



HISTORY SCHOLARSHIP SELECTION COMMITTEE AGENDA

Thursday, June 3rd, 2021 – 9:00 a.m.
Municipal Office – Council Chambers – 217 Harper Road

NOTE: Members of the Public who plan to attend the meeting must pre-register at least 24 hours prior to the meeting by contacting the Township at 613-267-5353 ext. 110 or corporateassistant@tayvalleytp.ca.

Chair, Kay Rogers

1. CALL TO ORDER

2. AMENDMENTS/APPROVAL OF AGENDA

**3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST
AND GENERAL NATURE THEREOF**

4. APPROVAL OF MINUTES

- i) Minutes – September 10th, 2020 – *attached, page 4.*

Suggested Recommendation:

“THAT, the minutes of the History Scholarship Selection Committee Meeting held on September 10th, 2020 be approved as circulated.”

5. DELEGATIONS & PRESENTATIONS

None.

6. BUSINESS

- i) Review Letters to Recipient & Applicants – *attached, page 8.*
- ii) Review Media Release for 2021 Scholarship Recipient – *attached, page 10.*
- ii) Posting of Essay on Township Website
- iii) Presentation to the Recipient

- iv) **Wording of the award that is pasted inside *At Home in Tay Valley***
- iii) **Review Annual Report to Council – *attached, page 11.***
- iv) **2022 History Scholarship Brochure – *attached, page 13***
- v) **2022 History Scholarship Application – *attached, page 14.***
- vi) **2022 History Scholarship Marking Scheme – *attached, page 18.***

7. CLOSED SESSION

- i) **CONFIDENTIAL: Identifiable Individual – Review of Scholarship Applications.**

Suggested Recommendation:

***“THAT,** the Working Group move “in camera” at ____ a.m. to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees regarding the review of scholarship applications;*

***AND THAT,** the Recording Secretary remain in the room.”*

Suggested Recommendation:

***“THAT,** the Working Group return to open session at ____ a.m.”*

- *Chair’s Rise and Report*

8. BUSINESS

None at this time.

9. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS

Next Meeting: To be determined.

Proposed Agenda Items: None at this time.

10. DEFERRED ITEMS

**The following items will be discussed at the next and/or future meeting:*

- *None.*

11. ADJOURNMENT

MINUTES

HISTORY SCHOLARSHIP SELECTION COMMITTEE MINUTES

Thursday, September 10th, 2020

10:00 a.m.

Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario

Council Chambers

ATTENDANCE:

Members Present: Chair, Kay Rogers
Susan Code McDougall
David Poole

Staff Present: Janie Laidlaw, Recording Secretary

Members/Staff Absent: None.

Others Present: None.

1. CALL TO ORDER

The meeting was called to order at 10:00 a.m.
A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

The agenda was adopted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

4. APPROVAL OF MINUTES

i) Minutes – January 17th, 2020.

The minutes of the History Scholarship Selection Committee Meeting held on January 17th, 2020 were approved as circulated.

5. DELEGATIONS & PRESENTATIONS

None.

6. CLOSED SESSION

i) CONFIDENTIAL: Identifiable Individual – Review of Scholarship Applications.

The Committee moved “in camera” at 10:03 a.m. to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees regarding the review of scholarship applications and the Recording Secretary remained in the room.

The Committee returned to open session at 10:07 a.m.

The Chair rose and reported that Sydney Szijarto was chosen by the Selection Committee as the recipient of the Tay Valley History Scholarship for 2020.

7. BUSINESS

i) Review Letters to Recipient & Applicants.

The Committee approved the letters to the recipient and applicants with minor changes.

ii) Review Press Release for 2020 Scholarship Recipient.

The press release will be finalized with the recipient information.

ii) Posting of Essay on Township Website.

The Committee discussed which of Sydney’s essays to post on the website. The Committee decided to post the second essay, with minor editing. S. Code McDougall will send the version for posting to the Recording Secretary.

K. Rogers will contact both guidance councillors to let them know who the recipient is and will contact the Reeve to let him know and see if he wants to contact the recipient and to discuss the presentation to the recipient.

iii) Review Annual Report to Council.

The Committee approved the Annual Report to Council with minor changes.

iv) 2021 History Scholarship Brochure.

