



## COUNCIL MEETING MINUTES

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Tuesday, June 22<sup>nd</sup>, 2021  
5:30 p.m.  
GotoMeeting

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### ATTENDANCE:

**Members Present:** Chair, Reeve Brian Campbell  
Deputy Reeve Barrie Crampton  
Councillor Fred Dobbie  
Councillor Rob Rainer  
Councillor Beverley Phillips  
Councillor Mick Wicklum  
Councillor RoxAnne Darling  
Councillor Gene Richardson (left at 6:14 p.m.)

**Staff Present:** Amanda Mabo, Acting CAO/Clerk  
Janie Laidlaw, Deputy Clerk  
Richard Bennett, Acting Treasurer  
Noelle Reeve, Planner  
Sean Ervin, Public Works Manager

**Regrets:** None

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### 1. CALL TO ORDER

The meeting was called to order at 5:30 p.m.  
The Reeve conducted Roll Call.  
A quorum was present.

The Reeve overviewed the Video Conference Participation Etiquette that was outlined in the Agenda.

### 2. AMENDMENTS/APPROVAL OF AGENDA

The Agenda was adopted as presented.

**3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF**

None at this time.

**4. APPROVAL OF MINUTES**

i) **Council Meeting – May 25<sup>th</sup>, 2021.**

**RESOLUTION #C-2021-06-01**

**MOVED BY:** Barrie Crampton

**SECONDED BY:** Gene Richardson

“**THAT**, the minutes of the Council Meeting held on May 25<sup>th</sup>, 2021, be approved as circulated.”

**ADOPTED**

ii) **Committee of the Whole Meeting – June 1<sup>st</sup>, 2021.**

**RESOLUTION #C-2021-06-02**

**MOVED BY:** Beverley Phillips

**SECONDED BY:** Rob Rainer

“**THAT**, the minutes of the Committee of the Whole Meeting held on June 1<sup>st</sup>, 2021, be approved as circulated.”

**ADOPTED**

iii) **“Special” Council Meeting – June 14<sup>th</sup>, 2021.**

**RESOLUTION #C-2021-06-03**

**MOVED BY:** Beverley Phillips

**SECONDED BY:** Rob Rainer

“**THAT**, the minutes of the “Special” Council Meeting held on June 14<sup>th</sup>, 2021, be approved as circulated.”

**ADOPTED**

## 5. DELEGATIONS & PRESENTATIONS

### i) **Presentation – Parks Plan.**

Jon Hack, CMC, MCIP, RPP, Director, Sierra Planning and Management  
Jana Joyce, OALA, CSLA, ASLA, Principle, Senior Landscape Architect, MBTW

J. Hack and J. Joyce gave a PowerPoint Presentation – *attached, page 13.*

The Consultants explained that Indigenous Placemaking is a term used when working with the local indigenous people to develop appropriate ways for the indigenous culture to be expressed and celebrated on the site.

Councillor Richardson left at 6:14 p.m.

Council asked if the concerns of the adjacent landowners can be addressed. J. Hack explained that the public process is not over and the meeting they had on site with the landowners was helpful, they are confident the concerns that have been raised can be worked on and addressed. Comments and concerns raised during the public consultation will be taken into consideration and/or addressed.

The Reeve explained that tonight's presentation was an update for information purposes and there will be an open house in late summer.

### ii) **Presentation - Overview New Website.**

Amanda Mabo, Acting CAO/Clerk.

The Acting CAO/Clerk reviewed the new website, highlighting some of the new features.

## 6. CORRESPONDENCE

None.

## 7. MOTIONS

### i) **2020 Audited Financial Statements.**

#### **RESOLUTION #C-2021-04-11**

**MOVED BY:** Fred Dobbie

**SECONDED BY:** Barrie Crampton

**“THAT**, the Council of Tay Valley Township adopt the 2020 Audited Financial Statements as presented.”

**ADOPTED**

ii) **Commitment to Equity, Diversity and Inclusion.**

**RESOLUTION #C-2021-06-04**

**MOVED BY:** Rob Rainer

**SECONDED BY:** RoxAnne Darling

“**THAT**, a staff report on the Commitment to Equity, Diversity and Inclusion delegation be brought back to Council at a future meeting.”

