



COMMITTEE OF THE WHOLE AGENDA

Tuesday, June 1st, 2021
Following the Public Meeting – Zoning By-Law Amendment at 5:30 p.m.
Via GoToMeeting

GoToMeeting: <https://global.gotomeeting.com/join/927121589>

Members of the Public:

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Video Conference Participation Etiquette

- a meeting via video conference shall never be treated differently than a meeting in person, whereby all attendees shall abide by proper meeting procedure and etiquette;
 - we ask that all public attendees mute their cameras and mics; doing so will eliminate any background noise and create a much more seamless process (for Members only - if/when you wish to speak during the meeting, you will simply unmute your mic and upon completion of your thought, please re-mute)
 - the Chair will call the meeting to order at the time indicated on the agenda;
 - roll call will be completed visually by the Chair;
 - the Chair will then remind all attendees to place their devices on mute
 - as the Chair moves through the agenda, he will call on the appropriate staff person to speak to their reports;
 - we request that you retain your questions until the end of the report, at which time the Chair will ask if anyone has questions;
 - just as during an in-person meeting, members will be required to raise their hand and the Chair will call on you to speak;
 - when the Chair calls a vote, you will raise your hand for the vote in favour and then in opposition, if necessary.
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5:30 p.m. *Public Meeting – Zoning By-Law Amendment*
Following: *Committee of the Whole Meeting*

Chair, Reeve Brian Campbell

- 1. CALL TO ORDER**
- 2. AMENDMENTS/APPROVAL OF AGENDA**
- 3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF**
- 4. APPROVAL OF MINUTES OF PUBLIC MEETINGS**

- i) **Public Meeting: Zoning By-Law Amendment – May 11th, 2021 –
*attached, page 10.***

Suggested Recommendation:

“THAT, the minutes of the Public Meeting – Zoning By-Law Amendment held on May 11th, 2021, be approved.”

5. DELEGATIONS & PRESENTATIONS

- i) **Commitment to Equity, Diversity and Inclusion - *attached, page 14.***
Kay Rogers & Jill Dunkley.

Suggested Recommendation to Council:

“THAT, Tay Valley Township (the Township) Council approve the Statement of Commitment affirming its support for advancing equity, diversity and inclusion in the Township;

AND THAT, Council approve the actions presented in the Statement.”

Suggested Recommendation to Council:

“THAT, in support of the Canadian Charter of Rights and Freedoms and the Ontario Human Rights Code, Tay Valley Township makes the following Statement of Commitment:

Tay Valley Township seeks to be a welcoming, respectful, and inclusive community for all of its current and future citizens, whether they are Indigenous inhabitants, descendants of previous immigrants, or new Canadians.

AND THAT, going forward, the Township will act to ensure that Tay Valley is a community demonstrably valuing equity, diversity and inclusion.”

Suggested Recommendation to Council:

THAT, Tay Valley Township resolves to undertake the following three actions in support of its Statement of Commitment to equity, diversity and inclusion:

1. *Publicise the Statement of Commitment through a press release, feature it on the Township website and Facebook page, include it in updated Information Guides and, as appropriate, in other Township electronic and print documents.*
2. *Include the Statement of Commitment in the Official Plan, the Strategic Plan and, as appropriate, in other relevant plans and program documents, and in updating these plans consider how they could provide opportunities for demonstrating the Commitment. For example, when creating new parks or roads, the Township could consult with local Omamiwinini (Algonquin) communities about traditional area names.*
3. *Advance the dialogue with local Omamiwinini communities with a view to formulating a land acknowledgement, and/or other meaningful steps that would be in the spirit of reconciliation.”*

Suggested Recommendation to Council:

THAT, subject to available funding and human resources, the Tay Valley Township will undertake the following fourth action in support of its Statement of Commitment to equity, diversity and inclusion:

- *Create a Working Group (a) to plan and carry out a public consultation with Township citizens, with the objective of identifying key issues and further potential actions on equity, diversity and inclusion, and (b) to report and make recommendations to Council on the results of the consultations and next steps.”*

6. PRIORITY ISSUES

- i) **Report #PD-2021-23 - Severance Application – Kerr, Cameron, Myers, Martin – *attached, page 28.***
Noelle Reeve, Planner.

Suggested Recommendation to Council:

“THAT, the Council of Tay Valley Township recommend to the Land Division Committee of Lanark County that Severance Application B21/029 (Lot 23 Concession 10, Geographic Township of Bathurst) 142 Fall Crescent for a new 2.7ha (6.6 acre) lot and an easement over existing rights-of-way (Private Road) in B21/030 and B21/031 be approved subject to the following conditions:

That, the balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township;

That, the applicant pay any outstanding fees to the Township prior to final approval;

That, two (2) copies and an electronic copy of an acceptable reference plan (or legal description) and transfer document be submitted to the Township;

That, payment shall be made to Tay Valley Township representing Cash-in-Lieu of Parklands;

That a Development Agreement be prepared for the retained lot based on the Environmental Impact Assessment prepared by Ecoscapes Inc. plus any comments by the Mississippi Valley Conservation Authority;

That the severed lot be rezoned to Residential Limited Services; and

That, the existing private road be named and included in the Township private roads database.”

- ii) **Report #PD-2021-24 - Severance Application – Wilson (Jechel) – attached, page 34.**
Noelle Reeve, Planner.

Suggested Recommendation to Council:

“THAT, the Council of Tay Valley Township recommend to the Land Division Committee of Lanark County that the Severance Application B21/063 Part Road Allowance between Lots 20 and 21 Concession 3, geographic Township of Bathurst/South Sherbrooke, for an easement be approved subject to the following conditions:

That, the balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township.

That, the applicant pay any outstanding fees to the Township prior to final approval.

That, two (2) copies of an acceptable reference plan (or legal description) and transfer document be submitted to the Township.”

- iii) **Report #C-2021-20 – Council Priority Update – attached, page 40.**
Amanda Mabo, Acting CAO/Clerk.
- iv) **Sign By-Law – attached, page 45.**
Deputy Reeve Barrie Crampton.
- v) **Integrity Commissioner Consultation Update.**
Reeve Brian Campbell.

7. CORRESPONDENCE

- i) **21-05-26 – Council Communication Package – cover sheet attached, page 66.**

Suggested Recommendation to Council:

“THAT, the 21-05-26 Council Communication Package be received for information.”

- ii) **Provincial Hospital Funding of Major Capital Equipment – attached, page 68**

Suggested Recommendation to Council:

“THAT, the Reeve send a letter to the Premier of Ontario requesting that further consideration be given to having the Province be financially responsible for the replacement costs associated with all major capital equipment in hospitals, as municipalities across the province are facing

major shortfalls in meeting their financial obligations set out in their asset management plans and cannot afford to directly absorb the financial responsibility for the replacement costs of the hospitals' major capital equipment without jeopardizing their financial sustainability;

AND THAT, *if the Province is unwilling to assume the full responsibility for funding local hospitals completely, Tay Valley Township requests that the Province develop a legislative framework as to how counties and municipalities should best address the financial shortfalls facing hospitals throughout Ontario, specifically the funding of major capital equipment;*

AND THAT, *this resolution be circulated to all municipalities in Ontario."*

iii) **Endorsement of 988 Suicide and Crisis Prevention Hotline Initiative – attached, page 69.**

Suggested Recommendation to Council:

"WHEREAS, *the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline;*

AND WHEREAS, *the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200%;*

AND WHEREAS, *existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or to be placed on hold;*

NOW THEREFORE BE IT RESOLVED THAT, *the Council of Tay Valley Township endorses the 988 crisis line initiative to ensure critical barriers are removed to those in a crisis and seeking help;*

AND THAT, *a letter demonstrating Tay Valley Township's support be sent to the Honourable Patty Hajdu, Federal Minister of Health, Scott Reid, MP Lanark-Frontenac-Kingston, Randy Hillier, MPP Lanark-Frontenac-Kingston, Ian Scott Chairperson and Chief Executive Officer, Canadian Radio-Television and Telecommunications, and all municipalities in Ontario."*

8. COMMITTEE, BOARD & EXTERNAL ORGANIZATION UPDATES

- i) **Green Energy and Climate Change Working Group – deferred to the next meeting.**
Deputy Reeve Barrie Crampton and Councillor Rob Rainer.
- ii) **Recreation Working Group – deferred to the next meeting.**
Councillor Fred Dobbie and Councillor Beverley Phillips.

- iii) **Fire Board.**
Councillor RoxAnne Darling, Councillor Fred Dobbie, Councillor Mick Wicklum.

21-05-13 – Fire Board Meeting Minutes – *attached, page 72.*
- iv) **Library Board.**
Councillor Rob Rainer.

21-03-15 – Library Board Meeting Minutes – *attached, page 79.*
21-04-19 – Library Board Meeting Minutes – *attached, page 82.*
- v) **Police Services Board.**
Reeve Brian Campbell.

21-05-25 – Police Services Board Meeting Minutes – *attached, page 83.*
- vi) **County of Lanark.**
Reeve Brian Campbell and Deputy Reeve Barrie Crampton.
- vii) **Mississippi Valley Conservation Authority Board**– *deferred to the next meeting.*
Councillor RoxAnne Darling.
- viii) **Rideau Valley Conservation Authority Board.**
Councillor Gene Richardson.

21-04-22 – Rideau Valley Conservation Authority Board Meeting Notes – *attached, page 88.*
- ix) **Rideau Corridor Landscape Strategy** – *deferred to the next meeting.*
Reeve Brian Campbell.
- x) **Municipal Drug Strategy Committee** – *deferred to the next meeting.*
Councillor Gene Richardson.
- xi) **Committee of Adjustment.**

21-05-17 – Committee of Adjustment Hearing Minutes – *attached, page 93.*

9. CLOSED SESSION

None.

10. DEFERRED ITEMS

**The following items will be discussed at the next and/or future meeting:*

- ***Social Media Policy***
- ***Dark Skies***
- ***Dog Tags***
- ***Mutton's Road (issues from Public Meeting)***
- ***Northland Solar Agreement - Outstanding Items***
- ***Norris Road***
- ***Inter-Municipal Recreation Agreement***
- ***Procurement Policy***
- ***Age Friendly Report Recommendations***
- ***Community Benefits Charges***
- ***Tayside Estates – Outstanding Items***
- ***Cemeteries***
- ***Integrity Commissioner Report Policy***
- ***Property Standards By-Law***
- ***Private Unassumed Roads***
- ***Private Communal Systems Policy***

11. ADJOURNMENT

MINUTES



**PUBLIC MEETING
ZONING BY-LAW AMENDMENT
MINUTES**

**Tuesday, May 11th, 2021
5:30 p.m.
GoToMeeting**

ATTENDANCE:

Members Present:

Chair, Reeve Brian Campbell
Deputy Reeve Barrie Crampton
Councillor Gene Richardson
Councillor Rob Rainer
Councillor Fred Dobbie
Councillor Beverley Phillips
Councillor RoxAnne Darling
Councillor Mick Wicklum

Staff Present:

Amanda Mabo, Acting Chief Administrative Officer/Clerk
Janie Laidlaw, Deputy Clerk
Noelle Reeve, Planner

Public Present:

Doug Jones, Owner
Tracy Zander, Applicant

1. CALL TO ORDER

The public meeting was called to order at 5:31 p.m.

2. INTRODUCTION

The Chairman overviewed the Teleconference Participation Etiquette that was outlined in the Agenda.

The Chairman provided an overview of the Zoning By-Law application review process to be followed, including:

- the purpose of the meeting
- the process of the meeting

- all persons attending were encouraged to make comments in order to preserve their right to comment should the application(s) be referred to the Local Planning Appeal Tribunal (LPAT)
- the flow and timing of documentation and the process that follows this meeting
- any person wanting a copy of the decision regarding the applications on the agenda was advised to email planningassistant@tayvalleytwp.ca

The Chairman asked if anyone had any questions regarding the meeting and the process to be followed. Given that there were no questions, the meeting proceeded.

3. APPLICATIONS

i) **FILE #ZA21-08: Jones**
433 Colin Farmer Road
Lot 2, Concession 7
Geographic Township of North Burgess

a) **PLANNER FILE REVIEW & PROPOSED BY-LAW**

The Planner reviewed a PowerPoint presentation that was attached to the agenda.

b) **APPLICANT COMMENTS**

D. Jones, owner thanked the Planner and the Conservation Authority for their guidance on the file.

c) **PUBLIC COMMENTS**

Councillor Rainer mentioned that the presentation stated that there had been questions from the Otty Lake Association and wondered what their questions were and were they satisfied with the answers. The Planner explained that if their questions were not resolved that they would have sent an email or letter and it would have been included on the agenda if received in time or would have been placed in the presentation. Their questions were that they wanted to be sure it was the farthest from the lake they could get as their concern is for the lake and asked how the lake will be protected. The Planner explained that the Site Plan Control Agreement would be to preserve the shoreline and other mitigation measures such as remediating the concrete ramp.

d) **RECOMMENDATION**

That the proposed amendments to Zoning By-Law No. 02-021 be approved.

ii) **FILE #ZA21-07: Marsh**
607 Black Lake Road
Part Lot 19, Concession 6
Geographic Township of North Burgess

a) **PLANNER FILE REVIEW & PROPOSED BY-LAW**

The Planner reviewed a PowerPoint presentation that was attached to the agenda.

b) **APPLICANT COMMENTS**

T. Zander, agent explained that the revised site sketch - *attached, page 4*, was not prepared when the agenda was completed, the Planner had explained the changes and they are supported by the Planner and the Conservation Authority.

c) **PUBLIC COMMENTS**

None

d) **RECOMMENDATION**

That the proposed amendments to Zoning By-Law No. 02-021 be approved.

4. ADJOURNMENT

The public meeting adjourned at 5:56 p.m.

DELEGATIONS & PRESENTATIONS

TAY VALLEY TOWNSHIP COMMITTEE OF THE WHOLE

Commitment to Equity, Diversity and Inclusion

Report of an Informal Working Group¹

RECOMMENDATIONS

It is recommended:

THAT, Tay Valley Township (the Township) Council approve the Statement of Commitment affirming its support for advancing equity, diversity and inclusion in the Township;

AND THAT, Council approve the actions presented in the Statement.

BACKGROUND

Genetic research tells us that there is only one race – the human race. Race is a social construct that supports dividing and empowering some social groups over others. Racism is based on the belief that some groups of people are inferior to others. Racism prevents people of some groups from having the same privileges and opportunities as people from other groups. This belief is reflected through prejudicial ideas and discriminatory acts by individuals and in systemic racism built inherently within institutions over time, resulting in inequities and exclusion for some groups of people. For more information, see Appendix 1.

Many Canadians pride themselves on the diverse, multicultural nature of Canadian society. Indeed, diversity is one of Canada's strengths. Locally, many residents pride themselves on the arrival of refugees (now former refugees) a few years ago, the response of the community to them, and on how well they are now doing. Both pride in diversity, and racism and discrimination can and do co-exist in Canada.

Like many other countries, Canada has a history of racism and discrimination based on race, national or ethnic origin, colour, religion, age, sex, sexual orientation, gender identity or expression, marital status, family status, genetic characteristics, and disability resulting in inequities and exclusion. A prominent example is the systemic racism experienced by upwards of 150,000 Indigenous children between the ages of 4 and 15 who, from 1879 to 1996, were removed from their families and sent to residential school

¹ Comprised of Tay Valley Township citizens Lin Buckland, Jill Dunkley and Kay Rogers, and TVT Councillor Rob Rainer

where they were deprived of their language, culture and spiritual beliefs; many also experienced physical and sexual abuse in residential schools.²

New data from Statistics Canada shows that, since the COVID-19 pandemic started, Asian Canadians are more likely to report discrimination or that they are experiencing race-based harassment. A report by the Chinese Canadian National Council's Toronto chapter has found a disturbing surge of anti-Asian hate, including physical assaults against children and elderly people being spat on. Justin Kong, executive director of the Chinese Canadian National Council's Toronto chapter, says the rise in anti-Asian racism is tied to the notion that Asian people are somehow responsible for the COVID-19 pandemic.³

In April, 2019, David Vigneault, the head of the Canadian Security Intelligence Service said his agency is “more and more preoccupied” with the threat of violent right-wing extremism and white supremacists in Canada.⁴

That same year, the federal government recognized far right white supremacists as a threat to national security and listed two organizations as terrorist organizations. Two years later, on February 3, 2021, the government announced that it will classify three more white supremacist groups as terrorist entities under the *Criminal Code*.⁵

Over the past year, incidents of racism in Lanark County have caught public attention and demonstrate that racism is in our proverbial backyard. For example:

- In 2020, the racism and victimization of a family living in Mississippi Mills came to light. Mayor Christa Lowry was quick to issue a statement saying, in part, “...The spotlight that has been focused on racial injustice across the globe is illuminating a darkness in our own community ... Whether we are witness to it or not, bigotry is alive and well in both small towns and big cities across Canada ...”⁶

² Sources: www.thecanadianencyclopedia.ca and The Truth and Reconciliation Commission www.trc.ca

³ Sources: CTV News March 23, 2021, <https://www.ctvnews.ca/health/coronavirus/new-report-details-disturbing-rise-in-anti-asian-hate-crimes-in-canada-1.5358955>
CBC News March 23, 2021 <https://www.cbc.ca/news/canada/asian-racism-hate-canada-pandemic-1.5959788>

CBC Kids News March 24, 2021 <https://www.cbc.ca/kidsnews/post/kids-and-teens-share-their-experiences-with-anti-asian-racism-in-the-pandem>

⁴ Source: Catharine Tunney, CBC News April 10, 2019

⁵ Source: www.canada.ca

⁶ Source: July 17, 2020 Millstone News

- In her 2021 article *Racism in Lanark County*, Laurie Weir wrote about a woman who has lived in Lanark County for some 30 years, who said she has never gone a year in the County when she hasn't been personally attacked due to her colour.⁷

Calls to Action

While the vast majority of Canadians may decry racism, it is clear that much more must be done in the education system, the police system, the health system, governments and elsewhere to combat individual and systemic racism. Given their responsibilities under Canada's *Charter of Rights and Freedoms*, as well as federal, provincial and territorial human rights codes, municipal governments have an important role to play in combatting racism and discrimination, and in fostering equity, diversity and inclusion.

