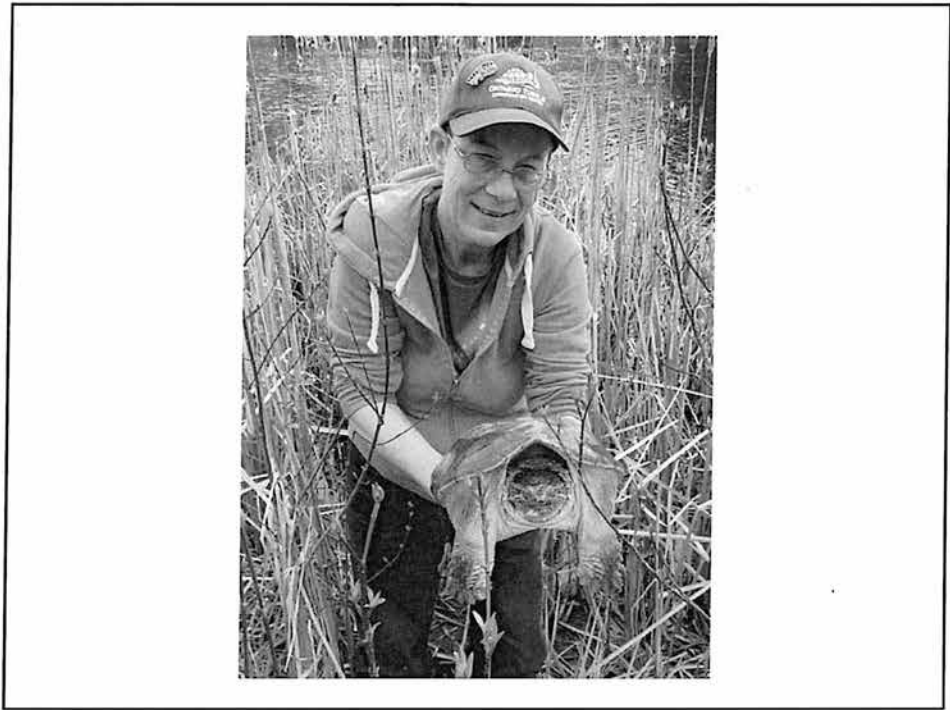
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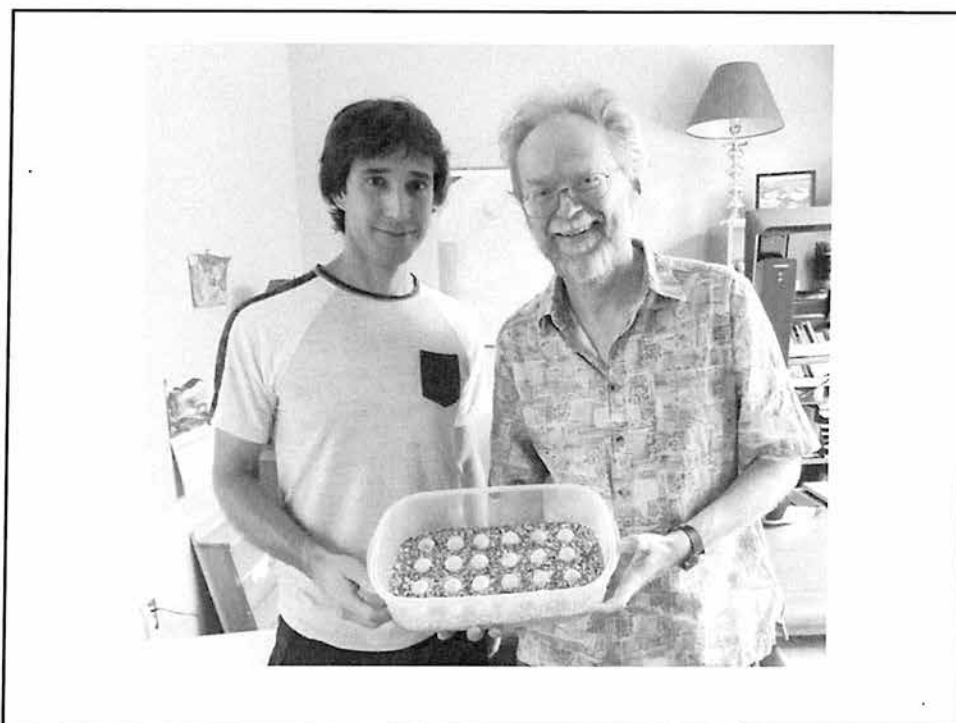
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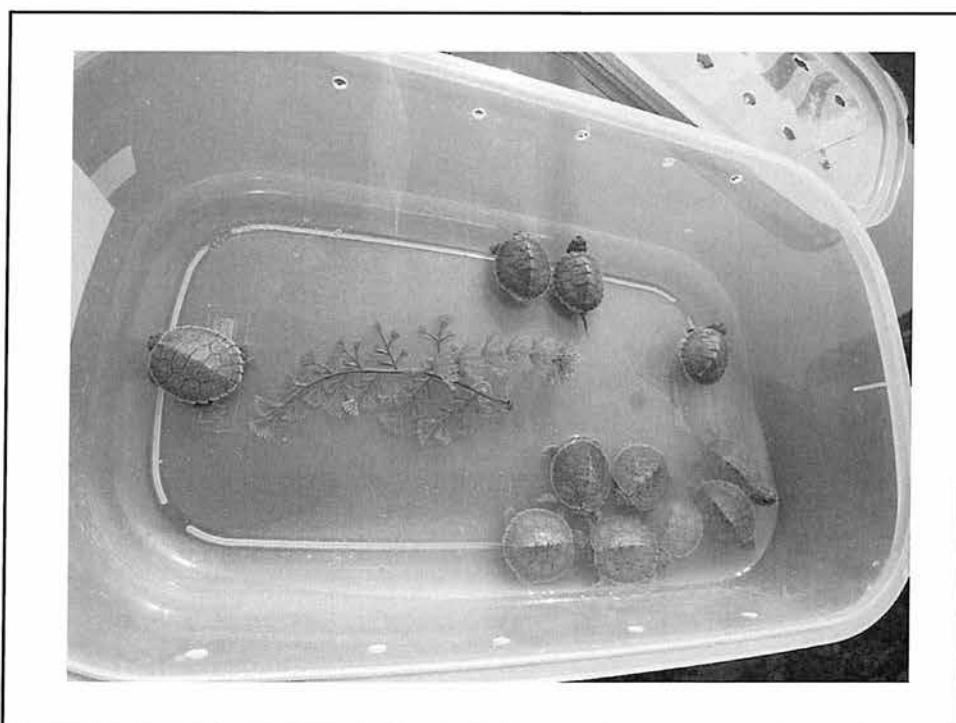