**(SEE RESOLUTION #C-2021-06-05)**

**RESOLUTION #C-2021-06-05**

**MOVED BY:** Rob Rainer

**SECONDED BY:** Barrie Crampton

“**THAT**, resolution #C-2021-06-04 be amended by replacing “at a future meeting” with “at the August or September Committee of the Whole meeting”.”

**DEFEATED**

**RESOLUTION #C-2021-06-04**

**MOVED BY:** Rob Rainer

**SECONDED BY:** RoxAnne Darling

“**THAT**, a staff report on the Commitment to Equity, Diversity and Inclusion delegation be brought back to Council at a future meeting.”

**ADOPTED**

iii) **Report #PD-2021-23 - Severance Application – Kerr, Cameron, Myers, Martin.**

**RESOLUTION #C-2021-06-06**

**MOVED BY:** RoxAnne Darling

**SECONDED BY:** Mick Wicklum

“**THAT**, the Council of Tay Valley Township recommend to the Land Division Committee of Lanark County that Severance Application B21/029 (Lot 23 Concession 10, Geographic Township of Bathurst ) 142 Fall Crescent for a new 2.7ha (6.6 acre) lot and an easement over existing rights-of-way (Private Road) in B21/030 and B21/031 be approved subject to the following conditions:

That, the balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township;

That, the applicant pay any outstanding fees to the Township prior to final approval;

That, two (2) copies and an electronic copy of an acceptable reference plan (or legal description) and transfer document be submitted to the Township;

That, payment shall be made to Tay Valley Township representing Cash-in-Lieu of Parklands;

That a Development Agreement be prepared for the retained lot based on the Environmental Impact Assessment prepared by Ecoscapes Inc. plus any comments by the Mississippi Valley Conservation Authority;

That the severed lot be rezoned to Residential Limited Services; and

That, the existing private road be named and included in the Township private roads database.”

**ADOPTED**

iv) **Report #PD-2021-24 - Severance Application – Wilson (Jechel).**

**RESOLUTION #C-2021-06-07**

**MOVED BY:** Mick Wicklum

**SECONDED BY:** Fred Dobbie

“**THAT**, the Council of Tay Valley Township recommend to the Land Division Committee of Lanark County that the Severance Application B21/063 Part Road Allowance between Lots 20 and 21 Concession 3, geographic Township of Bathurst/South Sherbrooke, for an easement be approved subject to the following conditions:

That, the balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township.

That, the applicant pay any outstanding fees to the Township prior to final approval.

That, two (2) copies of an acceptable reference plan (or legal description) and transfer document be submitted to the Township.”

**ADOPTED**

v) **Report #C-2021-20 – Council Priority Update.**

**RESOLUTION #C-2021-06-08**

**MOVED BY:** Fred Dobbie

**SECONDED BY:** Barrie Crampton

“**THAT**, a report on how to proceed with all of the Priorities, including timelines be brought back at the August Committee of the Whole meeting.”

**ADOPTED**

vi) **Sign By-Law.**

**RESOLUTION #C-2021-06-09**

**MOVED BY:** Barrie Crampton  
**SECONDED BY:** RoxAnne Darling

“**THAT**, the Sign By-Law be added to the list of Council Priorities for discussion.”

**ADOPTED**

vii) **21-05-26 – Council Communication Package.**

Councillor Rainer referred to items on the June 10<sup>th</sup> Council Communication Package (CCP) that will be on the August Committee of the Whole agenda, the items are regarding a letter from the Town of Perth and Tay Valley Township to request that Parks Canada release the hydrometric data. Councillor Rainer felt the issue should have been brought to Council members attention separately from being a letter on the Communication Package. The Reeve explained that the issue has been ongoing and the Reeve from Drummond/North Elmsey, the Mayor of Perth and the Conservation Authorities have met with the MP to discuss it. Councillor Rainer requested that in the future that the information be shared directly with Council instead of just in the CCP.

**RESOLUTION #C-2021-06-10**

**MOVED BY:** RoxAnne Darling  
**SECONDED BY:** Beverley Phillips

“**THAT**, the 21-05-26 Council Communication Package be received for information.”