The Truth and Reconciliation Commission (TRC) informed Canadians about the individual and intergenerational consequences resulting from the treatment of the children in Indigenous residential schools. It also issued calls for action – including actions by municipal governments – leading toward reconciliation and renewed relationships between Indigenous and non-Indigenous Canadians, based on mutual understanding and respect.⁸

The Federation of Canadian Municipalities (FCM) acknowledges pervasive systemic discrimination and injustice faced by Indigenous, Black and other people who are disproportionately subject to racist or discriminatory behaviour. Both the FCM and the Association of Municipalities of Ontario (AMO) underscore the responsibility of municipalities in fostering reconciliation with Indigenous peoples, settling immigrants and refugees and building inclusive communities. Both associations are taking actions in these areas.⁹

To date, 82 municipalities, large and small, have joined the Coalition of Inclusive Municipalities and are implementing actions to foster equity, diversity and inclusion.

Concrete actions include:

- As an early step toward reconciliation, acknowledging that a given municipality is located on traditional Indigenous territory;
- Reviewing a given municipality's policies and bylaws to ensure they are free from implicit bias and that they reflect a commitment to foster equity, diversity and inclusion;
- Developing and implementing a plan of action.¹⁰

⁷ Source: January 19, 2021 *Perth Courier*

⁸ Source: www.trc.ca

⁹ Sources: www.fcm.ca and www.amo.on.ca

¹⁰ Source: www.en.ccunesco.ca

Regionally, in 2020 the Village of Westport passed an anti-racism bylaw with actions to be undertaken; the Township of Rideau Lakes made a statement denouncing racism; and the Town of Smiths Falls established an anti-racism and discrimination task force. Appendix 2 provides examples of initiatives undertaken by these and other Ontario municipalities, many of which have joined the Coalition for Inclusive Municipalities.

As well, on December 9, 2020, a working group of the Community Plan for Safety and Well-being for Lanark County and the Town of Smiths Falls helped to launch a series of social media videos to raise awareness and education around issues of racism, hate and diversity.

In September 2020, 30 citizens in Tay Valley Township wrote Council to convey their support for an anti-racism and anti-discrimination by-law or statement. In October 2020, Council agreed to add the possibility of having an anti-racism statement to its list of priorities (although this was not included in Council's top six priorities for the remainder of its term.) Later that month, three citizens, Lin Buckland, Jill Dunkley, Kay Rogers, and Councillor Rob Rainer agreed to informally begin work to help advance this priority.

Changing Demographics

The 2016 Census of Population provides data on the diversity of the Township:

	Tay Valley Township	Lanark County	Ontario
Indigenous Identity	3%	4%	3%
Visible Minorities*	0.7%	2%	29%
Countries of Origin of the Immigrant Population	8	44	50
Number of Mother Tongues	19	61	152

* Canada defines visible minorities as people, other than Indigenous people, who are non-Caucasian in race or non-white in colour.

The 2016 Census data shows the changing face of Canada:

- The Indigenous population is expected to grow proportionally more than the non-Indigenous population: a third (32.5%) of the Indigenous population consists of children and teenagers aged 19 and under, compared with 22.5% for the non-Indigenous population.
- 7.7 million Canadians (22.3%) reported themselves as members of one of 10 visible minority groups. This is an increase from 19% in 2011 and 5% in 1981.¹¹

DISCUSSION

¹¹ Sources: www150.statcan.gc.ca and www12.statcan.gc.ca

Governments at all levels are taking actions to reckon with the lived reality of racism experienced by Indigenous people and members of visible minority groups in small towns and big cities across Canada, as well as those experiencing discrimination based on religion or other grounds.

The Township has undertaken initiatives in collaboration with the local Omamiwinini (Algonquin) communities. For example:

- In 2017, the Township hosted a ceremonial opening of a temporary exhibit of Indigenous artifacts found in the Township.
- In 2020, Council approved the Shawinipinessi plaque which is to be jointly unveiled by members of Council and members of the Omamiwinini community in the spring of 2021. In 1842, Chief Shawinipinessi petitioned for a 2,000 acre tract of land, the Bedford tract, near Bob's Lake where they could log, farm and build a mill. In 1844, his request was approved and then ignored. By 1851, Chief Shawinipinessi and others moved away. The Bedford tract is now the site of cottages on Bob's Lake.

Also, on January 26, 2021, the Tay River Algonquians made a presentation to Council, including their plans to develop cultural outreach teachings, and made clear their interest in future collaboration with the Township.

An additional step would be for Council to follow in the footsteps of many municipalities, including Mississippi Mills, by advancing the dialogue with local Omamiwinini (Algonquin) communities with a view to formulating a land acknowledgement, or other meaningful steps that would be in the spirit of reconciliation. See Appendix 3 for more information about land acknowledgements.

As noted above, in addition to its responsibilities under Canada's *Charter of Rights and Freedoms* and the *Ontario Human Rights Code*, the Township has a leadership role to play in fostering reconciliation with the Indigenous community, combatting racism and discrimination, and in fostering equity, diversity and inclusion.

What's more, as noted above, the face of Canada is changing. Canada continues to receive approximately 300,000 immigrants per year, the majority of whom are economic immigrants – people with skills Canada needs. The overriding reason people emigrate is hope for a better future, both for themselves and for their children. That is why people immigrated to this area 200 years ago. That is why people emigrate here today.

As AMO notes, rural municipalities need immigrants to support and sustain rural economic development. The Township and the County have a vested interest in ensuring skilled immigrants experience the Township and the County as welcoming. It is worth noting that the Township has recently seen a major surge in applications for

building permits from people moving here from urban areas; some of these may be by members of visible minority groups.

In essence, the vibrancy and well-being of the Township and the County is predicated on welcoming newcomers, and on fostering equity, diversity, and inclusion. Therefore, Council's approval of the Statement of Commitment to Equity, Diversity and Inclusion will be meaningful and timely.

FINANCIAL IMPLICATIONS

The Statement of Commitment to Equity, Diversity and Inclusion and the first three recommended actions have no financial implications.

- Councillor Rob Rainer and community member Jill Dunkley have offered to assemble an informal working group to work on Action 3. (Advance the dialogue with local Omamiwinini (Algonquin) communities with a view to formulating a land acknowledgement, or other meaningful steps that would be in the spirit of reconciliation.)

Recommended Action 4 has resource implications. Potential sources of resources are:

- Should Council approve the position of the Community Services Coordinator, the role may comprise some tasks in support of Action 4.
- Grants from federal or provincial programs may be available to support Action 4, such as hiring a dedicated consultant for a short period of time to support the Working Group and help organize community consultations.
- The members of the Working Group on Equity, Diversity and Inclusion will bring knowledge, skills and expertise as well as time and energy to fulfilling their mandate.

CONCLUSION

By adopting the Statement and fulfilling the initial actions listed in it, the Township will join neighbouring municipalities, and cities and towns across Canada, in demonstrating its role as a guardian of the public interest, its responsibility to foster reconciliation between the Township and Indigenous people, and its commitment to the fulfillment of human rights.

APPENDIX 1

CONCEPT OF RACE

Genetic research tells us that there is only one race – the human race, declared Dr. J. Craig Venter, head of the Celera Genomics Corporation in Rockville, Md. and scientists at the National Institutes of Health. Dr. Harold P. Freeman, the chief executive, president and director of surgery at North General Hospital in Manhattan, who has studied the issue of biology and race, said “If you ask what percentage of your genes is reflected in your external appearance, the basis by which we talk about race, the answer seems to be in the range of .01 percent.”¹²

According to Dr. Adam Rutherford, while human racial groups are not biological categories, “race” as a social reality – as a way of structuring societies and experiencing the world – is very real. “It isn’t good enough to say that race doesn’t exist, tempting though that might be. Race certainly does exist, because we perceive it and racism exists because we enact it.” In the west, this disconnect comes from the pseudoscience of race founded by European writers and thinkers during 17th and 18th centuries which coincides with European exploration, colonialism and the transatlantic slave trade. “These clumsy, erroneous and judgmental taxonomies stuck and echo into the present.”¹³

¹² Sources: <https://www.nytimes.com/2018/03/23/opinion/sunday/genetics-race.html><https://www.mcgill.ca/oss/article/health-general-science/are-you-there-race-its-me-dna>
https://www.pbs.org/race/000_About/002_04-background-01-03.htm

¹³ Sources: <https://www.forbes.com/sites/jenniferraff/2019/04/25/what-does-dna-tell-us-about-race>
Racism – A Short History by George M. Fredrickson

APPENDIX 2

INITIATIVES RECENTLY TAKEN BY SELECT ONTARIO MUNICIPALITIES

Aurora*

- 2018 Diversity and Inclusion Charter
- 2020 Anti-Racism and Equity Officer in Council Office
- 2020 Anti-Racism Task Force

Caledon*

- 2020 Motion carried to develop an Equity, Diversity and Inclusion Framework on policies and procedures and Training for Council and staff

Fort Erie

- 2021 Fort Erie Coalition on Diversity and Inclusion: Developing terms of reference, community questionnaire and youth survey
- Fourteen members including representatives of agencies such as Mathew House for Refugees as well as town residents and staff. Mayor sits on it. Chaired by the Director of the Native Friendship Centre

Georgina*

- 2018 Georgina Equity and Diversity Advisory Committee consultation with community
- 2020 Anti-racism statement from Mayor and Chair of Equity and Diversity Advisory Committee

Kingston*

- 2017 “Kingston Includes You Survey” partnerships with community organizations
- 2018 Community Services Anti-racism and Anti-discrimination project update
- 2020 Race and Racism Townhall; “opening lines of communication” with Kingston Immigration Partnership; building from 2017 survey

Mississippi Mills

- 2020 Public statement by Mayor announcing Zero Tolerance for Racism and Discrimination for Council, Staff and users of municipal facilities. Increased library budget for anti-racist educational materials
- 2021 A land acknowledgement included in revised Procedural By-law so that a statement is made by Council at least every year

Ottawa*

- 2015 Equity and Diversity Policy; Equity and Inclusion Lens

- 2019-2020 Anti-Racism Secretariat established. Anti-racism approach on policies, decision-making, program evaluation and monitoring outcomes, enhance community partnerships

Pembroke

- 2020 Passed a Diversity and Inclusion Policy covering policies, practices, and procedures, staff training and feedback process
- 2021 Established a Diversity Advisory Committee including Council members and members of the community to help city move forward
- 2021 City launches diversity, equity and inclusion community survey

Perth County

- March 2021 launched online survey and virtual roundtable discussions towards developing a charter on diversity, inclusion and anti-racism

Prescott Russell

- 2020 Established a Diversity Committee with three pillars: education, review and community support
- Review of policies and programs to promote equity and diversity
- Partnerships with other organizations

Rideau Lakes

- 2020 Resolution to denounce all forms of racism and encourage everyone to participate in an open, inclusive and safe environment within the Township

Smiths Falls*

- 2020 Established task force to combat racism and foster inclusion.
- Terms of reference includes engagement with community, identifying barriers, developing action plan, including recommendations on responses to Truth and Reconciliation Commission, and joining the Coalition of Inclusive Municipalities

Vaughan*

- 2020 Vaughan Inclusion Charter in support of Inclusion Charter for York Region.
- Council has formed a Diversity and Citizen Engagement Task Force
- Staff Inclusion Charter committee to develop Inclusion and Diversity Framework
- New Diversity and Inclusion Officer

Westport

- 2020 Anti-Racism By-law
- Use equity, diversity, inclusion lens in future decisions
- Education for Council and staff
- Raise awareness, community collaboration in strategies

- Amend Corporate Strategic Plan to include goals of by-law

West Grey

- 2020 Anti-Racism Resolution
- Responds to Truth and Reconciliation Commission Call to Action 57 for annual training for Council, Committee Members and Staff
- Links to Anti-Poverty Task Force
- Circulate Resolution to media, lower-tier municipalities, boards for public library, police, health services, and schools

*Have joined or are considering joining the Coalition of Inclusive Municipalities

APPENDIX 3

LAND ACKNOWLEDGEMENT

A territorial or land acknowledgement is an act of reconciliation that involves making a statement recognizing the traditional territory of the Indigenous people who called the land home before the arrival of settlers, and in many cases still do call it home.

"Its purpose is to recognize that we, as settlers and as people who are not part of First Nations or other Indigenous groups, are here on their land," said Alison Norman, a research adviser in the Ontario Ministry of Indigenous Relations and Reconciliation and a researcher at Trent University.

Norman says land acknowledgements have become increasingly common in non-Indigenous spaces in the last few years, especially since the Truth and Reconciliation Commission (TRC) on residential schools released its calls to action in 2015.

"Many organizations, libraries, governments and school boards are all thinking about what we need to do to respond to the TRC," she said. "It's about thinking about what happened in the past and what changes can be made going forward in order to further the reconciliation process."¹⁴

Often, territory acknowledgements are concise, along the lines of: "We acknowledge that *name of municipality or organization* is situated on the traditional *name of First Nation* territory and with this acknowledgement comes respect for the land, the people and the unique history of the territory."

For further information, google <https://ontariopresents.ca/resources/resource-list-land-treaties-and-land-acknowledgement>

¹⁴ Source: <http://www.cbc.ca/news/canada/toronto/territorial-acknowledgements-indigenous-1.4175136>

TAY VALLEY TOWNSHIP
STATEMENT OF COMMITMENT TO EQUITY, DIVERSITY AND INCLUSION

Resolution #1

In support of the *Canadian Charter of Rights and Freedoms* and the *Ontario Human Rights Code*, Tay Valley Township makes the following Statement of Commitment:

Tay Valley Township seeks to be a welcoming, respectful, and inclusive community for all of its current and future citizens, whether they are Indigenous inhabitants, descendants of previous immigrants, or new Canadians.

Going forward, the Township will act to ensure that Tay Valley is a community demonstrably valuing equity, diversity and inclusion.

Resolution #2

The Township resolves to undertake the following three actions in support of its Statement of Commitment to equity, diversity and inclusion:

1. Publicise the Statement of Commitment through a press release, feature it on the Township website and Facebook page, include it in updated Information Guides and, as appropriate, in other Township electronic and print documents.
2. Include the Statement of Commitment in the Official Plan, the Strategic Plan and, as appropriate, in other relevant plans and program documents, and in updating these plans consider how they could provide opportunities for demonstrating the Commitment. For example, when creating new parks or roads, the Township could consult with local Omamiwinini (Algonquin) communities about traditional area names.
3. Advance the dialogue with local Omamiwinini communities with a view to formulating a land acknowledgement, and/or other meaningful steps that would be in the spirit of reconciliation.

Resolution #3

Subject to available funding and human resources, the Township will undertake the following fourth action in support of its Statement of Commitment to equity, diversity and inclusion:

- Create a Working Group (a) to plan and carry out a public consultation with Township citizens, with the objective of identifying key issues and further potential actions on equity, diversity and inclusion, and (b) to report and make recommendations to Council on the results of the consultations and next steps.



PRIORITY ISSUES

COMMITTEE OF THE WHOLE**June 1, 2021****Report #PD-2021-23
Noelle Reeve, Planner****CONSENT APPLICATION NUMBERS: B21/029, B21/030, and B21/031
OWNERS: KERR, CAMERON, MYERS, MARTIN****STAFF RECOMMENDATION**

“THAT, the Council of Tay Valley Township recommend to the Land Division Committee of Lanark County that Severance Application B21/029 (Lot 23 Concession 10, Geographic Township of Bathurst) 142 Fall Crescent for a new 2.7ha (6.6 acre) lot and an easement over existing rights-of-way (Private Road) in B21/030 and B21/031 be approved subject to the following conditions:

That, the balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township;

That, the applicant pay any outstanding fees to the Township prior to final approval;

That, two (2) copies and an electronic copy of an acceptable reference plan (or legal description) and transfer document be submitted to the Township;

That, payment shall be made to Tay Valley Township representing Cash-in-Lieu of Parklands;

That a Development Agreement be prepared for the retained lot based on the Environmental Impact Assessment prepared by Ecoscapes Inc. plus any comments by the Mississippi Valley Conservation Authority;

That the severed lot be rezoned to Residential Limited Services; and

That, the existing private road be named and included in the Township private roads database.”