The Committee approved the History Scholarship Brochure.

v) **2021 History Scholarship Application.**

The Committee approved the History Scholarship Application.

vi) **2021 History Scholarship Marking Scheme.**

The Committee approved the History Scholarship Marking Scheme.

8. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS

Next Meeting: June 2021

Proposed Agenda Items:

- Closed Session – Review of Scholarship Applications
- Letters to Recipient and Applicants
- Draft Report to Council

9. DEFERRED ITEMS

**The following items will be discussed at the next and/or future meeting:*

- *None.*

10. ADJOURNMENT

The meeting adjourned at 10:24 a.m.

BUSINESS

June xx, 2021

LETTER TO THE RECIPIENT OF THE TAY VALLEY HISTORY SCHOLARSHIP

Name of Successful Applicant

Address

Postal Code

Email

Dear first name,

Congratulations. You have been selected to receive the 2021 Tay Valley History Scholarship. This scholarship includes both the enclosed cheque in the amount of \$1,000 toward your studies and a copy of the legacy book *At Home in Tay Valley*, edited by Kay Rogers.

This scholarship is a legacy project arising from the commemoration of the 200th Anniversary of the Perth Military Settlement in 2016. In an effort to underscore the importance of understanding history in contemporary society, this scholarship is awarded annually to a deserving student graduating from either Perth & District Collegiate Institute or St. John Catholic High School who has been accepted into an apprenticeship, college or university program. Recipients must exhibit a keen interest in history, an ability to think critically, the skill to communicate effectively and demonstrate a range of accomplishments and/or experiences.

Thanks to the generosity of local businesses, community groups and individuals, as well as the proceeds from *At Home in Tay Valley* sales, this scholarship will be awarded annually for years to come. Scholarship funds are administered by the Perth and District Community Foundation.

Members of the Tay Valley History Scholarship Selection Committee reviewed all the applications and determined that yours was the most deserving of the scholarship.

We are sure that this scholarship will help you to live your dreams, study well and achieve your goals. We wish you every success with your future studies.

Yours sincerely,

Brian Campbell
Reeve

Kay Rogers
Chair, History Scholarship Selection Committee

LETTER TO STUDENTS WHO APPLIED FOR THE SCHOLARSHIP

Name of Applicant

Address

Postal Code

Email

Dear first name,

Members of the Tay Valley History Scholarship Selection Committee were impressed by the high quality of all the applications, including yours. After careful consideration, the Committee decided that the scholarship will be awarded to another student.

This scholarship is a legacy project arising from the commemoration of the 200th Anniversary of the Perth Military Settlement in 2016. This scholarship is a concrete way to underscore the importance of understanding history in contemporary society. It is awarded annually to a deserving student graduating from either Perth & District Collegiate Institute or St. John Catholic High School who has been accepted into an apprenticeship, college or university program. Recipients must exhibit a keen interest in history, an ability to think critically, communicate effectively and demonstrate a range of accomplishments and/or experiences.

Thanks to the generosity of local businesses, community groups and individuals, as well as the proceeds from *At Home in Tay Valley* sales, this scholarship will be awarded annually for years to come. Scholarship funds are administered by the Perth and District Community Foundation.

Thank you again for your application.

In closing, we wish you every success with your future studies.

Yours sincerely,

Brian Campbell, Reeve

Kay Rogers, Chair, History Scholarship Committee

June xx, 2021

WILL BE REVISED IF THERE IS AN IN PERSON PRESENTATION

xxx receives the Tay Valley History Scholarship

On September xx, Reeve Brian Campbell, phoned Xx to congratulate him/her on being this year's recipient of the Tay Valley History Scholarship. Xx received a cheque in the amount of \$1,000 and a copy of the legacy book *At Home in Tay Valley*.

Xx is a graduate of xx. He/she is pursuing his/her studies in xx at xx.

In presenting the scholarship, Reeve Campbell said "As you embark on this exciting chapter in your life, I hope this scholarship helps you live your dreams, study well and achieve your goals."

This scholarship is a concrete way to underscore the importance of understanding history in contemporary society. It is awarded annually to a student graduating from Perth & District Collegiate Institute or St. John Catholic High School, who has been accepted into a post-secondary program. Recipients must exhibit a keen interest in history, an ability to think critically, communicate effectively, and demonstrate a range of accomplishments and/or experiences.