**ADOPTED**

viii) **Provincial Hospital Funding of Major Capital Equipment.**

**RESOLUTION #C-2021-06-11**

**MOVED BY:** Beverley Phillips  
**SECONDED BY:** Rob Rainer

“**THAT**, the Reeve send a letter to the Premier of Ontario requesting that further consideration be given to having the Province be financially responsible for the replacement costs associated with all major capital equipment in hospitals, as municipalities across the province are facing major shortfalls in meeting their financial obligations set out in their asset management plans and cannot afford to directly absorb the financial responsibility for the replacement costs of the hospitals’ major capital equipment without jeopardizing their financial sustainability;

**AND THAT**, this resolution be circulated to all municipalities in Ontario.”

**ADOPTED**

- ix) **Endorsement of 988 Suicide and Crisis Prevention Hotline Initiative.**

**RESOLUTION #C-2021-06-12**

**MOVED BY:** Rob Rainer

**SECONDED BY:** RoxAnne Darling

**“WHEREAS**, the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline;

**AND WHEREAS**, the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200%;

**AND WHEREAS**, existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or to be placed on hold;

**NOW THEREFORE BE IT RESOLVED THAT**, the Council of Tay Valley Township endorses the 988 crisis line initiative to ensure critical barriers are removed to those in a crisis and seeking help;

**AND THAT**, a letter demonstrating Tay Valley Township’s support be sent to the Honourable Patty Hajdu, Federal Minister of Health, Scott Reid, MP Lanark-Frontenac-Kingston, Randy Hillier, MPP Lanark-Frontenac-Kingston, Ian Scott Chairperson and Chief Executive Officer, Canadian Radio-Television and Telecommunications, and all municipalities in Ontario.”

**ADOPTED**

**8. BY-LAWS**

- i) **By-Law No. 2021-032: Zoning By-Law Amendment – O’Donoughue.**

**RESOLUTION #C-2021-06-13**

**MOVED BY:** RoxAnne Darling

**SECONDED BY:** Mick Wicklum

**“THAT**, By-Law No. 2021-032, being a by-law to Amend Zoning By-Law No. 2002-121 (155 Miller Bay Road, Part Lot 4, Concession 7, geographic Township of North Burgess), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

**ADOPTED**

ii) **By-Law No. 2021-033: Zoning By-Law Amendment – Holding Zone Maberly Pines Subdivision.**

**Report #PD-2021-027 – Zoning By-Law Amendment – Holding Zone Maberly Pines Subdivision.**

The Planner explained that a report would come back to Council in two months, Council will discuss the options and costs to address the water quality issues. Placing a holding zone on the vacant properties will stop any further development until these issues can be addressed.

**RESOLUTION #C-2021-06-14**

**MOVED BY:** Rob Rainer

**SECONDED BY:** Fred Dobbie

“**THAT**, Zoning By-Law No. 2002-121 be amended to add a Holding zone to the vacant properties in PLAN 21 Lakeside Living Maberly Pines subdivision to address the lack of information provided by the hydrogeological study undertaken for the subdivision in the 1970s.”

**(SEE RECORDED VOTE)**

Councillor Rob Rainer called a recorded vote on Resolution #C-2021-06-14:

|      |                              |               |
|------|------------------------------|---------------|
| For: | Reeve Brian Campbell         | 1             |
|      | Deputy Reeve Barrie Crampton | 1             |
|      | Councillor Fred Dobbie       | 1             |
|      | Councillor Rob Rainer        | $\frac{1}{4}$ |

|          |                             |               |
|----------|-----------------------------|---------------|
| Against: | Councillor RoxAnne Darling  | 1             |
|          | Councillor Beverley Philips | 1             |
|          | Councillor Mick Wicklum     | $\frac{1}{3}$ |

|         |                            |               |
|---------|----------------------------|---------------|
| Absent: | Councillor Gene Richardson | $\frac{1}{1}$ |
|---------|----------------------------|---------------|

|        |  |   |
|--------|--|---|
| Total: |  | 8 |
|--------|--|---|

**ADOPTED**

**RESOLUTION #C-2021-06-15**

**MOVED BY:** Fred Dobbie

**SECONDED BY:** Barrie Crampton

“**THAT**, By-Law No. 2021-033, being a by-law to Amend Zoning By-Law No. 2002-121 (Holding Zone – Maberly Pines Subdivision), be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

**ADOPTED**

Council recessed at 7:10 p.m.  
Council returned to session at 7:13 p.m.