BACKGROUND

The proposal is to sever a 2.7-ha (6.- acre) lot with an existing dwelling on the Fall River with a resulting 18.8-ha (46-acre) retained parcel. In addition, a right of way over the existing easement is required to be severed for the new lot over Mr. Cameron's, Mr. Martin's and Mr. Myers' lots.

DISCUSSION

Consistent with Provincial Policy Statement	Yes
Conforms to Official Plan	<i>No the private road needs recognition</i>
Complies with Zoning By-Law	<i>No rezoning to RLS is required</i>
Recommend consent for this application	Yes

Recommended Conditions:

- *Payment of all taxes owing*
- *Payment of all costs incurred by the Township for review*
- *Two copies of the Deed/Transfer*
- *Two copies of the reference plan*
- *That, payment for the severed lot shall be made to Tay Valley Township representing Cash-in-Lieu of Parklands*
- *That, a Development Agreement be prepared for the retained lot based on the Environmental Impact Assessment by Ecoscapes Inc. plus any MVCA comments*
- *That the severed lot be rezoned to Residential Limited Services*
- *That, the existing private road over the Cameron, Myers and Martin properties be named and included in the Township private roads database.*

Advisory Notes

- *If development occurs within 100 metres of a waterbody, then a Site Plan Control Agreement will be required.*

Provincial Policy Statement

1.1.1 Building Strong Healthy Communities - states that "Healthy, livable and safe communities are sustained by: a) promoting efficient development and land use patterns which sustain the financial well-being of the Province and municipalities over the long term...and c) avoiding development and land use patterns which may cause environmental or public health and safety concerns." The proposed severed lot contains a dwelling. The proposed retained lot contains some Provincially Significant Wetland (PSW) at its south end and some PSW buffer at its north end but there is a developable envelope outside of the PSW buffers in the middle of the lot. An Environmental Impact Assessment (EIA) was conducted in 2012 when the dwelling was built and its recommendations and any additional recommendations from the Mississippi Valley Conservation Authority (MVCA) will be included in a Development Agreement for the retained property.

Section 2.1. Natural Heritage states that Provincially Significant Wetlands (PSW) are to be protected. There is a developable area on the retained lands outside of the PSW buffer areas and the existing dwelling is currently in the buffer of the PSW along the Fall River.

County Sustainable Community Plan

Section 3 Rural Land designation permits a variety of uses including residential uses. Natural Heritage features are to be protected.

Official Plan

The proposed severed and retained lots are designated Rural, Provincially Significant Wetlands and buffer, Organic soils and Abandoned Mine Hazard buffer. PSWs are to be protected according to section 3.4. There is sufficient area outside of the Organic Soils and PSW and buffer for a developable envelope. The following provisions from the Ecoscape EIA should be included in a Development Agreement for the retained land:

- In order to preserve and protect the natural forest values, the remaining forested area outside of the building envelopes should be maintained.
- No Fill should be placed on site except for the driveway waste water treatment systems
- To protect breeding birds, no tree or shrub removal should occur between May 15th and July 10th, unless a breeding bird survey reveals no nesting activity within five days of the proposed tree removal.
- No dead standing trees, snags or woody debris should be removed outside of the building envelopes for wildlife habitat protection.
- A rigorous check/survey should be completed each day prior to activities commencing to ensure all wildlife species (including the potential for species at risk are discovered throughout the course of the work, and/or should any species at risk or their habitat be potentially impacted by on site activities, MNR should be contacted immediately and operations be modified to avoid any negative impacts to species at risk or their habitat until further direction is provided by MNR.
- The existing access road should be used for access to the residence.
- Fencing should be put in place to prevent cattle from accessing the Fall River and Lower Mud Lake (Provincially Significant Wetland) to protect water quality.

Section 3.6 Rural permits residential development.

Section 5.2.3.4 Consent Policies requires that “Lots created by Consent shall generally front onto existing maintained public roads; however, Consents may be permitted on existing private roads for waterfront residential lots, subject to any proposed lot being zoned to a Limited Services Residential zone, as required by the Public Road Access section of this Plan.”

The right of way from Fall Crescent to the proposed severed lot has been registered on title for many decades and the Kerr farmhouse has existed for over 100 years. No new private road is being created as that is prohibited under Section 5.2.3.5. The right of way is being recognized as private road.

The provisions of Sections 5.2.2 General Policies and 5.2.3 Consent Policies for Land Division will be met when the existing right of way is named and included in the Township's database of private roads. In addition, the severed lot will require rezoning to Residential Limited Services.

Zoning By-Law

The property is zoned Rural and Environmental Protection. The minimum lot size of 2ha is met for both the retained and severed parcel. The minimum frontage of 60m is also met along the Fall River for the severed lot and along Lower Mud Lake for the retained lot.

The severed lot will be required to rezone to Residential Limited Services to meet the requirements of the Official Plan Section 5.2.3.4.

Mississippi Valley Conservation Authority (MVCA)

Comments not available at the time of the report.

Mississippi Rideau Septic System Office (MRSSO)

MRSSO requests, as a condition of the severance, a legal survey to show all sewage system components with a minimum 3m clearance distance to all adjacent property boundaries.

CONCLUSION

The Planner recommends that the consent application be granted, subject to the conditions and advisory notes listed in the Staff Recommendation section above.

ATTACHMENT

- i) Lanark County Land Division Application, cover and map

Prepared and Submitted By:

Approved for Submission By:

Original Signed

Original Signed

**Noelle Reeve,
Planner**

**Amanda Mabo,
Acting Chief Administrative Officer/Clerk**



NOTICE OF APPLICATION FOR CONSENT

*Clause 53(5) (a) of the Planning Act
Section 3, O. Reg. 547/06 as amended*

To: PRESCRIBED PERSONS/PUBLIC BODIES/INTERESTED PARTIES

File No.: B21/029, B21/030 and B21/031 (Concurrent Applications)
Subject Land: Pt Lot 22 and 23 Con 10 geographic Township of Bathurst
Municipality: Tay Valley Township
Owner: Sandra & Ronald Kerr, Robert & Judith Myers and Peter Martin
Applicant/Agent: Sandra Kerr

TAKE NOTICE: An application for consent to convey an interest in the subject lands has been made to the Lanark County Land Division Committee, the consent granting authority in these matters.

PURPOSE AND EFFECT: A key map showing the location of the subject lands is shown on reverse side and a copy of the application is attached if not already received through the pre-consultation process.

B21/029 - To create a 2.75-ha residential lot located at 142 Fall Crescent together with an easement over the existing private road.

B21/030 – To provide for an easement in favour of the lands being created through B21/029;

B21/031 – To provide for an easement in favour of the lands being created through B21/029; and
To retain an 18.3-Ha vacant landholding.

OTHER RELATED APPLICATIONS:

NEED TO MAKE SUBMISSIONS: The Land Division Committee will determine whether a provisional consent is to be given. In order to assist the Committee in its review of the proposal, you are requested to provide recommendations **on or before April 20, 2021**. If you are not able to respond by the date specified, please let us know when we may expect to receive your recommendations. If we do not hear from you, the Committee may assume you have no comments or concerns regarding this matter and may proceed to make a decision. If a person or public body that files an appeal of a decision of the Land Division Committee in respect of the proposed consent does not make written submissions to the Land Division Committee before it gives or refuses to give a provisional consent, the Local Planning Appeal Tribunal may dismiss the appeal.

VIRTUAL PUBLIC MEETING: A virtual public meeting will be scheduled once we have completed our review of the proposal. If you wish to be notified of the public meeting, you must make a written request to the undersigned.

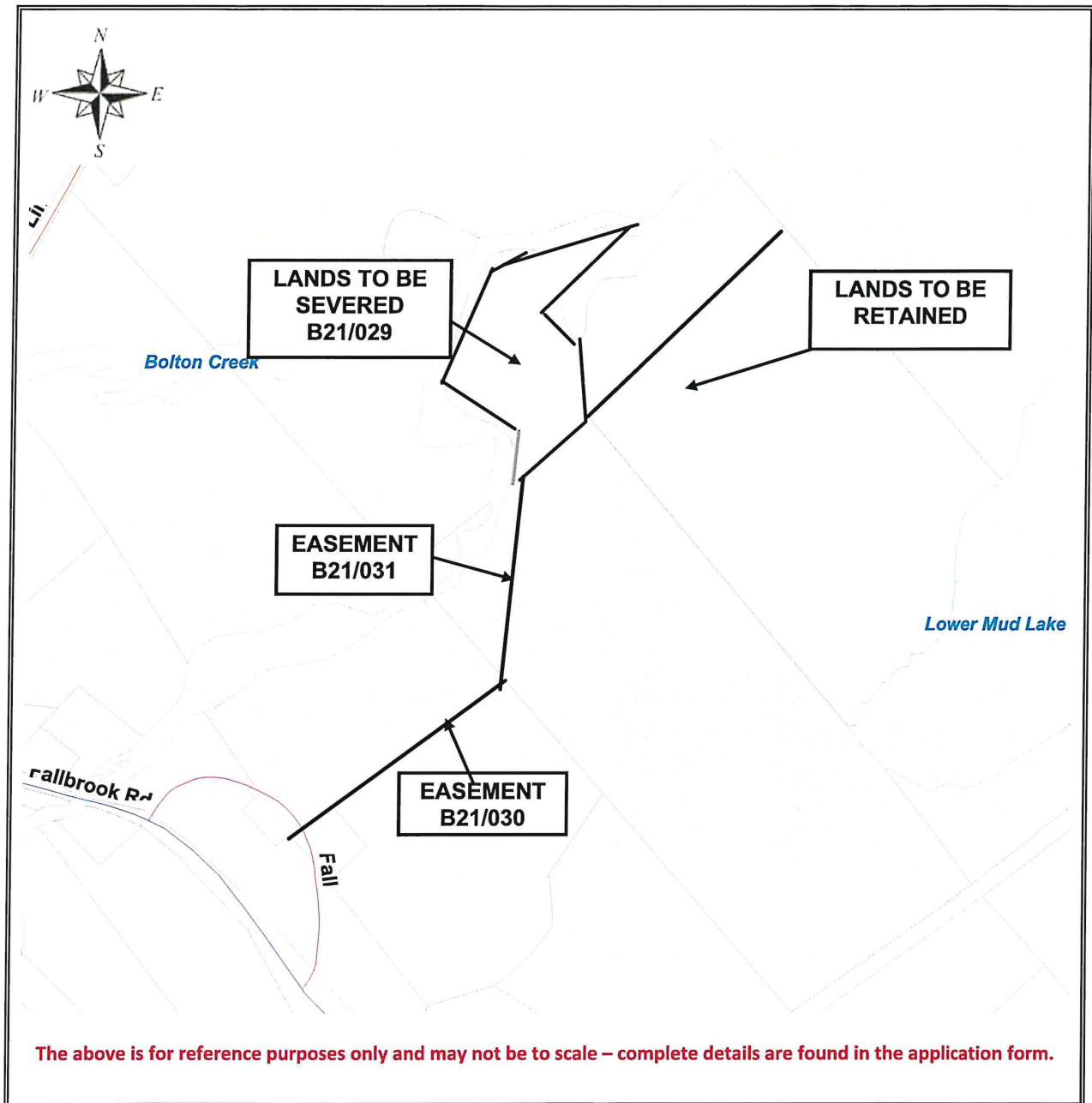
REQUESTING NOTICE OF DECISION: If you wish to be notified of the decision of the Land Division Committee in respect of the proposed consent, you must make a written request to the undersigned.

GETTING ADDITIONAL INFORMATION: Additional information regarding the application can be circulated via mail or via e-mail upon request to the undersigned.

Dated at Bathurst Township this 30th day of March, 2021.

Julie Stewart, County Planner
Lanark County, 99 Christie Lake Road
Perth ON K7H 3C6

Telephone: 1-613-267-4200 Ext. 1520
Fax: 1-613-267-2964
E-mail: plan@lanarkcounty.ca



Landowner: Sandra & Ronald Kerr, Robert & Judith Myers, & Peter Martin
 File No.: B21/029, B21/030 and B21/031
 Subject Land: Pt Lot 22 and 23 Con 10 geographic Township of Bathurst, now in Tay Valley Township

**APPLICATION FOR
CONSENT**
"Sketch Only"
 Prepared by Lanark County
 Planning Dept.
NOT A LEGAL SURVEY

COMMITTEE OF THE WHOLE

June 1, 2021

Report #PD-2021-24
Noelle Reeve, Planner

CONSENT APPLICATION NUMBER: B21/063
OWNER: JECHEL (WILSON)

STAFF RECOMMENDATION

“THAT, the Council of Tay Valley Township recommend to the Land Division Committee of Lanark County that the Severance Application B21/063 Part Road Allowance between Lots 20 and 21 Con 3, geographic Township of Bathurst/South Sherbrooke, for an easement be approved subject to the following conditions:

That, the balance of any outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Township.

That, the applicant pay any outstanding fees to the Township prior to final approval.

That, two (2) copies of an acceptable reference plan (or legal description) and transfer document be submitted to the Township.”

BACKGROUND

The proposal is to provide access across a former Township unopened road allowance, presently owned by the Jechels, for a neighbouring lot (owned by the Wilsons) who had used the access for many years prior to the Jechel purchase of the road allowance. No development is proposed as the Wilson and Jechel properties already have cottages on them. The unopened road allowance was closed and transferred to the Jechels, under By-law 2017-014, dated February 21, 2017.

The easement is sought to regularize a pre-existing situation of access and to delineate the area permitted to be used by the Wilson lot over the Jechel property.

DISCUSSION

Consistent with Provincial Policy Statement	Yes
Conforms to Official Plan	Yes

Complies with Zoning By-Law Yes
Recommend consent for this application Yes

Recommended Conditions

- *Payment of all taxes owing*
- *Payment of all costs incurred by the Township for review*
- *Two copies of the Deed/Transfer*
- *Two copies of the reference plan*

Provincial Policy Statement

1.1.1 Healthy, livable and safe communities criteria are met for this application as it will clarify legal access to Christie Lake for an existing residential development.

Official Plan

Section 3.6 Rural permits residential development. The severing of the easement will clarify access to the water for the Wilson lot which had used the unopened road allowance since 2005.

Section 2.24.5 Back Lot Development prohibits, “the creation of new access to the water by right of way over existing waterfront properties to accommodate shoreline access by residential back lot”. No new residential back lot is being created. No new access is being created. Recognition of the previous use of the Township unopened road allowance by this lot is provided by this easement. Access over the Jechel property is proposed to be delineated by this easement.

Zoning By-Law

The affected parcel is zoned Rural.

Rideau Valley Conservation Authority (RVCA) - waived.

Mississippi Rideau Septic System Office (MRSSO) - waived.

CONCLUSION

The Planner recommends that the consent application be granted, subject to the conditions and advisory notes listed in the Staff Recommendation section above.

ATTACHMENTS

- i) Lanark County Land Division Application, cover and map
- ii) Map of lands subject to proposed easement

Prepared and Submitted By:

Approved for Submission By:

Original Signed

Original Signed

**Noelle Reeve,
Planner**

**Amanda Mabo,
Acting Chief Administrative Officer/Clerk**



NOTICE OF APPLICATION FOR CONSENT

*Clause 53(5) (a) of the Planning Act
Section 3, O. Reg. 547/06 as amended*

To: PRESCRIBED PERSONS/PUBLIC BODIES/INTERESTED PARTIES

File No.: B21/063

Subject Land: Road Allowance between Lots 20 and 21 Con 3, geographic Township of Bathurst/South Sherbrooke

Municipality: Tay Valley Township

Owner: Frances Lynn Demsey Jechel and Peter Jechel

Applicant/Agent: Mary Foss

TAKE NOTICE: An application for consent to convey an interest in the subject lands has been made to the Lanark County Land Division Committee, the consent granting authority in these matters.

PURPOSE AND EFFECT: A key map showing the location of the subject lands is shown on reverse side and a copy of the application is attached if not already received through the pre-consultation process.

To provide for an easement/r-o-w in favour of David Louis Wilson at 257 Christie Lake Lane 22.

OTHER RELATED APPLICATIONS: n/a

NEED TO MAKE SUBMISSIONS: The Land Division Committee will determine whether a provisional consent is to be given. In order to assist the Committee in its review of the proposal, you are requested to provide recommendations **on or before May 25th, 2021**. If you are not able to respond by the date specified, please let us know when we may expect to receive your recommendations. If we do not hear from you, the Committee may assume you have no comments or concerns regarding this matter and may proceed to make a decision. If a person or public body that files an appeal of a decision of the Land Division Committee in respect of the proposed consent does not make written submissions to the Land Division Committee before it gives or refuses to give a provisional consent, the Local Planning Appeal Tribunal may dismiss the appeal.

VIRTUAL PUBLIC MEETING: A virtual public meeting will be scheduled once we have completed our review of the proposal. If you wish to be notified of the public meeting, you must make a written request to the undersigned.

