



COUNCIL MEETING MINUTES

Tuesday, February 22nd, 2022
5:30 p.m.
GotoMeeting

ATTENDANCE:

Members Present: Chair, Deputy Reeve Barrie Crampton
Councillor Fred Dobbie
Councillor Rob Rainer
Councillor Beverley Phillips
Councillor Mick Wicklum
Councillor Gene Richardson
Councillor RoxAnne Darling

Staff Present: Amanda Mabo, Acting CAO/Clerk
Janie Laidlaw, Deputy Clerk
Sean Ervin, Public Works Manager (left at 5:53 p.m.)
Noelle Reeve, Planner
Ashley Liznick, Treasurer

Regrets: Reeve, Brian Campbell

1. CALL TO ORDER

The meeting was called to order at 5:30 p.m.
The Deputy Reeve conducted Roll Call.
A quorum was present.

The Deputy Reeve overviewed the Video Conference Participation Etiquette that was outlined in the Agenda.

2. AMENDMENTS/APPROVAL OF AGENDA

The Agenda was adopted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

4. APPROVAL OF MINUTES

i) Council Meeting – January 18th, 2022.

RESOLUTION #C-2022-02-01

MOVED BY: Beverley Phillips

SECONDED BY: Rob Rainer

“THAT, the minutes of the Council Meeting held on January 18th, 2022, be approved as circulated.”

ADOPTED

ii) “Special” Committee of the Whole Meeting – January 25th, 2022.

RESOLUTION #C-2022-02-02

MOVED BY: Rob Rainer

SECONDED BY: RoxAnne Darling

“THAT, the minutes of the “Special” Committee of the Whole Meeting held on January 25th, 2022, be approved as circulated.”

ADOPTED

iii) Committee of the Whole Meeting – February 8th, 2022.

RESOLUTION #C-2022-02-03

MOVED BY: RoxAnne Darling

SECONDED BY: Mick Wicklum

“THAT, the minutes of the Committee of the Whole Meeting held on February 8th, 2022, be approved as circulated.”

ADOPTED

iv) “Special” Committee of the Whole Meeting – February 15th, 2022.

RESOLUTION #C-2022-02-04

MOVED BY: Mick Wicklum

SECONDED BY: Fred Dobbie

“THAT, the minutes of the “Special” Committee of the Whole Meeting held on February 15th, 2022, be approved as circulated.”

ADOPTED

5. DELEGATIONS & PRESENTATIONS

i) **Delegation: Town of Perth – Recreation Facilities – *deferred to the Council meeting on March 22nd*.**

ii) **Public Meeting - Request to Close Unopened Road Allowance – White.**

a. CLERK REVIEW OF FILE

The Acting CAO/Clerk gave the PowerPoint Presentation – *attached, page 9.*

b. APPLICANT COMMENTS

None.

c. PUBLIC COMMENTS

None.

6. CORRESPONDENCE

None.

7. MOTIONS

i) **Report #PD-2022-05 – Maberly Pines Update and Little Silver and Rainbow Lake Capacity Update.**

RESOLUTION #C-2022-02-05

MOVED BY: Fred Dobbie

SECONDED BY: Gene Richardson

“THAT, Report #PD-2022-05 – Maberly Pines Update and Little Silver and Rainbow Lake Capacity Update, be received for information.”

ADOPTED

ii) **Report #PD-2022-06 – Hydrogeological Review Services to be Discontinued by Rideau Valley Conservation Authority.**

RESOLUTION #C-2022-02-06

MOVED BY: Gene Richardson

SECONDED BY: Beverley Phillips

“THAT, Report #PD-2022-06 – Hydrogeological Review Services to be Discontinued by Rideau Valley Conservation Authority, be received for information.”

ADOPTED

- iii) **Report #PD-2022-07 – Ministry Draft Sub Watershed Planning Guide.**

RESOLUTION #C-2022-02-07

MOVED BY: Beverley Phillips

SECONDED BY: Rob Rainer

“THAT, staff send a submission in support of the proposed Subwatershed Planning Guide to the Environmental Registry of Ontario.”

ADOPTED

- iv) **Report #PW-2022-01 – Roads Needs Study.**

RESOLUTION #C-2022-02-08

MOVED BY: Rob Rainer

SECONDED BY: RoxAnne Darling

“THAT, a Request for Proposal for a Roads Needs Study be issued.”

ADOPTED

- v) **Report #C-2022-04 – Request to Close Portion of Unopened Road Allowance – McLuckie.**

RESOLUTION #C-2022-02-09

MOVED BY: RoxAnne Darling

SECONDED BY: Mick Wicklum

“THAT, the Request to Close a Portion of an Unopened Road Allowance – McLuckie between Concession 3 & 4, Part Lot 16, North Burgess be put on hold until the Zoning By-Law infractions and unauthorized entrance have been resolved and are in conformity.”