**9. NEW/OTHER BUSINESS**

- i) **Report #C-2021-21 – Request to Assume Portion of an Unopened Road Allowance – Heerkens.**

**RESOLUTION #C-2021-06-16**

**MOVED BY:** Barrie Crampton  
**SECONDED BY:** RoxAnne Darling

“**THAT**, the property owner enter into the necessary agreement with the Township in order to bring the portion of the unopened road allowance up to a minimum standard in order that the Township can assume the road as part of the road system as outlined in Report #C-2021-21 – Request to Assume a Portion of an Unopened Road Allowance (Heerkens);

**THAT**, the Reeve and Clerk be authorized to sign the agreement;

**AND THAT**, the cost associated with bringing the portion of the unopened road allowance to a minimum standard be at the Applicants’ expense.”

**ADOPTED**

- ii) **Report #PD-2021-025 – Draft Mississippi River Watershed Plan.**

**RESOLUTION #C-2021-06-17**

**MOVED BY:** RoxAnne Darling  
**SECONDED BY:** Beverley Phillips

“**THAT**, Tay Valley Township express support for the seven themes of the Mississippi Valley Conservation Authority (MVCA) Draft Watershed Plan as they present clear actions the MVCA will undertake that will benefit Tay Valley Township by providing valuable information for planning, hazard mitigation and natural asset protection.”

**ADOPTED**

- iii) **Report #PD-2021-026 – Official Plan Five-Year Update RFP Award.**

**RESOLUTION #C-2021-06-18**

**MOVED BY:** Beverley Phillips  
**SECONDED BY:** Rob Rainer

“**THAT**, the Consulting Services for the Official Plan Five-Year Update, be awarded to Jp2g Consultants Inc.;

**AND THAT**, the Reeve and Clerk be authorized to sign the necessary documentation.”

**ADOPTED**

- iv) **Report #PW-2021-017 – Dry Hydrant for Tayside Estates.**

**RESOLUTION #C-2021-06-19**

**MOVED BY:** Rob Rainer  
**SECONDED BY:** RoxAnne Darling

“**THAT**, a dry hydrant be installed on the Glen Tay Bridge in order to service the Glen Tay Hamlet as well as the Tayside Estates Subdivision.”

**ADOPTED**

- v) **Report #C-2021-22 – Service Delivery Review and Township Priorities.**

**RESOLUTION #C-2021-06-20**

**MOVED BY:** RoxAnne Darling  
**SECONDED BY:** Mick Wicklum

“**THAT**, the Township Priorities, along with the associated timelines, as outlined in the attachment to Report #C-2021-22 – Service Delivery Review and Township Priorities, continue to be implemented by the Township.”

**ADOPTED**

**10. CALENDARING**

| <b>Meeting</b>                                     | <b>Date</b>             | <b>Time</b> | <b>Location</b> |
|--|-------------------------|-------------|-----------------|
| Committee of Adjustment Hearing                    | June 21 <sup>st</sup>   | 5:00 p.m.   | Virtual         |
| Library Board Meeting                              | June 21 <sup>st</sup>   | 5:30 p.m.   | Virtual         |
| Council Meeting                                    | June 22 <sup>nd</sup>   | 5:30 p.m.   | Virtual         |
| Otty Lake Association Meeting                      | July 8 <sup>th</sup>    | 6:00 p.m.   | Virtual         |
| Black Lake Association Meeting                     | July 10 <sup>th</sup>   | 9:00 a.m.   | Virtual         |
| Little Silver and Rainbow Lake Association Meeting | July 10 <sup>th</sup>   | 10:00 a.m.  | Virtual         |
| Committee of the Whole Meeting                     | August 10 <sup>th</sup> | 5:30 p.m.   | Virtual         |
| Public Meeting – Zoning By-Law Amendment           | August 12 <sup>th</sup> | 5:30 p.m.   | Virtual         |
| Open House – Official Plan 5 Year Review           | August 17 <sup>th</sup> | 5:30 p.m.   | Virtual         |
| Council Meeting                                    | August 24 <sup>th</sup> | 5:30 p.m.   | Virtual         |

**11. CLOSED SESSIONS**

None.

**12. CONFIRMATION BY-LAW**

- i) **By-Law No. 2021-034 - Confirmation By-Law – June 14<sup>th</sup> and 22<sup>nd</sup>, 2021.**

**RESOLUTION #C-2021-06-21**

**MOVED BY:** Mick Wicklum  
**SECONDED BY:** Fred Dobbie

“**THAT**, By-Law No. 2021-034, being a by-law to confirm the proceedings of the Council meetings held on June 14<sup>th</sup> and 22<sup>nd</sup>, 2021, be read a first, second and third time short and passed and signed by the Reeve and Clerk.”