Thanks to the generosity of local businesses, community groups and individuals, as well as the proceeds from *At Home in Tay Valley* sales, this scholarship will be awarded annually for years to come. Scholarship funds are administered by the Perth and District Community Foundation, on behalf of Tay Valley Township.

Caption for photo: Xx recipient of the 2021 Tay Valley History Scholarship.

DRAFT REPORT

COMMITTEE OF THE WHOLE

August 10, 2021

RECOMMENDATION

It is recommended that the Report of the Tay Valley History Scholarship Committee be accepted for information.

BACKGROUND

The Tay Valley History Scholarship is one of Tay Valley Township's legacy projects resulting from the 2016 commemoration of the 200th Anniversary of the Perth Military Settlement. It is presented annually to a deserving graduate from either Perth & District Collegiate Institute or St. John Catholic High School.

In support of the Scholarship, Tay Valley Township:

- established a History Scholarship Committee to provide advice and recommendations to Council regarding the granting of the Scholarship; and
- entered into an agreement with the Perth and District Community Foundation to manage the funds on behalf of Tay Valley Township.

Funding for the Scholarship

The Scholarship is funded by:

- donations from over two dozen individuals, community groups and local businesses, contributing approximately \$21,000;
- the continuing sale of the legacy book *At Home in Tay Valley*, contributing approximately \$14,400;
- the net proceeds from the sale of the 200th Anniversary calendars, contributing approximately \$6,000; and
- interest from investments made by the Perth and District Community Foundation.

As of September xx, 2020, there was \$38,713 in the Scholarship Fund. It is anticipated that the monies earned from investments will cover the annual scholarship and, hence, that it will not be necessary to draw down on the principle. Therefore, the scholarship should be awarded well into the future. The scholarship will be indexed to inflation every five years so that future recipients receive a scholarship with the same value as today's recipient.

Scholarship Application, Selection Process and Presentation

The History Scholarship Selection Committee oversees the scholarship brochure, application form and selection process. The current Committee members are Susan Code, David Poole and Kay Rogers (chair).

This year, there were xx applicants, there were eight in 2020, seven in 2019, five in 2018 and five in 2017.

The successful applicant will demonstrate:

- a keen interest in history (40 marks);
- an ability to think critically and communicate effectively (40 marks); and
- a range of accomplishments and/or experiences, including community involvement, hobbies, clubs, sports, volunteer activities, and/or work (20 marks).

The applicants are required to complete the application form and submit two 500-word essays:

1. Describe how you have demonstrated your interest in history, both in and out of school.
2. Explain the importance of understanding history in today's society.

Tay Valley Township will post one of the two essays submitted by the scholarship recipient on the Township website and submit it to the local media.

The recipient of the 2021 Tay Valley History Scholarship is of X will be furthering his/her studies in ... at

In the past, the Reeve has presented the scholarship (a cover letter with a cheque in the amount of \$1,000 and an inscribed copy of *At Home in Tay Valley*) to the recipient at the June commencement ceremony. However, in light of the COVID-19 pandemic, and the associated measures including the school cancellations, the Committee, in consultation with the Reeve and the Clerk, decided that:

- the Reeve would phone the scholarship recipient;
- arrangements would be made for an informal presentation outside the Township office if the student is available and, if not, the Township would mail the scholarship to the recipient; and
- the Township would issue a media release with the name and photo of the recipient.

The Reeve and Committee Chair signed a letter to each of the other applicants thanking them for their application and wishing them well with their future studies.

FINANCIAL IMPLICATIONS

None.

CONCLUSION

The scholarship continues to be well received. Further, it straight forward to administer thanks to the support of the guidance counsellors at both schools, the PDCF, and Township officials.

ATTACHMENTS

1. The letter sent to the scholarship recipient
2. The letter sent to the other applicants
3. Tay Valley History Scholarship Brochure
4. List of donors

Submitted by the Tay Valley History Scholarship Selection Committee

HISTORY SCHOLARSHIP BROCHURE

SCHOLARSHIP FUNDING

Thanks to the generosity of local businesses, community groups, and individuals, as well as proceeds from *At Home in Tay Valley* book sales, this scholarship will be awarded annually for years to come.

To contribute to the Tay Valley History Scholarship, make out your cheque to Tay Valley Township, with "history scholarship" noted on the memo line. Charitable donation tax receipts will be issued for amounts of \$20 or more.