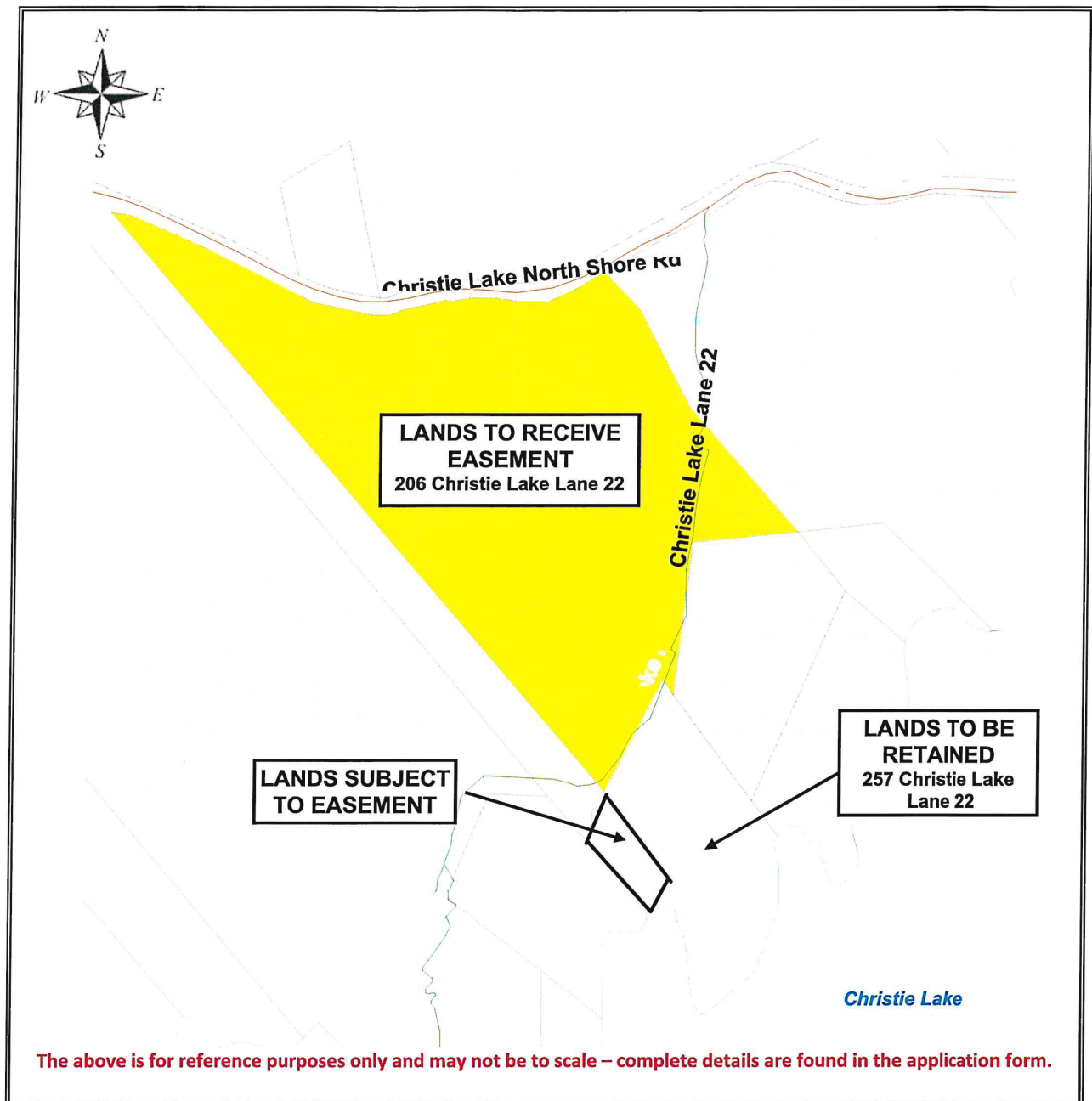
REQUESTING NOTICE OF DECISION: If you wish to be notified of the decision of the Land Division Committee in respect of the proposed consent, you must make a written request to the undersigned.

GETTING ADDITIONAL INFORMATION: Additional information regarding the application can be circulated via mail or via e-mail upon request to the undersigned.

Dated at Bathurst Township this 4th day of May, 2021.

Julie Stewart, County Planner
Lanark County, 99 Christie Lake Road
Perth ON K7H 3C6

Telephone: 1-613-267-4200 Ext. 1520
Fax: 1-613-267-2964
E-mail: plan@lanarkcounty.ca



Landowner: Frances Lynn Demsey Jechel & Peter Jechel
 File No.: B21/063
 Subject Land: Road Allowance between Lots 20 and 21 Con 3
 geographic Township of Bathurst/South Sherbrooke, now
 in Tay Valley Township.

APPLICATION FOR CONSENT

"Sketch Only"
 Prepared by Lanark County
 Planning Dept.
NOT A LEGAL SURVEY

COMMITTEE OF THE WHOLE
June 1st, 2021**Report #C-2021-20**
Amanda Mabo, Clerk**COUNCIL PRIORITIES UPDATE****STAFF RECOMMENDATION(S)**

“THAT, Council confirm their top priorities.”

BACKGROUND

At the May 5th “Special” Council Meeting, Council requested a discussion on Council Priorities be held at the June Committee of the Whole meeting so that the item of a trailer licensing by-law could potentially be added to the list.

In order to assist Council with their discussion, staff prepared and sent to Members a summary of Council and, Provincial and Operational Priorities - projects that are in addition to regular service delivery (attached):

Table 1 – Council Priorities (approved October 2020)

Table 2 – Council Priorities (added by Council resolutions after October 2020)

Table 3 – Provincial and Operational Priorities

DISCUSSION

Council recognizes that there are limited staffing resources to undertake priorities and therefore wishes to have a discussion to ensure staff are clear on the direction of Council's priorities and that there are adequate resources to undertake them.

ATTACHMENTS

- i) Summary of Council and, Provincial and Operational Priorities

CONCLUSIONS

At the end of this discussion Council will have provided direction to staff so that resources can be directed to achieve Council priorities over the remainder of the term.

Prepared and Submitted By:

Original Signed

**Amanda Mabo,
Acting Chief Administrative Officer/Clerk**

As of May 6, 2021

TABLE 1

Council Priorities (approved October 2020)

Priority	Status
Service Delivery Review	Final Report Complete – April 29, 2021 Consultant Presentation to Council – April 29, 2021 Council Discussion of Recommendations – May 18, 2021 Staff Report to Council on Recommendations
Private Unassumed Roads	Working Group Established – August 2020 Members Appointed – October 2020 Information Gathering – current
Council Composition	Report to Council – January 19, 2021 Council Approval of Survey Questions – April 27, 2021 Public Survey – Month of July 2021 Report on Survey Results – August 10, 2021
Integrity Commissioner Report Policy	Not Started
Property Standards	Not Started
Noise By-Law	Report to Council – April 6, 2021 Council Direction to Revise By-Law to Late Night Party Noise Only – April 27, 2021 Next Draft – August 10, 2021

TABLE 2

Council Priorities that have been added since October 2020

Cemeteries – Bolingbroke	Added November 17 th , 2020 Council directed to be complete prior to first Working Group Meeting of Private Unassumed Roads Working Group Ongoing research and liaising with Cemetery Volunteers Meeting with Cemetery Volunteers to Discuss next Steps – after lockdown (volunteers request)
No Smoking By-Law	Added April 27, 2021
The Emily Project (Farm Civic Addresses)	Added October 20, 2020 Will follow after Access to Township Roads Policy is approved
Minute Approval Process	Added February 16, 2021
Trailer Licensing By-Law	To be discussed adding on June 1, 2021

Provincial and Operational Priorities

COVID-19	March 2020 - present
Asset Management Plan – Building Condition Assessment	Grant Application – August 2020 Waiting on grant results (May 2021) Issue RFP to Retain Consultant
Asset Management Plan – Qualitative Descriptions	Deadline moved to July 1, 2022 but pre-work to begin summer 2021
Development Charges – Amendment to DC By-Law	Changes required due to legislation changes Kick-Off Meeting – April 27, 2021 Meeting with Senior Staff Presentation to Council Background Study Public Meeting
Glen Tay Waste Site – Fill Beyond Allowable Limits	Update Operations and Development Plan – in progress Application to MOECP
Waste Management Service Delivery Review/Master Plan – Joint Grant Application with LH	Grant Application – February 2021 Waiting on grant results (June 2021)
Christie Lake North Shore Road <ul style="list-style-type: none"> - Drainage Easement - MNR Survey & Land Purchase 	Ongoing
Glen Tay Road <ul style="list-style-type: none"> - Bollards - On road 40km/hr - Lines 	Bollards Installed – April 2021 Sign and Line Painting – May 2021 Follow-Up Report to Council – October 2021
Allan's Mill Bridge	Tender Award – March 2021 Construction to begin mid-July 2021
Second Line Bridge - Engineering	RFP Award – May 2021
Upper Scotch Line - Reconstruction	Tender Award – March 2021 To be completed mid-June 2021
Glen Tay Road - Reconstruction	Tender Award – March 2021 Start Fall 2021
Allan's Side Road - Preservation	Tender Award – April 2021 Start in June 2021
Access to Roads Policy	Report to Council – May 11, 2021
Tayside Estates Subdivision – Outstanding Items	Ongoing – goal to complete by September 2021
OPA #5 & #6	Council Approved – August 2019 Submission to County – May 2021 County Approval
OP 5 Year Review	Report to Council – May 11, 2021 Public Consultation and Public Meetings

Holding Zone for Maberly Pines	Report to Council – May 4, 2021 Public Meeting – June 8, 2021
Climate Lens	Climate Action Plan Approved – August 2020 Meeting with Senior Staff – after lockdown (at Bob Argue's request) Report to Council to adopt Climate Lens
Municipal Responsibility Agreement Policy	Report to Council – 2015 Report to Council – December 2020 Policy being Drafted Report to Council – August 10, 2021
ICG Grant – Co-Housing	RFP Award – April 27, 2021
Solar Farm Trail – Parks Plan	RFP Award – March 23, 2021 Process Presentation to Council – May 11, 2021 Public Consultation
Maberly Fall River Park	Naming Contest Waiting 2 separate grants results Develop Park, including installation of Cohen Plaque
Glen Tay Swimming Area	Survey – have held meetings with adjacent land owner Land Acquisition Fencing Updates
Website Upgrade	Training – May 7, 2021 Launch – Early June 2021
Website – Bids and Tenders Module	After New Website Launched
Tay Valley Interactive Map Update	Renaming the Cultural Map Updating - ongoing
Records Management <ul style="list-style-type: none"> - Scanning and tracking of Resolutions - Scanning and Tracking of By-Laws - Policy 	Resolutions – Summer Student currently working on
2022 Municipal Election <ul style="list-style-type: none"> - Contract Voting System Vendor - Develop Policies, Procedures, Forms 	Lanark County Clerk's Group having Presentation from Previous Vendor – May 18, 2021

THE COUNTY OF LANARK

Public Works Committee

April 28, 2021

Report # PW-13-2021 of the
Director of Public Works

PROPOSED SIGN BY-LAW 2021-12, REGULATING ADVERTISING SIGNS AND DEVICES IN THE COUNTY RIGHT OF WAY AND ON PRIVATE PROPERTY ADJACENT TO COUNTY ROADS

1. STAFF RECOMMENDATIONS

"THAT, Report #PW-13-2021, Proposed Sign By-Law 2021-12, Regulating Advertising Signs and Devices in the County Right of Way and on Private Property Adjacent to County Roads be accepted as information;

AND THAT, the Public Works Committee recommends to County Council to adopt the updated Policy Regulating Advertising Signs and Devices in the County Right of Way and on Private Property Adjacent to County Roads;

AND THAT, the Clerk/Deputy CAO finalizes the necessary By-Law for the May 12, 2021 Council Meeting;

AND THAT, the Clerk/Deputy CAO circulate a copy of the By-Law and Policy Regulating Advertising Signs and Devices in the County Right of Way and on Private Property Adjacent to County Roads to all local municipalities for their information."

2. PURPOSE

To provide the Public Works Committee with information in regards to replacing By-Law 2011-27 with a new By-Law, 2021-12 for the Regulation of Advertising Signs and devices in the County Right of Way and on Private Property Adjacent to County Roads.

3. BACKGROUND

After a number of complaints from the Public and Councilors about advertising signs, it became obvious the Sign By-Law required an update and that advertising signs along County roadways needed to be better regulated. Excessive signs are a distraction for travelling

public and sight lines were being affected some access points to County Roads.

A report was taken to Lanark County Public Works Committee on January 27, 2021 with information to bring the current Sign By-Law up to date and easier to administer. On February 8, 2021, the existing and proposed By-Law and Policy was sent out to the Local Municipalities for comment.

It was proposed for three local Municipalities (Carleton Place, Mississippi Mills and Perth) to administer their Sign By-Law on urban County Roads within their boundaries and the County to administer its sign By-Law on all rural County Roads.

4. DISCUSSION

The Town of Carleton Place informed the Director that they had not been administering the Sign By-Law 2011-27 inside of their boundaries and also did not wish to under the new proposed By-Law. Only minor comments were received from the other municipalities.

5. ANALYSIS AND OPTIONS

The new Sign By-Law and Policy Regulating Advertising Signs and Devices in the County Right of Way and on Private Property Adjacent to County Roads will be easier to administer and regulate.

Option 1 (Recommended)

Adopt the new By-Law and Policy attached at Appendix "A"

Option 2 (Not Recommended)

Maintain the existing Sign By- Law 2011-27.

6. FINANCIAL IMPLICATIONS

Fees collected from the Sign By-Law are intended to cover the County administration and inspection costs. There should not be any financial implications.

7. LOCAL MUNICIPAL IMPACT

Mississippi Mills and Perth will administer their sign By-Law on Urban roads listed in Schedule "A" of the By-Law 2021-12.

8. CONCLUSIONS

The new Sign By-Law will allow the County to regulate and administer signage along County Roads more consistently, with the goal to reduce sign distraction and any other liability issues that advertising signs may cause.

9. ATTACHMENTS

Appendix "A" - Draft Proposed By-Law 2021-12, Being a By-Law to Adopt a Policy Regulating Advertising Signs and Devices in the County Right of Way and on Private Property Adjacent to County Roads

Recommended By:

Approved for Submission By:

Manager Approval By:

Terry McCann
Director of Public
Works

Kurt Greaves
Chief Administrative
Officer

**APPENDIX "A" - DRAFT BY-LAW 2021-12, BEING A BY-LAW TO ADOPT A POLICY
REGULATING ADVERTISING SIGNS AND DEVICES IN THE COUNTY RIGHT OF WAY AND ON
PRIVATE PROPERTY ADJACENT TO COUNTY ROADS**

**THE CORPORATION OF THE COUNTY OF LANARK
BY-LAW NO. 2021-12**

**BEING A BY-LAW TO ADOPT A POLICY REGULATING ADVERTISING SIGNS
AND DEVICES, INSIDE THE COUNTY RIGHT OF WAY AND ON PRIVATE
PROPERTY ADJACENT TO COUNTY ROADS**

WHEREAS, the Municipal Act S.O. 2001, c 25, Section 5(3), as amended provides that a municipal power, including a municipality's capacity rights, powers and privileges under section 9, shall be exercised by by-law;

AND WHEREAS, Section 59 of the Municipal Act S.O. 2001 c 25 allows an upper tier municipality to prohibit or regulate the placing or erecting of any sign, notice or advertising device within 400 metres of any limit of an upper tier highway;

AND WHEREAS, the Council of the Corporation of the County of Lanark deems it necessary and desirable to regulate advertising signs and devices, inside the County right of way and on private property adjacent to County Roads and to provide permits related thereto, by adopting the Policy Regulating Advertising Signs and Devices in the County Right of Way and on Private Property Adjacent to County Roads, attached hereto as Schedule "A" and forming part of this by-law;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of the County of Lanark enacts as follows;

1. The Policy Regulating Advertising Signs and Devices in the County Right of Way and on Private Property Adjacent to County Roads is hereby adopted and attached hereto and forming part of this By-Law.
2. The By-Law shall come into full force and effect on May 12, 2021.
3. That By-Law 2011-27 is hereby repealed.
4. Should any sections of this by-law, including any section or part of any schedules attached hereto be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

By-Law read a first and second time this 12th Day of May, 2021.

By-Law read a third time and finally passed this this 12th Day of May, 2021.

Leslie Drynan, Clerk/Deputy CAO

Christa Lowry, Warden

SCHEDULE "A"



COUNTY OF LANARK A POLICY REGULATING ADVERTISING SIGNS AND DEVICES IN THE COUNTY RIGHT OF WAY AND ON PRIVATE PROPERTY ADJACENT TO COUNTY ROADS

1. DEFINITIONS

"County" means the Corporation of the County of Lanark.

"Director" means the Director of Public Works of the Corporation of County of Lanark appointed to administer and manage the provisions of this policy and includes his authorized subordinates and assistants.