**ADOPTED**

**13. ADJOURNMENT**

Council adjourned at 7:28 p.m.

  
\_\_\_\_\_  
**Brian Campbell, Reeve**

  
\_\_\_\_\_  
**Janie Laidlaw, Deputy Clerk**

# **PRESENTATIONS & DELEGATIONS**



# Forest Trail Planning Exercise Site and Analysis

Tay Valley Township  
Council Presentation  
May 22, 2021

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1

## Purpose of the Report

- Determine the overall merit and suitability of the site for development
- Gauge whether the site can achieve the design and operational goals
- Consider existing municipal policy and commitment to developing public access to open space, community views on the proposed development
- Document the existing planning policies which would apply to the proposed development and environmental conditions as known at the time
- Prepare concept diagrams that will give a vision to the range of possibilities for public access to the site based on the range of documented site constraints and opportunities and opinions expressed.

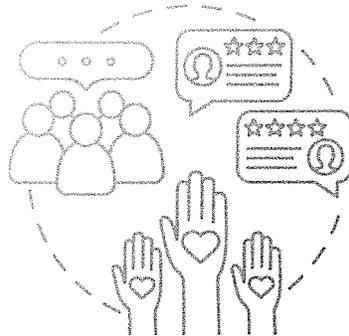
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## Engagement Process

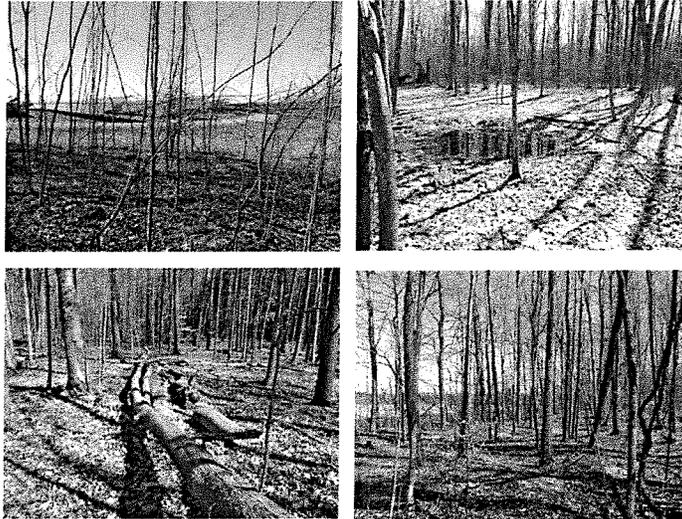
- Adjoining owners
- Indigenous
- Agencies / County
- Public survey



ENGAGING  
ONLINE COMMUNITY

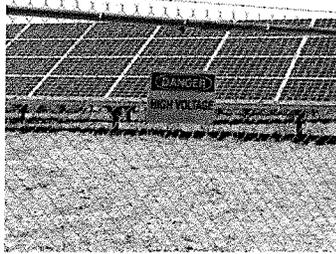
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## The Site



4

## The Site



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## Planning Approvals

- Lanark County Official Plan
- Tay Valley Township Official Plan
- Tay Valley Township Zoning ByLaw No. 02-121



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6

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## Vision Statement

The new public park is envisioned as a **low-key, barrier-free trail amenity** primarily for the local community. Proposed amenities are to **support and enhance concepts of healthy living and well-being** while providing **opportunities for environmental education and interpretation and Indigenous Placemaking.**



