



## **200<sup>th</sup> ANNIVERSARY WORKING GROUP AGENDA**

Friday, June 12<sup>th</sup>, 2015 - 9:00 a.m.  
Municipal Office – Council Chambers – 217 Harper Road

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***Chair, Councillor Jennifer Dickson***

- 1. CALL TO ORDER**
- 2. AMENDMENTS/APPROVAL OF AGENDA**
- 3. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**
- 4. APPROVAL OF MINUTES**

- i) **Minutes – May 8<sup>th</sup>, 2015 - *attached, page 5.***

*Suggested Recommendation:*

***“THAT,** the minutes of the 200<sup>th</sup> Anniversary Working Group Meeting held on May 8<sup>th</sup>, 2015 be approved as circulated.”*

- 5. DELEGATIONS & PRESENTATIONS**

None.

- 6. BUSINESS**

- i) **Canada 150 Application Kit.**  
Amber Hall
- ii) **EcoPerth donation of trees.**
- iii) **Perth & District Historical Society meetings.**  
David Taylor
- iv) **EcoTay events.**  
Michael Glover

## 7. UPDATES

- i) **Anniversary Book** - *attached, page 10.*  
Kay Rogers
- ii) **Anniversary Calendar.**  
Annie Dalton
- iii) **Archives and Display** – *no update, deferred to a future meeting.*  
Brenda Kennett
- iv) **Book Launch** – *no update, deferred to a future meeting.*  
Bruce Rigby
- v) **Betwixt and Between Dinner-Dance** – *no update, deferred to a future meeting.*
- vi) **Events & Community & Volunteer Liaison** – *no update, deferred to a future meeting.*  
Dawn Burnham
- vii) **Councillor** – *no update, deferred to a future meeting.*  
Councillor Jennifer Dickson
- viii) **Funding and Expenses** – *no update, deferred to a future meeting.*  
Noelle Reeve
- ix) **Historical Mapping Project.**  
Barrie Crampton
- x) **Lanark Greening Apple** – *no update, deferred to a future meeting.*  
Graeme Gordon
- xi) **Legacy Farms.**  
David Taylor
- xii) **Legacy Trees.**  
David Taylor
- xiii) **Promotions and Marketing.**  
Annie Dalton
- xiv) **Settlers Heritage Days** – *no update, deferred to a future meeting.*  
David Taylor
- xv) **Settlers Trail** – *no update, deferred to a future meeting.*  
David Taylor

- xvi) **Souvenirs** – *no update, deferred to a future meeting.*
- xvii) **Story Collection** – *no update, deferred to a future meeting.*  
Graeme Gordon
- xviii) **Website Content** – *no update, deferred to a future meeting.*  
Susan Code
- xvix) **Winter Carnival** - *attached, page 12.*  
Kay Rogers

## 8. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS

Next Meetings:      July (no meeting)  
                             August 14, 2015  
                             September 11, 2015  
                             October 9, 2015  
                             November 13, 2015  
                             December 11, 2015

Proposed Agenda Items:   None at this time.

## 9. DEFERRED ITEMS

*\*The following items will be discussed at the next and/or future meeting:*

- *None.*

## 10. ADJOURNMENT

# MINUTES

## **200<sup>th</sup> ANNIVERSARY WORKING GROUP MINUTES**

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**Friday, May 8<sup>th</sup>, 2015**

**9:00 a.m.**

**Tay Valley Municipal Office – 217 Harper Road, Perth, Ontario**

**Council Chambers**

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### **ATTENDANCE:**

**Members Present:** Chair, Councillor Jennifer Dickson  
Annie Dalton  
David Taylor  
Graeme Gordon  
Bill Avery  
Kay Rogers  
Michael Glover  
Dawn Burnham

**Staff Present:** Noelle Reeve, Planner  
Kristine Swaren, Recording Secretary (left at 10:10 a.m.)  
Amber Hall, Event and Promotions Coordinator

**Members/Staff Absent:** Susan Code McDougall  
Bruce Rigby  
Brenda Kennett  
Karen Prytula  
Susan Freeman

**Others Present:** John LeVatte  
Barrie Crampton

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### **1. CALL TO ORDER**

The meeting was called to order at 9:05 a.m.  
A quorum was present.

### **2. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**

None at this time.

### **3. AMENDMENTS/APPROVAL OF AGENDA**

- i) Addition under Business: Events and Promotions Coordinator.

The agenda was adopted as amended.

### **4. APPROVAL OF MINUTES**

- i) **Minutes – April 10<sup>th</sup>, 2015.**

The minutes of the 200<sup>th</sup> Anniversary Working Group Meeting held on April 10<sup>th</sup>, 2015 were approved as circulated.

### **5. DELEGATIONS & PRESENTATIONS**

None.