Scholarship funds are managed by the Perth and District Community Foundation, on behalf of Tay Valley Township.

TAY VALLEY HISTORY SCHOLARSHIP APPLICATION FORMS

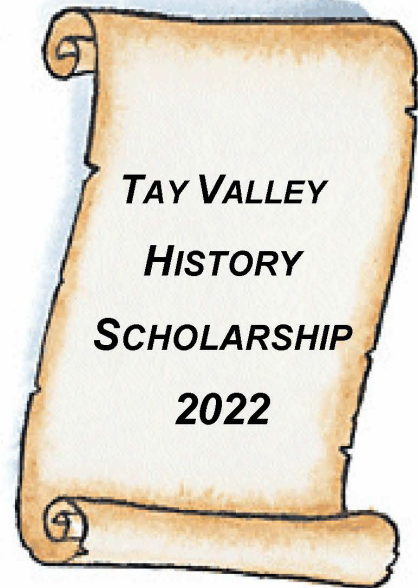
Available from PDCI and St. John CHS guidance offices, as of February 2022.

APPLICATION DEADLINE

Thursday, May 19, 2022, 12 noon, at the Tay Valley Municipal Office.

ADDITIONAL INFORMATION

Corporate Assistant
Tay Valley Township
217 Harper Road
Perth, Ontario K7H 3C6
Phone: 613-267-5353
Email: corporateassistant@tayvalleytwp.ca



TAY VALLEY HISTORY SCHOLARSHIP

*Recognizing the importance
of understanding history
in contemporary society*

LEGACY PROJECT

The Tay Valley History Scholarship is a legacy project arising from the 200th Anniversary celebrations of the Perth Military Settlement in 2016. It is awarded annually to a deserving graduate from either Perth & District Collegiate Institute or St. John Catholic High School.

VALUE: \$1,000

ELIGIBILITY CRITERIA

- ✓ a student in good academic standing at either PDCI or St. John CHS
- ✓ a student who has been accepted, or awaiting confirmation of acceptance, into her/his first year of full-time studies in an apprenticeship, college, or university program in any field of study

Students taking a gap year are eligible to apply.

SELECTION PROCESS

Applicants must submit a completed application form and prepare two 500-word essays on assigned topics.

The successful candidate will demonstrate

- ✓ a keen interest in history
- ✓ an ability to think critically and communicate effectively
- ✓ a range of accomplishments and/or experiences, including community involvement, hobbies, clubs, sports, volunteer activities, and/or work

Selection may involve an interview.

SCHOLARSHIP PRESENTATION

The Tay Valley History Scholarship, plus a copy of the legacy book *At Home in Tay Valley*, will be awarded to the successful applicant at her/his commencement ceremony in June 2022.



PAST RECIPIENTS

- ✓
- ✓ Sydney Szijarto, St. John CHS, 2020
- ✓ Taylor Quick, St. John CHS, 2019
- ✓ Bronwyn Funston, PDCI, 2018
- ✓ Kathleen Taggart, St. John CHS, 2017



TAY VALLEY HISTORY SCHOLARSHIP 2022

Recognizing the importance of understanding history in contemporary society

The Tay Valley History Scholarship is a legacy project arising from the 200th Anniversary celebrations of the Perth Military Settlement in 2016.

The applicant must be:

- ✓ a student in good academic standing at either Perth & District Collegiate Institute or St. John Catholic High School
- ✓ accepted, or awaiting confirmation of acceptance, into her/his first year of full-time studies in an apprenticeship, college, or university program in any field of study

Students taking a gap year are eligible to apply.

Scholarship Value: \$1,000

The successful candidate will demonstrate:

- ✓ a keen interest in history
- ✓ an ability to think critically and communicate effectively
- ✓ a range of accomplishments and/or experiences, whether through community involvement, hobbies, clubs, sports, volunteer activities, and/or work

Selection may involve an interview.

Application Deadline: Thursday, May 19, 2022, 12 noon.



**TAY VALLEY HISTORY SCHOLARSHIP
APPLICATION FORM 2022**

Name _____

Address _____

Telephone _____

Email _____

Secondary School _____

Post-secondary program(s) accepted into and/or awaiting confirmation from:

1. _____

2. _____

3. _____

Academic Average: first semester _____ mid-term second semester _____



Two Essays (40 points each)

Double-spaced, 12-point Arial font, with applicant's name at the head of each essay.