"Owner" means any person described on the Sign, or whose name or address or telephone number appears on the Sign, or who installed the Sign, or who is in lawful control of the Sign, or who benefits from the message on the Sign, and for the purposes of this policy there may be more than one Owner of a Sign.

"Person" includes, but is not limited to, an individual, sole proprietorship, partnership, association or corporation.

"Road Allowance" means a County road allowance and includes all lands and structures contained within the outer limits of the allowance including grassed areas, ditches, curbs, gutters, sidewalks and other structures and includes a "Highway" as defined under the Highway Traffic Act (Ontario) which is under the jurisdiction of the County.

"Road Authority" for the purpose of this policy, the road authority shall be the County of Lanark.

"Sign" shall include the Sign structure and shall mean any Sign or device having thereon letters, symbols, characters, illustrations or any combination thereof which identifies or advertises any person, place, business, enterprise, organization, project, product, service otherwise promote the sale of objects or identify objects for sale in such a way as to be visible from a highway under the jurisdiction of the County.

2. GENERAL REGULATIONS

- a) The erection of permanent signs and signboards and the pasting and painting of signs or notices and the exposing of any advertising devices 400 metres from the limits of the road allowance and visible therefrom are hereby prohibited, unless and until permission in writing shall has been obtained from the regulating municipality but nothing contained herein shall extend to or affect the right of the road authority to erect signs.
- b) The road authority may notify the owner or holders of non-compliant signs, signboards, notices or other advertising devices to remove such property at their

own expense within thirty (30) day of such notice.

- c) The road authority may remove non-compliant signs, signboards, notices or other advertising devices created, placed, kept or maintained on or at the margin of the highway or upon adjacent property in contravention of this policy. The owner or holders of such property will pay the Road Authorities expenses for the removal of non-compliant signs.
- d) The location of all signs under this policy shall conform with the policy of the regulating authorities, notwithstanding, signs shall not be erected in a location where they would obscure sight-lines for vehicles travelling on the County road or accessing the County road from local municipal or private roads and entrances.
- e) All signs shall be kept in proper repair and if in the opinion of the road authority any sign or signs are not kept in proper condition, the owner shall repair, repaint or remove them within thirty (30) days of having received a written request from the Road Authority.
- f) For the purpose of this policy the Municipality of Mississippi Mills and the Town of Perth shall regulate in accordance with their respective policies and procedures the County roads listed in Schedule "A". The County of Lanark will regulate the remaining County roads.

3. PROHIBITED SIGNS

3.1. No person shall erect, install, post, display, maintain or keep a Sign within the Road Allowance with the exception of those Signs specifically stated as exempt in this policy.

3.2. No person shall erect, install, post, display, maintain or keep any of the following Signs within the Road Allowance:

- a) A Sign that may obstruct the flow of water in a drain, ditch or watercourse.
- b) A Sign that impacts the function of the road by:
 - i. Creating a safety hazard;
 - ii. Impeding or obstructing maintenance or construction operations;
 - iii. Impeding access to or obstructing a fire hydrant;
 - iv. Impeding or obstructing the passage of pedestrians where they are reasonably expected to walk;
 - v. Impairing or obstructing the visibility of vehicular or pedestrian traffic or a railway crossing; or
 - vi. Obscuring or detracting from the visibility or effectiveness of an official Sign or a traffic control signal;
- c) A sign that resembles an official sign or a traffic control sign or device in colour, shape, wording, content or location;
- d) A Sign affixed to a tree, utility pole, bridge structure or, painted or pasted on a rock surface.
- e) A Sign which does not comply with the provisions of the Building Code, Electrical Safety Code, the Occupational Health and Safety Act, the Construction Safety Act, or any other applicable Governmental regulation.

- f) A Sign that contains or is accompanied with a device that creates noise or that resembles to an official light which is not used for its purpose of controlling the traffic or for the safety of workers under any Act. (ex: flashing beacon light attached or accompanying sign not used for traffic control).
- g) A Sign that is illuminated without the approval of the Director.
- h) A Sign that is obsolete and advertises an event that is over, a business or enterprise that is no longer conducted, or an activity, product, service or facility that is not in season or is no longer provided.
- i) A Sign which interferes with maintenance and the safe passage of vehicular or pedestrian traffic not in accordance with the Ontario Traffic Manual and Lanark County By-laws as amended.
- j) A Sign which does not comply with the provisions of this policy.

4. EXEMPTIONS

4.1. Real Estate Signs

- a) Means a sign advertising that a property is to be sold, rented, or leased and which may also indicate to whom one should enquire with regard thereto.
- b) Real Estate signs shall be removed two weeks after the sale of the property, item or the expiry of the listing.
- c) Real Estate signs shall be placed in a manner that will not restrict visibility of the travelling public.
- d) Real Estate signs located in the Road Allowance shall be located as near as practicable to the Road Allowance property line, at the location the property or item currently being listed for sale.
- e) Only one (1) Real Estate Directional sign shall be allowed per property that is to be sold, rented, or leased.
- f) Real Estate signs size shall be as follows:
 - i. On premise of the property for sale: Maximum size = 3 sq. m. (1.22m x 2.44m or 4' x 8')
 - ii. Within road allowance: Maximum size = 0.5 sq. m. (0.61m x 0.81m or 2' x 2.7')
 - iii. Directional: Maximum size = 0.5 sq. m. (0.61m x 0.81m or 2' x 2.7')

4.2. Election Signs

- a) Means any sign advertising or promoting the election of a candidate or political party participating in an election for public office.
- b) Election Signs may be placed within the Road Allowance without approval of the Director in accordance with the requirements of the Federal, Provincial and Municipal Elections Regulations.
- c) Election signs shall be a maximum size of 0.5 sq. m., except for signs up to 3 sq. m. (1.24m x 2.44m or 4' x 8'), which are required to be placed at the property line.
- d) Election signs shall be placed in a manner that will not restrict visibility of the travelling public.
- e) Election Signs shall comply with the timeframe of the local municipality during which election signs can be erected within the local municipality.

- f) Election Signs may not be installed on any existing County signs or posts.
- 4.3. Information Signs
- a) Information signs includes the following (but not limited to):
 - i. Municipal Identification Signs (hamlets, municipal boundaries and local Fire Department Information)
 - ii. Civic Addressing signs
 - iii. Service Clubs and Community Groups
 - iv. Recreational Signs (Recreational Trails)
 - v. Local Municipal Tourism Signs
 - vi. Directional Signs
 - b) Approval from the Director required.
 - c) Installation to be supervised or completed by County Staff.
- 4.4. Sandwich Board Signs
- a) Means a sign which consists of one or two panels, hinged or attached at the top or side, designed to be movable and stand on the ground.
 - b) The Sandwich Board sign shall only be used for a limited period of time as approved by the Director.
 - c) The Sandwich Board shall be placed outside the shoulder of the roadway.
 - d) The Sandwich Board sign shall not be left in place continuously.
 - e) The Sandwich Board sign shall be a maximum size of .56 sq. m. (0.91m x .61m or 3' x 2')
- 4.5. Private Identification Signs
- a) Means signs affixed to or placed on a private or residential property solely to name or identify the property or the owner.
 - b) Signs 0.46m x 0.61m or 1.5' x 2' or smaller in size may be placed without written approval from the County, at the limit of the road property adjacent to the entrance of the property.
 - c) Signs greater than 0.46m x 0.61m or 1.5' x 2' in size require a permit, see 5.5.
- 4.6. Restrictive Signs
- a) Means signs to notify the public of a restriction on the posted property such as:
 - i. No Hunting
 - ii. No Fishing
 - iii. No Trespassing
 - b) Restrictive signs may be placed for the information of the public and may be affixed to a fence, gate, etc. which borders the right of way of a County road, without written permission of the County.
 - c) Restrictive signs must not be placed on the right of way and must not exceed 0.46 sq. m. in area.

5. PERMITS

5.1. Business Signs

- a) Means a sign, symbol, trademark, structure, or similar device used to identify the main permitted use pursued by the person, firm, corporation, business, service, commercial or industrial enterprise which is displayed upon the lot or premise occupied by such an enterprise and the type or business activity in which it is engaged.
- b) Only one sign per business location. A second sign will be allowed when located on a building face on the property.
- c) Business Signs shall be a maximum size as follows:
 - i. 0m to 3m from property line = 3 sq. m.
 - ii. 3m to 10m from property line = 9 sq. m. (3m x 3m)
 - iii. Greater than 10m from property line = size as approved by the Director on a case-by-case basis.
- d) Any sign 9 sq. m. (100 sq. ft.) or greater must provide footing details.
- e) Permit required to approve sign size and location and ensure no conflicts with sight lines and maintenance.
- f) Not permitted in Road Allowance.

5.2. Billboard Signs

- a) Means an off-premises sign which advertises goods, products, services or facilities, or directs persons to a location that may be different from that upon which the sign is located.
- b) Permit required to approve sign size, location, and advertisement.
- c) Any sign 9 sq. m (100 sq. ft.) or greater must provide footing details.
- d) A total of two (2) Billboard signs shall be permitted at each location.
- e) There shall be a minimum spacing of 3200 metres (2 miles) between Billboard locations.
- f) Billboard signs shall have a minimum 150 metre setback from dwellings.
- g) Billboard sign sizes allowed shall be size as follows:

Length of Sign	Minimum Distance from Centreline of County Road and any Intersecting Road
Less than 2.44m (8')	15m (50')
2.44m – 6.1m (8' - 20')	45.7m (150')
6.1m – 9.14m (20' – 30')	91.4m (300')
Greater than 9.14m (30')	Not Permitted

5.3. Temporary Signs

- a) Means a sign or advertising device which is not permanently installed or affixed to the ground, any structure or building, or any sign located upon any movable device. This definition includes banners, event signs, short term Municipal information signs & sandwich board signs.
- b) Permit required to approve sign size and location and ensure no conflicts with sight lines and maintenance.

- c) The sign shall only be used for a limited period of time as approved by the Director.
- 5.4. Digital Signs
 - a) Means computer-controlled LED displays or electronic controlled off premise signs capable of displaying ads, words, symbols, figures, content, or images that can be digitally or electronically changed by remote or automatic means.
 - b) Digital signs require a permit and shall be approved by the Director on a case-by-case basis.
- 5.5. Private Identification Signs
 - a) Means signs affixed to or placed on a private or residential property solely to name or identify the property or the owner.
 - b) Signs greater than 0.28 sq. m. (0.46m x 0.61m or 1.5' x 2') in size require a permit.
 - c) Private Identification Signs shall be a maximum size as follows:
 - i. 0m to 3m from property line = 3 sq. m.
 - ii. 3m to 10m from property line= 9 sq. m. (3m x 3m)

6. EXISTING SIGNS

- 6.1. All signs with an existing permit prior to the passing of this policy will be considered grandfathered and are permitted to stay in place. If the sign suffers damage or deterioration, the Owner shall bring the Sign into conformity with this policy, or the sign will be removed.
- 6.2. All signs that meet the requirements of this policy, but do not have an existing permit, are permitted to stay in place, but the Owner is required to obtain a permit.
- 6.3. All signs that do not meet the requirements of this policy, the Owner is required to obtain a permit.
- 6.4. Any person who maintains a non-permitted sign is subject to all requirements of this policy regarding safety, maintenance, and repair.

**SCHEDULE "A" - LIST OF COUNTY ROADS THAT LOCAL MUNICIPALITIES WILL
REGULATE IN ACCORDANCE WITH THEIR RESPECTIVE POLICIES AND PROCEDURES**

Local Municipality	County Road	Location
Municipality of Mississippi Mills	County Road 16A (Perth Street)	From County Road No 29 South to Bridge Street
	County Road 16A (Bridge Street)	From Perth Street to Queen Street
	County Road 16A (Queen Street)	From Bridge Street to Martin Street South
	County Road 16A (Martin Street South)	From Queen Street to Ottawa Street
	County Road 17 (Martin Street North)	From Ottawa Street to Carss Street
	County Road 29 (County Road No 29 North)	From McWatty Road to Kinburn Side Road
Town of Perth	County Road 10 (South Street)	From PIN #2030 East Lot limit to Rideau Ferry Road

**THE CORPORATION OF THE COUNTY OF LANARK
BY-LAW NO. 2021-12**

**BEING A BY-LAW TO ADOPT A POLICY REGULATING ADVERTISING
SIGNS AND DEVICES, INSIDE THE COUNTY RIGHT OF WAY AND ON
PRIVATE PROPERTY ADJACENT TO COUNTY ROADS**

WHEREAS, the Municipal Act S.O. 2001, c 25, Section 5(3), as amended provides that a municipal power, including a municipality's capacity rights, powers and privileges under section 9, shall be exercised by by-law;

AND WHEREAS, Section 59 of the Municipal Act S.O. 2001 c 25 allows an upper tier municipality to prohibit or regulate the placing or erecting of any sign, notice or advertising device within 400 metres of any limit of an upper tier highway;

AND WHEREAS, the Council of the Corporation of the County of Lanark deems it necessary and desirable to regulate advertising signs and devices, inside the County right of way and on private property adjacent to County Roads and to provide permits related thereto, by adopting the Policy Regulating Advertising Signs and Devices in the County Right of Way and on Private Property Adjacent to County Roads, attached hereto as Schedule "A" and forming part of this by-law;

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of the County of Lanark enacts as follows;

- 1.** The Policy Regulating Advertising Signs and Devices in the County Right of Way and on Private Property Adjacent to County Roads is hereby adopted and attached hereto and forming part of this By-Law.
- 2.** The By-Law shall come into full force and effect on May 12, 2021.
- 3.** That By-Law 2011-27 is hereby repealed.
- 4.** Should any sections of this by-law, including any section or part of any schedules attached hereto be declared by a court of competent jurisdiction to be ultra vires, the remaining sections shall nevertheless remain valid and binding.

**THE CORPORATION OF THE COUNTY OF LANARK
BY-LAW NO. 2021-12**

By-Law read a first and second time this 12th day of May, 2021.

By-Law read a third time and finally passed this this 12th day of May, 2021.



Leslie Drynan, Clerk/Deputy CAO



Christa Lowry, Warden

SCHEDULE "A"



COUNTY OF LANARK A POLICY REGULATING ADVERTISING SIGNS AND DEVICES IN THE COUNTY RIGHT OF WAY AND ON PRIVATE PROPERTY ADJACENT TO COUNTY ROADS

1. DEFINITIONS

"County" means the Corporation of the County of Lanark.

"Director" means the Director of Public Works of the Corporation of County of Lanark appointed to administer and manage the provisions of this policy and includes his authorized subordinates and assistants.

"Owner" means any person described on the Sign, or whose name or address or telephone number appears on the Sign, or who installed the Sign, or who is in lawful control of the Sign, or who benefits from the message on the Sign, and for the purposes of this policy there may be more than one Owner of a Sign.

"Person" includes, but is not limited to, an individual, sole proprietorship, partnership, association or corporation.

"Road Allowance" means a County road allowance and includes all lands and structures contained within the outer limits of the allowance including grassed areas, ditches, curbs, gutters, sidewalks and other structures and includes a "Highway" as defined under the Highway Traffic Act (Ontario) which is under the jurisdiction of the County.

"Road Authority" for the purpose of this policy, the road authority shall be the County of Lanark.

"Sign" shall include the Sign structure and shall mean any Sign or device having thereon letters, symbols, characters, illustrations or any combination thereof which identifies or advertises any person, place, business, enterprise, organization, project, product, service otherwise promote the sale of objects or identify objects for sale in such a way as to be visible from a highway under the jurisdiction of the County.

2. GENERAL REGULATIONS

- a) The erection of permanent signs and signboards and the pasting and painting of signs or notices and the exposing of any advertising devices 400 metres from the limits of the road allowance and visible therefrom are hereby prohibited, unless and until permission in writing shall has been obtained from the regulating municipality but nothing contained herein shall extend to or affect the right of the road authority to erect signs.
- b) The road authority may notify the owner or holders of non-compliant signs, signboards, notices or other advertising devices to remove such property at their

own expense within thirty (30) day of such notice.

- c) The road authority may remove non-compliant signs, signboards, notices or other advertising devices created, placed, kept or maintained on or at the margin of the highway or upon adjacent property in contravention of this policy. The owner or holders of such property will pay the Road Authorities expenses for the removal of non-compliant signs.
- d) The location of all signs under this policy shall conform with the policy of the regulating authorities, notwithstanding, signs shall not be erected in a location where they would obscure sight-lines for vehicles travelling on the County road or accessing the County road from local municipal or private roads and entrances.
- e) All signs shall be kept in proper repair and if in the opinion of the road authority any sign or signs are not kept in proper condition, the owner shall repair, repaint or remove them within thirty (30) days of having received a written request from the Road Authority.
- f) For the purpose of this policy the Municipality of Mississippi Mills and the Town of Perth shall regulate in accordance with their respective policies and procedures the County roads listed in Schedule "A". The County of Lanark will regulate the remaining County roads.