### **6. BUSINESS**

- i) **Events and Promotions Coordinator.**

Amber Hall was introduced as the new Events and Promotions Coordinator. Her position is funded by the Trillium grant. She is working out of the Township office 3-4 days per week.

- ii) **Volunteer List for Township Insurance.**

Each team needs to submit names of volunteers to be involved in Township-organized Anniversary events and activities. Submit to Kristine at the Township office as soon as possible (so staff can assess whether our current insurance is adequate) and as changes occur.

- iii) **Event Descriptions for Township Insurance.**

Submit to Kristine descriptions of activities happening at Township-organized events, especially if they involve moving vehicles (sleigh-ride, hay wagons, etc).

### **7. UPDATES**

- i) **Anniversary Book.**

The manuscript is going through editing and proofreading, and is on schedule for printing at the end of August. Orders can be submitted to the Township office.

ii) **Anniversary Calendar.**

Annie Dalton showed samples of the draft cover and events list pages. The new unified branding logo will be used on the tab for the municipal versions of the calendar. Businesses can purchase calendars as client give-aways, with their own logo on the tab. The calendar team will clarify the business model for calendar sales and potentially online sales. The team has contacted area businesses to buy calendars; some orders have been received.

iii) **Archives and Display** – *no update, deferred to a future meeting.*

iv) **Book Launch** – *no update, deferred to a future meeting.*

v) **Betwixt and Between Dinner-Dance** – *no update, deferred to a future meeting.*

vi) **Events & Community & Volunteer Liaison** – *no update, deferred to a future meeting.*

vii) **Councillor** – *no update, deferred to a future meeting.*

viii) **Funding and Expenses** – *no update, deferred to a future meeting.*

ix) **Historical Mapping Project.**

Barrie Crampton was invited to the Beckwith Heritage Committee to present the historical mapping project. As a result, Beckwith confirmed participation in the mapping project. Lanark County Tourism is preparing an article on the project for publication.

x) **Lanark Greening Apple** – *no update, deferred to a future meeting.*

xi) **Legacy Farms** – *no update, deferred to a future meeting.*

xii) **Legacy Trees** – *no update, deferred to a future meeting.*

xiii) **Promotions and Marketing.**

Annie Dalton introduced the unified branding that was designed to incorporate all four municipal anniversary logos into the union jack. Other branding elements were accepted by the Joint 200<sup>th</sup> Anniversary Committee: a vertical red ribbon with historical photos, a black banner at the bottom of the page/ad with municipal names, logos and Lanark County Tourism contact information. The photos and textual content will be adapted to whatever promotions material is required.

K. Swaren left the meeting at 10:10 a.m.

Barrie Crampton has been asked to make a presentation to the Probus Club; staff will work on a presentation template for general use.

Working Group Members who wish to use the Anniversary logo on their email signatures can access the jpg files in Dropbox.

xiv) **Settlers Heritage Days** – *no update, deferred to a future meeting.*

xv) **Settlers Trail** – *no update, deferred to a future meeting.*

xvi) **Souvenirs** – *no update, deferred to a future meeting.*

xvii) **Story Collection.**

The recordings of book interviews have been backed up to Township's Records Management System on the County servers. The Promotions team and coordinator are encouraged to make use of the material.

xviii) **Website Content** – *no update, deferred to a future meeting.*

xvix) **Winter Carnival.**

January 30, 2016 was set as the tentative date. The team (Kay Rogers, Dawn Burnham and Bill Avery) will investigate locations, preferably in South Sherbrooke, and traditional winter activities.

## **8. NEXT MEETING DATE**

Next Meeting: June 19, 2015, 9 a.m. at the Tay Valley Township Municipal Office.

Working Group Members are reminded to submit agenda items to staff by June 10<sup>th</sup>.

## **9. DEFERRED ITEMS**

*The following items will be discussed at the next and/or future meeting:*

- *June 19, 2015: EcoPerth donation of trees*

## **10. ADJOURNMENT**

The meeting adjourned at 10:30 a.m.

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**Chair**

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**Secretary**



# **BUSINESS**

## **Tay Valley Township**

### **2016 History Scholarship**

Tay Valley Township is offering a \$1,000 scholarship to a student graduating from either the Perth and District Collegiate Institute or St John Catholic High School who has been accepted into a full-time, apprenticeship, college or university program, and who has demonstrated a keen interest in history.

Applications are to be directed to the school official coordinating bursaries and scholarships who will forward them to the History Scholarship Selection Committee.

Applications must be received by the Selection Committee by May 20, 2016.

Background information is to be submitted on the attached application form.

Along with the application form, the following is also required:

1. A statement, of about 500 words, outlining the candidate's view on the importance of studying history and why the candidate has chosen to follow the post-secondary program noted on the application.
2. A letter of recommendation from a school official.
3. A letter of recommendation from a person who is not a family member,

Note: selection may involve an interview.