ADOPTED

- vi) **Report #C-2022-05 – Council Chamber Projector Upgrade.**

RESOLUTION #C-2022-02-10

MOVED BY: Mick Wicklum

SECONDED BY: Fred Dobbie

“THAT, Nova Visual Products be retained to replace the projectors in the Council Chambers with 20,000-hour rated laser-based lamp projectors at an upset limit of \$9,945 plus HST;

THAT, section 7.2 of the Procurement Policy be waived;

AND THAT, the amount be funded from the Modernization Funds.”

ADOPTED

Public Works Manager left at 5:53 p.m.

- vii) **Report #CBO-2022-02– Building Department Report – January 2022.**

RESOLUTION #C-2022-02-11

MOVED BY: Fred Dobbie

SECONDED BY: Gene Richardson

“THAT, Report #CBO-2022-02 – Building Department Report – January 2022 be received as information.”

ADOPTED

- viii) **22-01-19 and 22-02-02 – Council Communication Packages.**

RESOLUTION #C-2022-02-12

MOVED BY: Gene Richardson

SECONDED BY: Beverley Phillips

“THAT, the 22-01-19 and 22-02-02 Council Communication Packages be received for information.”

ADOPTED

- ix) **Official Plan Review and Update – Growth Management Options.**

The Planner confirmed that Council will see the version of the draft Official Plan that will be presented to the public. The Planner also confirmed that the majority of Council were looking to maintain the severance date and number of severances permitted, that will also be reflected in the red line version to be reviewed by Council before going to the public. The red line version will remove wording and have new wording added and Council will approve those before it goes to the public. Council members requested to receive a hard copy of the red line version.

RESOLUTION #C-2022-02-13

MOVED BY: Beverley Phillips

SECONDED BY: Rob Rainer

“THAT, Council consider the following, to be discussed during the red-line version of the proposed Official Plan update:

- introducing wording to clarify and promote cluster lot development and subdivisions as the preferred source of lot creation;
- introducing wording to have as many options available as possible for cluster lot development or subdivisions including the possibility of allowing more lots if tiny homes, open space and playgrounds, etc. are required as part of these types of development;
- adopting a definition of strip development;

- adopting more robust wording in the Official Plan to screen development from view, or increase setbacks from Township roads, requiring the development of new lots to be subject to site plan control, where needed, to maintain trees and vegetation to help protect the rural landscape;
- requiring a financial impact analysis of development proposed on unopened road allowances, which could include a policy to make it cost recoverable;

THAT, these considerations be brought forward as part of the public review;

THAT, all of the options related to the number of severances and the date from which severances can be taken be brought forward to the public as part of the public review for their feedback;

AND THAT, following the current update to the Official Plan, Council consider initiating a Comprehensive Review under the Planning Act of the Hamlet boundaries to identify potential preferred locations for growth by consolidating the vacant land potential scattered among the 8 Hamlets into one or two Hamlets to provide a threshold of development that could support a small grocery store or micro-transit (vans) to larger centres (Perth or Sharbot Lake)."

ADOPTED

8. BY-LAWS

- i) **By-Law No. 2022-002: Joint Compliance Audit Committee – Terms of Reference.**

RESOLUTION #C-2022-02-14

MOVED BY: Rob Rainer

SECONDED BY: RoxAnne Darling

"THAT, By-Law No. 2022-002, being a by-law to adopt the Joint Lanark County 2022 Election Compliance Audit Committee – Terms of Reference, be read a first, second and third time short and passed and signed by the Deputy Reeve and Clerk."

ADOPTED

10. NEW/OTHER BUSINESS

None.

11. CALENDARING

Meeting	Date	Time	Location
Rideau Valley Conservation Authority Board Meeting	February 24 th	6:30 p.m.	Virtual
Green Energy & Climate Change Working Group Meeting	February 25 th	10:00 am.	Virtual
Committee of Adjustment Hearing	February 28 th	5:00 p.m.	Virtual
Public Meeting Zoning By-Law Amendment	March 8 th	5:30 p.m.	Virtual
Committee of the Whole Meeting	March 8 th	Following	Virtual
Council Meeting	March 22 nd	5:30 p.m.	Virtual

12. CLOSED SESSIONS

None.

13. CONFIRMATION BY-LAW

- i) **By-Law No. 2022-003 - Confirmation By-Law – February 22nd, 2022.**

RESOLUTION #C-2022-02-15

MOVED BY: RoxAnne Darling

SECONDED BY: Mick Wicklum

“**THAT**, By-Law No. 2022-003, being a by-law to confirm the proceedings of the Council meeting held on February 22nd, 2022, be read a first, second and third time short and passed and signed by the Deputy Reeve and Clerk.”

ADOPTED

14. ADJOURNMENT

Council adjourned at 6:05 p.m.