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## Design Principles

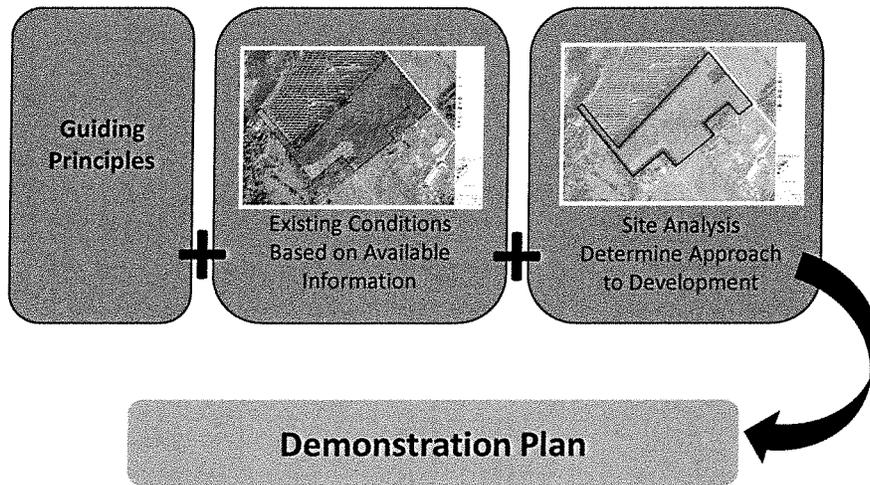
- a) Develop park property as a passive, low-key trail amenity for the local community that provides features that support and enhance the trail use experience.
- b) Integrate features and programming that are environmentally focused and can be integrated 'gently' on the site.
- c) Work with the local Indigenous organizations to develop an appropriate placemaking concept for the site.
- d) Introduce trail features that encourage use of the site during all seasons of the year.
- e) Respect the proximity of adjacent private properties.
- f) Develop identity for the property that differentiates the proposed trail from other nearby trail properties.

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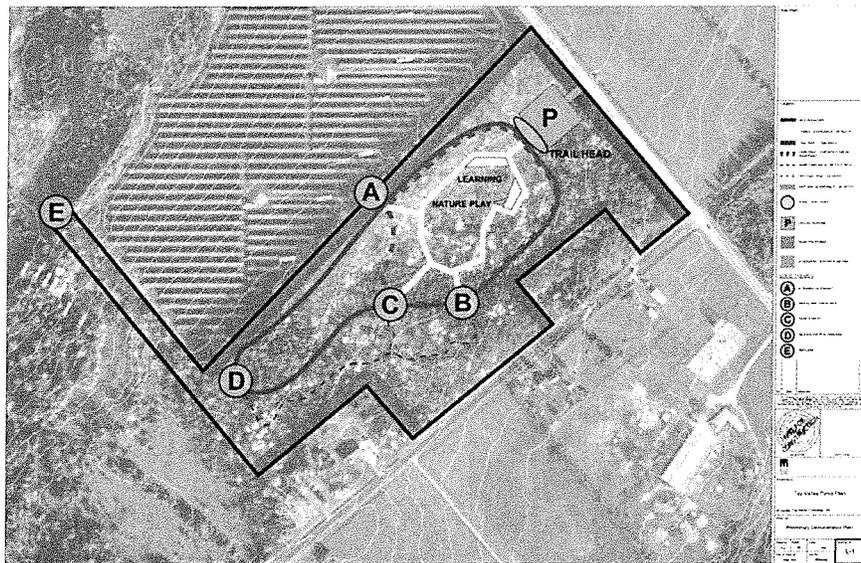
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# Demonstration Plan