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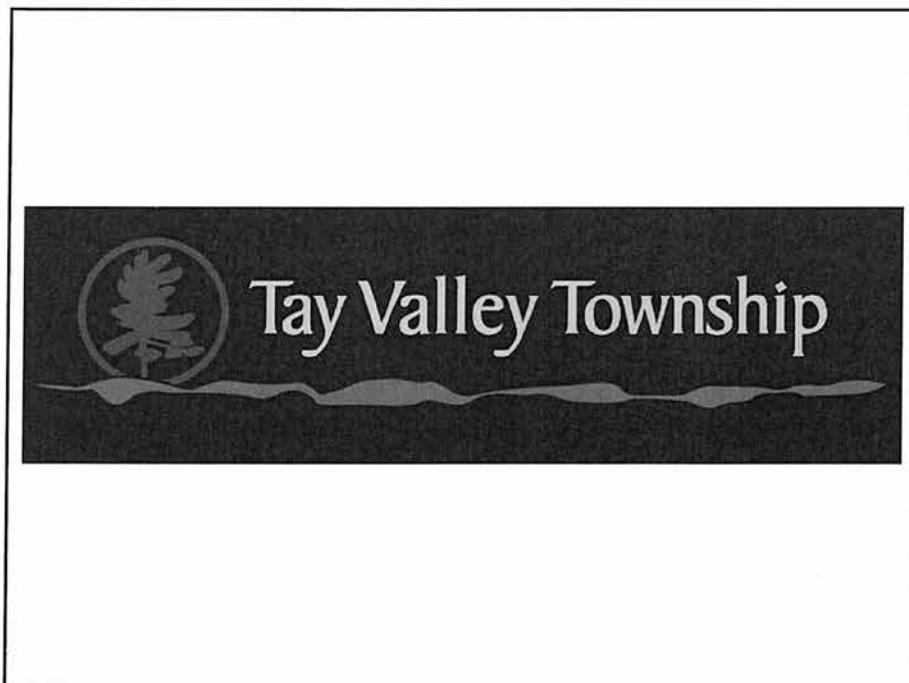
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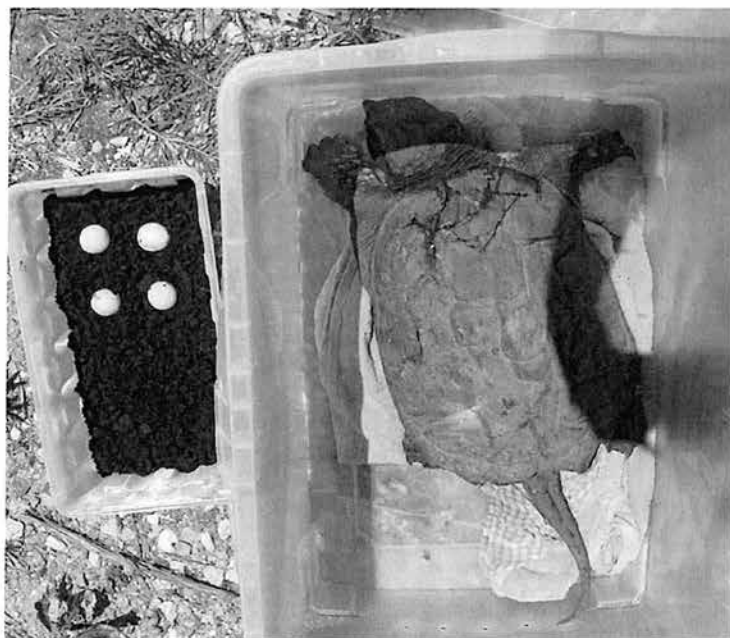
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LANARK COUNTY