3. PROHIBITED SIGNS

- 3.1. No person shall erect, install, post, display, maintain or keep a Sign within the Road Allowance with the exception of those Signs specifically stated as exempt in this policy.
- 3.2. No person shall erect, install, post, display, maintain or keep any of the following Signs within the Road Allowance:
 - a) A Sign that may obstruct the flow of water in a drain, ditch or watercourse.
 - b) A Sign that impacts the function of the road by:
 - i. Creating a safety hazard;
 - ii. Impeding or obstructing maintenance or construction operations;
 - iii. Impeding access to or obstructing a fire hydrant;
 - iv. Impeding or obstructing the passage of pedestrians where they are reasonably expected to walk;
 - v. Impairing or obstructing the visibility of vehicular or pedestrian traffic or a railway crossing; or
 - vi. Obscuring or detracting from the visibility or effectiveness of an official Sign or a traffic control signal;
 - c) A sign that resembles an official sign or a traffic control sign or device in colour, shape, wording, content or location;
 - d) A Sign affixed to a tree, utility pole, bridge structure or, painted or pasted on a rock surface.
 - e) A Sign which does not comply with the provisions of the Building Code, Electrical Safety Code, the Occupational Health and Safety Act, the Construction Safety Act, or any other applicable Governmental regulation.

- f) A Sign that contains or is accompanied with a device that creates noise or that resembles to an official light which is not used for its purpose of controlling the traffic or for the safety of workers under any Act. (ex: flashing beacon light attached or accompanying sign not used for traffic control).
- g) A Sign that is illuminated without the approval of the Director.
- h) A Sign that is obsolete and advertises an event that is over, a business or enterprise that is no longer conducted, or an activity, product, service or facility that is not in season or is no longer provided.
- i) A Sign which interferes with maintenance and the safe passage of vehicular or pedestrian traffic not in accordance with the Ontario Traffic Manual and Lanark County By-laws as amended.
- j) A Sign which does not comply with the provisions of this policy.

4. EXEMPTIONS

4.1. Real Estate Signs

- a) Means a sign advertising that a property is to be sold, rented, or leased and which may also indicate to whom one should enquire with regard thereto.
- b) Real Estate signs shall be removed two weeks after the sale of the property, item or the expiry of the listing.
- c) Real Estate signs shall be placed in a manner that will not restrict visibility of the travelling public.
- d) Real Estate signs located in the Road Allowance shall be located as near as practicable to the Road Allowance property line, at the location the property or item currently being listed for sale.
- e) Only one (1) Real Estate Directional sign shall be allowed per property that is to be sold, rented, or leased.
- f) Real Estate signs size shall be as follows:
 - i. On premise of the property for sale: Maximum size = 3 sq. m. (1.22m x 2.44m or 4' x 8')
 - ii. Within road allowance: Maximum size = 0.5 sq. m. (0.61m x 0.81m or 2' x 2.7')
 - iii. Directional: Maximum size = 0.5 sq. m. (0.61m x 0.81m or 2' x 2.7')

4.2. Election Signs

- a) Means any sign advertising or promoting the election of a candidate or political party participating in an election for public office.
- b) Election Signs may be placed within the Road Allowance without approval of the Director in accordance with the requirements of the Federal, Provincial and Municipal Elections Regulations.
- c) Election signs shall be a maximum size of 0.5 sq. m., except for signs up to 3 sq. m. (1.24m x 2.44m or 4' x 8'), which are required to be placed at the property line.
- d) Election signs shall be placed in a manner that will not restrict visibility of the travelling public.
- e) Election Signs shall comply with the timeframe of the local municipality during which election signs can be erected within the local municipality.

- f) Election Signs may not be installed on any existing County signs or posts.

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- a) Information signs includes the following (but not limited to):
 - i. Municipal Identification Signs (hamlets, municipal boundaries and local Fire Department Information)
 - ii. Civic Addressing signs
 - iii. Service Clubs and Community Groups
 - iv. Recreational Signs (Recreational Trails)
 - v. Local Municipal Tourism Signs
 - vi. Directional Signs
- b) Approval from the Director required.
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- a) Means a sign which consists of one or two panels, hinged or attached at the top or side, designed to be movable and stand on the ground.
- b) The Sandwich Board sign shall only be used for a limited period of time as approved by the Director.
- c) The Sandwich Board shall be placed outside the shoulder of the roadway.
- d) The Sandwich Board sign shall not be left in place continuously.
- e) The Sandwich Board sign shall be a maximum size of .56 sq. m. (0.91m x .61m or 3' x 2')

4.5. Private Identification Signs

- a) Means signs affixed to or placed on a private or residential property solely to name or identify the property or the owner.
- b) Signs 0.46m x 0.61m or 1.5' x 2' or smaller in size may be placed without written approval from the County, at the limit of the road property adjacent to the entrance of the property.
- c) Signs greater than 0.46m x 0.61m or 1.5' x 2' in size require a permit, see 5.5.

4.6. Restrictive Signs

- a) Means signs to notify the public of a restriction on the posted property such as:
 - i. No Hunting
 - ii. No Fishing
 - iii. No Trespassing
- b) Restrictive signs may be placed for the information of the public and may be affixed to a fence, gate, etc. which borders the right of way of a County road, without written permission of the County.
- c) Restrictive signs must not be placed on the right of way and must not exceed 0.46 sq. m. in area.

5. PERMITS

5.1. Business Signs

- a) Means a sign, symbol, trademark, structure, or similar device used to identify the main permitted use pursued by the person, firm, corporation, business, service, commercial or industrial enterprise which is displayed upon the lot or premise occupied by such an enterprise and the type or business activity in which it is engaged.
- b) Only one sign per business location. A second sign will be allowed when located on a building face on the property.
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 - iii. Greater than 10m from property line= size as approved by the Director on a case-by-case basis.
- d) Any sign 9 sq. m. (100 sq. ft.) or greater must provide footing details.
- e) Permit required to approve sign size and location and ensure no conflicts with sight lines and maintenance.
- f) Not permitted in Road Allowance.

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- a) Means an off-premises sign which advertises goods, products, services or facilities, or directs persons to a location that may be different from that upon which the sign is located.
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- c) Any sign 9 sq. m (100 sq. ft.) or greater must provide footing details.
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- e) There shall be a minimum spacing of 3200 metres (2 miles) between Billboard locations.
- f) Billboard signs shall have a minimum 150 metre setback from dwellings.
- g) Billboard sign sizes allowed shall be size as follows:

Length of Sign	Minimum Distance from Centreline of County Road and any Intersecting Road
Less than 2.44m (8')	15m (50')
2.44m – 6.1m (8' - 20')	45.7m (150')
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- a) Means a sign or advertising device which is not permanently installed or affixed to the ground, any structure or building, or any sign located upon any movable device. This definition includes banners, event signs, short term Municipal information signs & sandwich board signs.
- b) Permit required to approve sign size and location and ensure no conflicts with sight lines and maintenance.

- c) The sign shall only be used for a limited period of time as approved by the Director.

5.4. Digital Signs

- a) Means computer-controlled LED displays or electronic controlled off premise signs capable of displaying ads, words, symbols, figures, content, or images that can be digitally or electronically changed by remote or automatic means.
- b) Digital signs require a permit and shall be approved by the Director on a case-by-case basis.

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- b) Signs greater than 0.28 sq. m. (0.46m x 0.61m or 1.5' x 2') in size require a permit.
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6. EXISTING SIGNS

- 6.1. All signs with an existing permit prior to the passing of this policy will be considered grandfathered and are permitted to stay in place. If the sign suffers damage or deterioration, the Owner shall bring the Sign into conformity with this policy, or the sign will be removed.
- 6.2. All signs that meet the requirements of this policy, but do not have an existing permit, are permitted to stay in place, but the Owner is required to obtain a permit.
- 6.3. All signs that do not meet the requirements of this policy, the Owner is required to obtain a permit.
- 6.4. Any person who maintains a non-permitted sign is subject to all requirements of this policy regarding safety, maintenance, and repair.

**SCHEDULE “A” - LIST OF COUNTY ROADS THAT LOCAL MUNICIPALITIES WILL
REGULATE IN ACCORDANCE WITH THEIR RESPECTIVE POLICIES AND PROCEDURES**

Local Municipality	County Road	Location
Municipality of Mississippi Mills	County Road 16A (Perth Street)	From County Road No 29 South to Bridge Street
	County Road 16A (Bridge Street)	From Perth Street to Queen Street
	County Road 16A (Queen Street)	From Bridge Street to Martin Street South
	County Road 16A (Martin Street South)	From Queen Street to Ottawa Street
	County Road 17 (Martin Street North)	From Ottawa Street to Carss Street
	County Road 29 (County Road No 29 North)	From McWatty Road to Kinburn Side Road
Town of Perth	County Road 10 (South Street)	From PIN #2030 East Lot limit to Rideau Ferry Road

CORRESPONDENCE

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1. **Town of Plympton-Wyoming:** Resolution – Outdoor Recreation – Support for City of Brantford – *attached, page 3.*
 2. **Municipality of Chatham-Kent:** Resolution – Support for MFIPPA Change – *attached page 4.*
 3. **Municipality of Leamington:** Resolution – Support for MFIPPA Change – *attached page 8.*
 4. **RVCA:** Annual Report – *attached, page 11.*
 5. **Township of Burpee and Mills:** Resolution – 3-Digit Suicide and Crisis Prevention Hotline – Support for Town of Caledon – *attached, page 32.*
 6. **City of Barrie:** Resolution – 3-Digit Suicide and Crisis Prevention Hotline – Support for Town of Caledon – *attached, page 33.*
 7. **Municipality of Grey Highlands:** Resolution – 3-Digit Suicide and Crisis Prevention Hotline – Support for Town of Caledon – *attached, page 35.*
 8. **Town of Aurora:** Resolution – 3-Digit Suicide and Crisis Prevention Hotline – Support for Town of Caledon – *attached, page 37.*
 9. **Township of Terrace Bay:** Resolution – 3-Digit Suicide and Crisis Prevention Hotline – Support for Town of Caledon – *attached, page 40.*
 10. **Municipality of Calvin:** Resolution – 3-Digit Suicide and Crisis Prevention Hotline – Support for Town of Caledon – *attached, page 43.*
 11. **Municipality of Calvin:** Resolution – Support of Fire Departments – *attached, page 44.*
 12. **Municipality of Chatham-Kent:** Resolution – Cannabis Licensing and Enforcement – Support for the Township of Brock – *attached, page 45.*
 13. **Municipality of West Elgin:** Resolution – Phragmites – *attached, page 48.*
 14. **Township of Georgian Bay:** Resolution – Resolution – Phragmites – *attached, page 51.*
 15. **Township of Archipelago:** Resolution – Phragmites – *attached, page 52.*
 16. **South Glengarry:** Resolution – Unified Bell Times – *attached, page 54.*

17. **Township of Brock:** Notice – Delegation Request redacted – Bus stops on Dead end Roads – *attached, page 55.*
18. **Township of Brock:** Resolution – Bus stops on Dead end Roads – *attached, page 68.*
19. **Township of McKellar:** Resolution – Tax Relief on CERB Payments – *attached page 71.*
20. **City of Port Colborne:** Resolution – Source Water Protection Legislation – *attached, page 75.*



**THE CORPORATION OF
THE TOWN OF PERTH**

80 Gore Street East
Perth, Ontario K7H 1H9
Phone: (613) 267-3311
Fax: (613) 267-5635

April 30, 2021

Honourable Premier Doug Ford
Premier of Ontario
Legislative Building
Queens Park
Toronto, ON M7A 1A1

Dear Premier Ford:

Sent via Email: premier@ontario.ca

Re: Provincial Hospital Funding of Major Capital Equipment

The Town of Perth is requesting that further consideration be given to having the province be financially responsible for the replacement costs associated with all major capital equipment in hospitals, as municipalities across the province are facing major shortfalls in meeting their financial obligations. As set out in their asset management plans and cannot afford to directly absorb the financial responsibility for the replacement costs of the hospitals' major capital equipment without jeopardizing their financial sustainability.

As well, if the province is unwilling to assume the full responsibility for funding local hospitals completely, the Town of Perth requests that the province must develop a legislative framework as to how counties and municipalities should best address the financial shortfalls facing hospitals throughout Ontario, specifically the funding of major capital equipment;

Sincerely,


John Fenik
Mayor of Perth

cc: Ontario Municipalities
AMO – amo@amo.on.ca

Aged to Perfection!

www.perth.ca

May 21, 2021

Hon. Patty Hajdu
Minister of Health
Brooke Claxton Building, 16th Floor 0916A
Ottawa, ON K1A 0K9
hcmminister.ministresc@canada.ca

Dear Minister Hajdu:

Re: Endorsement of 988 Suicide and Crisis Prevention Hotline Initiative

At its Regular meeting held on May 17, 2021, the Council of the Corporation of the City of Owen Sound considered the above noted matter and passed Resolution No. R-210517-009 as follows:

R-210517-009

"WHEREAS the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline; and

WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200%; and

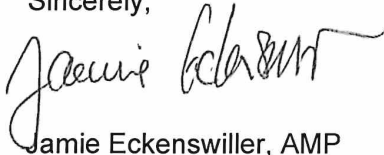
WHEREAS existing suicide prevention hotlines require the user to remember a 10- digit number and go through directories or be placed on hold;

THEEFORE BE IT RESOLVED THAT City Council endorses the 988 crisis line initiative to ensure critical barriers are removed to those in a crisis and seeking help; and

THAT a letter demonstrating City Council's support be sent to the Honourable Patty Hajdu, Federal Minister of Health, the Honorable Alex Ruff MP Bruce-Grey-Owen Sound, the Honourable Bill Walker MPP Bruce-Grey-Owen Sound, Ian Scott Chairperson and Chief Executive Officer, Canadian Radio-Television and Telecommunications and all municipalities in Ontario."

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jamie Eckenswiller', with a stylized flourish at the end.

Jamie Eckenswiller, AMP
Deputy Clerk
City of Owen Sound

cc. Hon. Alex Ruff, MP Bruce-Grey-Owen Sound
Hon. Bill Walker, MPP Bruce-Grey-Owen Sound
Ian Scott, Chairperson and CEO, Canadian Radio-television and Telecommunications
Commission
All Ontario Municipalities

UPDATES

DRUMMOND NORTH ELMSLEY TAY VALLEY FIRE BOARD MINUTES

**Thursday, May 13, 2020
6:00 p.m.
Fire Board Meeting
Teleconference**

ATTENDANCE:

Members Present: Chair, Councillor John Matheson
Councillor Ray Scissons
Councillor Fred Dobbie
Councillor George Sachs
Councillor RoxAnne Darling

Staff Present: Greg Saunders, Fire Chief
Megan Moore, Recording Secretary

Members & Staff Absent: Vice-Chair, Councillor Mick Wicklum

1. CALL TO ORDER.

The meeting was called to order at 6:00 p.m.
The Chair conducted Roll Call.
A quorum was present.

The Chair overviewed the Teleconference Participation Etiquette that was outlined in the Agenda.

2. AMENDMENTS/APPROVAL OF AGENDA

The agenda was approved as presented.

3. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST & GENERAL NATURE THEREOF

None at this time.

4. APPROVAL OF MINUTES.

i) Minutes – February 18, 2021.

RESOLUTION #FB2021-07

MOVED BY: RoxAnne Darling
SECONDED BY: George Sachs

“THAT, the minutes of the Fire Board meeting held on February 18, 2021 be approved as presented.”

ADOPTED

5. DELEGATIONS & PRESENTATIONS

i) 2020 Audited Financial Statements

S. Deschamps presented the 2020 Audited Financial Statements that were attached to the agenda.

Administration

Under administration, the results show a surplus of \$18,749.00. It is recommended that this surplus be transferred to the Administration Reserve.

BBD&E Station

BBD&E Station shows a surplus of \$35,985.00. It is recommended that the surplus be transferred into the BBD&E – Apparatus Reserve.

South Sherbrooke Station

South Sherbrooke Station shows a surplus of \$50,427.00. It is recommended that the surplus be transferred into the South Sherbrooke Contingency Reserve.

RESOLUTION #FB2021-08

MOVED BY: George Matheson
SECONDED BY: Fred Dobbie

“THAT, the 2020 Audited Financial Statements for the Drummond/North Elmsley Tay Valley Fire Rescue Service be adopted as presented.”

ADOPTED

6. BUSINESS

i) **2021 Auditor Appointment.**

RESOLUTION #FB2021-09

MOVED BY: George Sachs
SECONDED BY: Fred Dobbie

“THAT, Allan and Partners, LLP be appointed to complete the 2021 Audit for the Drummond/North Elmsley Tay Valley Fire Rescue.”

ADOPTED

ii) **2020 Surplus/Deficit Allotment.**

RESOLUTION #FB2021-10

MOVED BY: George Sachs
SECONDED BY: RoxAnne Darling

“THAT, the \$18,749.00 surplus from the 2020 Administration budget be transferred to the Administration Reserve;

AND THAT, the \$35,985.00 surplus from the 2020 BBD&E Station budget be transferred to the BBD&E Apparatus Reserve;

AND THAT, the \$50,427.00 surplus from the 2020 South Sherbrooke Station budget be transferred to the South Sherbrooke Contingency Reserve;

AND THAT, the \$250.00 surplus from the 2020 Smiths Falls Fire Service Agreement be transferred to the Smiths Falls Fire Service Agreement Reserve.”