1. Describe how you have demonstrated your interest in history, both in and out of school. 500-word maximum.
2. Explain the importance of understanding history in today's society. 500-word maximum.

Remember, plagiarism is academically dishonest.

Interests and Hobbies (10 points)

Volunteer, Extra-curricular, and Work Experience (10 points)



MEDIA RELEASE FORM

*By signing this application, I, _____, grant
Tay Valley Township permission to publish the essays submitted as part of my scholarship
application in the local media.*

Name _____ Telephone _____

Signature _____ Date _____

Privacy and Confidentiality

*Personal information collected from applications is collected under the authority of the
Municipal Freedom of Information and Protection of Privacy Act, and will be used to
determine eligibility for the History Scholarship. Questions about the collection of information
should be directed to the Township Clerk at the address below.*

✍

**Completed applications must be received at the Tay Valley Municipal Office by
Thursday, May 19, 2022, 12 noon.**

By email: Corporate Assistant corporateassistant@tayvalleytwp.ca (pdf or MS Word
format).

In person: Corporate Assistant, Tay Valley Municipal Office, 217 Harper Road, Perth,
Ontario, K7H 3C6.

**TAY VALLEY HISTORY SCHOLARSHIP
MARKING SCHEME**

Interests and hobbies

Does the student have interests and hobbies, i.e. is well-rounded?

Maximum score 10 points

Volunteer, part-time and summer work experience

Has the student taken the initiative to volunteer and/or work part-time or in the summer?

Maximum score 10 points

Essay Question: Describe how you have demonstrated your interest in history both in and out of school.

Maximum score 40 points

Criteria to Consider

- ✓ Extra history courses taken
- ✓ Special history or history-related projects undertaken in or out of school
- ✓ Summer jobs related to history
- ✓ Volunteer work related to history
- ✓ Personal experiences; e.g. visited an historic site or read a book that influenced the student, family history research
- ✓ History-related hobbies or interests
- ✓ Future goals

The organization, content and presentation of the essay will be taken into account.

Essay Question: Explain the importance of history in today's society.

Maximum score 40 points

Criteria to consider

- ✓ The logic of the argument supported by facts
- ✓ The credibility of the argument as demonstrated by analysis and depth of thought
- ✓ The persuasiveness of the argument

The organization, content and presentation of the essay will be taken into account.

Other Factors

Should there be two or three applicants of equal merit, the following factors will determine the scholarship recipient:

- ✓ Why the student applied for the programs
- ✓ The student's academic average
- ✓ The references

The option of interviewing applicants will be used if the committee is unable to determine the scholarship recipient based on the above questions and factors.

Essay Marking Rubric

	0–3	4–6	7–10
Content	Limited knowledge of the subject; minimal substance, analysis and synthesis; poor thematic development, use of examples and critical interpretation of the material. Interpretation is predictable and/or unfocused.	Some knowledge of the subject; adequate range of analysis and synthesis; limited thematic development and use of examples; mostly relevant to the topic, but lacks detail in critical interpretation of the material. Interpretation shows some originality.	Knowledgeable; substantive, thorough development of the thesis, including appropriate examples. Good use of comparison and contrast, critical inquiry and interpretation. Interpretation is imaginative and nuanced.
Organization & Format	Ideas not well connected; poor organization and transitions; logical sequencing and development lacking; formatting inadequate.	Main ideas clear but loosely organized or connected; sequencing logical but incomplete.	Clear statement of ideas; clear organization (beginning, middle, and end) and smooth transitions. Introduction leads reader into topic; conclusion effectively summarizes main findings and follows logically from the analysis presented; logical and cohesive sequencing both between and within paragraphs. Length, spacing, fonts, margins, numbered pages all carefully adhered to.
Grammar, Vocabulary & Fluency	Low fluency; significant mistakes in the use of complex constructions; frequent grammar and spelling errors, lack of accuracy interferes with meaning.	Adequate fluency; simple constructions used effectively; some problems in use of complex constructions; some grammar and spelling errors.	Fluent expression; accurate use of relatively complex structures; very few grammatical errors. Complex range of vocabulary; accurate word/idiom choice; mastery of word forms and expressions; appropriate level of usage.