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2020 – 30 nest protectors, 489 hatchlings
2021 – 39 nest protectors, 573 hatchlings
Total – 62 intact protectors, 1062 hatchlings

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Dear Tammy,

Thank you for your proposal to the Ottawa Field-Naturalists' Club Research Grants Competition, entitled: Refinement and Large-scale Proving of Pilot Roadside Turtle Nest Protectors and the Impact of Substrates on the Successful Emergence of Hatchlings.

I am pleased to let you know that your proposal was reviewed favourably by the committee, and the OFNC is awarding you \$2500 to support your work.

You will receive 75% of your grant immediately (\$1875). The remaining 25% (\$625) will be paid to you when your field work for the season is complete and you have provided a brief progress report summary to Jeff Saarela (jsaarela@ofnc.ca) and he has advised the Treasurer that it can be released. This report is due no later than 30 April 2021, but please try and complete it as soon as your field season is complete.

As stated in the Call for Proposals, all grantees must provide a plain language summary of their results for publication in Trail & Landscape (the Club's quarterly newsletter and local natural history journal that all members receive). We look forward to receiving your report for publication, in a year or so. If you have questions about this, please contact Anne Bellar (anne.bellar@ofnc.ca), editor of Trail & Landscape.

If you are not currently a member of the Ottawa Field-Naturalists' Club, please consider joining. Founded in 1953, the OFNC is Canada's oldest natural history club with great influence in promoting environmental and conservation issues in the Ottawa region. Membership supports:

- **The Fletcher Wildlife Garden** — This urban oasis helps Ottawagardeners develop wildlife-friendly habitats in their backyards.
- **Conservation** — We are quick to make our voices heard when habitats are threatened, and also support local conservation initiatives. Strong membership carries a lot of weight.
- **Research** — The Canadian Field-Naturalist is a quarterly journal devoted to publishing peer-reviewed papers by leading scientists in the field of natural history. Members receive free online access. The OFNC supports field-based research in the local region.
- **Trail & Landscape** — Our quarterly regional publication containing reports of interesting field trips and observations, articles on conservation and the natural history of the Ottawa Valley and surrounding region, and more. Recent issues available here (<http://ofnc.ca/publications/trail-landscape/tipofs>) (the most recent ones are available only to Club members).
- **Safe Wings Ottawa** (<https://safewings.ca>) — a program of the Ottawa Field-Naturalists' Club to reduce bird mortality from window collisions through research, prevention and rescue.
- **The Macoun Field Club** — a group for kids — children and teenagers — who are really, really interested in nature (<http://ofnc.ca/programs/macoun-field-club/about-us>).
- **Regular field trips, monthly meetings featuring a natural-history presentation, workshops, etc.** — see <https://ofnc.ca/ofnc-calendar>.

And a whole lot more! See <http://ofnc.ca/>

Good luck with your research.

Sincerely,

Jeff Saarela
Chair, OFNC Research Grants Subcommittee and Chair, OFNC Publications Committee

Jeffery M. Saarela, Ph.D. (he/him)
Vice-President, Research and Collections
Vice-president, Recherche et Collections
Canadian Museum of Nature / Musée canadien de la nature
410 rue de la
413 688-7484 ext2
jsaarela@ofnc.ca

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OUR Turtles

2022 goals.