ADOPTED

iii) **Health & Safety Policy Renewal for 2021.**

RESOLUTION #FB2021-11

MOVED BY: George Sachs
SECONDED BY: Fred Dobbie

“THAT, the 2021 Health & Safety Policy be renewed.”

ADOPTED

- iv) **Probationary Firefighters to Firefighters.**

RESOLUTION #FB2021-12

MOVED BY: RoxAnne Darling

SECONDED BY: George Sachs

“THAT, Probationary Firefighters Jordan Ball (BBD&E), Liam Cross (BBD&E), Justin Lackey (BBD&E), Patrick Brady (SS) and Jacob Cooke (SS) move to Firefighters effective January 1st, 2021.”

ADOPTED

- v) **Financial Status – *attached, page 9.***

RESOLUTION #FB2021-13

MOVED BY: Ray Scissons

SECONDED BY: George Sachs

“THAT, the financial status as at May 5, 2021 be approved.”

ADOPTED

- vi) **Billing Status.**

The Fire Chief reviewed the current billing status with the Fire Board – *attached, page 12.*

- vii) **Firefighter Hours & Pay.**

The Fire Chief reviewed the total number of hours and provided a pay update for the 2021 call year for both fire stations.

- viii) **Emergency Response Calls Update – *attached, page 13.***

The Fire Chief reviewed the total number of calls from November 1, 2020 to May 13, 2021.

- ix) **Closure of Ontario Fire College.**

The Fire Chief reported that the Ontario Fire College in Gravenhurst has been permanently closed.

x) **Electronic Fire Permit System.**

The Secretary/Treasurer presented a Report on an Electronic Fire Permit Systems – *attached, page 15.*

RESOLUTION #FB2021-14

MOVED BY: Ray Scissons

SECONDED BY: RoxAnne Darling

“THAT, staff implement a new electronic open-air burn permit system using software offered through Fluent Information Management Systems called BurnPermits.com.”

ADOPTED

xi) **New Financial System.**

The Secretary/Treasurer presented a report on a new Financial System – *attached, page 19.*

RESOLUTION #FB2021-15

MOVED BY: Fred Dobbie

SECONDED BY: Ray Scissons

“THAT, staff proceed with purchasing the new financial management software (Central Square Diamond Solutions) in conjunction with Drummond/North Elmsley Township;

AND THAT, the initial startup costs be paid for out of the Administration Reserve.”

ADOPTED

xii) **Master Fire Plan.**

RESOLUTION #FB2021-16

MOVED BY: RoxAnne Darling

SECONDED BY: Ray Scissons

“THAT, a Master Fire Plan sub-committee be created to review the Master Fire Plan that was received as information on February 18, 2021;

AND THAT, the sub-committee report back to the Fire Board on what recommendations to adopt and implement moving forward;

AND THAT, the Fire Board Chair, Vice Chair and Fire Chief be appointed as members of the sub-committee.”

ADOPTED

7. OLD BUSINESS

i) Fire Chief Update (verbal). Greg Saunders, Fire Chief.

- Staff have been working on completing the 2021 budget projects which include fire hall renovations at BBD&E Station, bunker gear purchasing (an RFQ has been sent out) and various other capital projects.
- The fire department is hoping to resume in person training as soon as possible. Firefighters have been completing at home online training since the stay-at-home order was issued.
- The fire department applied for and received a Fire Safety Grant through the OFMEM. The amount of the grant is \$7,900.00. The funds will be used to purchase an online training system for all firefighters and finish the training centre in Maberly.
- Fire Chief G. Saunders has been researching various options for the fire trucks that will be ordered in budget year 2022.
- The OAFC and Fire Coordinators conferences have been cancelled for this year.
- Calls to date: BBDE: 63 (last year was 86), SS: 20 (last year was 15).

8. NEW/OTHER BUSINESS

None.

9. IN-CAMERA

None.

10. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS

Next Meeting: TBD.

11. DEFERRED ITEMS

**The following items will be discussed at the next and/or future meeting:*

- None.

12. ADJOURNMENT

The Board adjourned at 6:54 p.m.

Regular Meeting– March 15th, 2021

A regular meeting of the Perth and District Union Public Library Board was held on Monday, March 15th at 5:30pm via video conference.

In attendance were:

E Heesen, **CEO**
C Rigby, Tay Valley, **Chair**
L Marsh, **Secretary-Treasurer**
R Rainer, Councillor, Tay Valley
J Matheson, Councillor, Drummond/North Elmsley
J Fenik, Mayor, Town of Perth
S Murray, Drummond/North Elmsley
T Parkinson, Drummond/North Elmsley
D Palmer, Tay Valley
C James, Town of Perth
D Hamilton-Foley, Town of Perth

C Rigby called the meeting to order at 5:31 p.m.

Land/Territory Acknowledgement

Declaration of interest – none

Additions and approval of agenda

21-18 The agenda was approved as amended with a motion from S Murray and seconded by J Fenik.

Carried.

Delegations

- a.** B Argue, Executive Director, EcoPerth. gave a summary of the proposal from EcoPerth to have the library take over the ownership of the solar panels located on the roof.
- b.** J Rothwell, Allan and Partners (auditors) presented the 2020 draft audited financial statements.

Consent Agenda

- a.** Approval of Minutes of February 22, 2021.
- b.** Correspondence and Communications
 - i.** News - YourTV interview with Kathy Botham:
<https://www.yourtv.tv/node/299261?c=smiths-falls>
 - ii.** Resignation – Cathy James
- c.** Committee Reports
 - i.** Property Committee minutes
 - ii.** Policy Committee minutes
- d.** Statement of Operations

21-19 The Consent agenda was accepted with a motion by S Murray and seconded by D Palmer.

Carried.

CEO's Report – E Heesen presented and discussed the January CEO's Report.

21-20 The CEO report was accepted with a motion by T Parkinson and seconded by D Palmer.

Carried.

Advocacy Round Table

Topic: What does "value" mean to you?

Discussion ensued. The concept of library value will form part of the Board advocacy workshop in April.

Policy Review

- a. 2.C-3 Tangible Capital Assets
- b. 2.E-1 Safety, Security and Emergency
- c. 2.G-13 Resource Sharing and Collaboration
- d. 3.B Financial Plan
- e. 3.G Advocacy Plan

21-21 Policies 2.C-3, 2.E-1, 2.G-13, 3.B and 3.G were accepted with a motion by D Hamilton-Foley and seconded by D Palmer.

Carried.

- f. Notice of Motion: 1.A-1 Procedural Bylaw – received as notice of motion.

Unfinished and New Business

- a. Solar system proposal – EcoPerth.

21-22 Motion to accept the proposal from EcoPerth and assume the contract with Hydro One Networks. Motion by R Rainer and seconded by D Hamilton-Foley.

Carried.

Action item: E Heesen to provide the board with the insurance rider amount once she receives it.

- b. 2020 Audit

21-23 Motion to move the \$50,028 surplus to reserves divided as follows: \$9,221.97 to the literacy reserve with the plan to transfer that amount to the Perth & District Community Foundation in 2021, \$15,000 to the Capital Reserve and \$25,806.03 to the Contingency Reserve. Motion by S Murray and seconded by D Hamilton-Foley.

Carried.

- c. Advocacy Letter – federal cuts to accessible book production. The board's proposed advocacy letter to our MP, Scott Reid was discussed, and some editorial changes were suggested. There was further discussion to have the respective council representatives ask their councils to also review and send letters.

21-24 Motion to approve the letter in principle. Moved by S Murray and seconded by J Fenik.

Carried.

Action item: E. Heesen will table the final letter as sent with the correspondence at the next regular Board meeting.

d. 2021 CEO Workplan
21-25 Motion to accept the report as information. Moved by D Palmer and seconded by J Matheson.

Carried.

e. Format of board meeting package distribution.
21-26 Motion to begin a 2 month trial of having the board package sent as 1 document. Moved by J Matheson and seconded by D Palmer.

Carried.

Upcoming Meeting dates

- a. Policy committee Monday, April 12 at 5:30
- b. Board Advocacy workshop Monday April 19 at 5:30
- c. Property committee Monday, May 10 at 4:30
- d. Board Meeting Monday, May 17 at 5:30

21-27 Motion to adjourn moved by S Murray at 7:41pm.

Chairperson

Secretary-Treasurer

Special Meeting– April 19th, 2021

A special meeting of the Perth and District Union Public Library Board was held on Monday, April 19th at 5:30pm via video conference.

In attendance were:

E Heesen, **CEO**

C Rigby, Tay Valley, **Chair**

L Marsh, **Secretary-Treasurer**

R Rainer, Councillor, Tay Valley

J Matheson, Councillor, Drummond/North Elmsley

J Fenik, Mayor, Town of Perth

S Murray, Drummond/North Elmsley

T Parkinson, Drummond/North Elmsley

D Palmer, Tay Valley

D Hamilton-Foley, Town of Perth

C Rigby called the meeting to order at 5:30 p.m.

Land/Territory Acknowledgement

Declaration of interest – none

Consent Agenda

- a. Approval of Minutes of March 15, 2021.
- b. Statement of Operations

21-28 The Consent agenda was accepted with a motion by S Murray and seconded by T Parkinson.

Carried.

Unfinished and New Business

- a. Ratification of Memorandum of Settlement with CUPE Local 2976-1

21-29 Motion to go in camera at 5:35pm. Motion by J Fenik and seconded by D Palmer.

Carried.

21-30 Motion to move out of camera at 6:05pm. Motion by J Matheson and seconded by T Parkinson.

Carried.

21-31 Motion to accept the Memorandum of Settlement with CUPE Local 2976-01. Moved by S Murray and seconded by D Hamilton-Foley.

Carried.

Upcoming Meeting dates

- a. Property committee Monday, May 10 at 4:30
- b. Board Meeting Monday, May 17 at 5:30
- c. Policy committee Monday, June 14 at 5:30

21-32 Motion to adjourn moved by J Fenik at 6:07pm.

POLICE SERVICES BOARD MINUTES

Tuesday, May 25th, 2021

2:00 p.m.

**Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario
Council Chambers**

ATTENDANCE:

Members Present:	Chair, Neil Fennell, Municipal Appointee Brian Campbell, Reeve, Council Appointee
Staff Present:	Amanda Mabo, Clerk/Secretary
Others Present:	Lisa Nicholas, OPP, Acting Staff Sergeant Derek McLenaghan, OPP, Staff Sergeant
Members & Staff Absent:	Vacant, Provincial Appointee Karuna Padiachi, OPP, Acting Detachment Commander

1. CALL TO ORDER

The meeting was called to order at 2:00 p.m.
A quorum was present.

2. ELECTION OF CHAIR & VICE-CHAIR

RESOLUTION #PSB-2021-01

MOVED BY: Brian Campbell

“**THAT**, as per Section 28(1) of the Police Services Act, R.S.O. 1990, C. P.15
Neil Fennell be elected as Chair of the Tay Valley Police Services
Board for 2021.”

ADOPTED

RESOLUTION #PSB-2021-02

MOVED BY: Neil Fennell

“**THAT**, as per Section 28(2) of the Police Services Act, R.S.O. 1990, C. P.15
Brian Campbell be elected as Vice-Chair of the Tay Valley Police Services
Board for 2021.”

ADOPTED

3. APPROVAL OF AGENDA

The agenda was adopted as presented.

4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

5. APPROVAL OF MINUTES

i) **Minutes – December 8th, 2020.**

The minutes of the Police Services Board Meeting held on December 8th, 2020 were approved as circulated.

6. DELEGATIONS & PRESENTATIONS

None.

7. CORRESPONDENCE

None.

8. BUSINESS

i) **Policing Contract.**
Acting Detachment Commander.

- a) Lanark County OPP – 4th Quarter Report
- b) Lanark County OPP – 1st Quarter Report

The Board reviewed and discussed the reports.

ii) **Tay Valley Ride Statistical Summary.**

The OPP will forward the Summary to the Secretary who will then forward to the Board Members.

iii) **2021 Electronic Speed Sign Deployment.**

The Board previously agreed on the below flexible schedule:

- May - Maberly (coming from the transfer station)
- May - Hamlet of Glen Tay
- June – Fallbrook Road
- June - Fallbrook Road from Balderson to Keays Road
- July - Stanley Road

- July - Intersection of Fallbrooke Road & McDonald's Corners Road
- August – Bolingbroke Road (near ABC Hall)
- September – Hamlet of Glen Tay

The Public Works Department will deploy the sign this week in the Hamlet of Glen Tay.

iv) **DRAFT Speeding Complaint Policy.**

The Board discussed the draft and had the following comments:

- i. the OPP will look into if the definition of the 85th percentile and the definition of speeding concern are adequate: for example, instead of 10km and 7km over the speed limit is this too low?
- ii. what happens if there is a second complaint?
- iii. should there be a timeline to look at an area again?

The Board will continue to review the draft and will discuss at the next meeting.

v) **OPP Media Releases.**

The Chair asked to have this item put back on the agenda for further discussion. The Board previously requested that OPP Media Releases be left off the Township website/newsfeeds as they contained names and people were complaining because their names were being shared and they had not been proven guilty or not. Now the media releases are just sent to the Board Members.

There are plenty of incidents within the media releases that do not contain names and are useful information to the public and should be included on the website/newsfeeds. But it would be too time consuming for staff to dissect the OPP media releases for this information.

The Board agreed that the media releases that do not contain names should continue to be included on the website/newsfeeds, although these are limited.

vi) **Policing Resources in the Event of a Major Incident.**

Reeve Brian Campbell.

This item and the next were brought up at a recent Tay Valley Township Council meeting. The Board has asked the Detachment Commander to provide a response, which he committed to doing so in early June.

- a) Has the Township ever been without police in the Township?
- b) What is the back-up if officers are called away in the Township but then there is an incident in the Township?

- vii) **Alert System for Dangerous Events.**
Reeve Brian Campbell.

See previous item.

- a) Is there a communication plan in place if people had to shelter in place?

- viii) **2021 OPP & PSB Soccer Game.**

This event is not occurring again this year due to the pandemic.

- ix) **Detachment Commander Evaluation.**

The Chair will prepare a draft and share with the Reeve and Secretary for review before placing on letterhead to be sent to East Region.

- x) **Joint Police Services Board Meeting Update.**

- a) Joint Board Composition Proposal Update

Tay Valley Council recommended one board with 14 members, 1 municipal rep from each municipality, 4 community reps and 4 Provincial reps.

The Joint Board agreed to one board with 16 reps, 1 from each municipality, 1 rep from within the community, then 4 of those community reps would become the Provincial reps. This new proposal is going forward to Township Council tonight for consideration, afterwards a joint submission will be made to the Province.

- xi) **OAPSB Zone 2 Update.**

September 16-17

Prince Edward County PSB hosting a get together with keynote speakers
Thursday evening 7:00 pm start time - Ontario Ombudsman Mr. Paul Dube'
Friday morning 9:30 am start time - OPP Commissioner Thomas Carrique

November 26

Ottawa PSB hosting meeting with Keynote speakers Ottawa Police Chief Peter Sloly and Ottawa Research Council scientist Dr. Simon Hatcher

- xii) **2019 & 2020 Annual Police Services Board Report.**

This report was taken to Council in May and will be posted on the Township website.

- xiii) **Community Plan for Safety and Well-Being 2020 Progress Report.**

RESOLUTION #PSB-2021-03

MOVED BY: Brian Campbell

“**THAT**, the Community Plan for Safety and Well-Being 2020 Progress Report be received for information.”

ADOPTED

- xiv) **Proposed Regulations under the Community Safety and Policing Act, 2019.**

A number of the regulations are not relevant to police services boards or municipalities and therefore the Board has not made a submission.

9. PSB MEETING SCHEDULE

Date	Time	Meeting or Event	Location
May 26-29		OAPSB Spring Conference	Niagara Falls
September 16-17		OAPSB Zone 2 Meeting	Picton
September 21	2:00 p.m.	Police Services Board Meeting	Municipal Office
November 26	9:30 a.m.	OAPSB Zone 2	Ottawa
December 14	2:00 p.m.	Police Services Board Meeting	Municipal Office

10. DEFERRED ITEMS

**The following items will be discussed at the next and/or future meeting:*

- ***None at this time.***

11. ADJOURNMENT

The Board adjourned at 3:00 p.m.

RIDEAU VALLEY CONSERVATION AUTHORITY
Box 599, 3889 Rideau Valley Drive
Manotick, Ontario, K4M 1A5
(613) 692-3571, 1-800-267-3504

Meeting Held Electronically due to COVID-19 Pandemic

DRAFT MINUTES

Board of Directors **3/21** **April 22, 2021**

Present:	Pat Barr Carolyn Bresee Vince Carroll Brian Dowdall Victor Heese Pieter Leenhouts Scott Moffatt Gene Richardson Rob Rothgeb	Gerry Boyce Judy Brown Jamie Crawford Julie Graveline Andy Jozefowicz Dale McLenaghan Shawn Pankow Anne Robinson Melissa Sullivan
Staff:	Sommer Casgrain-Robertson Kathy Dallaire Diane Downey Glen McDonald Michelle Paton	Dan Cooper Terry Davidson Marika Livingston Phil Mosher Brian Stratton
Guests:	Ian Murphy, MNP LLP	
Regrets:	George Darouze George Sachs Kristin Strackerjan	Guy Desjardins Don Halpenny

Chair Leenhouts called the meeting to order at 6:50 p.m.