Brian Campbell, Reeve



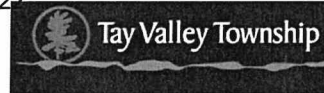
Janie Laidlaw, Deputy Clerk

DELEGATIONS & PRESENTATIONS

PUBLIC MEETING

ROAD CLOSING Between, Lots 18 & 19, Concessions 6 geographical Township of North Burgess

Council
February 22nd, 2022

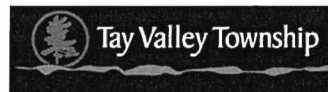


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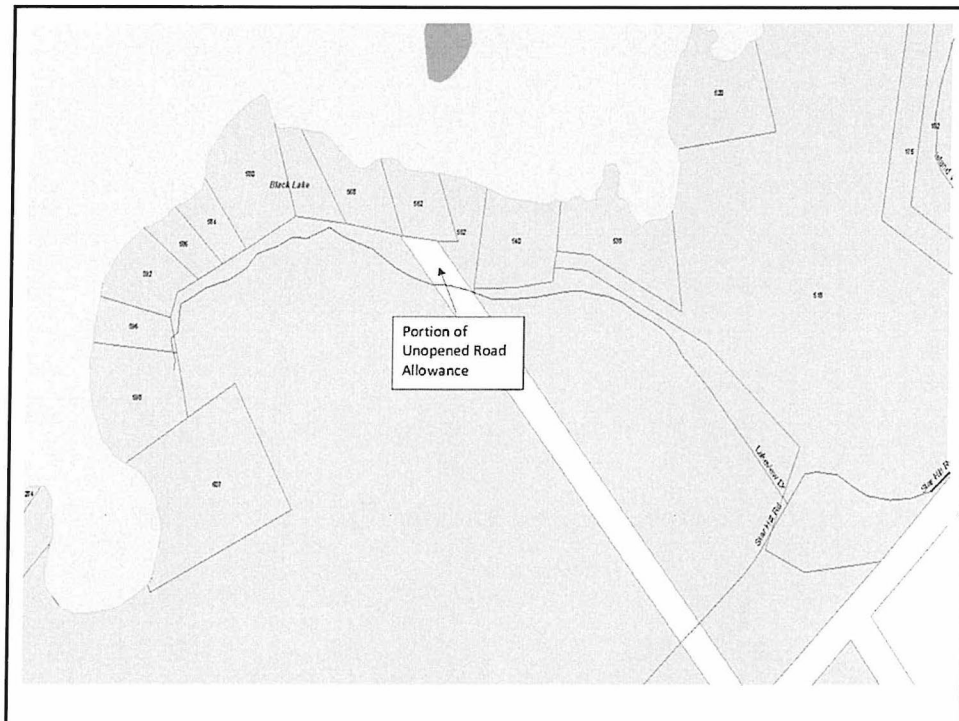
Road Closing - White

Committee and Council have considered a request to stop up, close and sell the portion of the unopened road allowance (approximately 138 feet) between Lots 18 & 19, Concession 6, North Burgess, north of Lakeview Drive.

A resolution was passed on December 14th, 2021 declaring the land surplus to the Township's needs and agreeing to a purchase price of \$0.08 per square foot, should the sale be finalized.



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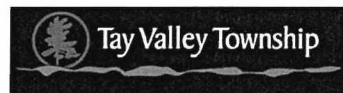


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Road Closing Policy

Pursuant to the Road Closing and Sale Policy:

- public notice was posted on site and in the general vicinity of the portion of the unopened road allowance to be closed
- mailed to the adjacent property owners
- published in the newspaper
- published on the Township website and Facebook page
- provided publicly via the agenda for the Committee of the Whole Meeting on December 7th, 2021



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Purpose of Public Meeting

The purpose of the public meeting is to solicit public feedback regarding the proposed road closing.

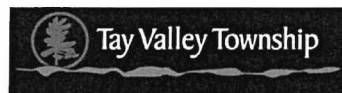
The Road Closing policy provides that notice be given in order to allow opportunity for any person to address concerns related to the closing.



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Agency - Objections or Concerns

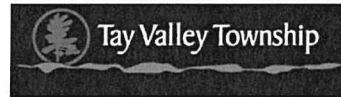
- There were no objections from the agencies that were circulated.



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Landowner – Objections or Concerns

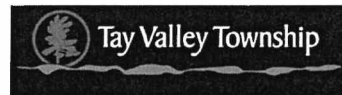
- Until a draft survey is prepared it is unknown if one of the adjacent property owners will require a portion of the unopened road allowance in order that their property has the required road frontage on Lakeview Drive and legal access to their property.
- Another adjacent landowner is interested in purchasing the portion of the unopened road allowance that goes along her property depending on what the survey shows.



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NEXT STEPS

- Once the required survey has been received, Council can then proceed to pass a by-law to stop up, close and sell the portion of the unopened road allowance. The land will then be transferred upon all applicable easements being in place and payment of the required costs.



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