The source of funding for this annual scholarship is the net proceeds from the sale of *At Home in Tay Valley*, an anthology celebrating the people, places and events in the history of Tay Valley Township, which was published in 2015 as one of Tay Valley Township's legacy projects celebrating the 200<sup>th</sup> anniversary of the Perth Military Settlement, and from the net proceeds from the sale of the 2016 calendar celebrating the 200<sup>th</sup> anniversary of the Perth Military Settlement, 1816-2016, plus donations by individuals.

Tay Valley Township has administers the funds for the history scholarship.

The selection committee, which consists of representatives from the Perth and District Historical Society, the Perth and District Public Library and the Regional Heritage Fair operates at arm's length from Tay Valley Township Council and staff.

**Tay Valley Township  
History Scholarship Application Form 2016**

Name\_\_\_\_\_

Address\_\_\_\_\_

\_\_\_\_\_

Telephone\_\_\_\_\_

Email\_\_\_\_\_

**Current secondary school**\_\_\_\_\_

**Apprenticeship /Colleges / Universities and programs applied for**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

**Academic average for 2015/2016**\_\_\_\_\_

**School interests and hobbies**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Volunteer, part-time and summer work experience**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Signature**\_\_\_\_\_ **Date**\_\_\_\_\_

## TAY BELLS WINTER CELEBRATION

### MAY 20, 2015 MEETING NOTES

**Present:** Dawn Burnham, Susan Freeman, Amber Hall, Kay Rogers

**Regrets:** Bill Avery

#### **Outcomes of the Meeting**

We agreed that we would like to host a family-oriented heritage winter carnival and that it should be held in South Sherbrooke.

Name            *Tay Bells Winter Celebration*

Date            1- 4 pm Saturday February 6, 2016

Location        Maberly Fairgrounds, the field on the northwest side of highway 7 across from the Fall River Restaurant, and the Maberly Community Hall

Partners        The Maberly Agricultural Society, the South Sherbrooke Fire Fighters, and the ABC Hall will be invited to be partners.

Honourary Patrons    Carl and Doris Ferguson, and Gord and Beverly Patterson will be invited to be honourary patrons

#### Events

- ✓ Horse drawn wagon rides from the fairgrounds parking lot to the community hall and back
  - stop at the community hall for hot chocolate
  - music in the hall; possibly local musicians
  - two or three teams of horses, TBD
- ✓ Tug of war
  - South Sherbrooke versus the Bathurst North Burgess Firefighters
  - Others
- ✓ Hockey shoot out
- ✓ Plank races
- ✓ Log sawing contest
- ✓ Nail hammering contest

#### Refreshments

- ✓ Hot chocolate
- ✓ BBQ hot dogs

- ✓ Cookies

### Open Pit Fire

### Prizes

- ✓ 200<sup>th</sup> anniversary t-shirts and mugs for adults
- ✓ loonies for kids

Cost: Free (hopefully)

### Insurance

- ✓ for wagon rides, cost TBD
- ✓ for volunteers likely covered under municipality's insurance for 200 people
- ✓ fairgrounds and community hall covered under municipality's insurance

### Participants

- ✓ 75 - 100 people mostly from Maberly, Bolingbroke, Sharbot Lake and Westport
- ✓ Some from Bathurst and North Burgess

### Equipment

- ✓ Tay Valley Township has rope for tug of war, planks for races, and sticks and pucks for hockey shoot out
- ✓ Maberly Ag Society has equipment for log sawing and hammering contests
- ✓ Alan and Maxine Munroe could be approached for the wagon rides
- ✓ Keith Kerr likely knows people with horses and wagons

### Potential Volunteers

- ✓ Ian MacDonald has BBQ and could be asked to help
- ✓ Harry Van Alstine, \_ Parks and baseball team may be willing to help

### **Next Steps**

- ✓ Kay to invite Jude Pearson at the ABC Hall, Fred Barrett, President Maberly Agricultural Society, & Jeff Kirkham, South Sherbrooke Station Chief to be partners
- ✓ Kay to invite Carl and Doris Ferguson to be honorary patrons
- ✓ Dawn to invite Gord and Beverly Patterson to be honorary patrons
- ✓ Amber to book Maberly Community Hall and to pass information about event on to Stephanie Gray and Marie White for the calendar etc.
- ✓ Meet in September

**Postscript**

- ✓ Amber booked the Maberly Community Hall & informed Stephanie Gray and Marie White for the calendar etc.
- ✓ Carl & Doris have agreed to be honorary patrons
- ✓ Kay sent e-mails June 1<sup>st</sup> to invite ABC Hall, Ag Society & Firefighters to be partners