A roll call was taken to confirm attendance.

1.0 Agenda Review

Chair Leenhouts reviewed the Agenda.

2.0 Adoption of Agenda

Motion 1-210422

Moved by:

Andy Jozefowicz

Seconded by:

Melissa Sullivan

THAT the Board of Directors of the Rideau Valley Conservation Authority adopts the Agenda as circulated.

Motion Carried

3.0 Declaration of Interest

No declarations of interest were identified.

4.0 Approval of Minutes of March 25, 2021

Motion 2-210422

Moved by:

Anne Robinson

Seconded by:

Brian Dowdall

THAT the Board of Directors of the Rideau Valley Conservation Authority approves the Minutes of the Board of Directors Meeting #02/21, March 25, 2021 as circulated.

Motion Carried

5.0 Business Arising from the Minutes

There was no business arising.

6.0 2020 Audited Financial Statements and Report of the Auditor

Kathy Dallaire, Manager of Finance, noted that the audit was complete and introduced Ian Murphy of MNP LLP.

Ian Murphy presented the financial statements and advised that no issues had been identified during the audit process.

Kathy Dallaire confirmed that MNP LLP is finishing their work on the Foundation's audit.

Motion 3-210422

Moved by:

Rob Rothgeb

Seconded by:

Jamie Crawford

That the Board of Directors of the Rideau Valley Conservation Authority approve the attached Draft 2020 Audited Financial Statements and receive the Report of the Auditor.

Motion Carried

Note: Ian Murphy left the meeting

7.0 2020 Annual Report

Diane Downey presented RVCA's 2020 Annual Report and responded to questions.

In response to a question, Ms. Downey will confirm which of the Rural Clean Water Programs was most popular. Ms. Downey also confirmed that a small number of hard copies will be available.

Sommer Casgrain-Robertson advised that the Township of Montague has already requested a presentation to Council and encouraged members to relay the offer to their respective municipalities.

Members expressed their appreciation for this year's Annual Report and complimented staff on their efforts.

Motion 4-210422

Moved by:

Melissa Sullivan

Seconded by:

Julie Graveline

THAT the Board of Directors of the Rideau Valley Conservation Authority approve RVCA's 2020 Annual Report.

Motion Carried

Note: Marika Livingston and Brian Stratton left the meeting

8.0 Comprehensive Update of Development Review Policies

Phil Mosher, Planner, provided an overview of the approach being proposed to review and update RVCA's development review policies and responded to questions.

Motion 5-210422

Moved by: Judy Brown
Seconded by: Julie Graveline

THAT the Board of Directors of the Rideau Valley Conservation Authority receives this report for information and approves the process outlined in the report to undertake a comprehensive review and update of RVCA's policies related to plan review and Section 28.

Motion Carried

9.0 Minister Zoning Orders

Sommer Casgrain-Robertson presented an update on recent changes relating to Minister Zoning Orders (MZO's) and responded to questions.

Motion 6-210422

Moved by: Brian Dowdall
Seconded by: Shawn Pankow

THAT the Board of Directors of the Rideau Valley Conservation Authority receive this report and direct staff to undertake the following action items:

- Work with member municipalities and neighbouring conservation authorities to be prepared for any potential MZO's or MZO requests;
- Prepare a fee schedule update for Board consideration; and
- Prepare compensation guidelines for Board consideration

Motion Carried

10.0 Meetings

- a) Mississippi-Rideau Source Protection Committee Meeting: April 8, 2021
Sommer Casgrain-Robertson advised that the Source Protection Committee meeting addressed the issues covered in this evening's Source Protection Authority meeting.
- b) Conservation Ontario Council Meeting: April 12, 2021
Sommer Casgrain-Robertson noted that the new Chair of Conservation Ontario is Andy Mitchell, Chair of Otonabee Region Conservation Authority. Ms. Casgrain-Robertson added that most of the meeting had dealt with the Conservation Authorities Act review and anticipated regulation changes.
- c) RVCA Audit Committee Meeting, April 16, 2021
Sommer Casgrain-Robertson noted that draft financial statements were reviewed and no concerns were raised by the Auditor or members.
- d) RVCF Board of Directors Meeting: April 22, 2021
Diane Downey, Executive Director of the RVCF, updated the Board on recent Foundation developments including a recent carbon neutral partnership agreement with Modern Niagara that will bring in \$60,000 each year for the next five years. These funds will be used to cover

costs associated with land acquisition. Ms. Downey thanked Dan Cooper, RVCA's Director of Conservation and Stewardship Services, for his efforts in encouraging the partnership and Jason Kelly, the Foundation's Chair, for his work in initiating the carbon neutral program.

Upcoming

e) RVCA Board of Directors Meeting: May 27, 2021

11.0 Member Inquiries

Lanark County 1 Million Trees Program

In response to a question from a member regarding the spring tree giveaway, Dan Cooper confirmed that the giveaway was still scheduled for May 15 and would likely use a scheduled pick up system to minimize the number of people on site.

Exception Request

In response to a question from a member regarding the exception request submitted to the Minister regarding the term of Chair and Vice-Chair, Sommer Casgrain-Robertson confirmed that no response has been received as yet. Ms. Casgrain-Robertson added that exceptions filed by other conservation authorities had been granted and that the RVCA has been following up with MECP and Conservation Ontario.

12.0 New Business

There was no new business.

13.0 Adjournment

The Chair adjourned the meeting at 8:02 p.m. on a motion by Andy Jozefowicz which was seconded by Shawn Pankow

Pieter Leenhouts
Chair

Michelle Paton
Recording Secretary

Sommer Casgrain-Robertson
General Manager/Secretary-Treasurer

COMMITTEE OF ADJUSTMENT MINUTES

Monday, May 17th, 2021

5:00 p.m.

Conference Call

ATTENDANCE:

Members Present: Chair, Larry Sparks
Ron Running
Peter Siemons

Members Absent: None

Staff Present: Noelle Reeve, Planner
Garry Welsh, Secretary/Treasurer

Applicant/Agents Present: Rob White, Applicant
Tracy Zander, Applicant/Agent
Maureen Van Dreumel, Applicant

Public Present: Joanne and Jeff Greenberg, Bathurst Residents

1. CALL TO ORDER

The Chair called the meeting to order at 5:00 p.m.

The Chair conducted Roll Call.

A quorum was present.

The Chair overviewed the Teleconference Participation Etiquette that was outlined in the Agenda.

2. AMENDMENTS/APPROVAL OF AGENDA

The Agenda was adopted as presented.

3. APPOINTMENT OF SECRETARY/TREASURER

RESOLUTION #COA-2021-10

MOVED BY: Ron Running

SECONDED BY: Peter Siemons

“THAT, Garry Welsh be appointed as Secretary/Treasurer of the Committee of Adjustment for the Committee of Adjustment Meeting on May 17th, 2021.”

ADOPTED

4. DISCLOSURE OF PECUNIARY INTEREST AND/OR CONFLICT OF INTEREST AND GENERAL NATURE THEREOF

None at this time.

5. APPROVAL OF MINUTES

i) Committee of Adjustment Meeting – April 19th, 2021

The minutes of the Committee of Adjustment meeting held on April 19th, 2021 were approved as circulated.

6. INTRODUCTION

The Chair welcomed the attendees and introduced the Committee Members, the Planner and the Secretary/Treasurer and identified the applicants. The Planner then provided an overview of the Minor Variance application review process to be followed, including:

- the mandate and responsibilities of the Committee
- a review of available documentation
- the rules of natural justice, the rights of persons to be heard and to receive related documentation on request and the preservation of persons' rights.
- the flow and timing of documentation and the process that follows this meeting
- all persons attending are encouraged to make comments in order to preserve their right to comment should this application be referred to the Local Planning Appeal Tribunal (LPAT).
- any person wanting a copy of the decision regarding this/these application(s) should leave their name and mailing address with the Secretary/Treasurer.

The Chair advised that this Committee of Adjustment is charged with making a decision on the applications tonight during this public meeting. The decision will be based on both the oral and written input received and understandings gained. The four key factors on which decisions are based include:

- Is the application generally in keeping with the intent of the Township's Official Plan?

- Is the application generally in keeping with the intent of the Township's Zoning By-laws?
- Is it desirable and appropriate development and use of the site?
- Is it minor in nature and scope?

Based on the above, the Committee has four decision options:

- Approve – with or without conditions
- Deny – with reasons
- Defer – pending further input
- Return to Township Staff – application deemed not to be minor

The agenda for this meeting included the following application(s) for Minor Variance:

MV21-06 – WHITE - 562 Lakeview Drive, Concession 6, Part Lot 19 the geographic Township of Burgess

MV21-11 – FLEMING & TAIT - 3016 Pike Lake Route 16C, Concession 8, Part Lot 23 geographic Township of Burgess

MV21-09 – CATCHPAW – 454 Keays Road, Concession 8, Part Lot 19 & 20 geographic Township of Bathurst

MV21-10 – VAN DREUMEL & BONNELL - 1093 Althorpe Road, Concession 2, Part Lot 20 & 21 geographic Township of South Sherbrooke

MV21-12 – HAMILTON & LILL – 1704 Tamarack Road, Concession 5, Part Lot 1, geographic Township of Bathurst

7. APPLICATIONS

i) **FILE #: MV21-06 – WHITE**

a) **PLANNER FILE REVIEW**

The Planner reviewed the file and PowerPoint in the agenda package. The Planner also noted that the geotechnical report provided supported the application, so long as there is no additional slope interference, no trees are removed from the slope and water runoff is directed to the rear of the property so that it is not channelized down the slope toward the lake.

b) **APPLICANT COMMENTS**

The Applicant agreed to adhere by the findings of the geotechnical report and confirmed that they do not want to remove any trees.

c) ORAL & WRITTEN SUBMISSIONS

The Planner noted that there have been two written submissions in support of this application and that there were no concerns from members of the public.

d) DECISION OF COMMITTEE

The Committee asked for a Site Plan Control Agreement to be included as a condition of approval.

RESOLUTION #COA-2021-11

MOVED BY: Ron Running
SECONDED BY: Peter Siemons

“THAT, in the matter of an application under Section 45(1) of the Planning Act, R.S.O. 1990, c.P13, as amended, that Minor Variance Application MV21-06 is approved, with completion of a signed Site Plan Control Agreement as a condition, to allow a variance from the requirements of Sections 3.29 (Water Setback) and 3.30 (Yard and Water Encroachments) of Zoning By-Law 2002-121, for the lands legally described as 562 Lakeview Drive, Concession 6, Part Lot 19 the geographic Township of Burgess, now known as Tay Valley Township in the County of Lanark – Roll Number 0911-911-020-45500 to permit a reduced water setback of 14.5m for an addition to a cottage and to permit deck area of 52m².”

ADOPTED

ii) **FILE #: MV21-11 – FLEMING & TAIT**

a) PLANNER FILE REVIEW

The Planner reviewed the file and PowerPoint in the agenda package.

b) APPLICANT COMMENTS

None

c) ORAL & WRITTEN SUBMISSIONS

None

d) DECISION OF COMMITTEE

RESOLUTION #COA-2021-12

MOVED BY: Ron Running
SECONDED BY: Peter Siemons

“THAT, in the matter of an application under Section 45(1) of the Planning Act, R.S.O. 1990, c.P13, as amended, that Minor Variance Application MV21-11 is approved, to allow a variance from the requirements of Section 5.2.2 (Zone Provisions) of Zoning By-Law 2002-121, for the lands legally described as 3016 Pike Lake Route 16C, Part Lot 23, Concession 8, in the geographic Township of North Burgess, now known as Tay Valley Township in the County of Lanark – Roll Number 0911-911-015-30500 to permit a reduced lot area of 1,380m² and a reduced east yard setback of 2m.”

ADOPTED

iii) **FILE #: MV21-09 – CATCHPAW**

a) PLANNER FILE REVIEW

The Planner reviewed the file and PowerPoint in the agenda package. The Planner also noted that if in future, ownership of the home changes, it would be apparent to any purchaser that the home is next to an existing farm. The Minor Variance would confirm that this situation is permitted to continue.

b) APPLICANT COMMENTS

The Applicant/Agent explained that this lot is being severed as part of settling an estate and the two family members inheriting these properties are aware of the situation.

c) ORAL & WRITTEN SUBMISSIONS

None

d) DECISION OF COMMITTEE

The Committee noted that Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) tries to anticipate conflicts with residential development near farm operations, but the Committee was satisfied that this application is for a site with a long-standing established home next to an existing farm, so the Minor Variance makes sense.

RESOLUTION #COA-2021-13

MOVED BY: Peter Siemons

SECONDED BY: Ron Running

“THAT, in the matter of an application under Section 45(1) of the Planning Act, R.S.O. 1990, c.P13, as amended, that Minor Variance Application MV21-09 is approved, to allow a variance from the requirements of Section 3.18 Residential Separation Distances from Other Land Uses of Zoning By-Law 2002-121, for the lands legally described as 454 Keays Road, Concession 8, Part Lots 19,20 Geographic Township of Bathurst, now known as Tay Valley Township in the County of Lanark – Roll Number 0911-916-025-11500 and 0911-916-025-11300 to permit a new lot to be created with an existing dwelling, located 40 m from existing barns, rather than the 197m required by the OMAFRA Minimum Distance Separation calculation.”

ADOPTED

iv) **FILE #: MV21-10 – VAN DREUMEL & BONNELL**

a) **PLANNER FILE REVIEW**

The Planner reviewed the file and PowerPoint in the agenda package. The Planner also noted that second dwellings on a property do not prompt a severance to occur and that tying both dwellings to the same well and septic also prevents properties from being sold separately. The Planner explained that for a second dwelling to be severed, the lot it is on would need sufficient frontage and lot area.

b) **APPLICANT COMMENTS**

The Applicant confirmed that the second dwelling would be very difficult to sever from the primary home.

c) **ORAL & WRITTEN SUBMISSIONS**

None

d) **DECISION OF COMMITTEE**

RESOLUTION #COA-2021-14

MOVED BY: Peter Siemons

SECONDED BY: Ron Running

“THAT, in the matter of an application under Section 45(1) of the Planning Act, R.S.O. 1990, c.P13, as amended, that Minor Variance Application MV21-10 is approved, to allow a variance from the requirements of Section 3.19.1 and 3.19.2 (Second Dwelling and Second Dwelling Unit) of Zoning By-Law 2002-121, for the lands legally

described as 1093 Althorpe Road, Concession 2, Part Lots 20,21 Geographic Township of South Sherbrooke, now known as Tay Valley Township in the County of Lanark – Roll Number 0911-914-020-37501 to permit an existing workshop to be converted to a second dwelling, with a separation from the principal dwelling of 38.1m and serviced by a separate septic system.”

ADOPTED

v) **FILE #: MV21-12 – HAMILTON & LILL**

a) **PLANNER FILE REVIEW**

The Planner reviewed the file and PowerPoint in the agenda package. The Planner noted that the owners had originally planned to sever their lot as there was sufficient frontage and lot area. However, this lot was created by a severance after January 1, 1991 and is currently not eligible to be granted any additional severances. The Planner indicated that future updates to the Township Official Plan may eventually permit a severance to take place.

b) **APPLICANT COMMENTS**

None.

c) **ORAL & WRITTEN SUBMISSIONS**

Neighbouring residents, Joanne and Jeff Greenberg, provided oral submissions to confirm that the stream is on their property and that they are satisfied with the repairs that were done to the riparian bank. Staff from RVCA also walked the stream with them and there are no further concerns.

The Planner also noted that a Site Plan Control Agreement on title for the Applicants' property will ensure a protective buffer around the stream.

d) **DECISION OF COMMITTEE**

The Committee requested that a Site Plan Control Agreement be included, as a condition of approval for this application.

RESOLUTION #COA-2021-15

MOVED BY: Ron Running
SECONDED BY: Peter Siemons

“THAT, in the matter of an application under Section 45(1) of the Planning Act, R.S.O. 1990, c.P13, as amended, that Minor Variance Application MV21-12 is approved, with completion of a signed Site Plan

Control Agreement as a condition, to allow a variance from the requirements of Section 3.19.1 and 3.19.3 (Zone Provisions) of Zoning By-Law 2002-121, for the lands legally described as 1704 Tamarack Road, Concession 5, North Part Lot 1, Geographic Township of Bathurst, now known as Tay Valley Township in the County of Lanark – Roll Number 0911-916-020-00125 to allow an existing second dwelling that is connected to a separate water supply and septic from the principal dwelling and does not share a driveway, and to allow a second dwelling that is separated 274 m from the principal dwelling.”

ADOPTED

8. NEW/OTHER BUSINESS

None.

9. ADJOURNMENT

The meeting adjourned at 6:02 p.m.