# Demonstration Plan

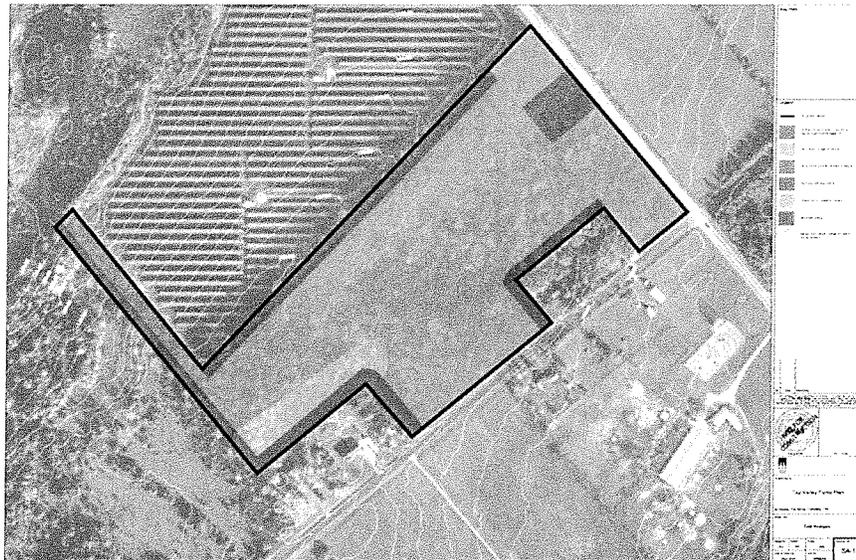


## Existing Conditions



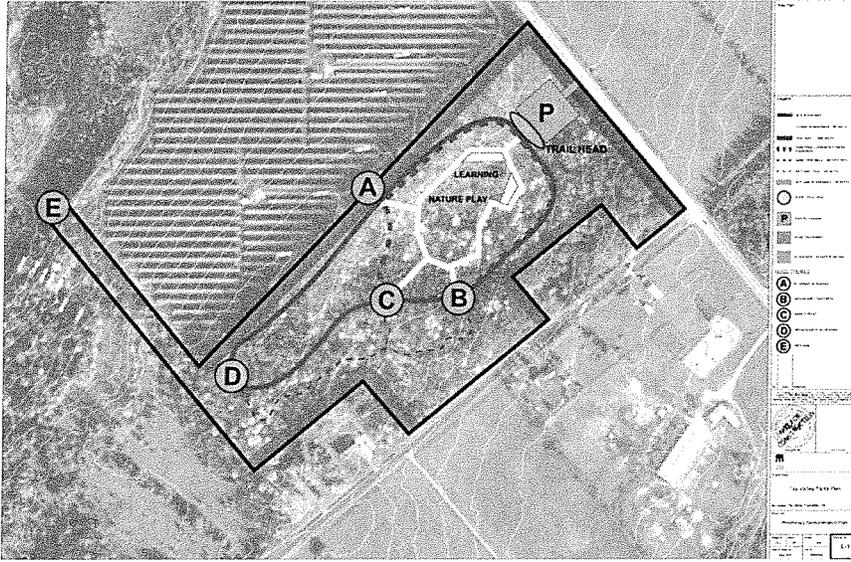
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## Site Analysis



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# Demonstration Plan



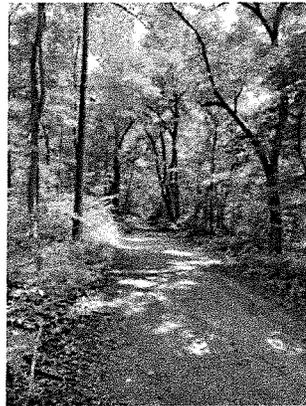
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# Examples

Purdon Bog Trail – Lanark Heights



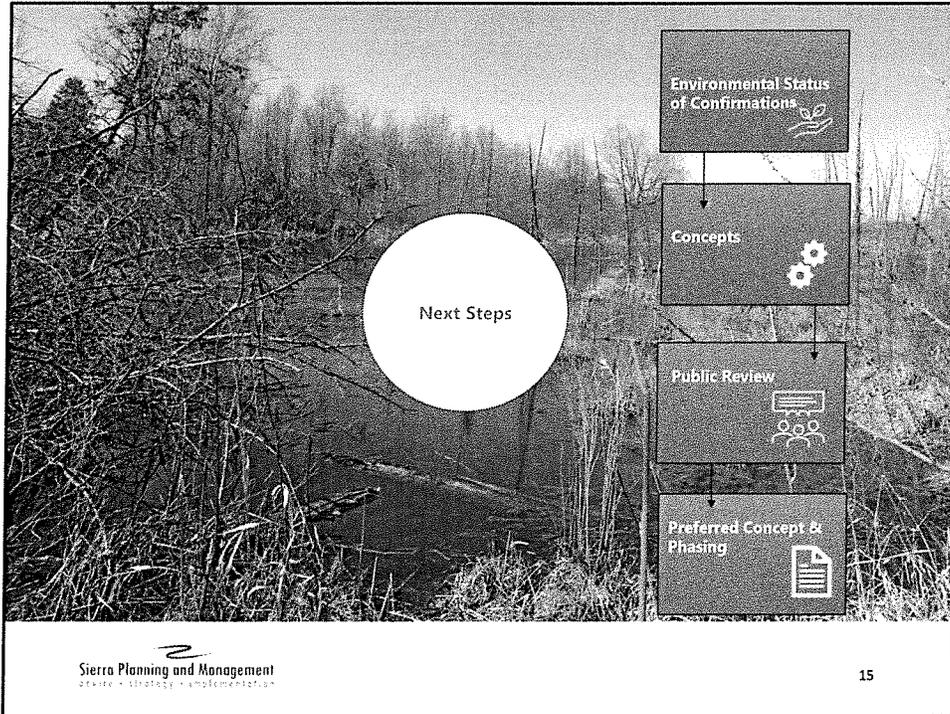
Rondeau Trail – Morpeth



Baird Trail - Lanark Highlands



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