- 100+ nest protectors, 1500+ hatchlings;
- Research substrate impacts;
- Improve/expand relationships with PW;
- Create YOUR Turtles;
- Target more municipalities;
- Plan pilot program for schools.

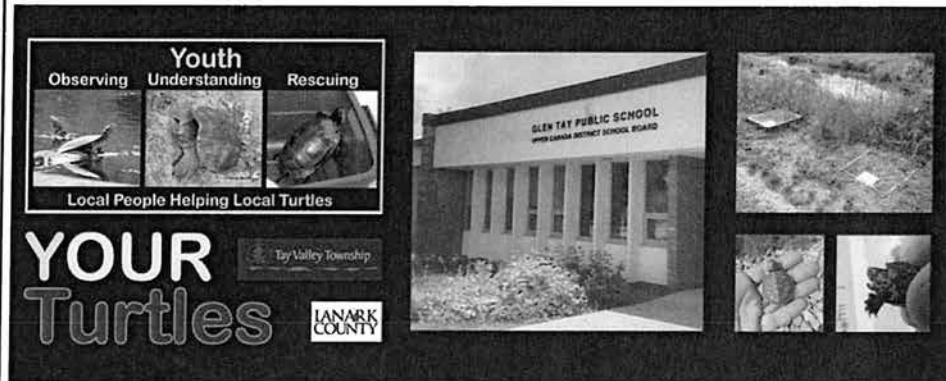
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2022 progress:

- Research grant received therefore...
- Aiming for 200+ nest protectors, 3000+ hatchlings;
- Improved ability to research substrate impacts;
- Presentation to Lanark County Public Works;
- Created YOUR Turtles;
- YOUR Turtles school pilot program underway;
- 3 protector-making and training sessions held;
- 12 volunteers trained and equipped;
- 2 turtles delivered to medical care;
- 70+ nest protectors installed;
- 6 at risk nests collected by CWF;
- Presentation to Tay Valley Township council today.

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The Glen Tay Public School turtle conservation pilot project!



The very first ever *YOUR Turtles*
conservation program!

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Impact:

Research will make the new test protector a standard
and promoted across the province;

LC and TVT relationships provide a model for other
municipalities across the province;

YOUR Turtles school pilot will be adapted and
promoted by UCDSB;

More municipalities will engage in similar conservation
efforts;

LC, TVT, and Glen Tay will be featured as partners in
media, papers, and presentations to set the standard.

Turtles, conservationists, kids, and municipalities win
TOGETHER!

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PRIORITY ISSUES

COMMITTEE OF THE WHOLE

June 7, 2022

Report #FIN-2022-08
Ashley Liznick, Treasurer

CREDIT CARD PAYMENTS FOR ONLINE TAX LOOKUP SYSTEM**STAFF RECOMMENDATION(S)**

It is recommended:

“THAT, the Township continue with the current payment option for taxes.”

BACKGROUND

Tay Valley does not offer credit card payments for taxes currently. The methods to pay taxes is cash, cheque, or debit at the front counter or to pay online/through telephone banking through a financial institution.

The Glen Tay Waste Site also only accepts debit and no credit.

Tay Valley does accept credit card payments for civic addressing and its recreation programs through the website and the Township absorbs those fees by incorporating them into the cost of the service as they are minimal and are a flat fee.

DISCUSSION

The Township is in the process of implementing the online tax lookup system. One of the features available is to offer taxpayers the opportunity to pay their taxes online.

If the Township were to accept credit card payments this would mean the taxpayer would be charged a fee (usually anywhere from 2%-3%) by the company taking the payment. The Township would not accept credit card payments at the Township office as it could not charge the fee when processing the payment, so the payment options would remain the same.

FINANCIAL CONSIDERATIONS

There would be no financial implications to the Township as the credit card payment provider would be the one taking the fee for processing.

The taxpayer though would incur a 2 – 3% fee on top of their tax payment. For example, for a \$3,000 tax payment the fee would be \$90 for a total of \$3,090.

OPTIONS CONSIDERED

Option #1 – (Recommended) – Keep status quo for payment options for taxes.

Option #2 – Allow the Treasurer to setup online credit card payments for only the online tax lookup system.

CLIMATE CONSIDERATIONS

None.

STRATEGIC PLAN LINK

Financial Sustainability: We have stable tax rates and debt ratios, and are able to fund our desired programs and infrastructure.

CONCLUSIONS

Either decision has no financial implications for the Township.

ATTACHMENTS

None.

Prepared and Submitted By:

Approved for Submission By:

**Ashley Liznick,
Treasurer**

**Amanda Mabo,
Acting Chief Administrative Officer/Clerk**